



Section A

Independent Examiner's Report

Report to the trustees/
members of

CASHES GREEN PLAYGROUP

On accounts for the year
ended

31/08/2020

Charity no
(if any)

1004532

Set out on pages

1 & 2

Responsibilities and
basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 08/ 2020**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Victor E. Beston

Date:

12th January 2021

Name:

VICTOR E. BESTON

Relevant professional
qualification(s) or body
(if any):

Address:

11, MANDEVILLE CLOSE, LONGLEAVENS, GLOUCESTER GL2 0JY

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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TLP Bookkeeping Services

Profit and Loss Report

01 September, 2019 - 31 August, 2020

Sales

Bookworm Club (4000)	185.00	
Children's Fees (4010)	14,892.75	
Fundraising/Donations (4200)	239.33	
GCC Funding (4020)	79,233.08	
Lunches (4030)	973.59	
Other income (4900)	5.95	
	Total Sales	£95,529.70

Direct Expenses

Consumables (5020)	1,154.39	
	Total Direct Expenses	£1,154.39

GROSS PROFIT / LOSS	£94,375.31
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Overheads

Insurance (7130)	308.83
Playgroup Pension (7030)	4,933.59
Bank Charges and Interest (7900)	-11.11
Caterlink (7200)	966.40
Children's snack (8240)	761.50
Croc 'n' Roll (7440)	810.00
Employee Wages and Salaries (7000)	75,216.96
General Expenses (8200)	253.66
Konica Minolta (7120)	119.51
Miscellaneous Expenses (8250)	59.61
Mobile Charges (7560)	223.30

Office (7520)	1,013.27	
Other Deductions (7050)	20.15	
Postage and Carriage (7510)	1.90	
Rent (7100)	4,100.00	
Repairs and Renewals (7800)	1,490.06	
Subscriptions (8210)	362.20	
Training Costs (8230)	180.00	
	Total Overheads	£90,809.83
	NET PROFIT / LOSS	£3,565.48



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month 09	Year 2019		Day 31	Month 08	Year 2020

Section A Reference and administration details

Charity name

Cashes Green Playgroup

Other names charity is known by

Registered charity number (if any)

1004532

Charity's principal address

Hillcrest Road

Cashes Green

Stroud, Glos

Postcode

GL5 4NL

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Katie Stanley	Chair		
2	Sharon Ind	Treasurer		
3	Jo Leach	Secretary		
4	Chantelle Morgan	Committee Member		
5	Joanne Roffe	Committee Member		
6	Katie Neale	Committee Member		
7	Tracy Peart	Financial Administrator		
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	We adhere to the PATA Group Constitution and Ofsted
Trustee selection methods (eg. appointed by, elected by)	Parents or carers of the attending children form a Committee and elect trustees during the AGM each year

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The purpose of our group is to enhance the development, care and education of children aged 2-4 years old. Giving the opportunity to attend our group to all children, whatever their race, culture, religion, means or ability under the PATA Constitution. Plus we follow the Ofsted regulations.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The aim of Cashes Green Playgroup is to engage staff and provide an environment for all of the children to reach their full potential. Also to prepare them for their onward journeys to primary school.

We safeguard the children at Playgroup and signpost their families to support in the home if needed. We also support all children with their SEN needs, referring to appropriate services if needed and signposting families to relevant support.

We collect any fees owing from parents or guardians.

The trustees and committee help to raise money by inputting their ideas e.g. having a cake sale and providing refreshments at the attached Primary School's summer and Christmas Fair to pay for some of the activities/resources. The parents and children also have a sponsored scavenger hunt and a sponsored listen to raise money. We have also registered for Amazon Smile so everyone is able to choose our charity to donate to.

In setting our objectives and planning our activities our Trustees have given careful consideration to the Charity Commission's public benefit guidance.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

This year our new library for the children is now fully up and running. This ensures all the children, including our disadvantaged children, can now have the responsibility of taking a book home and making sure it is cared for. The children enjoy being able to spend time choosing their own books. All the children are still showing more care with our Playgroup books and putting them away after use.

Due to our library being up and running a smaller number of parents joined our Bookworms Club this year and this will eventually be phased out due to the expense involved.

While researching about how to encourage even more reading at home we found Bookstart Corner. This is a free resource to encourage parents to come and read with their children. There will be weekly sessions where the practitioner will model how to share stories with their child. We are proud to say that we were the first setting in Gloucestershire to ask for this resource.

To encourage parents in we celebrated World Book Day, inviting them all for breakfast. The children brought in their favourite books to show us.

The children still really enjoy having Steph Croc 'n' Roll each week to do a music session with them. Steph has a theme each week bringing along the relevant toys and a book, as well as her guitar and lots of different action songs. All the children also experience playing an instrument. Steph ends each session with a bubble blowing machine.

One of our staff members left to start up a new business. We wish her good luck in her new venture. We have now employed JH to cover the hours. We were also approached by two people from college, so they are now on a placement with us.

We have been celebrating different festivals and traditions e.g. Chinese New Year, St David's Day, Diwali, Mother's Day and Christmas. For Christmas we made a Santa's Grotto in the summerhouse with a tree, fairy lights and lots of materials to fill boxes and wrap them. The parents fundraised by having a Christmas Scavenger Hunt.

After a lot of hard work our Manager was able to successfully get an Educational Health Care Plan for one of children to support them going into Reception.

Due to lockdown for Covid-19 in March 2020 our whole practice changed, we now spend all our time outside.

We did stay open for keyworker children from day one and throughout. The manager had regular calls and texts to parents.

We opened a Facebook page and uploaded activity ideas each day for the children. Our Manager also delivered food packages to the vulnerable families, so got to see and chat to the parents to ensure all was well. She also still had phone meetings with parents and other professionals in reference to My Plans and EHCP children.

All our staff have been exemplary coming in to look after the key children. Also, they have taken this opportunity to do training online via Noodle Now.

On the 1st June we opened to all our children who wanted to come. 28 of our parents decided to send their children back. We kept to government guidelines and were lucky enough to be able to split our room completely. So, pre-schoolers were on one side and 2-3-year olds on the other, also splitting the staff into separate bubbles.

As we now spend all our time outside, we have invested in a second event shelter to give the children some extra cover from the sun and rain.

Usually we would be doing more fundraising but as we are unable to do it as normal, we have instead registered with Amazon Smile.

As we could not have a traditional leavers party this year, we decorated the entryway with colourful bunting along the fence and wall and set up two tables with a bubble machine. The children then left in a flurry of bubbles that they all really enjoyed. All the pre-school leavers left with a school bookbag for reception if going to Cashes Green Primary School. Parents were contacted to pick up their bookbags if their child did not return in June. Two children went to another school and were bought a lunchbox and a photobook for their leaving presents.

Over the summer the rotten decking and raised beds were replaced with newly built ones. The summerhouse was renovated and has now been painted out.

As a lot of our resources will no longer be able to stay out all the time, we have invested in Really Useful Boxes, so we are able to put them in our outdoors store. This allows us to rotate resources for the children giving plenty of time for quarantine between use.

A big expense for this year has been more Personal Protection Equipment, antibacterial / viral spray and wipes.

To save some money we have renewed our contract with Konica at a cheaper rate. Within this contract we have had a new printer delivered.

Section E

Financial review

Brief statement of the charity's policy on reserves

This year we have made a profit of £3,619.59. This has been added to our reserves to cover the September wages as the government funding is not paid until after the wages are due.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

There are no uncertainties about the charity as a going concern.

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

K Stanley

Full name(s)

K STANLEY

Position (eg Secretary, Chair, etc)

CHAIR

Date

15-01-21