

Charity registration number 1003525

WEST HERTS COMMUNITY CHURCH
WORKING NAME: GARSTON COMMUNITY CHURCH
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021

WEST HERTS COMMUNITY CHURCH
WORKING NAME: GARSTON COMMUNITY CHURCH
LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	B.L. Young D.G. Hinton J. Hinton W.A.N. Brookes
Charity number	1003525
Independent examiner	HB Accountants 28 Plumpton House Plumpton Road Hoddesdon Hertfordshire EN11 0LB

WEST HERTS COMMUNITY CHURCH
WORKING NAME: GARSTON COMMUNITY CHURCH
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WEST HERTS COMMUNITY CHURCH
WORKING NAME: GARSTON COMMUNITY CHURCH
TRUSTEES' REPORT
FOR THE YEAR ENDED 31 DECEMBER 2021

The trustees present their annual report and financial statements for the year ended 31 December 2021.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the trust deed, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016)

Objectives and activities

The Church's objects are the advancement of the Christian faith; the relief of persons who are in conditions of need, hardship or distress or who are aged or sick and; the advancement of education on the basis of Christian principles.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the Church should undertake.

Achievements and performance

The Trustees were pleased to see an increase in Church membership attendance with a good number of baptisms during the year from invitations through outreaches and website.

Regular outreach in Garston, Watford, Kingswood Estate, Meriden Estate and Hyde Park have contributed to the increase of families with young children attending service on Sundays.

We continue to maintain a strong presence in the local community through the outreaches with other churches joining us. The full range of church activities were maintained, including weekly prayer and bible study, children's meetings on Sundays and monthly outreach focused prayer meetings.

New initiatives include Programme Exodus and Women at the Well Ministries, training in gospel ministry, healing and evangelism. The Garston Hope4India ministry was handed over to a new missions director who is overseeing the work started by Roy Young and continues to grow in church planting and training of pastors and the welfare of orphans and widows. The Hope4India website and social media platform are helping to increase donations and highlighting the work being done in India.

Financial review

Total income has risen from £80,080 to £92,398 largely due to a significant increase in giving and related Gift Aid tax to £73,632 from £58,935. Expenses have remained at a similar level. As a result, overall there was a deficit of £197 versus a deficit of £15,836. Net current assets have increased slightly from £14,320 to £14,386, Tangible fixed assets are £1,240,000 versus £1,240,263 last year, now being just the freehold land and buildings. Free reserves are now £7,351 versus £9,601 last year.

It is the policy of the Church that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to three month's expenditure. The trustees considers that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the Church's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has not been maintained throughout the year.

The trustees have assessed the major risks to which the Church is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

Structure, governance and management

The Church was established under the trust deed dated 23 May 1991 and was registered on 19 July 1991.

The trustees who served during the year and up to the date of signature of the financial statements were:

O. Rixon	(Deceased 14 May 2022)
R.E. Garrod	(Resigned 15 December 2021)
R.F. Smith	(Resigned 15 December 2021)
N. Longman	(Resigned 15 May 2021)
B.L. Young	

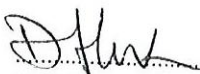
WEST HERTS COMMUNITY CHURCH
WORKING NAME: GARSTON COMMUNITY CHURCH
TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2021

D.G. Hinton
J. Hinton
W.A.N. Brookes
R.A. Young

(Deceased 25 May 2021)

The Trustees are appointed by the Church Elders, who spiritually lead the Church. They are chosen from the membership of the Church, who are of good standing in the Church, and are of suitable age and reputation. They are responsible for overseeing the Church with regard to the requirements of the Charity Commission. The trustees meet four times a year, one meeting being the annual general meeting.

The trustees' report was approved by the Board of Trustees.



D.G. Hinton

Trustee

Dated: 13/09/2028

WEST HERTS COMMUNITY CHURCH
WORKING NAME: GARSTON COMMUNITY CHURCH
INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF WEST HERTS COMMUNITY CHURCH

I report to the trustees on my examination of the financial statements of West Herts Community Church (the Church) for the year ended 31 December 2021.

Responsibilities and basis of report

As the trustees of the Church you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the Church's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the Church as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

HB Accountants

HB Accountants

28 Plumptre House
Plumptre Road
Hoddesdon
Hertfordshire
EN11 0LB

Dated: *26/1/22*

WEST HERTS COMMUNITY CHURCH
WORKING NAME: GARSTON COMMUNITY CHURCH
STATEMENT OF FINANCIAL ACTIVITIES
INCLUDING INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 DECEMBER 2021

	Notes	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £	Unrestricted funds 2020 £	Restricted funds 2020 £	Total 2020 £
<u>Income from:</u>							
Donations and legacies	3	52,423	21,209	73,632	43,604	15,331	58,935
Charitable activities	4	18,766	-	18,766	21,145	-	21,145
Total income		71,189	21,209	92,398	64,749	15,331	80,080
<u>Expenditure on:</u>							
Charitable activities	5	73,702	18,893	92,595	76,991	18,925	95,916
Net (expenditure)/income for the year/							
Net movement in funds		(2,513)	2,316	(197)	(12,242)	(3,594)	(15,836)
Fund balances at 1 January 2021		1,249,864	4,719	1,254,583	1,262,106	8,313	1,270,419
Fund balances at 31 December 2021		1,247,351	7,035	1,254,386	1,249,864	4,719	1,254,583

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

WEST HERTS COMMUNITY CHURCH
WORKING NAME: GARSTON COMMUNITY CHURCH
BALANCE SHEET

AS AT 31 DECEMBER 2021

	Notes	2021 £	£	2020 £	£
Fixed assets					
Tangible assets	10		1,240,000		1,240,263
Current assets					
Debtors	11	11,825		9,258	
Cash at bank and in hand		8,696		8,340	
		20,521		17,598	
Creditors: amounts falling due within one year	12	(6,135)		(3,278)	
Net current assets			14,386		14,320
Total assets less current liabilities			1,254,386		1,254,583
Income funds					
Restricted funds	13		7,035		4,719
Unrestricted funds			1,247,351		1,249,864
			1,254,386		1,254,583

The financial statements were approved by the Trustees on 13/09/2022



D.G. Hinton
Trustee

WEST HERTS COMMUNITY CHURCH
WORKING NAME: GARSTON COMMUNITY CHURCH
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021

1 Accounting policies

Charity information

West Herts Community Church is a Trust.

1.1 Accounting convention

The accounts have been prepared in accordance with the Church's trust deed, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The Church is a Public Benefit Entity as defined by FRS 102.

The Church has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the Church. Monetary amounts in these financial statements are rounded to the nearest £.

The accounts have been prepared under the historical cost convention, modified to include the revaluation of freehold properties. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the Church has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the Church.

1.4 Incoming resources

Income is recognised when the Church is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the Church has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

1.5 Resources expended

Expenditure is accounted for on an accruals basis.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Computer equipment	25% straight line
Freehold land is not depreciated.	

WEST HERTS COMMUNITY CHURCH
WORKING NAME: GARSTON COMMUNITY CHURCH
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2021

1 Accounting policies (continued)

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Impairment of fixed assets

At each reporting end date, the Church reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.9 Financial instruments

The Church has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the Church's balance sheet when the Church becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the Church's contractual obligations expire or are discharged or cancelled.

WEST HERTS COMMUNITY CHURCH
WORKING NAME: GARSTON COMMUNITY CHURCH
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2021

1 Accounting policies (continued)

1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the Church is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

2 Critical accounting estimates and judgements

In the application of the Church's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Donations and legacies

	Unrestricted funds	Restricted funds	Total 2021	Total 2020
	£	£	£	£
Donations and gifts	41,380	18,074	59,454	50,689
Gift Aid recovered	11,043	3,135	14,178	8,246
	<u>52,423</u>	<u>21,209</u>	<u>73,632</u>	<u>58,935</u>

4 Charitable activities

	2021 £	2020 £
Hall hire	16,760	13,597
Other income	-	166
Photocopier income	2,006	7,382
	<u>18,766</u>	<u>21,145</u>

WEST HERTS COMMUNITY CHURCH
WORKING NAME: GARSTON COMMUNITY CHURCH
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2021

5 Charitable activities

	2021 £	2020 £
Staff costs		
Depreciation and impairment	35,026	31,615
Utilities	263	395
Repairs and maintenance	4,688	5,752
Insurance	4,023	13,285
Office supplies	1,926	1,914
Children and youth	2,134	2,081
Telephone and IT	403	175
Subscriptions and licences	1,739	1,841
Hospitality and outreach	129	373
Photocopier charges	502	2,289
Conferences	3,841	4,889
Travel	-	560
Legal and professional fees	1,032	505
Other expenses	7,190	1,787
	1,501	1,480
	<u>64,397</u>	<u>68,941</u>
Grant funding of activities (see note 6)		
Share of governance costs (see note 7)	25,618	24,335
	2,580	2,640
	<u>92,595</u>	<u>95,916</u>
Analysis by fund		
Unrestricted funds		
Restricted funds	73,702	76,991
	18,893	18,925
	<u>92,595</u>	<u>95,916</u>

6 Grants payable

	2021 £	2020 £
Grants to institutions:		
Partners In Harvest		
Watford Schools Trust	960	1,120
Messy Church	140	180
	60	-
	<u>1,160</u>	<u>1,300</u>
Grants to individuals		
	24,458	23,035
	<u>25,618</u>	<u>24,335</u>

WEST HERTS COMMUNITY CHURCH
WORKING NAME: GARSTON COMMUNITY CHURCH
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2021

7 Support costs

	Support costs	Governance costs	2021	Support costs	Governance costs	2020
	£	£	£	£	£	£
Accountancy	-	2,580	2,580	-	2,640	2,640
	<u>-</u>	<u>2,580</u>	<u>2,580</u>	<u>-</u>	<u>2,640</u>	<u>2,640</u>
	<u>-</u>	<u>2,580</u>	<u>2,580</u>	<u>-</u>	<u>2,640</u>	<u>2,640</u>
Analysed between Charitable activities	-	2,580	2,580	-	2,640	2,640
	<u>-</u>	<u>2,580</u>	<u>2,580</u>	<u>-</u>	<u>2,640</u>	<u>2,640</u>

8 Trustees

The following trustees received salaries in the year:

R.A. Young £7,533 (2020: £7,533)

B.L. Young £Nil (2020: £1,667)

D.G. Hinton £10,000 (2020: £1,667)

9 Employees

Number of employees

The average monthly number of employees during the year was:

	2021 Number	2020 Number
Pastor	1	1
Administration and Accounts	2	3
Cleaner	1	1
	<u>4</u>	<u>5</u>

Employment costs

	2021 £	2020 £
Wages and salaries	34,764	31,258
Other pension costs	262	357
	<u>35,026</u>	<u>31,615</u>

There were no employees whose annual remuneration was £60,000 or more.

WEST HERTS COMMUNITY CHURCH
WORKING NAME: GARSTON COMMUNITY CHURCH
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2021

10 Tangible fixed assets

	Freehold land and buildings £	Computer equipment £	Total £
Cost			
At 1 January 2021	1,240,000	1,580	1,241,580
At 31 December 2021	1,240,000	1,580	1,241,580
Depreciation and impairment			
At 1 January 2021	-	1,317	1,317
Depreciation charged in the year	-	263	263
At 31 December 2021	-	1,580	1,580
Carrying amount			
At 31 December 2021	1,240,000	-	1,240,000
At 31 December 2020	1,240,000	263	1,240,263

11 Debtors

	2021 £	2020 £
Amounts falling due within one year:		
Trade debtors	45	1,012
Other debtors	11,780	8,246
	11,825	9,258

12 Creditors: amounts falling due within one year

	2021 £	2020 £
Other taxation and social security	802	169
Trade creditors	2,561	908
Other creditors	-	101
Accruals and deferred income	2,772	2,100
	6,135	3,278

WEST HERTS COMMUNITY CHURCH
WORKING NAME: GARSTON COMMUNITY CHURCH
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2021

13 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds			Movement in funds			
	Balance at 1 January 2020	Incoming resources	Resources expended	Balance at 1 January 2021	Incoming resources	Resources expended	Balance at 31 December 2021
	£	£	£	£	£	£	£
Hope 4 India	4,265	13,751	(15,323)	2,693	21,079	(18,554)	5,218
Bethel Sozo	1,991	100	(2,091)	-	-	-	-
Tariro	85	150	-	235	60	-	295
M. Herrera: Peru	-	930	(930)	-	-	-	-
Outreach	1,972	400	(581)	1,791	70	(339)	1,522
	<u>8,313</u>	<u>15,331</u>	<u>(18,925)</u>	<u>4,719</u>	<u>21,209</u>	<u>(18,893)</u>	<u>7,035</u>

14 Analysis of net assets between funds

	Unrestricted £	Restricted £	Total £
Fund balances at 31 December 2021 are represented by:			
Tangible assets	1,240,000	-	1,240,000
Current assets/(liabilities)	7,351	7,035	14,386
	<u>1,247,351</u>	<u>7,035</u>	<u>1,254,386</u>

15 Related party transactions

There were no disclosable related party transactions during the year (2020 - none).