

Topcliffe and Asenby Village Hall
Independent Examiners Report to the Trustees of Topcliffe and Asenby
Village Hall for the year 2023 - 2024

I report on the accounts of the charity for the year ended 31 March 2024, which are set out on the attached pages.

Respective responsibilities of the Trustees and examiner

The charity's Trustees are responsible for the preparation of the accounts. The charity's Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit and is eligible for independent examination, it is my responsibility to:

- (i) examine the accounts under section 145 of the 2011 Act
- (ii) follow the procedures laid down in the general directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- (iii) to state whether particular matters have come to my attention.

Basis of independent examiners report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes the review of the accounting records kept by the charity and a comparison of the accounts presented with those accounting records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement.

Independent examiners statement

1. The accounts for the year 2023/2024 are acceptable and in my opinion reflect an accurate record of the village hall's financial activities during the year.
2. The introduction of the Hall Master system linked to Pay Pal last year resulted in mixed methods of payment which have continued this year. This is unlikely to change. Some are made with cheques or cash or by BACS while others are made using the Hall Master/Pay Pal system properly. The method of accounting does allow for this to happen.
3. As last year, as an "examiner" and not an "auditor" I have accepted that the treasurer has periodic meetings with the booking clerk to go through the bookings in detail and ensure that payments have been made against bookings taken up. In my examination I have not attempted to replicate this check.



Bank Reconciliation for Topcliffe and Asenby Village Hall

BANK ACCOUNT BALANCE	£
Opening Balance	£ 21,976.88
Receipts Paid In	£ 31,607.67
Payments Paid Out	£ 27,165.04
Closing Balance	£ 26,419.51

BANK RECONCILIATION	£
<i>Current Account Statement</i> <i>Closing Balance:</i>	<input type="text"/> £ 26,155.51
Unpresented Credits	£ 264.00
Unpresented Debits	£ -
Unpresented Previous Year	
Closing Balance	£ 26,419.51
<i>Deposit Account Statement</i> <i>Closing Balance:</i>	<input type="text"/> <input type="text"/>
Closing Funds	£ 26,419.51
Unreconciled Amount:	£ -

Agrees to Summary Sheet	
Opening Balances Agree?	YES
Closing Balances Agree?	YES

Petty Cash Balances	
Opening Balance as Summary	£ -
Closing Balance as Summary	£ -

Financial Year Ending: 31-Mar-24

OPENING BALANCES FOR YEAR		£
Current Account Statement		Opening Balance:
Page:		
Deposit Account Statement		Opening Balance:
Page:		£ -
Previous Year Cheques outstanding at Year End		
Cheque No:	Amount	Presented
Enter Details if applicable	£ -	N
	£ -	N
	£ -	N
	£ -	N
	£ -	N
	£ -	N
	£ -	N
	£ -	N
	£ -	N
	£ -	N
	£ -	N
	£ -	N
	£ -	N
	£ -	N
	£ -	N
	£ -	N
	£ -	N
Opening Balance		

Agrees to Summary by Fund Sheet	
Opening Balances Agree?	YES
Closing Balances Agree?	YES

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Topcliffe and Asenby Village H

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Agrees to Summary Sheet	
Opening Balances Agree?	YES
Closing Balances Agree?	YES

Petty Cash Balances	
Opening Balance as Summary	£ -
Closing Balance as Summary	£ -

Financial Year Ending:
31-Mar-24

OPENING BALANCES FOR YEAR	£
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Deposit Account Statement Page: Opening Balance: £ -	
Previous Year Cheques outstanding at Year End	
Cheque No:	Amount Presented
Enter Details if applicable	£ - N
	£ - N
	£ - N
	£ - N
	£ - N
	£ - N
	£ - N
	£ - N
	£ - N
	£ - N
	£ - N
	£ - N
	£ - N
	£ - N
	£ - N
Opening Balance	

Agrees to Summary by Fund Sheet	
Opening Balances Agree?	YES
Closing Balances Agree?	YES

I have examined these accounts for the year ending 31 March 2024 and I am satisfied that they are correct.

J.M. Graham
4 May 2024.

