



**CHARITY COMMISSION  
FOR ENGLAND AND WALES**

## Trustees' Annual Report for the period

**From: 01/09/2022**

**Period start date: 01/09/2022**

**Period end date:**

**31/08/2023**

**Charity name: Sharpness Playgroup**

**Charity registration number: 1003222**

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To provide outstanding Early Years provision for children aged two years nine months to four years old
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	To provide a safe environment for children to play, socialise and learn.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	All trustees have access to the guidance issued by the Charity Commission.

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The Charity has made a difference to the lives of the children and families who use the Playgroup by education the children in a safe and fun environment.

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	At the end of the accounting period, the charity had a surplus of £10,840.44
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The reserves will be held in a secure account in order to purchase equipment and pay wages for the following period. An amount will be held in a savings account in case of future legal action. Also to pay staff wages during the months where funding is not paid.
Amount of reserves held	Para 1.22	£9,384.07 plus £3,062.56
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Charity
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Trustees incorporated as a body
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are recruited through the Playgroup and are current members of staff of Sharpness Playgroup and a current parent of a child attending playgroup. Any election must be decided upon at the AGM and voted on by the Committee.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	Sharpness Playgroup
Other name the charity uses	
Registered charity number	1003222
Charity's principal address	Sharpness Playgroup, C/o Sharpness Primary School, Newtown, Berkeley. Gloucestershire GL13 9NU



# Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Helen Buckingham	Co-chair Acting Treasurer	05.01.2023	Committee
2	Dave Wiggall	Co-chair	05.01.2023	Committee
3	Lisa Thompson	Secretary	05.01.2023	Committee
4	Louise Clarke		05.01.2023	Committee
5	Lisa Hills		05.01.2023	Committee
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## Corporate trustees – names of the directors at the date the report was approved

Director name		

## Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	H. Buckingham	
Full name(s)	Helen Buckingham	
Position (eg Secretary, Chair, etc)	Chair	
Date	26/06/2024	





**Sharpness Playgroup Accounts**  
**September 2022 – August 2023**

<b>Opening Balance</b>	<b>£8,543.63</b>
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**Income**

Grants and Fees	£80,725.24
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Fundraising	£199.53
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Other	£695.75
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<b>Total Income</b>	<b>£81,620.52</b>
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**Expenditure**

Wages	£60,422.28
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Petty Cash	£500.00
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Stationary and Equipment	£3,487.21
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Maintenance	£2,351.15
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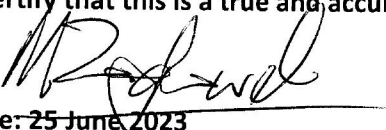
Other	£4,019.44
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<b>Total Expenditure</b>	<b>£70,780.08</b>
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<b>Closing Balance</b>	<b>£19,384.07</b>
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<b>Surplus</b>	<b>£10, 840.44</b>
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I certify that this is a true and accurate record of the accounts inspected by me.



Date: 25 June 2023

Name and address: Marlon Zoglowek. 8 Leaside Close, Cam, Dursley, Glos. GL11 5SH



Date	Description	Chq/Trans No	Total Income	Grants & Fees	Fundraising	Other	Total Expenditure	Wages	Petty Cash	Stationery & Equipment	Maintenance	Fundraising	Other	Balance
	Opening Balance		£ -				£ -							£ 8,543.63
01/09/2022	Petty cash	1057	£ -				£ 250.00		£ 250.00					£ 8,293.63
	Fundraising		£ 81.85		£ 81.85		£ -							£ 8,375.48
	Fees		£ 108.00	£ 108.00			£ -							£ 8,483.48
05/09/2022	HMRC		£ -				£ 132.95	£ 132.95						£ 8,350.53
09/09/2022	Sarah		£ -				£ 129.06	£ 129.06		£ 96.97				£ 8,253.56
	NEST		£ -											£ 8,124.50
	British gas		£ -				£ 149.70				£ 149.70			£ 7,974.80
14/09/2022	Sarah		£ -				£ 47.99			£ 47.99				£ 7,926.81
22/09/2022	Fees		£ 420.00	£ 420.00			£ -							£ 8,346.81
	Wages CB		£ -				£ 801.51	£ 801.51						£ 7,545.30
	Wages AR		£ -				£ 140.64	£ 140.64						£ 7,404.66
	PATA		£ -				£ 65.15	£ 65.15						£ 7,339.51
	Wages MW		£ -				£ 980.76	£ 980.76						£ 6,358.75
	Wages CL		£ -				£ 1,361.56	£ 1,361.56						£ 4,997.19
	Wages MT		£ -				£ 1,094.05	£ 1,094.05						£ 3,903.14
23/09/2022	Fees		£ 10.00	£ 10.00			£ -							£ 3,913.14
	Sarah		£ -				£ 60.00			£ 60.00				£ 3,853.14
26/09/2022	Fees		£ 168.00	£ 168.00			£ -							£ 4,021.14
27/09/2022	Internet		£ -				£ 25.00			£ 25.00				£ 3,996.14
30/09/2022	Fees		£ 285.00	£ 285.00			£ -							£ 4,281.14
03/10/2022	GCC Funding		£ 13,604.64	£ 13,604.64			£ -							£ 17,885.78
	Electrical testing		£ -				£ 68.00				£ 68.00			£ 17,817.78
05/10/2022	Fees		£ 105.00	£ 105.00			£ -							£ 17,922.78
	HMRC		£ -				£ 156.36	£ 156.36						£ 17,766.42
07/10/2022	Fees		£ 10.00	£ 10.00			£ -							£ 17,756.42
	NEST		£ -				£ 148.19	£ 148.19						£ 17,628.23
10/10/2022	Fees		£ 570.00	£ 570.00			£ -							£ 18,198.23
	Fees		£ 570.00	£ 570.00			£ -							£ 18,768.23
12/10/2022	Fees		£ 67.50	£ 67.50			£ -							£ 18,835.73
	Mary		£ -				£ 33.99			£ 33.99				£ 18,801.74
	Mary		£ -				£ 30.00			£ 30.00				£ 18,771.74
13/10/2022	A&E Fire safety		£ -				£ 62.40				£ 62.40			£ 18,709.34
20/10/2022	GCC Funding		£ 1,600.00	£ 1,600.00			£ -							£ 20,309.34
21/10/2022	Wages CB		£ -				£ 809.73	£ 809.73						£ 19,499.61
	PATA		£ -				£ 42.25	£ 42.25						£ 19,457.36
	Wages AR		£ -				£ 170.36	£ 170.36						£ 19,287.00
	Wages CL		£ -				£ 1,271.03	£ 1,271.03						£ 18,015.97
	Wages SB		£ -				£ 342.22	£ 342.22						£ 17,673.75
	Wages MT		£ -				£ 794.67	£ 794.67						£ 16,879.08
	Wages MW		£ -				£ 980.76	£ 980.76						£ 15,898.32
24/10/2022	Sarah		£ -				£ 52.50			£ 52.50				£ 15,845.82
31/10/2022	Fees		£ 10.00	£ 10.00			£ -							£ 15,855.82
	Sarah		£ -				£ 24.00			£ 24.00				£ 15,831.82
01/11/2022	Internet		£ -				£ 25.00			£ 25.00				£ 15,806.82
02/11/2022	GCC Funding		£ 800.00	£ 800.00			£ -							£ 16,606.82
04/11/2022	British gas		£ -				£ 11.42				£ 11.42			£ 16,595.40
07/11/2022	Fees		£ 105.00	£ 105.00			£ -							£ 16,700.40
	HMRC		£ -				£ 122.30	£ 122.30						£ 16,578.10
08/11/2022	Sarah		£ -				£ 134.40				£ 134.40			£ 16,443.70
09/11/2022	Fees		£ 420.00	£ 420.00			£ -							£ 16,863.70
	NEST		£ -				£ 115.46	£ 115.46						£ 16,748.24
10/11/2022	Fees		£ 98.50	£ 98.50			£ -							£ 16,846.74
11/11/2022	Fees		£ 210.00	£ 210.00			£ -							£ 17,056.74
	Petty cash		£ -				£ 250.00		£ 250.00					£ 16,806.74









	Wages CL		£	-					£	1,249.09	£	1,249.09							£	32,716.74
	2nd Chance First Aid		£	-					£	102.00									£	32,614.74
29/06/2023	National Savings		£	315.00	£	315.00			£	-									£	32,929.74
03/07/2023	National Savings		£	105.00	£	105.00			£	-									£	33,034.74
	Fees		£	80.00	£	80.00			£	-									£	33,114.74
04/07/2023	Eduzone		£	-					£	958.86									£	32,155.88
05/07/2023	HMRC		£	-					£	174.35	£	174.35							£	31,981.53
	British Gas		£	-					£	51.01									£	31,930.52
07/07/2023	Nest		£	-					£	184.33	£	184.33							£	31,746.19
12/07/2023	Fees		£	120.00	£	120.00			£	-									£	31,866.19
13/07/2023	Fees		£	105.00	£	105.00			£	-									£	31,971.19
17/07/2023	GCC Funding		£	675.00	£	675.00			£	-									£	32,646.19
	Warden Hill (w/board)		£	-					£	250.00									£	32,396.19
18/07/2023	PATA		£	195.00	£	195.00			£	42.25	£	42.25							£	32,353.94
20/07/2023	Fees		£	-					£	-									£	32,548.94
21/07/2023	GCC Funding		£	600.61	£	600.61			£	-									£	33,149.55
	Wages CB		£	-					£	1,110.89	£	1,110.89							£	32,038.66
	Wages AR		£	-					£	135.78	£	135.78							£	31,902.88
	Wages SB		£	-					£	148.95	£	148.95							£	31,753.93
	Wages CL		£	-					£	1,388.51	£	1,388.51							£	30,365.42
	Wages MT		£	-					£	1,116.88	£	1,116.88							£	29,248.54
	Wages MW		£	-					£	1,061.41	£	1,061.41							£	28,187.13
25/07/2023	Focus Networks		£	-					£	1,448.40									£	26,738.73
07/08/2023	HMRC		£	-					£	270.17	£	270.17							£	26,468.56
	British Gas		£	-					£	58.52									£	26,410.04
09/08/2023	Nest		£	-					£	207.91	£	207.91							£	26,202.13
10/08/2023	PATA		£	-					£	42.25	£	42.25							£	26,159.88
17/08/2023	Decking (from shed grant)		£	-					£	885.54									£	25,274.34
23/08/2023	Wages AR		£	-					£	135.78	£	135.78							£	25,138.56
	Wildfowl Wetlands		£	-					£	72.60									£	25,065.96
	Wages CB		£	-					£	1,067.13	£	1,067.13							£	23,998.83
	Wages SB		£	-					£	369.41	£	369.41							£	23,629.42
	Wages CL		£	-					£	1,286.71	£	1,286.71							£	22,342.71
	Shed		£	-					£	1,425.90									£	20,916.81
	Wages MT		£	-					£	978.58	£	978.58							£	19,938.23
	Wages MW		£	-					£	994.16	£	994.16							£	18,944.07
			£	81,620.52	£	80,725.24	£	199.53	£	695.75	£	60,422.28	£	500.00	£	3,487.21	£	2,351.15	£	4,019.44

