

BEDWAS WORKMEN'S HALL

ANNUAL TRUSTEE REPORT 2021

The Bedwas Workmen's Hall Management Committee comprises of 18 Community members, elected at the AGM and 7 BTM Community Councillors and the Chair & Vice-Chair of BTM Community Council.

The Bedwas Workmen's Hall is a registered Charity (registration number: 1006294) and also a Company Limited by Guarantee (company number: 10098716). The Charity is governed by its constitution. The object of the Bedwas Workmen's Hall is to provide facilities in the interest of social welfare for recreation and leisure for the local inhabitants of the Bedwas, Trethomas, Graig y Rhacca and Machen area.

Over the past year the Hall has suffered, like everyone within the industry, because of the Covid-19 pandemic. We have had long periods of being closed, and then short bursts of hirers being able to return downstairs. As at the end of the financial year, we are hopeful that hirers will be able to return again in May. We are unsure as to when events will be able to restart in our theatre.

Despite our enforced closure over the past year, we have invested in the Hall by repainting the stairs up to the theatre to make the entrance more welcoming, replaced the carpet in the small meeting room downstairs and bought new mats for the corridors downstairs. Hand sanitisers have been installed in several places around the Hall, both upstairs and downstairs.

We are all looking forward to reopening at some point this year, as the Covid-19 pandemic rules and regulations relax.

Emma Phipps-Magill

Chair - Bedwas Workmen's Hall Management Committee

BEDWAS WORKMANS HALL

Registered Charity No: 1006294

Company Limited by Guarantee Registration No: 10098716

Annual Accounts for Year Ending 31st March 2021

INCOME	£	EXPENDITURE	£
<u>Restricted Funds</u>			
LIFT APPEAL	1198.97	LIFT APPEAL	0.00
REFURB FUND	2307.18	REFURB FUND	8455.83
<u>Non Restricted Funds</u>			
GENERAL FUND	32287.96	GENERAL FUND	20197.46
Sub Total	35794.11		28653.29
Bal b/f (Lift) 31.03.20	58382.77		
Bal b/f (Ref) 31.03.20	20794.76		
Bal b/f (Gen) 31.03.20	24784.12		
TOTAL	139755.76		28653.29
Total Income	139755.76		
Total Exp.	28653.29		
Balance	111102.47		

Bank Statement (LIFT) 31.03.21	59581.74
Bank Statement (General) 31.03.21	50349.12
Plus Cash in Hand ¹	1181.61
Less cheques not cashed	10.00
Balance	111102.47

(NB: Balance is split as follows:- General Funds = £36874.62 + Lift Funds = £59581.74 + Refurb Funds = £14646.11)

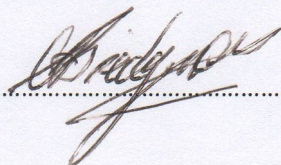
Independent Examiners Report

As the Independent Examiner chosen to examine the Bedwas Workman's Hall Accounts for the Financial Year April 2020 to March 2021 from books, bank statements, receipts, cheque books and paying in books presented to me for examination, I have found all accounts in correct order as presented.

Independent Examiner

Mike Bridgeman

signed



Date :

18th 06 2021

NOTES

BALANCE SHEET :-

1. Cash In Hand - £800 being held as float for next event; and £381.61 as cash in case of any urgent payments/purchases.

All profits from the sale of refreshments and events from 1st April 2019 were put into the "Refurbishment Fund".

BEDWAS WORKMANS HALL

Registered Charity No: 1006294

Company Limited by Guarantee Registration No: 10098716

Restricted Funds (Lift Appeal) for Year Ending 31st March 2021

INCOME	£	EXPENDITURE	£
Donations : 2 nd -hand books	46.37		
: Individual	960.00		
: Amazon Smile	6.07		
Grant ¹ (Arts Festival 2019)	150.00		
Interest on account	36.53		
 Sub Total	 1198.97		 0.00
Bal b/f 31.03.20	<u>58382.77</u>		<u> </u>
TOTAL	59581.74		0.00
 Total Income	 59581.74		
Total Exp.	<u>0.00</u>		
Balance	59581.74		

Notes

1. Grant from Chapter Cardiff, retrospectively, for the Arts Festival run in October 2019.

BEDWAS WORKMANS HALL

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Restricted Funds (Refurb Fund) for Year Ending 31st March 2021

INCOME	£	EXPENDITURE	£
Sale of Bar Stock ¹	777.40	Refreshments ⁴	897.50
Co-Op Grant ²	1346.54	Events ⁵	21.00
Co-Op Grant ³	183.24	Refurbishment works ⁶	3721.36
		Equipment ⁷	3815.97
 Sub Total	 2307.18		 8455.83
Bal b/f 31.03.20	<u>20794.76</u>		
TOTAL	23101.94		8455.83
 Total Income	 23101.94		
Total Exp.	<u>8455.83</u>		
Balance	14646.11		

Notes

1. Sale of 'dated' Bar Stock due to being closed as a result of the COVID-19 Pandemic
2. Co-Op grant 2020 towards the refurbishment of the entrance and toilets
3. Co-Op grant 2021 towards the refurbishment of the stage lights & sound systems
4. Refreshments were paid via credit card at end of February
5. TENS paid via credit card in Mid-February
6. Refurbishment includes painting of stairs/foyer; new light switches in Theatre and replacement strip lights in dress circle and backstage.
7. New sound systems in the Navigation and Tower Rooms downstairs

BEDWAS WORKMANS HALL

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Non Restricted Funds (General) for Year Ending 31st March 2021

INCOME	£	EXPENDITURE	£
Hall Hire - Theatre	151.00	Maintenance ²	5030.84
- Arts Centre	4836.75	Services ³	9367.88
- Storage	1200.00	Cleaning products	253.87
Grants - COVID de minimis	24200.00	Marketing	615.59
Cheque not cashed ¹	1900.21	Stationery/postage	159.45
		Licences/Insurance ⁴	1554.53
		Expenses ⁵	153.80
		Equipment ⁶	2969.00
		Miscellaneous ⁷	92.50
 Sub Total	 32287.96		 20197.46
Bal b/f 31.03.20	<u>24784.12</u>		
TOTAL	57072.08		<u>20197.46</u>
 Total Income	 57072.08		
Total Exp.	<u>20197.46</u>		
Balance	36874.62		

NOTES

INCOME :-

1. Cheque not cashed by Purple Mustard due to covid lockdown - replacement cheque issued.

EXPENDITURE :-

2. Main maintenance issues addressed this year have been: removal of tree at rear corner, removal of weeds/brambles along wall, motion-sensor lights in toilets downstairs, new water boiler in kitchen downstairs, screeding of floor in Penallta Room, replacing outside lights and PAT Testing.

3. Services are utility bills (gas, electric, water, phone, broadband)

4. Licences/Insurance are for Companies House Registration, Public Liability Insurance, TV Licence, Annual inspection of stage ropes and Contents Insurance

5. Expenses are for cost of Auditor and food for volunteers day/Meeting at Hall & after AGM.

6. Equipment costs this year have included purchase of new dishwasher, hand sanitisers, fogger cleaning machine and the replacement cheque for the floor mats (Purple Mustard).

7. Miscellaneous payments are for the Remembrance Wreath; Wedding gift for the secretary & Company Secretary; and Refunds for parties that had to be cancelled due to COVID pandemic.

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