



NORTHWAY PRE-SCHOOL PLAYSCHOOL

Celebrating 49 years ☺ 1973-2022



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6 December 2022

Allison Booth Chair's Report, Northway Preschool Playgroup: Academic Year 21/22

Welcome to our Annual General Meeting.

This is my third AGM as Chair and thankfully this year it hasn't been dominated by Covid, although we have still had to manage the challenges of living with the virus and keeping children, parents and staff as safe as possible whilst delivering the services that our community both values and deserves. Yet again, our staff have successfully met those challenges and ensured that our children could access our early years provision and the wider community have benefited from our other services.

On behalf of the trustees, I would like to say a huge thank you to all the staff for an amazing year. We thank you for your professionalism, commitment and dedication throughout the year and for creating the supportive, nurturing and fun environment where the children can flourish. I remain impressed with the whole leadership team and the great team spirit that they engender throughout the staff, the benefits of which are obvious to all those that come into Playgroup. I would particularly like to highlight Joyce's contribution to the on-going success and development of Playgroup. Without her drive, passion and unwavering commitment, we would not be in such a strong business position and have the trust and respect of the all the other educational and health professionals she interacts with.

In this academic year, the Nursery and Pre-school teams have planned and delivered a range of structured activities each term to develop specific areas in accordance with development goals in the EYFS. The Trustees receive a report from the session managers on the theme of each term and we regularly review anonymised data to ensure there is expected progress in line with our expectations and provide a level of challenge and support to the staff in identifying development areas and drive improvement. I am delighted to report that overall, the children continue to make good progress but that staff can explain where progress is not as expected and detail what interventions are in place to support those children.

* This year saw us holding the nativity play in St Nicholas Church at Ashchurch for the first time. It was an absolutely wonderful experience for the children, staff and their proud parents/carers. The children really rose to the challenge of performing in a completely new environment and were ably supported by the staff who worked tirelessly to inspire their confidence. A small hiccup, that made the occasion more memorable, was when we realised baby Jesus was missing and was still in Playgroup. Thankfully, a replacement was soon found, even though Mary and Joseph thought the wrapped-up teddy a bit odd! We also had a fabulous time celebrating the late Queen Elizabeth II's Platinum Jubilee which culminated in a fantastic tea party along with all the children from Northway Infants and Carrant Brook schools. Listening to them all, but particularly our pre-school children, singing the national anthem brought tears to many eyes.

I am pleased to report that Kidz club success and popularity continues to grow; with many sessions completely full and a small waiting list for some activities. Feedback from the children and parents are excellent and demonstrates that it is a much-valued service. Also this year saw the launch of the Northway Bambino's group run by two of our trustees – Jo and Carly. The group is doing really well and supporting mums in our community with their little ones by providing an opportunity to chat, meet new people each and share experiences.

Finally, I would like to thank my fellow trustees for giving their time and their continued support to the Playgroup. Without you, we would not be able to continue to run as a charity and be able to continually reinvest in the services we provide to, and are needed by, our community.

I look forward to another good year for Playgroup.

Financial Report
Academic year 2021/22

Presented to the AGM of Northway Pre-School Playgroup
8th December 2022

Charity Number 1003986

Charity Trustees for Financial year 2021/2022

Chairperson – Mrs Allison Booth

Vice Chair – Mrs Sam Morgan

Treasurer – Mrs Sam Morgan

Secretary – Mrs Carly Cooke

Members

Mrs Allison Booth

Mrs Sam Morgan

Ms Juliet Sherwood

Mrs Kirsty Pritchard

Mrs Joanne Chew

Mrs Carly Cooke

Details of Fees

Pre School £4.24 per hour

Nursery £4.24 per hour

Springboard £4.24 per hour

Kidz club £4.24 per hour

Northway Pre-School playgroup and kidz club is a registered charity with the Charities commission for England and Wales. It is a requirement of all charities with an income over £10,000.00 per annum that their accounts are subjected to an independent audit once a year.

The appointed examiner for this financial period was **Mr Gary Crump of Holberton and company** and his signed examination statement is enclosed with this report. This report is copied to the Charity Commission and Gloucestershire PATA.

General overview

The Trustees are responsible for ensuring that the Charity remains financially sustainable throughout any financial year. We oversee the financial reporting by the business manager who is delegated with managing the financial aspect of the group.

We set a budget at the beginning of the year with a deficit forecast of £11,000.00.

Our opening funds at the beginning of the year was £155,639.31

We look at predicted income and spend with the knowledge that our forecast at the beginning of the year is always worst-case scenario. This is because we can only count the children and their hours based on factual knowledge of placements that we hold in the September – we cannot include

additional monies for A2YO, Pupil Premium, any new children, or any increases in hours throughout the year, as we are not aware of these possibilities becoming facts until the year progresses.

We review the forecast mid-year which give us an updated prediction - however the finances are monitored daily by the business manager and any significant concerns would be raised to our Treasurer and board of Trustees immediately.

The finances are reviewed by the board of Trustees at every meeting (these are held once a term) and an up-to-date account is presented to the board.

In addition to this the Treasurer will carry out audits each term with the business manager to assist the board in remaining confident that the finances are all in order.

*Taking into consideration that we lost 4 children from Preschool at the beginning of the year due to relocation, giving us a loss of £19,334.40, a final recorded loss of **£ 5,828.00** at the end of the year was better than expected.*

On the basis of the above information I am happy to submit this report to the AGM.

Name..... S MORGAN
(Please print)

Official Position..... TREASURER

Signature..... 



Independent Examiner's Report on the Accounts

Section A

Independent Examiner's Report

Report to the trustees/members of

Charity Name

NORTHWAY PRE-SCHOOL PLAYGROUP

On accounts for the year ended

31.07.22

Charity no (if any)

N I A

Set out on pages

(remember to include the page numbers of additional sheets)

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below*):

(1) which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act;
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed

G. Crump

Date

6.12.22

Name

GARY CRUMP

Relevant professional qualification(s) or body (if any)

FCCA

Address

HOUBERTON AND CO

NORTON BURN HOUSE

37 HIGH STREET TENKERSBURN

GL05 GL20 5BB

Charity name:

Charity number:

NORTHWAY PRE - SCHOOL PLAYGROUP

N/A

Receipts and payments accounts for the period

Period start date 1/8/21

Period end date 31/7/22

RECEIPTS AND PAYMENTS

RECEIPTS	Previous year		Current year	
	£	p	£	p
Nursery Education Funding (Free for 3&4)	168054	-	144842	-
Nursery Education Funding (New for 2)	-	-	-	-
Children's fees	45597	-	66934	-
Milk refund	-	-	-	-
Grants (specify) GCC	5399	-	17164	-
Grant HMRC Support	-	-	-	-
Grant Apprenticeship	-	-	1500	-
Fundraising	-	-	1166	-
Donations	-	-	-	-
Interest	3	-	3	-
Other receipts	19621	-	3181	-
Sub total				
Income from the sale of equipment	-	-	-	-
TOTAL RECEIPTS	(A) 238674		234790	

PAYMENTS	Previous year		Current year	
	£	p	£	p
Employment costs (gross pay + employer's NIC)	181639	-	200624	-
Training costs	610	-	2468	-
Premises (rent, heat etc)	1377	-	1363	-
Subscriptions	-	-	-	-
Insurance	1265	-	1294	-
Administration	7145	-	2753	-
Refreshments	791	-	531	-
Consumables (paint, paper etc)	1365	-	9077	-
Fundraising costs	1402	-	450	-
Other	21424	-	22058	-
Sub total				
Purchases of equipment and other assets	-	-	-	-
TOTAL PAYMENTS	(B) 212018		24068	

NET OF RECEIPTS AND PAYMENTS	(A-B=C) 21656	-5828
Cash funds* incl. deposit a/c last year end	(D) 161389	183045
Cash funds* incl. deposit a/c this year end	(C+D) 183045	177217

STATEMENT OF ASSETS AND LIABILITIES

*Note: cash funds include reserve/contingency/deposit accounts.

	Current value	
	£	p
Cash funds (agree with the balance of the receipts and payments a/c)	(E) 177217	-
Debtors (money owed to the charity on the period end date)	(F) NIL	-
Value of buildings and equipment (current or depreciated value)	(G) NIL	-
Liabilities (loans and any other money owed on the period end date)	(H) NIL	-
Net assets	(E-F+G-H)	177217

Signed on behalf of the trustees (committee):

Signed Name Role

Date