



# NORTHWAY PRE-SCHOOL PLAYSCHOOL



**Celebrating 48 years ☺ 1973-2021**

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Northway  
Tewkesbury  
Glos  
GL20 8PT



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Ofsted Reg. No: 101573

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1<sup>st</sup> December 2021

## **Allison Booth Chair's Report, Northway Preschool Playgroup: Academic Year 20/21**

Welcome to our Annual General Meeting.

This is my second AGM as the Chair; the year has continued to be dominated by the Covid pandemic and how we all manage to live in these unprecedented times. It is a testament to the dedication and professionalism of all our staff, that we have stayed open throughout the entire year delivering high quality, valued services to the children, parents and our local community.

I know that we have enabled key workers and working parents the opportunity to continue to support the country and most importantly that our children have accessed the early years provision that is so vital for their development.

On behalf of the trustees, I would like to say a huge thank you to all the staff for an amazing year. We thank you for your courage, commitment and dedication throughout this challenging period and for creating the environment where the children can thrive.

There is an impressive feeling of teamwork in the Playgroup which has enabled you to support each other and effectively work with children and parents, whatever role you hold in the group.

I know it has sometimes been difficult implementing the processes needed to keep the setting safe and secure, but it is through your efforts and diligence that we have not had to close at all.

At this point, I would like to mention the work done (mostly behind the scenes) by Joyce, who is superbly supported by Dawn, in understanding the government requirements, legislation and how to access the relevant information to ensure compliance so that the Playgroup could continue to function safely and effectively. It reflects their excellent leadership that the team is inclusive and high performing and that the business is professionally managed and continues to develop to meet the needs of those it serves.

In addition to this I would also like to thank Lesley for her due diligence in creating the risk assessment for covid – no easy feat as rules and expectations have changed and at times, we have all found ourselves asking “what’s the rules now” ? and Dawn R for her outstanding effort to keep the whole of the Children centre and our room in the school clean and germ free.

In this academic year, we have structured activities to help the children understand the seasons and have celebrated the different holidays albeit in a slightly different ways to previous years to ensure Covid compliance.

We have continued a strong focus on British values and the “Hot spots” in the nursery and pre-school were changed each term to develop specific areas in accordance with development goals in the EYFS.

The children have continued to make progress across the year, although there has been some disruption in attendance due to families needing to isolate and, in some cases, where schools have been closed this has limited parents’ ability to bring children to Playgroup. The Trustees receive a report from the session managers on the theme of each term and we regularly review anonymised data to ensure there is expected progress in line with our expectations and provide a level of challenge and support to the staff in identifying development areas and drive improvement.

I am pleased to say that the Kidz club, which is proving to be a much-valued service for parents, is continuing to increase in popularity and is making a profit. To help the room be more appealing to a wider range of ages, we have invested in a wider range of activities for the children and our impressive dinosaur mural that was painted in the summer holidays has proved to be a massive hit with both the younger and older children who come to the club. We have held a couple of great fundraisers; the children loved the Harvest sponsored ride and the adult Bingo evening was at full capacity and great fun – there is eager anticipation for the next one! The profits from the fundraising will be going towards new indoor and outdoor equipment for the children.

We have seen some staff changes this year; we said goodbye to Mrs Denise Heeks who had been with playgroup for many years and thank her for her contribution to our community, we congratulated Miss Katie Sprason as she graduated from her apprenticeship to a Practitioner and took up a full time post and are delighted that Miss Katie Long started her apprenticeship with us – we wish you both every success for the future. We also said goodbye to one of trustees - Mrs Leanne Exeter- and would like to thank her for all her energy, passion and work to support the Playgroup.

As I speak, we are currently preparing to say goodbye to Mrs Angie Aldridge after her being part of Playgroup for 30 years. She has helped hundreds of children and their parents across this extraordinary length of service and is well loved, trusted and respected by all those she has known – they still go up to her many years later to say hello and share what they are doing, and many have returned with their own children for her to take care of. Angie has always created the environment for children to feel safe, grow in confidence, develop their social skills by learning through play and thus being ready to move onto school. She has made an amazing contribution to our Playgroup for which we are profoundly grateful and deeply appreciative. Although we will be sad to say goodbye, we all wish her every happiness in the next chapter of her life and know she will love spending time with her whole family but especially her grandchildren.

Finally, I would like to thank my fellow trustees for giving their time and their continued support to the Playgroup. Without you, we would not be able to continue to run as a charity and be able to continually reinvest in the services we provide to, and are needed by, our community. Although Covid is still impacting us, I look forward to another good year for Playgroup.

**Financial Report**  
**Academic year 2020/21**

**Presented to the AGM of Northway Pre-School Playgroup**  
**30<sup>th</sup> November 2021**

**Charity Trustees for Financial year 2020/2021**

Chairperson – Mrs Allison Booth

Vice Chair – Mrs Sam Morgan

Treasurer – Mrs Sam Morgan

Secretary – Mrs Carly Cooke

**Members**

Mrs Allison Booth

Mrs Sam Morgan

Ms Juliet Sherwood

Mrs Kirsty Pritchard

Mrs Leanne Exeter Resigned in April 2021

Mrs Joanne Chew

Mrs Carly Cooke

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**Details of Fees**

Pre School £4.07 per hour

Nursery £4.07 per hour

Springboard £4.07 per hour

Kidz club £4.07 per hour

Northway Pre-School playgroup and kidz club is a registered charity with the Charities commission for England and Wales. It is a requirement of all charities with an income over £10,000.00 per annum that their accounts are subjected to an independent audit once a year.

The appointed examiner for this financial period was **Mr Gary Crump of Holberton and company** and his signed examination statement is enclosed with this report. This report is copied to the Charity Commission and Gloucestershire PATA.

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**General overview**

*The Trustees are responsible for ensuring that the Charity remains financially sustainable throughout any financial year. We oversee the financial reporting by the business manager who is delegated with managing the financial aspect of the group.*

*We set a budget at the beginning of the year with a deficit forecast of £30,849.52 Our opening funds at the beginning of the year was £161,389.10.*

*We look at predicted income and spend with the knowledge that our forecast at the beginning of the year is always worst-case scenario. This is because we can only count the children and their hours based on factual knowledge of placements that we hold in the September – we cannot include additional monies for A2YO, Pupil Premium, any new children, or any increases in hours throughout the year, as we are not aware of these possibilities becoming facts until the year progresses.*



*We review the forecast midyear which give us an updated prediction - however the finances are monitored daily by the business manager and any significant concerns would be raised to our Treasurer and board of Trustees immediately.*

*The finances are reviewed by the board of Trustees at every meeting (these are held once a term) and an up-to-date account is presented to the board.*

*In addition to this the Treasurer will carry out audits each term with the business manager to assist the board in remaining confident that the finances are all in order. This did not happen this year due to Covid 19.*

*I am happy to report that the external auditor has shown in our financial report that we recorded a profit of **£21,656.00** at the end of the year.*

On the basis of the above report, I am happy to report at this AGM, another successful financial year.

Name.....SAM MORGAN.....  
(Please print)

Official Position.....VICE CHAIR / TREASURER.....

Signature..........



# Independent Examiner's Report on the Accounts

## Section A

## Independent Examiner's Report

Report to the trustees/members of

Charity Name

NORTHWAY PRE-SCHOOL PLAYGROUP

On accounts for the year ended

31 07 21

Charity no (if any)

N / A

Set out on pages

(remember to include the page numbers of additional sheets)

### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

### Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

### Independent examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below\*):

(1) which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act;
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed

G Crump

Date

20/10/21

Name

GARY CRUMP

Relevant professional qualification(s) or body (if any)

FCCA

Address

HOLBERTON & CO

NORTHWAY HOUSE

37 HIGH STREET, TUNWICK

GLAS G20 5SR

Charity name:

Charity number:

NORTHWAY PRE-SCHOOL PLAYGROUP

N/A

Receipts and payments accounts for the period

Period start date: 1/8/20

Period end date: 31/12/21

## RECEIPTS AND PAYMENTS

RECEIPTS	Previous year		Current year	
	£	p	£	p
Nursery Education Funding (Free for 3&4)	161291	-	168054	-
Nursery Education Funding (New for 2)	-	-	-	-
Children's fees	36842	-	45997	-
Milk refund	-	-	-	-
Grants (specify) GCC	-	-	5399	-
Grant Hmrc Support	12180	-	-	-
Grant OTHERS	-	-	-	-
Fundraising	-	-	-	-
Donations	10100	-	-	-
Interest	14	-	3	-
Other receipts	1103	-	19621	-
Sub total	-	-	-	-
Income from the sale of equipment	-	-	-	-
<b>TOTAL RECEIPTS</b>	<b>(A) 221530</b>		<b>238674</b>	

PAYMENTS	Previous year		Current year	
	£	p	£	p
Employment costs (gross pay + employer's NIC)	179513	-	181639	-
Training costs	555	-	610	-
Premises (rent, heat etc)	1587	-	1377	-
Subscriptions	-	-	-	-
Insurance	1265	-	1265	-
Administration	2233	-	7145	-
Refreshments	683	-	791	-
Consumables (paint, paper etc)	6653	-	1365	-
Fundraising costs	-	-	1402	-
Other	3187	-	21424	-
Sub total	-	-	-	-
Purchases of equipment and other assets	-	-	-	-
<b>TOTAL PAYMENTS</b>	<b>(B) 195676</b>		<b>217018</b>	

<b>NET OF RECEIPTS AND PAYMENTS</b>	<b>(A-B=C)</b>	<b>25854</b>	<b>21656</b>
Cash funds* incl. deposit a/c last year end	<b>(D)</b>	<b>135535</b>	<b>161389</b>
Cash funds* incl. deposit a/c this year end	<b>(C+D)</b>	<b>161389</b>	<b>183045</b>

## STATEMENT OF ASSETS AND LIABILITIES

\*Note: cash funds include reserve/contingency/deposit accounts.

	Current value	
	£	p
Cash funds (agree with the balance of the receipts and payments a/c)	<b>(E)</b>	<b>183045</b>
Debtors (money owed to the charity on the period end date)	<b>(F)</b>	<b>NIL</b>
Value of buildings and equipment (current or depreciated value)	<b>(G)</b>	<b>NIL</b>
Liabilities (loans and any other money owed on the period end date)	<b>(H)</b>	<b>NIL</b>
Net assets	<b>(E-F+G-H)</b>	<b>183045</b>

Signed on behalf of the trustees (committee):

Signed: S Morgan

Name: SAM MORGAN

Role: VICE CHAIR/TREASURER

Date: 1/12/21

Only complete if the examiner needs to highlight material problems

Give here brief details of any items that the  
examiner wishes to disclose