



Trustees' Annual Report for the period

Period start date		Period end date	
From	Day 01 Month 01 Year 2023	To	Day 31 Month 12 Year 2023

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Postcode	<input type="text" value="ME15 0RU"/>
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Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Annette Trought	Chair		Trustees' committee
2	Sharon Goodwin	Treasurer		Trustees' committee
3	Kathy Reid			Trustees' committee
4	David Heaton			Trustees' committee
5	Sue Pinks			Trustees' committee
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20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
Hunton Parish Council (custodian trustee)	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document	Scheme dated 15 th April 1991
How the charity is constituted	Unincorporated association
Trustee selection methods	Appointed by existing trustees by majority vote

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The object of the Charity is the provision and maintenance of a village hall for the use of the inhabitants of the Parish of Hunton and the neighbourhood thereof without distinction of political, religious or other opinions, including use for meetings, lectures and classes, and for other forms of recreation and leisure-time occupation, with the object of improving the conditions of life for the said inhabitants.

The Parish Hall is used for the following:

- Pre-school
- Parish Council meetings
- Weddings
- Parties
- Community events
- Music events
- Polling station

Charges are not made for community events, but other hirers are charged.

The trustees confirm they have had regard to guidance issued by the Charity Commission on public benefit.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Having completely refurbished the toilets and installed infrared heating in the previous year, renovations continued this year with the replacement of the windows and new lighting to future-proof the hall and reduce the electricity costs. The trustees plan investment in the hall to keep it in a good state of repair and ensure it attracts a variety of users.

The hall continues to be used by a number of users, predominantly the Pre-school during weekdays and other hires on weekends.

Section E Financial review

Brief statement of the charity's policy on reserves	Reserves have reduced due to capital expenditure on the hall and a significant increase in electricity costs. The trustees aim to maintain sufficient reserves to ensure that contingencies (for example, a large repair bill) can be managed comfortably.
Details of any funds materially in deficit	None

Further financial review details (Optional information)

<p>You may choose to include additional information, where relevant about:</p> <ul style="list-style-type: none">the charity's principal sources of funds (including any fundraising);how expenditure has supported the key objectives of the charity;investment policy and objectives including any ethical investment policy adopted.	
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Section F Other optional information

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Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>S. Goodwin</i>	
Full name(s)	Sharon Goodwin	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	23/10/24	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Hunton Parish Hall

1003813

Receipts and payments accounts

CC16a

For the period
from

1st January 2023

To

31st December 2023

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Hire of hall	10,120	-	-	10,120	11,304
Donations and grants	19,561	-	-	19,561	8,982
Bank interest	33	-	-	33	4
Other	-	-	-	-	439
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	29,714	-	-	29,714	20,729
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	29,714	-	-	29,714	20,729
A3 Payments					
Repairs and maintenance	2,372	-	-	2,372	7,804
Light and heating	3,552	-	-	3,552	2,096
Cleaning	3,179	-	-	3,179	3,539
Water and sewerage	1,163	-	-	1,163	1,772
Insurance	1,409	-	-	1,409	604
Licences	209	-	-	209	251
Payments for services	710	-	-	710	1,560
Website	85	-	-	85	62
Other	9	-	-	9	-
Sub total	12,688	-	-	12,688	17,688
A4 Asset and investment purchases. (see table)					
Capital expenditure on hall	20,985	-	-	20,985	28,843
Purchase of fixed assets	155	-	-	155	274
Sub total	21,140	-	-	21,140	29,117
Total payments	33,828	-	-	33,828	46,805
Net of receipts/(payments)	- 4,114	-	-	- 4,114	- 26,076
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	13,625	-	-	13,625	39,701
Cash funds this year end	9,511	-	-	9,511	13,625

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank balances	9,511	-	-
		-	-	-
		-	-	-
	Total cash funds	9,511	-	-
	(agree balances with receipts and payments account(s))			
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets				
B4 Assets retained for the charity's own use	Parish hall (Hunton Parish Council is custodian trustee)			
	Parish hall contents			
B5 Liabilities				
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
		S. Goodwin	Sharon Goodwin	22/10/2024



Section A

Independent Examiner's Report

Report to the trustees/ members of	Charity Name Hunton Parish Hall		
On accounts for the year ended	31 st December 2023	Charity no (if any)	1003813
Set out on pages	3-4 <small>(remember to include the page numbers of additional sheets)</small>		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 12 / 2023.

Responsibilities and basis of report	<p>As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").</p> <p>I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.</p>
Independent examiner's statement	<p>I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:</p> <ul style="list-style-type: none">• accounting records were not kept in accordance with section 130 of the Act or• the accounts do not accord with the accounting records <p>I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.</p> <p>* Please delete the words in the brackets if they do not apply.</p>

Signed:

Date:

22.10.24

Name:

James Lowman Porter

Relevant professional
qualification(s) or body
(if any):

mb (London). A.C. 1.6. M.S. 1.

Address:

Redington
West Street
Hunton, Kent ME15 0DU

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.