



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Canon Jeffrey's Charity

On accounts for the year
ended

31 December 2020

Charity no
(if any) 1003318

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2020.

Responsibilities and
basis of report

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Geoffrey King

Date:

21/5/2021

Name:

GEOFFREY KING

Relevant professional
qualification(s) or body
(if any):

MANY YEARS' EXPERIENCE

Address:

AMWELL COTTAGE, TALBOT ROAD, HAWKINGSTON
KENT TN11 8LU

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here details of any items that the examiner wishes to disclose.



Trustees' Annual Report for the period

| | | | |
|-------------------|----|-----------------|----|
| Period start date | | Period end date | |
| From | To | | |
| 01 | 01 | 31 | 12 |
| 2020 | | 2020 | |

Section A Reference and administration details

Charity name

Canon Jeffrey's Charity

Other names charity is known by

Registered charity number (if any)

1003318

Charity's principal address

Church Office, St Laurence Church

The Moor

Hawkhurst Kent

Postcode

TN18 4NT

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|---------------------|------------------------|-----------------------------------|---|
| 1 | Rev Rodney Dreyer | Chairman | | |
| 2 | Alison Jones | Churchwarden | | |
| 3 | Elizabeth Hatcher | Churchwarden | | |
| 4 | Irene Poole | Assistant Churchwarden | | |
| 5 | Yvonne Reynolds | Assistant Churchwarden | | |
| 6 | Sandra Dreyer | | | |
| 7 | Susan Maskell | Secretary | | |
| 8 | Kwame Appiah-Peprah | | From 11 October 2020 | |
| 9 | Peter Blyth | | From 11 October 2020 | |
| 10 | Jane Cooper | | | |
| 11 | Rachel Cooper | | To 11 October 2020 | |
| 12 | Robin Crowther | | | |
| 13 | Jessica Gould | | | |
| 14 | Kent Harries | | | |
| 15 | Lynn Mansell | | | |
| 16 | Felicity Robinson | | | |
| 17 | Peter Wylie | | | |
| 18 | Gwen Brown | | | |
| 19 | Alison Parsons | Treasurer | | |
| 20 | John Catt | | To 11 October 2020 | |
| 21 | Elaine Howard | | From 11 October 2020 | |
| 22 | Judy Legg | | From 11 October 2020 | |

| | | | | |
|----|--------------------|--|----------------------|--|
| 22 | Peter Taylor-Smith | | From 11 October 2020 | |
| 23 | Nana Tyym-Ampofo | | From 11 October 2020 | |

Names of the trustees for the charity, if any, (for example, any custodian trustees)

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
| | |
| | |
| | |

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
| | | |
| | | |
| | | |
| | | |

Name of chief executive or names of senior staff members (Optional information)

| |
|--|
| |
|--|

Section B Structure, governance and management

Description of the charity's trusts

| | |
|---|--|
| Type of governing document (eg. trust deed, constitution) | |
| How the charity is constituted (eg. trust, association, company) | Trust |
| Trustee selection methods (eg. appointed by, elected by) | Elected by members on the Church Electoral Roll. |

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Trustees are also members and Trustees of the Parochial Church Council of Hawkhurst.

Summary of the objects of the charity set out in its governing document

Support the upkeep of the Parish Church and maintenance of services therein.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The funds of the charity are to be used to support the upkeep of the Parish Church and maintain services there. Until the first lockdown in March 2020 the church had two services on a Sunday and one on Friday morning and the church would have been open for private prayer during daylight hours. At first the church was completely closed during the first lockdown but opened for a limited time each day for private prayer when this was permitted. Services restarted in August and continued until the second lockdown at the end of October. After Kent was placed in Tier 4 in December it was decided to suspend services again, except for one service on Christmas Day. Throughout the lockdown periods funerals have been held under the permitted regulations.

Although it was not possible to have normal services throughout the year regular worship has continued using Zoom, which was available to all who wanted to attend.

By using the funds from Canon Jeffreys Charity towards maintaining the Parish Church, which is for everyone's benefit, the Trustees have had regard for the guidance issued by the Charity Commission.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

All four properties were let for the majority of the year. After the repainting and other repairs the previous year, only minor work has been necessary.

Section E

Financial review

Brief statement of the charity's policy on reserves

Sufficient Funds are held to carry out any essential emergency repairs of the property. At the year end this was £2,500.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (eg Secretary, Chair, etc)

Date



CHARITY COMMISSION
FOR ENGLAND AND WALES

Canon Jeffrey's Charity

1003318

Receipts and payments accounts

CC16a

For the period
from

01-Jan-20

To

31-Dec-20

Section A Receipts and payments

| | Unrestricted funds to the nearest £ | Restricted funds to the nearest £ | Endowment funds to the nearest £ | Total funds to the nearest £ | Last year to the nearest £ |
|---|---|---|--|---------------------------------|-------------------------------|
| A1 Receipts | | | | | |
| Rents received | 32,825 | - | - | 32,825 | 31,275 |
| Dividends | - | - | 1,490 | 1,490 | 1,446 |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total (Gross income for AR) | 32,825 | - | 1,490 | 34,315 | 32,721 |
| A2 Asset and investment sales, (see table). | | | | | |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total receipts | 32,825 | - | 1,490 | 34,315 | 32,721 |
| A3 Payments | | | | | |
| Insurance | 756 | - | - | 756 | 667 |
| Rates, light and heat and water for unoccupied properties | - | - | - | - | 399 |
| Letting fees | 2,287 | - | - | 2,287 | 3,693 |
| Repairs, including gas check | 398 | - | - | 398 | 1,081 |
| EICR/EPC reports | 180 | - | - | 180 | 90 |
| Outside painting and repairs | - | - | - | - | 16,580 |
| Donations St Laurence Church | 30,694 | - | - | 30,694 | 12,711 |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | 34,315 | - | - | 34,315 | 35,221 |
| A4 Asset and investment purchases. (see table) | | | | | |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total payments | 34,315 | - | - | 34,315 | 35,221 |
| Net of receipts/(payments) | - 1,490 | - | 1,490 | - | - 2,500 |
| A5 Transfers between funds | 1,490 | - | - 1,490 | - | - |
| A6 Cash funds last year end | 2,500 | - | - | 2,500 | 5,000 |
| Cash funds this year end | 2,500 | - | - | 2,500 | 2,500 |

Section B Statement of assets and liabilities at the end of the period

| Categories | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|---|--|------------------------------------|----------------------------------|---------------------------------|
| B1 Cash funds | Cash at Bank | 2,500 | - | - |
| | | - | - | - |
| | | - | - | - |
| | Total cash funds | 2,500 | - | - |
| | (agree balances with receipts and payments account(s)) | | | |
| B2 Other monetary assets | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| B3 Investment assets | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
| | 2595.58 CBF Church of England Investment Income shares | Endowment | - | 53,176 |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| B4 Assets retained for the charity's own use | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| B5 Liabilities | Details | Fund to which liability relates | Amount due (optional) | When due (optional) |
| | | | - | |
| | | | - | |
| | | | - | |
| | | | - | |
| | | | - | |
| Signed by one or two trustees on behalf of all the trustees | Signature | Print Name | Date of approval | |
| | | | | |
| | | | | |