



Ashford and Tenterden Umbrella.

Reg. Charity No. 1005517

A Community Resource for Ashford and Tenterden Area.

C/O 1 Harmers Way, Egerton, Ashford, Kent, TN27 9DN,

Tel: Mob: 07788724325.

www.ashford-tenterden-umbrella.co.uk

Ashford and Tenterden Umbrella

The Thirty-Third Annual General Meeting held at the Parish Rooms Ashford

On the 16th of October 2024 at 12.00 pm

As Chairperson of the Trustees, I would like to welcome everyone to our AGM, I will try to keep the proceedings as short as possible and there will be light refreshments available after the meeting closes. The minutes from this meeting will not be agreed on until the next AGM which should be held sometime after the end of March 2025.

Apologies for Absence

Mrs Rosemary Bartter & Mrs Wendy Baker.

Minutes of last meeting:

Copies of the minutes of the Thirty-Second Annual General Meeting were distributed prior to this meeting.

Matters arising

There were no matters arising. Therefore, would someone like to propose that the minutes be accepted as a true record of events.

Proposed by: Ms Eunice Horton,

Seconded by: Mrs Sylvia Harrington.

Accepted and Carried By a majority vote by all those present.

Chairperson's Report:

Our new financial year started in April 2023. The Trustees decided to advertise the position of Co-ordinator at Umbrella with the Charity Jobs agency.

We received 14 applications for that position. After selecting six potential candidates, arrangements were made to interview the applicants on the 5th of May. The interviews were carried out in the conference room at the Volunteer Centre Ashford, by a panel of Trustees, including the Treasurer, Secretary, Chairperson, and others.

A Ms Dee Gaynor was offered the position of Co-ordinator, which was accepted and she started work on the 17th of July 2023.

The Trustees also decided that the one of the other candidates had the right qualities and qualifications we could employ as a future fundraiser for the charity. Later in the year, we contacted a Mrs Kirsten Floyd and she accepted our offer to work for Umbrella as a Community Engagement Officer, she started on the 4th of September 2023.

In addition, we also employed a Catering Manager for our healthy eating café, a Mrs Emma Norrington, who started work on the 18th of April 2023. All three employees have had enhanced DBS checks.

Throughout the year, we have arranged a number of day trips for our members. The first was on Wednesday the 12th of April, a visit to Tenterden to do some shopping, and have fish and chips in one of their favourite restaurants.

On the 24th of May there was a trip to Dymchurch for lunch, and then onto Folkestone for the afternoon.

In June on the 16th, members visited Faversham for the Friday Market.

In July on the 12th there was a trip to the Turner Contemporary Art gallery in Margate to view a exhibition of the British artist and photographer Ingrid Pollard. After viewing the artist's work, members all went off to have lunch, before returning home to Ashford.

Also in July, Umbrella was chosen as one of NFU Mutual's charities of the year and received a donation of over £6,000. We have been using that money to continue our popular Art Therapy Classes run with In A Space charity.

August the 23rd, members had a day out at Watlingtonbury, and a river boat trip on the river Medway.

September the 13th, there was a trip to a new venue Charity Farm - a small garden centre in Kent for a meal and to buy a few plants and gifts.

Also in September, the Chairperson and Community Engagement Officer attended the High Sheriff of Kent's Charity Picnic at Doddington Place Gardens. The Chairperson was a

picture dressed in yellow from head to toe! There was some great networking and connections made at the Picnic.

In October on the 25th members had a trip out to Hastings, one of their favourite seaside destinations. Everyone went off in small groups to do some shopping and to have a meal out, most had fish and chips.

No trips in November, but on the 6th of December there was a Christmas shopping trip to Hempstead Valley Shopping Centre in Gillingham Kent, so members could get some presents for Christmas, and also have a good meal in one of the eateries there.

The various day trips to all places above were chosen by our service users. Transport was provided by Wealden Wheels, our regular transport provider. From the feedback we get from our members these day trips were enjoyed by all.

These trips were in addition to our centre-based activities including singing group, art therapy, snooker, pool, table tennis, scrabble, bingo, various games, and freshly cooked meals from our healthy eating café.

In December, we held our fundraising Christmas raffle with lots of prizes to be won. Our Catering Manager cooked a lovely 3 course Christmas lunch for our service users to celebrate the season at the Parish Rooms. We also had people from Speak Up attend the meal. We held our annual Christmas lunch at the Beefeater Hothfield for those who wished to attend. Umbrella closed for the Christmas Holiday on the 20th of December 2023.

On Tuesday the 9th of January 2024, Umbrella re-opened.

Tuesday the 30th of January 2024, a Trustees Business meeting was held at the Volunteer Centre Ashford at 11am. (minutes saved to laptop)

It has not been easy this last year, but the trustees and I are working diligently in your best interest, and will carry on to the best of our ability. We are delighted when you, the people who come to Umbrella, take an active role in the sessions. It's beneficial to all our good health both physically and mentally. Our year ended officially on the 31st of March 2024.

Co-ordinator's report: July 2023 - March 2024

- Updated all policies and procedures
- Arranged for DBS checks for all current volunteers
- Produced Volunteer Handbook and Agreement
- Gathered registration details from service users and media consent forms
- Set up social media accounts on Facebook and Instagram

- Sourced email addresses
- Attended fundraising training and had a mentor for charity leadership

Community Engagement Officer's report: 4 September 2023 – 31 March 2024

- Signed Ashford & Tenterden Umbrella up for Gift Aid, JustGiving, easy fundraising, PayPal and Facebook donation button to open other streams of revenue
- Held a Christmas raffle as our first fundraiser which raised over £600
- Signed up for various free items: Microsoft office, Canva
- Ordered donation buckets and card reader
- Organised with SmartDesign a new logo and flyers (working as a team to design them)
- Did an interview with Samantha Griffin on Radio Ashford to promote the charity (which opened doors for later fundraising events)
- Held a collection at County Square with volunteers from NFU Mutual
- Met with several local businesses to see how we can work together
- Attended fundraising training and had a community fundraising mentor

Catering Managers Report: 18th of April 2023 – 31st March 2024.

- Since April 2023 members have been provided with fresh cooked varied meals of their choice.
- I have provided low fat, low salt meals on the Tuesdays and Wednesdays every week including the choice of a desert.
- Food have been sourced from both Sainsbury's and Aldi enabling prices to be kept at a low.
- I have had the honor and privilege cooking for the members at Umbrella.
- Xmas dinner 2023 was an amazing challenge, and I am glad everyone enjoyed it.
- If members have any particular dish you would like me to provide please let me know.
- I am always open to new ideas, and suggestions.
- You are all an amazing group of people that have made my endeavors' worthwhile thank you everyone.

I would like to move onto A&T Umbrella accounts which this year have again been examined by Mr. James Hough.

Accounts:

Edwin Chambers (Chairperson) asked those present to look at the audited accounts.

The Chairperson went through each section pointing out the most significant parts of the accounts.

At the end it was put to the members and interested parties present, were there any questions regarding the accounts.

Are there any points anyone would like to question?

No Questions were put forward by those present.

As there were no questions regarding the accounts it was put to the vote, will someone like to propose that the accounts are a true record of A&T Umbrella's financial position.

Proposed by. Mrs Diana Anderson.

Seconded by. Mr John Binmore.

Carried by a majority vote By all those present.

Before I move on to the election of officers. Mr James Hough has agreed to examine our books and records again for 2024-2025. I have sent him our thanks for Examining this year's accounts, and hopefully next years.

This was put to the assembly and was:

Proposed by. Mrs Anita Markham.

Seconded by. Mr Edwin Chambers

Carried by a majority vote.

By all those present.

In accordance with our constitution, all the Trustees and Officers have stood down. We have not received any written requests for these positions, but Mr Edwin Chambers, Dorothy Clayton, Eunice Horton, Wendy Baker, are prepared to stand again in 2024-2025.

If there are no other nominations for these posts would someone propose and second, that all those Trustees and Officers who are prepared to serve this year to be proposed, seconded, and voted on.

Election of Officers:

Chairperson Mr Edwin Chambers.

Proposed by. Mrs Sandra Brett-Gilbert

Seconded by. Mrs Dorothy Clayton

Carried by all present.

Treasurer:

Our treasurer Mrs Rosemary Bartter advised me that she was unable to continue in the position of Treasurer due to personal reasons, however she was willing to act in an advisory position until we could find a replacement. As Chairperson I telephoned the Charity Commission and explained the situation to them. I was informed that I should note in the minutes the situation as stated above, and when a new Treasurer was in place to notify the Commission the details of the new Treasurer (trustee).

So I propose that we accept Mrs Rosemary Bartter's offer of acting in an advisory role until a new Treasurer is appointed.

Proposed by. Mr Edwin Chambers.

Seconded by. Mrs Susan Horne.

Carried by all present.

Secretary: Mr Edwin Chambers. (Temporary Position)

Proposed by: Mrs Dorothy Clayton.

Seconded by: Mr John Binmore.

Carried by all present.

Election of Committee:

Committee voted en bloc:

Mrs Dorothy Clayton.

Mrs Eunice Horton.

Mrs Wendy Baker.

Proposed by: Mrs Alva Tucker.

Seconded by: Mrs Sandra Brett-Gilbert.

Voted and carried by all present.

Any other business:

There was no other business. So the Chairperson thanked the Trustees, Funders, and everyone who had worked endlessly to provide a service to the community of Ashford and Tenterden, throughout another stressful but successful year. He thanked all the service users present for their support, In addition he gave a very big thank you to Mr John Binmore, Sue Horn, Laurel Taylor, and Lizzie Stevenson for all their Hard work and support over the last year. He also thanked our self-employed Fundraiser Mr Kim Deshayes, who is retiring from working with Umbrella at the end of January 2025 after 10 years and has worked extremely hard in securing funds of over £300,000 during that period, and James Hough for examining our accounts. Also our staff Miss Dee Gaynor. Mrs Kirsten Floyd, and Mrs Emma Norrington, who have worked tirelessly for the members of Umbrella.

Last this is dedicated to the memory of our late Co-ordinator Valerie French. The hope is for a better, brighter future for everyone whoever, wherever they may be, thank you.

Chairperson closed meeting at -

13.25 pm.

Date and Time of next meeting –

To be arranged.

Signed:



Chairperson

ASHFORD and TENTERDEN UMBRELLA

Reg. Charity No: 1005517

STATEMENT OF ACCOUNTS

for the year ended 31 March 2024

ASHFORD and TENTERDEN UMBRELLA

Reg. Charity No: 1005517

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ASHFORD and TENTERDEN UMBRELLA

Reg. Charity No: 1005517

Address: 1 Harmers Way,
Egerton,
Ashford, Kent
TN27 9DN

Officers: Chair Mr Edwin Chambers
Secretary Mr Edwin Chambers (Temporary Appt)
Treasurer Mrs Rosemary O. Bartter

Bankers: HSBC UK
39 High Street
Ashford, Kent
TN24 8TG

Independent Examiner: Mr J. Hough
18 Harvestside
Horley, Surrey
RH6 9UH

**ASHFORD and TENTERDEN UMBRELLA
RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2024**

	2024	2023
	£	£
INCOME:		
Grants from third parties	29385	30242
National Lottery	0	10000
Fund raising events	4404	2049
Interest on deposit accounts	381	30
Transport/Outings	1947	1650
TOTAL INCOME	36117	43971
EXPENDITURE:		
Fundraising costs	12044	10710
Salaries & National Insurance	20641	7287
Hire of halls	8336	6625
Insurance	676	333
Printing & stationery	609	701
I.T.Costs	1901	6581
Office & Computing Equipment	2637	0
Transport & Outings	3889	4434
Staff & volunteer expenses	2616	1683
Activities	4997	1121
Telephone	540	356
Sundry	1298	501
Professional Fee	150	150
TOTAL EXPENDITURE	60334	40482
(DEFICIT) SURPLUS FOR THE YEAR	-24217	3489
FUNDS BROUGHT FORWARD	120815	117326
FUNDS CARRIED FORWARD	96598	120815

ASHFORD and TENTERDEN UMBRELLA**GRANTS and FUNDING****FOR THE YEAR ENDED 31 MARCH 2024**

	2024	2023
	£	£
Kent Community Foundation:		
Core costs	8,000	6,500
Digital Inclusion Fund	0	5,000
Frank Brake Charitable Trust	0	5,000
Albert Hunt Trust	2,000	2,000
ThePhillip & Connie Phillips Foundation	10,000	5,000
NFU Mutual Charitable Trust	6,443	0
Colyer Fergusson Charitable Trust	0	5,000
Cole Charitable Trust	1,000	0
National Lottery Community Fund	0	10,000
Whitehead Monkton Charitable Foundation	1,000	0
The Godinton Charitable Trust	0	1,000
Shaw Trust	742	742
Headley Pitt Charitable Trust	200	0
	<hr/>	<hr/>
	29,385	40,242
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ASHFORD and TENTERDEN UMBRELLA
STATEMENT OF ASSETS AND LIABILITIES
AS AT THE 31 MARCH 2024

	2024		2023	
	£	£	£	£
FIXED ASSETS				
Equipment at Cost		0		0
Less : Depreciation		0		0
		<u> </u>		<u> </u>
				0
CURRENT ASSETS				
Cash at Bank - No. 1 A/c	0		62510	
" " - No. 2a/c	76458		38546	
" " - Deposit A/c	7859		7726	
" " - One year Bond	12281		12033	
	<u>96598</u>		<u>120815</u>	
LESS : Grants carried forward	0		0	
	<u> </u>	<u>96598</u>	<u> </u>	<u>120815</u>
		<u> </u>		<u> </u>
Represented by:				
Surplus brought forward		120815		117326
Less: Deficit / Surplus for the year		24217		3489
		<u>96598</u>		<u>120815</u>
		<u> </u>		<u> </u>

Approved by 

on the 23/8/2024

ASHFORD and TENTERDEN UMBRELLA

Reg. Charity No: 1005517

Independent Examiners Report

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011.

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act

Independent Examiners report

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- a) Accounting records were not kept in accordance with section 130 of the Act or
- b) The accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.




James Hough

18 Harvestside

Horley

RH6 9UH



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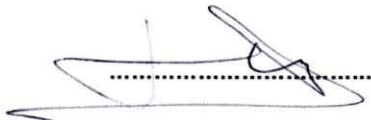
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13/05/2024