

REGISTERED COMPANY NUMBER: 02601424 (England and Wales)  
REGISTERED CHARITY NUMBER: 1003275

REPORT OF THE TRUSTEES AND  
AUDITED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2021  
FOR  
ANDOVER CRISIS AND SUPPORT CENTRE  
(A COMPANY LIMITED BY GUARANTEE)

Hysons Accountants LLP, Statutory Auditor  
14 London Street  
Andover  
Hampshire  
SP10 2PA

**ANDOVER CRISIS AND SUPPORT CENTRE**

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**FOR THE YEAR ENDED 31 MARCH 2021**

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## **ANDOVER CRISIS AND SUPPORT CENTRE**

### **REPORT OF THE TRUSTEES** **FOR THE YEAR ENDED 31 MARCH 2021**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

#### **OBJECTIVES AND ACTIVITIES**

Services open to the community by the Andover Crisis and Support Centre ("Centre") include a drop in and telephone help line providing support, advice, information and sign posting; a professional accredited counselling service; an outreach information and support service for women and men who have experienced domestic abuse and targeted educational programmes for young people promoting safe healthy relationships. Together with these services is specialist open access residential accommodation for women and women with children escaping abusive relationships.

Throughout its services the aim of the Centre remains the same, seeking to provide a supportive environment where people can discover their own strengths and weaknesses and work towards making self-determined changes in their lives.

The Centre is a party to a sub-contracting agreement with a key service provider to deliver part of their contract with Hampshire County Council for 2020/21. This service replaced the governments Supporting People scheme for providing support to those who have suffered domestic abuse.

The Centre works within local schools with school professionals and delivers courses on personal relationships, which also deal with the issue of domestic abuse, to whole year mixed gender groups, usually year 10 pupils, as agreed with each individual establishment. The Centre also delivers courses as above to young people at the local college.

#### **PUBLIC BENEFIT**

The trustees have considered the activities of the Centre and its achievements for the year to 31 March 2021 and its plans for the future against the public benefit guidance issued by the Charity Commission. They agreed that the public who benefit from the Centre's work are those who are described in the Centre's objectives and aims as noted above.

## **ANDOVER CRISIS AND SUPPORT CENTRE**

### **REPORT OF THE TRUSTEES** **FOR THE YEAR ENDED 31 MARCH 2021**

#### **STRATEGIC REPORT**

##### **Achievement and performance**

##### **Charitable activities**

From 1 April 2019, Hampshire County Council awarded the Integrated Domestic Abuse Services for Hampshire contract to Stop Domestic Abuse, with the Centre sub-contracting their services. This new contract is for a two year period, however, this has been extended for 2021/22

As documented in the Business Plan, an aim is to provide further 'move on' accommodation for the more vulnerable women with children ready to take a first step towards independent living. The Centre currently owns 3 properties that provide living in accommodation for 4 families.

Women with children were accommodated during the year with some of the families subsequently making their permanent home in the Test Valley.

We continue to facilitate the well-attended Freedom Programme in the Test Valley. Women who have attended the Freedom Programme have set up a survivors group which meet on a regular basis offering support to each other outside of the programme.

The Freedom Forever programme runs over 8 weeks and is available to those who have completed the Freedom Programme. The course looks at a variety of topics, including budgeting, safe child contact and new relationships. The Centre is running an annual course in both Andover and Romsey.

The Centre continued to support families who had experienced domestic abuse in the community through the use of the counselling service.

The drop in and telephone service provided advice, information and support for clients.

The Centre remains a resource which is well used and appreciated by the community and is committed to evolve and adapt to meet legislative and financial changes whilst moving forward with new and innovative ideas such as the work with adolescent to parent abuse.

Child to adult violence has been an increasing cause of concern at professionals meetings in the Test Valley. In order to support these families an appropriate course was identified and a staff member was trained to facilitate "Who's in Charge". The delivery of courses continues regularly.

The CRUSH programme, delivery of courses on relationships to year 10 pupils in local schools, has continued. This educational programme has been accessed by young people from 6 schools and a college.

The Centre's staff have given presentations to local organisations on the content and the aims of CRUSH. This has enabled the benefits of the programme to be extended to an increasing number of people.

The Centre also provide assistance in family courts to clients needing support from a trained member of staff.

The Centre has tried to continue their support programmes as best as possible. However, the Covid 19 pandemic has meant that almost all programmes provided in addition to the core activities have had to be cancelled during the year. As the national restrictions ease, the Centre will endeavour to restart the programmes as these are valuable to society.

## **ANDOVER CRISIS AND SUPPORT CENTRE**

### **REPORT OF THE TRUSTEES** **FOR THE YEAR ENDED 31 MARCH 2021**

#### **STRATEGIC REPORT**

##### **Financial review**

##### **Principal funding sources**

The major source of funding was the sub contract with Stop Domestic Abuse for Hampshire County Council's Domestic Abuse Support Service, together with rental income the core element of which is covered by housing benefit with service charges paid by the residents. Changes to the way housing benefit is paid to claimants has increased the need for good rent arrears control.

The Local Authority continues to provide annual grant funding despite the prospect of further cuts in their overall budgets. Significant grants were received during the year to support the charity through the global Covid 19 pandemic.

##### **Investment policy and objectives**

The Management Committee ("Committee") continue to monitor closely the economic indicators. As a consequence, the practice of spreading investment funding between financial organisations has been implemented as a means of safeguarding and reducing any risk to deposited money.

##### **Reserves policy**

The Committee have established a policy whereby net current assets held in the Unrestricted Fund, which have not been committed for any other purpose, should be approximately 12 months worth of resources expended. This has been estimated to equate to some £470,000 that has been set aside on deposit. Any additional amounts held in Unrestricted Reserves have been reviewed by the Trustees and a plan has been devised to utilise these funds in accordance with the Centre's objectives and activities.

##### **Financial performance**

The Centre had net income for the year of £112,184 (2020 - £7,435 expenditure) which increased the total reserves to £1,081,858 (2020 - £969,674). Of the total reserves, £1,064,225 (2020 - £942,527) was held in unrestricted reserves and could be used at the Committee's discretion to further the Centre's aims and objectives. Included in the surplus for the year was a £49,019 credit against depreciation which represented an adjustment required due to a review of the estimated use life and residual value of freehold and leasehold properties.

##### **Future plans**

For the next year the Centre will continue the provision of the domestic abuse services as sub-contractors for Stop Domestic Abuse and seek further funding sources for future provision of services. It is planned that the drop in, telephone helpline and counselling will continue to be provided as a highly respected community resource. As the Covid 19 restrictions lift, the Centre will aim to restart any programme that was forced to stop during 2020/21.

The charity remains committed to investing Unrestricted Reserves into acquiring further properties to be used in accordance with the charities objectives. The amount currently provided is £101,000.

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Governing document**

The Centre is a company limited by guarantee, incorporated on 15 April 1991, governed by its Memorandum and Articles of Association and registered in England and Wales, number 02601424.

## **ANDOVER CRISIS AND SUPPORT CENTRE**

### **REPORT OF THE TRUSTEES** **FOR THE YEAR ENDED 31 MARCH 2021**

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Recruitment and appointment of new members of the Management Committee**

The Committee will consider whether there are any areas of expertise currently not being fulfilled. Any application to become a member of the Committee will be considered alongside the identified areas of expertise, and the existing members would consult to decide whether the applicant should be invited to join the Committee.

##### **Organisational structure**

The Committee consists of 6 members from a variety of professional backgrounds and include a solicitor specialising in Family Law and representatives from Local Authority, a Registered Social Landlord and a Local Councillor. The Committee meets monthly and is responsible for the strategic direction and policies of the Centre. The Manager also sits on the Committee but has no voting rights.

The Manager is responsible for the operational decisions and provides a monthly report to the Committee. The Committee is responsible for the strategic decisions, governance and supervision of the Manager. All decisions by the Committee are made at the Committee meetings.

##### **Induction and training of new members of the Management Committee**

The Committee are fully updated on the work of the Centre, and set and keep under review the Centre's objectives and aims so they can provide the necessary strategic support to advance the Centre's activities.

##### **Risk management**

The Committee conducts a periodic review of the major risks to which the Centre is exposed. Internal control risks are minimised by a policy and procedure for authorisation of all transactions. Procedures are in place to ensure compliance with health and safety of staff, clients and visitors to the Centre.

#### **REFERENCE AND ADMINISTRATIVE DETAILS**

##### **Registered Company number**

02601424 (England and Wales)

##### **Registered Charity number**

1003275

##### **Registered office**

15 - 21 New Street  
Andover  
Hampshire  
SP10 1EL

**ANDOVER CRISIS AND SUPPORT CENTRE**

**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31 MARCH 2021**

**Management Committee**

Ms S Machin-Peebles - Trustee

Mr J T Barlow - Trustee

Ms J Tomlinson - Trustee

Ms R Outram - Representative of Aster (resigned 30.4.2021)

Mr K Sutcliffe - Representative of Test Valley Borough Council (resigned 14.7.2020)

Cllr I Andersen - Representative of Test Valley Borough Council

Ms S Hall - Representative of Test Valley Borough Council (appointed 8.12.2020)

Ms L Thorpe - Representative of Aster (appointed 30.4.2021)

**Ex-Officio**

Ms S Filmer

**Company Secretary**

Ms S Machin-Peebles

**Senior Statutory Auditor**

Mr Christopher Joyce FCCA

**Auditors**

Hysons Accountants LLP, Statutory Auditor

14 London Street

Andover

Hampshire

SP10 2PA

**Bankers**

HSBC Bank plc

28-30 High Street

Andover

Hampshire

SP10 1NN

## ANDOVER CRISIS AND SUPPORT CENTRE

### REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021

#### **STATEMENT OF TRUSTEES' RESPONSIBILITIES**

The trustees (who are also the directors of Andover Crisis and Support Centre (Limited by guarantee) for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

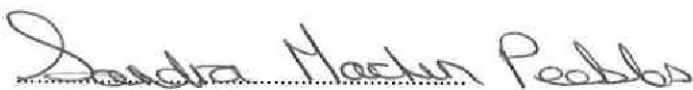
In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

#### **AUDITORS**

The auditors, Hysons Accountants LLP, Statutory Auditor, will be proposed for re-appointment at the forthcoming Annual General Meeting.

Report of the trustees, incorporating a strategic report, approved by order of the board of trustees, as the company directors, on .....13-7-21..... and signed on the board's behalf by:



Ms S Machin-Peebles - Secretary



**REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF  
ANDOVER CRISIS AND SUPPORT CENTRE**

**Opinion**

We have audited the financial statements of Andover Crisis and Support Centre (the 'charitable company') for the year ended 31 March 2021 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2021 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

**Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

**Conclusions relating to going concern**

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

**Other information**

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

**REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF  
ANDOVER CRISIS AND SUPPORT CENTRE**

**Opinions on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Report of the Trustees for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Report of the Trustees has been prepared in accordance with applicable legal requirements.

**Matters on which we are required to report by exception**

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Report of the Trustees.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

**Responsibilities of trustees**

As explained more fully in the Statement of Trustees' Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

## **REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF ANDOVER CRISIS AND SUPPORT CENTRE**

### **Our responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Our approach to identifying and assessing the risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, was as follows:

- the engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;
- we identified the laws and regulations applicable to the company through discussions with directors and other management, and from our commercial knowledge and experience of the charity sector;
- we focused on specific laws and regulations which we considered may have a direct material effect on the financial statements or the operations of the charity, including the Companies Act 2006, Charities Act 2011, Charities SORP (FRS 102) and Financial Reporting Standard 102;
- we assessed the extent of compliance with the laws and regulations identified above through making enquiries of management and inspecting legal correspondence; and
- identified laws and regulations were communicated within the audit team regularly and the team remained alert to instances of non-compliance throughout the audit.

We assessed the susceptibility of the charity's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by:

- making enquiries of management as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected and alleged fraud; and
- considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations.

To address the risk of fraud through management bias and override of controls, we:

- performed analytical procedures to identify any unusual or unexpected relationships;
- tested journal entries to identify unusual transactions;
- assessed whether judgements and assumptions made in determining the accounting estimates were indicative of potential bias; and
- investigated the rationale behind significant or unusual transactions.

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- agreeing financial statement disclosures to underlying supporting documentation;
- reading the minutes of meetings of those charged with governance;
- enquiring of management as to actual and potential litigation and claims; and
- reviewing correspondence with HMRC, relevant regulators and the charity's legal advisors.

**REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF  
ANDOVER CRISIS AND SUPPORT CENTRE**

There are inherent limitations in our audit procedures described above. The more removed that laws and regulations are from financial transactions, the less likely it is that we would become aware of non-compliance. Auditing standards also limit the audit procedures required to identify non-compliance with laws and regulations to enquiry of the directors and other management and the inspection of regulatory and legal correspondence, if any.

Material misstatements that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our Report of the Independent Auditors.

**Use of our report**

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.



Mr Christopher Joyce FCCA (Senior Statutory Auditor)  
for and on behalf of Hysons Accountants LLP, Statutory Auditor  
14 London Street  
Andover  
Hampshire  
SP10 2PA

Date: 13/7/21

**ANDOVER CRISIS AND SUPPORT CENTRE**

**STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31 MARCH 2021**

	Notes	Unrestricted fund £	Restricted funds £	2021 Total funds £	2020 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies	2	133,442	-	133,442	63,792
<b>Charitable activities</b>					
Principal activity	4	393,489	-	393,489	361,007
Investment income	3	<u>3,263</u>	<u>-</u>	<u>3,263</u>	<u>4,151</u>
<b>Total</b>		530,194	-	530,194	428,950
<b>EXPENDITURE ON</b>					
<b>Charitable activities</b>	5				
Principal activity		408,496	9,514	418,010	436,385
		<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
<b>NET INCOME/(EXPENDITURE)</b>		121,698	(9,514)	112,184	(7,435)
<b>RECONCILIATION OF FUNDS</b>					
<b>Total funds brought forward</b>		942,527	27,147	969,674	977,109
		<u>          </u>	<u>          </u>	<u>          </u>	<u>          </u>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u>1,064,225</u>	<u>17,633</u>	<u>1,081,858</u>	<u>969,674</u>

The notes form part of these financial statements

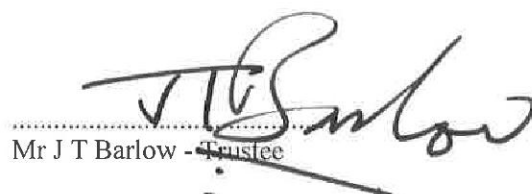
**ANDOVER CRISIS AND SUPPORT CENTRE**

**BALANCE SHEET**  
**31 MARCH 2021**

	Notes	Unrestricted fund £	Restricted funds £	2021 Total funds £	2020 Total funds £
<b>FIXED ASSETS</b>					
Intangible assets	11	8,268	-	8,268	6,895
Tangible assets	12	463,800	-	463,800	418,892
		472,068	-	472,068	425,787
<b>CURRENT ASSETS</b>					
Debtors	13	24,331	-	24,331	28,945
Cash at bank and in hand	14	586,033	17,633	603,666	521,416
		610,364	17,633	627,997	550,361
<b>CREDITORS</b>					
Amounts falling due within one year	15	(18,207)	-	(18,207)	(6,474)
<b>NET CURRENT ASSETS</b>		592,157	17,633	609,790	543,887
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		1,064,225	17,633	1,081,858	969,674
<b>NET ASSETS</b>		1,064,225	17,633	1,081,858	969,674
<b>FUNDS</b>	16				
Unrestricted funds				1,064,225	942,527
Restricted funds				17,633	27,147
<b>TOTAL FUNDS</b>				1,081,858	969,674

The financial statements were approved by the Board of Trustees and authorised for issue on 13-7-21 and were signed on its behalf by:

  
Ms S Machin-Peebles - Trustee

  
Mr J T Barlow - Trustee

The notes form part of these financial statements

## **ANDOVER CRISIS AND SUPPORT CENTRE**

### **NOTES TO THE FINANCIAL STATEMENTS** **FOR THE YEAR ENDED 31 MARCH 2021**

#### **1. ACCOUNTING POLICIES**

##### **Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

##### **Financial reporting standard 102 - reduced disclosure exemptions**

The charitable company has taken advantage of the following disclosure exemptions in preparing these financial statements, as permitted by FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland':

- the requirements of Section 7 Statement of Cash Flows.

##### **Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

##### **Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

##### **Intangible fixed assets**

Amortisation is provided to write off the cost of computer software over its estimated useful life of 5 years.

##### **Tangible fixed assets**

Depreciation is provided at the following rates in order to write off the cost less estimated residual value of each asset over its estimated useful life.

Freehold property	- Straight line over 30 years
Long leasehold	- Straight line over the term of the lease
Conservatory	- Straight line over 10 years

##### **Social investments**

The freehold property and long leasehold are accounted for within tangible fixed assets as they are programme related investments being that the assets are held specifically to contribute to the charity's charitable purpose.

##### **Taxation**

All activities undertaken are charitable. Therefore, the Centre is exempt from corporation tax.



**ANDOVER CRISIS AND SUPPORT CENTRE**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**FOR THE YEAR ENDED 31 MARCH 2021**

**1. ACCOUNTING POLICIES - continued**

**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**Pension costs and other post-retirement benefits**

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

**2. DONATIONS AND LEGACIES**

	2021	2020
	£	£
Donations	20,406	39,775
Grants	<u>113,036</u>	<u>24,017</u>
	<u>133,442</u>	<u>63,792</u>

Grants received, included in the above, are as follows:

	2021	2020
	£	£
Test Valley Borough Council	26,050	15,157
Hampshire County Council	8,725	8,860
Stop Domestic Abuse	74,217	-
HMRC	2,794	-
Aster Group	<u>1,250</u>	<u>-</u>
	<u>113,036</u>	<u>24,017</u>



**ANDOVER CRISIS AND SUPPORT CENTRE**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**FOR THE YEAR ENDED 31 MARCH 2021**

**3. INVESTMENT INCOME**

	2021	2020
	£	£
Bank interest receivable	<u>3,263</u>	<u>4,151</u>

**4. INCOME FROM CHARITABLE ACTIVITIES**

	2021 Principal activity	2020 Total activities
	£	£
Accommodation	217,911	226,172
Domestic abuse support service	149,687	118,340
Other income	3,073	-
Counselling	18,818	13,495
Employers N.I. allowance	<u>4,000</u>	<u>3,000</u>
	<u>393,489</u>	<u>361,007</u>

**5. CHARITABLE ACTIVITIES COSTS**

	Direct Costs (see note 6)	Support costs (see note 7)	Totals
	£	£	£
Principal activity	<u>412,539</u>	<u>5,471</u>	<u>418,010</u>

**6. DIRECT COSTS OF CHARITABLE ACTIVITIES**

	2021	2020
	£	£
Staff costs	343,372	324,909
Rent	24,293	23,630
Rates	4,626	6,113
Insurance	3,692	3,669
Light and heat	17,212	14,549
Training and supervision	8,925	10,269
TV licence	158	155
Food	641	577
Household expenses	755	734
Freedom programme	680	1,873
Rural outreach	1,779	1,593
Child work	593	1,371
Postage and stationery	1,201	1,885
Sundry expenses	1,432	792
Telephone and internet	6,297	5,770
Advertising	-	217
Repairs and renewals of centre	<u>17,757</u>	<u>5,885</u>
Carried forward	433,413	403,991

**ANDOVER CRISIS AND SUPPORT CENTRE**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**FOR THE YEAR ENDED 31 MARCH 2021**

**6. DIRECT COSTS OF CHARITABLE ACTIVITIES - continued**

	2021	2020
	£	£
Brought forward	433,413	403,991
Repairs and renewals of properties	6,640	6,885
Cleaning	6,569	7,239
Laundry	3,917	3,892
Bank charges	457	694
Membership	804	536
Resident subsistence	2,361	-
PPE and Covid measures	771	-
Depreciation	<u>(42,393)</u>	<u>7,323</u>
	<u>412,539</u>	<u>430,560</u>

**7. SUPPORT COSTS**

	Governance costs £
Principal activity	<u>5,471</u>

Support costs, included in the above, are as follows:

**Governance costs**

	2021 Principal activity £	2020 Total activities £
Auditors' remuneration	4,320	5,640
Auditors' remuneration for non audit work	1,116	-
Legal and professional fees	<u>35</u>	<u>185</u>
	<u>5,471</u>	<u>5,825</u>

**ANDOVER CRISIS AND SUPPORT CENTRE**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**FOR THE YEAR ENDED 31 MARCH 2021**

**8. NET INCOME/(EXPENDITURE)**

Net income/(expenditure) is stated after charging/(crediting):

	2021	2020
	£	£
Auditors' remuneration	4,320	5,640
Auditors' remuneration for non audit work	1,116	-
Depreciation - owned assets	4,111	6,831
Computer software amortisation	<u>2,515</u>	<u>492</u>

**9. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 March 2021 nor for the year ended 31 March 2020.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31 March 2021 nor for the year ended 31 March 2020.

**10. STAFF COSTS**

	2021	2020
	£	£
Wages and salaries	312,924	297,498
Social security costs	23,830	21,972
Other pension costs	<u>6,618</u>	<u>5,439</u>
	<u>343,372</u>	<u>324,909</u>

The average monthly number of employees during the year was as follows:

	2021	2020
Direct charitable work	16	17
Administration and support	<u>1</u>	<u>1</u>
	<u>17</u>	<u>18</u>

No employees received emoluments in excess of £60,000.

**ANDOVER CRISIS AND SUPPORT CENTRE**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**FOR THE YEAR ENDED 31 MARCH 2021**

**11. INTANGIBLE FIXED ASSETS**

	Computer software £
<b>COST</b>	
At 1 April 2020	7,387
Additions	<u>3,888</u>
At 31 March 2021	<u>11,275</u>
<b>AMORTISATION</b>	
At 1 April 2020	492
Charge for year	<u>2,515</u>
At 31 March 2021	<u>3,007</u>
<b>NET BOOK VALUE</b>	
At 31 March 2021	<u>8,268</u>
At 31 March 2020	<u>6,895</u>

**12. TANGIBLE FIXED ASSETS**

	Freehold property £	Long leasehold £	Conservatory £	Totals £
<b>COST</b>				
At 1 April 2020 and 31 March 2021	<u>396,251</u>	<u>97,856</u>	<u>40,007</u>	<u>534,114</u>
<b>DEPRECIATION</b>				
At 1 April 2020	21,394	53,822	40,006	115,222
Charge for year	3,302	809	-	4,111
Charge written back	<u>(4,093)</u>	<u>(44,926)</u>	<u>-</u>	<u>(49,019)</u>
At 31 March 2021	<u>20,603</u>	<u>9,705</u>	<u>40,006</u>	<u>70,314</u>
<b>NET BOOK VALUE</b>				
At 31 March 2021	<u>375,648</u>	<u>88,151</u>	<u>1</u>	<u>463,800</u>
At 31 March 2020	<u>374,857</u>	<u>44,034</u>	<u>1</u>	<u>418,892</u>

The depreciation charge written back arises after a review of the estimated residual value and economic useful life of the freehold and long leasehold property.

Both the long leasehold and the freehold property represent programme related investments.

**ANDOVER CRISIS AND SUPPORT CENTRE**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**FOR THE YEAR ENDED 31 MARCH 2021**

**13. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2021	2020
	£	£
Trade debtors	9,618	26,114
Accrued income	<u>14,713</u>	<u>2,831</u>
	<u>24,331</u>	<u>28,945</u>

**14. CASH AT BANK AND IN HAND**

	General fund	Drug & alcohol problems	Conservatory and improvements
	£	£	£
Cash in hand	200	-	-
Clearing bank account	245,542	-	-
Monies on deposit	<u>340,291</u>	<u>4,000</u>	<u>2,573</u>
Total	<u>586,033</u>	<u>4,000</u>	<u>2,573</u>

	CRUSH programme	SEEDS programme	2021 Total funds	2020 Total funds
	£	£	£	£
Cash in hand	-	-	200	221
Clearing bank account	-	-	245,542	125,837
Monies on deposit	<u>2,200</u>	<u>8,860</u>	<u>357,924</u>	<u>395,358</u>
Total	<u>2,200</u>	<u>8,860</u>	<u>603,666</u>	<u>521,416</u>

**ANDOVER CRISIS AND SUPPORT CENTRE**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**FOR THE YEAR ENDED 31 MARCH 2021**

**15. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2021	2020
	£	£
Trade creditors	1,156	-
Social security and other taxes	304	-
Pension control	2,316	-
Accrued expenses	<u>14,431</u>	<u>6,474</u>
	<u>18,207</u>	<u>6,474</u>

**16. MOVEMENT IN FUNDS**

	At 1.4.20	Net movement in funds	At 31.3.21
	£	£	£
<b>Unrestricted funds</b>			
General fund	942,527	121,698	1,064,225
<b>Restricted funds</b>			
Furnishings	9,514	(9,514)	-
Drug & alcohol problems	4,000	-	4,000
Conservatory and improvements	2,573	-	2,573
CRUSH programme	2,200	-	2,200
SEEDS programme	<u>8,860</u>	<u>-</u>	<u>8,860</u>
	<u>27,147</u>	<u>(9,514)</u>	<u>17,633</u>
<b>TOTAL FUNDS</b>	<u>969,674</u>	<u>112,184</u>	<u>1,081,858</u>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
<b>Unrestricted funds</b>			
General fund	530,194	(408,496)	121,698
<b>Restricted funds</b>			
Furnishings	-	(9,514)	(9,514)
	<u>530,194</u>	<u>(418,010)</u>	<u>112,184</u>
<b>TOTAL FUNDS</b>	<u>530,194</u>	<u>(418,010)</u>	<u>112,184</u>

**ANDOVER CRISIS AND SUPPORT CENTRE**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**FOR THE YEAR ENDED 31 MARCH 2021**

**16. MOVEMENT IN FUNDS - continued**

**Comparatives for movement in funds**

	At 1.4.19 £	Net movement in funds £	At 31.3.20 £
<b>Unrestricted funds</b>			
General fund	958,054	(15,527)	942,527
<b>Restricted funds</b>			
Furnishings	10,592	(1,078)	9,514
Drug & alcohol problems	4,000	-	4,000
Conservatory and improvements	2,573	-	2,573
Counselling	866	(866)	-
CRUSH programme	1,024	1,176	2,200
SEEDS programme	-	8,860	8,860
	<u>19,055</u>	<u>8,092</u>	<u>27,147</u>
<b>TOTAL FUNDS</b>	<u>977,109</u>	<u>(7,435)</u>	<u>969,674</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	416,390	(431,917)	(15,527)
<b>Restricted funds</b>			
Furnishings	-	(1,078)	(1,078)
Counselling	-	(866)	(866)
CRUSH programme	3,700	(2,524)	1,176
SEEDS programme	8,860	-	8,860
	<u>12,560</u>	<u>(4,468)</u>	<u>8,092</u>
<b>TOTAL FUNDS</b>	<u>428,950</u>	<u>(436,385)</u>	<u>(7,435)</u>

The purposes of the Restricted Funds are:

Furnishings - To finance future furnishing expenditure.

Drug and Alcohol Problems - To finance future costs arising solely to deal with drug and alcohol related problems.

Conservatory and improvements - To finance future capital improvements to the conservatory.

**ANDOVER CRISIS AND SUPPORT CENTRE**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**FOR THE YEAR ENDED 31 MARCH 2021**

**16. MOVEMENT IN FUNDS - continued**

Counselling - To contribute toward the Centre's expenditure on the professional development of its counsellors.

CRUSH - To help fund the human resources required to operate the CRUSH educational programme.

SEEDS - Money available to be spent on the SEEDS programme.

**17. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31 March 2021.

**18. ACCUMULATED FUNDS**

Unrestricted Funds represent the remaining balance on the income and expenditure account for the year.

Included in the unrestricted funds are the following:

£101,000 which has been designated for the purchase of suitable properties to provide additional support for clients.

£20,000 which has been designated to finance the provision of any emergency agency staff required.

£500 which has been designated for court fees regarding domestic violence.



**ANDOVER CRISIS AND SUPPORT CENTRE**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31 MARCH 2021**

	2021 £	2020 £
<b>INCOME AND ENDOWMENTS</b>		
<b>Donations and legacies</b>		
Donations	20,406	39,775
Grants	<u>113,036</u>	<u>24,017</u>
	133,442	63,792
<b>Investment income</b>		
Bank interest receivable	3,263	4,151
<b>Charitable activities</b>		
Accommodation	217,911	226,172
Domestic abuse support service	149,687	118,340
Other income	3,073	-
Counselling	18,818	13,495
Employers N.I. allowance	<u>4,000</u>	<u>3,000</u>
	<u>393,489</u>	<u>361,007</u>
<b>Total incoming resources</b>	530,194	428,950
<b>EXPENDITURE</b>		
<b>Charitable activities</b>		
Wages and salaries	312,924	297,498
Social security	23,830	21,972
Pensions	6,618	5,439
Rent	24,293	23,630
Rates	4,626	6,113
Insurance	3,692	3,669
Light and heat	17,212	14,549
Training and supervision	8,925	10,269
TV licence	158	155
Food	641	577
Household expenses	755	734
Freedom programme	680	1,873
Rural outreach	1,779	1,593
Child work	593	1,371
Postage and stationery	1,201	1,885
Sundry expenses	1,432	792
Telephone and internet	6,297	5,770
Carried forward	415,656	397,889

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**ANDOVER CRISIS AND SUPPORT CENTRE**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31 MARCH 2021**

	2021 £	2020 £
<b>Charitable activities</b>		
Brought forward	415,656	397,889
Advertising	-	217
Repairs and renewals of centre	17,757	5,885
Repairs and renewals of properties	6,640	6,885
Cleaning	6,569	7,239
Laundry	3,917	3,892
Bank charges	457	694
Membership	804	536
Resident subsistence	2,361	-
PPE and Covid measures	771	-
Amortisation of computer software	2,515	492
Depreciation of freehold property	(791)	1,938
Depreciation of long leasehold	<u>(44,117)</u>	<u>4,893</u>
	412,539	430,560
<b>Support costs</b>		
<b>Governance costs</b>		
Auditors' remuneration	4,320	5,640
Auditors' remuneration for non audit work	1,116	-
Legal and professional fees	<u>35</u>	<u>185</u>
	<u>5,471</u>	<u>5,825</u>
Total resources expended	<u>418,010</u>	<u>436,385</u>
Net income/(expenditure)	<u>112,184</u>	<u>(7,435)</u>

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