



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## **Trustees' Annual Report for the period**

**From** 1.4.2020 **Period start date** **To** 31.3.2021 **Period end date**

**Charity name:** RIVERSIDE FAMILY CHURCH

**Charity registration number:** 1003598

## **Objectives and Activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<ol style="list-style-type: none"><li>1. The advancement of the Christian religion either in the United Kingdom or overseas.</li><li>2. The advancement for the public benefit of religious or other education</li><li>3. The relief of the aged, poor, sick, deprived, disabled or homeless.</li></ol>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	TO PROMOTE AND UPHOLD THE CHRISTIAN FAITH THROUGH CONGREGATIONAL MEETINGS, COMMUNITY SERVICE AND SOCIAL ACTION, BY SUPPORTING THE UNDERPRIVILEGED AND WORKING IN PARTNERSHIP WITH THE WIDER CHRISTIAN CHURCHES WITHIN SOUTHAMPTON.

		<ul style="list-style-type: none"> <li>• Children's and Youth Activities - providing games, crafts and activities, and learning life values in line with Christian principles.</li> <li>• Regular Christian services which are open to the public providing a place of welcome, acceptance, support and friendship irrespective of ethnicity, race, background or gender.</li> <li>• Special support for those in need at Christmas through Samaritans Purse, Operation Christmas Child, focusing on children in poverty around the world.</li> <li>• Various activities providing relief to the poor through fund raising. Providing emergency relief including food banks, as well as personal support of individuals during Covid 19.</li> </ul>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	In planning our activities for the year, we kept in mind the Charity Commission's guidance on public benefit at our trustee meetings.

#### **Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<ul style="list-style-type: none"> <li>• In light of the Covid 19 pandemic, the strains on family life including marriages were severe. We were able to offer Marriage counselling for couples in the community and within the church, to support them and their families by mediating disputes and assisting in reconciliation</li> <li>• With some young couples preparing to get married, we were also on hand to provide pre-marriage counselling.</li> <li>• Citywide engagement with other charitable organisations to make a difference to many people in the city in areas of homelessness, food poverty, evangelistic initiatives</li> <li>• Community Christmas event called, 'Christmas at Riverside', which served over 100 families from the immediate community by providing free food, refreshments, carols, activities for children etc. During the same season we also supplied Christmas hampers to deprived families in the community.</li> <li>• As a church we also actively connect with 'Love Southampton' which is an initiative put together to serve the city of Southampton and this was very effective especially when the pandemic affected many people in the city.</li> <li>• We continued to give over 10% of our income to support other charitable organisations which varied from protecting children, to sharing the Christian message around the world. We supported the following organisations: One By One, Martis Productions (formerly, E-quip Arts) and Compassion UK.</li> <li>• Our Senior Minister was invited to sit on the steering team of the local community which puts the church at the centre of decision making which</li> </ul>

		<p>affects how we serve the local community.</p> <ul style="list-style-type: none"> <li>• We have also seen a significant numeric increase on average. From 2018 the average number of members was about 30, and 2019-20 we now have 80+ members on our records, and this continues to be the case into 20-21 period.</li> </ul>
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#### **Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The income for the year was £68,176.78 against expenditure of £93,307.54. *This expenditure included spending on a building project which had been saved for over preceding years.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Riverside Family Church has a commitment to holding 3 months priority costs in reserve. This includes funds to cover staffing costs, insurance and utilities as well as covering costs for unforeseen circumstances.
Amount of reserves held	Para 1.22	At the end of March 2021, we had unrestricted reserves of £19,695.62 which is in line with our reserves policy
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	n/a

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	All income is through the giving and generosity of the members of Riverside Family Church and is used to fulfil the objectives and vision of the charity
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Trust deed
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	By Charitable Trust
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Nominated and appointed by the existing trustees

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	Our operational governance is in accordance with the constitution of Assemblies of God GB (AOG GB) with whom we are fully affiliated members
Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	Riverside Family Church
Other name the charity uses	
Registered charity number	1003598
Charity's principal address	131A Northam Road Southampton Hampshire SO14 0QH

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Misheck Manhanha	Lead Minister & chair of Trustees		
2	Andrew Matthews	Treasurer/Trustee		
3	Julia Maddock	Trustee	22/02/2021-31/03/2021	
4	Philippa Robertson	Trustee	22/02/2021-31/03/2021	
5	Kar Seng Ship	Trustee		
6	Clayton Betteridge	Trustee		
7	Alison Phillips	Trustee	22/02/2021-31/03/2021	
8				
9				
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16				
17				
18				
19				
20				

## Corporate trustees – names of the directors at the date the report was approved

Director name		

## Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
All the trustees as above		

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	n/a
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	n/a
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	n/a

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

Misheck Manhanha (Lead Minister)

## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information


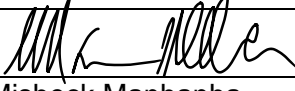
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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Clayton Betteridge	Misheck Manhanha
Position (eg Secretary, Chair, etc)	Trustee	Chair of Trustee
Date	18/01/2022	

# RIVERSIDE FAMILY CHURCH

## ANNUAL FINANCIAL STATEMENT FROM 1 APRIL 2020 TO 31 MARCH 2021

**BALANCE AS OF 31 MARCH 2020**

**£ 44,724.60**

INCOME														
FUND - COST CENTRE	CATEGORY	2020-Apr	2020-May	2020-Jun	2020-Jul	2020-Aug	2020-Sep	2020-Oct	2020-Nov	2020-Dec	2021-Jan	2021-Feb	2021-Mar	TOTALS
GENERAL	BUILDING FUNDS	£ -	£ -	£ 8.94	£ -	£ -	£ 0.38	£ -	£ 500.00	£ 0.07	£ -	£ -	£ -	£ 509.39
GENERAL	GIFT AID INCOME	£ 2,721.88	£ 1,033.42	£ 682.88	£ 699.78	£ 800.62	£ 745.43	£ 693.17	£ 689.53	£ 1,191.53	£ 841.03	£ 616.21	£ 607.87	£ 11,323.35
GENERAL	HMRC EMPLOYEE TAX	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ 1,338.25	£ -	£ -	£ -	£ -	£ 1,338.25
GENERAL	OTHER INCOME	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ 1,392.14	£ 1,421.53	£ 933.33	£ 689.63	£ 732.30	£ 5,168.93
GENERAL	REFUND	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ 850.00	£ -	£ -	£ -	£ -	£ 850.00
GENERAL	TITHES AND OFFERINGS	£ 6,180.65	£ 4,365.45	£ 3,764.12	£ 4,024.30	£ 3,669.48	£ 3,715.29	£ 3,640.06	£ 5,561.12	£ 4,317.34	£ 3,228.95	£ 2,939.64	£ 2,970.46	£ 48,376.86
GENERAL	CHILDREN MINISTRY	£ 50.00	£ 50.00	£ 60.00	£ 60.00	£ 160.00	£ -	£ 100.00	£ 100.00	£ 10.00	£ -	£ -	£ -	£ 590.00
RESTRICTED INCOME	CHILDREN MINISTRY	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ 10.00	£ 10.00	£ 20.00
<b>TOTAL INCOME FOR PERIOD 2020 to 2021</b>		<b>£ 8,952.53</b>	<b>£ 5,448.87</b>	<b>£ 4,515.94</b>	<b>£ 4,784.08</b>	<b>£ 4,630.10</b>	<b>£ 4,461.10</b>	<b>£ 4,433.23</b>	<b>£ 10,431.04</b>	<b>£ 6,940.47</b>	<b>£ 5,003.31</b>	<b>£ 4,255.48</b>	<b>£ 4,320.63</b>	<b>£ 68,176.78</b>

EXPENDITURE														
FUND - COST CENTRE	CATEGORY	2020-Apr	2020-May	2020-Jun	2020-Jul	2020-Aug	2020-Sep	2020-Oct	2020-Nov	2020-Dec	2021-Jan	2021-Feb	2021-Mar	TOTALS
GENERAL	BUILDING MAINTENANCE (CONTRACTORS)	£ -	£ 88.00	£ 76.00	£ 3,194.24	£ 4,981.00	£ 894.00	£ 2,248.84	£ 1,000.00	£ 150.00	£ 220.00	£ -	£ -	£ 12,852.08
GENERAL	BUILDING MAINTENANCE (MATERIALS)	£ -	£ -	£ -	£ 1,246.17	£ 7,754.36	£ 557.52	£ 1,533.33	£ 6,465.81	£ 16.30	£ -	£ -	£ -	£ 17,573.49
GENERAL	DONATIONS / GIFTS (OUT)	£ 500.00	£ 1,265.84	£ 500.00	£ 1,183.55	£ 500.00	£ 891.32	£ 400.00	£ 1,165.54	£ 200.00	£ 800.34	£ 400.00	£ 486.67	£ 8,293.26
GENERAL	HMRC EMPLOYEE TAX	£ 700.00	£ 762.10	£ 700.00	£ 700.00	£ 800.00	£ 800.00	£ 800.00	£ 800.00	£ 800.00	£ 800.00	£ 800.00	£ 800.00	£ 9,262.10
GENERAL	INSURANCE	£ 355.98	£ 355.98	£ 355.98	£ 355.98	£ 355.98	£ 355.98	£ 355.98	£ 355.98	£ 355.98	£ -	£ -	£ 367.53	£ 3,571.35
GENERAL	PENSION	£ 189.50	£ 154.16	£ 242.24	£ 198.20	£ 198.20	£ 198.20	£ 198.20	£ 198.20	£ 198.20	£ 198.20	£ 198.20	£ 198.20	£ 2,369.70
GENERAL	PUBLIC RELATIONS	£ 39.99	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ 39.99
GENERAL	PURCHASE OF EQUIPMENT	£ -	£ -	£ -	£ -	£ -	£ -	£ 114.82	£ 22.80	£ -	£ -	£ -	£ -	£ 137.62
GENERAL	REFUSE	£ 57.40	£ 57.40	£ 66.40	£ 71.45	£ 56.00	£ 71.45	£ 59.80	£ 66.40	£ 71.45	£ 59.80	£ 59.80	£ 71.45	£ 768.80
GENERAL	SALARIES	£ 2,075.89	£ 2,083.89	£ 2,079.89	£ 2,079.89	£ 1,965.89	£ 2,201.29	£ 2,062.09	£ 2,062.09	£ 2,062.09	£ 1,962.09	£ 1,962.09	£ 1,962.09	£ 24,559.28
GENERAL	STATIONARY	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ 73.04	£ -	£ -	£ 15.59	£ 88.63
GENERAL	SUBSCRIPTIONS	£ 383.66	£ 332.04	£ 473.92	£ 332.04	£ 402.04	£ 1,162.72	£ 752.36	£ 284.54	£ 284.54	£ 311.94	£ 246.75	£ 432.21	£ 5,398.76
GENERAL	SUNDRY ITEMS	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ 108.84	£ -	£ -	£ -	£ 108.84
GENERAL	TEACHING MATERIALS	£ 20.00	£ 20.00	£ 31.74	£ 20.00	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ 91.74
GENERAL	TRAINING / CONFERENCES	£ -	£ 630.00	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ -	£ 630.00
GENERAL	UTILITIES - ELECTRIC	£ 82.00	£ 82.00	£ 82.00	£ 85.00	£ 85.00	£ 85.00	£ 85.00	£ 85.00	£ 85.00	£ 85.00	£ -	£ 170.00	£ 1,011.00
GENERAL	UTILITIES - GAS	£ 446.00	£ 446.00	£ 446.00	£ 446.00	£ 446.00	£ 446.00	£ 313.00	£ 313.00	£ 313.00	£ -	£ -	£ -	£ 3,615.00
GENERAL	UTILITIES - PHONE / BROADBAND	£ 75.10	£ 74.04	£ 74.04	£ 74.04	£ 74.04	£ 76.18	£ 74.04	£ 77.04	£ 74.04	£ 74.04	£ 74.04	£ 74.04	£ 894.68
GENERAL	UTILITIES - WATER	£ -	£ 33.00	£ 33.00	£ 33.00	£ 33.00	£ 33.00	£ 33.00	£ 33.00	£ 33.00	£ 33.00	£ 33.00	£ 33.00	£ 363.00
GENERAL	CHILDREN MINISTRY	£ -	£ -	£ -	£ -	£ -	£ 20.00	£ -	£ -	£ -	£ -	£ -	£ 47.02	£ 67.02
GENERAL	LEASE COSTS	£ 237.56	£ -	£ 237.56	£ -	£ -	£ -	£ 237.56	£ -	£ -	£ 273.56	£ -	£ -	£ 986.24
GENERAL	PAYROLL COSTS	£ 258.33	£ 33.33	£ 33.33	£ 33.33	£ 33.33	£ 33.33	£ 33.33	£ 33.33	£ 33.33	£ 33.33	£ 33.33	£ 33.33	£ 624.96
<b>TOTAL EXPENDITURE FOR PERIOD 2020 to 2021</b>		<b>£ 5,421.41</b>	<b>£ 6,417.78</b>	<b>£ 5,432.10</b>	<b>£ 10,052.89</b>	<b>£ 17,684.84</b>	<b>£ 7,825.99</b>	<b>£ 9,301.35</b>	<b>£ 12,962.73</b>	<b>£ 4,858.81</b>	<b>£ 4,851.30</b>	<b>£ 3,807.21</b>	<b>£ 4,691.13</b>	<b>£ 93,307.54</b>

**SURPLUS / (DEFICIT) YEAR TO DATE 2020 - 2021**

<b>£48,255.72</b>	<b>£47,286.81</b>	<b>£46,370.65</b>	<b>£41,101.84</b>	<b>£28,047.10</b>	<b>£24,682.21</b>	<b>£19,814.09</b>	<b>£17,282.40</b>	<b>£19,364.06</b>	<b>£19,516.07</b>	<b>£19,964.34</b>	<b>£19,593.84</b>
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**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Riverside Family Church

**On accounts for the year  
ended**

31 March 2021

**Charity no  
(if any)**

1003598

**Set out on pages**

2-3

**Respective  
responsibilities of  
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

The charity's trustees consider that an audit is not required for this year under section 144 of the Act and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the applicable Directions given by the Charity Commission (under section 145(5)(b) of the Act, and
- to state whether particular matters have come to my attention

**Basis of independent  
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent  
examiner's statement**

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:**

*Susan Robertson*

**Date:**

15 October 2021

**Name:**

**S A Robertson FMAAT ACIPP**

**Address:**

JSR Management & HR Consultancy Services Ltd

1 The Bridgeway, Portsmouth Road

Southampton SO19 7PE



Riverside Family Church

1003598

# Receipts and payments accounts

CC16a

For the period  
from

Period start date  
01/04/2020

To

Period end date  
31/03/2021

## Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Voluntary Receipts:	-	-	-	-	-
Restricted donations	-	-	-	-	-
Building Project	-	-	-	-	-
CAP	-	-	-	-	-
General Donations	62,398	-	-	62,398	73,939
Outreach External	-	-	-	-	-
Outreach Internal	-	-	-	-	-
Children's Ministry	590	20	-	610	156
Other income	5,168	-	-	5,168	213
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>68,156</b>	<b>20</b>	<b>-</b>	<b>68,176</b>	<b>74,308</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>68,156</b>	<b>20</b>	<b>-</b>	<b>68,176</b>	<b>74,308</b>

## A3 Payments

Cost of Charitable Activities:	-	-	-	-	-
Building Project	30,425	-	-	30,425	0
CAP	-	-	-	-	0
General Church work	62,815	-	-	62,815	71,825
Outreach External	-	-	-	-	539
Outreach Internal	-	-	-	-	18
Children's Ministry	67	-	-	67	238
Gifts from restricted appeals	-	-	-	-	1300
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>93,307</b>	<b>-</b>	<b>-</b>	<b>93,307</b>	<b>73,920</b>
<b>A4 Asset and investment purchases, (see table)</b>					
Computers	-	-	-	-	-
Music Equipment	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>93,307</b>	<b>20</b>	<b>-</b>	<b>93,307</b>	<b>73,920</b>
<b>Net of receipts/(payments)</b>	<b>(25,151)</b>	<b>20</b>	<b>-</b>	<b>(25,131)</b>	<b>-</b>
<b>A5 Transfers between funds</b>					

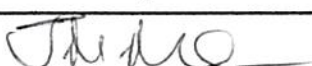


## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Unrestricted bank balances	19,593	-	-
	Building project fund	-	-	-
	Children's ministry	-	-	-
	<b>Total cash funds</b>	19,593	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
<b>B2 Other monetary assets</b>	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Church Building	General	35,000	-
	PA / Music Systems	General	18,000	-
	Office Equipment/ Computer equipment	General	3,000	-
	Hearing Loop	General	600	-
				-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on  
behalf of all the trustees

Signature



Print Name

JULIA MANDOCK

Date of  
approval

15/10/21