

Annual Trustee's Report 2024

Bedwas Workmen's Hall management Committee is made up of several members of the local community and representatives of Bedwas, Trethomas and Machen Community council, who own the building itself. In line with the constitution the Committee manage the day to day running of the hall, supported by the trustees of Bedwas Workmen's Hall and Institute charity.

As we closed 2023, our Centenary year Bedwas Workmen's Hall and institute hit 2024 running. 2023 saw several exciting developments for the hall including the start of the first phase of regeneration and refurbishment work. Phase 1 would make the hall completely wind and water tight, banishing once and for all the days of buckets to catch the rain. Alongside this Phase 1 saw the installation of the lift, making the first floor auditorium fully, and truly accessible for the first time. The work is due to be completed in early 2025, but key elements such as the lift and accessible toilet were opened in November 2024, in time for our Christmas events in the theatre.

The year saw many successful events including drag bingo, local bands and tribute acts, alongside the usual hire of the theatre for private birthday parties and the like. The 3 months closure of the theatre was more than made up for by a very busy period in the run up to Christmas, including welcoming the renowned BTM Brass Band for their annual Christmas Concert.

Alongside a busy year for upstairs we have continued to grow the community Centre element of the Hall with more groups than ever hiring the rooms downstairs, most rooms now in use every day of the week. The occupants of these include art clubs, dance classes, martial arts groups and a choir.

As we look forward to 2025 we look ahead to a busier year than ever in the Hall. 2025 will also see the reformation of our lottery committee to start the preparation of our bid for the next phase of works which will continue to expand the Hall's impact in our community.

We will continue as ever, to take our Heritage into tomorrow.

Derek Alford – Outgoing Chair

Adam Birkinshaw-Bird – Incoming chair

BEDWAS WORKMANS HALL

Registered Charity No: 1006294

Company Limited by Guarantee Registration No: 10098716

Annual Accounts for Year Ending 31st March 2024

INCOME	£	EXPENDITURE	£
<u>Restricted Funds</u>			
LIFT APPEAL	2227.58	LIFT APPEAL	0.00
REFURB FUND	55989.11	REFURB FUND	43090.97
<u>Non Restricted Funds</u>			
GENERAL FUND	42792.00	GENERAL FUND	31455.89
Sub Total	101008.69		74546.86
Bal b/f (Lift) 31.03.23	63875.05		
Bal b/f (Ref) 31.03.23	18963.53		
Bal b/f (Gen) 31.03.23	<u>30173.38</u>		
TOTAL	214020.65		<u>74546.86</u>
Total Income	214020.65		
Total Exp.	<u>74546.86</u>		
Balance	139473.79		

Bank Statement (LIFT) 31.03.24	66102.63
Bank Statement (General) 31.03.24	73855.87
Plus Cash in Hand ¹	<u>2025.29</u>
Less cheques not cashed	<u>2510.00</u>
Balance	139473.79

(NB: Balance is split as follows:- General Funds = £41509.49 + Lift Funds = £66102.63 + Refurb Funds = £31861.67)

Independent Examiners Report

As the Independent Examiner chosen to examine the Bedwas Workman's Hall Accounts for the Financial Year April 2023 to March 2024 from books, bank statements, receipts, cheque books and paying in books presented to me for examination, I have found all accounts in correct order as presented.

Independent Examiner

Helen Smith FEA signed 

Date: 2 July 2024

NOTES

BALANCE SHEET :-

1. Cash In Hand - £1200 being held as floats for next events; £800 being held to pay for bands at next events; and £25.29 as petty cash.

All profits from the sale of refreshments and events from 1st April 2019 were put into the "Refurbishment Fund".

BEDWAS WORKMANS HALL

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Restricted Funds (Lift Appeal) for Year Ending 31st March 2024

INCOME	£	EXPENDITURE	£
Donations : 2 nd -hand books	120.70		
: Individual	210.00		
: Amazon Smile	42.67		
: Event buckets	755.34		
: Amy Dowden show	320.00		
Interest on account	778.87		
 Sub Total	 2227.58		 0.00
Bal b/f 31.03.23	<u>63875.05</u>		<u>0.00</u>
TOTAL	66102.63		0.00
 Total Income	 66102.63		
Total Exp.	<u>0.00</u>		
Balance	66102.63		

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Restricted Funds (Refurb Fund) for Year Ending 31st March 2024

INCOME	£	EXPENDITURE	£
Refreshments	36584.70	Refreshments	17969.14
Events - Diamond/Eurovision	744.25	Events - Diamond/Eurovision	502.34
- Under Cover	45.00	- Under Cover (refund)	45.00
- Medium nights	924.43	- Medium nights	380.00
- Jersey Boys	532.25	- Jersey Boys	1100.00
- Amy Dowden event	5839.41	- Amy Dowden event	5470.00
- Comedy night	611.04	- Comedy night	350.00
- Fayres	706.55	- Fayres	554.75
- Big Macs	2706.27	- Big Macs	1800.00
- Panto & P/Normal	4920.13	- Panto's (BTMCC)	4470.00
- ABBA	690.00	- ABBA	1415.00
- Movie nights	220.00	- Movie nights	125.40
- Nataly Churchill	844.75	- Nataly Churchill	650.00
- Eco-Fest	258.73	- Eco-Fest	688.60
- Centenary w/end	296.80	- Centenary w/end	2689.94
		- Coronation event	25.00
		- Tina Sparkle Bingo	100.00
		- ticket printing	141.60
Donation ¹	64.80	Marketing	2723.28
		Raffle tickets	11.40
		Equipment ²	1879.52
 Sub Total	 55989.11		 43090.97
Bal b/f 31.03.23	18963.53		
TOTAL	74952.64		43090.97
 Total Income	 74952.64		
Total Exp.	43090.97		
Balance	31861.67		

Notes

1. Donation as a return of fees paid for food & hygiene training course for 2 volunteers
2. Purchases of 10 2nd-hand wooden tables and 8 new plastic tables

BEDWAS WORKMANS HALL

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Non Restricted Funds (General) for Year Ending 31st March 2024

INCOME	£	EXPENDITURE	£
Hall Hire - Theatre	13045.00	Maintenance ¹	2317.49
- Arts Centre	26713.00	Services - Gas	11332.43
		- Electric	4416.77
		- Water	839.42
		- Broadband	633.48
		- Waste mgmnt	1572.00
		- Pest control	952.48
		- Sanitary bins	563.70
		- IT Management	209.00
Fee for setup	100.00	Cleaning products	1483.63
Fee for tablecloths	323.00	Laundrette services	145.00
Fee for cleaning	1900.00	Cleaning service fees	1200.80
Bond for events	700.00	Marketing ²	594.00
Provision of paper cups	11.00	Stationery/postage	24.90
		Licences/Insurance ³	1344.81
		Equipment ⁴	1672.58
		Expenses - training courses ⁵	602.40
		- buffet (NL Fund)	200.00
		Miscellaneous - Bond return	500.00
		- Hire refunds	332.00
		- Vols uniform	377.00
		- picture frame	117.00
		- wreath	25.00
Sub Total	42792.00		31455.89
Bal b/f 31.03.23	<u>30173.38</u>		
TOTAL	72965.38		<u>31455.89</u>
 Total Income	 72965.38		
Total Exp.	<u>31455.89</u>		
Balance	41509.49		

NOTES: EXPENDITURE :-

1. Maintenance issues addressed this year include electrical safety check of stage lighting system; re-gassing of large fridge; removal of carpet tiles contaminated with asbestos glue; replacement duck-to-down lights; service & repair to glasswasher; new shutter locks and keys; and repair to light in boiler room

2. Deposit paid for new website creation

3. Licences/Insurance are for Premises Licence, Webhosting, TV licence, Rills maintenance, Microsoft 360, ICO fee and Companies House Registration.

4. Equipment costs this year have included installation of extra CCTV camera, new audio cables and xmas wreaths and extra decorations.

5. Training courses for volunteers - 2 x food hygiene and 2 x BIIAB Personal Licence

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