

# ULCEBY PRE-SCHOOL & OUT OF SCHOOL CLUB

England & Wales · Charity number 1003427

## Details

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Other names	ULCEBY PRE-SCHOOL, ULCEBY PRE-SCHOOL & WRAP AROUND CARE, ULCEBY PRE-SCHOOL PLAYGROUP
Status	Registered
Legal form	Other
Registered	1991-07-17
Register	<a href="#">View on the Charity Commission register</a>

## Contact

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Address	Ulceby Pre School Church Lane Ulceby DN39 6TB
Phone	01469588861
Email	<a href="mailto:manager@ulcebypreschool.org.uk">manager@ulcebypreschool.org.uk</a>
Website	<a href="http://www.ulcebypreschool.org.uk">www.ulcebypreschool.org.uk</a>

## Activities

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**Objects:** TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN THROUGH COMMUNITY GROUPS AND BY:(A)OFFERING APPROPRIATE PLAY, EDUCATION AND CARE FACILITIES, FAMILY LEARNING AND EXTENDED HOURS GROUPS, TOGETHER WITH THE RIGHT OF PARENTS TO TAKE RESPONSIBILITY FOR AND TO BECOME INVOLVED IN THE ACTIVITIES OF SUCH GROUPS, ENSURING THAT SUCH GROUPS OFFER OPPORTUNITIES FOR ALL CHILDREN WHATEVER THEIR RACE, CULTURE, RELIGION, MEANS OR ABILITY;(B) ENCOURAGING THE STUDY OF THE NEEDS OF SUCH CHILDREN AND THEIR FAMILIES AND PROMOTING PUBLIC INTEREST IN AND RECOGNITION OF SUCH NEEDS IN LOCAL AREAS;(C) INSTIGATING AND AHERING TO AND FURTHER THE AIMS AND OBJECTIVES OF THE PRE\_ SCHOOL LEARNING ALLIANCE.

**Activities:** We are a committee run setting that aim to work alongside parents, carer's and children to provide a friendly, caring environment, strengthening children, families and communities.We aim to:Enable children to blossom in a nurturing environment, Provide a inspiring approach to education and life long learning, Provide a foundation for the future.We take children from 2 years - 11 years old

## Classification

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- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** General Charitable Purposes, Education/training, Economic/community Development/employment
- **Who:** Children/young People, People With Disabilities, Other Charities Or Voluntary Bodies, The General Public/mankind

## Geography

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- Lincolnshire
- North Lincolnshire

## Finances

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Period end	Income	Expenditure	Assets	Employees
2025-07-31	£153,092	£120,892	-	-
2024-07-31	£110,708	£100,037	-	-
2023-07-31	£97,312	£93,128	-	-
2022-07-31	£79,678	£81,239	-	-
2021-07-31	£88,869	£76,468	-	-
2020-07-31	£88,438	£80,127	-	-

## Trustees

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Name	Role	Appointed
Kelly Clay		2017-11-01
Lisa Clark		2025-12-01
Ruth Phillips		2021-05-28

**ULCEBY PRE-SCHOOL & OUT OF SCHOOL CLUB**

England & Wales - Charity number 1003427

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# Accounts

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ULCEBY PRE-SCHOOL & OUT OF SCHOOL CLUB

FINANCIAL STATEMENTS

Period ended

31<sup>st</sup> July 2025



**Contents to the Financial Statements  
For the period ended 31 July 2025**

	Page
Trustees Annual Report	3
Independent Examiners' Report	6
Receipts and Payments Account	7
Statement of Assets and Liabilities	8
Notes to the Financial Statements	9

**Trustees Annual Report  
For the period ended 31 July 2025**

**Reference and Administrative Details**

<b>Name of Group</b>	Ulceby Pre-School & Out of School Club		
<b>Period of Accounts</b>	Period ending 31 July 2025		
<b>Committee (for the period of accounts unless otherwise stated)</b>	Kelly Clay	Chairperson	
	Ruth Phillips	Secretary	
	Rosemary Jackson		(Resigned 1/12/25)
	Lisa Clark		(Appointed 1/12/25)
<b>Contact Address</b>	Mrs A M Massey Ulceby Pre-School & Out of School Club Church Lane Ulceby DN39 6TB		
<b>Independent Examiner</b>	Katie Sauvage FCCA Chartered Certified Accountant, of: Katie Sauvage Accountancy Services Ltd 12 Pilgrims Close South Killingholme North Lincolnshire DN40 3HU		
<b>Bankers</b>	CAF Bank 25 Kings Hill Avenue Kings Hill West Mailing Kent ME19 4JQ		

## **Trustees Annual Report For the period ended 31 July 2025**

### **Structure, Governance and Management**

#### Governing Document:

Ulceby Pre-School & Out of School Club is a registered Charity standard registration and was registered on 17<sup>th</sup> July 1991 governed by its Constitution which adopted on 3 March 1982 and amended on 4 January 1996, 30 March 2006, 22 October 2009, 4 March 2011, 22 November 2017 and 2 September 2020.

### **Objectives and Activities**

The objectives and principal activities are to:

- To enhance the development and education of children by encouraging parents to understand and provide for the needs of their children through community groups and by:
  - Offering appropriate play, education and care facilities, family learning and extended hours groups, together with the tight of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability
  - Encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local area
  - Instigating and adhering to and further the aims and objectives of the Pre-School Learning Alliance.

### **Achievements and Performance**

In developing activities the trustees have had regard to the guidance issued by the Charity Commission on public benefit.

### **Financial Review**

#### Reserves Policy

Ulceby Pre-School & Out of School Club maintained sufficient reserves to enable the continuation of the group and to provide additional activities as decided by the Trustees. This is regularly reviewed.

### **Statement of disclosure of information to Independent Examiner**

We, the Trustees who held office at the date of approval of these financial statements, each confirm so far as we are aware, that:

- ◆ there is no relevant information of which the Independent Examiner is unaware; and
- ◆ we have taken all the steps that we ought to have taken in order to make ourselves aware of any relevant information and to establish that the independent examiner is aware of that information.

### **Statement of Trustees responsibilities**

The trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards. Ulceby Pre-School & Out of School Club has income below £250,000 and has therefore elected to prepare the financial statements on a Receipts and Payments basis in line with the Charities Act 2011.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity. They are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

### **Independent Examiner**

The independent examination was undertaken by Katie Sauvage, FCCA, Chartered Certified Accountant of Katie Sauvage Accountancy Services Ltd

By order of the Board

Kelly Clay  
Chairperson

Date:

## **Independent Examiner's Report to the Members of Ulceby Pre-School & Out of School Club**

I report on the accounts of Ulceby Pre-School & Out of School Club for the period ended 31 July 2025, which are set out on pages 7 to 9.

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this financial period under section 144 of the Charities Act 2011 (the Charities Act) and have elected to have an independent examination.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- to follow the procedures laid down in the General Directions given by the Charity Commissioners under section 145 (5)(b) of the Charities Act; and
- to state whether particular matters have come to my attention.

### **Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 130 and 131 of the Charities Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Katie Sauvage FCCA

Chartered Certified Accountant, of:

Katie Sauvage Accountancy Services Ltd

12 Pilgrims Close

South Killingholme, North Lincolnshire, DN40 3HU

Date:

**Receipts and Payments Account**  
**For the period ending 31 July 2025**

	Notes	2025 Unrestricted Funds £	2025 Restricted Funds £	2025 Total Funds £	2024 Total Funds All Unrestricted £
<b>RECEIPTS</b>	1				
Funding for Fees - NLC		104,395	-	104,395	68,186
Fees		48,636	-	48,636	41,474
Other Income		-	-	-	11
Donations		-	-	-	1,000
Restricted Grants		-	1,400	1,400	-
Bank Income		61	-	61	37
		<u>153,092</u>	<u>1,400</u>	<u>154,492</u>	<u>110,708</u>
<b>PAYMENTS</b>					
Salaries		94,198	-	94,198	79,076
Rent & Utilities		4,024	-	4,024	4,215
Maintenance & Repairs		8,401	1,400	9,801	3,846
Milk		629	-	629	570
PLA Membership & Insurance		4,495	-	4,495	4,799
Training		-	-	-	-
Consumables including snacks		1,717	-	1,717	4,288
Postage & Stationery		5,108	-	5,108	1,414
Bank Charges		60	-	60	60
Activity Costs		2,211	-	2,211	1,769
Equipment		49	-	49	-
		<u>120,892</u>	<u>1,400</u>	<u>122,292</u>	<u>100,037</u>
<b>Net Surplus/(Deficit) for the period</b>		<b><u>32,200</u></b>	<b>-</b>	<b><u>32,200</u></b>	<b><u>10,671</u></b>
Transfer in funds					
Cash & Bank Balances bought forward		23,028	-	23,028	12,357
<b>Cash and Bank Balances carried forward</b>		<b><u>55,228</u></b>	<b>-</b>	<b><u>55,228</u></b>	<b><u>23,028</u></b>

The notes on pages 9 form part of these financial statements.

**Statement of Assets and Liabilities  
As at 31 July 2025**

	Notes	2025 £	2024 £
<b>Monetary Assets</b>			
Current Account		54,830	22,593
Savings Account		-	-
Petty Cash		398	435
<b>Total Monetary Assets</b>		55,228	23,028
Comprising:			
Unrestricted Funds		55,228	23,028
Restricted Funds	3	-	-
		55,228	23,028
<b>Non Monetary Assets and Liabilities</b>			
<b>Fixed Assets for the Charity's use (at cost)</b>			
Pre-School Building, owned, value not known		-	-
Equipment		10,753	10,753
		10,753	10,753
<b>Debtors</b>			
Sundry Debtors			
<b>Creditors</b>			
Accounts Fee		450	400
PAYE		546	1,573
		996	1,973

These financial statements were approved by the committee on 11th May 2026 and signed on its behalf by:

K. Clay

Kelly Clay, Chairperson

The notes on pages 9 form part of these financial statements.

**Notes to the Accounts  
For the period ending 31 July 2025**

**Notes**

**1 Basis of Preparation**

These accounts have been prepared on a receipts and payments (R&P) basis in line with charity commission guidance for a charity of this size.

The comparative figures are for the year ending 31 July 2024.

**2 Restricted Funds**

During the year restricted funding of £1,400 was received from Ulceby Parish Council which was a contribution towards the cost of repairing the roof.

**3 Trustee Remuneration**

No remuneration directly or indirectly out of the funds of the organisation was paid or payable for the current financial period to any trustee.

There was no reimbursement of travel expenses amounting to trustees in respect of the financial period or in the prior year.

**ULCEBY PRE-SCHOOL & OUT OF SCHOOL CLUB**

England & Wales - Charity number 1003427

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# Accounts

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## **Report of the Board of Trustees For the year ended 31 July 2024**

The Trustees present their report with the financial statements of the charity for the year ended 31 July 2024.

### **Reference and Administrative Details of the Charity, its Trustees and Advisers**

Name of charity: Ulceby Pre-School & Out of School Club

Charity Registration Number: 1003427

Principal Operating Address: Ulceby Pre-School & Out of School Club  
Church Lane  
Ulceby  
North Lincolnshire  
DN39 6TB

#### Trustees:

Names of Trustees who served during the year and since the year end were as follows:

Kelly Moore	Chair
Ruth Phillips	Secretary
Rosemary Jackson	Trustee

Independent Examiner Katie Sauvage FCCA of:  
Voluntary Action North Lincolnshire  
4-6 Roberts Street  
Scunthorpe  
North Lincolnshire  
DN15 6NJ

## **Report of the Board of Trustees For the year ended 31 July 2024**

### Bankers

CAF Bank LTD  
25 Kings Avenue  
Kings Hill  
West Malling  
KENT  
ME19 4JQ

## **Structure, Governance and Management**

### Governing Document:

Ulceby Pre-School & Out of School Club is a registered charity, number 1003427 and is therefore regulated by the Charity Commission. The charity is an unincorporated association governed by a constitution adopted on 3 March 1982 and amended on 4 January 1996, 30 March 2006, 22 October 2009, 4 May 2011, 22 November 2017 and 2 September 2020

### Recruitment and appointment of Trustees

The Trustees form the Executive Committee of the charity. The members of the Executive Committee are elected at the Annual General Meeting by the members of the Charity. All members are circulated with invitations to nominate Trustees in advance of the AGM.

The Constitution states that the minimum number of members shall be 5 and the maximum shall be 12 being the Honorary Officers plus up to 9 members elected at the annual general meeting who shall hold office from the conclusion of that meeting. The Executive Committee may in addition appoint not more than 3 co-opted members but so that no-one may be appointed as a co-opted member if, as a result, more than one third of the members of the Executive Committee would be co-opted members. Each appointment of a co-opted member shall be made at a special meeting of the Executive Committee. We are currently doing a volunteer recruitment drive to fill member places and upskill all new and existing members.

## **Report of the Board of Trustees For the year ended 31 July 2024**

### Trustee Induction and Training:

New Trustees undergo induction training. The induction includes a discussion about the role and responsibilities of Trustees, the activities, aims and objectives of the charity, the structure of the organisation, board of Trustees, general procedures of the organisation. New Trustees are introduced to members of staff and other Trustees, and are provided with the Charity Commissions 'Roles and Responsibilities of Trustees', the Constitution, the business plan, the latest statutory financial statements, Annual Report, and financial reports provided to the board of Trustees. Any additional training required by the new Trustees will be identified during induction, and may be requested at any point by new and existing Trustees, where it is considered useful to their role as Trustee.

### Organisational Structure:

The board of Trustees manages the Charity, and aims to consider only strategic decisions at its meetings. Trustees are aware that any conflict of interest is declared and minuted. The board holds meetings quarterly.

### Risk Management:

The major risks to which the charity is exposed, as identified by the Trustees, have been reviewed and systems have been established to mitigate those risks. All systems and procedures are reviewed regularly to ensure they meet charity law and the charity's own aims and objectives.

## **Objectives and Activities**

The objects of the charity as per the Charity's governing document are:

- 1) to enhance the development and education of children under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups.
- 2) To provide a safe, secure and stimulating environment.
- 3) To work within a framework, that ensures equality of opportunity for all children and families.

## **Report of the Board of Trustees For the year ended 31 July 2024**

Summary of activities undertaken for the public benefit in relation to these objects:

We offer children:

- A specially tailored curriculum leading to approved learning outcomes.
- Individual care and attention made possible by a high ratio of adults to children.
- The opportunity to have fun and develop friendships.
- The support of a personal key person.
- Opportunities for parents and families to be directly involved in the activities of the pre-school and their own children's progress.

The Trustees have taken regard of and adhered to, the guidance of the Charity Commission on public benefit during the identification and implementation of the above activities.

### **Achievements and Performance**

#### Review of Activities 2023-2024

During the 2023/2024 we undertook the following:

- Ran supervised pre-school sessions for children aged 0 to 5 years over 50 weeks reaching 52 children.
- We have increased numbers of out of school club children to support individual family's needs of children aged 5-11
- We rolled out children's extended hours to support working parents.
- Increased levels of partnership working
- Supported three children to enter primary school with an EHCP in place

We are still rated as GOOD by Ofsted.

### **Financial Review**

#### Reserves Policy

It is the aim of the Trustees to retain 6 months running costs in the unrestricted general fund to ensure a sufficient buffer to enable effective financial decision-making, rather than short term decisions. However, due to the increase of cost of living and the decrease in children attending this has not been possible. We are trying to increase funds to rectify this.

## **Plans for Future periods**

Please see main objectives for the following year.

## **Report of the Board of Trustees For the year ended 31 July 2024**

### **Trustees Responsibilities**

The Charities Act requires the Trustees to prepare financial statements for each financial year. In accordance with the Charity Commission Guidance the Trustees have elected to prepare the accounts on the accruals basis.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011. The Trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### **Statement of disclosure of information to Independent Examiner**

We, the Trustees of the charity who held office at the date of approval of these financial statements, each confirm so far as we are aware, that:

- ⊗ there is no relevant information of which the charity's Independent Examiner is unaware; and
- ⊗ we have taken all the steps that we ought to have taken as Trustees in order to make ourselves aware of any relevant information and to establish that the charity's independent examiner's are aware of that information.

By order of the Board

Kelly Moore  
**Chairperson**

Date: 22.3.2025

ULCEBY PRE-SCHOOL & OUT OF SCHOOL CLUB

FINANCIAL STATEMENTS

Period ended

31<sup>st</sup> July 2024



**Contents to the Financial Statements  
For the period ended 31 July 2024**

	Page
Trustees Annual Report	3
Independent Examiners' Report	6
Receipts and Payments Account	7
Statement of Assets and Liabilities	8
Notes to the Financial Statements	9

**Trustees Annual Report  
For the period ended 31 July 2024**

**Reference and Administrative Details**

**Name of Group** Ulceby Pre-School & Out of School Club

**Period of Accounts** Period ending 31 July 2024

**Committee  
(for the period of  
accounts unless  
otherwise stated)** Kelly Moore Chairperson  
Ruth Phillips Secretary  
Rosemary Jackson

**Contact Address** Mrs A M Massey  
Ulceby Pre-School &  
Out of School Club  
Church Lane  
Ulceby  
DN39 6TB

**Independent Examiner** Katie Sauvage FCCA  
Chartered Certified Accountant, of:  
Katie Sauvage Accountancy Services Ltd  
12 Pilgrims Close  
South Killingholme  
North Lincolnshire  
DN40 3HU

**Bankers** CAF Bank  
25 Kings Hill Avenue  
Kings Hill  
West Mailing  
Kent  
ME19 4JQ

**Trustees Annual Report  
For the period ended 31 July 2024**

**Structure, Governance and Management**

Governing Document:

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  - Encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local area
  - Instigating and adhering to and further the aims and objectives of the Pre-School Learning Alliance.

**Achievements and Performance**

In developing activities the trustees have had regard to the guidance issued by the Charity Commission on public benefit.

**Financial Review**

Reserves Policy

Ulceby Pre-School & Out of School Club maintained sufficient reserves to enable the continuation of the group and to provide additional activities as decided by the Trustees. This is regularly reviewed.

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The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity. They are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

### **Independent Examiner**

The independent examination was undertaken by Katie Sauvage, FCCA, Chartered Certified Accountant of Katie Sauvage Accountancy Services Ltd

By order of the Board

Kelly Moore  
Chairperson

Date:

## **Independent Examiner's Report to the Members of Ulceby Pre-School & Out of School Club**

I report on the accounts of Ulceby Pre-School & Out of School Club for the period ended 31 July 2024, which are set out on pages 7 to 9.

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this financial period under section 144 of the Charities Act 2011 (the Charities Act) and have elected to have an independent examination.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- to follow the procedures laid down in the General Directions given by the Charity Commissioners under section 145 (5)(b) of the Charities Act; and
- to state whether particular matters have come to my attention.

### **Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 130 and 131 of the Charities Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Katie Sauvage FCCA

Chartered Certified Accountant, of:

Katie Sauvage Accountancy Services Ltd

12 Pilgrims Close

South Killingholme, North Lincolnshire, DN40 3HU



Date:

**Receipts and Payments Account**  
**For the period ending 31 July 2024**

	Notes	2024 Unrestricted Funds £	2024 Restricted Funds £	2024 Total Funds £	2023 Total Funds All Unrestricted £
<b>RECEIPTS</b>					
	1				
Funding for Fees - NLC		68,186	-	68,186	63,548
Fees		41,474	-	41,474	30,134
Other Income		11	-	11	-
Donations		1,000	-	1,000	3,604
Restricted Grants		-	-	-	-
Bank Income		37	-	37	26
		<u>110,708</u>	<u>-</u>	<u>110,708</u>	<u>97,312</u>
<b>PAYMENTS</b>					
Salaries		79,076	-	79,076	80,345
Rent & Services		4,215	-	4,215	2,999
Maintenance & Repairs		3,846	-	3,846	2,085
Milk		570	-	570	595
PLA Membership & Insurance		4,799	-	4,799	2,599
Training		-	-	-	40
Consumables including snacks		4,288	-	4,288	1,723
Postage & Stationery		1,414	-	1,414	920
Bank Charges		60	-	60	60
Sundries		1,769	-	1,769	1,407
Equipment		-	-	-	355
		<u>100,037</u>	<u>-</u>	<u>100,037</u>	<u>93,128</u>
<b>Net Surplus/(Deficit) for the period</b>		<b><u>10,671</u></b>	<b><u>-</u></b>	<b><u>10,671</u></b>	<b><u>4,184</u></b>
Transfer in funds					
Cash & Bank Balances brought forward		12,357	-	12,357	8,173
<b>Cash and Bank Balances carried forward</b>		<b><u>23,028</u></b>	<b><u>-</u></b>	<b><u>23,028</u></b>	<b><u>12,357</u></b>

The notes on pages 9 form part of these financial statements.

**Receipts and Payments Account**  
**For the period ending 31 July 2024**

	Notes	2024 Unrestricted Funds £	2024 Restricted Funds £	2024 Total Funds £	2023 Total Funds All Unrestricted £
<b>RECEIPTS</b>					
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		<u>100,037</u>	<u>-</u>	<u>100,037</u>	<u>93,128</u>
<b>Net Surplus/(Deficit) for the period</b>		<b><u>10,671</u></b>	<b><u>-</u></b>	<b><u>10,671</u></b>	<b><u>4,184</u></b>
Transfer in funds					
Cash & Bank Balances bought forward		12,357	-	12,357	8,173
<b>Cash and Bank Balances carried forward</b>		<b><u>23,028</u></b>	<b><u>-</u></b>	<b><u>23,028</u></b>	<b><u>12,357</u></b>

The notes on pages 9 form part of these financial statements.

**Statement of Assets and Liabilities**  
**As at 31 July 2024**

	Notes	2024 £	2023 £
<b>Monetary Assets</b>			
Current Account		22,593	11,873
Savings Account		-	-
Petty Cash		435	484
<b>Total Monetary Assets</b>		23,028	12,357
Comprising:			
Unrestricted Funds		23,028	12,357
Restricted Funds	3	-	-
		23,028	12,357
<b>Non Monetary Assets and Liabilities</b>			
<b>Fixed Assets for the Charity's use (at cost)</b>			
Pre-School Building, owned, value not known		-	-
Equipment		10,753	10,753
		10,753	10,753
<b>Debtors</b>			
Sundry Debtors			
<b>Creditors</b>			
Accounts Fee		400	400
PAYE		1,573	-
		1,973	400

These financial statements were approved by the committee on \_\_\_\_\_ and signed on its behalf by:



\_\_\_\_\_  
 Kelly Moore, Chairperson

The notes on pages 9 form part of these financial statements.

**Notes to the Accounts**  
**For the period ending 31 July 2024**

**Notes**

**1 Basis of Preparation**

These accounts have been prepared on a receipts and payments (R&P) basis in line with charity commission guidance for a charity of this size.

The comparative figures are for the year ending 31 July 2023.

**2 Restricted Funds**

During the year no restricted funding was received.

**3 Trustee Remuneration**

No remuneration directly or indirectly out of the funds of the organisation was paid or payable for the current financial period to any trustee.

There was no reimbursement of travel expenses amounting to trustees in respect of the financial period or in the prior year.

ULCEBY PRE-SCHOOL & OUT OF SCHOOL CLUB

FINANCIAL STATEMENTS

Period ended

31<sup>st</sup> July 2024



**Contents to the Financial Statements  
For the period ended 31 July 2024**

	Page
Trustees Annual Report	3
Independent Examiners' Report	6
Receipts and Payments Account	7
Statement of Assets and Liabilities	8
Notes to the Financial Statements	9

**Trustees Annual Report  
For the period ended 31 July 2024**

**Reference and Administrative Details**

**Name of Group** Ulceby Pre-School & Out of School Club

**Period of Accounts** Period ending 31 July 2024

**Committee  
(for the period of  
accounts unless  
otherwise stated)** Kelly Moore Chairperson  
Ruth Phillips Secretary  
Rosemary Jackson

**Contact Address** Mrs A M Massey  
Ulceby Pre-School &  
Out of School Club  
Church Lane  
Ulceby  
DN39 6TB

**Independent Examiner** Katie Sauvage FCCA  
Chartered Certified Accountant, of:  
Katie Sauvage Accountancy Services Ltd  
12 Pilgrims Close  
South Killingholme  
North Lincolnshire  
DN40 3HU

**Bankers** CAF Bank  
25 Kings Hill Avenue  
Kings Hill  
West Mailing  
Kent  
ME19 4JQ

**Trustees Annual Report  
For the period ended 31 July 2024**

**Structure, Governance and Management**

Governing Document:

Ulceby Pre-School & Out of School Club is a registered Charity standard registration and was registered on 17<sup>th</sup> July 1991 governed by its Constitution which adopted on 3 March 1982 and amended on 4 January 1996, 30 March 2006, 22 October 2009, 4 March 2011, 22 November 2017 and 2 September 2020.

**Objectives and Activities**

The objectives and principal activities are to:

- To enhance the development and education of children by encouraging parents to understand and provide for the needs of their children through community groups and by:
  - Offering appropriate play, education and care facilities, family learning and extended hours groups, together with the tight of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability
  - Encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local area
  - Instigating and adhering to and further the aims and objectives of the Pre-School Learning Alliance.

**Achievements and Performance**

In developing activities the trustees have had regard to the guidance issued by the Charity Commission on public benefit.

**Financial Review**

Reserves Policy

Ulceby Pre-School & Out of School Club maintained sufficient reserves to enable the continuation of the group and to provide additional activities as decided by the Trustees. This is regularly reviewed.

### **Statement of disclosure of information to Independent Examiner**

We, the Trustees who held office at the date of approval of these financial statements, each confirm so far as we are aware, that:

- ◆ there is no relevant information of which the Independent Examiner is unaware; and
- ◆ we have taken all the steps that we ought to have taken in order to make ourselves aware of any relevant information and to establish that the independent examiner is aware of that information.

### **Statement of Trustees responsibilities**

The trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards. Ulceby Pre-School & Out of School Club has income below £250,000 and has therefore elected to prepare the financial statements on a Receipts and Payments basis in line with the Charities Act 2011.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity. They are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

### **Independent Examiner**

The independent examination was undertaken by Katie Sauvage, FCCA, Chartered Certified Accountant of Katie Sauvage Accountancy Services Ltd

By order of the Board

Kelly Moore  
Chairperson

Date:

## **Independent Examiner's Report to the Members of Ulceby Pre-School & Out of School Club**

I report on the accounts of Ulceby Pre-School & Out of School Club for the period ended 31 July 2024, which are set out on pages 7 to 9.

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this financial period under section 144 of the Charities Act 2011 (the Charities Act) and have elected to have an independent examination.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- to follow the procedures laid down in the General Directions given by the Charity Commissioners under section 145 (5)(b) of the Charities Act; and
- to state whether particular matters have come to my attention.

### **Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 130 and 131 of the Charities Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Katie Sauvage FCCA

Chartered Certified Accountant, of:

Katie Sauvage Accountancy Services Ltd

12 Pilgrims Close

South Killingholme, North Lincolnshire, DN40 3HU



Date:

**Receipts and Payments Account**  
**For the period ending 31 July 2024**

	Notes	2024 Unrestricted Funds £	2024 Restricted Funds £	2024 Total Funds £	2023 Total Funds All Unrestricted £
<b>RECEIPTS</b>	1				
Funding for Fees - NLC		68,186	-	68,186	63,548
Fees		41,474	-	41,474	30,134
Other Income		11	-	11	-
Donations		1,000	-	1,000	3,604
Restricted Grants		-	-	-	-
Bank Income		37	-	37	26
		<u>110,708</u>	<u>-</u>	<u>110,708</u>	<u>97,312</u>
<b>PAYMENTS</b>					
Salaries		79,076	-	79,076	80,345
Rent & Services		4,215	-	4,215	2,999
Maintenance & Repairs		3,846	-	3,846	2,085
Milk		570	-	570	595
PLA Membership & Insurance		4,799	-	4,799	2,599
Training		-	-	-	40
Consumables including snacks		4,288	-	4,288	1,723
Postage & Stationery		1,414	-	1,414	920
Bank Charges		60	-	60	60
Sundries		1,769	-	1,769	1,407
Equipment		-	-	-	355
		<u>100,037</u>	<u>-</u>	<u>100,037</u>	<u>93,128</u>
<b>Net Surplus/(Deficit) for the period</b>		<b><u>10,671</u></b>	<b><u>-</u></b>	<b><u>10,671</u></b>	<b><u>4,184</u></b>
Transfer in funds					
Cash & Bank Balances brought forward		12,357	-	12,357	8,173
<b>Cash and Bank Balances carried forward</b>		<b><u>23,028</u></b>	<b><u>-</u></b>	<b><u>23,028</u></b>	<b><u>12,357</u></b>

The notes on pages 9 form part of these financial statements.

**Receipts and Payments Account**  
**For the period ending 31 July 2024**

	Notes	2024 Unrestricted Funds £	2024 Restricted Funds £	2024 Total Funds £	2023 Total Funds All Unrestricted £
<b>RECEIPTS</b>					
	1				
Funding for Fees - NLC		68,186	-	68,186	63,548
Fees		41,474	-	41,474	30,134
Other Income		11	-	11	-
Donations		1,000	-	1,000	3,604
Restricted Grants		-	-	-	-
Bank Income		37	-	37	26
		<u>110,708</u>	<u>-</u>	<u>110,708</u>	<u>97,312</u>
<b>PAYMENTS</b>					
Salaries		79,076	-	79,076	80,345
Rent & Services		4,215	-	4,215	2,999
Maintenance & Repairs		3,846	-	3,846	2,085
Milk		570	-	570	595
PLA Membership & Insurance		4,799	-	4,799	2,599
Training		-	-	-	40
Consumables including snacks		4,288	-	4,288	1,723
Postage & Stationery		1,414	-	1,414	920
Bank Charges		60	-	60	60
Sundries		1,769	-	1,769	1,407
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		<u>100,037</u>	<u>-</u>	<u>100,037</u>	<u>93,128</u>
<b>Net Surplus/(Deficit) for the period</b>		<b><u>10,671</u></b>	<b><u>-</u></b>	<b><u>10,671</u></b>	<b><u>4,184</u></b>
Transfer in funds					
Cash & Bank Balances bought forward		12,357	-	12,357	8,173
<b>Cash and Bank Balances carried forward</b>		<b><u>23,028</u></b>	<b><u>-</u></b>	<b><u>23,028</u></b>	<b><u>12,357</u></b>

The notes on pages 9 form part of these financial statements.

**Statement of Assets and Liabilities**  
**As at 31 July 2024**

	Notes	2024 £	2023 £
<b>Monetary Assets</b>			
Current Account		22,593	11,873
Savings Account		-	-
Petty Cash		435	484
<b>Total Monetary Assets</b>		23,028	12,357
Comprising:			
Unrestricted Funds		23,028	12,357
Restricted Funds	3	-	-
		23,028	12,357
<b>Non Monetary Assets and Liabilities</b>			
<b>Fixed Assets for the Charity's use (at cost)</b>			
Pre-School Building, owned, value not known		-	-
Equipment		10,753	10,753
		10,753	10,753
<b>Debtors</b>			
Sundry Debtors			
<b>Creditors</b>			
Accounts Fee		400	400
PAYE		1,573	-
		1,973	400

These financial statements were approved by the committee on \_\_\_\_\_ and signed on its behalf by:



\_\_\_\_\_  
 Kelly Moore, Chairperson

The notes on pages 9 form part of these financial statements.

**Notes to the Accounts**  
**For the period ending 31 July 2024**

**Notes**

**1 Basis of Preparation**

These accounts have been prepared on a receipts and payments (R&P) basis in line with charity commission guidance for a charity of this size.

The comparative figures are for the year ending 31 July 2023.

**2 Restricted Funds**

During the year no restricted funding was received.

**3 Trustee Remuneration**

No remuneration directly or indirectly out of the funds of the organisation was paid or payable for the current financial period to any trustee.

There was no reimbursement of travel expenses amounting to trustees in respect of the financial period or in the prior year.

**ULCEBY PRE-SCHOOL & OUT OF SCHOOL CLUB**

England & Wales - Charity number 1003427

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# Accounts

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**Trustees Annual Report  
For the period ended 31 July 2023**

**Reference and Administrative Details**

<b>Name of Group</b>	Ulceby Pre-School & Out of School Club	
<b>Period of Accounts</b>	Period ending 31 July 2023	
<b>Committee (for the period of accounts unless otherwise stated)</b>	Kelly Moore Ruth Phillips Rosemary Jackson Christina Hawksworth	Chairperson Secretary  Resigned:
<b>Contact Address</b>	Mrs A M Massey Ulceby Pre-School & Out of School Club Church Lane Ulceby DN39 6TB	
<b>Independent Examiner</b>	Katie Sauvage FCCA Chartered Certified Accountant, of: Katie Sauvage Accountancy Services Ltd 12 Pilgrims Close South Killingholme North Lincolnshire DN40 3HU	
<b>Bankers</b>	CAF Bank 25 Kings Hill Avenue Kings Hill West Mailing Kent ME19 4JQ	

## **Trustees Annual Report For the period ended 31 December 2022**

### **Structure, Governance and Management**

#### Governing Document:

Ulceby Pre-School & Out of School Club is a registered Charity standard registration and was registered on 17<sup>th</sup> July 1991 governed by its Constitution which adopted on 3 March 1982 and amended on 4 January 1996, 30 March 2006, 22 October 2009, 4 March 2011, 22 November 2017 and 2 September 2020.

### **Objectives and Activities**

The objectives and principal activities are to:

- To enhance the development and education of children by encouraging parents to understand and provide for the needs of their children through community groups and by:
  - Offering appropriate play, education and care facilities, family learning and extended hours groups, together with the tight of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability
  - Encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local area
  - Instigating and adhering to and further the aims and objectives of the Pre-School Learning Alliance.

### **Achievements and Performance**

In developing activities the trustees have had regard to the guidance issued by the Charity Commission on public benefit.

In 2023 we extended our out of school club childcare due to a need with in the local area, we obtained funding for our outside garden and run the extended childcare offer.

### **Financial Review**

#### Reserves Policy

Ulceby Pre-School & Out of School Club maintained sufficient reserves to enable the continuation of the group and to provide additional activities as decided by the Trustees. This is regularly reviewed.

## **Trustees Annual Report For the period ended 31 July 2023**

### **Statement of disclosure of information to Independent Examiner**

We, the Trustees who held office at the date of approval of these financial statements, each confirm so far as we are aware, that:

- ◆ there is no relevant information of which the Independent Examiner is unaware; and
- ◆ we have taken all the steps that we ought to have taken in order to make ourselves aware of any relevant information and to establish that the independent examiner is aware of that information.

### **Statement of Trustees responsibilities**

The trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards. Ulceby Pre-School & Out of School Club has income below £250,000 and has therefore elected to prepare the financial statements on a Receipts and Payments basis in line with the Charities Act 2011.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity. They are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

### **Independent Examiner**

The independent examination was undertaken by Katie Sauvage, FCCA, Chartered Certified Accountant of Katie Sauvage Accountancy Services Ltd

By order of the Board

Kelly Moore  
Chairperson

Date: 01/05/2024

ULCEBY PRE-SCHOOL & OUT OF SCHOOL CLUB

FINANCIAL STATEMENTS

Period ended

31<sup>st</sup> July 2023



**Contents to the Financial Statements  
For the period ended 31 July 2023**

	Page
Trustees Annual Report	3
Independent Examiners' Report	6
Receipts and Payments Account	7
Statement of Assets and Liabilities	8
Notes to the Financial Statements	9

**Trustees Annual Report  
For the period ended 31 July 2023**

**Reference and Administrative Details**

**Name of Group** Ulceby Pre-School & Out of School Club

**Period of Accounts** Period ending 31 July 2023

**Committee  
(for the period of  
accounts unless  
otherwise stated)** Kelly Moore Chairperson  
Ruth Phillips Secretary  
Rosemary Jackson

**Contact Address** Mrs A M Massey  
Ulceby Pre-School &  
Out of School Club  
Church Lane  
Ulceby  
DN39 6TB

**Independent Examiner** Katie Sauvage FCCA  
Chartered Certified Accountant, of:  
Katie Sauvage Accountancy Services Ltd  
12 Pilgrims Close  
South Killingholme  
North Lincolnshire  
DN40 3HU

**Bankers** CAF Bank  
25 Kings Hill Avenue  
Kings Hill  
West Mailing  
Kent  
ME19 4JQ

**Trustees Annual Report  
For the period ended 31 December 2022**

**Structure, Governance and Management**

Governing Document:

Ulceby Pre-School & Out of School Club is a registered Charity standard registration and was registered on 17<sup>th</sup> July 1991 governed by its Constitution which adopted on 3 March 1982 and amended on 4 January 1996, 30 March 2006, 22 October 2009, 4 March 2011, 22 November 2017 and 2 September 2020.

**Objectives and Activities**

The objectives and principal activities are to:

- o To enhance the development and education of children by encouraging parents to understand and provide for the needs of their children through community groups and by:
  - Offering appropriate play, education and care facilities, family learning and extended hours groups, together with the tight of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability
  - Encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local area
  - Instigating and adhering to and further the aims and objectives of the Pre-School Learning Alliance.

**Achievements and Performance**

In developing activities the trustees have had regard to the guidance issued by the Charity Commission on public benefit.

**Financial Review**

Reserves Policy

Ulceby Pre-School & Out of School Club maintained sufficient reserves to enable the continuation of the group and to provide additional activities as decided by the Trustees. This is regularly reviewed.

### **Statement of disclosure of information to Independent Examiner**

We, the Trustees who held office at the date of approval of these financial statements, each confirm so far as we are aware, that:

- ◆ there is no relevant information of which the Independent Examiner is unaware; and
- ◆ we have taken all the steps that we ought to have taken in order to make ourselves aware of any relevant information and to establish that the independent examiner is aware of that information.

### **Statement of Trustees responsibilities**

The trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards. Ulceby Pre-School & Out of School Club has income below £250,000 and has therefore elected to prepare the financial statements on a Receipts and Payments basis in line with the Charities Act 2011.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity. They are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

### **Independent Examiner**

The independent examination was undertaken by Katie Sauvage, FCCA, Chartered Certified Accountant of Katie Sauvage Accountancy Services Ltd

By order of the Board

Kelly Moore  
Chairperson

Date:

**Independent Examiner's Report to the Members of  
Ulceby Pre-School & Out of School Club**

I report on the accounts of Ulceby Pre-School & Out of School Club for the period ended 31 July 2023, which are set out on pages 7 to 9.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this financial period under section 144 of the Charities Act 2011 (the Charities Act) and have elected to have an independent examination.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- to follow the procedures laid down in the General Directions given by the Charity Commissioners under section 145 (5)(b) of the Charities Act; and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 130 and 131 of the Charities Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Katie Sauvage FCCA

Chartered Certified Accountant, of:

Katie Sauvage Accountancy Services Ltd

12 Pilgrims Close

South Killingholme

North Lincolnshire, DN40 3HU

Date:

**Receipts and Payments Account**  
For the period ending 31 July 2023

	Notes	2023 Unrestricted Funds £	2023 Restricted Funds £	2023 Total Funds £	2022 Total Funds All Unrestricted £
<b>RECEIPTS</b>					
	1				
Funding for Fees - NLC		63,548	-	63,548	61,208
Fees		30,134	-	30,134	17,373
Other Income		-	-	-	-
Donations		3,604	-	3,604	1,096
Restricted Grants		-	-	-	-
Bank Income		26	-	26	1
		<u>97,312</u>	<u>-</u>	<u>97,312</u>	<u>79,678</u>
<b>PAYMENTS</b>					
Salaries		80,345	-	80,345	70,466
Rent & Services		2,999	-	2,999	3,646
Maintenance & Repairs		2,085	-	2,085	1,894
Milk		595	-	595	499
PLA Membership & Insurance		2,599	-	2,599	878
Training		40	-	40	600
Consumables including snacks		1,723	-	1,723	1,124
Postage & Stationery		920	-	920	993
Bank Charges		60	-	60	96
Sundries		1,407	-	1,407	1,043
Equipment		355	-	355	-
		<u>93,128</u>	<u>-</u>	<u>93,128</u>	<u>81,239</u>
<b>Net Surplus/(Deficit) for the period</b>		<b>4,184</b>	<b>-</b>	<b>4,184</b>	<b>1,561</b>
Transfer in funds					-
Cash & Bank Balances brought forward		8,173	-	8,173	9,734
<b>Cash and Bank Balances carried forward</b>		<b>12,357</b>	<b>-</b>	<b>12,537</b>	<b>8,173</b>

The notes on pages 9 form part of these financial statements.

**Statement of Assets and Liabilities**  
**As at 31 July 2023**

	Notes	2023 £	2022 £
<b>Monetary Assets</b>			
Current Account		11,873	7,774
Savings Account		-	-
Petty Cash		484	399
<b>Total Monetary Assets</b>		12,357	8,173
Comprising:			
Unrestricted Funds		12,357	8,173
Restricted Funds	3	-	-
		12,357	8,173
<b>Non Monetary Assets and Liabilities</b>			
<b>Fixed Assets for the Charity's use (at cost)</b>			
Pre-School Building, owned, value not known		-	-
Equipment		10,753	10,753
		10,753	10,753
<b>Debtors</b>			
Sundry Debtors		-	-
<b>Creditors</b>			
Accounts Fee		400	360

These financial statements were approved by the committee on 1/5/24 and signed on its behalf by:



Kelly Moore, Chairperson

The notes on pages 9 form part of these financial statements.

**Notes to the Accounts**  
**For the period ending 31 July 2023**

**Notes**

**1 Basis of Preparation**

These accounts have been prepared on a receipts and payments (R&P) basis in line with charity commission guidance for a charity of this size.

The comparative figures are for the year ending 31 July 2022.

**2 Restricted Funds**

During the year no restricted funding was received.

**3 Trustee Remuneration**

No remuneration directly or indirectly out of the funds of the organisation was paid or payable for the current financial period to any trustee.

In the previous year Ben Waldron-Lund was paid £1,121 in wages. Ben Waldron-Lund resigned as a Trustee in August 2021.

There was no reimbursement of travel expenses amounting to trustees in respect of the financial period or in the prior year.

ULCEBY PRE-SCHOOL & OUT OF SCHOOL CLUB

FINANCIAL STATEMENTS

Period ended

31<sup>st</sup> July 2023



**Contents to the Financial Statements  
For the period ended 31 July 2023**

	Page
Trustees Annual Report	3
Independent Examiners' Report	6
Receipts and Payments Account	7
Statement of Assets and Liabilities	8
Notes to the Financial Statements	9

**Trustees Annual Report  
For the period ended 31 July 2023**

**Reference and Administrative Details**

**Name of Group** Ulceby Pre-School & Out of School Club

**Period of Accounts** Period ending 31 July 2023

**Committee  
(for the period of  
accounts unless  
otherwise stated)** Kelly Moore Chairperson  
Ruth Phillips Secretary  
Rosemary Jackson

**Contact Address** Mrs A M Massey  
Ulceby Pre-School &  
Out of School Club  
Church Lane  
Ulceby  
DN39 6TB

**Independent Examiner** Katie Sauvage FCCA  
Chartered Certified Accountant, of:  
Katie Sauvage Accountancy Services Ltd  
12 Pilgrims Close  
South Killingholme  
North Lincolnshire  
DN40 3HU

**Bankers** CAF Bank  
25 Kings Hill Avenue  
Kings Hill  
West Mailing  
Kent  
ME19 4JQ

**Trustees Annual Report  
For the period ended 31 December 2022**

**Structure, Governance and Management**

Governing Document:

Ulceby Pre-School & Out of School Club is a registered Charity standard registration and was registered on 17<sup>th</sup> July 1991 governed by its Constitution which adopted on 3 March 1982 and amended on 4 January 1996, 30 March 2006, 22 October 2009, 4 March 2011, 22 November 2017 and 2 September 2020.

**Objectives and Activities**

The objectives and principal activities are to:

- o To enhance the development and education of children by encouraging parents to understand and provide for the needs of their children through community groups and by:
  - Offering appropriate play, education and care facilities, family learning and extended hours groups, together with the tight of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability
  - Encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local area
  - Instigating and adhering to and further the aims and objectives of the Pre-School Learning Alliance.

**Achievements and Performance**

In developing activities the trustees have had regard to the guidance issued by the Charity Commission on public benefit.

**Financial Review**

Reserves Policy

Ulceby Pre-School & Out of School Club maintained sufficient reserves to enable the continuation of the group and to provide additional activities as decided by the Trustees. This is regularly reviewed.

### **Statement of disclosure of information to Independent Examiner**

We, the Trustees who held office at the date of approval of these financial statements, each confirm so far as we are aware, that:

- ◆ there is no relevant information of which the Independent Examiner is unaware; and
- ◆ we have taken all the steps that we ought to have taken in order to make ourselves aware of any relevant information and to establish that the independent examiner is aware of that information.

### **Statement of Trustees responsibilities**

The trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards. Ulceby Pre-School & Out of School Club has income below £250,000 and has therefore elected to prepare the financial statements on a Receipts and Payments basis in line with the Charities Act 2011.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity. They are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

### **Independent Examiner**

The independent examination was undertaken by Katie Sauvage, FCCA, Chartered Certified Accountant of Katie Sauvage Accountancy Services Ltd

By order of the Board

Kelly Moore  
Chairperson

Date:

**Independent Examiner's Report to the Members of  
Ulceby Pre-School & Out of School Club**

I report on the accounts of Ulceby Pre-School & Out of School Club for the period ended 31 July 2023, which are set out on pages 7 to 9.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this financial period under section 144 of the Charities Act 2011 (the Charities Act) and have elected to have an independent examination.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- to follow the procedures laid down in the General Directions given by the Charity Commissioners under section 145 (5)(b) of the Charities Act; and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 130 and 131 of the Charities Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Katie Sauvage FCCA

Chartered Certified Accountant, of:

Katie Sauvage Accountancy Services Ltd

12 Pilgrims Close

South Killingholme

North Lincolnshire, DN40 3HU

Date:

**Receipts and Payments Account**  
For the period ending 31 July 2023

	Notes	2023 Unrestricted Funds £	2023 Restricted Funds £	2023 Total Funds £	2022 Total Funds All Unrestricted £
<b>RECEIPTS</b>					
	1				
Funding for Fees - NLC		63,548	-	63,548	61,208
Fees		30,134	-	30,134	17,373
Other Income		-	-	-	-
Donations		3,604	-	3,604	1,096
Restricted Grants		-	-	-	-
Bank Income		26	-	26	1
		<u>97,312</u>	<u>-</u>	<u>97,312</u>	<u>79,678</u>
<b>PAYMENTS</b>					
Salaries		80,345	-	80,345	70,466
Rent & Services		2,999	-	2,999	3,646
Maintenance & Repairs		2,085	-	2,085	1,894
Milk		595	-	595	499
PLA Membership & Insurance		2,599	-	2,599	878
Training		40	-	40	600
Consumables including snacks		1,723	-	1,723	1,124
Postage & Stationery		920	-	920	993
Bank Charges		60	-	60	96
Sundries		1,407	-	1,407	1,043
Equipment		355	-	355	-
		<u>93,128</u>	<u>-</u>	<u>93,128</u>	<u>81,239</u>
<b>Net Surplus/(Deficit) for the period</b>		<b>4,184</b>	<b>-</b>	<b>4,184</b>	<b>1,561</b>
Transfer in funds					-
Cash & Bank Balances brought forward		8,173	-	8,173	9,734
<b>Cash and Bank Balances carried forward</b>		<b>12,357</b>	<b>-</b>	<b>12,537</b>	<b>8,173</b>

The notes on pages 9 form part of these financial statements.

**Statement of Assets and Liabilities**  
**As at 31 July 2023**

	Notes	2023 £	2022 £
<b>Monetary Assets</b>			
Current Account		11,873	7,774
Savings Account		-	-
Petty Cash		484	399
<b>Total Monetary Assets</b>		12,357	8,173
Comprising:			
Unrestricted Funds		12,357	8,173
Restricted Funds	3	-	-
		12,357	8,173
<b>Non Monetary Assets and Liabilities</b>			
<b>Fixed Assets for the Charity's use (at cost)</b>			
Pre-School Building, owned, value not known		-	-
Equipment		10,753	10,753
		10,753	10,753
<b>Debtors</b>			
Sundry Debtors		-	-
<b>Creditors</b>			
Accounts Fee		400	360

These financial statements were approved by the committee on 1/5/24 and signed on its behalf by:



Kelly Moore, Chairperson

The notes on pages 9 form part of these financial statements.

**Notes to the Accounts**  
**For the period ending 31 July 2023**

**Notes**

**1 Basis of Preparation**

These accounts have been prepared on a receipts and payments (R&P) basis in line with charity commission guidance for a charity of this size.

The comparative figures are for the year ending 31 July 2022.

**2 Restricted Funds**

During the year no restricted funding was received.

**3 Trustee Remuneration**

No remuneration directly or indirectly out of the funds of the organisation was paid or payable for the current financial period to any trustee.

In the previous year Ben Waldron-Lund was paid £1,121 in wages. Ben Waldron-Lund resigned as a Trustee in August 2021.

There was no reimbursement of travel expenses amounting to trustees in respect of the financial period or in the prior year.

**ULCEBY PRE-SCHOOL & OUT OF SCHOOL CLUB**

England & Wales - Charity number 1003427

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# Accounts

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## **Report of the Board of Trustees For the year ended 31 July 2022**

The Trustees present their report with the financial statements of the charity for the year ended 31 July 2022.

### **Reference and Administrative Details of the Charity, its Trustees and Advisers**

Name of charity: Ulceby Pre-School & Out of School Club

Charity Registration Number: 1003427

Principal Operating Address: Ulceby Pre-School & Out of School Club  
Church Lane  
Ulceby  
North Lincolnshire  
DN39 6TB

#### Trustees:

Names of Trustees who served during the year and since the year end were as follows:

Kelly Moore	Chair
Ruth Phillips	Secretary
Rosemary Jackson	Trustee
Christina Hawksworth	Trustee

#### Independent Examiner

Katie Sauvage FCCA of:  
Voluntary Action North Lincolnshire  
4-6 Roberts Street  
Scunthorpe  
North Lincolnshire  
DN15 6NJ

## **Report of the Board of Trustees For the year ended 31 July 2022**

### Bankers

CAF Bank LTD  
25 Kings Avenue  
Kings Hill  
West Malling  
KENT  
ME19 4JQ

## **Structure, Governance and Management**

### Governing Document:

Ulceby Pre-School & Out of School Club is a registered charity, number 1003427 and is therefore regulated by the Charity Commission. The charity is an unincorporated association governed by a constitution adopted on 3 March 1982 and amended on 4 January 1996, 30 March 2006, 22 October 2009, 4 May 2011, 22 November 2017 and 2 September 2020

### Recruitment and appointment of Trustees

The Trustees form the Executive Committee of the charity. The members of the Executive Committee are elected at the Annual General Meeting by the members of the Charity. All members are circulated with invitations to nominate Trustees in advance of the AGM.

The Constitution states that the minimum number of members shall be 5 and the maximum shall be 12 being the Honorary Officers plus up to 9 members elected at the annual general meeting who shall hold office from the conclusion of that meeting. The Executive Committee may in addition appoint not more than 3 co-opted members but so that no-one may be appointed as a co-opted member if, as a result, more than one third of the members of the Executive Committee would be co-opted members. Each appointment of a co-opted member shall be made at a special meeting of the Executive Committee. We are currently doing a volunteer recruitment drive to fill member places and upskill all new and existing members.

## **Report of the Board of Trustees For the year ended 31 July 2022**

### Trustee Induction and Training:

New Trustees undergo induction training. The induction includes a discussion about the role and responsibilities of Trustees, the activities, aims and objectives of the charity, the structure of the organisation, board of Trustees, general procedures of the organisation. New Trustees are introduced to members of staff and other Trustees, and are provided with the Charity Commissions 'Roles and Responsibilities of Trustees', the Constitution, the business plan, the latest statutory financial statements, Annual Report, and financial reports provided to the board of Trustees. Any additional training required by the new Trustees will be identified during induction, and may be requested at any point by new and existing Trustees, where it is considered useful to their role as Trustee.

### Organisational Structure:

The board of Trustees manages the Charity, and aims to consider only strategic decisions at its meetings. Trustees are aware that any conflict of interest is declared and minuted. The board holds meetings quarterly.

### Risk Management:

The major risks to which the charity is exposed, as identified by the Trustees, have been reviewed and systems have been established to mitigate those risks. All systems and procedures are reviewed regularly to ensure they meet charity law and the charity's own aims and objectives.

## **Objectives and Activities**

The objects of the charity as per the Charity's governing document are:

- 1) to enhance the development and education of children under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups.
- 2) To provide a safe, secure and stimulating environment.
- 3) To work within a framework, that ensures equality of opportunity for all children and families.

## **Report of the Board of Trustees For the year ended 31 July 2022**

Summary of activities undertaken for the public benefit in relation to these objects:

We offer children:

- A specially tailored curriculum leading to approved learning outcomes.
- Individual care and attention made possible by a high ratio of adults to children.
- The opportunity to have fun and develop friendships.
- The support of a personal key person.
- Opportunities for parents and families to be directly involved in the activities of the pre-school and their own children's progress.

The Trustees have taken regard of and adhered to, the guidance of the Charity Commission on public benefit during the identification and implementation of the above activities.

### **Achievements and Performance**

#### Review of Activities 2021-2022

During the 2021/2022 we undertook the following:

- Ran supervised pre-school sessions for children aged 0 to 5 years over 50 weeks reaching 52 children.
- We have a Variable number of wrap around care to individual families needs of children aged 5-11

This year we have been awarded GOOD by Ofsted.

### **Financial Review**

#### Reserves Policy

It is the aim of the Trustees to retain 6 months running costs in the unrestricted general fund to ensure a sufficient buffer to enable effective financial decision-making, rather than short term decisions. However, due to the increase of cost of living and the decrease in children attending this has not been possible. We are trying to increase funds to rectify this.

## **Plans for Future periods**

Please see main objectives for the following year.

## **Report of the Board of Trustees For the year ended 31 July 2022**

### **Trustees Responsibilities**

The Charities Act requires the Trustees to prepare financial statements for each financial year. In accordance with the Charity Commission Guidance the Trustees have elected to prepare the accounts on the accruals basis.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011. The Trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### **Statement of disclosure of information to Independent Examiner**

We, the Trustees of the charity who held office at the date of approval of these financial statements, each confirm so far as we are aware, that:

- ☼ there is no relevant information of which the charity's Independent Examiner is unaware; and
- ☼ we have taken all the steps that we ought to have taken as Trustees in order to make ourselves aware of any relevant information and to establish that the charity's independent examiner's are aware of that information.

By order of the Board

Kelly Moore  
**Chairperson**

Date: 22.3.2022

# Ulceby Pre-School & Out of School Club

Registered Charity No: 1003427

Financial Accounts for the year ending 31 July 2022



# Ulceby Pre-School & Out of School Club

## List of Trustees

**Chair:** Kelly Moore  
**Treasurer:** Ben Waldron-Lund Resigned 12/08/2021  
**Secretary:** Ruth Phillips  
**Trustees:** Rosemary Jackson  
Christina Hawksworth

**Contact Address:** Mrs A M Massey  
Ulceby Pre-School &  
Out of School Club  
Church Lane  
Ulceby  
DN39 6TB

**Bankers:** CAF Bank  
25 Kings Hill Avenue  
Kings Hill  
West Mailing  
Kent  
ME19 4JQ

# Ulceby Pre-School & Out of School Club

## INDEPENDENT EXAMINATION REPORT

As at 31 July 2022

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/07/2022.

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

to keep accounting records in accordance with section 386 of the Companies Act 2006; and

to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

---

**Katie Sauvage FCCA**  
**Independent Examiner**  
**Katie Sauvage Accountancy Services**  
**12 Pilgrims Close**  
**South Killingholme**  
**DN40 3HU**

---

Date

# Ulceby Pre-School & Out of School Club

## Receipts and Payments Account

As at 31 July 2022

### Receipts

	2022			2021		
	Restricted	Unrestricted	Total	Restricted	Unrestricted	Total
Funding - NLC	-	61,208	61,208	-	50,710	50,710
Fees	-	17,373	17,373	-	15,021	15,021
Donations	-	1,096	1,096	-	3	3
Bank Interest	-	1	1	-	-	-
Funding - Co-op	-	-	-	584	-	584
Funding - CJRS	-	-	-	10,150	-	10,150
	-	79,678	79,678	10,734	65,734	76,468

### Payments

	2022			2021		
	Restricted	Unrestricted	Total	Restricted	Unrestricted	Total
Salaries	-	70,466	70,466	10,150	61,852	72,002
Rent & Services	-	3,646	3,646	-	4,030	4,030
Maintenance & Repairs	-	1,894	1,894	-	4,113	4,113
Milk	-	499	499	-	161	161
PLA Membership & Insurance	-	878	878	-	2,438	2,438
Training	-	600	600	-	135	135
Consumables including snacks	-	1,124	1,124	-	1,880	1,880
Postage & Stationary	-	993	993	-	666	666
Bank Charges	-	96	96	-	-	-
Sundries	-	1,043	1,043	-	989	989
Co-op Expenditure	-	-	-	2,033	-	2,033
Cash Difference	-	-	-	-	420	420
	-	81,239	81,239	12,183	76,685	88,869

### Receipts less payments

	2022			2021		
	Restricted	Unrestricted	Total	Restricted	Unrestricted	Total
Receipts	-	79,678	79,678	10,734	65,734	76,468
Payments	-	81,239	81,239	12,183	76,685	88,869
Total	-	1,561	1,561	-	10,951	12,401

### Cash funds brought forward

	-	9,734	9,734	1,449	20,685	22,134
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### Cash funds carried forward

	-	8,173	8,173	-	9,734	9,734
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# Ulceby Pre-School & Out of School Club

## Statement of Assets and Liabilities As at 31 July 2022

Current Assets	2022			2021		
	Restricted	Unrestricted	Total	Restricted	Unrestricted	Total
Caf Bank	-	7,774	7,774	-	9,607	9,607
Cash	-	399	399	-	128	128
<b>Total</b>	<b>-</b>	<b>8,173</b>	<b>8,173</b>	<b>-</b>	<b>9,734</b>	<b>9,734</b>

Fixed Assets	2022			2021		
	Restricted	Unrestricted	Total	Restricted	Unrestricted	Total
Pre-School Building Owned - Value not known	-	-	-	-	-	-
Equipment at cost	-	10,753	10,753	-	10,753	10,753
<b>Total</b>	<b>-</b>	<b>10,753</b>	<b>10,753</b>	<b>-</b>	<b>10,753</b>	<b>10,753</b>

Total Assets	2022			2021		
	Restricted	Unrestricted	Total	Restricted	Unrestricted	Total
Current Assets	-	8,173	8,173	-	9,734	9,734
Fixed Assets	-	10,753	10,753	-	10,753	10,753
<b>Total</b>	<b>-</b>	<b>18,926</b>	<b>18,926</b>	<b>-</b>	<b>20,487</b>	<b>20,487</b>

Accounts signed on behalf of the Committee



Date

22/8/2023

# Ulceby Pre-School & Out of School Club

## Notes to the accounts

As at 31 July 2022

1) During the accounting period the following payments have been made to trustees.

		2022	2021
Ben Waldron-Lund	Wages	1121	1,316
	Travel	<u>0</u>	<u>135</u>
		<u>1,121</u>	<u>1,451</u>

Ben Waldron-Lund resigned as a Trustee in August 2021.

# Ulceby Pre-School & Out of School Club

Registered Charity No: 1003427

Financial Accounts for the year ending 31 July 2022



# Ulceby Pre-School & Out of School Club

## List of Trustees

**Chair:** Kelly Moore  
**Treasurer:** Ben Waldron-Lund Resigned 12/08/2021  
**Secretary:** Ruth Phillips  
**Trustees:** Rosemary Jackson  
Christina Hawksworth

**Contact Address:** Mrs A M Massey  
Ulceby Pre-School &  
Out of School Club  
Church Lane  
Ulceby  
DN39 6TB

**Bankers:** CAF Bank  
25 Kings Hill Avenue  
Kings Hill  
West Mailing  
Kent  
ME19 4JQ

# Ulceby Pre-School & Out of School Club

## INDEPENDENT EXAMINATION REPORT

As at 31 July 2022

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/07/2022.

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

to keep accounting records in accordance with section 386 of the Companies Act 2006; and

to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

---

**Katie Sauvage FCCA**  
**Independent Examiner**  
**Katie Sauvage Accountancy Services**  
**12 Pilgrims Close**  
**South Killingholme**  
**DN40 3HU**

---

Date

# Ulceby Pre-School & Out of School Club

## Receipts and Payments Account

As at 31 July 2022

### Receipts

	2022			2021		
	Restricted	Unrestricted	Total	Restricted	Unrestricted	Total
Funding - NLC	-	61,208	61,208	-	50,710	50,710
Fees	-	17,373	17,373	-	15,021	15,021
Donations	-	1,096	1,096	-	3	3
Bank Interest	-	1	1	-	-	-
Funding - Co-op	-	-	-	584	-	584
Funding - CJRS	-	-	-	10,150	-	10,150
	-	79,678	79,678	10,734	65,734	76,468

### Payments

	2022			2021		
	Restricted	Unrestricted	Total	Restricted	Unrestricted	Total
Salaries	-	70,466	70,466	10,150	61,852	72,002
Rent & Services	-	3,646	3,646	-	4,030	4,030
Maintenance & Repairs	-	1,894	1,894	-	4,113	4,113
Milk	-	499	499	-	161	161
PLA Membership & Insurance	-	878	878	-	2,438	2,438
Training	-	600	600	-	135	135
Consumables including snacks	-	1,124	1,124	-	1,880	1,880
Postage & Stationary	-	993	993	-	666	666
Bank Charges	-	96	96	-	-	-
Sundries	-	1,043	1,043	-	989	989
Co-op Expenditure	-	-	-	2,033	-	2,033
Cash Difference	-	-	-	-	420	420
	-	81,239	81,239	12,183	76,685	88,869

### Receipts less payments

	2022			2021		
	Restricted	Unrestricted	Total	Restricted	Unrestricted	Total
Receipts	-	79,678	79,678	10,734	65,734	76,468
Payments	-	81,239	81,239	12,183	76,685	88,869
Total	-	1,561	1,561	-	10,951	12,401

### Cash funds brought forward

	-	9,734	9,734	1,449	20,685	22,134
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### Cash funds carried forward

	-	8,173	8,173	-	9,734	9,734
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# Ulceby Pre-School & Out of School Club

## Statement of Assets and Liabilities As at 31 July 2022

Current Assets	2022			2021		
	Restricted	Unrestricted	Total	Restricted	Unrestricted	Total
Caf Bank	-	7,774	7,774	-	9,607	9,607
Cash	-	399	399	-	128	128
<b>Total</b>	<b>-</b>	<b>8,173</b>	<b>8,173</b>	<b>-</b>	<b>9,734</b>	<b>9,734</b>

Fixed Assets	2022			2021		
	Restricted	Unrestricted	Total	Restricted	Unrestricted	Total
Pre-School Building Owned - Value not known	-	-	-	-	-	-
Equipment at cost	-	10,753	10,753	-	10,753	10,753
<b>Total</b>	<b>-</b>	<b>10,753</b>	<b>10,753</b>	<b>-</b>	<b>10,753</b>	<b>10,753</b>

Total Assets	2022			2021		
	Restricted	Unrestricted	Total	Restricted	Unrestricted	Total
Current Assets	-	8,173	8,173	-	9,734	9,734
Fixed Assets	-	10,753	10,753	-	10,753	10,753
	-	18,926	18,926	-	20,487	20,487

Accounts signed on behalf of the Committee



Date

22/8/2023

# Ulceby Pre-School & Out of School Club

## Notes to the accounts

As at 31 July 2022

1) During the accounting period the following payments have been made to trustees.

		2022	2021
Ben Waldron-Lund	Wages	1121	1,316
	Travel	<u>0</u>	<u>135</u>
		<u>1,121</u>	<u>1,451</u>

Ben Waldron-Lund resigned as a Trustee in August 2021.

**ULCEBY PRE-SCHOOL & OUT OF SCHOOL CLUB**

England & Wales - Charity number 1003427

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# Accounts

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# ULCEBY PRE-SCHOOL & OUT OF SCHOOL CLUB

Annual Report  
Year End 31st July 2020

Registered Charity

## Company & Charity Information for the Year End 31<sup>st</sup> July 2020

<b>Board of Directors &amp; Trustees</b> Ben Waldron-Lund – Chairman Kelly Moore – Secretary Rosemary Jackson – Church Rep & Member Christina Hawksworth – Started 16 <sup>th</sup> July 2020
<b>Director Only</b> Ann-Marie Massey Staff Member

### Official Information

#### **Registered Office**

Ulceby Pre-School & Out of  
School Club, Church Lane,  
Ulceby, North Lincolnshire,  
DN39 6TB

#### **Registered Charity**

1003427

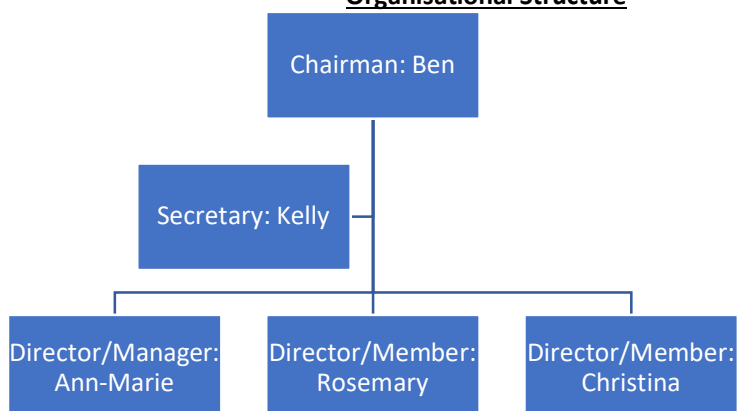
Registered with Charity Commission

<b><u>Independent Examiner</u></b> Voluntary Action North Lincolnshire 4-6 Robert Street, Scunthorpe, North Lincolnshire, DN15 6NG
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<b><u>Bankers:</u></b> CAFBank, 25 Kings Hill Avenue, Kings Hill, West Milling, ME19 4JQ
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<b><u>Our profile at a glance</u></b>		
<b><u>Board Expertise</u></b>	<b><u>Board Gender split</u></b>	<b><u>Board Nationality</u></b>
Our Board has a combined 45 years' experience within the charity and business sector	1 = Male 3 = Female	White British

### **Organisational Structure**



## **Report of the board of Trustees for Year-end July 2020**

The directors/trustees present their report with financial statements of the charity & company for the year end

### **Reference & Administration Details of charity, trustees & Advisors**

Charity Name: Ulceby Pre-School & Out of School Club  
Charity Registration: 1003427  
Registered Office: Ulceby Pre-School, Church Lane, Ulceby, North Lincolnshire, DN39 6TB

### **Directors & Trustees**

The directors of the charitable company (the charity) are its trustees for the purpose of charity law throughout this report are referred to as the trustees

#### **Trustees**

Ben Waldron-Lund  
Kelly Moore  
Rosemary Jackson  
Christina Hawksworth

Executive Management of Charity: Ben Waldron-Lund  
Day to day management of EYFS setting: Ann-Marie Massey

### **Structure, Governance & Management**

#### **Governance**

Ulceby Pre-School & Out of School Club Ltd is a registered Charity and a company limited by guarantee by Memorandum & Articles of association adopted on 20<sup>th</sup> April 2020.

The company was formed on 20<sup>th</sup> April 2020. The Charity was formed April 1997.

Every member of charity undertakes to contribute a maximum of £1 in the event of the charity winding up.

#### **Recruitment & Appointment of Trustees**

The trustees form the Executive Committee of the charity are elected at the Annual General Meeting by the members of the charity – Usually 3-year term. The board of trustees aim to appoint members who have experience in the following areas:

(1) Early Years      (2) Ofsted      (3) Charity      (4) Company      (4) Health & Safety  
(5) Community Programmes      (6) Finance      (7) Administration      (8) HR

#### **Trustee induction & Training**

All of our new trustees go through a rigorous induction process in order to become a member. This process:

(1) Complete Application      (2) Acceptance of Board      (3) Ofsted EY2 Form      (4) Setting Induction  
(5) DBS Application      (6) Approval of Board      (7) Become Member      (8) First Meeting

## **Aims & Objectives**

### **Aim**

We are a committee run setting that aim to work alongside parents, carer's and children to provide a friendly, caring environment, strengthening children, families and communities. We

We aim to:

- Enable children to blossom in a nurturing environment
- Provide an inspiring approach to education
- Provide a foundation for the future

### **Objectives**

To enhance the development and education of children by encouraging parents to understand and provide for the needs of their children through community groups and by:

- Offering appropriate play, education and care facilities, family learning and extended hours group, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children regardless of race, culture, religion, means or ability.
- Encourage the study of the needs of such children and their families and promoting public interest in and recognition of such needs in local areas

Unfortunately, due to this COVID-19 Situation, we have lost a conservable amount of income for the months between April and May 2020. We have gained the small business grant, provided by North Lincolnshire Council to help and support our Charity & Business aspects.

### **Staff Information**

We currently employ seven (7) members of staff for Year ending 31<sup>st</sup> July 2020.

As we are a small employer, we do apply for the Employment support allowance to help support employer National Insurance Costs.

We currently have our Payroll from Kirklees Council in partnership with Early Years Alliance.

All staff members undergo extensive recruitment & Disclosure checks from ourselves and Ofsted Requirements.

All staff are currently qualified from Level 2 Childcare and above.

### **Main activities of Year**

Our principal activities and objectives for the coming year was to provide early years education to Ulceby and surrounding areas. We also support the school network with Breakfast Club and out of School club activities.

During the School holidays, we operate a holiday club open to all children aged 4-11 years old, providing a variety of activities each day for them to attend.

We have all experienced the unfortunate events of COVID-19 and we are all in the same situation with regards to financial and social losses, we aim that the new financial year will bring a better outcome and prospects to us for the charity and business.

We aim to continue to raise our profile and support the wider community through partnership work to enable us to strengthen our connections with Ulceby St Nicholas School, Ulceby Village Hall Association and Ulceby Church and the Diocese.

We have continued to generate income from a variety of activities and grants that have been available to us throughout many streams of funding.

### **Reserves Policy**

The Board of Directors/Trustee's aim to hold at least 3 months of designated funds in our reserve account to cover the core expenses. General funds are to be used and reinvested in accordance with the Charity's Memorandum of Association and the charity objectives contained therein.

**Investments**

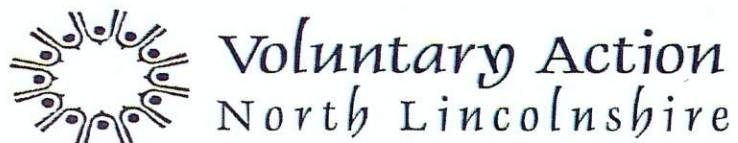
At this current moment in time, we don't hold any investments for Ulceby Pre-School. However, we are looking at this for the next financial year to help sustain our work and be able to continue in the future.

A handwritten signature in black ink, appearing to read "B. J. Walden". The signature is fluid and cursive, with a long horizontal stroke at the end.

# Ulceby Pre-School & Out of School Club

Registered Charity No: 1003427

Financial Accounts for the year ending 31 July 2020



## **Ulceby Pre-School & Out of School Club**

### **List of Trustees**

**Chair:** Ben Waldron-Lund  
**Treasurer:** Michelle Masterman  
**Secretary:** Kelly Moore  
**Trustees:** Rosemary Jackson

**Contact Address:** Mr B Waldron-Lund  
Ulceby Pre-School &  
Out of School Club  
Church Lane  
Ulceby  
DN39 6TB

**Bankers:** CAF Bank  
25 Kings Hill Avenue  
Kings Hill  
West Mailing  
Kent  
ME19 4JQ

## Ulceby Pre-School & Out of School Club

### Receipts and Payments Account

As at 31 July 2020

#### Receipts

	2020			2019		
	Restricted	Unrestricted	Total	Restricted	Unrestricted	Total
Funding - NLC	-	38,996.00	38,996.00	-	47,218.00	47,218.00
Fees	-	20,818.00	20,818.00	-	24,129.00	24,129.00
Fundraising	-	150.00	150.00	-	545.00	545.00
Donations	-	83.00	83.00	-	79.00	79.00
Sundries	-	342.00	342.00	-	1,078.00	1,078.00
North Lincons Grant - Covid	-	10,000.00	10,000.00	-	-	-
Funding - Co-op	2,163.00	-	2,163.00	-	-	-
Funding - CJRS	15,886.00	-	15,886.00	-	-	-
	<u>18,049.00</u>	<u>70,389.00</u>	<u>88,438.00</u>	<u>-</u>	<u>73,049.00</u>	<u>73,049.00</u>

#### Payments

	2020			2019		
	Restricted	Unrestricted	Total	Restricted	Unrestricted	Total
Salaries	15,886.00	52,895.00	68,781.00	-	66,494.00	66,494.00
Rent & Services	-	3,953.00	3,953.00	-	5,055.00	5,055.00
Maintenance & Repairs	-	130.00	130.00	-	592.00	592.00
Milk	-	466.00	466.00	-	499.00	499.00
PLA Membership & Insurance	-	1,370.00	1,370.00	-	1,197.00	1,197.00
Training	-	246.00	246.00	-	567.00	567.00
Consumables including snacks	-	2,313.00	2,313.00	-	2,367.00	2,367.00
Postage & Stationary	-	241.00	241.00	-	482.00	482.00
PLA Costs	-	-	-	-	578.00	578.00
Sundries	-	375.00	375.00	-	1,375.00	1,375.00
Co-op Expenditure	714.00	-	714.00	-	-	-
Capital Expenditure	-	1,257.00	1,257.00	-	-	-
Cash Difference	-	281.00	281.00	-	-	-
	<u>16,600.00</u>	<u>63,527.00</u>	<u>80,127.00</u>	<u>-</u>	<u>79,206.00</u>	<u>79,206.00</u>

#### Receipts less payments

	2020			2019		
	Restricted	Unrestricted	Total	Restricted	Unrestricted	Total
Receipts	18,049.00	70,389.00	88,438.00	-	73,049.00	73,049.00
Payments	16,600.00	63,527.00	80,127.00	-	79,206.00	79,206.00
Total	<u>1,449.00</u>	<u>6,862.00</u>	<u>8,311.00</u>	<u>-</u>	<u>6,157.00</u>	<u>6,157.00</u>

#### Grants & Expenditure

	2019			2018		
	Restricted	Unrestricted	Total	Restricted	Unrestricted	Total
Capital Grant rec'd	-	-	-	-	-	-
Capital Grant expend	-	-	-	-	-	-
Capital surplus	-	-	-	-	-	-
Cash funds brought f/wd	-	13,823.00	13,823.00	-	19,980.00	19,980.00
Cash funds carried f/wd	1,449.00	20,685.00	22,134.00	-	13,823.00	13,823.00

## Ulceby Pre-School & Out of School Club

### Statement of Assets and Liabilities As at 31 July 2020

#### Current Assets

	2020			2019		
	Restricted	Unrestricted	Total	Restricted	Unrestricted	Total
Caf Bank	1,449.00	20,228.00	21,677.00	-	19,960.00	19,960.00
Cash	-	456.00	456.00	-	20.00	20.00
<b>Total</b>	<b>1,449.00</b>	<b>20,684.00</b>	<b>22,133.00</b>	<b>-</b>	<b>19,980.00</b>	<b>19,980.00</b>

#### Fixed Assets

	2020			2019		
	Restricted	Unrestricted	Total	Restricted	Unrestricted	Total
Pre-School Building Owned - Value not known	-	-	-	-	-	-
Equipment at cost	-	10,753.00	10,753.00	-	9,496.00	9,496.00
<b>Total</b>	<b>-</b>	<b>10,753.00</b>	<b>10,753.00</b>	<b>-</b>	<b>9,496.00</b>	<b>9,496.00</b>

#### Total Assets

Current Assets	1,449.00	20,684.00	22,133.00	-	19,980.00	19,980.00
Fixed Assets	-	10,753.00	10,753.00	-	9,496.00	9,496.00
<b>Total</b>	<b>1,449.00</b>	<b>31,437.00</b>	<b>32,886.00</b>	<b>-</b>	<b>29,476.00</b>	<b>29,476.00</b>

Accounts signed on behalf of the Committee

*[Signature]* *[Signature]* BJWARDEN-UND

Date

4-3-21

4-3-21

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/07/2020.

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act. My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Only a cross section of the accounting records was reviewed to ascertain the accuracy and legitimacy of the surrendered documentation.

#### Independent examiner's statement

Overall the records that were reviewed were accurate and evidence was provided which substantiated the expenditure and the income stated. However certain matters have come to my attention to which the attention of the trustees should be brought:

- 1) The cash records were not totally complete and a cash difference has been noted of £281.
- 2) The wages records need to be kept for the full year and that employees are only paid their net pay element.

I do wish to state however that the records were of a sufficient state to allow an independent examination to take place.

*[Signature]*

17-3-21

Katie Sauvage FCCA  
Independent Examiner  
Voluntary Action North Lincolnshire

# Ulceby Pre-School & Out of School Club

## Statement of Assets and Liabilities As at 31 July 2020

### Current Assets

	2020			2019		
	Restricted	Unrestricted	Total	Restricted	Unrestricted	Total
Caf Bank	1,449.00	20,228.00	21,677.00	-	19,960.00	19,960.00
Cash	-	456.00	456.00	-	20.00	20.00
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Pre-School Building Owned - Value not known	-	-	-	-	-	-
Equipment at cost	-	10,753.00	10,753.00	-	9,496.00	9,496.00
<b>Total</b>	<b>-</b>	<b>10,753.00</b>	<b>10,753.00</b>	<b>-</b>	<b>9,496.00</b>	<b>9,496.00</b>

### Total Assets

Current Assets	1,449.00	20,684.00	22,133.00	-	19,980.00	19,980.00
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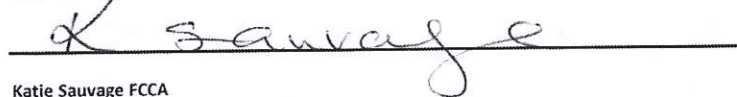
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