

POLESWORTH GROUP HOMES LIMITED

England & Wales · Charity number 1003230

Details

Other names POLESWORTH HOSTELS AND GROUP HOMES ASSOCIATION

Status Registered

Legal form Charitable company

Company number [02614194](#)

Registered 1991-06-18

Register [View on the Charity Commission register](#)

Contact

Address Mrs Clare Forbes
Laurel End
Laurel Avenue
Polesworth
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STAFFORD

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Email enquiries@polesworthhomes.co.uk

Website www.polesworthhomes.co.uk

Activities

Objects: TO PROMOTE THE RELIEF OF MENTALLY HANDICAPPED PERSONS BY THE PROVISION OF HOUSING AND RESIDENTIAL ACCOMMODATION.

Activities: Provision of accommodation and support for adults with learning disabilities. This includes registered care homes, domiciliary support and programmes of daytime activities.

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services
- **What:** Disability, Accommodation/housing, Recreation
- **Who:** People With Disabilities

Geography

- Warwickshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£4,349,265	£4,101,738	£5,417,786	129
2024-03-31	£4,015,123	£3,782,197	£5,006,137	128
2023-03-31	£3,668,223	£3,622,427	£4,515,467	134
2022-03-31	£3,605,230	£3,508,118	£4,331,276	134
2021-03-31	£3,691,694	£3,493,681	£4,223,576	135

Trustees

Name	Role	Appointed
Dr SUSAN ANN BARRATT	Chair	
DAVID PRICE		
DAVID RICHARD LOCKWOOD		
GILLIAN ANN IRONS		
Mary Bourne		2019-10-28
Peter Robin Boucher		2023-01-23

POLESWORTH GROUP HOMES LIMITED

England & Wales - Charity number 1003230

Accounts

Charity registration number 1003230 (England and Wales)

Company registration number 2614194

POLESWORTH GROUP HOMES LIMITED
ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025

POLESWORTH GROUP HOMES LIMITED

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Dr S Barratt Mrs G Irons Mr D Lockwood Mr F Price Mrs M Bourne Mr R Boucher	
Secretary	Mrs C Forbes	
Senior management	L Smith C Forbes	Chief Executive Officer Head of Finance/Company Secretary
Charity number	1003230	
Company number	2614194	
Registered office	Laurel End Laurel Avenue Polesworth Nr Tamworth Staffordshire B78 1LT	
Auditor	Burgis & Bullock 23-25 Waterloo Place Leamington Spa Warwickshire CV32 5LA	
Bankers	HSBC 3A Queens Road Nuneaton CV11 5JL	
Solicitors	Rutherfords Ventura House, Ventura Park Road Tamworth Staffordshire B78 3HL	

POLESWORTH GROUP HOMES LIMITED

LEGAL AND ADMINISTRATIVE INFORMATION

Investment advisors

Adler Financial Planning
Prudent House
50 Yardley Road
Acocks Green
Birmingham
B27 6LG

POLESWORTH GROUP HOMES LIMITED

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POLESWORTH GROUP HOMES LIMITED

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2025

The Directors/Trustees submit their annual report and audited accounts for the Charity's activities during the year ended 31 March 2025.

Charity name and registration numbers

The Charity's full name is Polesworth Group Homes Limited. Its registered Charity No. is 1003230. It is also registered as a Company Limited by Guarantee, registration No. 02614194.

Objectives and activities

The principal objectives of the Charity are to assist people with severe learning disabilities in the provision of accommodation, support and wider life-enhancing opportunities.

The main activities of the Charity are the provision of residential care and domiciliary care (long-stay services) and the provision of respite care and daytime care/opportunities (short-stay services) for adults with learning disabilities. The Charity offers meaningful activity to support service users' identified outcomes.

In order to meet and further the Charity's objectives, the following policies have been adopted, which guide all of the Charity's activities:

- The Charity aims to enable users of its services to live as fulfilling a life as possible, taking account of their disabilities. It wishes to enable them to use a wide variety of facilities in the local community.
- The Charity supports the principles enshrined in The Care Act 2014 which places specific responsibilities on Local Authorities. The Charity aims to provide the right amount of care and support to help people to achieve maximum independence, and by re-acquiring basic skills, help them to achieve their full potential.
- The Charity recognises that people with learning disabilities are fellow citizens who lose none of their rights on account of their disabilities. It aims to uphold the rights of people to be consulted about their wishes and feelings and to have the opportunity for these views to be aired through the promotion of advocacy.
- The Charity also recognises the special needs of people who are significantly dependent on others, and that the exercise of rights involves responsibilities, duties and obligations. Therefore it believes that a sensible and sensitive approach should be adopted in pursuit of its objectives.
- The Charity values the significant part played by families and carers. It wishes at all times to consult them concerning the opportunities for people with disabilities to participate more fully in the life of the community.
- The Charity values opportunities to work in partnership with local authorities to promote the interests of people with learning disabilities. It welcomes opportunities to work with other agencies and professional workers.

POLESWORTH GROUP HOMES LIMITED

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2025

Success criteria

The criteria or measures that the Charity uses to assess success in the reporting period are, in reality, measured on an individual basis by the outcomes achieved by each and every service user. However, more tangible measures of success are the popularity of our services (vacancy rates) and the outcome of inspections by the external regulator, the Care Quality Commission (CQC). Performance of the Charity during the year to 31 March 2025 is detailed below – see 'Achievements and performance'.

Significance of volunteers

During the year to 31 March 2025 volunteers have again been involved in the Charity's activities. During the year 12 volunteers have worked with the charity. The volunteers complement the work of employees, primarily by providing additional resource to help service users live their lives as independently as possible and widen the range of activities and experiences that we are able to offer service users. Six service users regularly volunteer within the organisation supporting with maintenance, office and domestic tasks.

Since year end the Charity has been presented with an award from Warwickshire and Solihull CAVA (Community and Voluntary Action) for its support for the work of volunteers.

All Trustees undertake their role voluntarily.

Public benefit

The Trustees have considered the Charity Commission's guidance on public benefit. The beneficiaries of the Charity's work are adults with learning disabilities (service users) and, indirectly, members of their families and/or their carers. Most service users are from the local area, although the Charity does support people from other areas when there is spare capacity. Users of the Charity's facilities are means-tested and the cost of meeting their needs is met by local authorities where personal funds are insufficient.

The activities of the Charity also provide benefit for the wider public by providing employment and skills development in the local area and by developing links with the local community and educational establishments. In doing so the lives of service users are enhanced and the Charity's activities educate the wider public about learning disability and how people with learning disabilities can best be supported to fulfil their individual potential.

POLESWORTH GROUP HOMES LIMITED

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2025

Aside from the provision of our services as described above, the Charity provides public benefit in the local community and in supporting national events.

Specific examples during the year include:

- Service users regularly accessing a local fitness hub, operated by North Warwickshire Borough Council and accessing other exercise sessions tailored to people with disabilities.
- Service users taking part in a local history project visiting and learning about local landmarks, monuments and buildings.
- Celebration of national and international days for example World Down's Syndrome Day, VE Day celebrations, St Patrick's Day.
- Learning about various cultures and religious observances – Chinese New Year, Ramadan, Lent, Easter, Christmas.
- National sporting events celebrated including Ascot, Wimbledon, Women's European Football tournament, significant rugby and golf events.
- Pen Pal/writing service for family and friends has continued due to its popularity.
- Visiting the local Polesworth Abbey for different occasions including attending the Remembrance service. Service users made a wreath and visited local memorial sites.
- Engagement with other community organisations e.g. local Library, Polesworth Memorial Hall, NWBC Leisure Centre and swimming pool, Lea Marston golf driving range, local bowling alley, The Hargreaves Narrowboat Trust.
- Service users have accessed local parks, shops, cafés, garden centres, community venues, local monuments and landmarks, farms and local churches.
- Service user volunteering at local mother and toddler group at the Polesworth Memorial Hall.
- Accessing a local dementia choir.
- A litter picking project continues in partnership with North Warwickshire Borough Council.

Since year end the charity has been working with an organisation called Dance Vibes (funded by the Arts Council) to run the MOVE IT! dance and movement project between June and December 2025. As many service users as possible who would like to be involved are taking part in regular dance and movement sessions that will culminate in a production at a local community venue.

During the year the Charity has continued its relationship with a local Primary School Academy. Service users have taken part in activities at the schools or with the schools and pupils have had the opportunity to understand more about the lives of people with learning disabilities. The relationship is beneficial to service users, the local school children and the wider community alike and we plan to continue these links in future years.

The Charity has also developed its relationship with a local secondary school and has been able to welcome five students on placements for sixth form enrichment. This weekly commitment aims to give the students understanding of what a volunteer is and a fulfilling experience of how their time can be used to impact service user lives positively as well as provide business support. An ex-student of the school who has previously completed work experience with the Charity has started a Level 2 Adult Care Apprenticeship with us during the year.

Additional benefits provided by the Charity to service users include assisting with costs incurred in moving home. Where the Charity rents properties to people with learning disabilities as tenants, levels of rent are set so as to ensure as far as possible that tenants' liabilities are covered by housing benefits.

POLESWORTH GROUP HOMES LIMITED

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2025

Achievements and performance

At 31 March 2025, the Charity provided long-stay services for 32 (2024,31) people in its registered homes and for 17 (2024, 18) people living in their own homes. The total number of places available in residential care homes is 35 and the total number of places for people living in their own homes is 17.

The Charity's building based day opportunities service was used by 23 people as at 31 March 2025 (2024, 20 people), including 10 (2024,9) who live in long stay premises owned by the Charity.

A maximum of six respite care places are usually available at any one time in the Charity's registered respite service.

The success of the Charity in meeting its aims and objectives is, in reality, measured on an individual, person-centred basis by the outcomes achieved by each service user. More tangible measures of success are the popularity of our services (vacancy rates) and the outcome of inspections by the external regulator, the Care Quality Commission (CQC). During the year to 31st March 2025 the vacancy rate in residential care homes was 10% (2024, 7%). At the date of signing there are three vacancies in residential care across the organisation.

The vacancy rate in tenancies offering supported living accommodation was 4% (2024, 7%). The vacancy rate in 2024 was impacted by two places being used for temporary respite service users. Removing this impact the vacancy rate in 2024 was 1%.

There were no vacancies at our day service as at 31 March 2025 (2024, 2) At 31st March 2025 there were 48 service users accessing the respite service (2024,45).

No formal inspections by the CQC have been carried out during the year ended 31 March 2025. All registered services have a current rating of 'Good'. In order to prioritise their inspection activity, the CQC perform monthly 'desktop' reviews of available data. A statement is then published on their website for lower risk services to let providers and the public know that the CQC have not found any evidence that they need to re-assess the current rating. All services had this statement as at 31 March 2025 and continue to have this statement in place since year end. The Chief Executive and Registered Managers have reported to the CQC as appropriate during the year and kept abreast of any planned changes to the revised inspection regime. Since year end Registered Managers have attended a CQC roadshow event which consulted on the planned changes.

During the year the Charity sold one property that was previously a registered care home. The service users who had lived at this property had already moved to a new care home developed by the Charity and opened in July 2023. The new home is better suited to their needs.

POLESWORTH GROUP HOMES LIMITED

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2025

In May 2024 the Charity held its usual annual consultation meeting with nearest relatives of service users. The Charity continues to consult users of its services throughout the year and these discussions enable the Charity to provide services in keeping with users' and carers' needs and wishes. The Charity recognises the support of parents and carers of service users in supporting its activities and operations.

The Charity has continued to work closely with Warwickshire County Council in providing places in long-stay registered care homes. The Charity also continued to deliver services via the Warwickshire County Council's Community Services for Working Age Adults with Learning Disabilities Contract, the specific relevant Lots being Community Opportunities, Independent Living and Overnight Short Breaks. The Charity also contributes to provider forums hosted by Warwickshire County Council, one of the aims of which is the continuous improvement of the services commissioned. The Charity works with Staffordshire County Council and West Northamptonshire Council to deliver services to a small but growing number of people and welcomes the opportunity to work with different local authorities to meet the needs of service users.

The Charity has not undertaken any significant fund-raising activities during the year. However the charity has again received donations of groceries from Ocado with an approximate value of £32,000 (2024, £40,000). The Charity would like to acknowledge the continued generosity received from Ocado.

No material expenditure has been incurred during the year to 31 March 2025 to raise income for future periods.

The charity is confident that it can work with local authorities to steadily increase demand for respite services and has seen an increase in utilisation of the service since year end. Frailty of service users and resultant increasing service user turnover in residential care as well as increasing pressure on budgets year on year is also of genuine concern. The Charity continues to await the announcement of central government plans to reform the funding of adult social care which have been further delayed by the Labour government elected in July 2024. The independent commission into adult social care chaired by Baroness Casey will report in 2026 on the medium term plans and in 2028 on the longer term plans. Local Authorities continue to be under significant financial pressure themselves and we will continue to work with them to explore ways of delivering our vital services in a financially viable manner.

POLESWORTH GROUP HOMES LIMITED

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2025

Staff Training Opportunities

The Charity takes the view that staff training and development are crucial in maintaining the quality of its services and, therefore, in achieving its objectives.

Our training needs analysis has again been refreshed during the year to ensure that all appropriate training is being delivered and that the method of delivery is optimal for both the needs of staff and for the nature of the content. Some training remains classroom based or face to face in smaller groups. Our e-learning offering has expanded. Staff meetings are used for refreshers or updates for some specific focus topics and virtual classrooms have been used for the delivery of Level 3 Diploma courses. The charity has used 'experience' buses for dementia and autism training which staff feedback as adding particular value to the training experience. Other professionals have also delivered specific training for us e.g. Speech and Language Therapists, Occupational Therapists and specific nursing teams as relevant. This means that our training offering is increasingly broad and varied.

All new staff complete the Care Certificate. This is an identified set of standards that health and social care workers adhere to in their daily working life. Training has also been provided for all mandatory courses as well as a broad range of other topics as deemed appropriate and necessary.

For a number of years, the Charity has enabled staff members to obtain Diplomas in Health and Social Care. At 31 March 2025, the Charity had a total of 114 staff employed in direct care-giving roles, of whom 66 (57%) were qualified to NVQ level 2 or 3 or equivalent level.

Since the year end a member of the management team has completed a Level 5 Diploma in Leadership and Management for Adult Care, achieving a distinction and the highest mark that the particular training provider had witnessed. A Senior Care Support Worker is training to become a Makaton Tutor and the skills acquired are already being used to benefit service users and the wider staff team. Once qualified the aim is to involve the local community in Makaton sessions.

POLESWORTH GROUP HOMES LIMITED

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2025

Financial review

The Charity has made a surplus for the year which enables it to continue to invest in its ongoing activities.

Detailed accounts are attached to this report. It is appropriate to draw attention to the following items:

- The Charity's funds have been applied solely in pursuit of its objectives in either direct charitable expenditure or in its management and administration.
- The Charity's assets are all held for the purpose of pursuing its objectives. There are no material differences in values to those shown on the accounts.
- During the year the Charity sold a property and the surplus generated was £245,205.
- The Charity has a satisfactory financial position at the balance sheet date. No funds are in deficit.
- The Trustees have discussed the matter of the Charity's reserves. In view of the Charity's responsibilities as an employer and the continuing uncertainties over future funding sources, the trustees agreed that it is appropriate to maintain a general reserve equivalent to the net book value of tangible fixed assets plus half the past year's expenditure. Reserves at 31 March 2025 are above this level by £375,991. However, funds to the value of £357,644 are designated.
- £357,644 of reserves are designated as at 31 March 2025 for future investment in property and assets, summarised below:

Description	Designated funds	Expected timing
i. Replacement office building	£125,000	2025-2027
ii. Adapted vehicles	£150,000	2025-2026
iii. Air conditioning	£22,000	2025-2026
iv. Computer hardware upgrade	£10,644	2025-2026
v. Bathroom refurbishments	£30,000	2025-2026
vi. Roof repairs-care homes	£20,000	2025-2026

No amounts are otherwise committed as at 31 March 2025. The following is relevant information with regard to the Charity's reserves as at 31 March 2025:

i. Amount of reserves	£5,417,786
ii. Amount of any restricted funds	£ 0
iii. Amount of reserves fund that can only be realised by disposing of tangible fixed assets	£2,990,926
iv. Amount of reserves after making allowance for ii) and iii) above	£2,426,860

POLESWORTH GROUP HOMES LIMITED

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2025

- The Charity's relationship with local authorities has continued to prosper, through contracts for the provision of long-stay (residential care and supported living) and short-stay (respite and daytime opportunity) services. The great majority of the Charity's service users originate from within the County of Warwickshire and the Charity acknowledges the financial support of Warwickshire County Council, the principal funding source for the Charity's activities.
- The Charity has invested for the medium to longer term in funds which are expected to provide capital growth in keeping with the agreed reserves policy. The funds are deemed appropriate for Trustees and the investments have been acquired and held in accordance with the powers available to the Trustees. The Trustees will take social, environmental or ethical considerations into account when making any new investments.
- The Charity and its Trustees do not hold any assets on behalf of any other body.
- The factors most likely to affect future financial performance or position are the increasing pressure on operational costs, vacancy levels in respite and residential care services and the funding pressures within Local Authority and the NHS, bodies upon which the Charity depends. These factors may impact the Charity's ability to generate an appropriate surplus to sustain and improve activities. The extent to which this affects the charity's existing activities will depend on local and central government policy. The Trustees will continue to consider any strategic changes necessary to safeguard the future of the Charity.

Plans for future periods

The Charity's overall aims and objectives remain consistent. The Charity will continue to work under contracts with Warwickshire County Council and to complete any appropriate tender exercises for contracts or Framework Agreements with Warwickshire County Council and nearby local authorities.

The Charity aims to retain a Good inspection rating from the CQC for all of its registered services, and is aiming for Outstanding inspection ratings or some elements of Outstanding.

The Charity will continue the implementation of a care management system to drive efficiencies in operations and increased use of technology. Most of the charity's service locations are using the care management system for various functions at the date of signing.

The Charity's Trustees believe that its reputation for providing excellent services, financial stability and the continued positive support from service users' families/carers, will enable it to meet future challenges with confidence.

POLESWORTH GROUP HOMES LIMITED

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2025

Structure, Governance and Management

The Charity is governed by its Memorandum and Articles of Association. These also govern its status as a Company Limited by Guarantee.

Overall responsibility and control rests with the Board of Directors who are also Trustees of the Charity. The Board meets each quarter and is updated on the activities of the Charity. The Board also determines strategic policy issues.

New Trustees are appointed by the Board after identifying areas of expertise which may be of benefit. New Trustees are appointed in accordance with the guidance set out in the Health and Social Care Act 2008 (Regulated Activities) Regulations 2014: Regulation 5. New trustees are inducted by the Company Secretary and existing Board members and by the provision of information issued by the Charity Commission regarding the role of Trustee.

The key management personnel of the Charity are the Chief Executive and Head of Finance/Company Secretary.

The Charity's facilities and services are in the day-to-day control of the Chief Executive. At 31 March 2025 four Registered Managers had responsibility for a total of seven registered care homes, one of them also having responsibility for the Charity's domiciliary (supported living) service and one of them also having responsibility for the Charity's daytime activity service. An Assistant Manager works alongside the Registered Managers and an Activities Co-ordinator supports the Registered Manager of the daytime activity service. There are a number of Senior Care/Support Workers and Care/Support Workers at the various registered homes, domiciliary locations and daytime activity services. At its two largest registered homes the Charity employs cooks and domestic workers. There are also three gardeners/handyman who undertake gardening and maintenance work at all locations.

The Company Secretary has day-to-day control of the Company's financial affairs. The Company Secretary is a Chartered Accountant (ICAEW).

The Company's training and induction programme for new staff members is carried out in keeping with the standards required by the Care Certificate. The Assistant Manager has also continued their role of Policy and System Implementation Support Officer. They lead responsibilities for staff qualifications, training and development.

There are secretarial, accounting and administrative staff assisting in the management and administration of the Charity.

The Charity employed a total of 125 staff at 31 March 2025.

POLESWORTH GROUP HOMES LIMITED

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2025

The pay and remuneration of all employees, including management, is reviewed and agreed on an annual basis by the Pay Award Sub-Committee, a sub-committee of the Board. The pay and remuneration of all employees, including the Charity's management, is set fairly and in accordance with their responsibilities by reference to local market and sector pay rates.

The Trustees and senior managers formally reviewed the register of the principal risks faced by the Charity at their meeting in January 2025. Systems and procedures have been established to manage risks. External risks to funding are reduced by the Charity's policy on reserves. Internal risks are minimised through:

- Robust and thorough policies and procedures
- Training and supervision of staff
- Regular consultation with service users and family carers
- Regular Board meetings and Trustee visits to services
- Internal controls in particular financial controls, security controls and insurance.

Auditor

A resolution proposing that Burgis & Bullock be reappointed as auditors of the Charity will be put to the members.

Disclosure of information to auditor

Each of the Trustees'/Directors' have confirmed that there is no information of which they are aware which is relevant to the audit, but of which the auditor is unaware. They have further confirmed that they have taken appropriate steps to identify such relevant information and to establish that the auditor is aware of such information.

The Trustees'/Directors' report has been prepared having taken advantage of the small companies exemption in the Companies Act 2006.

Signed on behalf of the Board of Trustees/Directors:



.....
Dr S Barratt

Trustee

Dated: 22-9-25

POLESWORTH GROUP HOMES LIMITED

STATEMENT OF TRUSTEES' RESPONSIBILITIES

FOR THE YEAR ENDED 31 MARCH 2025

The Trustees (who are also Directors of Polesworth Group Homes Limited for the purposes of Company law) are responsible for preparing the Directors' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements. The Trustees are required to:

In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in operation.

The Trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

POLESWORTH GROUP HOMES LIMITED

INDEPENDENT AUDITOR'S REPORT

TO THE MEMBERS OF POLESWORTH GROUP HOMES LIMITED

Opinion

We have audited the financial statements of Polesworth Group Homes Limited (the 'Charity') for the year ended 31 March 2025 which comprise the statement of financial activities, the balance sheet, the statement of cash flows and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2025 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial statements* section of our report. We are independent of the Charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the Charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Trustees with respect to going concern are described in the relevant sections of this report.

POLESWORTH GROUP HOMES LIMITED

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TO THE MEMBERS OF POLESWORTH GROUP HOMES LIMITED

Other information

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The Trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of our audit:

- the information given in the Trustees' Report, which includes the Directors' report prepared for the purposes of company law, for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Directors' report included within the Trustees' report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the Charity and its environment obtained in the course of the audit, we have not identified material misstatements in the Directors' report included within the Trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the Trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the Trustees' report and from the requirement to prepare a strategic report.

POLESWORTH GROUP HOMES LIMITED

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TO THE MEMBERS OF POLESWORTH GROUP HOMES LIMITED

Responsibilities of Trustees

As explained more fully in the statement of Trustees' responsibilities, the Trustees, who are also the Directors of the Charity for the purpose of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the Charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

We gained an understanding of the legal and regulatory framework applicable to the Charity and the industry in which it operates and assessed the extent of compliance with these laws and regulations as part of our procedures on the related financial statement items.

Based on our understanding of the Charity and industry we identified that the principal risk of non-compliance with laws and regulations related to breaches of Health & Social Care Acts, Human Rights Act, Safeguarding, Mental Capacity Act, Health & Safety and Environmental Regulations, GDPR, Charities Act 2011, Companies Act 2006 and UK Employment Law. We also evaluated management incentive and opportunities for fraudulent manipulations of the financial statements.

POLESWORTH GROUP HOMES LIMITED

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TO THE MEMBERS OF POLESWORTH GROUP HOMES LIMITED

Audit procedures performed included:

- Reviewing returns made to Companies House, HMRC and the Charities Commission;
- Reviewing board minutes for any evidence of breaches of laws and regulations or fraudulent activity not otherwise disclosed to the auditors;
- Discussions with management, including consideration of known or suspected incidences of non-compliance with laws and regulation and fraud;
- Identifying and assessing the design effectiveness of controls management have in place to prevent and detect fraud;
- Challenging assumptions and judgments made by management in their significant accounting estimates and assessing if these indicate evidence of management bias;
- Reviewing the accounting records for large and unusual journal entries and testing any identified and in particular the rationale for any transactions outside the Charity's charitable activities;
- Reviewing the accounting records for large and unusual bank payments and testing any identified and in particular the rationale for any transactions outside the Charity's charitable activities;
- Testing a sample of debit entries in the income & expenditure account to check they are bona-fide costs of the Charity and in line with the charitable objectives;

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.



Wende Hubbard FCCA (Senior Statutory Auditor)

for and on behalf of Burgis & Bullock, Statutory Auditor

Chartered Accountants

23-25 Waterloo Place

Leamington Spa

Warwickshire

CV32 5LA

Date: 22nd September 2025

POLESWORTH GROUP HOMES LIMITED

**STATEMENT OF FINANCIAL ACTIVITIES
INCLUDING INCOME AND EXPENDITURE ACCOUNT**

FOR THE YEAR ENDED 31 MARCH 2025

Current financial year		Unrestricted funds general 2025 £	Unrestricted funds designated 2025 £	Total 2025 £	Total (as restated) 2024 £
	Notes				
Income and endowments from:					
Donations and legacies	3	85,686	-	85,686	52,247
Charitable activities	5	3,992,410	-	3,992,410	3,937,825
Investments	4	20,441	-	20,441	19,772
Profit on disposal of fixed assets	6	245,205	-	245,205	236,565
Other income	7	5,523	-	5,523	5,279
Total income		<u>4,349,265</u>	<u>-</u>	<u>4,349,265</u>	<u>4,251,688</u>
Expenditure on:					
Charitable activities	8	4,101,738	-	4,101,738	3,774,200
Total expenditure		<u>4,101,738</u>	<u>-</u>	<u>4,101,738</u>	<u>3,774,200</u>
Net gains/(losses) on investments	13	5,789	-	5,789	21,179
Net income		253,316	-	253,316	498,667
Transfers between funds		(87,644)	87,644	-	-
Net movement in funds	9	165,672	87,644	253,316	498,667
Reconciliation of funds:					
Fund balances at 1 April 2024		4,894,470	270,000	5,164,470	4,665,803
Fund balances at 31 March 2025		<u>5,060,142</u>	<u>357,644</u>	<u>5,417,786</u>	<u>5,164,470</u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

POLESWORTH GROUP HOMES LIMITED

**STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED)
INCLUDING INCOME AND EXPENDITURE ACCOUNT**

FOR THE YEAR ENDED 31 MARCH 2025

Prior financial year		Unrestricted funds general 2024 £	Unrestricted funds (as restated) designated 2024 £	Total 2024 £
	Notes			
Income and endowments from:				
Donations and legacies	3	52,247	-	52,247
Charitable activities	5	3,937,825	-	3,937,825
Investments	4	19,772	-	19,772
Profit on disposal of fixed assets	6	236,565	-	236,565
Other income	7	5,279	-	5,279
Total income		4,251,688	-	4,251,688
Expenditure on:				
Charitable activities	8	3,774,200	-	3,774,200
Total expenditure		3,774,200	-	3,774,200
Net gains/(losses) on investments	13	21,179	-	21,179
Net income		498,667	-	498,667
Transfers between funds		(170,000)	170,000	-
Net movement in funds	9	328,667	170,000	498,667
Reconciliation of funds:				
Fund balances at 1 April 2023		4,565,803	100,000	4,665,803
Fund balances at 31 March 2024		4,894,470	270,000	5,164,470

POLESWORTH GROUP HOMES LIMITED

BALANCE SHEET

AS AT 31 MARCH 2025

		2025		2024 as restated	
	Notes	£	£	£	£
Fixed assets					
Tangible assets	15		2,990,926		3,081,838
Investments	16		213,311		207,522
			<u>3,204,237</u>		<u>3,289,360</u>
Current assets					
Stocks	18	4,801		7,091	
Debtors	19	598,106		382,920	
Investments	20	670,628		82,254	
Cash at bank and in hand		1,097,731		1,565,971	
			<u>2,371,266</u>	<u>2,038,236</u>	
Creditors: amounts falling due within one year	21		<u>(157,717)</u>	<u>(163,126)</u>	
Net current assets			<u>2,213,549</u>		<u>1,875,110</u>
Total assets less current liabilities			<u>5,417,786</u>		<u>5,164,470</u>
Net assets			<u><u>5,417,786</u></u>		<u><u>5,164,470</u></u>
The funds of the Charity					
Unrestricted funds - general			5,060,142		4,894,470
Unrestricted funds - designated	23		357,644		270,000
			<u>5,417,786</u>		<u>5,164,470</u>

The financial statements were approved by the Trustees on 22nd September 2025,



Dr S Barratt
Trustee

Company registration number 2614194 (England and Wales)

POLESWORTH GROUP HOMES LIMITED

STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 31 MARCH 2025

	Notes	2025		2024 as restated	
		£	£	£	£
Cash flows from operating activities					
Cash (absorbed by)/generated from operations	29		(76,819)		336,987
Investing activities					
Purchase of tangible fixed assets		(110,023)		(103,091)	
Proceeds from disposal of tangible fixed assets		286,535		454,333	
Movements in fixed term deposits		(588,374)		(1,692)	
Purchase of investments		(214,899)		-	
Proceeds from disposal of investments		202,358		-	
Investment income received		20,441		19,772	
Investment portfolio fees net of interest		(378)		(171)	
Net cash (used in)/generated from investing activities			(404,340)		369,151
Net (decrease)/increase in cash and cash equivalents			(481,159)		706,138
Cash and cash equivalents at beginning of year			1,580,184		874,046
Cash and cash equivalents at end of year			1,099,025		1,580,184
Relating to:					
Cash at bank and in hand			1,097,731		1,565,971
Short term deposits included in fixed asset investments			1,294		14,213

POLESWORTH GROUP HOMES LIMITED

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2025

1 Accounting policies

Charity information

Polesworth Group Homes Limited is a registered Charity (no 1003230) and a private company limited by guarantee incorporated in England and Wales. The registered office is Laurel End, Laurel Avenue, Polesworth, Nr Tamworth, Staffordshire, B78 1LT. No changes in principal activities occurred during the year.

1.1 Accounting convention

The financial statements have been prepared in accordance the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The Charity is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the Charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

1.2 Prior period restatement

The prior year comparatives have been restated to reflect the following changes:

- certain bank accounts amounting to £82,254 previously disclosed within cash at bank and in hand have been reclassified as current asset investments on the basis that they are on fixed term deposits with a fixed term of 90 days or more;
- the gain arising on disposal of tangible fixed assets and amounting to £236,565 in the prior year has been reclassified within the Statement of Financial Activities comparatives to include it within the income category;
- Land has previously been included in the calculation of depreciation of Freehold Property and the prior periods have now been restated to exclude it. The effect of this adjustment is a reduction in accumulated brought forward depreciation by £150,336 as at the 1 April 2023 and an increase in reserves brought forward for the same amount. In addition there is a reduction in depreciation charged for year ended 31 March 2024 of £7,997.

1.3 Going concern

At the time of approving the financial statements, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the accounts.

1.4 Charitable funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives.

POLESWORTH GROUP HOMES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

1 Accounting policies

(Continued)

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

1.5 Income

Income is recognised when the Charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the Charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the Charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

Donated goods are recognised within donations and gifts and stock upon receipt and expensed as they are used.

Grant income is recognised when the Charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Deferred income consists of resources received that do not meet the criteria for recognition as incoming resources as entitlement to the resource does not exist at the balance sheet date, e.g. grants received relating specifically to a future period and income invoiced in advance of services to be provided.

Income for charitable activities is measured at the fair value of the consideration received or receivable and represents amounts receivable for goods and services provided.

1.6 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

POLESWORTH GROUP HOMES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

1 Accounting policies

(Continued)

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Resources expended include attributable VAT in the instances that it cannot be recovered.

1.7 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost, net of depreciation and any impairment losses.

Tangible fixed assets are stated at cost less depreciation or impairment. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Freehold land	Not depreciated
Buildings	50 years straight line
Office equipment	3 years straight line
Fixtures, fittings & equipment	3 years straight line
Motor vehicles	5 years reducing balance

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.8 Fixed asset investments

Fixed asset investments are initially measured at transaction price excluding transaction costs, and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income/(expenditure) for the year. Transaction costs are expensed as incurred.

1.9 Impairment of fixed assets

At each reporting end date, the Charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.10 Stocks

Stocks consist of donated perishable goods held at retail value.

1.11 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less.

POLESWORTH GROUP HOMES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

1 Accounting policies

(Continued)

1.12 Financial instruments

Financial instruments are recognised in the Charity's balance sheet when the Charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the Charity's contractual obligations expire or are discharged or cancelled.

1.13 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the Charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.14 Retirement benefits

The Charity operates two defined contribution pension schemes. Contributions are charged in the financial statements as they become payable in accordance with the rules of the schemes.

POLESWORTH GROUP HOMES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

1 Accounting policies

(Continued)

1.15 Debtors

Debtors are recognised at the settlement amount due after any discounts offered. Prepayments are valued at the amount prepaid after taking account of any discounts due.

1.16 Creditors

Creditors and provisions are recognised where the Charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any discounts due.

2 Critical accounting estimates and judgements

In the application of the Charity's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

Support cost allocation

Support costs are allocated between the expenditure categories of the Statement of Financial Activities on a basis designed to reflect the use of the resources. Costs relating to a particular activity are allocated directly.

In relation to the calculation of depreciation of Freehold Property, the Trustees have estimated the proportion of cost or valuation that relates to the land element.

POLESWORTH GROUP HOMES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

3 Income from donations and legacies

	Unrestricted funds 2025 £	Unrestricted funds 2024 £
Donations and gifts	34,822	41,737
Legacies	50,000	-
Grants	864	10,510
	85,686	52,247
	85,686	52,247
Grants		
Workforce Development Fund	-	3,400
Boiler Upgrade Scheme	-	6,000
Other	864	1,110
	864	10,510
	864	10,510

Government grants

During the year the charity received £864 (2024: 10,510) of government grants.

4 Income from investments

	Unrestricted funds 2025 £	Unrestricted funds 2024 £
Interest receivable	20,441	19,772
	20,441	19,772

POLESWORTH GROUP HOMES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2025

5 Charitable activities

	Long stay services 2025 £	Short stay services 2025 £	Total 2025 £	Total 2024 £
Accommodation, care and support services	3,403,487	588,923	3,992,410	3,937,825

6 Profit on disposal of fixed assets

During the year the Charity sold a property and the surplus generated was £245,205 (2024: £236,565)

The prior period gain on disposal of fixed assets was reclassified from above net gains and losses on investments to income to reflect the correct classification.

7 Other income

	Unrestricted funds 2025 £	Unrestricted funds 2024 £
Contributions to meals	3,947	2,508
Solar panel income	1,576	2,771
	<u>5,523</u>	<u>5,279</u>

POLESWORTH GROUP HOMES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

8 Charitable activities

			As restated		As restated	
	Long stay	Short stay	Total	Long stay	Short stay	Total
	services	services	2025	services	services	2024
	2025	2025		2024	2024	
	£	£	£	£	£	£
Staff costs	2,594,560	497,830	3,092,390	2,386,349	408,217	2,794,566
Depreciation and impairment	135,770	14,821	150,591	121,945	14,402	136,347
Food and household	147,694	25,746	173,440	158,286	27,366	185,652
Daycare	22,009	4,983	26,992	18,281	4,466	22,747
Premises	148,987	48,705	197,692	135,728	39,405	175,133
Motor and travelling	39,380	11,681	51,061	36,604	11,913	48,517
Miscellaneous	24,954	11,594	36,548	32,507	8,984	41,491
Telephone	2,825	1,191	4,016	2,344	1,596	3,940
Printing, stationery and computer costs	993	707	1,700	783	675	1,458
(Profit)/loss on disposals of fixed assets	780	-	780	981	-	981
	<u>3,117,952</u>	<u>617,258</u>	<u>3,735,210</u>	<u>2,893,808</u>	<u>517,024</u>	<u>3,410,832</u>
Share of support costs (see note 10)	304,422	53,206	357,628	305,163	49,208	354,371
Share of governance costs (see note 10)	7,587	1,313	8,900	7,748	1,249	8,997
	<u>3,429,961</u>	<u>671,777</u>	<u>4,101,738</u>	<u>3,206,719</u>	<u>567,481</u>	<u>3,774,200</u>

9 Net movement in funds

As restated
2025
2024
£ **£**

The net movement in funds is stated after charging/(crediting):

Fees payable for the audit of the charity's financial statements	5,633	5,695
Depreciation of owned tangible fixed assets	159,605	147,766
	<u>165,238</u>	<u>153,461</u>

POLESWORTH GROUP HOMES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

10 Support costs

	Support costs	Governance costs	2025	2024	Basis of allocation
	£	£	£	£	
Staff costs	234,281	-	234,281	232,231	
Depreciation	9,014	-	9,014	11,419	
Office costs	23,394	-	23,394	29,212	
Premises	23,394	-	23,394	27,800	
Motor and travelling	8,330	-	8,330	6,555	
Sundry	58,651	-	58,651	47,946	
(Profit)/loss on disposals of fixed assets	564	-	564	(792)	
Audit fees	-	5,633	5,633	5,695	Governance
Accountancy	-	3,267	3,267	3,302	Governance
	<u>357,628</u>	<u>8,900</u>	<u>366,528</u>	<u>363,368</u>	
Analysed between					
Charitable activities	<u>357,628</u>	<u>8,900</u>	<u>366,528</u>	<u>363,368</u>	

Support costs are allocated between the expenditure categories of the Statement of Financial Activities on a basis designed to reflect the use of the resources. Costs relating to a particular activity are allocated directly.

11 Trustees

None of the Trustees (or any persons connected with them) received any remuneration nor reimbursement of expenses during the year.

POLESWORTH GROUP HOMES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2025

12 Employees

The average monthly number of employees during the year was:

	2025	2024
	Number	Number
Accommodation, care and support staff	115	114
The Charity's management and administration	14	14
	129	128
	129	128

Employment costs	2025	2024
	£	£
Wages and salaries	3,003,506	2,736,797
Social security costs	257,127	229,758
Other pension costs	66,038	60,242
	3,326,671	3,026,797
	3,326,671	3,026,797

As at 31 March 2025, there were 96 (2024: 95) full time equivalent employees.

The number of employees whose annual remuneration was more than £60,000 is as follows:

	2025	2024
	Number	Number
£60,000 - £70,000	2	1
	2	1
	2	1

Remuneration of key management personnel

The remuneration of key management personnel was as follows:

	2025	2024
	£	£
Aggregate compensation	142,194	134,245
	142,194	134,245
	142,194	134,245

POLESWORTH GROUP HOMES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

13 Gains and losses on investments

	Unrestricted funds 2025	Unrestricted funds 2024
	£	£
Gains/(losses) arising on:		
Revaluation of investments	(4,730)	21,179
Sale of investments	10,519	-
	5,789	21,179
	5,789	21,179

14 Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

15 Tangible fixed assets

	Land and buildings	Office equipment	Fixtures, fittings & equipment	Motor vehicles	Total
	£	£	£	£	£
Cost					
At 1 April 2024	3,659,317	46,637	457,448	449,347	4,612,749
Additions	-	9,342	100,681	-	110,023
Disposals	(74,022)	(13,294)	(7,454)	-	(94,770)
	3,585,295	42,685	550,675	449,347	4,628,002
Depreciation and impairment					
At 1 April 2024 as restated	833,706	38,369	293,595	365,241	1,530,911
Depreciation charged in the year	54,694	4,970	83,198	16,743	159,605
Eliminated in respect of disposals	(36,227)	(12,763)	(4,450)	-	(53,440)
	852,173	30,576	372,343	381,984	1,637,076
Carrying amount					
At 31 March 2025	2,733,122	12,109	178,332	67,363	2,990,926
At 31 March 2024 as restated	2,825,611	8,268	163,853	84,106	3,081,838

POLESWORTH GROUP HOMES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

15 Tangible fixed assets

(Continued)

The net book value of land and buildings includes £18,780 (2024: £19,488) in respect of a leasehold property which would revert to a third party should it cease to be used to accommodate adults with severe learning difficulties.

The prior year accumulated depreciation has been recalculated to exclude land on depreciation.

16 Fixed asset investments

	Unlisted investments £	Cash in portfolio £	Total £
Cost or valuation			
At 1 April 2024	193,309	14,213	207,522
Additions	214,899	(214,899)	-
Valuation changes	(4,730)	-	(4,730)
Realised gain/(loss) in the year	10,897	-	10,897
Management fees net of interest	-	(378)	(378)
Disposals	(202,358)	202,358	-
	212,017	1,294	213,311
Carrying amount			
At 31 March 2025	212,017	1,294	213,311
At 31 March 2024	193,309	14,213	207,522

Fixed asset investments revalued

The historical cost of fixed asset investments is £214,899.

17 Financial instruments

	2025 £	2024 £
Carrying amount of financial assets		
Instruments measured at fair value through profit or loss	670,628	82,254

POLESWORTH GROUP HOMES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

		2025	2024
		£	£
18	Stocks		
		2025	2024
		£	£
	Finished goods and goods for resale	4,801	7,091
		<u>4,801</u>	<u>7,091</u>
19	Debtors		
		2025	2024
		£	£
	Amounts falling due within one year:		
	Trade debtors	239,006	156,057
	Prepayments and accrued income	359,100	226,863
		<u>598,106</u>	<u>382,920</u>
20	Current asset investments		
		2025	2024
		£	£
	Unlisted investments	670,628	82,254
		<u>670,628</u>	<u>82,254</u>
	Current asset investments consist of short-term cash held on deposit to earn interest.		
	The prior year has been restated to reclassify certain bank accounts from bank and cash in hand to current asset investments where they represent fixed term deposits with a term in excess of three months,		
21	Creditors: amounts falling due within one year		
		2025	2024
		£	£
	Other taxation and social security	58,742	53,223
	Other creditors	60,288	68,604
	Accruals and deferred income	38,687	41,299
		<u>157,717</u>	<u>163,126</u>

POLESWORTH GROUP HOMES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

22 Retirement benefit schemes

Defined contribution schemes

The Charity operates defined contribution pension schemes for all qualifying employees. The assets of the schemes are held separately from those of the Charity in independently administered funds.

The charge to profit or loss in respect of defined contribution schemes was £66,038 (2024: £60,242).

23 Unrestricted funds - designated

These are unrestricted funds which are material to the Charity's activities.

	At 1 April 2024	Transfers	At 31 March 2025
	£	£	£
Replacement office	100,000	25,000	125,000
Adapted vehicles	110,000	40,000	150,000
Partial refurbishment of residential care homes	20,000	(20,000)	-
Air conditioning	22,000	-	22,000
Computer hardware upgrade	18,000	(7,356)	10,644
Bathroom refurbishments	-	30,000	30,000
Roof repairs - care home	-	20,000	20,000
	<u>270,000</u>	<u>87,644</u>	<u>357,644</u>

Previous year:

	At 1 April 2023	Transfers	At 31 March 2024
	£	£	£
Replacement office	100,000	-	100,000
Adapted vehicles	-	110,000	110,000
Partial refurbishment of residential care homes	-	20,000	20,000
Air conditioning	-	22,000	22,000
Computer hardware upgrade	-	18,000	18,000
	<u>100,000</u>	<u>170,000</u>	<u>270,000</u>

POLESWORTH GROUP HOMES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

24 Analysis of net assets between funds

	Unrestricted funds general 2025 £	Unrestricted funds designated 2025 £	As restated Total 2025 £
At 31 March 2025:			
Tangible assets	2,990,926	-	2,990,926
Investments	213,311	-	213,311
Current assets/(liabilities)	1,855,905	357,644	2,213,549
	5,060,142	357,644	5,417,786
	5,060,142	357,644	5,417,786
	Unrestricted funds general 2024 £	Unrestricted funds designated 2024 £	As restated Total 2024 £
At 31 March 2024:			
Tangible assets	3,081,838	-	3,081,838
Investments	207,522	-	207,522
Current assets/(liabilities)	1,605,110	270,000	1,875,110
	4,894,470	270,000	5,164,470
	4,894,470	270,000	5,164,470

25 Financial commitments, guarantees and contingent liabilities

In respect of the Charity's obligations under a property lease the Charity would be responsible for the cost, or part thereof, of the repair or replacement of the roof of the property. Their obligation commencing at 100% of the cost reduces to nil over the 10 year lease term from February 2023. At the balance sheet date the maximum estimated cost of replacement was £22,000, thereby resulting in a potential liability of £17,600 at 31st March 2025.

POLESWORTH GROUP HOMES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

26 Operating lease commitments

Lessee

At the reporting end date the Charity had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2025	2024
	£	£
Within one year	23,934	23,934
Between two and five years	76,226	89,660
In over five years	31,500	40,736
	<u>131,660</u>	<u>154,330</u>

For the financial year ended 31 March 2025, the operating lease payments recognised as an expense in the statement of financial activities amounted to £24,026 (2024: £29,366).

27 Related party transactions

There were no related party transactions in the year.

28 Cash held on behalf of service users

Included within other creditors is £16,883 (2024: £22,201) of cash at bank held in bank accounts in the name of charity but operated in the charity's capacity as appointees of certain service users.

POLESWORTH GROUP HOMES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

	2025	As restated 2024
	£	£
29 Cash (absorbed by)/generated from operations		
Surplus for the year	253,316	498,667
Adjustments for:		
Investment income recognised in statement of financial activities	(20,441)	(19,772)
Gain on disposal of tangible fixed assets	(245,205)	(236,565)
Gain on disposal of investments	(10,519)	-
Fair value gains and losses on investments	4,730	(21,179)
Depreciation and impairment of tangible fixed assets	159,605	147,766
Movements in working capital:		
Decrease in stocks	2,290	4,800
(Increase) in debtors	(215,186)	(55,943)
(Decrease)/increase in creditors	(5,409)	19,213
	<u>(76,819)</u>	<u>336,987</u>
Cash (absorbed by)/generated from operations	<u>(76,819)</u>	<u>336,987</u>

The cash flow statement has been restated to show the split of cash at bank and in hand and cash held as part of the investment portfolio.

30 Analysis of changes in net funds

The Charity had no material debt during the year.

POLESWORTH GROUP HOMES LIMITED

England & Wales - Charity number 1003230

Accounts

Charity registration number 1003230

Company registration number 2614194 (England and Wales)

POLESWORTH GROUP HOMES LIMITED
ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024

POLESWORTH GROUP HOMES LIMITED

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Dr S Barratt Mrs G Irons Mr D Lockwood Mr F Price Mrs M Bourne Mr R Boucher	
Secretary	Mrs C Forbes	
Senior management	L Smith C Forbes	Chief Executive Officer Head of Finance/Company Secretary
Charity number	1003230	
Company number	2614194	
Registered office	Laurel End Laurel Avenue Polesworth Nr Tamworth Staffordshire B78 1LT	
Auditor	Burgis & Bullock 23-25 Waterloo Place Leamington Spa Warwickshire CV32 5LA	
Bankers	HSBC 3A Queens Road Nuneaton CV11 5JL	
Solicitors	Rutherfords Ventura House, Ventura Park Road Tamworth Staffordshire B78 3HL	

POLESWORTH GROUP HOMES LIMITED

LEGAL AND ADMINISTRATIVE INFORMATION

Investment advisors

Adler Financial Planning
Prudent House
50 Yardley Road
Acocks Green
Birmingham
B27 6LG

POLESWORTH GROUP HOMES LIMITED

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POLESWORTH GROUP HOMES LIMITED

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2024

The Directors/Trustees submit their annual report and audited accounts for the Charity's activities during the year ended 31 March 2024.

Charity name and registration numbers

The Charity's full name is Polesworth Group Homes Limited. Its registered Charity No. is 1003230. It is also registered as a Company Limited by Guarantee, registration No. 02614194.

Objectives and activities

The principal objectives of the Charity are to assist people with severe learning disabilities in the provision of accommodation, support and wider life-enhancing opportunities.

The main activities of the Charity are the provision of residential care and domiciliary care (long-stay services) and the provision of respite care and daytime care/opportunities (short-stay services) for adults with learning disabilities. The Charity offers meaningful activity to support service users' identified outcomes.

In order to meet and further the Charity's objectives, the following policies have been adopted, which guide all of the Charity's activities:

- The Charity aims to enable users of its services to live as fulfilling a life as possible, taking account of their disabilities. It wishes to enable them to use a wide variety of facilities in the local community.
- The Charity supports the principles enshrined in The Care Act 2014 which places specific responsibilities on Local Authorities. The Charity aims to provide the right amount of care and support to help people to achieve maximum independence, and by acquiring or re-acquiring basic skills, help them to achieve their full potential.
- The Charity recognises that people with learning disabilities are fellow citizens who lose none of their rights on account of their disabilities. It aims to uphold the rights of people to be consulted about their wishes and feelings and to have the opportunity for these views to be aired through the promotion of advocacy.
- The Charity also recognises the special needs of people who are significantly dependent on others, and that the exercise of rights involves responsibilities, duties and obligations. Therefore it believes that a sensible and sensitive approach should be adopted in pursuit of its objectives.
- The Charity values the significant part played by families and carers. It wishes at all times to consult them concerning the opportunities for people with disabilities to participate more fully in the life of the community.
- The Charity values opportunities to work in partnership with local authorities to promote the interests of people with learning disabilities. It welcomes opportunities to work with other agencies and professional workers.

POLESWORTH GROUP HOMES LIMITED

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2024

Success criteria

The criteria or measures that the Charity uses to assess success in the reporting period are, in reality, measured on an individual basis by the outcomes achieved by each and every service user. However more tangible measures of success are the popularity of our services (vacancy rates) and the outcome of inspections by the external regulator, the Care Quality Commission (CQC). Performance of the Charity during the year to 31 March 2024 is detailed below – see 'Achievements and performance'.

Significance of volunteers

During the year to 31 March 2024 volunteers have again been involved in the Charity's activities. During the year three volunteers have worked with the charity. The volunteers complement the work of employees, primarily by providing additional resource to help service users live their lives as independently as possible and widen the range of activities and experiences that we are able to offer service users.

All Trustees undertake their role voluntarily.

Public benefit

The Trustees have considered the Charity Commission's guidance on public benefit. The beneficiaries of the Charity's work are adults with learning disabilities (service users) and, indirectly, members of their families and/or their carers. Most service users are from the local area, although the Charity does support people from other areas when there is spare capacity. Users of the Charity's facilities are means-tested and the cost of meeting their needs is met by local authorities where personal funds are insufficient.

The activities of the Charity also provide benefit for the wider public by providing employment and skills development in the local area and by developing links with the local community and educational establishments. In doing so the lives of our service users are enhanced and the Charity's activities educate the wider public about learning disability and how people with learning disabilities can best be supported to fulfil their individual potential.

POLESWORTH GROUP HOMES LIMITED

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2024

Aside from the provision of our services as described above, the Charity provides public benefit in the local community and in supporting national events.

Specific examples during the year include:

- Service users regularly accessing a local fitness hub, operated by North Warwickshire Borough Council and accessing other exercise sessions tailored to people with disabilities.
- Service users and staff delivering a performance of "Strictly Got Talent" to parents/carers and other members of the local community.
- Producing window displays for the local community to enjoy e.g. Halloween, Remembrance Day, Guy Fawkes night, Christmas, Coronation.
- Pen Pal / writing service for family and friends.
- Joint activities with pupils from a local primary school e.g. Arts project with local artist Darrell Wakelan, Save the Children Christmas jumper day and Christmas carol service.
- Service users taking part in 'Race for Life' – Cancer Research U.K.
- Visiting the local Polesworth Abbey for candle lighting services for friends and loved ones.
- Engagement with other community organisations e.g. Fire Service, Atherstone and Coleshill Police, RSPB National Bird Watching, National Farming Union, local Library, Polesworth Memorial Hall, NWBC Leisure Centre and swimming pool, National Space Centre – Leicester, local bowling alley, Atherstone Visitor and Heritage Centre, Canal Project – Canal and River Trust, The Canal Museum at Stoke Bruerne, The Hargreaves Narrowboat Trust.
- Service users have accessed local parks, shops, cafés, garden centres, community venues, local monuments and landmarks, farms and local churches.
- Service users have volunteered at a local donkey sanctuary.
- A litter picking project continues in partnership with North Warwickshire Borough Council.

During the year the Charity has continued its relationship with a local Primary School Academy. Service users have taken part in activities at the schools or with the schools and pupils have had the opportunity to understand more about the lives of people with learning disabilities. The relationship is beneficial to service users, the local school children and the wider community alike and we plan to continue these links in future years.

The Charity has also developed its relationship with a local secondary school and has been able to welcome five students on placements for sixth form enrichment. This weekly commitment aims to give the students understanding of what a volunteer is and a fulfilling experience of how their time can be used to impact service user lives positively as well as provide business support.

A member of the management team and two service users took part in a Careers Fair as part of the 'World of Work' week at the same local secondary school. This opportunity enabled the Charity to showcase its work and highlight different career paths both locally and nationally within the health and social care sector. The service users discussed the support that they receive and students gave first hand accounts of their experience volunteering with the Charity.

A ex-student of the school who has previously completed work experience with the Charity has started a Level 2 Adult Care Apprenticeship with us since year end.

POLESWORTH GROUP HOMES LIMITED

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2024

Additional benefits provided by the Charity to service users include assisting with costs incurred in moving home. Where the Charity rents properties to people with learning disabilities as tenants, levels of rent are set so as to ensure as far as possible that tenants' liabilities are covered by housing benefits, even when the resulting rent is below the local market rate. We also support service users who find themselves living on their own, having previously had a shared living arrangement. We subsidise the rent for the properties that they live in, while supporting them to find alternative accommodation that they can afford within their financial means.

Achievements and performance

At 31st March 2024, the Charity provided long-stay services for 31 (2023, 34) people in its registered homes and for 18 (2023, 16) people living in their own homes. The total number of places available in residential care homes has decreased by one year on year. A new care home has been opened during the year for four people (21 Newborough Close) replacing a home that used to accommodate five people (64-66 Long Street). The new care home is a bungalow specifically renovated as a care home. This change is part of the Charity's long term aim of ensuring that it can continue to meet the needs of service users who have, or develop, mobility issues.

The Charity's building based day opportunities service was used by 20 people as at 31st March 2024 (2023, 20 people), including 9 (2023, 7) who live in long stay premises owned by the Charity.

A maximum of six respite care places are usually available at any one time in the Charity's registered respite service.

The success of the Charity in meeting its aims and objectives is, in reality, measured on an individual, person-centred basis by the outcomes achieved by each service user. More tangible measures of success are the popularity of our services (vacancy rates) and the outcome of inspections by the external regulator, the Care Quality Commission (CQC). During the year to 31st March 2024 the vacancy rate in residential care homes was 7% (2023, 10%). In 2023, 64-66 Long Street had a vacancy all year because it was not going to be filled due to the planned closure of the home. Taking this situation into account the vacancy rate for the prior year was also 7%. At the date of signing there are four vacancies in residential care across the organisation, with active referrals ongoing for all of them.

The vacancy rate in tenancies offering supported living accommodation was 7% (2023, 10%). However this was partly because two places were filled by temporary respite service users for part of each year. Removing this impact the vacancy rates are 1% (2023, 3%). At the date of signing there is one vacancy in supported living accommodation.

There were two vacancies at our day service as at 31st March 2024. At 31st March 2024 there were 45 service users accessing the respite service (2023, 40).

POLESWORTH GROUP HOMES LIMITED

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2024

One formal inspection by the CQC has been carried out during the year ended 31st March 2024, at Laurel End registered care home. All registered services have a current rating of 'Good'. In order to prioritise their inspection activity, in 2021 the CQC introduced monthly 'desktop' reviews of available data. A statement is then published on their website for lower risk services to let providers and the public know that the CQC have not found any evidence that they need to re-assess the current rating. All services had this statement as at 31st March 2024 and continue to have this statement in place since year end. The Chief Executive maintained regular contact with the CQC as appropriate throughout the year.

During the year the Charity sold two properties that were previously used as supported living services. The service users who had lived at these properties remain in long term accommodation with the organisation.

In May 2023 the Charity held its usual annual consultation meeting with nearest relatives/carers of service users. The Charity continues to consult users of its services throughout the year and these discussions enable the Charity to provide services in keeping with users' and carers' needs and wishes. The Charity recognises the support of parents and carers of service users in supporting its activities and operations.

The Charity has continued to work closely with Warwickshire County Council in providing places in long-stay registered care homes. The Charity also continued to participate in the Council's Framework Agreements for supported living, respite care and daytime opportunity services until 31st July 2023. The Charity was successful in tendering for a new contract to continue delivering these services from 1st August 2023. This is the Community Services for Working Age Adults with Learning Disabilities Contract, the specific relevant Lots being Community Opportunities, Independent Living and Overnight Short Breaks. The Charity also contributes to provider forums hosted by Warwickshire County Council, one of the aims of which is the continuous improvement of the services commissioned. The Charity works with Staffordshire County Council and Northamptonshire County Council to deliver services to a small number of people and welcomes the opportunity to work with different local authorities to meet the needs of service users.

The Charity has not undertaken any significant fund-raising activities during the year. However the charity has received donations of groceries from Ocado with an approximate value of £40,000 (2023 £37,000). The Charity would like to acknowledge the continued generosity received from Ocado.

No material expenditure has been incurred during the year to 31st March 2024 to raise income for future periods.

The Charity is confident that it can work with local authorities to steadily increase uptake of respite services. Frailty of service users and resultant increasing service user turnover in residential care as well as increasing pressure on budgets year on year is also of genuine concern. The Charity continues to await the announcement of central government plans to reform the funding of adult social care which have been further delayed by the Labour government elected in July 2024. Local Authorities continue to be under significant financial pressure themselves and we will continue to work with them to explore ways of delivering our vital services in a financially viable manner.

POLESWORTH GROUP HOMES LIMITED

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2024

Staff Training Opportunities

The Charity takes the view that staff training and development are crucial in maintaining the quality of its services and therefore in achieving its objectives.

Our training needs analysis has been refreshed during the year to ensure that all appropriate training is being delivered and that the method of delivery is optimal for both the needs of staff and for the nature of the content. Some training remains classroom based or face to face in smaller groups. Our e-learning offering has expanded. Staff meetings are used for refreshers or updates for some specific focus topics and virtual classrooms have been used since year end for the delivery of Level 3 Diploma courses.

All new staff complete the Care Certificate. This is an identified set of standards that health and social care workers adhere to in their daily working life. Training has also been provided for all mandatory courses as well as a broad range of other topics as deemed appropriate and necessary. During the year the Charity has invested in resource to improve induction training and support for those completing the Care Certificate. The company has also expanded the number of courses offered via e-learning, where this method of learning is effective. This means that our training offering is increasingly broad and varied.

For a number of years, the Charity has enabled staff members to obtain Diplomas in Health and Social Care. At 31st March 2024, the Charity had a total of 114 staff employed in direct care-giving roles, of whom 67 (59%) were qualified to Diploma/Level 2 or 3 or equivalent level.

A member of the management team is currently studying for a Level 5 Diploma in Leadership and Management for Adult Care. A Senior Care Support Worker is training to become a Makaton Tutor and the skills acquired are already being used to benefit service users and the wider staff team. Once qualified the aim is to involve the local community in Makaton sessions.

POLESWORTH GROUP HOMES LIMITED

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2024

Financial review

The Charity has made a surplus for the year which enables it to continue to invest in its ongoing activities.

Detailed accounts are attached to this report. It is appropriate to draw attention to the following items:

- The Charity's funds have been applied solely in pursuit of its objectives in either direct charitable expenditure or in its management and administration.
- The Charity's assets are all held for the purpose of pursuing its objectives. There are no material differences in values to those shown on the accounts.
- During the year the Charity has purchased one vehicle for £28,995. It disposed of five older vehicles that were surplus to requirements or no longer met service user needs. Two properties were disposed of and the surplus generated was £228,421.
- The Charity has a satisfactory financial position at the balance sheet date. No funds are in deficit.
- The Trustees have discussed the matter of the Charity's reserves. In view of the Charity's responsibilities as an employer and the continuing uncertainties over future funding sources, the trustees agreed that it is appropriate to maintain a general reserve equivalent to the net book value of tangible fixed assets plus half the past year's expenditure. Reserves at 31st March 2024 are above this level by £191,534. However funds to the value of £270,000 are designated.
- £270,000 of reserves are designated as at 31 March 2024 for future investment in property and assets, summarised below:

Description	Designated funds	Expected timing
i. Replacement office building	£100,000	2025/26
ii. Adapted vehicles	£110,000	2024/25
iii. Part refurbishment of care homes	£20,000	2024/25
iv. Air conditioning- offices and care homes	£22,000	2024-2026
v. Computer hardware upgrade	£18,000	2024-2026

No amounts are otherwise committed as at 31 March 2024. The following is relevant information with regard to the Charity's reserves as at 31 March 2024:

i. Amount of reserves	£5,006,137
ii. Amount of any restricted funds	£ 0
iii. Amount of reserves fund that can only be realised by disposing of tangible fixed assets	£2,923,505
iv. Amount of reserves after making allowance for ii) and iii) above	£2,082,632

POLESWORTH GROUP HOMES LIMITED

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2024

- The Charity's relationship with local authorities has continued to prosper, through contracts for the provision of long-stay (residential care and supported living) and short-stay (respite and daytime opportunity) services. The great majority of the Charity's service users originate from within the County of Warwickshire and the Charity acknowledges the financial support of Warwickshire County Council, the principal funding source for the Charity's activities.
- The Charity has invested for the medium to longer term in funds which are expected to provide capital growth in keeping with the agreed reserves policy. The funds are deemed appropriate for Trustees and the investments have been acquired and held in accordance with the powers available to the Trustees. The Trustees will take social, environmental or ethical considerations into account when making any new investments.
- The Charity and its Trustees do not hold any assets on behalf of any other body.
- The factors most likely to affect future financial performance or position are the increasing pressure on operational costs, vacancy levels in respite and residential care services and the funding pressures within Local Authority and the NHS, bodies upon which the Charity depends. These factors will impact the Charity's ability to generate an appropriate surplus to sustain and improve activities. The extent to which this affects the charity's existing activities will depend on local and central government policy. The Trustees will continue to consider any strategic changes necessary to safeguard the future of the Charity.

Plans for future periods

The Charity's overall aims and objectives remain consistent. The Charity will continue to work under contracts with Warwickshire County Council and to complete any appropriate tender exercises for contracts or Framework Agreements with Warwickshire County Council and nearby local authorities.

The Charity aims to retain a Good inspection rating from the CQC for all of its registered services, and is aiming for Outstanding inspection ratings or some elements of Outstanding.

The Charity will continue the implementation of a care management system to drive efficiencies in operations and increased use of technology.

The Charity's Trustees believe that its reputation for providing excellent services, financial stability and the continued positive support from service users' families/carers, will enable it to meet future challenges with confidence.

POLESWORTH GROUP HOMES LIMITED

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2024

Structure, Governance and Management

The Charity is governed by its Memorandum and Articles of Association. These also govern its status as a Company Limited by Guarantee.

Overall responsibility and control rests with the Board of Directors who are also Trustees of the Charity. The Board meets each quarter and is updated on the activities of the Charity. The Board also determines strategic policy issues.

New Trustees are appointed by the Board after identifying areas of expertise which may be of benefit. New Trustees are appointed in accordance with the guidance set out in the Health and Social Care Act 2008 (Regulated Activities) Regulations 2014: Regulation 5. New trustees are inducted by the Company Secretary and existing Board members and by the provision of information issued by the Charity Commission regarding the role of Trustee.

The key management personnel of the Charity are the Chief Executive and Head of Finance/Company Secretary.

The Charity's facilities and services are in the day-to-day control of the Chief Executive. At 31st March 2024 four Registered Managers had responsibility for a total of seven registered care homes, one of them also having responsibility for the Charity's domiciliary (supported living) service and one of them also having responsibility for the Charity's daytime activity service. An Assistant Manager works alongside the Registered Managers and an Activities Co-ordinator supports the Registered Manager of the daytime activity service. There are a number of Senior Care/Support Workers and Care/Support Workers at the various registered homes, domiciliary locations and daytime activity services. At its two largest registered homes the Charity employs cooks and domestic workers. There are also three gardeners/handyman who undertake gardening and maintenance work at all locations.

The Company Secretary has day-to-day control of the Company's financial affairs. The Company Secretary is a Chartered Accountant (ICAEW).

The Company's training and induction programme for new staff members is carried out in keeping with the standards required by the Care Certificate. The Care Certificate is a set of minimum standards that social care and health workers adhere to. The Assistant Manager has also continued their role of Policy and System Implementation Support Officer. They lead responsibilities for staff qualifications, training and development.

There are secretarial, accounting and administrative staff assisting in the management and administration of the Charity.

The Charity employed a total of 127 staff at 31st March 2024.

POLESWORTH GROUP HOMES LIMITED

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2024

The pay and remuneration of all employees, including management, is reviewed and agreed on an annual basis by the Pay Award Sub-Committee, a sub-committee of the Board. The pay and remuneration of all employees, including the Charity's management, is set fairly and in accordance with their responsibilities by reference to local market and sector pay rates.

The Trustees and senior managers formally reviewed the register of the principal risks faced by the Charity at their meeting in January 2024. Systems and procedures have been established to manage risks. External risks to funding are reduced by the Charity's policy on reserves. Internal risks are minimised through:

- Robust and thorough policies and procedures
- Training and supervision of staff
- Regular consultation with service users and family carers
- Regular Board meetings and Trustee visits to services
- Internal controls in particular financial controls, security controls and insurance.

Auditor

A resolution proposing that Burgis & Bullock be reappointed as auditors of the Charity will be put to the members.

Disclosure of information to auditor

Each of the Trustees'/Directors' have confirmed that there is no information of which they are aware which is relevant to the audit, but of which the auditor is unaware. They have further confirmed that they have taken appropriate steps to identify such relevant information and to establish that the auditor is aware of such information.

The Trustees'/Directors' report has been prepared having taken advantage of the small companies exemption in the Companies Act 2006.

Signed on behalf of the Board of Trustees/Directors:



.....
Dr S Barratt

Trustee

Dated:23-9-24.....

POLESWORTH GROUP HOMES LIMITED

STATEMENT OF TRUSTEES' RESPONSIBILITIES

FOR THE YEAR ENDED 31 MARCH 2024

The Trustees (who are also Directors of Polesworth Group Homes Limited for the purposes of Company law) are responsible for preparing the Directors' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the Trustees are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

POLESWORTH GROUP HOMES LIMITED

INDEPENDENT AUDITOR'S REPORT

TO THE MEMBERS OF POLESWORTH GROUP HOMES LIMITED

Opinion

We have audited the financial statements of Polesworth Group Homes Limited (the 'Charity') for the year ended 31 March 2024 which comprise the statement of financial activities, the balance sheet, the statement of cash flows and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2024 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial statements* section of our report. We are independent of the Charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the Charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Trustees with respect to going concern are described in the relevant sections of this report.

POLESWORTH GROUP HOMES LIMITED

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TO THE MEMBERS OF POLESWORTH GROUP HOMES LIMITED

Other information

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The Trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of our audit:

- the information given in the Trustees' Report, which includes the Directors' report prepared for the purposes of company law, for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Directors' report included within the Trustees' report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the Charity and its environment obtained in the course of the audit, we have not identified material misstatements in the Directors' report included within the Trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the Trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the Trustees' report and from the requirement to prepare a strategic report.

POLESWORTH GROUP HOMES LIMITED

INDEPENDENT AUDITOR'S REPORT (CONTINUED) TO THE MEMBERS OF POLESWORTH GROUP HOMES LIMITED

Responsibilities of Trustees

As explained more fully in the statement of Trustees' responsibilities, the Trustees, who are also the Directors of the Charity for the purpose of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the Charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

We gained an understanding of the legal and regulatory framework applicable to the Charity and the industry in which it operates and assessed the extent of compliance with these laws and regulations as part of our procedures on the related financial statement items.

Based on our understanding of the Charity and industry we identified that the principal risk of non-compliance with laws and regulations related to breaches of Health & Social Care Acts, Human Rights Act, Safeguarding, Mental Capacity Act, Health & Safety and Environmental Regulations, GDPR, Charities Act 2011, Companies Act 2006 and UK Employment Law. We also evaluated management incentive and opportunities for fraudulent manipulations of the financial statements.

POLESWORTH GROUP HOMES LIMITED

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TO THE MEMBERS OF POLESWORTH GROUP HOMES LIMITED

Audit procedures performed included:

- Reviewing returns made to Companies House, HMRC and the Charities Commission;
- Reviewing board minutes for any evidence of breaches of laws and regulations or fraudulent activity not otherwise disclosed to the auditors;
- Discussions with management, including consideration of known or suspected incidences of non-compliance with laws and regulation and fraud;
- Identifying and assessing the design effectiveness of controls in management have in place to prevent and detect fraud;
- Challenging assumptions and judgments made by management in their significant accounting estimates and assessing if these indicate evidence of management bias;
- Reviewing the accounting records for large and unusual journal entries and testing any identified and in particular the rationale for any transactions outside the Charity's charitable activities;
- Reviewing the accounting records for large and unusual bank payments and testing any identified and in particular the rationale for any transactions outside the Charity's charitable activities;
- Testing a sample of debit entries in the income & expenditure account to check they are bona-fide costs of the Charity and in line with the charitable objectives;

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.



Wende Hubbard FCCA (Senior Statutory Auditor)
for and on behalf of Burgis & Bullock



Chartered Accountants
Statutory Auditor

23-25 Waterloo Place
Leamington Spa
Warwickshire
CV32 5LA

POLESWORTH GROUP HOMES LIMITED

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2024

Current financial year		Unrestricted funds general 2024 £	Unrestricted funds designated 2024 £	Total 2024 £	Total 2023 £
	Notes				
Income and endowments from:					
Donations and legacies	3	52,247	-	52,247	61,630
Charitable activities	4	3,937,825	-	3,937,825	3,599,133
Investments	5	19,772	-	19,772	5,173
Other income	6	5,279	-	5,279	2,287
Total income		<u>4,015,123</u>	-	<u>4,015,123</u>	<u>3,668,223</u>
Expenditure on:					
Charitable activities	7	3,782,197	-	3,782,197	3,622,427
Total expenditure		<u>3,782,197</u>	-	<u>3,782,197</u>	<u>3,622,427</u>
Profit on disposal of fixed assets		236,565		236,565	141,785
Net gains/(losses) on investments	12	21,179	-	21,179	(3,390)
Net incoming resources before transfers		<u>490,670</u>	-	<u>490,670</u>	<u>184,191</u>
Transfers between funds		(170,000)	170,000	-	-
Net movement in funds	8	<u>320,670</u>	<u>170,000</u>	<u>490,670</u>	<u>184,191</u>
Reconciliation of funds:					
Fund balances at 1 April 2023		4,415,467	100,000	4,515,467	4,331,276
Fund balances at 31 March 2024		<u><u>4,736,137</u></u>	<u><u>270,000</u></u>	<u><u>5,006,137</u></u>	<u><u>4,515,467</u></u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

POLESWORTH GROUP HOMES LIMITED

**STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED)
INCLUDING INCOME AND EXPENDITURE ACCOUNT**

FOR THE YEAR ENDED 31 MARCH 2024

Prior financial year		Unrestricted funds general 2023 £	Unrestricted funds designated 2023 £	Total 2023 £
	Notes			
Income and endowments from:				
Donations and legacies	3	61,630	-	61,630
Charitable activities	4	3,599,133	-	3,599,133
Investments	5	5,173	-	5,173
Other income	6	2,287	-	2,287
Total income		<u>3,668,223</u>	-	<u>3,668,223</u>
Expenditure on:				
Charitable activities	7	3,622,427	-	3,622,427
Total expenditure		<u>3,622,427</u>	-	<u>3,622,427</u>
Profit on disposal of fixed assets		141,785		141,785
Net gains/(losses) on investments	12	(3,390)	-	(3,390)
Net incoming resources before transfers		<u>184,191</u>	-	<u>184,191</u>
Transfers between funds		100,000	(100,000)	-
Net movement in funds	8	<u>284,191</u>	<u>(100,000)</u>	<u>184,191</u>
Reconciliation of funds:				
Fund balances at 1 April 2022		4,131,276	200,000	4,331,276
Fund balances at 31 March 2023		<u>4,415,467</u>	<u>100,000</u>	<u>4,515,467</u>

POLESWORTH GROUP HOMES LIMITED

BALANCE SHEET

AS AT 31 MARCH 2024

	Notes	2024		2023	
		£	£	£	£
Fixed assets					
Tangible assets	14		2,923,505		3,193,945
Investments	15		207,522		186,343
			3,131,027		3,380,288
Current assets					
Stocks	16	7,091		11,891	
Debtors	17	382,920		326,977	
Cash at bank and in hand		1,648,225		940,224	
			2,038,236		1,279,092
Creditors: amounts falling due within one year	18	(163,126)		(143,913)	
Net current assets			1,875,110		1,135,179
Total assets less current liabilities			5,006,137		4,515,467
Net assets			5,006,137		4,515,467
The funds of the Charity					
Unrestricted funds - general			4,736,137		4,415,467
Unrestricted funds - designated	20		270,000		100,000
			5,006,137		4,515,467

The financial statements were approved by the Trustees on 23.9.24



 Dr S Barratt
 Trustee

Company registration number 2614194 (England and Wales)

POLESWORTH GROUP HOMES LIMITED

STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 MARCH 2024

	Notes	2024 £	£	2023 £	£
Cash flows from operating activities					
Cash generated from operations	26		336,987		140,240
Investing activities					
Purchase of tangible fixed assets		(103,091)		(312,180)	
Proceeds from disposal of tangible fixed assets		454,333		165,349	
Investment income received		19,772		5,173	
Net cash generated from/(used in) investing activities			371,014		(141,658)
Net cash used in financing activities			-		-
Net increase/(decrease) in cash and cash equivalents			708,001		(1,418)
Cash and cash equivalents at beginning of year			940,224		941,642
Cash and cash equivalents at end of year			1,648,225		940,224

POLESWORTH GROUP HOMES LIMITED

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2024

1 Accounting policies

Charity information

Polesworth Group Homes Limited is a registered Charity (no 1003230) and a private company limited by guarantee incorporated in England and Wales. The registered office is Laurel End, Laurel Avenue, Polesworth, Nr Tamworth, Staffordshire, B78 1LT. No changes in principal activities occurred during the year.

1.1 Accounting convention

The financial statements have been prepared in accordance the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The Charity is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the Charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the accounts.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

1.4 Income

Income is recognised when the Charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the Charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

POLESWORTH GROUP HOMES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

1 Accounting policies

(Continued)

Legacies are recognised on receipt or otherwise if the Charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

Donated goods are recognised within donations and gifts and stock upon receipt and expensed as they are used.

Grant income is recognised when the Charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Deferred income consists of resources received that do not meet the criteria for recognition as incoming resources as entitlement to the resource does not exist at the balance sheet date, e.g. grants received relating specifically to a future period and income invoiced in advance of services to be provided.

Income for charitable activities is measured at the fair value of the consideration received or receivable and represents amounts receivable for goods and services provided.

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Resources expended include attributable VAT in the instances that it cannot be recovered.

POLESWORTH GROUP HOMES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

1 Accounting policies

(Continued)

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost, net of depreciation and any impairment losses.

Tangible fixed assets are stated at cost less depreciation or impairment. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Freehold land	Nil
Buildings	50 years straight line
Office equipment	3 years straight line
Fixtures, fittings & equipment	3 years straight line
Motor vehicles	5 years reducing balance

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Fixed asset investments

Fixed asset investments are initially measured at transaction price excluding transaction costs, and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income/(expenditure) for the year. Transaction costs are expensed as incurred.

1.8 Impairment of fixed assets

At each reporting end date, the Charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.9 Stocks

Stocks consist of donated perishable goods held at retail value.

1.10 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less.

1.11 Financial instruments

Financial instruments are recognised in the Charity's balance sheet when the Charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

POLESWORTH GROUP HOMES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

1 Accounting policies

(Continued)

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the Charity's contractual obligations expire or are discharged or cancelled.

1.12 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the Charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.13 Retirement benefits

The Charity operates two defined contribution pension schemes. Contributions are charged in the financial statements as they become payable in accordance with the rules of the schemes.

1.14 Debtors

Debtors are recognised at the settlement amount due after any discounts offered. Prepayments are valued at the amount prepaid after taking account of any discounts due.

POLESWORTH GROUP HOMES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

1 Accounting policies

(Continued)

1.15 Creditors

Creditors and provisions are recognised where the Charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any discounts due.

2 Critical accounting estimates and judgements

In the application of the Charity's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

Support cost allocation

Support costs are allocated between the expenditure categories of the Statement of Financial Activities on a basis designed to reflect the use of the resources. Costs relating to a particular activity are allocated directly.

3 Income from donations and legacies

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
Donations and gifts	41,737	42,363
Grant income	10,510	19,267
	<u>52,247</u>	<u>61,630</u>

POLESWORTH GROUP HOMES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

3 Income from donations and legacies

(Continued)

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
Grants receivable for core activities		
Adult Social Care Infection Control funding	-	14,851
Workforce Development Fund	3,400	-
Boiler Upgrade Scheme	6,000	-
Other	1,110	4,416
	<u>10,510</u>	<u>19,267</u>

Infection control grant income was received from central government and distributed by local authorities to cover additional costs incurred by the charity in controlling infection during the pandemic.

Government grants

During the year the charity received £10,510 (2023: 19,267) of government grants.

4 Charitable activities

	Long stay services 2024 £	Short stay services 2024 £	Total 2024 £	Total 2023 £
Accommodation, care and support services	<u>3,391,013</u>	<u>546,812</u>	<u>3,937,825</u>	<u>3,599,133</u>

5 Income from investments

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
Interest receivable	<u>19,772</u>	<u>5,173</u>

POLESWORTH GROUP HOMES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

6 Other income

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
Contributions to meals	2,508	1,488
Solar panel income	2,771	799
	<u>5,279</u>	<u>2,287</u>

POLESWORTH GROUP HOMES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

7 Charitable activities

	Long stay services 2024 £	Short stay services 2024 £	Total 2024 £	Long stay services 2023 £	Short stay services 2023 £	Total 2023 £
Staff costs	2,386,349	408,217	2,794,566	2,290,010	410,236	2,700,246
Depreciation and impairment	129,942	14,402	144,344	114,793	12,683	127,476
Food and household	158,286	27,366	185,652	149,505	25,170	174,675
Daycare	18,281	4,466	22,747	15,087	3,404	18,491
Premises	135,728	39,405	175,133	126,405	28,948	155,353
Motor and travelling	36,604	11,913	48,517	41,392	17,280	58,672
Miscellaneous	32,507	8,984	41,491	30,166	8,760	38,926
Telephone	2,344	1,596	3,940	2,611	1,071	3,682
Printing, stationery and computer costs	783	675	1,458	724	509	1,233
(Profit)/loss on disposals of fixed assets	981	-	981	350	-	350
	<u>2,901,805</u>	<u>517,024</u>	<u>3,418,829</u>	<u>2,771,043</u>	<u>508,061</u>	<u>3,279,104</u>
Share of support costs (see note 9)	305,163	49,208	354,371	288,571	46,302	334,873
Share of governance costs (see note 9)	7,748	1,249	8,997	7,282	1,168	8,450
	<u>3,214,716</u>	<u>567,481</u>	<u>3,782,197</u>	<u>3,066,896</u>	<u>555,531</u>	<u>3,622,427</u>

8 Net movement in funds

	2024 £	2023 £
The net movement in funds is stated after charging/(crediting):		
Fees payable for the audit of the charity's financial statements	5,695	5,348
Depreciation of owned tangible fixed assets	155,763	140,091
	<u>161,458</u>	<u>145,439</u>

POLESWORTH GROUP HOMES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

9 Support costs

	Support costs	Governance costs	2024	2023	Basis of allocation
	£	£	£	£	
Staff costs	232,231	-	232,231	219,330	
Depreciation	11,419	-	11,419	12,615	
Office costs	29,212	-	29,212	24,950	
Premises	27,800	-	27,800	25,239	
Motor and travelling	6,555	-	6,555	6,539	
Sundry	47,946	-	47,946	46,200	
{Profit}/loss on disposals of fixed assets	(792)	-	(792)	-	
Audit fees	-	5,695	5,695	5,348	Governance
Accountancy	-	3,302	3,302	3,102	Governance
	<u>354,371</u>	<u>8,997</u>	<u>363,368</u>	<u>343,323</u>	
Analysed between					
Charitable activities	<u>354,371</u>	<u>8,997</u>	<u>363,368</u>	<u>343,323</u>	

Support costs are allocated between the expenditure categories of the Statement of Financial Activities on a basis designed to reflect the use of the resources. Costs relating to a particular activity are allocated directly.

10 Trustees

None of the Trustees (or any persons connected with them) received any remuneration nor reimbursement of expenses during the year.

POLESWORTH GROUP HOMES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

11 Employees

The average monthly number of employees during the year was:

	2024	2023
	Number	Number
Accommodation, care and support staff	114	120
The Charity's management and administration	14	14
	128	134
Total	128	134

Employment costs	2024	2023
	£	£
Wages and salaries	2,736,797	2,636,548
Social security costs	229,758	224,565
Other pension costs	60,242	58,463
	3,026,797	2,919,576
	3,026,797	2,919,576

As at 31 March 2024, there were 95 (2023: 93) full time equivalent employees.

The number of employees whose annual remuneration was more than £60,000 is as follows:

	2024	2023
	Number	Number
£60,000 - £70,000	1	-
	1	-

Remuneration of key management personnel

The remuneration of key management personnel was as follows:

	2024	2023
	£	£
Aggregate compensation	134,245	129,010
	134,245	129,010

POLESWORTH GROUP HOMES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

12 Gains and losses on investments

	Unrestricted funds 2024	Unrestricted funds 2023
	£	£
Gains/(losses) arising on:		
Revaluation of investments	21,179	(3,583)
Sale of investments	-	193
	21,179	(3,390)
	21,179	(3,390)

13 Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

14 Tangible fixed assets

	Land and buildings	Office equipment	Fixtures, fittings & equipment	Motor vehicles	Total
	£	£	£	£	£
Cost					
At 1 April 2023	3,929,950	45,342	430,098	510,798	4,916,188
Additions	8,832	1,728	63,536	28,995	103,091
Disposals	(279,465)	(433)	(36,186)	(90,446)	(406,530)
	3,659,317	46,637	457,448	449,347	4,612,749
Depreciation and impairment					
At 1 April 2023	988,931	34,644	263,915	434,753	1,722,243
Depreciation charged in the year	67,097	4,158	63,579	20,929	155,763
Eliminated in respect of disposals	(63,989)	(433)	(33,899)	(90,441)	(188,762)
	992,039	38,369	293,595	365,241	1,689,244
Carrying amount					
At 31 March 2024	2,667,278	8,268	163,853	84,106	2,923,505
At 31 March 2023	2,941,019	10,698	166,183	76,045	3,193,945

POLESWORTH GROUP HOMES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

14 Tangible fixed assets

(Continued)

The net book value of land and buildings includes £19,488 (2023: £20,196) in respect of a leasehold property which would revert to a third party should it cease to be used to accommodate adults with severe learning difficulties.

15 Fixed asset investments

	Unlisted investments £	Cash in portfolio	Total £
Cost or valuation			
At 1 April 2023	171,959	14,384	186,343
Valuation changes	21,350	-	21,350
Management fees net of interest	-	(171)	(171)
	<u>193,309</u>	<u>14,213</u>	<u>207,522</u>
At 31 March 2024	193,309	14,213	207,522
Carrying amount			
At 31 March 2024	<u>193,309</u>	<u>14,213</u>	<u>207,522</u>
At 31 March 2023	<u>171,959</u>	<u>14,384</u>	<u>186,343</u>

16 Stocks

	2024 £	2023 £
Finished goods and goods for resale	<u>7,091</u>	<u>11,891</u>

POLESWORTH GROUP HOMES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

17 Debtors

	2024	2023
	£	£
Amounts falling due within one year:		
Trade debtors	156,057	139,083
Prepayments and accrued income	226,863	187,894
	<u>382,920</u>	<u>326,977</u>
	<u><u>382,920</u></u>	<u><u>326,977</u></u>

18 Creditors: amounts falling due within one year

	2024	2023
	£	£
Other taxation and social security	53,223	45,144
Other creditors	68,604	60,398
Accruals and deferred income	41,299	38,371
	<u>163,126</u>	<u>143,913</u>
	<u><u>163,126</u></u>	<u><u>143,913</u></u>

19 Retirement benefit schemes

Defined contribution schemes

The Charity operates defined contribution pension schemes for all qualifying employees. The assets of the schemes are held separately from those of the Charity in independently administered funds.

The charge to profit or loss in respect of defined contribution schemes was £60,242 (2023: £58,463).

POLESWORTH GROUP HOMES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

20 Unrestricted funds - designated

These are unrestricted funds which are material to the Charity's activities.

	At 1 April 2023	Transfers	At 31 March 2024
	£	£	£
Replacement office	100,000	-	100,000
Adapted vehicles	-	110,000	110,000
Partial refurbishment of residential care homes	-	20,000	20,000
Air conditioning	-	22,000	22,000
Computer hardware upgrade	-	18,000	18,000
	100,000	170,000	270,000
	100,000	170,000	270,000

Previous year:	At 1 April 2022	Transfers	At 31 March 2023
	£	£	£
Renovations of planned residential care home	100,000	(100,000)	-
Replacement office	100,000	-	100,000
	200,000	(100,000)	100,000
	200,000	(100,000)	100,000

21 Analysis of net assets between funds

	Unrestricted funds general 2024	Unrestricted funds designated 2024	Total 2024
	£	£	£
At 31 March 2024:			
Tangible assets	2,923,505	-	2,923,505
Investments	207,522	-	207,522
Current assets/(liabilities)	1,605,110	270,000	1,875,110
	4,736,137	270,000	5,006,137
	4,736,137	270,000	5,006,137

POLESWORTH GROUP HOMES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

21 Analysis of net assets between funds (Continued)

	Unrestricted funds general 2023 £	Unrestricted funds designated 2023 £	Total 2023 £
At 31 March 2023:			
Tangible assets	3,193,945	-	3,193,945
Investments	186,343	-	186,343
Current assets/(liabilities)	1,035,179	100,000	1,135,179
	4,415,467	100,000	4,515,467
	4,415,467	100,000	4,515,467

22 Financial commitments, guarantees and contingent liabilities

In respect of the Charity's obligations under a property lease the Charity would be responsible for the cost, or part thereof, of the repair or replacement of the roof of the property. Their obligation commencing at 100% of the cost reduces to nil over the 10 year lease term from February 2023. At the balance sheet date the maximum estimated cost of replacement was £22,000, thereby resulting in a potential liability of £19,800 at 31st March 2024.

23 Operating lease commitments

Lessee

At the reporting end date the Charity had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2024 £	2023 £
Within one year	23,934	23,968
Between two and five years	89,660	60,702
In over five years	40,736	51,263
	154,330	135,933
	154,330	135,933

For the financial year ended 31 March 2024, the operating lease payments recognised as an expense in the statement of financial activities amounted to £29,366 (2023: £22,809).

POLESWORTH GROUP HOMES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

24 Events after the reporting date

After the year end the charity sold one of its properties for £283,000.

25 Related party transactions

There were no related party transactions in the year.

26 Cash generated from operations	2024	2023
	£	£
Surplus for the year	490,670	184,191
Adjustments for:		
Investment income recognised in statement of financial activities	(19,772)	(5,173)
Gain on disposal of tangible fixed assets	(236,565)	(141,785)
Gain on disposal of investments	-	(193)
Fair value gains and losses on investments	(21,179)	3,583
Depreciation and impairment of tangible fixed assets	155,763	140,091
Movements in working capital:		
Decrease/(increase) in stocks	4,800	(2,256)
(Increase)/decrease in debtors	(55,943)	19,702
Increase/(decrease) in creditors	19,213	(57,920)
Cash generated from operations	336,987	140,240

27 Analysis of changes in net funds

The Charity had no material debt during the year.

POLESWORTH GROUP HOMES LIMITED

England & Wales - Charity number 1003230

Accounts

Charity registration number 1003230

Company registration number 2614194 (England and Wales)

POLESWORTH GROUP HOMES LIMITED
ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

POLESWORTH GROUP HOMES LIMITED

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Dr S Barratt Mrs G Irons Mr D Lockwood Mr F Price Mrs M Bourne Mr R Boucher Mrs A Wilson	(Appointed 23 January 2023) (Resigned 21 November 2022)
Secretary	Mrs C Forbes	
Charity number	1003230	
Company number	2614194	
Registered office	Laurel End Laurel Avenue Polesworth Nr Tamworth Staffordshire B78 1LT	
Auditor	Burgis & Bullock 23-25 Waterloo Place Leamington Spa Warwickshire CV32 5LA	
Solicitors	Rutherfords Ventura House Ventura Park Road Tamworth Staffordshire B78 3HL	

POLESWORTH GROUP HOMES LIMITED

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POLESWORTH GROUP HOMES LIMITED

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2023

The Directors/Trustees submit their annual report and audited accounts for the Charity's activities during the year ended 31 March 2023.

Charity name and registration numbers

The Charity's full name is Polesworth Group Homes Limited. Its registered Charity No. is 1003230. It is also registered as a Company Limited by Guarantee, registration No. 02614194.

Objectives and activities

The principal objectives of the Charity are to assist people with severe learning disabilities in the provision of accommodation, support and wider life-enhancing opportunities.

The main activities of the Charity are the provision of residential care and domiciliary care (long-stay services) and the provision of respite care and daytime care/opportunities (short-stay services) for adults with learning disabilities. The Charity offers meaningful activity to support service users' identified outcomes.

In order to meet and further the Charity's objectives, the following policies have been adopted, which guide all of the Charity's activities:

- The Charity aims to enable users of its services to live as fulfilling a life as possible, taking account of their disabilities. It wishes to enable them to use a wide variety of facilities in the local community.
- The Charity supports the principles enshrined in The Care Act 2014 which places specific responsibilities on Local Authorities. The Charity aims to provide the right amount of care and support to help people to achieve maximum independence, and by acquiring or re-acquiring basic skills, help them to achieve their full potential.
- The Charity recognises that people with learning disabilities are fellow citizens who lose none of their rights on account of their disabilities. It aims to uphold the rights of people to be consulted about their wishes and feelings and to have the opportunity for these views to be aired through the promotion of advocacy.
- The Charity also recognises the special needs of people who are significantly dependent on others, and that the exercise of rights involves responsibilities, duties and obligations. Therefore it believes that a sensible and sensitive approach should be adopted in pursuit of its objectives.
- The Charity values the significant part played by families and carers. It wishes at all times to consult them concerning the opportunities for people with disabilities to participate more fully in the life of the community.
- The Charity values opportunities to work in partnership with local authorities to promote the interests of people with learning disabilities. It welcomes opportunities to work with other agencies and professional workers.

POLESWORTH GROUP HOMES LIMITED

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2023

Success criteria

The criteria or measures that the Charity uses to assess success in the reporting period are, in reality, measured on an individual basis by the outcomes achieved by each and every service user. However more tangible measures of success are the popularity of our services (vacancy rates) and the outcome of inspections by the external regulator, the Care Quality Commission (CQC). Performance of the Charity during the year to 31 March 2023 is detailed below – see 'Achievements and performance'.

Significance of volunteers

During the year to 31 March 2023 volunteers have been involved in the Charity's activities for the first time since the start of the COVID-19 pandemic. During the year three volunteers have worked with the charity and two voluntary positions have commenced since year end. The volunteers complement the work of employees, primarily by providing additional resource to help service users live their lives as independently as possible and widen the range of activities and experiences that we are able to offer service users.

All Trustees undertake their role voluntarily.

Public benefit

The Trustees have considered the Charity Commission's guidance on public benefit. The beneficiaries of the Charity's work are adults with learning disabilities (service users) and, indirectly, members of their families and/or their carers. Most service users are from the local area, although the Charity does support people from other areas when there is spare capacity. Users of the Charity's facilities are means-tested and the cost of meeting their needs is met by local authorities where personal funds are insufficient.

The activities of the Charity also provide benefit for the wider public by providing employment and skills development in the local area and by developing links with the local community and educational establishments. In doing so the lives of our service users are enhanced and the Charity's activities educate the wider public about learning disability and how people with learning disabilities can best be supported to fulfil their individual potential.

POLESWORTH GROUP HOMES LIMITED

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2023

Aside from the provision of our services as described above, the Charity provides public benefit in the local community and in supporting national events.

Specific examples include:

- Accessing Polesworth Abbey Art and Craft sessions on a regular basis and building links with the other community members that attend.
- Service users regularly accessing a local fitness hub, operated by North Warwickshire Borough Council.
- Service users taking part in Focus Groups and Customer Engagement Groups with Warwickshire County Council to encourage continuous improvement in services.
- Participating in the Isla Stones community project, raising awareness of childhood cancers.
- Decorating the Polesworth Memorial Hall which is used by many different groups and members of our local community.
- Service users and staff delivering a performance of The Wizard of Oz to parents/carers, a local primary school and other members of the local community.
- Producing window displays for the local community to enjoy e.g. Halloween, Remembrance Day, Guy Fawkes night
- Christmas card writing for friends and family
- Joint activities with pupils from a local primary school e.g. Save the Children Christmas jumper day and Christmas carol service
- Visiting the local Abbey for candle lighting services for friends and loved ones.
- Engagement with other community organisations e.g. Fire Service, Donkey Sanctuary.

Service users have accessed local parks, shops, garden centres, community venues and local churches as well as visiting other care providers. A litter picking project has continued in partnership with North Warwickshire Borough Council.

During the year the Charity has continued its relationship with a local Primary School Academy. Service users have taken part in activities at the schools or with the schools and pupils have had the opportunity to understand more about the lives of people with learning disabilities. The relationship is beneficial to service users, the local school children and the wider community alike and we plan to continue these links in future years.

The Charity has been able to welcome five students on placements for sixth form enrichment. This weekly commitment aims to give the students understanding of what a volunteer is and a fulfilling experience of how their time can be used to impact service user lives positively, as well as provide business support. Since year end three students in year 10 have also been welcomed for work experience. This is also an opportunity for them to be trained in disability awareness, understanding learning disability and safeguarding in the community.

Since year end a member of the management team has volunteered to conduct mock interviews for Year 11 students at a local school.

POLESWORTH GROUP HOMES LIMITED

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2023

Additional benefits provided by the Charity to service users include assisting with costs incurred in moving home. Where the Charity rents properties to people with learning disabilities as tenants, levels of rent are set so as to ensure as far as possible that tenants' liabilities are covered by housing benefits, even when the resulting rent is below the local market rate. We also support service users who find themselves living on their own, having previously had a shared living arrangement. We subsidise the rent for the properties that they live in, while supporting them to find alternative accommodation that they can afford within their financial means.

Achievements and performance

At 31st March 2023, the Charity provided long-stay services for 34 (2022,33) people in its registered homes and for 16 (2022, 19) people living in their own homes. A further two people were on a transition from temporary respite to living in their own home with the Charity's support. This transition has been successful.

The Charity's building based day opportunities service was used by 20 people, including 7 who live in long stay premises owned by the Charity.

A maximum of six respite care places are usually available at any one time in the Charity's registered respite service.

The success of the Charity in meeting its aims and objectives is, in reality, measured on an individual, person-centred basis by the outcomes achieved by each service user. More tangible measures of success are the popularity of our services (vacancy rates) and the outcome of inspections by the external regulator, the Care Quality Commission (CQC). During the year to 31st March 2023 the vacancy rate in residential care homes was 10% (2022, 8%). There has sadly been more turnover due to deaths of service users. One vacancy was not intended to be filled because a residential care home was closing, to be replaced with another in the year ended 31st March 2024. Excluding this particular vacancy, the vacancy rate for the year is 7%. At the date of signing there is one vacancy in residential care across the organisation.

The vacancy rate in tenancies offering supported living accommodation was 10% (2022, 0%). One vacancy was in a service which closed after the last service user moved out. A further two vacancies had started to be considered for new service users by year end, who were on a transition from temporary respite care, as noted above.

There was one vacancy at our day service as at 31st March 2023. At 31st March 2023 there were 40 service users accessing the respite service (2022,41).

POLESWORTH GROUP HOMES LIMITED

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2023

No formal inspections by the CQC have been carried out during the year ended 31st March 2023. All registered services have a current rating of 'Good'. In order to prioritise their inspection activity, in 2021 the CQC introduced monthly 'desktop' reviews of available data. A statement is then published on their website for lower risk services to let providers and the public know that the CQC have not found any evidence that they need to re-assess the current rating. All services had this statement as at 31st March 2023 and continue to have this statement in place since year end. The Chief Executive maintained regular contact with the CQC as appropriate throughout the year.

During the year the Charity sold a property that was previously used as a supported living service. The two service users who had lived at this property as tenants remain in other, more suitable long term accommodation with the organisation.

One bungalow that the charity purchased in May 2021 was opened as a supported living service for two people during the year. A second bungalow that was purchased in September 2021 was renovated during the year. Since year end this has opened as a residential care home for four people. This replaces an existing residential care home. All of these changes and developments are part of the charity's long term aim of ensuring that it can continue to meet the needs of service users who have, or develop, mobility issues.

In May 2022 the Charity held its usual annual consultation meeting with nearest relatives of service users. This was the first time we had been able to hold this meeting since the beginning of the COVID-19 pandemic. The Charity continued to consult users of its services during the year and these discussions have enabled the Charity to provide services in keeping with users' and carers' needs and wishes. The Charity recognises the support of parents and carers of service users in supporting its activities and operations.

The Charity has continued to work closely with Warwickshire County Council in providing places in long-stay registered care homes and by participating in the Council's Framework Agreements for supported living, respite and daytime opportunity services. The Charity also contributes to provider forums hosted by Warwickshire County Council, one of the aims of which is the continuous improvement of the services commissioned. The Charity also works with Staffordshire County Council and Leicestershire County Council to deliver services to a small number of people.

During the year staff absences due to COVID-19 continued to affect services but fortunately less seriously than in the previous year.

The Charity has not undertaken any significant fund-raising activities during the year. However the charity has received donations of groceries from Ocado with an approximate value of £37,000 (2022 £36,000). The Charity would like to acknowledge the continued generosity received from Ocado, especially as cost pressures increase.

No material expenditure has been incurred during the year to 31st March 2023 to raise income for future periods.

POLESWORTH GROUP HOMES LIMITED

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2023

The lower operating capacity of respite services and the slight reduction in size of long term care provision are the main cause of financial uncertainty. The year ended 31st March 2023 was the first year since 31st March 2020 that was not significantly impacted by the COVID-19 pandemic. The charity is confident that it can work with local authorities to steadily increase demand for respite services.

Increasing pressure on budgets year on year is also of genuine concern, especially in the current inflationary environment and a very difficult recruitment market. The Charity continues to await the announcement of central government plans to reform the funding of adult social care. Local Authorities are under financial pressure themselves and we will continue to work with them to explore ways of delivering our vital services in a financially viable manner.

Staff Training Opportunities

The Charity takes the view that staff training and development are crucial in maintaining the quality of its services and therefore in achieving its objectives.

All new staff complete the Care Certificate. This is an identified set of standards that health and social care workers adhere to in their daily working life. Training has also been provided on food hygiene, people handling, fire warden, care of medicines, first aid, infection control, safeguarding, bariatric people handling, fire risk assessment for managers, dementia and autism. During the year the Charity has invested in resources to improve induction training and support for those completing the Care Certificate . It has also recruited an apprentice.

For a number of years, the Charity has enabled staff members to obtain National Vocational Qualifications in Health and Social Care, now known as Diplomas in Health and Social Care. At 31st March 2023, the Charity had a total of 114 staff employed in direct care-giving roles, of whom 67 (58%) were qualified to NVQ level 2 or 3 or equivalent level.

One Assistant Manager was promoted to Registered Manager for two residential care homes during the year, as a vacancy became available. Another member of the management team is currently studying for a Level 5 Diploma in Leadership and Management for Adult Care.

POLESWORTH GROUP HOMES LIMITED

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2023

Financial review

The Charity has made a surplus for the year which enables it to continue to invest in its ongoing activities.

Detailed accounts are attached to this report. It is appropriate to draw attention to the following items:

- The Charity's funds have been applied solely in pursuit of its objectives in either direct charitable expenditure or in its management and administration.
- The Charity's assets are all held for the purpose of pursuing its objectives. There are no material differences in values to those shown on the accounts.
- During the year the Charity has purchased one vehicle for £19,813. It disposed of one property and the surplus on the sale was £141,785. Designated funds were used for the renovation of a property that had been purchased to be a replacement residential care home.
- The Charity has a satisfactory financial position at the balance sheet date. No funds are in deficit.
- The Trustees have discussed the matter of the Charity's reserves. In view of the Charity's responsibilities as an employer and the continuing uncertainties over future funding sources, the trustees agreed that it is appropriate to maintain a general reserve equivalent to the net book value of tangible fixed assets plus half the past year's expenditure. Reserves at 31st March 2023 are within this level. Some funds are also designated.
- £100,000 of reserves are designated as at 31 March 2023 for future investment in property, summarised below:

Description	Designated funds	Expected timing
Replacement office building	£100,000	2023/24

No amounts are otherwise committed as at 31 March 2023. The following is relevant information with regard to the Charity's reserves as at 31 March 2023:

(i) Amount of reserves	£4,515,467
(ii) Amount of any restricted funds	£ 0
(iii) Amount of reserves fund that can only be realised by disposing of tangible fixed assets	£3,193,945
(iv) Amount of reserves after making allowance for ii) and iii) above	£1,321,522

POLESWORTH GROUP HOMES LIMITED

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2023

- The Charity's relationship with local authorities has continued to prosper, through contracts for the provision of long-stay (residential care and supported living) and short-stay (respite and daytime opportunity) services. The great majority of the Charity's service users originate from within the County of Warwickshire and the Charity acknowledges the financial support of Warwickshire County Council, the principal funding source for the Charity's activities.
- The Charity has invested for the medium to longer term in funds which are expected to provide capital growth in keeping with the agreed reserves policy. The funds are deemed appropriate for Trustees and the investments have been acquired and held in accordance with the powers available to the Trustees. The Trustees will take social, environmental or ethical considerations into account when making any new investments.
- The Charity and its Trustees do not hold any assets on behalf of any other body.
- The factors most likely to affect future financial performance or position are the increasing pressure on operational costs particularly during the current inflationary environment, and the funding pressures within Local Authorities and the NHS bodies upon which the Charity depends. These factors impact the Charity's ability to generate an appropriate surplus to sustain and improve activities. The extent to which this affects the charity's existing activities will depend on local and central government policy.

Plans for future periods

The Charity's overall aims and objectives remain consistent. The Charity will continue to work under Framework Agreements with Warwickshire County Council and to complete any appropriate tender exercises for contracts or Framework Agreements with Warwickshire County Council and nearby local authorities.

The Charity aims to retain a Good inspection rating from the CQC for all of its registered services, and is aiming for Outstanding inspection ratings or some elements of Outstanding.

The Charity will continue the implementation of a care management system which began in 2021, to drive efficiencies in operations and increased use of technology.

The Charity's Trustees believe that its reputation for providing excellent services, financial stability and the continued positive support from service users' families/carers, will enable it to meet future challenges with confidence.

POLESWORTH GROUP HOMES LIMITED

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2023

Structure, Governance and Management

The Charity is governed by its Memorandum and Articles of Association. These also govern its status as a Company Limited by Guarantee.

Overall responsibility and control rests with the Board of Directors who are also Trustees of the Charity. The Board meets each quarter and is updated on the activities of the Charity. The Board also determines strategic policy issues.

New Trustees are appointed by the Board after identifying areas of expertise which may be of benefit. New Trustees are appointed in accordance with the guidance set out in the Health and Social Care Act 2008 (Regulated Activities) Regulations 2014: Regulation 5. New trustees are inducted by the Company Secretary and existing Board members and by the provision of information issued by the Charity Commission regarding the role of Trustee.

The key management personnel of the Charity are the Chief Executive and Head of Finance/Company Secretary.

The Charity's facilities and services are in the day-to-day control of the Chief Executive. At 31st March 2023 four Registered Managers had responsibility for a total of seven registered care homes, one of them also having responsibility for the Charity's domiciliary (supported living) service and one of them also having responsibility for the Charity's daytime activity service. An Assistant Manager works alongside the Registered Managers and an Activities Co-ordinator supports the Registered Manager of the daytime activity service. There are a number of Senior Care/Support Workers and Care/Support Workers at the various registered homes, domiciliary locations and daytime activity services. At its two largest registered homes the Charity employs cooks and domestic workers. There are also three gardeners/handyman who undertake gardening and maintenance work at all locations.

The Company Secretary has day-to-day control of the Company's financial affairs. The Company Secretary is a Chartered Accountant (ICAEW).

The Company's training and induction programme for new staff members is carried out in keeping with the standards required by the Care Certificate. The Care Certificate is a set of minimum standards that social care and health workers adhere to. The Assistant Manager has also continued their role of Policy and System Implementation Support Officer. They lead responsibilities for staff qualifications, training and development.

There are secretarial, accounting and administrative staff assisting in the management and administration of the Charity.

The Charity employed a total of 127 staff at 31st March 2023.

POLESWORTH GROUP HOMES LIMITED

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2023

The pay and remuneration of all employees, including management, is reviewed and agreed on an annual basis by the Pay Award Sub-Committee, a sub-committee of the Board. The pay and remuneration of all employees, including the Charity's management, is set fairly and in accordance with their responsibilities by reference to local market and sector pay rates.

The Trustees and senior managers formally reviewed the register of the principal risks faced by the Charity at their meeting in January 2023. Systems and procedures have been established to manage risks. External risks to funding are reduced by the Charity's policy on reserves. Internal risks are minimised through:

- Robust and thorough policies and procedures
- Training and supervision of staff
- Regular consultation with service users and family carers
- Regular Board meetings and Trustee visits to services
- Internal controls in particular financial controls, security controls and insurance.

Auditor


A resolution proposing that Burgis & Bullock be reappointed as auditors of the Charity will be put to the members.

Disclosure of information to auditor

Each of the Trustees'/Directors' have confirmed that there is no information of which they are aware which is relevant to the audit, but of which the auditor is unaware. They have further confirmed that they have taken appropriate steps to identify such relevant information and to establish that the auditor is aware of such information.

The Trustees'/Directors' report has been prepared having taken advantage of the small companies exemption in the Companies Act 2006.

Signed on behalf of the Board of Trustees/Directors:



.....

Dr S Barratt

Trustee

Dated: 25-9-23

POLESWORTH GROUP HOMES LIMITED

STATEMENT OF TRUSTEES' RESPONSIBILITIES

FOR THE YEAR ENDED 31 MARCH 2023

The Trustees (who are also Directors of Polesworth Group Homes Limited for the purposes of Company law) are responsible for preparing the Directors' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the Trustees are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

POLESWORTH GROUP HOMES LIMITED

INDEPENDENT AUDITOR'S REPORT

TO THE MEMBERS OF POLESWORTH GROUP HOMES LIMITED

Opinion

We have audited the financial statements of Polesworth Group Homes Limited (the 'Charity') for the year ended 31 March 2023 which comprise the statement of financial activities, the balance sheet, the statement of cash flows and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2023 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial statements* section of our report. We are independent of the Charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the Charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Trustees with respect to going concern are described in the relevant sections of this report.

POLESWORTH GROUP HOMES LIMITED

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TO THE MEMBERS OF POLESWORTH GROUP HOMES LIMITED

Other information

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The Trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of our audit:

- the information given in the Trustees' Report, which includes the Directors' report prepared for the purposes of company law, for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Directors' report included within the Trustees' report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the Charity and its environment obtained in the course of the audit, we have not identified material misstatements in the Directors' report included within the Trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the Trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the Trustees' report and from the requirement to prepare a strategic report.

POLESWORTH GROUP HOMES LIMITED

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TO THE MEMBERS OF POLESWORTH GROUP HOMES LIMITED

Responsibilities of Trustees

As explained more fully in the statement of Trustees' responsibilities, the Trustees, who are also the Directors of the Charity for the purpose of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the Charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

We gained an understanding of the legal and regulatory framework applicable to the Charity and the industry in which it operates and assessed the extent of compliance with these laws and regulations as part of our procedures on the related financial statement items.

Based on our understanding of the Charity and industry we identified that the principal risk of non-compliance with laws and regulations related to breaches of Health & Social Care Acts, Human Rights Act, Safeguarding, Mental Capacity Act, Health & Safety and Environmental Regulations, GDPR, Charities Act 2011, Companies Act 2006 and UK Employment Law. We also evaluated management incentive and opportunities for fraudulent manipulations of the financial statements.

POLESWORTH GROUP HOMES LIMITED

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TO THE MEMBERS OF POLESWORTH GROUP HOMES LIMITED

Audit procedures performed included:

- Reviewing returns made to Companies House, HMRC and the Charities Commission;
- Reviewing board minutes for any evidence of breaches of laws and regulations or fraudulent activity not otherwise disclosed to the auditors;
- Discussions with management, including consideration of known or suspected incidences of non-compliance with laws and regulation and fraud;
- Identifying and assessing the design effectiveness of controls in management have in place to prevent and detect fraud;
- Challenging assumptions and judgments made by management in their significant accounting estimates and assessing if these indicate evidence of management bias;
- Reviewing the accounting records for large and unusual journal entries and testing any identified and in particular the rationale for any transactions outside the Charity's charitable activities;
- Reviewing the accounting records for large and unusual bank payments and testing any identified and in particular the rationale for any transactions outside the Charity's charitable activities;
- Testing a sample of debit entries in the income & expenditure account to check they are bona-fide costs of the charity and in line with the charitable objectives;
- Testing a sample of bank payments to source documentation.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

WA Hubbard

Wende Hubbard FCCA (Senior Statutory Auditor)
for and on behalf of Burgis & Bullock

25th September 2023

Chartered Accountants
Statutory Auditor

23-25 Waterloo Place
Leamington Spa
Warwickshire
CV32 5LA

POLESWORTH GROUP HOMES LIMITED

**STATEMENT OF FINANCIAL ACTIVITIES
INCLUDING INCOME AND EXPENDITURE ACCOUNT**

FOR THE YEAR ENDED 31 MARCH 2023

Current financial year

		Unrestricted funds general 2023 £	Unrestricted funds designated 2023 £	Total 2023 £	Total 2022 £
	Notes				
<u>Income and endowments from:</u>					
Donations and legacies	3	61,630	-	61,630	159,378
Charitable activities	4	3,599,133	-	3,599,133	3,435,183
Investments	5	5,173	-	5,173	1,785
Other income	6	2,287	-	2,287	8,884
Total income		3,668,223	-	3,668,223	3,605,230
<u>Expenditure on:</u>					
Charitable activities	7	3,622,427	-	3,622,427	3,508,118
Total expenditure		3,622,427	-	3,622,427	3,508,118
Profit on disposal of fixed assets		141,785	-	141,785	-
Net gains/(losses) on investments	11	(3,390)	-	(3,390)	10,588
Net incoming resources before transfers		184,191	-	184,191	107,700
Gross transfers between funds		100,000	(100,000)	-	-
Net movement in funds		284,191	(100,000)	184,191	107,700
Fund balances at 1 April 2022		4,131,276	200,000	4,331,276	4,223,576
Fund balances at 31 March 2023		4,415,467	100,000	4,515,467	4,331,276

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

POLESWORTH GROUP HOMES LIMITED

**STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED)
INCLUDING INCOME AND EXPENDITURE ACCOUNT**

FOR THE YEAR ENDED 31 MARCH 2023

Prior financial year

	Notes	Unrestricted funds general 2022 £	Unrestricted funds designated 2022 £	Restricted funds 2022 £	Total 2022 £
<u>Income and endowments from:</u>					
Donations and legacies	3	37,906	-	121,472	159,378
Charitable activities	4	3,435,183	-	-	3,435,183
Investments	5	1,785	-	-	1,785
Other income	6	8,184	-	700	8,884
Total income		3,483,058	-	122,172	3,605,230
<u>Expenditure on:</u>					
Charitable activities	7	3,385,946	-	122,172	3,508,118
Total expenditure		3,385,946	-	122,172	3,508,118
Net gains/(losses) on investments	11	10,588	-	-	10,588
Net incoming resources before transfers		107,700	-	-	107,700
Gross transfers between funds		485,000	(485,000)	-	-
Net movement in funds		592,700	(485,000)	-	107,700
Fund balances at 1 April 2021		3,538,576	685,000	-	4,223,576
Fund balances at 31 March 2022		4,131,276	200,000	-	4,331,276

POLESWORTH GROUP HOMES LIMITED

BALANCE SHEET

AS AT 31 MARCH 2023

	Notes	2023		2022	
		£	£	£	£
Fixed assets					
Tangible assets	13		3,193,945		3,045,420
Investments	14		186,343		189,733
			<u>3,380,288</u>		<u>3,235,153</u>
Current assets					
Stocks	15	11,891		9,635	
Debtors	16	326,977		346,679	
Cash at bank and in hand		940,224		941,642	
			<u>1,279,092</u>		<u>1,297,956</u>
Creditors: amounts falling due within one year	17		<u>(143,913)</u>		<u>(201,833)</u>
Net current assets			<u>1,135,179</u>		<u>1,096,123</u>
Total assets less current liabilities			<u><u>4,515,467</u></u>		<u><u>4,331,276</u></u>
Income funds					
<u>Unrestricted funds - general</u>					
Designated funds	20	100,000		200,000	
General unrestricted funds		4,415,467		4,131,276	
			<u>4,515,467</u>		<u>4,331,276</u>
			<u><u>4,515,467</u></u>		<u><u>4,331,276</u></u>

The financial statements were approved by the Trustees on 25th September 2023

.....
 Dr S Barratt
 Trustee

Company Registration No. 2614194

POLESWORTH GROUP HOMES LIMITED

STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 MARCH 2023

	Notes	2023		2022	
		£	£	£	£
Cash flows from operating activities					
Cash generated from operations	26		140,240		199,616
Investing activities					
Purchase of tangible fixed assets		(312,180)		(695,046)	
Proceeds from disposal of tangible fixed assets		165,349		166	
Investment income received		5,173		1,785	
Net cash used in investing activities			(141,658)		(693,095)
Net cash used in financing activities			-		-
Net decrease in cash and cash equivalents			(1,418)		(493,479)
Cash and cash equivalents at beginning of year			941,642		1,435,121
Cash and cash equivalents at end of year			940,224		941,642

POLESWORTH GROUP HOMES LIMITED

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting policies

Charity information

Polesworth Group Homes Limited is a registered Charity (no 1003230) and a private company limited by guarantee incorporated in England and Wales. The registered office is Laurel End, Laurel Avenue, Polesworth, Nr Tamworth, Staffordshire, B78 1LT. No changes in principal activities occurred during the year.

1.1 Accounting convention

The financial statements have been prepared in accordance the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The Charity is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the Charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the accounts.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

1.4 Incoming resources

Income is recognised when the Charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the Charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the Charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

POLESWORTH GROUP HOMES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting policies

(Continued)

Donated goods are recognised within donations and gifts and stock upon receipt and expensed as they are used.

Grant income is recognised when the Charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Deferred income consists of resources received that do not meet the criteria for recognition as incoming resources as entitlement to the resource does not exist at the balance sheet date, e.g. grants received relating specifically to a future period and income invoiced in advance of services to be provided.

Income for charitable activities is measured at the fair value of the consideration received or receivable and represents amounts receivable for goods and services provided.

1.5 Resources expended

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Resources expended include attributable VAT in the instances that it cannot be recovered.

POLESWORTH GROUP HOMES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting policies (Continued)

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost, net of depreciation and any impairment losses.

Tangible fixed assets are stated at cost less depreciation or impairment. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Freehold land	Nil
Buildings	50 years straight line
Office equipment	3 years straight line
Fixtures, fittings & equipment	3 years straight line
Motor vehicles	5 years reducing balance

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Fixed asset investments

Fixed asset investments are initially measured at transaction price excluding transaction costs, and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income/(expenditure) for the year. Transaction costs are expensed as incurred.

1.8 Impairment of fixed assets

At each reporting end date, the Charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.9 Stocks

Stocks consist of donated perishable goods held at retail value.

1.10 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less.

1.11 Financial instruments

Financial instruments are recognised in the Charity's balance sheet when the Charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

POLESWORTH GROUP HOMES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting policies

(Continued)

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the Charity's contractual obligations expire or are discharged or cancelled.

1.12 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the Charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.13 Retirement benefits

The Charity operates two defined contribution pension schemes. Contributions are charged in the financial statements as they become payable in accordance with the rules of the schemes.

1.14 Debtors

Debtors are recognised at the settlement amount due after any discounts offered. Prepayments are valued at the amount prepaid after taking account of any discounts due.

POLESWORTH GROUP HOMES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting policies (Continued)

1.15 Creditors

Creditors and provisions are recognised where the Charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any discounts due.

2 Critical accounting estimates and judgements

In the application of the Charity's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

Support cost allocation

Support costs are allocated between the expenditure categories of the Statement of Financial Activities on a basis designed to reflect the use of the resources. Costs relating to a particular activity are allocated directly.

3 Donations and legacies

	Unrestricted funds general 2023 £	Unrestricted funds general 2022 £	Restricted funds 2022 £	Total 2022 £
Donations and gifts	42,363	37,906	-	37,906
COVID-19 support	14,851	-	121,472	121,472
Other grants	4,416	-	-	-
	<u>61,630</u>	<u>37,906</u>	<u>121,472</u>	<u>159,378</u>

POLESWORTH GROUP HOMES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

3 Donations and legacies (Continued)

Grants receivable for core activities

Adult Social Care Infection Control funding	14,851	-	70,600	70,600
Coronavirus related Statutory Sick Pay	-	-	6,773	6,773
Workforce Capacity	-	-	44,099	44,099
Other grants	4,416	-	-	-
	19,267	-	121,472	121,472
	19,267	-	121,472	121,472

Infection control grant income was received from central government and distributed by local authorities to cover additional costs incurred by the charity in controlling infection during the pandemic.

4 Charitable activities

	Long stay services 2023 £	Short stay services 2023 £	Total 2023 £	Total 2022 £
Accommodation, care and support services	3,101,489	497,644	3,599,133	3,435,183
	3,101,489	497,644	3,599,133	3,435,183

5 Investments

	Unrestricted funds general 2023 £	Unrestricted funds general 2022 £
Interest receivable	5,173	1,785
	5,173	1,785

POLESWORTH GROUP HOMES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

6 Other income

	Unrestricted funds general 2023 £	Unrestricted funds general 2022 £	Restricted funds 2022 £	Total 2022 £
Training and insurance income	-	-	700	700
Contributions to meals and holidays	1,488	6,573	-	6,573
Solar panel income	799	1,611	-	1,611
	<u>2,287</u>	<u>8,184</u>	<u>700</u>	<u>8,884</u>

POLESWORTH GROUP HOMES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

7 Charitable activities

	Long stay services 2023 £	Short stay services 2023 £	Total 2023 £	Long stay services 2022 £	Short stay services 2022 £	Total 2022 £
Staff costs	2,290,010	410,236	2,700,246	2,291,644	377,399	2,669,043
Depreciation and impairment	114,793	12,683	127,476	112,076	11,497	123,573
Food and household Daycare	149,505	25,170	174,675	130,159	19,980	150,139
Premises	15,087	3,404	18,491	12,862	1,593	14,455
Motor and travelling	126,405	28,948	155,353	95,517	30,524	126,041
Miscellaneous	41,392	17,280	58,672	43,043	13,130	56,173
Telephone	30,166	8,760	38,926	21,625	5,662	27,287
Printing, stationery and computer costs	2,611	1,071	3,682	1,913	1,266	3,179
(Profit)/loss on disposals of fixed assets	724	509	1,233	583	697	1,280
	350	-	350	9	-	9
	<u>2,771,043</u>	<u>508,061</u>	<u>3,279,104</u>	<u>2,709,431</u>	<u>461,748</u>	<u>3,171,179</u>
Share of support costs (see note 8)	288,571	46,302	334,873	289,318	39,561	328,879
Share of governance costs (see note 8)	7,282	1,168	8,450	7,090	970	8,060
	<u>3,066,896</u>	<u>555,531</u>	<u>3,622,427</u>	<u>3,005,839</u>	<u>502,279</u>	<u>3,508,118</u>
Analysis by fund						
Unrestricted funds - general	3,066,896	555,531	3,622,427	2,922,597	463,349	3,385,946
Restricted funds	-	-	-	83,242	38,930	122,172
	<u>-</u>	<u>-</u>	<u>-</u>	<u>83,242</u>	<u>38,930</u>	<u>122,172</u>

POLESWORTH GROUP HOMES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

8 Support costs

	Support costs	Governance costs	2023	2022	Basis of allocation
	£	£	£	£	
Staff costs	219,330	-	219,330	212,448	
Depreciation	12,615	-	12,615	11,441	
Office costs	24,950	-	24,950	28,082	
Premises	25,239	-	25,239	23,367	
Motor and travelling	6,539	-	6,539	7,551	
Sundry	46,200	-	46,200	45,990	
Audit fees	-	5,348	5,348	5,102	Governance
Accountancy	-	3,102	3,102	2,958	Governance
	<u>334,873</u>	<u>8,450</u>	<u>343,323</u>	<u>336,939</u>	
Analysed between					
Charitable activities	<u>334,873</u>	<u>8,450</u>	<u>343,323</u>	<u>336,939</u>	

Support costs are allocated between the expenditure categories of the Statement of Financial Activities on a basis designed to reflect the use of the resources. Costs relating to a particular activity are allocated directly.

9 Trustees

None of the Trustees (or any persons connected with them) received any remuneration nor reimbursement of expenses during the year.

10 Employees

The average monthly number of employees during the year was:

	2023	2022
	Number	Number
Accommodation, care and support staff	120	118
The Charity's management and administration	14	16
	<u>134</u>	<u>134</u>
Total	<u>134</u>	<u>134</u>

POLESWORTH GROUP HOMES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

10 Employees	(Continued)	
Employment costs	2023	2022
	£	£
Wages and salaries	2,636,548	2,619,188
Social security costs	224,565	207,082
Other pension costs	58,463	55,221
	<u>2,919,576</u>	<u>2,881,491</u>

As at 31 March 2023, there were 93 (2022: 98) full time equivalent employees.

There were no employees whose annual remuneration was more than £60,000.

POLESWORTH GROUP HOMES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

11 Net gains/(losses) on investments

	Unrestricted funds general 2023	Unrestricted funds general 2022
	£	£
Revaluation of investments	(3,583)	19,950
Gain/(loss) on sale of investments	193	(9,362)
	(3,390)	10,588
	(3,390)	10,588

12 Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

13 Tangible fixed assets

	Land and buildings	Office Equipment	Fixtures, fittings & equipment	Motor vehicles	Total
	£	£	£	£	£
Cost					
At 1 April 2022	3,799,003	44,772	321,677	490,985	4,656,437
Additions	181,898	570	109,899	19,813	312,180
Disposals	(50,951)	-	(1,478)	-	(52,429)
	3,929,950	45,342	430,098	510,798	4,916,188
Depreciation and impairment					
At 1 April 2022	955,756	27,094	212,326	415,841	1,611,017
Depreciation charged in the year	60,911	7,550	52,718	18,912	140,091
Eliminated in respect of disposals	(27,736)	-	(1,129)	-	(28,865)
	988,931	34,644	263,915	434,753	1,722,243
Carrying amount					
At 31 March 2023	2,941,019	10,698	166,183	76,045	3,193,945
At 31 March 2022	2,843,247	17,678	109,351	75,144	3,045,420

POLESWORTH GROUP HOMES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

13 Tangible fixed assets

(Continued)

The net book value of land and buildings includes £20,196 (2022: £20,905) in respect of a leasehold property which would revert to a third party should it cease to be used to accommodate adults with severe learning difficulties.

14 Fixed asset investments

	Unlisted investments £	Cash in portfolio	Total £
Cost or valuation			
At 1 April 2022	180,879	8,854	189,733
Valuation changes	(3,289)	-	(3,289)
Realised gain/(loss) in the year	193	-	193
Management fees net of interest	-	(294)	(294)
Disposals	(5,824)	5,824	-
	171,959	14,384	186,343
At 31 March 2023	171,959	14,384	186,343
Carrying amount			
At 31 March 2023	171,959	14,384	186,343
At 31 March 2022	180,879	8,854	189,733

15 Stocks

	2023 £	2022 £
Finished goods and goods for resale	11,891	9,635

POLESWORTH GROUP HOMES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

16 Debtors

	2023	2022
	£	£
Amounts falling due within one year:		
Trade debtors	139,083	66,369
Prepayments and accrued income	187,894	280,310
	<u>326,977</u>	<u>346,679</u>

17 Creditors: amounts falling due within one year

	2023	2022
	£	£
Other taxation and social security	45,144	76,123
Other creditors	60,398	48,366
Accruals and deferred income	38,371	77,344
	<u>143,913</u>	<u>201,833</u>

18 Retirement benefit schemes

The Charity operates defined contribution pension schemes for all qualifying employees. The assets of the schemes are held separately from those of the Charity in independently administered funds.

The charge to profit or loss in respect of defined contribution schemes was £58,463 (2022: £55,221).

POLESWORTH GROUP HOMES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

19 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds			Movement in funds		
	Balance at 1 April 2021	Incoming resources	Resources expended	Balance at 1 April 2022	Incoming resources	Balance at 31 March 2023
	£	£	£	£	£	£
Adult Social Care						
Infection Control Funding	-	70,600	(70,600)	-	-	-
Coronavirus related						
Statutory Sick Pay	-	6,773	(6,773)	-	-	-
Workforce Capacity	-	44,099	(44,099)	-	-	-
Skills for Care training	-	700	(700)	-	-	-
	-	122,172	(122,172)	-	-	-

20 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Balance at 1 April 2021	Transfers	Balance at 1 April 2022	Transfers	Balance at 31 March 2023
	£	£	£	£	£
Replacement residential care home	435,000	(435,000)	-	-	-
Supported living property	250,000	(250,000)	-	-	-
Renovations of planned residential care home	-	100,000	100,000	(100,000)	-
Replacement office	-	100,000	100,000	-	100,000
	685,000	(485,000)	200,000	(100,000)	100,000

Transfers out of the designated fund amounting to £100,000 were made to reflect the use of funds to renovate a residential care home for which the monies were designated.

POLESWORTH GROUP HOMES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

21 Analysis of net assets between funds

Fund balances at 31 March 2023 are represented by:

Tangible assets

Investments

Current assets/(liabilities)

	Unrestricted funds		Designated funds		Total Unrestricted funds		Designated funds		Restricted funds		Total	
	2023	£	2023	£	2023	£	2022	£	2022	£	2022	£
	3,193,945		-	3,193,945	3,045,420		-		-		3,045,420	
	186,343		-	186,343	189,733		-		-		189,733	
	1,035,179		100,000	1,135,179	896,123		200,000		-		1,096,123	
	4,415,467		100,000	4,515,467	4,131,276		200,000		-		4,331,276	

POLESWORTH GROUP HOMES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

22 Financial commitments, guarantees and contingent liabilities

In respect of the company's obligations under a property lease the company would be responsible for the cost, or part thereof, of the repair or replacement of the roof of the property. Their obligation commencing at 100% of the cost, reducing to nil over the 10 year lease term from February 2023. At the balance sheet date the maximum estimated cost of replacement was £22,000.

23 Operating lease commitments

At the reporting end date the Charity had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2023	2022
	£	£
Within one year	23,968	22,703
Between two and five years	60,702	31,084
In over five years	51,263	1,087
	<u>135,933</u>	<u>54,874</u>

For the financial year ended 31 March 2023, the operating lease payments recognised as an expense in the statement of financial activities amounted to £22,809 (2022: £23,968).

24 Events after the reporting date

After the year end the charity accepted offers on two of its properties. One of the offers was for £175,000 and the other £270,000.

POLESWORTH GROUP HOMES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

25 Related party transactions

There were no related party transactions in the year.

Remuneration of key management personnel

The remuneration of key management personnel is as follows.

	2023	2022
	£	£
Aggregate compensation	129,010	122,994
	<u>129,010</u>	<u>122,994</u>
26 Cash generated from operations	2023	2022
	£	£
Surplus for the year	184,191	107,700
Adjustments for:		
Investment income recognised in statement of financial activities	(5,173)	(1,785)
Gain on disposal of tangible fixed assets	(141,785)	-
(Gain)/loss on disposal of investments	(193)	9,362
Fair value gains and losses on investments	3,583	(19,950)
Depreciation and impairment of tangible fixed assets	140,091	135,014
Movements in working capital:		
(Increase) in stocks	(2,256)	(9,635)
Decrease/(increase) in debtors	19,702	(29,882)
(Decrease)/increase in creditors	(57,920)	8,792
	<u>140,240</u>	<u>199,616</u>
Cash generated from operations	140,240	199,616

27 Analysis of changes in net funds

The Charity had no debt during the year.

POLESWORTH GROUP HOMES LIMITED

England & Wales - Charity number 1003230

Accounts

Charity registration number 1003230

Company registration number 2614194 (England and Wales)

POLESWORTH GROUP HOMES LIMITED
ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

POLESWORTH GROUP HOMES LIMITED

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Dr S Barratt Mrs G Irons Mr D Lockwood Mr F Price Mrs A Wilson Mrs M Bourne
Secretary	Mrs C Forbes
Chief Executive	Mrs L-A Smith
Charity number	1003230
Company number	2614194
Registered office	Laurel End Laurel Avenue Polesworth Nr Tamworth Staffordshire B78 1LT
Auditor	Burgis & Bullock 23-25 Waterloo Place Warwick Street Leamington Spa Warwickshire CV32 5LA
Bankers	HSBC plc 3a Queens Road Nuneaton Warwickshire CV11 5JL
Solicitors	Rutherfords Ventura House, Ventura Park Road Tamworth Staffordshire B78 3HL

POLESWORTH GROUP HOMES LIMITED

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POLESWORTH GROUP HOMES LIMITED

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2022

The Directors/Trustees submit their annual report and audited accounts for the Charity's activities during the year ended 31 March 2022.

Charity name and registration numbers

The Charity's full name is Polesworth Group Homes Limited. Its registered Charity No. is 1003230. It is also registered as a Company Limited by Guarantee, registration No. 02614194.

Objectives and activities

The principal objectives of the Charity are to assist people with severe learning disabilities in the provision of accommodation, support and wider life-enhancing opportunities.

The main activities of the Charity are the provision of residential care and domiciliary care (long-stay services) and the provision of respite care and daytime care/opportunities (short-stay services) for adults with learning disabilities. The Charity offers meaningful activity to support service users' identified outcomes.

In order to meet and further the Charity's objectives, the following policies have been adopted, which guide all of the Charity's activities:

1. The Charity aims to enable users of its services to live as fulfilling a life as possible, taking account of their disabilities. It wishes to enable them to use a wide variety of facilities in the local community.
2. The Charity supports the principles enshrined in The Care Act 2014 which places specific responsibilities on Local Authorities. The Charity aims to provide the right amount of care and support to help people to achieve maximum independence, and by re-acquiring basic skills, help them to achieve their full potential.
3. The Charity recognises that people with learning disabilities are fellow citizens who lose none of their rights on account of their disabilities. It aims to uphold the rights of people to be consulted about their wishes and feelings and to have the opportunity for these views to be aired through the promotion of advocacy.
4. The Charity also recognises the special needs of people who are significantly dependent on others, and that the exercise of rights involves responsibilities, duties and obligations. Therefore it believes that a sensible and sensitive approach should be adopted in pursuit of its objectives.
5. The Charity values the significant part played by families and carers. It wishes at all times to consult them concerning the opportunities for people with disabilities to participate more fully in the life of the community.
6. The Charity values opportunities to work in partnership with local authorities to promote the interests of people with learning disabilities. It welcomes opportunities to work with other agencies and professional workers.

POLESWORTH GROUP HOMES LIMITED

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2022

Success criteria

The criteria or measures that the Charity uses to assess success in the reporting period are, in reality, measured on an individual basis by the outcomes achieved by each and every service user. However more tangible measures of success are the popularity of our services (vacancy rates) and the outcome of inspections by the external regulator, the Care Quality Commission (CQC). Performance of the Charity during the year to 31 March 2022 is detailed below – see 'Achievements and performance'.

Significance of volunteers

During the years ending 31 March 2022 and 31 March 2021 volunteers have not been involved in the Charity's activities due to COVID-19 restrictions. Volunteers (numbering 3 in the year to 31st March 2020) are working with the Charity again since restrictions lifted. Two new volunteers have been recruited since year end and voluntary roles will continue to be pursued. The volunteers complement the work of employees, primarily by providing additional resource to help service users live their lives as independently as possible and widen the range of activities and experiences that we are able to offer service users.

All Trustees undertake their role voluntarily.

POLESWORTH GROUP HOMES LIMITED

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2022

Public benefit

The Trustees have considered the Charity Commission's guidance on public benefit. The beneficiaries of the Charity's work are adults with learning disabilities (service users) and, indirectly, members of their families and/or their carers. Most service users are from the local area, although the Charity does support people from other areas when there is spare capacity. Users of the Charity's facilities are means-tested and the cost of meeting their needs is met by local authorities where personal funds are insufficient.

The activities of the Charity also provide benefit for the wider public by providing employment and skills development in the local area and by developing links with the local community and educational establishments. In doing so the lives of our service users are enhanced and the Charity's activities educate the wider public about learning disability and how people with learning disabilities can best be supported to fulfil their individual potential.

Aside from the provision of our services as described above, the ability of the Charity to provide public benefit in the local community and to support national events has continued to be more challenging during the year due to COVID-19 restrictions. However specific examples include:

- Service users taking part in World Environment Day and a recycling and environment project
- Postcard / letter project encouraging keeping in touch with family and friends.
- Activities focused on Dementia Awareness month.
- Participating in the Isla Stones community project, raising awareness of childhood cancers.
- Decorating the Polesworth Memorial Hall which is used by our local community.
- Save the Children Christmas Jumper Day- including a Christmas meal/party with the local community.
- Two trees planted as part of the Queen's Green canopy project, celebrating the Platinum Jubilee of HM Queen Elizabeth II.
- Re-established links with Polesworth Library as COVID restrictions were lifted. Service users started to use their facilities again.

Since year end, as COVID restrictions have lifted, service users have been able to access local parks, community venues and local churches again. A litter picking project has commenced in partnership with North Warwickshire Borough Council. Sunflowers, the national flower of Ukraine, have been planted to remember those who have died in the war between Russia and Ukraine.

POLESWORTH GROUP HOMES LIMITED

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2022

We have been able to welcome two students on work experience placements during the year/since year end and expect to offer more placements in the future.

The Charity is a Company Limited by Guarantee and the Trustees give their time free of any charge which means that management costs are lower, leading to more modest fees being incurred by local authorities.

Additional benefits provided by the Charity to service users include assisting with costs incurred in moving home where their personal funds are insufficient. Where the Charity rents properties to people with learning disabilities as tenants, levels of rent are set so as to ensure as far as possible that tenants' liabilities are covered by housing benefits, even when the resulting rent is below the local market rate. We also support service users who find themselves living on their own, having previously had a shared living arrangement. We subsidise the rent for the properties that they live in, while supporting them to find alternative accommodation that they can afford within their financial means.

Achievements and performance

At 31st March 2022, the Charity provided long-stay services for 33 (2021, 33) people in its registered homes and for 19 (2021, 20) people living in their own homes.

During the year ended 31st March 2022, the Charity's building based day opportunities service was used by 16 people, including 3 who live in long stay premises owned by the Charity. The COVID-19 pandemic meant that the building based day opportunities service continued to offer a virtual service as well as a building based service early in the year but by the end of April 2021 all but one service user had returned to use the buildings based service with appropriate infection control measures. There are now 18 (2021, 17) service users regularly accessing the service, including 5 (2021, 4) living in long stay premises owned by the Charity.

A maximum of six respite care places are usually available at any one time in the Charity's registered respite service. During the year and at 31st March 2022 the maximum numbers of places at any one time was five due to COVID-19 infection control measures. For the entire financial year the respite service was operating on a more limited basis due to COVID-19 infection control measures. Since the year end the maximum number of beds has returned to six at any one time, i.e. pre-pandemic levels.

The success of the Charity in meeting its aims and objectives is, in reality, measured on an individual, person-centred basis by the outcomes achieved by each service user. More tangible measures of success are the popularity of our services (low vacancy rates) and the outcome of inspections by the external regulator, the Care Quality Commission (CQC). During the year to 31st March 2022 the vacancy rate in residential care homes was 8% (2021, 6%). The vacancy rate in tenancies offering supported living accommodation was 0% (2021, 7%). The vacancies in residential care were partly due to two service users passing away and there being a short period of time before such vacancies are filled and partly because there was no intention to fill one vacancy at a home which we plan to close and replace with another during the year ended 31st March 2023. There were three long-stay vacancies in registered care homes at 31st March 2022 (one of which will not be filled) and none in tenancies offering supported living. There were no vacancies at our day service as at 31st March 2022. At 31st March 2022 there were 41 service users accessing the respite service (2021, 47).

POLESWORTH GROUP HOMES LIMITED

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT) FOR THE YEAR ENDED 31 MARCH 2022

No formal inspections by the CQC have been carried out during the year ended 31st March 2022. All registered services have a current rating of 'Good'. In order to prioritise their inspection activity the CQC have introduced monthly 'desktop' reviews of available data. A statement is then published on their website for lower risk services to let providers and the public know that the CQC have not found any evidence that they need to re-assess the current rating. All services had this statement as at 31st March 2022 and at the date of this report. At 32 Station Road there have been three instances of staff whistleblowing to the CQC. All allegations were found to be unsubstantiated and have been formally investigated by the Chief Executive. The CQC have been satisfied with the investigations and all reports and evidence submitted. However this activity may mean that the CQC will be more likely to carry out an inspection visit at 32 Station Road. The Charity would welcome this or any other inspection activity. The Chief Executive maintained regular contact with the CQC as appropriate throughout the year.

Regular contact has also been maintained with Public Health England throughout the pandemic. The Charity has had a duty to inform them in the event of any 2 or more positive COVID-19 cases (staff or service user) at a given location. It has then liaised with them on gathering information and completing their Infection Prevention and Control checklist.

During the year and since the year end, the COVID-19 pandemic continued to affect the charities activities in a number of ways. All long-stay services have remained operational. Appropriate infection control measures have been put in place and unfortunately this has included limiting activities that service users can participate in outside of their homes as well as restricting visitors in accordance with government guidelines. Short-stay services have remained open (aside from a few days during the year for the day service) with numerous infection control measures including lower capacity.

The COVID-19 Action Plan, established in 2020, continues to be used ensuring that all management and staff have the information they need to continue providing a safe service during the pandemic. This is updated regularly in accordance with the latest government and local authority guidance. All locations are using personal protective equipment (PPE) in accordance with latest government guidelines as well as adhering to additional cleaning and sanitising routines. Government guidance has been followed with regard to visiting arrangements, testing service users and staff, safe working arrangements, self-isolation and social distancing among other infection control measures. The Charity is particularly proud of the courage, resilience and dedication demonstrated by all of its staff since the start of the pandemic.

The legislation that was introduced regarding mandatory COVID-19 vaccination as a condition of deployment of staff in care homes meant that four staff were dismissed in October 2021. Since this legislation was revoked, three of these staff have returned to work for the Charity. The Charity will continue to encourage and support staff to be vaccinated against COVID-19.

During the year the Charity purchased two bungalows. One was renovated during the year and since year end has opened as a supported living service for two people. The second bungalow is being renovated as the intention is that this will be a residential care home for four people. This will replace an existing residential care home. Both of these developments are part of the Charity's long term aim of ensuring that it can continue to meet the needs of service users who have, or develop, mobility issues.

POLESWORTH GROUP HOMES LIMITED

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2022

The Charity has not been able to hold the usual annual consultation meeting with nearest relatives of service users during the year to March 2022. Pleasingly, this was able to be held following the year end in May 2022. While COVID-19 restrictions prevented the annual consultation meeting, the charity regularly communicated with service users and their nearest relatives/carers throughout the pandemic on an individual basis. The Charity continued to consult users of its services during the year and these discussions have enabled the Charity to provide services in keeping with users' and carers' needs and wishes. The Charity recognises the support of parents and carers of service users during what has continued to be a particularly challenging period.

The Charity has continued to work closely with Warwickshire County Council in providing places in long-stay registered care homes and by participating in the Council's Framework Agreements for supported living, respite and daytime opportunity services. The Charity also contributes to provider forums hosted by Warwickshire County Council, one of the aims of which is the continuous improvement of the services commissioned. The Charity acknowledges the additional specific support received from Warwickshire County Council during the COVID-19 pandemic to enable our services to continue operating safely, supporting as many service users as possible during a very challenging time. The Charity also works with Staffordshire County Council and Leicestershire County Council to deliver services to a small but growing number of people.

During the year staff absences due to COVID-19 continued to affect services but fortunately less seriously than in the previous year. Since year end low levels of staff absence due to COVID-19 isolation have continued.

Most additional costs as a result of the pandemic have been met by central government grant funding, either through the Coronavirus related Statutory Sick Pay claims or Central Government Adult Social Care Infection Control Funding Grants, distributed via local authorities (Warwickshire County Council).

The Charity has not undertaken any significant fund-raising activities during the year. However the charity has received donations of groceries from Ocado with an approximate value of £36,000 (2021 £30,000). The Charity would like to acknowledge the generosity received from Ocado, especially as cost pressures increase.

No material expenditure has been incurred during the year to 31st March 2022 to raise income for future periods.

The lower operating capacity of respite services are the main cause of financial uncertainty as a result of COVID-19. However this situation continues to gradually improve and we are confident that we can work with local authorities to steadily increase demand.

Increasing pressure on budgets year on year is also of genuine concern, especially in the current inflationary environment and a very difficult recruitment market. The Charity continues to await the announcement of central government plans to reform the funding of adult social care. The Local Authorities are under financial pressure themselves and we will continue to work with them to explore ways of delivering our vital services in a financially viable manner.

POLESWORTH GROUP HOMES LIMITED

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2022

Staff Training Opportunities

The Charity takes the view that staff training and development are crucial in maintaining the quality of its services and therefore in achieving its objectives.

All new staff complete the Care Certificate. This is an identified set of standards that health and social care workers adhere to in their daily working life. Training has also been provided on food hygiene; people handling; fire warden; care of medicines; first aid and infection control. During the year the Charity has invested in resource to improve induction training and support for those completing the Care Certificate.

For a number of years, the Charity has enabled staff members to obtain National Vocational Qualifications in Health and Social Care, now known as Diplomas in Health and Social Care. At 31st March 2022, the Charity had a total of 120 staff employed in direct care-giving roles, of whom 86 (72%) were qualified to NVQ level 2 or 3 or equivalent level.

Financial review

The Charity has made a surplus for the year which enables it to continue to invest in its ongoing activities.

Detailed accounts are attached to this report. It is appropriate to draw attention to the following items:

1. The Charity's funds have been applied solely in pursuit of its objectives in either direct charitable expenditure or in its management and administration.
2. The Charity's assets are all held for the purpose of pursuing its objectives. There are no material differences in values to those shown on the accounts.
3. During the year the Charity has not purchased any vehicles. The Charity has purchased two properties during the financial year.
4. The Charity has a satisfactory financial position at the balance sheet date. No funds are in deficit.
5. The Trustees have discussed the matter of the Charity's reserves. In view of the Charity's responsibilities as an employer and the continuing uncertainties over future funding sources, the trustees agreed that it is appropriate to maintain a general reserve equivalent to the net book value of tangible fixed assets plus half the past year's expenditure. Reserves at 31st March 2022 are within this level. Some funds are also designated.

POLESWORTH GROUP HOMES LIMITED

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2022

6. £200,000 of reserves are designated as at 31 March 2022 for future investment in property, summarised below:

Description	Designated funds	Expected timing
i. Renovations at property to be residential care home	£100,000	2022/23
i. Replacement office building	£100,000	2023/24
Total	£200,000	

No amounts are otherwise committed as at 31 March 2022. The following is relevant information with regard to the Charity's reserves as at 31 March 2022:

i. Amount of reserves	£4,331,276
i. Amount of any restricted funds	£ 0
i. Amount of reserves fund that can only be realised by disposing of tangible fixed assets	£3,045,420
i. Amount of reserves after making allowance for ii) and iii) above	£1,285,856

7. The Charity's relationship with local authorities has continued to prosper, through contracts for the provision of long-stay (residential care and supported living) and short-stay (respite and daytime opportunity) services. The great majority of the Charity's service users originate from within the County of Warwickshire and the Charity acknowledges the financial support of Warwickshire County Council, the principal funding source for the Charity's activities.

8. The Charity has invested for the medium to longer term in funds which are expected to provide capital growth in keeping with the agreed reserves policy. The funds are deemed appropriate for Trustees and the investments have been acquired and held in accordance with the powers available to the Trustees. The Trustees will take social, environmental or ethical considerations into account when making any new investments.

9. The Charity and its Trustees do not hold any assets on behalf of any other body.

10. Three significant events have affected financial performance and financial position during the period. Two properties have been purchased at cost of £643,610. COVID-19 grant funding has been received of £121,472 (2021, £291,822). This comprises Coronavirus related Statutory Sick Pay claims and Central Government Adult Social Care Infection Control Funding Grants administered via local authorities. The stock donated by Ocado was recorded in the accounts for the first time, as income of £36,264 with £9,635 held as stock at 31st March 2022.

11. The factors most likely to affect future financial performance or position are the increasing pressure on operational costs particularly during the current inflationary environment. This impacts the Charity's ability to generate an appropriate surplus to sustain and improve activities. The extent to which this affects the charity's existing activities will depend on local and central government policy. The other factor is the ability to re-build the capacity of respite services following the COVID-19 pandemic.

POLESWORTH GROUP HOMES LIMITED

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2022

Plans for future periods

The Charity's overall aims and objectives remain consistent. The Charity will continue to work under Framework Agreements with Warwickshire County Council and to complete any appropriate tender exercises for contracts or Framework Agreements with Warwickshire County Council and nearby local authorities.

The Charity will aim to retain a Good inspection rating from the CQC for all of its registered services, and aim for Outstanding inspection ratings or some elements of Outstanding.

The Charity will continue the implementation of a care management system which began in 2021, to drive efficiencies in operations and increased use of technology. More resource has been invested in this during the year and the rate of progress of implementation has improved.

The Charity's Trustees believe that its reputation for providing excellent services, financial stability and the continued positive support from service users' families/carers, will enable it to meet future challenges with confidence.

Structure, governance and management

There are secretarial, accounting and administrative staff assisting in the management and administration of the Charity.

The Charity employed a total of 132 staff at 31st March 2022 (2021, 138).

The pay and remuneration of all employees, including management, is reviewed and agreed on an annual basis by the Pay Award Sub-Committee, a sub-committee of the Board. The pay and remuneration of all employees, including the Charity's management, is set fairly and in accordance with their responsibilities by reference to local market and sector pay rates.

The Trustees and senior managers formally reviewed the register of the principal risks faced by the Charity at their meeting in January 2022. Systems and procedures have been established to manage risks. External risks to funding are reduced by the Charity's policy on reserves. Internal risks are minimised through:

- Robust and thorough policies and procedures
- Training and supervision of staff
- Regular consultation with service users and family carers
- Regular Board meetings and Trustee visits to services
- Internal controls in particular financial controls, security controls and insurance.

Auditor

A resolution proposing that Burgis & Bullock be reappointed as auditors of the Charity will be put to the members.

POLESWORTH GROUP HOMES LIMITED

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2022

Disclosure of information to auditor

Each of the Trustees'/Directors' have confirmed that there is no information of which they are aware which is relevant to the audit, but of which the auditor is unaware. They have further confirmed that they have taken appropriate steps to identify such relevant information and to establish that the auditor is aware of such information.

The Trustees'/Directors' report has been prepared having taken advantage of the small companies exemption in the Companies Act 2006.

Signed on behalf of the Board of Trustees/Directors:



.....
Dr S Barratt

Trustee

Dated: 24-10-22

POLESWORTH GROUP HOMES LIMITED

STATEMENT OF TRUSTEES' RESPONSIBILITIES

FOR THE YEAR ENDED 31 MARCH 2022

The Trustees (who are also Directors of Polesworth Group Homes Limited for the purposes of Company law) are responsible for preparing the Directors' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the Trustees are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

POLESWORTH GROUP HOMES LIMITED

INDEPENDENT AUDITOR'S REPORT

TO THE TRUSTEES OF POLESWORTH GROUP HOMES LIMITED

Opinion

We have audited the financial statements of Polesworth Group Homes Limited (the 'Charity') for the year ended 31 March 2022 which comprise the statement of financial activities, the balance sheet, the statement of cash flows and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2022 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial statements* section of our report. We are independent of the Charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the Charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Trustees with respect to going concern are described in the relevant sections of this report.

POLESWORTH GROUP HOMES LIMITED

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TO THE TRUSTEES OF POLESWORTH GROUP HOMES LIMITED

Other information

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The Trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of our audit:

- the information given in the Trustees' Report, which includes the Directors' report prepared for the purposes of company law, for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Directors' report included within the Trustees' report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the Charity and its environment obtained in the course of the audit, we have not identified material misstatements in the Directors' report included within the Trustees' report.

In the light of the knowledge and understanding of the company and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' report. We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the Trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the Trustees' report and from the requirement to prepare a strategic report.

POLESWORTH GROUP HOMES LIMITED

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TO THE TRUSTEES OF POLESWORTH GROUP HOMES LIMITED

Responsibilities of Trustees

As explained more fully in the statement of Trustees' responsibilities, the Trustees, who are also the Directors of the Charity for the purpose of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the Charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

We gained an understanding of the legal and regulatory framework applicable to the Charity and the industry in which it operates and assessed the extent of compliance with these laws and regulations as part of our procedures on the related financial statement items.

Based on our understanding of the Charity and industry we identified that the principal risk of non-compliance with laws and regulations related to breaches of Health & Social Care Acts, Human Rights Act, Safeguarding, Mental Capacity Act, Health & Safety and Environmental Regulations, GDPR, Charities Act 2011, Companies Act 2006 and UK Employment Law.

POLESWORTH GROUP HOMES LIMITED

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TO THE TRUSTEES OF POLESWORTH GROUP HOMES LIMITED

Audit procedures performed included:

- Reviewing returns made to Companies House, HMRC and the Charities Commission;
- Reviewing board minutes for any evidence of breaches of laws and regulations or fraudulent activity not otherwise disclosed to the auditors;
- Discussions with management, including consideration of known or suspected incidences of non-compliance with laws and regulation and fraud;
- Identifying and assessing the design effectiveness of controls in management have in place to prevent and detect fraud;
- Challenging assumptions and judgments made by management in their significant accounting estimates and assessing if these indicate evidence of management bias;
- Reviewing the accounting records for large and unusual journal entries and testing any identified and in particular the rationale for any transactions outside the Charity's charitable activities;
- Reviewing the accounting records for large and unusual bank payments and testing any identified and in particular the rationale for any transactions outside the Charity's charitable activities;
- Testing a sample of debit entries in the income & expenditure account to check they are bona-fide costs of the charity and in line with the charitable objectives;
- Testing a sample of bank payments to source documentation.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

POLESWORTH GROUP HOMES LIMITED

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TO THE TRUSTEES OF POLESWORTH GROUP HOMES LIMITED

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

WA Hubbard

Wende Hubbard (Senior Statutory Auditor)
for and on behalf of Burgis & Bullock

24th October 2022

Chartered Accountants
Statutory Auditor

23-25 Waterloo Place
Warwick Street
Leamington Spa
Warwickshire
CV32 5LA

POLESWORTH GROUP HOMES LIMITED

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2022

Current financial year

		Unrestricted funds general 2022	Unrestricted funds designated 2022	Restricted funds 2022	Total 2022	Total 2021
	Notes	£	£	£	£	£
<u>Income and endowments from:</u>						
Donations and legacies	3	37,906	-	121,472	159,378	294,450
Charitable activities	4	3,435,183	-	-	3,435,183	3,383,393
Investments	5	1,785	-	-	1,785	1,571
Other income	6	8,184	-	700	8,884	12,280
Total income		3,483,058	-	122,172	3,605,230	3,691,694
<u>Expenditure on:</u>						
Charitable activities	7	3,385,946	-	122,172	3,508,118	3,493,681
Net gains/(losses) on investments	11	10,588	-	-	10,588	28,235
Net incoming resources before transfers		107,700	-	-	107,700	226,248
Gross transfers between funds		485,000	(485,000)	-	-	-
Net movement in funds		592,700	(485,000)	-	107,700	226,248
Fund balances at 1 April 2021		3,538,576	685,000	-	4,223,576	3,997,328
Fund balances at 31 March 2022		4,131,276	200,000	-	4,331,276	4,223,576

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

POLESWORTH GROUP HOMES LIMITED

**STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED)
INCLUDING INCOME AND EXPENDITURE ACCOUNT**

FOR THE YEAR ENDED 31 MARCH 2022

Prior financial year

		Unrestricted funds general 2021 £	Unrestricted funds designated 2021 £	Restricted funds 2021 £	Total 2021 £
	Notes				
<u>Income and endowments from:</u>					
Donations and legacies	3	2,628	-	291,822	294,450
Charitable activities	4	3,383,393	-	-	3,383,393
Investments	5	1,571	-	-	1,571
Other income	6	9,880	-	2,400	12,280
Total income		3,397,472	-	294,222	3,691,694
<u>Expenditure on:</u>					
Charitable activities	7	3,223,032	-	270,649	3,493,681
Net gains/(losses) on investments	11	28,235	-	-	28,235
Net incoming resources before transfers		202,675	-	23,573	226,248
Gross transfers between funds		(239,427)	263,000	(23,573)	-
Net movement in funds		(36,752)	263,000	-	226,248
Fund balances at 1 April 2020		3,575,328	422,000	-	3,997,328
Fund balances at 31 March 2021		3,538,576	685,000	-	4,223,576

POLESWORTH GROUP HOMES LIMITED

BALANCE SHEET
AS AT 31 MARCH 2022

		2022		2021	
	Notes	£	£	£	£
Fixed assets					
Tangible assets	12		3,045,420		2,485,554
Investments	13		189,733		179,145
			3,235,153		2,664,699
Current assets					
Stocks	14	9,635		-	
Debtors	15	346,679		316,797	
Cash at bank and in hand		941,642		1,435,121	
			1,297,956		1,751,918
Creditors: amounts falling due within one year	16		(201,833)		(193,041)
Net current assets			1,096,123		1,558,877
Total assets less current liabilities			4,331,276		4,223,576
Income funds					
<u>Unrestricted funds - general</u>					
Designated funds	19	200,000		685,000	
General unrestricted funds		4,131,276		3,538,576	
			4,331,276		4,223,576
			4,331,276		4,223,576

The financial statements were approved by the Trustees on 24th October 2022



Dr S Barratt
Trustee

Company Registration No. 2614194

POLESWORTH GROUP HOMES LIMITED

STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 MARCH 2022

	Notes	2022 £	£	2021 £	£
Cash flows from operating activities					
Cash generated from operations	24		199,616		428,515
Investing activities					
Purchase of tangible fixed assets		(695,046)		(111,238)	
Proceeds on disposal of tangible fixed assets		166		1,600	
Investment income received		1,785		1,571	
Net cash used in investing activities			(693,095)		(108,067)
Net cash used in financing activities			-		-
Net (decrease)/increase in cash and cash equivalents			(493,479)		320,448
Cash and cash equivalents at beginning of year			1,435,121		1,114,673
Cash and cash equivalents at end of year			941,642		1,435,121

POLESWORTH GROUP HOMES LIMITED

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

Charity information

Polesworth Group Homes Limited is a registered Charity (no 1003230) and a private company limited by guarantee incorporated in England and Wales. The registered office is Laurel End, Laurel Avenue, Polesworth, Nr Tamworth, Staffordshire, B78 1LT. No changes in principal activities occurred during the year.

1.1 Accounting convention

The financial statements have been prepared in accordance the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The Charity is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the Charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the accounts.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

1.4 Incoming resources

Income is recognised when the Charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the Charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

POLESWORTH GROUP HOMES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

(Continued)

Legacies are recognised on receipt or otherwise if the Charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

Donated goods are recognised within donations and gifts and stock upon receipt and expensed as they are used.

Grant income is recognised when the Charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Deferred income consists of resources received that do not meet the criteria for recognition as incoming resources as entitlement to the resource does not exist at the balance sheet date, e.g. grants received relating specifically to a future period and income invoiced in advance of services to be provided.

Income for charitable activities is measured at the fair value of the consideration received or receivable and represents amounts receivable for goods and services provided.

1.5 Resources expended

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Resources expended include attributable VAT in the instances that it cannot be recovered.

POLESWORTH GROUP HOMES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

(Continued)

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost, net of depreciation and any impairment losses.

Tangible fixed assets are stated at cost less depreciation or impairment. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Freehold land	Nil
Buildings	50 years straight line
Office equipment	3 years straight line
Fixtures, fittings & equipment	3 years straight line
Motor vehicles	5 years reducing balance

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Fixed asset investments

Fixed asset investments are initially measured at transaction price excluding transaction costs, and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income/(expenditure) for the year. Transaction costs are expensed as incurred.

1.8 Impairment of fixed assets

At each reporting end date, the Charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.9 Stocks

Stocks consist of donated perishable goods held at retail value.

1.10 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less.

1.11 Financial instruments

Financial instruments are recognised in the Charity's balance sheet when the Charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

POLESWORTH GROUP HOMES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

(Continued)

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the Charity's contractual obligations expire or are discharged or cancelled.

1.12 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the Charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.13 Retirement benefits

The Charity operates two defined contribution pension schemes. Contributions are charged in the financial statements as they become payable in accordance with the rules of the schemes.

1.14 Debtors

Debtors are recognised at the settlement amount due after any discounts offered. Prepayments are valued at the amount prepaid after taking account of any discounts due.

POLESWORTH GROUP HOMES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

(Continued)

1.15 Creditors

Creditors and provisions are recognised where the Charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any discounts due.

2 Critical accounting estimates and judgements

In the application of the Charity's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

Support cost allocation

Support costs are allocated between the expenditure categories of the Statement of Financial Activities on a basis designed to reflect the use of the resources. Costs relating to a particular activity are allocated directly.

3 Donations and legacies

	Unrestricted funds general 2022 £	Restricted funds 2022 £	Total 2022 £	Unrestricted funds general 2021 £	Restricted funds 2021 £	Total 2021 £
Donations and gifts	37,906	-	37,906	2,628	-	2,628
COVID-19 support	-	121,472	121,472	-	291,822	291,822
	37,906	121,472	159,378	2,628	291,822	294,450
	37,906	121,472	159,378	2,628	291,822	294,450

POLESWORTH GROUP HOMES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

3 Donations and legacies

(Continued)

COVID-19 support grant income

Coronavirus Job Retention Scheme	-	-	-	-	58,320	58,320
Adult Social Care Infection Control funding	-	70,600	70,600	-	172,553	172,553
Coronavirus related Statutory Sick Pay	-	6,773	6,773	-	8,495	8,495
Respite and day services support	-	-	-	-	43,206	43,206
Workforce Capacity	-	44,099	44,099	-	9,248	9,248
	-	<u>121,472</u>	<u>121,472</u>	-	<u>291,822</u>	<u>291,822</u>

The Coronavirus Job Retention Scheme (CRJS), is a government scheme set up to cover certain employment costs for employees who have been unable to work due to COVID-19.

Infection control grant income was received from central government and distributed by local authorities to cover additional costs incurred by the charity in controlling infection during the pandemic.

4 Charitable activities

	Long stay services 2022 £	Short stay services 2022 £	Total 2022 £	Total 2021 £
Accommodation, care and support services	3,021,961	413,222	3,435,183	3,383,393

POLESWORTH GROUP HOMES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

5 Investments

	Unrestricted funds general 2022 £	Unrestricted funds general 2021 £
Interest receivable	1,785	1,571
	1,785	1,571

6 Other income

	Unrestricted funds general 2022 £	Restricted funds 2022 £	Total 2022 £	Unrestricted funds general 2021 £	Restricted funds 2021 £	Total 2021 £
Training and insurance income	-	700	700	-	2,400	2,400
Contributions to meals and holidays	6,573	-	6,573	8,264	-	8,264
Solar panel income	1,611	-	1,611	1,616	-	1,616
	8,184	700	8,884	9,880	2,400	12,280

POLESWORTH GROUP HOMES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

7 Charitable activities

	Long stay services 2022 £	Short stay services 2022 £	Total 2022 £	Long stay services 2021 £	Short stay services 2021 £	Total 2021 £
Staff costs	2,291,644	377,399	2,669,043	2,288,022	386,963	2,674,985
Depreciation and impairment	112,076	11,497	123,573	118,230	10,136	128,366
Food and household	130,159	19,980	150,139	134,923	18,150	153,073
Daycare	12,862	1,593	14,455	9,230	2,257	11,487
Premises	95,517	30,524	126,041	92,647	27,614	120,261
Motor and travelling	43,043	13,130	56,173	34,714	9,669	44,383
Miscellaneous	21,625	5,662	27,287	25,636	2,656	28,292
Telephone	1,913	1,266	3,179	2,194	1,096	3,290
Printing, stationery and computer costs	583	697	1,280	494	1,137	1,631
(Profit)/loss on disposals of fixed assets	9	-	9	1,599	-	1,599
	<u>2,709,431</u>	<u>461,748</u>	<u>3,171,179</u>	<u>2,707,689</u>	<u>459,678</u>	<u>3,167,367</u>
Share of support costs (see note 8)	289,318	39,561	328,879	280,708	37,930	318,638
Share of governance costs (see note 8)	7,090	970	8,060	6,551	1,125	7,676
	<u>3,005,839</u>	<u>502,279</u>	<u>3,508,118</u>	<u>2,994,948</u>	<u>498,733</u>	<u>3,493,681</u>
Analysis by fund						
Unrestricted funds - general	2,922,597	463,349	3,385,946	2,824,991	398,041	3,223,032
Restricted funds	83,242	38,930	122,172	169,957	100,692	270,649
	<u>3,005,839</u>	<u>502,279</u>	<u>3,508,118</u>	<u>2,994,948</u>	<u>498,733</u>	<u>3,493,681</u>

POLESWORTH GROUP HOMES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

8 Support costs

	Support costs £	Governance costs £	2022 £	2021 £	Basis of allocation
Staff costs	212,448	-	212,448	203,419	
Depreciation	11,441	-	11,441	18,205	
Office costs	28,082	-	28,082	33,968	
Premises	23,367	-	23,367	20,818	
Motor and travelling	7,551	-	7,551	8,723	
Sundry	45,990	-	45,990	33,505	
Audit fees	-	5,102	5,102	4,859	Governance
Accountancy	-	2,958	2,958	2,817	Governance
	<u>328,879</u>	<u>8,060</u>	<u>336,939</u>	<u>326,314</u>	
Analysed between Charitable activities	<u>328,879</u>	<u>8,060</u>	<u>336,939</u>	<u>326,314</u>	

Support costs are allocated between the expenditure categories of the Statement of Financial Activities on a basis designed to reflect the use of the resources. Costs relating to a particular activity are allocated directly.

9 Trustees

None of the Trustees (or any persons connected with them) received any remuneration nor reimbursement of expenses during the year.

10 Employees

The average monthly number of employees during the year was:

	2022 Number	2021 Number
Accommodation, care and support staff	118	120
The Charity's management and administration	16	15
	<u>134</u>	<u>135</u>
Total	<u>134</u>	<u>135</u>

POLESWORTH GROUP HOMES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

10 Employees	(Continued)	
Employment costs	2022	2021
	£	£
Wages and salaries	2,619,188	2,614,645
Social security costs	207,082	208,051
Other pension costs	55,221	55,708
	<u>2,881,491</u>	<u>2,878,404</u>

As at the 31 March 2022, there were 98 (2021: 98) full time equivalent employees.

There were no employees whose annual remuneration was more than £60,000.

POLESWORTH GROUP HOMES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

11 Net gains/(losses) on investments

	Unrestricted funds general 2022	Unrestricted funds general 2021
	£	£
Revaluation of investments	19,950	28,695
Gain/(loss) on sale of investments	(9,362)	(460)
	10,588	28,235

12 Tangible fixed assets

	Land and buildings	Office Equipment	Fixtures, fittings & equipment	Motor vehicles	Total
	£	£	£	£	£
Cost					
At 1 April 2021	3,155,393	40,590	289,223	490,985	3,976,191
Additions	643,610	16,102	35,334	-	695,046
Disposals	-	(11,920)	(2,880)	-	(14,800)
	3,799,003	44,772	321,677	490,985	4,656,437
Depreciation and impairment					
At 1 April 2021	897,396	31,933	164,155	397,153	1,490,637
Depreciation charged in the year	58,360	7,081	50,885	18,688	135,014
Eliminated in respect of disposals	-	(11,920)	(2,714)	-	(14,634)
	955,756	27,094	212,326	415,841	1,611,017
Carrying amount					
At 31 March 2022	2,843,247	17,678	109,351	75,144	3,045,420
At 31 March 2021	2,257,997	8,657	125,068	93,832	2,485,554

The net book value of land and buildings includes £20,905 (2021: £21,613) in respect of a leasehold property which would revert to a third party should it cease to be used to accommodate adults with severe learning difficulties.

POLESWORTH GROUP HOMES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

13 Fixed asset investments

	Unlisted investments £
Cost or valuation	
At 1 April 2021	179,145
Unrealised gain/(loss) in the year	19,950
Disposals	(9,362)
	189,733
Carrying amount	
At 31 March 2022	189,733
At 31 March 2021	179,145

14 Stocks

	2022 £	2021 £
Finished goods and goods for resale	9,635	-
	9,635	-

15 Debtors

	2022 £	2021 £
Amounts falling due within one year:		
Trade debtors	66,369	126,661
Prepayments and accrued income	280,310	190,136
	346,679	316,797

POLESWORTH GROUP HOMES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

16 Creditors: amounts falling due within one year

	2022	2021
	£	£
Other taxation and social security	76,123	86,420
Other creditors	48,366	43,643
Accruals and deferred income	77,344	62,978
	<u>201,833</u>	<u>193,041</u>

17 Retirement benefit schemes

The Charity operates defined contribution pension schemes for all qualifying employees. The assets of the schemes are held separately from those of the Charity in independently administered funds.

The charge to profit or loss in respect of defined contribution schemes was £55,221 (2021: £55,708).

POLESWORTH GROUP HOMES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

18 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds		Movement in funds		Movement in funds		Movement in funds	
	Balance at 1 April 2020 £	Incoming resources £	Resources expended £	Transfers £	Balance at 1 April 2021 £	Incoming resources £	Resources expended £	Balance at 31 March 2022 £
Coronavirus Job Retention Scheme	-	58,320	(58,320)	-	-	-	-	-
Adult Social Care Infection Control Funding	-	172,553	(148,980)	(23,573)	-	70,600	(70,600)	-
Coronavirus related Statutory Sick Pay	-	8,495	(8,495)	-	-	6,773	(6,773)	-
Respite and day services support	-	43,206	(43,206)	-	-	-	-	-
Workforce Capacity	-	9,248	(9,248)	-	-	44,099	(44,099)	-
Skills for Care training	-	2,400	(2,400)	-	-	700	(700)	-
	-	294,222	(270,649)	(23,573)	-	122,172	(122,172)	-

In the prior year a transfer of £23,573 was made from restricted funds to reflect the fixed asset purchased through the grant as the requirements to hold the fund as restricted were met once the assets were acquired.

POLESWORTH GROUP HOMES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

19 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Balance at 1 April 2020	Resources expended	Transfers	Balance at 1 April 2021	Transfers	Balance at 31 March 2022
	£	£	£	£	£	£
Improvements at existing properties	22,000	18,981	(3,019)	-	-	-
Replacement residential care home	400,000	-	35,000	435,000	(435,000)	-
Supported living property	-	-	250,000	250,000	(250,000)	-
Renovations of planned residential care	-	-	-	-	100,000	100,000
Replacement office	-	-	-	-	100,000	100,000
	<u>422,000</u>	<u>(18,981)</u>	<u>281,981</u>	<u>685,000</u>	<u>(485,000)</u>	<u>200,000</u>

Transfers out of the designated fund amounting to £685,000 were made to reflect the purchase of two properties for which the monies were designated.

POLESWORTH GROUP HOMES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

20 Analysis of net assets between funds

	Unrestricted funds	Designated funds	Restricted funds	Total Unrestricted funds	Designated funds	Restricted funds	Total
	2022	2022	2022	2022	2021	2021	2021
	£	£	£	£	£	£	£
Fund balances at 31 March 2022 are represented by:							
Tangible assets	3,045,420	-	-	3,045,420	2,485,554	-	2,485,554
Investments	189,733	-	-	189,733	179,145	-	179,145
Current assets/(liabilities)	896,123	200,000	-	1,096,123	873,877	685,000	1,558,877
	<u>4,131,276</u>	<u>200,000</u>	<u>-</u>	<u>4,331,276</u>	<u>3,538,576</u>	<u>685,000</u>	<u>4,223,576</u>

POLESWORTH GROUP HOMES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

21 Operating lease commitments

At the reporting end date the Charity had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2022	2021
	£	£
Within one year	22,703	26,409
Between two and five years	31,084	51,614
In over five years	1,087	3,260
	<u>54,874</u>	<u>81,283</u>

For the financial year ended 31 March 2022, the operating lease payments recognised as an expense in the statement of financial activities amounted to £23,968 (2021: £21,956).

22 Events after the reporting date

After the reporting date the Charity sold one of its properties for £165,000.

23 Related party transactions

There were no related party transactions in the year.

Remuneration of key management personnel

The remuneration of key management personnel is as follows.

	2022	2021
	£	£
Aggregate compensation	<u>122,994</u>	<u>123,704</u>

POLESWORTH GROUP HOMES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

24 Cash generated from operations	2022	2021
	£	£
Surplus for the year	107,700	226,248
Adjustments for:		
Investment income recognised in statement of financial activities	(1,785)	(1,571)
Loss on disposal of investments	9,362	460
Fair value gains and losses on investments	(19,950)	(28,695)
Depreciation and impairment of tangible fixed assets	135,014	146,571
Movements in working capital:		
(Increase) in stocks	(9,635)	-
(Increase)/decrease in debtors	(29,882)	5,924
Increase in creditors	8,792	79,578
Cash generated from operations	199,616	428,515
	<u><u> </u></u>	<u><u> </u></u>
25 Analysis of changes in net funds		
The Charity had no debt during the year.		

POLESWORTH GROUP HOMES LIMITED

England & Wales - Charity number 1003230

Accounts

Charity Registration No. 1003230

Company Registration No. 2614194 (England and Wales)

POLESWORTH GROUP HOMES LIMITED
ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

POLESWORTH GROUP HOMES LIMITED

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Dr S Barratt Mrs G Irons Mr D Lockwood Mr F Price Mrs A Wilson Mrs M Bourne
Secretary	Mrs C Forbes
Chief Executive	Mrs L-A Smith
Charity number	1003230
Company number	2614194
Registered office	Laurel End Laurel Avenue Polesworth Nr Tamworth Staffordshire B78 1LT
Auditor	Burgis & Bullock 23-25 Waterloo Place Warwick Street Leamington Spa Warwickshire CV32 5LA
Bankers	HSBC plc 3a Queens Road Nuneaton Warwickshire CV11 5JL
Solicitors	Rutherfords Ventura House, Ventura Park Road Tamworth Staffordshire B783HL

POLESWORTH GROUP HOMES LIMITED

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POLESWORTH GROUP HOMES LIMITED

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2021

The Directors/Trustees submit their annual report and audited accounts for the Charity's activities during the year ended 31 March 2021.

Charity name and registration numbers

The Charity's full name is Polesworth Group Homes Ltd. Its Registered Charity No. is 1003230. It is also registered as a Company Limited by Guarantee, registration No. 2614194.

Objectives and activities

The principal objectives of the Charity are to assist people with severe learning disabilities in the provision of accommodation, support and wider life-enhancing opportunities.

The main activities of the Charity are the provision of residential care and domiciliary care (long-stay services) and the provision of respite care and daytime care/opportunities (short-stay services) for adults with learning disabilities. The Charity offers meaningful activity to support service users' identified outcomes.

In order to meet and further the Charity's objectives, the following policies have been adopted, which guide all of the Charity's activities:

1. The Charity aims to enable users of its services to live as fulfilling a life as possible, taking account of their disabilities. It wishes to enable them to use a wide variety of facilities in the local community.
2. The Charity supports the principles enshrined in The Care Act 2014 which places specific responsibilities on Local Authorities. The Charity aims to provide the right amount of care and support to help people to achieve maximum independence, and by re-acquiring basic skills, help them to achieve their full potential.
3. The Charity recognises that people with learning disabilities are fellow citizens who lose none of their rights on account of their disabilities. It aims to uphold the rights of people to be consulted about their wishes and feelings and to have the opportunity for these views to be aired through the promotion of advocacy.
4. The Charity also recognises the special needs of people who are significantly dependent on others, and that the exercise of rights involves responsibilities, duties and obligations. Therefore it believes that a sensible and sensitive approach should be adopted in pursuit of its objectives.
5. The Charity values the significant part played by families and carers. It wishes at all times to consult them concerning the opportunities for people with disabilities to participate more fully in the life of the community.
6. The Charity values opportunities to work in partnership with local authorities to promote the interests of people with learning disabilities. It welcomes opportunities to work with other agencies and professional workers.

POLESWORTH GROUP HOMES LIMITED

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2021

Success criteria

The criteria or measures that the Charity uses to assess success in the reporting period are, in reality, measured on an individual basis by the outcomes achieved by each and every service user. However more tangible measures of success are the popularity of our services (vacancy rates) and the outcome of inspections by the external regulator, the Care Quality Commission (CQC). Performance of the Charity during the year to 31 March 2021 is detailed below – see 'Achievements and performance'.

Significance of volunteers

During the year to 31 March 2021 volunteers have not been involved in the Charity's activities due to COVID-19 restrictions. We anticipate that volunteers (numbering 3 in the year to 31st March 2020) will return as and when COVID-19 restrictions are lifted. Voluntary roles will continue to be pursued. The volunteers complement the work of employees, primarily by providing additional resource to help service users live their lives as independently as possible and widen the range of activities and experiences that we are able to offer service users. All Trustees undertake their role voluntarily.

Public Benefit

The Trustees have considered the Charity Commission's guidance on public benefit. The beneficiaries of the Charity's work are adults with learning disabilities (service users) and, indirectly, members of their families and/or their carers. Most service users are from the local area, although the Charity does support people from other areas when there is spare capacity. Users of the Charity's facilities are means-tested and the cost of meeting their needs is met by local authorities where personal funds are insufficient.

The activities of the Charity also provide benefit for the wider public by providing employment and skills development in the local area and by developing links with the local community and educational establishments. In doing so the lives of our service users are enhanced and the Charity's activities educate the wider public about learning disability and how people with learning disabilities can best be supported to fulfil their individual potential.

Aside from the provision of our services as described above, the ability of the Charity to provide public benefit in the local community and to support national events has been more challenging during the year due to COVID-19 restrictions. However specific examples include:

- Supporting 'Wear it Pink Day' in support of Breast Cancer Now.
- Staff and service users making donations to support a local food bank organised by Polesworth Village Support Group.
- Service users taking part in a Halloween Painted Stones Trail, and a Christmas Snowflake Trail, supporting a local primary school.
- Taking part in Christmas Jumper Day in aid of Save the Children.
- Since year end supporting the Alzheimer's Society Cupcake Day.
- Since year end supporting service users to safely attend the Eve's Appeal for Women's Health event.
- There are plans in the near future to plant a tree at the Charity's day service to support The Queen's Green Canopy, marking the Platinum Jubilee.

The Charity is a Company Limited by Guarantee and the Trustees give their time free of any charge which means that management costs are lower, leading to more modest fees being incurred by local authorities.

POLESWORTH GROUP HOMES LIMITED

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2021

Additional benefits provided by the Charity to service users include assisting with costs incurred in moving home where their personal funds are insufficient. Where the Charity rents properties to people with learning disabilities as tenants, levels of rent are set so as to ensure as far as possible that tenants' liabilities are covered by housing benefits, even when the resulting rent is below the local market rate.

Achievements and performance

At 31st March 2021, the Charity provided long-stay services for 33 people in its registered homes and for 20 people living in their own homes.

The Charity's building based day opportunities service was used by nine people who live with their own families during the year to 31st March 2021. The COVID-19 pandemic meant that the building based day opportunities service was closed for part of the year and offered a much more limited building based service for the remaining part of the year due to necessary social distancing and infection control measures.

During this time a virtual service was offered to all service users as an alternative. This service included:

- Weekly 'safe and well' checks over the telephone to service users and their parents/carers.
- Individual assistance to families in need for example assistance with shopping and arranging talking therapies for families feeling isolated.
- Virtual day activity services including use of technology to enable online activities in group sessions.
- Regular newsletters and postcards and a 'pen pal' service between service users.
- Activity packs delivered to service users fortnightly including items such as quizzes, crosswords, puzzles, recipes, poetry, games and competitions.

As COVID-19 restrictions have eased since year end, all service users who regularly access the building based day service have returned. There are now 17 service users regularly accessing the service, including four living in long stay premises owned by the Charity.

A maximum of six respite care places are usually available at any one time in the Charity's registered respite service. As at 31st March 2021 the maximum number of beds available at any one time was four due to COVID-19 infection control measures. Between late March 2020 and late July 2020 the respite service was closed to regular service users. However it was used to support two people who needed full time respite care during this time. Since September 2020 the respite service has been operating on a more limited basis due to COVID-19 infection control measures. Regular respite customers and their families also received 'safe and well' checks.

POLESWORTH GROUP HOMES LIMITED

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2021

The success of the Charity in meeting its aims and objectives is, in reality, measured on an individual, person-centred basis by the outcomes achieved by each service user. More tangible measures of success are the popularity of our services (low vacancy rates) and the outcome of inspections by the external regulator, the Care Quality Commission (CQC). During the year to 31st March 2021 the vacancy rate in residential care homes was 6% (2020, 0%). The vacancy rate in tenancies offering supported living accommodation was 7% (2020, 6%). It has been more difficult to fill vacancies during the COVID-19 pandemic. There were three long-stay vacancies in registered care homes at 31st March 2021 and none in tenancies offering supported living. There were no vacancies at our day service as at 31st March 2021 because it was operating a limited service. As we have opened up the day service since year end there is one vacancy at the date of this report. At 31st March 2021 there were 47 service users accessing the respite service (2020,47).

No formal inspections by the CQC have been carried out during the year ended 31st March 2021. All registered services have a current rating of 'Good'. The CQC have not been routinely inspecting services during the COVID-19 pandemic. Contact with providers was maintained through structured assessments conducted virtually and these were completed for all of our registered services in July 2020. In all cases the inspector determined that the impact of COVID-19 was being well managed. The Chief Executive maintained regular contact with the CQC as appropriate throughout the year.

Regular contact has also been maintained with Public Health England throughout the pandemic. The Charity has had a duty to inform them in the event of any positive COVID-19 cases (staff or service user). It has then liaised with them on gathering information and completing their Infection Prevention and Control checklist. All of our care home locations have been subject to Infection Prevention and Control Audits completed by NHS Coventry and Warwickshire Clinical Commissioning Group. These took place between October 2020 and February 2021.

During the year and since the year end, the COVID-19 pandemic has affected the Charity's activities in a number of ways. All long-stay services have remained operational. Appropriate infection control measures have been put in place and unfortunately this has included limiting activities that service users can participate in outside of their homes as well as restricting visitors in accordance with government guidelines. Short-stay services closed between 23rd March 2020 and late July 2020. Services have since reopened with numerous infection control measures including lower capacity.

A COVID-19 Action Plan was established which ensures that all management and staff have the information they need to continue providing a safe service during the pandemic. This is updated regularly in accordance with the latest government and local authority guidance. All locations are using personal protective equipment (PPE) in accordance with latest government guidelines as well as adhering to additional cleaning and sanitising routines. Government guidance has been followed with regard to visiting arrangements, testing service users and staff, safe working arrangements, self-isolation and social distancing among other infection control measures. The Charity is particularly proud of the courage, resilience and dedication demonstrated by all its staff since the start of the pandemic.

POLESWORTH GROUP HOMES LIMITED

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2021

During April and May 2020, up to 30% of total staff numbers were absent from work for COVID-19 related reasons at any one time. Due to the closure of short-stay services, we were able to effectively re-deploy staff to overcome these shortages. Staff who were classed as Clinically Extremely Vulnerable were not able to attend work and the Coronavirus Job Retention Scheme was accessed to support them.

While short-stay services were closed, regular contact was maintained with service users and their families/carers and support provided during a very challenging time.

The charity has supported staff to be vaccinated against COVID-19 and in most cases booked appointments for them locally. In excess of 93% of staff have had both doses of the COVID-19 vaccination at the date of this report.

During the year the Charity opened a supported living service for two people in a renovated bungalow purchased in 2019. One supported living location, which could also accommodate two people, has closed. This change provides the Charity with additional flexibility to manage the needs of service users.

The Charity has not been able to hold the usual annual consultation meeting with nearest relatives of service users during the year. However it has regularly communicated with service users and their nearest relatives/carers throughout the pandemic on an individual basis. The Charity continues to consult users of its services during the year and these discussions have enabled the Charity to provide services in keeping with users' and carers' needs and wishes. The Charity recognises the support of parents and carers of service users during what has been a particularly challenging period.

The Charity has continued to work closely with Warwickshire County Council in providing places in long-stay registered care homes and by participating in the Council's Framework Agreements for supported living, respite and daytime opportunity services. The Charity also contributes to provider forums hosted by Warwickshire County Council, one of the aims of which is the continuous improvement of the services commissioned. The Charity acknowledges the additional specific support received from Warwickshire County Council during the COVID-19 pandemic to enable our services to continue operating safely, supporting as many service users as possible during a very challenging time. The Charity also works with Staffordshire County Council and Leicestershire County Council to deliver services to a small but growing number of people.

Since year end low levels of staff absence due to COVID-19 isolation have continued.

Most additional costs as a result of the pandemic have been met by central government grant funding, either through the Coronavirus Job Retention Scheme, Coronavirus related Statutory Sick Pay claims or Central Government Adult Social Care Infection Control Funding Grants, distributed via local authorities (Warwickshire County Council).

The Charity has not undertaken any significant fund-raising activities during the year. However the charity has received donations of groceries from Ocado with an approximate value of £30,000.

No material expenditure has been incurred during the year to 31st March 2021 to raise income for future periods.

POLESWORTH GROUP HOMES LIMITED

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2021

The lower operating capacity of the short-stay services are the main cause of financial uncertainty as a result of COVID-19. However this situation is improving as the COVID-19 restrictions ease. Increasing pressure on budgets year on year is also of concern and the Charity awaits the announcement of central government plans to reform the funding of adult social care. Warwickshire County Council have been very supportive to date in funding the services during the pandemic. The Local Authorities are under financial pressure themselves and we will continue to work with them to explore ways of delivering these vital services in a financially viable manner.

Staff training opportunities

The Charity takes the view that staff training and development are crucial in maintaining the quality of its services and therefore in achieving its objectives.

All new staff complete the Care Certificate. This is an identified set of standards that health and social care workers adhere to in their daily working life. Training has also been provided on food hygiene; people handling; fire warden; care of medicines; first aid and infection control.

For a number of years, the Charity has enabled staff members to obtain National Vocational Qualifications in Health and Social Care, now known as Diplomas in Health and Social Care. At 31st March 2021, the Charity had a total of 122 staff employed in direct care-giving roles, of whom 84 (69%) were qualified to NVQ level 2 or 3 or equivalent level.

Financial review

The Charity has made a surplus for the year which enables it to continue to invest in its ongoing activities.

Detailed accounts are attached to this report. It is appropriate to draw attention to the following items:

- The Charity's funds have been applied solely in pursuit of its objectives in either direct charitable expenditure or in its management and administration.
- The Charity's assets are all held for the purpose of pursuing its objectives. There are no material differences in values to those shown on the accounts.
- During the year the Charity has purchased two vehicles used by service users.
- The Charity has a satisfactory financial position at the balance sheet date. No funds are in deficit.
- The Trustees have discussed the matter of the Charity's reserves. In view of the Charity's responsibilities as an employer and the continuing uncertainties over future funding sources, the trustees agreed that it is appropriate to maintain a general reserve equivalent to the net book value of tangible fixed assets plus half the past year's expenditure. Reserves at 31st March 2021 are within this level, however some funds are designated, and the future financial uncertainties as a result of the COVID-19 pandemic are not yet clear.

POLESWORTH GROUP HOMES LIMITED

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2021

£685,000 of reserves are designated as at 31 March 2021 for future investment in property, summarised below:

Description	Designated funds	Expected timing
i) Property to be used for supported living service	£250,000	2021/2022
ii) Replacement residential care home	£435,000	2021/2022
Total	£685,000	

No amounts are otherwise committed as at 31 March 2021. The following is relevant information with regard to the Charity's reserves as at 31 March 2021:

i) Amount of reserves	£4,223,576
ii) Amount of any restricted funds	£0
iii) Amount of reserves fund that can only be realised by disposing of tangible fixed assets	£2,485,554
iv) Amount of reserves after making allowance for ii) and iii) above	£1,738,022

POLESWORTH GROUP HOMES LIMITED

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2021

- The Charity's relationship with local authorities has continued to prosper, through contracts for the provision of long-stay (residential care and supported living) and short-stay (respite and daytime opportunity) services. The great majority of the Charity's service users originate from within the County of Warwickshire and the Charity acknowledges the financial support of Warwickshire County Council, the principal funding source for the Charity's activities.
- The Charity has invested for the medium to longer term in funds which are expected to provide capital growth in keeping with the agreed reserves policy. The funds are deemed appropriate for Trustees and the investments have been acquired and held in accordance with the powers available to the Trustees. The Trustees will take social, environmental or ethical considerations into account when making any new investments.
- The Charity and its Trustees do not hold any assets on behalf of any other body.
- Two significant events have affected financial performance and financial position during the period. The value of fixed asset investments has recovered by £28,235 during the year. The COVID-19 pandemic resulted in a loss in value of these investments of £41,004, during the year to 31st March 2020. The carrying value of the investment at 31 March 2021 was £179,145 compared to £150,910 at 31 March 2020. COVID-19 grant funding has been received of £291,822. This comprises Coronavirus Job Retention Scheme claims, Coronavirus related Statutory Sick Pay claims, Central Government Adult Social Care Infection Control Funding Grants and support from Warwickshire County Council to sustain services that were operating at a very limited level.
- The factor most likely to affect future financial performance or position is the Charity's ability to re-build the capacity of short-stay services, in particular respite, following the COVID-19 pandemic. Increasing pressures on local authority and NHS funding for the Charity's services also impact the Charity's ability to generate an appropriate surplus to sustain and improve activities. The extent to which this affects the charity's existing activities will depend on local and central government policy.

Plans for future periods

The Charity's overall aims and objectives remain consistent. The Charity will continue to work under Framework Agreements with Warwickshire County Council and to complete any appropriate tender exercises for contracts or Framework Agreements with Warwickshire County Council and nearby local authorities.

The Charity will aim to retain a Good inspection rating from the CQC for all of its registered services, and aim for Outstanding inspection ratings or some elements of Outstanding.

The Charity will continue the implementation of a care management system which began in 2021, to drive efficiencies in operations and increased use of technology.

The Charity's Trustees believe that its reputation for providing excellent services, financial stability and the continued positive support from service users' families/carers, will enable it to meet future challenges with confidence.

POLESWORTH GROUP HOMES LIMITED

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2021

Structure, governance and management

The Charity is governed by its Memorandum and Articles of Association. These also govern its status as a Company Limited by Guarantee.

The Trustees, who are also the Directors for the purpose of company law, who served during the year were:

Dr S Barratt

Mrs G Irons

Mr D Lockwood

Mr F Price

Mrs A Wilson

Mrs M Bourne

Overall responsibility and control rests with the Board of Directors who are also Trustees of the Charity. The Board meets each quarter and is updated on the activities of the Charity. The Board also determines strategic policy issues.

New Trustees are appointed by the Board after identifying areas of expertise which may be of benefit. New Trustees are appointed in accordance with the guidance set out in the Health and Social Care Act 2008 (Regulated Activities) Regulations 2014: Regulation 5. New trustees are inducted by the Company Secretary and existing Board members and by the provision of information issued by the Charity Commission regarding the role of Trustee.

The key management personnel of the Charity are the Chief Executive and Head of Finance/Company Secretary.

The Charity's facilities and services are in the day-to-day control of the Chief Executive. At 31st March 2021 four Registered Managers had responsibility for a total of seven registered care homes, one of them also having responsibility for the Charity's domiciliary (supported living) service and one of them also having responsibility for the Charity's daytime activity service. An Assistant Manager works alongside the Registered Managers and an Activities Co-ordinator supports the Registered Manager of the daytime activity service. There are a number of Senior Care/Support Workers and Care/Support Workers at the various registered homes, domiciliary locations and daytime activity services. At its two largest registered homes the Charity employs cooks and domestic workers. There are also two gardeners/handyman who undertake gardening and maintenance work at all locations.

The Company Secretary has day-to-day control of the Company's financial affairs. The Company Secretary is a Chartered Accountant (ICAEW).

The Company's training and induction programme for new staff members is carried out in keeping with the standards required by the Care Certificate. The Care Certificate is a set of minimum standards that social care and health workers adhere to. The Company uses the services of a training consultant to assist with its responsibilities for staff qualifications, training and development.

POLESWORTH GROUP HOMES LIMITED

TRUSTEES' REPORT (CONTINUED)(INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2021

There are secretarial, accounting and administrative staff assisting in the management and administration of the Charity.

The Charity employed a total of 138 staff at 31st March 2021.

The pay and remuneration of all employees, including management, is reviewed and agreed on an annual basis by the Pay Award Sub-Committee, a sub-committee of the Board. The pay and remuneration of all employees, including the Charity's management, is set fairly and in accordance with their responsibilities by reference to local market and sector pay rates.

The Trustees and senior managers formally reviewed the register of the principal risks faced by the Charity at their meeting in January 2021. Systems and procedures have been established to manage risks. External risks to funding are reduced by the Charity's policy on reserves. Internal risks are minimised through:

- Robust and thorough policies and procedures
- Training and supervision of staff
- Regular consultation with service users and family carers
- Regular Board meetings and Trustee visits to services
- Internal controls in particular financial controls, security controls and insurance.

The onset of the COVID 19 pandemic meant that the Charity's Business Continuity Plans for all service locations were put into practice and it was able to respond quickly and effectively to the challenges presented. The Trustees have continued to meet regularly since the onset of the pandemic and continue to consider the possible future risks and uncertainties faced as a result.

Auditor

A resolution proposing that Burgis & Bullock be reappointed as auditors of the Charity will be put to the members.

Disclosure of information to auditor

Each of the Trustees'/Directors' have confirmed that there is no information of which they are aware which is relevant to the audit, but of which the auditor is unaware. They have further confirmed that they have taken appropriate steps to identify such relevant information and to establish that the auditor is aware of such information.

The Trustees'/Directors' report has been prepared having taken advantage of the small companies exemption in the Companies Act 2006.

Signed on behalf of the Board of Trustees/Directors:



.....
Dr S Barratt

Trustee

Dated: 20-9-21 ,

POLESWORTH GROUP HOMES LIMITED

STATEMENT OF TRUSTEES' RESPONSIBILITIES

FOR THE YEAR ENDED 31 MARCH 2021

The Trustees (who are also Directors of Polesworth Group Homes Limited for the purposes of Company law) are responsible for preparing the Directors' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the Trustees are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

POLESWORTH GROUP HOMES LIMITED

INDEPENDENT AUDITOR'S REPORT

TO THE TRUSTEES OF POLESWORTH GROUP HOMES LIMITED

Opinion

We have audited the financial statements of Polesworth Group Homes Limited (the 'Charity') for the year ended 31 March 2021 which comprise the statement of financial activities, the balance sheet, the statement of cash flows and the notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2021 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the Charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the Charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Trustees with respect to going concern are described in the relevant sections of this report.

POLESWORTH GROUP HOMES LIMITED

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TO THE TRUSTEES OF POLESWORTH GROUP HOMES LIMITED

Other information

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The Trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of our audit:

- the information given in the Trustees' Report, which includes the Directors' report prepared for the purposes of company law, for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Directors' report included within the Trustees' report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the Charity and its environment obtained in the course of the audit, we have not identified material misstatements in the Directors' report included within the Trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the Trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the Trustees' report and from the requirement to prepare a strategic report.

POLESWORTH GROUP HOMES LIMITED

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TO THE TRUSTEES OF POLESWORTH GROUP HOMES LIMITED

Responsibilities of Trustees

As explained more fully in the statement of Trustees' responsibilities, the Trustees, who are also the Directors of the Charity for the purpose of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the Charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

We gained an understanding of the legal and regulatory framework applicable to the Charity and the industry in which it operates and assessed the extent of compliance with these laws and regulations as part of our procedures on the related financial statement items.

Based on our understanding of the Charity and industry we identified that the principal risk of non-compliance with laws and regulations related to breaches of Health & Social Care Acts, Human Rights Act, Safeguarding, Mental Capacity Act, Health & Safety and Environmental Regulations, GDPR, Charities Act 2011, Companies Act 2006 and UK Employment Law.

We evaluated management incentive and opportunities for fraudulent manipulations of the financial statements and determined the principal risks are related to expenditure that does not fall within the charitable objectives or which would personally benefit the Trustees.

POLESWORTH GROUP HOMES LIMITED

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TO THE TRUSTEES OF POLESWORTH GROUP HOMES LIMITED

Audit procedures performed included:

- Identifying and assessing the design effectiveness of controls management have in place to prevent and detect fraud.
- Challenging assumptions and judgments made by management in their significant accounting estimates and assessing if these indicate evidence of management bias;
- Reviewing the accounting records for large and unusual journal entries and testing any identified and in particular the rationale for any transactions outside the Charity's charitable activities;
- Reviewing the accounting records for large and unusual bank payments and testing any identified and in particular the rationale for any transactions outside the Charity's charitable activities;
- Testing a sample of debit entries in the income & expenditure account to check they are bona-fide costs of the charity and in line with the charitable objectives
- Testing a sample of bank payments to source documentation
- Discussions with management, including consideration of known or suspected incidences of non-compliance with laws and regulation and fraud.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

POLESWORTH GROUP HOMES LIMITED

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TO THE TRUSTEES OF POLESWORTH GROUP HOMES LIMITED

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

WA Hubbard

**Wende Hubbard FCCA (Senior Statutory Auditor)
for and on behalf of Burgis & Bullock**

20th September 2021
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**Chartered Accountants
Statutory Auditor**

23-25 Waterloo Place
Warwick Street
Leamington Spa
Warwickshire
CV32 5LA

POLESWORTH GROUP HOMES LIMITED

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2021

		Unrestricted funds	Designated funds	Restricted funds	Total 2021	Total 2020
	Notes	£	£	£	£	£
<u>Income from:</u>						
Donations and legacies	3	2,628	-	291,822	294,450	9,138
Charitable activities	4	3,383,393	-	-	3,383,393	3,309,114
Investments	5	1,571	-	-	1,571	3,147
Other income	6	9,880	-	2,400	12,280	14,870
Total income		3,397,472	-	294,222	3,691,694	3,336,269
<u>Expenditure on:</u>						
Charitable activities	7	3,223,032	-	270,649	3,493,681	3,193,536
Net gains on investments	11	28,235	-	-	28,235	(41,004)
Net incoming resources before transfers		202,675	-	23,573	226,248	101,729
Gross transfers between funds		(239,427)	263,000	(23,573)	-	-
Net movement in funds		(36,752)	263,000	-	226,248	101,729
Fund balances at 1 April 2020		3,575,328	422,000	-	3,997,328	3,895,599
Fund balances at 31 March 2021		3,538,576	685,000	-	4,223,576	3,997,328

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

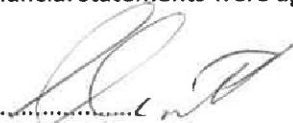
POLESWORTH GROUP HOMES LIMITED

BALANCE SHEET

AS AT 31 MARCH 2021

		2021		2020	
Notes	£	£	£	£	£
Fixed assets					
Tangible assets	12	2,485,554		2,522,487	
Investments	13	179,145		150,910	
		2,664,699		2,673,397	
Current assets					
Debtors	14	316,797		322,721	
Cash at bank and in hand		1,435,121		1,114,673	
		1,751,918		1,437,394	
Creditors: amounts falling due within one year	15	(193,041)		(113,463)	
Net current assets		1,558,877		1,323,931	
Total assets less current liabilities		4,223,576		3,997,328	
Income funds					
<u>Unrestricted funds</u>					
Designated funds	18	685,000		422,000	
General unrestricted funds		3,538,576		3,575,328	
		4,223,576		3,997,328	
		4,223,576		3,997,328	

The financial statements were approved by the Trustees on 20.9.21.



Dr S Barratt
Trustee

Company Registration No. 2614194

POLESWORTH GROUP HOMES LIMITED

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 MARCH 2021

	Notes	2021 £	£	2020 £	£
Cash flows from operating activities					
Cash generated from operations	24		428,515		455,302
Investing activities					
Purchase of tangible fixed assets		(111,238)		(268,177)	
Proceeds on disposal of tangible fixed assets		1,600		1,268	
Investment income received		1,571		3,147	
Net cash used in investing activities			(108,067)		(263,762)
Net cash used in financing activities			-		-
Net increase in cash and cash equivalents			320,448		191,540
Cash and cash equivalents at beginning of year			1,114,673		923,133
Cash and cash equivalents at end of year			1,435,121		1,114,673

POLESWORTH GROUP HOMES LIMITED

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

Charity information

Polesworth Group Homes Limited is a registered Charity (no 1003230) and a private company limited by guarantee incorporated in England and Wales. The registered office is Laurel End, Laurel Avenue, Polesworth, Nr Tamworth, Staffordshire, B78 1LT. No changes in principal activities occurred during the year.

1.1 Accounting convention

The financial statements have been prepared in accordance the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The Charity is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the Charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the accounts.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

1.4 Incoming resources

Income is recognised when the Charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the Charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

POLESWORTH GROUP HOMES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

(Continued)

Legacies are recognised on receipt or otherwise if the Charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

Grant income is recognised when the Charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Deferred income consists of resources received that do not meet the criteria for recognition as incoming resources as entitlement to the resource does not exist at the balance sheet date, e.g. grants received relating specifically to a future period and income invoiced in advance of services to be provided.

Income for charitable activities is measured at the fair value of the consideration received or receivable and represents amounts receivable for goods and services provided.

1.5 Resources expended

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Resources expended include attributable VAT in the instances that it cannot be recovered.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost, net of depreciation and any impairment losses.

Tangible fixed assets are stated at cost less depreciation or impairment. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Freehold land	Nil
Buildings	50 years straight line
Office equipment	3 years straight line
Fixtures, fittings & equipment	3 years straight line
Motor vehicles	5 years reducing balance

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

POLESWORTH GROUP HOMES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies (Continued)

1.7 Fixed asset investments

Fixed asset investments are initially measured at transaction price excluding transaction costs, and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income/(expenditure) for the year. Transaction costs are expensed as incurred.

1.8 Impairment of fixed assets

At each reporting end date, the Charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.9 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less.

1.10 Financial instruments

Financial instruments are recognised in the Charity's balance sheet when the Charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

POLESWORTH GROUP HOMES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

(Continued)

Derecognition of financial liabilities

Financial liabilities are derecognised when the Charity's contractual obligations expire or are discharged or cancelled.

1.11 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the Charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.12 Retirement benefits

The Charity operates two defined contribution pension schemes. Contributions are charged in the financial statements as they become payable in accordance with the rules of the schemes.

1.13 Leases

Rentals payable under operating leases, including any lease incentives received, are charged as an expense on a straight line basis over the term of the relevant lease.

1.14 Debtors

Debtors are recognised at the settlement amount due after any discounts offered. Prepayments are valued at the amount prepaid after taking account of any discounts due.

1.15 Creditors

Creditors and provisions are recognised where the Charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any discounts due.

POLESWORTH GROUP HOMES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

2 Critical accounting estimates and judgements

In the application of the Charity's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

Support cost allocation

Support costs are allocated between the expenditure categories of the Statement of Financial Activities on a basis designed to reflect the use of the resources. Costs relating to a particular activity are allocated directly.

3 Donations and legacies

	Unrestricted funds	Restricted funds	Total	Unrestricted funds
	2021	2021	2021	2020
	£	£	£	£
Donations and gifts	2,628	-	2,628	9,138
COVID-19 support	-	291,822	291,822	-
	2,628	291,822	294,450	9,138
	2,628	291,822	294,450	9,138
COVID-19 support grant income				
Coronavirus Job Retention Scheme	-	58,320	58,320	-
Adult Social Care Infection Control funding	-	172,553	172,553	-
Coronavirus related Statutory Sick Pay	-	8,495	8,495	-
Respite and day services support	-	43,206	43,206	-
Adult Social Care Infection Control funding – Workforce Capacity	-	9,248	9,248	-
	-	291,822	291,822	-
	-	291,822	291,822	-

POLESWORTH GROUP HOMES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

3 Donations and legacies (Continued)

The Coronavirus Job Retention Scheme (CRJS), is a government scheme set up to cover certain employment costs for employees who have been unable to work due to COVID-19.

Infection control grant income was received from WCC to cover additional costs incurred by the charity in controlling infection during the pandemic.

4 Charitable activities

	Long stay services 2021 £	Short stay services 2021 £	Total 2021 £	Total 2020 £
Accommodation, care and support services	2,887,471	495,922	3,383,393	3,309,114

5 Investments

	Unrestricted funds 2021 £	Unrestricted funds 2020 £
Interest receivable	1,571	3,147

6 Other income

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £	Unrestricted funds 2020 £
Training and insurance income	-	2,400	2,400	419
Contributions to meals and holidays	8,264	-	8,264	12,766
Solar panel income	1,616	-	1,616	1,580
Farm produce	-	-	-	105
	9,880	2,400	12,280	14,870

POLESWORTH GROUP HOMES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

7 Charitable activities

	Long stay services 2021 £	Short stay services 2021 £	Total 2021 £	Long stay services 2020 £	Short stay services 2020 £	Total 2020 £
Staff costs	2,288,022	386,963	2,674,985	1,972,152	411,206	2,383,358
Depreciation and impairment	118,230	10,136	128,366	113,536	9,969	123,505
Food and household	134,923	18,150	153,073	110,449	27,157	137,606
Daycare	9,230	2,257	11,487	22,365	10,608	32,973
Premises	92,647	27,614	120,261	93,095	27,788	120,883
Motor and travelling	34,714	9,669	44,383	46,704	16,384	63,088
Miscellaneous	25,636	2,656	28,292	19,612	3,132	22,744
Telephone	2,194	1,096	3,290	2,789	902	3,691
Printing, stationery and computer costs	494	1,137	1,631	592	290	882
(Profit)/loss on disposals of fixed assets	1,599	-	1,599	(1,366)	(169)	(1,535)
	<u>2,707,689</u>	<u>459,678</u>	<u>3,167,367</u>	<u>2,379,928</u>	<u>507,267</u>	<u>2,887,195</u>
Share of support costs (see note 8)	280,708	37,930	318,638	255,216	43,636	298,852
Share of governance costs (see note 8)	6,551	1,125	7,676	6,395	1,094	7,489
	<u>2,994,948</u>	<u>498,733</u>	<u>3,493,681</u>	<u>2,641,539</u>	<u>551,997</u>	<u>3,193,536</u>
Analysis by fund						
Unrestricted funds	2,824,991	398,041	3,223,032	2,641,539	551,997	3,193,536
Restricted funds	169,957	100,692	270,649	-	-	-
	<u>2,994,948</u>	<u>498,733</u>	<u>3,493,681</u>	<u>2,641,539</u>	<u>551,997</u>	<u>3,193,536</u>

POLESWORTH GROUP HOMES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

8 Support costs	Support costs	Governance costs	2021	2020	Basis of allocation
	£	£	£	£	
Staff costs	203,419	-	203,419	191,172	
Depreciation	18,205	-	18,205	12,466	
Office costs	33,968	-	33,968	23,638	
Premises	20,818	-	20,818	17,112	
Motor and travelling	8,723	-	8,723	10,168	
Sundry	33,505	-	33,505	41,921	
Recruitment costs	-	-	-	2,375	
Audit fees	-	4,859	4,859	4,718	Governance
Accountancy	-	2,817	2,817	2,771	Governance
	<u>318,638</u>	<u>7,676</u>	<u>326,314</u>	<u>306,341</u>	
Analysed between					
Charitable activities	<u>318,638</u>	<u>7,676</u>	<u>326,314</u>	<u>306,341</u>	

Support costs are allocated between the expenditure categories of the Statement of Financial Activities on a basis designed to reflect the use of the resources. Costs relating to a particular activity are allocated directly.

9 Trustees

None of the Trustees (or any persons connected with them) received any remuneration nor reimbursement of expenses during the year.

POLESWORTH GROUP HOMES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

10 Employees

The average monthly number of employees during the year was:

	2021 Number	2020 Number
Accommodation, care and support staff	120	118
The Charity's management and administration	15	14
Total	<u>135</u>	<u>132</u>

Employment costs	2021 £	2020 £
Wages and salaries	2,614,645	2,350,914
Social security costs	208,051	171,894
Other pension costs	55,708	51,722
	<u>2,878,404</u>	<u>2,574,530</u>

As at the 31 March 2021, there were 98 (2020: 103) full time equivalent employees.

The number of employees whose annual remuneration was £60,000 or more were:

	2021 Number	2020 Number
£60,000 - £70,000	<u>1</u>	<u>1</u>

POLESWORTH GROUP HOMES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

11 Net gains/(losses) on investments

	Unrestricted funds	Unrestricted funds
	2021	2020
	£	£
Revaluation of investments	28,695	(40,472)
Gain/(loss) on sale of investments	(460)	(532)
	28,235	(41,004)
	28,235	(41,004)

12 Tangible fixed assets

	Land and buildings	Office Equipment	Fixtures, fittings & equipment	Motor vehicles	Total
	£	£	£	£	£
Cost					
At 1 April 2020	3,151,593	33,870	224,896	458,379	3,868,738
Additions	3,800	7,326	67,506	32,606	111,238
Disposals	-	(606)	(3,179)	-	(3,785)
	3,155,393	40,590	289,223	490,985	3,976,191
	3,155,393	40,590	289,223	490,985	3,976,191
Depreciation and impairment					
At 1 April 2020	839,036	24,246	110,944	372,025	1,346,251
Depreciation charged in the year	58,360	8,293	54,790	25,128	146,571
Eliminated in respect of disposals	-	(606)	(1,579)	-	(2,185)
	897,396	31,933	164,155	397,153	1,490,637
	897,396	31,933	164,155	397,153	1,490,637
Carrying amount					
At 31 March 2021	2,257,997	8,657	125,068	93,832	2,485,554
	2,257,997	8,657	125,068	93,832	2,485,554
At 31 March 2020	2,312,557	9,624	113,952	86,354	2,522,487
	2,312,557	9,624	113,952	86,354	2,522,487

The net book value of land and buildings includes £21,613 (2020: £22,322) in respect of a leasehold property which would revert to a third party should it cease to be used to accommodate adults with severe learning difficulties.

POLESWORTH GROUP HOMES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

13 Fixed asset investments

	Unlisted investments £
Cost or valuation	
At 1 April 2020	150,910
Unrealised gain/(loss) in the year	28,695
Disposals	(460)
	179,145
At 31 March 2021	179,145
Carrying amount	
At 31 March 2021	179,145
At 31 March 2020	150,910

14 Debtors

	2021 £	2020 £
Amounts falling due within one year:		
Trade debtors	126,661	114,131
Prepayments and accrued income	190,136	208,590
	316,797	322,721
	316,797	322,721

15 Creditors: amounts falling due within one year

	2021 £	2020 £
Other taxation and social security	86,420	46,917
Other creditors	43,643	18,188
Accruals and deferred income	62,978	48,358
	193,041	113,463
	193,041	113,463

POLESWORTH GROUP HOMES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

16 Retirement benefit schemes

The Charity operates defined contribution pension schemes for all qualifying employees. The assets of the schemes are held separately from those of the Charity in independently administered funds.

The charge to profit or loss in respect of defined contribution schemes was £55,708 (2020: £51,722).

17 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds		Movement in funds			
	Incoming resources £	Balance at 1 April 2020 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2021 £
Coronavirus Job Retention Scheme	-	-	58,320	(58,320)	-	-
Adult Social Care Infection Control funding	-	-	172,553	(148,980)	(23,573)	-
Coronavirus related Statutory Sick Pay	-	-	8,495	(8,495)	-	-
Respite and day services support	-	-	43,206	(43,206)	-	-
Adult Social Care Infection Control funding – Workforce Capacity	-	-	9,248	(9,248)	-	-
Skills for care training	-	-	2,400	(2,400)	-	-
	-	-	294,222	(270,649)	(23,573)	-
	-	-	294,222	(270,649)	(23,573)	-

A transfer of £23,573 has been made from restricted funds to reflect the fixed asset purchased through the grant as the requirements to hold the fund as restricted were met once the assets were acquired.

POLESWORTH GROUP HOMES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

18 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Balance at 1 April 2019	Transfers	Balance at 1 April 2020	Resources expended	Transfers	Balance at 31 March 2021
	£	£	£	£	£	£
Improvements at existing properties	22,000	-	22,000	(18,981)	(3,019)	-
Replacement residential care home	341,000	59,000	400,000	-	35,000	435,000
Supported living property	-	-	-	-	250,000	250,000
	<u>363,000</u>	<u>59,000</u>	<u>422,000</u>	<u>(18,981)</u>	<u>281,981</u>	<u>685,000</u>
	<u><u>363,000</u></u>	<u><u>59,000</u></u>	<u><u>422,000</u></u>	<u><u>(18,981)</u></u>	<u><u>281,981</u></u>	<u><u>685,000</u></u>

POLESWORTH GROUP HOMES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

19 Analysis of net assets between funds

	Unrestricted funds		Designated funds		Restricted funds		Total Unrestricted funds		Designated funds		Total	
	2021	£	2021	£	2021	£	2021	£	2020	£	2020	£
Fund balances at 31 March 2021 are represented by:												
Tangible assets	2,485,554		-		-		2,485,554	2,522,487	-		-	2,522,487
Investments	179,145		-		-		179,145	150,910	-		-	150,910
Current assets/(liabilities)	873,877		685,000		-		1,558,877	901,931	422,000		422,000	1,323,931
	<u>3,538,576</u>		<u>685,000</u>		<u>-</u>		<u>4,223,576</u>	<u>3,575,328</u>	<u>422,000</u>		<u>422,000</u>	<u>3,997,328</u>

POLESWORTH GROUP HOMES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

20 Operating lease commitments

At the reporting end date the Charity had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2021 £	2020 £
Within one year	26,409	13,733
Between two and five years	51,614	25,149
In over five years	3,260	-
	<u>81,283</u>	<u>38,882</u>

For the financial year ended 31 March 2021, the operating lease payments recognised as an expense in the statement of financial activities amounted to £21,956 (2020: £12,941).

21 Capital commitments

2021 £	2020 £
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At 31 March 2021 the Charity had capital commitments as follows:

Contracted for but not provided in the financial statements:

Acquisition of property, plant and equipment	-	16,073
	<u>-</u>	<u>16,073</u>

22 Events after the reporting date

After the reporting end date the charity purchased an additional property, intended to be used for a supported living service, at a value of £230,000.

23 Related party transactions

There were no related party transactions in the year.

Remuneration of key management personnel

The remuneration of key management personnel is as follows.

	2021 £	2020 £
Aggregate compensation	<u>123,704</u>	<u>117,872</u>

POLESWORTH GROUP HOMES LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

24 Cash generated from operations	2021	2020
	£	£
Surplus for the year	226,248	101,729
Adjustments for:		
Investment income recognised in statement of financial activities	(1,571)	(3,147)
Loss on disposal of investments	460	532
Fair value gains and losses on investments	(28,695)	40,472
Depreciation and impairment of tangible fixed assets	146,571	135,971
Movements in working capital:		
Decrease in debtors	5,924	171,756
Increase in creditors	79,578	7,989
Cash generated from operations	428,515	455,302
	<hr/> <hr/>	<hr/> <hr/>
25 Analysis of changes in net funds		
The Charity had no debt during the year.		