

# WIGAN AND LEIGH PENSIONERS LINK LIMITED

England & Wales · Charity number 1003175

## Details

---

Status	Registered
Legal form	Charitable company
Company number	02608731
Registered	1991-06-12
Register	<a href="#">View on the Charity Commission register</a>

## Contact

---

Address	Wigan & Leigh Pensioners Link Resource Centre 27 Charles Street Leigh WN7 1DB
Phone	01942261753
Email	<a href="mailto:contact@pensionerslink.org.uk">contact@pensionerslink.org.uk</a>
Website	<a href="http://www.pensionerslink.org.uk">www.pensionerslink.org.uk</a>

## Activities

---

**Objects:** TO PROMOTE THE INTERESTS OF ELDERLY PEOPLE WITHIN THE METROPOLITAN BOROUGH OF WIGAN IN ANY MANNER WHICH MAY BE DEEMED BY LAW TO BE CHARITABLE

**Activities:** Information & advice on issues relevant to the older person. Alternative therapies, exercise & relaxation, coffee clubs, computer usage & training, outreach work. Deliver library books to elderly, isolated clients. Take elderly patients home from hospital and leave them in a safe environment.

## Classification

---

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** General Charitable Purposes, Education/training, Disability, The Prevention Or Relief Of Poverty
- **Who:** Elderly/old People, People With Disabilities, Other Defined Groups

## Geography

- **Area of benefit:** WIGAN
- Wigan

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£204,256	£206,074	-	-
2024-03-31	£200,324	£201,263	-	-
2023-03-31	£177,731	£172,777	-	-
2022-03-31	£163,074	£168,137	-	-
2021-03-31	£184,075	£165,323	-	-

## Trustees

Name	Role	Appointed
<b>MICHAEL WILLIAM BEECHER HODLIN</b>	Chair	
DAVID THOMAS		
Del Foulkes		2021-11-18
EDITH COLEMAN		2014-09-18
Elizabeth Smith		2022-10-01
PAULINE DOWSETT		2020-08-20
Peter Newton		2017-04-26
Richard Drabble		2024-02-16
Susan Pauksztello		2019-07-18

**WIGAN AND LEIGH PENSIONERS LINK LIMITED**

England & Wales - Charity number 1003175

---

# Accounts

---

**Wigan and Leigh Pensioners Link Limited**  
**Limited by Guarantee**  
**31 March 2025**  
**Legal and Administrative Information**

The Trustees	Mr Michael William Hodlin Mrs Susan Pauksztello Mr David John Thomas Mrs Edith Coleman Mr Peter Newton Mrs Pauline Dowsett Mr Del Foulkes Mrs Elizabeth Smith Mr Richard Drabble	Chair Vice Chair
Secretary	Mrs Kirsty Dainty	
Registered Charity Number	1003175	
Company Number	02608731	
Registered Office / Principle Address	27 Charles Street Leigh Lancashire WN7 1DB	
Independent Examiner	FPS Chartered Certified Accountants Levine House 233 Wigan Road Ashton in Makerfield Wigan WN4 9SL	
Bankers	Virgin Money 6 Bridge Street St Helens WA10 1NF	

**Wigan and Leigh Pensioners Link Limited**  
**Company Limited by Guarantee**  
**31 March 2025**  
**Contents**

	<b>Page</b>
Trustees' Annual Report (incorporating the director's report)	1 - 2
Independent Examiners' Report to the trustees	3
Statement of Financial Activities (including income and expenditure account)	4
Statement of Financial Position	5
Notes to the Financial Statements	6 to 12

**Wigan and Leigh Pensioners Link Limited**  
**Company Limited by Guarantee**  
**Trustees' Annual Report (Incorporating the Director's Report)**  
**For the Year Ended 31 March 2025**

1

The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 March 2025.

Reference and administrative details are provided on a separate information page at the front of these financial statements.

**Structure, governance and management**

The charity is a company limited by guarantee. It was incorporated on 8 May 1991 and registered as a charity on 12 June 1991

The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up, members of the Management Committee are required to contribute £1 to the assets of the charitable company.

The management committee, who are also the directors for the purpose of company law, and who served during the year were:

Mr Michael William Hodlin	Chair
Mrs Susan Paulksztello	Vice Chair
Mr David John Thomas	
Mrs Edith Coleman	
Mr Peter Newton	
Mrs Pauline Dowsett	
Mr Del Foulkes	
Mrs Elizabeth Smith	
Mr Richard Drabble	

None of the management committee has any beneficial interest in the company.

Under the Articles, the members of the management committee are elected at the Annual General Meeting to serve a period of three years, subject to ratification at each Annual General Meeting.

The management committee meet regularly throughout the year to review the strategy, operations and performance of the charity. The management committee are fully responsible for the decision making process operated by the charity.

Current members of the management committee are familiar with the practical work of the charity and their responsibilities and update training is provided when considered necessary. Additionally, new members of the management committee will be provided with appropriate training and induction.

During the financial year the day to day management of the charity rested with Kirsty Dainty.

The management committee have assessed the major risks to which the charity is exposed and are satisfied that systems are in place to mitigate exposure to these risks.

**Wigan and Leigh Pensioners Link Limited  
Company Limited by Guarantee  
Trustees' Annual Report (continued)  
For the Year Ended 31 March 2025**

2

**Objective and Activities**

The company is a charity and exists to promote the interests of elderly people within the Metropolitan Borough of Wigan. The charity reviews its aims, objectives and activities each year to help ensure its focus is on its stated purposes. The trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims, objectives and in planning its future activities. To achieve this objective the charity operates a number of services.

The charity continues to provide information and support to the elderly and those who care for people less fortunate than ourselves. The charity plans to continue with its current activities in the forthcoming year subject to satisfactory funding arrangements. Details of the charity's current activities are outlined below:

**Pensioners Link**

The services offered by the charity have continued to flourish and expand throughout the year. All activities continue to be well attended. We have seen the waiting list for counselling services grow as we regularly exceed the numbers of referrals budgeted for. We now run 16 separate activity groups at our main centre in Leigh.

**Homesafe**

This service takes patients from Royal Albert Edward Infirmary, Wrightington hospital and Leigh Infirmary, transporting them safely and leaving them in a safe environment.

This is then followed up by six weeks further low level support if required. The patients are left with a "Welcome Home Bag" containing some basic food items to ensure they have something to eat and drink until we can do shopping for them if required.

The service has been funded by a Wigan Council tender for 3 years from 1 April 2021.

**Books & More**

Following a successful bid to the Lottery Community Fund we are able to continue with our popular Books and More service, delivering library books to Wigan residents who cannot otherwise access library services. In addition, we spend up to an hour with each reader giving them chance to chat with us helping reduce their isolation. Many of our readers do not have regular visits from anyone other than ourselves.

The chats can result in us referring them onto other services to help improve their lives in some way.

The Lottery Community Fund was awarded in July 2023 for a total of 3 years. decision is made in May 2023.

**Achievements and Performance**

The charity has been successful in establishing a good working relationship with Wigan Council Wigan, Wrightington and Leigh teaching hospital trust and other partner organisations within Wigan Borough. The Management Committee are confident a secure income stream is now in place, which will fully fund the charities core activities and services for a further two years.

**Financial Review**

As shown in the statement of financial activities on page 4, the net deficit for the year amounted to £1,818.00

It is the policy of the charity that unrestricted funds that have not been designated for a specific use should be maintained at a level equivalent to three months' expenditure. The management committee considers that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year, and the amount of reserves at 31.3.24 was £83459. The management committee, having regard to ongoing liquidity requirements of the charity, have kept available funds in an interest bearing deposit account.

**Small company provisions**

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption. The trustees' annual report was approved on .....and signed on behalf of the board of trustees by:

**Mr Michael William Hodlin**  
Chair

## **Wigan and Leigh Pensioners Link Limited**

3

### **Company Limited by Guarantee**

### **Independent Examiner's Report to the Trustees of Wigan and Leigh Pensioners Link Limited Year ended 31 March 2025**

I report to the charity trustees on my examination of the accounts of the Company for year ended 31 March 2025 which are set out on pages 4 to 12.

#### **Responsibilities and basis of report**

As the charity's trustees of the company (who are also the directors of the company for the purpose of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 (the 2011 Act).

In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act).

#### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention which gives me cause to believe that:

- \* accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- \* the accounts do not accord with such records; or
- \* the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination; or
- \* the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Date:

---

Amanda Kershaw FCCA  
FPS Chartered Certified Accountants  
Levine House  
233 Wigan Road  
Ashton-in-Makerfield  
Wigan  
WN4 9SL

**Wigan and Leigh Pensioners Link Limited**

4

**Company Limited by Guarantee****Statement of Financial Activities (including Income and Expenditure Account)****For the Year Ended 31 March 2025**

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2025 £	Total Funds 2024 £
<b>INCOME AND ENDOWMENTS</b>					
Donations and legacies	4	14,508	-	14,508	14,132
Income from charitable activities	5	176,499	-	176,499	178,162
Other trading activities	6	9,439	-	9,439	6,026
Investment income	7	1,032	-	1,032	874
Other income	8	2,778	-	2,778	1,130
Total income		204,256	-	204,256	200,324
<b>Expenditure</b>					
Expenditure on raising funds:					
Costs of voluntary income	9	13,342	-	13,342	17,238
Expenditure on charitable activities:					
Community activities	10	191,064	-	191,064	182,363
Other expenditure	11	1,668	-	1,668	1,662
Total expenditure		206,074	-	206,074	201,263
<b>Net income/(expenditure) and net movement in funds</b>		(1,818)	-	(1,818)	(939)
Total funds brought forward		83,459	-	83,459	84,398
<b>Total funds carried forward</b>		<b>81,641</b>	-	<b>81,641</b>	<b>83,459</b>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

**Wigan and Leigh Pensioners Link Limited**  
**Company Limited by Guarantee**  
**Statement of Financial Position**  
**As At 31 March 2025**

5

	Note	2025		2024	
		£	£	£	£
<b>FIXED ASSETS</b>					
Tangible assets	14		9,107		4,861
<b>CURRENT ASSETS</b>					
Debtors	15	864		-	
Cash at bank and in hand		82,148		88,634	
		<u>83,012</u>		<u>88,634</u>	
<b>Creditors: amounts falling due within one year</b>	16	<u>(10,478)</u>		<u>(10,036)</u>	
<b>Net current assets</b>			<u>72,534</u>		<u>78,598</u>
<b>Net Assets</b>			<u>81,641</u>		<u>83,459</u>
<b>Funds of the Charity</b>					
Unrestricted funds	19		81,641		83,459
Restricted funds	18		-		-
			<u>81,641</u>		<u>83,459</u>
<b>Total charity funds</b>			<u>81,641</u>		<u>83,459</u>

For the financial year ended 31 March 2025 the company was entitled to exemption from audit under Section 477 Companies Act 2006 relating to small companies.

Directors' responsibilities

- The members have not required the charity to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to small companies subject to the small companies regime and in accordance with FRS 102 SORP.

These financial statements were approved by the board of trustees and authorised for issue on .....and are signed on behalf of the board by:

.....  
Mr Michael William Hodlin - Director

**Wigan and Leigh Pensioners Link Limited**  
**Company Limited by Guarantee**  
**Notes to the Accounts**  
**For the Year Ended 31 March 2025**

**1 General information**

The charity is a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is 27 Charles Street, Leigh, Lancs, WN7 1DB

**2 Statement of compliance**

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Charities Act 2011.

**3 Accounting Policies**

**3.1 Basis of Preparation**

The accounts have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling which is the functional currency of the entity.

**3.2 Going concern**

There are no material uncertainties about the charity's ability to continue.

**3.3 Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes. Designated funds are restricted funds earmarked by the trustees for particular future projects or commitment. Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes, restricted income funds or endowment funds.

**3.4 Incoming Resources**

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

Income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.

Legacy income is recognised when receipt is probable and entitlement established.

Income from donated goods at the fair values of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value.

Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.

Income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

### **3.5 Resources Expended**

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates.

Expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities and the sale of donated goods.

Expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities. Other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

### **3.6 Depreciation**

Depreciation is calculated so to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Computer Equipment	25% per annum reducing balance basis
Office Equipment	25% per annum reducing balance basis

### **3.7 Pensions**

The pension costs charged in the accounts represent the contributions payable by the charity during the year.

### **3.8 Debtors**

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts etc.

### **3.9 Cash at bank and in hand**

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

### **3.1 Creditors and Provisions**

Creditors and provision are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

### **3.11 Financial Instruments**

The trust only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

**Wigan and Leigh Pensioners Link Limited**  
**Company Limited by Guarantee**  
**Notes to the Accounts**  
**For the Year Ended 31 March 2025**

8

<b>4 Donations and legacies</b>	2025	2024
	£	£
Donations and legacies received	<u>14508</u>	<u>14132</u>
<b>5 Income from charitable activities</b>	2025	2024
Local government grants	120567	177862
Other grants	<u>55932</u>	<u>300</u>
	<u>176499</u>	<u>178162</u>
<b>6 Other Trading Activities</b>	2025	2024
Fundraising	674	503
Helping hands	<u>8765</u>	<u>5523</u>
	<u>9439</u>	<u>6026</u>
<b>7 Investment Income</b>	2025	2024
Interest receivable	<u>1032</u>	<u>874</u>
<b>8 Other incoming resources</b>	2025	2024
Miscellaneous income	<u>2778</u>	<u>1130</u>

**Wigan and Leigh Pensioners Link Limited**  
**Company Limited by Guarantee**  
**Notes to the Accounts**  
**For the Year Ended 31 March 2025**

**9 Costs of voluntary income**

	<b>Total</b>	<b>Total</b>
	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
Costs of fundraising	111	251
Repairs and maintenance	828	553
Other office costs	33	99
Promotions And gifts	1892	2929
Sundries	3704	2913
Cleaning	2823	2043
Subscriptions and licences	2409	2130
Depreciation	1148	1620
Bookkeeping	394	4700
	<hr/>	<hr/>
	13342	17238
	<hr/> <hr/>	<hr/> <hr/>

**10 Community activities**

	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
Staff costs	116746	102486
Travel	21160	27215
Rates and water	693	889
Insurance	975	936
Heat and light	3723	3103
Rent	110	170
Printing, postage and stationery	473	897
Telephone	2071	1120
Repairs and renewals	7452	11173
Sundry	95	125
Sessional workers and consultancy fees	37566	34249
	<hr/>	<hr/>
	191064	182363
	<hr/> <hr/>	<hr/> <hr/>

**11 Other expenditure**

	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
Independent Examiner's fees	1668	1662
	<hr/> <hr/>	<hr/> <hr/>

**Wigan and Leigh Pensioners Link Limited**  
**Company Limited by Guarantee**  
**Notes to the Accounts**  
**For the Year Ended 31 March 2025**

10

**12 Employees** **2025**    **2024**

**Number of employees**

The average monthly number of employees during the year was:

Projects	7	6
----------	---	---

**Employment costs**

**2025**    **2024**  
£            £

Wages and salaries	108083	94909
National Insurance	2177	1446
Pension costs	6486	6131
	116746	102486

There were no employees whose remuneration was £60000 or more.  
No trustees received remuneration in the year.

**13 Taxation**

The charitable company is exempt from corporation tax on its charitable activities.

**14 Tangible Fixed Assets**

	<b>Computer Equpt</b>	<b>Office Furniture &amp; Equpt</b>	<b>Total</b>
	£	£	£
<b>Cost</b>			
At 1 April 2024	26663	15075	41738
Additions	5394	0	5394
<b>At 31 March 2025</b>	32057	15075	47132
<b>Depreciation</b>			
At 1 April 2024	25102	11775	36877
Charge for the year	322	826	1148
<b>At 31 March 2025</b>	25424	12601	38025
<b>Net book value</b>			
<b>At 31 March 2025</b>	6633	2474	9107
<b>At 31 March 2024</b>	1561	3300	4861

**Wigan and Leigh Pensioners Link Limited**  
**Company Limited by Guarantee**  
**Notes to the Accounts**  
**For the Year Ended 31 March 2025**

11

<b>15 Debtors</b>	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
Prepayments and accrued income	864	0
	<u>864</u>	<u>0</u>

<b>16 Creditors due within one year</b>	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
Trade creditors	7301	2293
Accruals and deferred income	3177	7743
	<u>10478</u>	<u>10036</u>

**17 Share capital**

The charity has no share capital being a company limited by guarantee. Each member guarantees to contribute an amount not exceeding £1 in the event of a winding up situation.

**18 Restricted Funds**

There were no restricted funds in the year.

**Wigan and Leigh Pensioners Link Limited**  
**Company Limited by Guarantee**  
**Notes to the Accounts**  
**For the Year Ended 31 March 2025**

12

**19 Analysis of movements in unrestricted funds**

£

**General fund**

Balance 1 April 2024	83459
Incoming resources	204256
Resources expenses	-206074
	<hr/>
Balance 31 March 2025	<u>81641</u>

**20 Analysis of net assets between funds**

	<b>Unrestric- ted Funds</b>	<b>Restricted Funds</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Fund balances at 31 March 2025 are represented by:			
Tangible fixed assets	9107	0	9107
Current assets	83012	0	83012
Creditors: amounts falling due within one year	-10478	0	-10478
			<hr/>
	<u>81641</u>	<u>0</u>	<u>81641</u>

**WIGAN AND LEIGH PENSIONERS LINK LIMITED**

England & Wales - Charity number 1003175

---

# Accounts

---

**Wigan and Leigh Pensioners Link Limited**  
**Limited by Guarantee**  
**31 March 2024**  
**Legal and Administrative Information**

The Trustees	Mr Michael William Hodlin Mrs Susan Pauksztello Mr David John Thomas Mrs Edith Coleman Mr Peter Newton Mrs Pauline Dowsett Mr Del Foulkes Mrs Elizabeth Smith Mr Richard Drabble	Chair Vice Chair
Secretary	Mrs Kirsty Dainty	
Registered Charity Number	1003175	
Company Number	02608731	
Registered Office / Principle Address	27 Charles Street Leigh Lancashire WN7 1DB	
Independent Examiner	FPS Chartered Certified Accountants Levine House 233 Wigan Road Ashton in Makerfield Wigan WN4 9SL	
Bankers	Virgin Money 6 Bridge Street St Helens WA10 1NF	

**Wigan and Leigh Pensioners Link Limited**  
**Company Limited by Guarantee**  
**31 March 2024**  
**Contents**

	<b>Page</b>
Trustees' Annual Report (incorporating the director's report)	1 - 2
Independent Examiners' Report to the trustees	3
Statement of Financial Activities (including income and expenditure account)	4
Statement of Financial Position	5
Notes to the Financial Statements	6 to 12

**Wigan and Leigh Pensioners Link Limited**  
**Company Limited by Guarantee**  
**Trustees' Annual Report (Incorporating the Director's Report)**  
**For the Year Ended 31 March 2024**

The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 March 2024.

Reference and administrative details are provided on a separate information page at the front of these financial statements.

**Structure, governance and management**

The charity is a company limited by guarantee. It was incorporated on 8 May 1991 and registered as a charity on 12 June 1991

The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up, members of the Management Committee are required to contribute £1 to the assets of the charitable company.

The management committee, who are also the directors for the purpose of company law, and who served during the year were:

Mr Michael William Hodlin	Chair
Mrs Susan Paulkztello	Vice Chair
Mr David John Thomas	
Mrs Edith Coleman	
Mr Peter Newton	
Mrs Pauline Dowsett	
Mr Del Foulkes	
Mrs Elizabeth Smith	
Mr Richard Drabble (appt 16.2.24)	

None of the management committee has any beneficial interest in the company.

Under the Articles, the members of the management committee are elected at the Annual General Meeting to serve a period of three years, subject to ratification at each Annual General Meeting.

The management committee meet regularly throughout the year to review the strategy, operations and performance of the charity. The management committee are fully responsible for the decision making process operated by the charity.

Current members of the management committee are familiar with the practical work of the charity and their responsibilities and update training is provided when considered necessary. Additionally, new members of the management committee will be provided with appropriate training and induction.

During the financial year the day to day management of the charity rested with Mr Paul Roughley up to 31.3.24. From 1.4.24 responsibility will rest with Mrs Kirsty Dainty.

The management committee have assessed the major risks to which the charity is exposed and are satisfied that systems are in place to mitigate exposure to these risks.

**Wigan and Leigh Pensioners Link Limited**  
**Company Limited by Guarantee**  
**Trustees' Annual Report (continued)**  
**For the Year Ended 31 March 2024**

2

**Objective and Activities**

The company is a charity and exists to promote the interests of elderly people within the Metropolitan Borough of Wigan. The charity reviews its aims, objectives and activities each year to help ensure its focus is on its stated purposes. The trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims, objectives and in planning its future activities. To achieve this objective the charity operates a number of services.

The charity continues to provide information and support to the elderly and those who care for people less fortunate than ourselves. The charity plans to continue with its current activities in the forthcoming year subject to satisfactory funding arrangements. Details of the charity's current activities are outlined below:

**Pensioners Link**

The services offered by the charity have continued to flourish and expand throughout the year. All activities continue to be well attended. We have seen the waiting list for counselling services grow as we regularly exceed the numbers of referrals budgeted for. We now run 16 separate activity groups at our main centre in Leigh.

**Homesafe**

This service takes patients from Royal Albert Edward Infirmary, Wrightington hospital and Leigh Infirmary, transporting them safely and leaving them in a safe environment.

This is then followed up by six weeks further low level support if required. The patients are left with a "Welcome Home Bag" containing some basic food items to ensure they have something to eat and drink until we can do shopping for them if required.

The service has been funded by a Wigan Council tender for 3 years from 1 April 2021.

**Books & More**

Following a successful bid to the Lottery Community Fund we are able to continue with our popular Books and More service, delivering library books to Wigan residents who cannot otherwise access library services. In addition, we spend up to an hour with each reader giving them chance to chat with us helping reduce their isolation. Many of our readers do not have regular visits from anyone other than ourselves.

The chats can result in us referring them onto other services to help improve their lives in some way.

The Lottery Community Fund was awarded in July 2023 for a total of 3 years.

decision is made in May 2023.

**Achievements and Performance**

The charity has been successful in establishing a good working relationship with Wigan Council Wigan, Wrightington and Leigh teaching hospital trust and other partner organisations within Wigan Borough. The Management Committee are confident a secure income stream is now in place, which will fully fund the charities core activities and services for a further two years.

**Financial Review**

As shown in the statement of financial activities on page 4, the net deficit for the year amounted to £939.00

It is the policy of the charity that unrestricted funds that have not been designated for a specific use should be maintained at a level equivalent to three months' expenditure. The management committee considers that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised.

This level of reserves has been maintained throughout the year, and the amount of reserves at 31.3.24 was £83459.

The management committee, having regard to ongoing liquidity requirements of the charity, have kept available funds in an interest bearing deposit account.

**Small company provisions**

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption. The trustees' annual report was approved on .....*MWBHodlin*.....and signed on behalf of the board of trustees by:

**Mr Michael William Hodlin**  
Chair

## Wigan and Leigh Pensioners Link Limited

3

### Company Limited by Guarantee

### Independent Examiner's Report to the Trustees of Wigan and Leigh Pensioners Link Limited Year ended 31 March 2024

I report to the charity trustees on my examination of the accounts of the Company for year ended 31 March 2024 which are set out on pages 4 to 12.

#### Responsibilities and basis of report

As the charity's trustees of the company (who are also the directors of the company for the purpose of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 (the 2011 Act).

In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act).

#### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention which gives me cause to believe that:

- \* accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- \* the accounts do not accord with such records; or
- \* the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination; or
- \* the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Date:

27.8.24.

Amanda Kershaw FCCA  
FPS Chartered Certified Accountants  
Levine House  
233 Wigan Road  
Ashton-in-Makerfield  
Wigan  
WN4 9SL

## Company Limited by Guarantee

## Statement of Financial Activities (including Income and Expenditure Account)

For the Year Ended 31 March 2024

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £	Total Funds 2023 £
<b>INCOME AND ENDOWMENTS</b>					
Donations and legacies	4	14,132	-	14,132	11,280
Income from charitable activities	5	178,162	-	178,162	161,567
Other trading activities	6	6,026	-	6,026	4,079
Investment income	7	874	-	874	175
Other income	8	1,130	-	1,130	630
Total income		200,324	-	200,324	177,731
<b>Expenditure</b>					
Expenditure on raising funds:					
Costs of voluntary income	9	17,238	-	17,238	11,836
Expenditure on charitable activities:					
Community activities	10	182,363	-	182,363	159,357
Other expenditure	11	1,662	-	1,662	1,584
Total expenditure		201,263	-	201,263	172,777
<b>Net income/(expenditure) and net movement in funds</b>		(939)		(939)	4,954
Total funds brought forward		84,398	-	84,398	79,444
<b>Total funds carried forward</b>		83,459	-	83,459	84,398

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

**Wigan and Leigh Pensioners Link Limited**  
**Company Limited by Guarantee**  
**Statement of Financial Position**  
**As At 31 March 2024**

5

	Note	2024		2023	
		£	£	£	£
<b>FIXED ASSETS</b>					
Tangible assets	14		4,861		6,482
<b>CURRENT ASSETS</b>					
Debtors	15	-		30,047	
Cash at bank and in hand		88,634		51,452	
		<u>88,634</u>		<u>81,499</u>	
<b>Creditors: amounts falling due within one year</b>	16	<u>(10,036)</u>		<u>(3,583)</u>	
<b>Net current assets</b>			<u>78,598</u>		<u>77,916</u>
<b>Net Assets</b>			<u><u>83,459</u></u>		<u><u>84,398</u></u>
<b>Funds of the Charity</b>					
Unrestricted funds	19		83,459		84,398
Restricted funds	18		-		-
			<u>83,459</u>		<u>84,398</u>
<b>Total charity funds</b>			<u><u>83,459</u></u>		<u><u>84,398</u></u>


For the financial year ended 31 March 2024 the company was entitled to exemption from audit under Section 477 Companies Act 2006 relating to small companies.

Directors' responsibilities

- The members have not required the charity to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to small companies subject to the small companies regime and in accordance with FRS 102 SORP.

These financial statements were approved by the board of trustees and authorised for issue on 2-09-2024 and are signed on behalf of the board by:



Mr Michael William Hodlin - Director

**Wigan and Leigh Pensioners Link Limited**  
**Company Limited by Guarantee**  
**Notes to the Accounts**  
**For the Year Ended 31 March 2024**

**1 General information**

The charity is a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is 27 Charles Street, Leigh, Lancs, WN7 1DB

**2 Statement of compliance**

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Charities Act 2011.

**3 Accounting Policies**

**3.1 Basis of Preparation**

The accounts have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling which is the functional currency of the entity.

**3.2 Going concern**

There are no material uncertainties about the charity's ability to continue.

**3.3 Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes. Designated funds are restricted funds earmarked by the trustees for particular future projects or commitment. Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes, restricted income funds or endowment funds.

**3.4 Incoming Resources**

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

Income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.

Legacy income is recognised when receipt is probable and entitlement established.

Income from donated goods at the fair values of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value.

Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.

Income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

### **3.5 Resources Expended**

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates.

Expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities and the sale of donated goods.

Expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities. Other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

### **3.6 Depreciation**

Depreciation is calculated so to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Computer Equipment	25% per annum reducing balance basis
Office Equipment	25% per annum reducing balance basis

### **3.7 Pensions**

The pension costs charged in the accounts represent the contributions payable by the charity during the year.

### **3.8 Debtors**

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts etc.

### **3.9 Cash at bank and in hand**

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

### **3.1 Creditors and Provisions**

Creditors and provision are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

### **3.11 Financial Instruments**

The trust only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

**Wigan and Leigh Pensioners Link Limited**  
**Company Limited by Guarantee**  
**Notes to the Accounts**  
**For the Year Ended 31 March 2024**

<b>4 Donations and legacies</b>	2024	2023
	£	£
Donations and legacies received	<u>14132</u>	<u>11280</u>
<b>5 Income from charitable activities</b>	2024	2023
	£	
Local government grants	177862	161567
Other grants	<u>300</u>	<u>0</u>
	<u>178162</u>	<u>161567</u>
<b>6 Other Trading Activities</b>	2024	2023
	£	
Fundraising	503	735
Helping hands	<u>5523</u>	<u>3344</u>
	<u>6026</u>	<u>4079</u>
<b>7 Investment Income</b>	2024	2023
	£	
Interest receivable	<u>874</u>	<u>175</u>
<b>8 Other incoming resources</b>	2024	2023
	£	
Miscellaneous income	<u>1130</u>	<u>630</u>

**Wigan and Leigh Pensioners Link Limited**  
**Company Limited by Guarantee**  
**Notes to the Accounts**  
**For the Year Ended 31 March 2024**

**9 Costs of voluntary income**

	<b>Total 2024</b>	<b>Total 2023</b>
	£	£
Costs of fundraising	251	0
Repairs and maintenance	553	223
Other office costs	99	69
Promotions And gifts	2929	2404
Sundries	2913	2375
Cleaning	2043	662
Subscriptions and licences	2130	1809
Depreciation	1620	1839
Bookkeeping	4700	2455
	<u>17238</u>	<u>11836</u>

**10 Community activities**

	<b>2024</b>	<b>2022</b>
	£	£
Staff costs	102486	94931
Travel	27215	16617
Rates and water	889	664
Insurance	936	897
Heat and light	3103	2607
Rent	170	87
Printing, postage and stationery	897	617
Telephone	1120	1936
Repairs and renewals	11173	8104
Sundry	125	295
Sessional workers and consultancy fees	34249	32602
	<u>182363</u>	<u>159357</u>

**11 Other expenditure**

	<b>2024</b>	<b>2023</b>
	£	£
Independent Examiner's fees	1662	1584
	<u>1662</u>	<u>1584</u>

**Wigan and Leigh Pensioners Link Limited**  
**Company Limited by Guarantee**  
**Notes to the Accounts**  
**For the Year Ended 31 March 2024**

10

<b>12 Employees</b>	<b>2024</b>	<b>2023</b>
<b>Number of employees</b>		
The average monthly number of employees during the year was:		
Projects	6	6
<b>Employment costs</b>		
	<b>2024</b>	<b>2023</b>
	£	£
Wages and salaries	94909	88307
National Insurance	1446	1335
Pension costs	6131	5289
	<u>102486</u>	<u>94931</u>

There were no employees whose remuneration was £60000 or more.  
 No trustees received remuneration in the year.

**13 Taxation**

The charitable company is exempt from corporation tax on its charitable activities.

**14 Tangible Fixed Assets**

	<b>Computer Equpt</b>	<b>Office Furniture &amp; Equpt</b>	<b>Total</b>
	£	£	£
<b>Cost</b>			
At 1 April 2023	26663	15075	41738
Additions	0	0	0
	<u>26663</u>	<u>15075</u>	<u>41738</u>
<b>At 31 March 2023</b>	<b>26663</b>	<b>15075</b>	<b>41738</b>
<b>Depreciation</b>			
At 1 April 2023	24582	10674	35256
Charge for the year	520	1101	1621
	<u>25102</u>	<u>11775</u>	<u>36877</u>
<b>At 31 March 2023</b>	<b>25102</b>	<b>11775</b>	<b>36877</b>
<b>Net book value</b>			
At 31 March 2024	1561	3300	4861
	<u>1561</u>	<u>3300</u>	<u>4861</u>
<b>At 31 March 2023</b>	<b>2081</b>	<b>4401</b>	<b>6482</b>
	<u>2081</u>	<u>4401</u>	<u>6482</u>

**Wigan and Leigh Pensioners Link Limited**  
**Company Limited by Guarantee**  
**Notes to the Accounts**  
**For the Year Ended 31 March 2024**

11

<b>15 Debtors</b>	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Prepayments and accrued income	<u>0</u>	<u>30047</u>

<b>16 Creditors due within one year</b>	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Trade creditors	2293	1099
Accruals and deferred income	<u>7743</u>	<u>2484</u>
	<u>10036</u>	<u>3583</u>

**17 Share capital**

The charity has no share capital being a company limited by guarantee. Each member guarantees to contribute an amount not exceeding £1 in the event of a winding up situation.

**18 Restricted Funds**

There were no restricted funds in the year.

**Wigan and Leigh Pensioners Link Limited**  
**Company Limited by Guarantee**  
**Notes to the Accounts**  
**For the Year Ended 31 March 2024**

12

**19 Analysis of movements in unrestricted funds**

£

**General fund**

Balance 1 April 2023	84398
Incoming resources	200324
Resources expenses	-201263
	<hr/>
Balance 31 March 2024	<u>83459</u>

**20 Analysis of net assets between funds**

Unrestric- ted Funds	Restricted Funds	Total
£	£	£

Fund balances at 31 March 2023 are represented by:

Tangible fixed assets	4861	0	4861
Current assets	88634	0	88634
Creditors: amounts falling due within one year	-10036	0	-10036
	<hr/>		
	<u>83459</u>	<u>0</u>	<u>83459</u>

**WIGAN AND LEIGH PENSIONERS LINK LIMITED**

England & Wales - Charity number 1003175

---

# Accounts

---

**Wigan and Leigh Pensioners Link Limited**  
**Limited by Guarantee**  
**31 March 2023**  
**Legal and Administrative Information**

The Trustees	Mr Michael William Hodlin Mrs Susan Paukztello Mr David John Thomas Mrs Edith Coleman Mr Peter Newton Mrs Pauline Dowsett Mr Del Foulkes Mrs Elizabeth Smith	Chair Vice Chair
Secretary	David Paul Roughley	
Registered Charity Number	1003175	
Company Number	02608731	
Registered Office / Principle Address	27 Charles Street Leigh Lancashire WN7 1DB	
Independent Examiner	FPS Chartered Certified Accountants Levine House 233 Wigan Road Ashton in Makerfield Wigan WN4 9SL	
Bankers	Yorkshire Bank 10 King Street Leigh Lancashire WN7 4LS	

**Wigan and Leigh Pensioners Link Limited**

**Company Limited by Guarantee**

**31 March 2023**

**Contents**

	<b>Page</b>
Trustees' Annual Report (incorporating the director's report)	1 - 2
Independent Examiners' Report to the trustees	3
Statement of Financial Activities (including income and expenditure account)	4
Statement of Financial Position	5
Notes to the Financial Statements	6 to 12

**Wigan and Leigh Pensioners Link Limited**  
**Company Limited by Guarantee**  
**Trustees' Annual Report (Incorporating the Director's Report)**  
**For the Year Ended 31 March 2023**

1

The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 March 2023.

Reference and administrative details are provided on a separate information page at the front of these financial statements.

**Structure, governance and management**

The charity is a company limited by guarantee. It was incorporated on 8 May 1991 and registered as a charity on 12 June 1991

The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up, members of the Management Committee are required to contribute £1 to the assets of the charitable company.

The management committee, who are also the directors for the purpose of company law, and who served during the year were:

Mr Michael William Hodlin	Chair
Mrs Susan Paulkztello	Vice Chair
Mr David John Thomas	
Mrs Edith Coleman	
Mr Peter Newton	
Mrs Pauline Dowsett	
Mrs Jean Aldred	(dec 21.5.22)
Mr Del Foulkes	
Mrs Elizabeth Smith	(appt 2.11.22)

None of the management committee has any beneficial interest in the company.

Under the Articles, the members of the management committee are elected at the Annual General Meeting to serve a period of three years, subject to ratification at each Annual General Meeting.

The management committee meet regularly throughout the year to review the strategy, operations and performance of the charity. The management committee are fully responsible for the decision making process operated by the charity.

Current members of the management committee are familiar with the practical work of the charity and their responsibilities and update training is provided when considered necessary. Additionally, new members of the management committee will be provided with appropriate training and induction.

During the financial year the day to day management of the charity rested with Mr Paul Roughley.

The management committee have assessed the major risks to which the charity is exposed and are satisfied that systems are in place to mitigate exposure to these risks.

**Wigan and Leigh Pensioners Link Limited  
Company Limited by Guarantee  
Trustees' Annual Report (continued)  
For the Year Ended 31 March 2023**

**Objective and Activities**

The company is a charity and exists to promote the interests of elderly people within the Metropolitan Borough of Wigan. The charity reviews its aims, objectives and activities each year to help ensure its focus is on its stated purposes. The trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims, objectives and in planning its future activities. To achieve this objective the charity operates a number of services.

The charity continues to provide information and support to the elderly and those who care for people less fortunate than ourselves. The charity plans to continue with its current activities in the forthcoming year subject to satisfactory funding arrangements. Details of the charity's current activities are outlined below:

**Pensioners Link**

The services offered by the charity have continued to flourish and expand throughout the year. All activities continue to be well attended. We have seen the waiting list for counselling services grow as we regularly exceed the numbers of referrals budgeted for. We now run 16 separate activity groups at our main centre in Leigh.

**Homesafe**

This service takes patients from Royal Albert Edward Infirmary, Wrightington hospital and Leigh Infirmary, transporting them safely and leaving them in a safe environment.

This is then followed up by six weeks further low level support if required. The patients are left with a "Welcome Home Bag" containing some basic food items to ensure they have something to eat and drink until we can do shopping for them if required.

The service is funded by a Wigan Council tender from 1 April 2021 for the next three years

**Books & More**

Following a successful **Community Investment Fund** bid from Wigan Council we have been running a successful pilot project, delivering library books to Wigan residents who cannot otherwise access library services.

In addition, we spend up to an hour with each reader giving them chance to chat with us helping reduce their isolation.

Many of our readers do not have regular visits from anyone other than ourselves.

The chats can result in us referring them onto other services to help improve their lives in some way.

A one off grant was awarded by Wigan Council to continue this service until "The Lottery Community Fund" grant decision is made in May 2023.

**Achievements and Performance**

The charity has been successful in establishing a good working relationship with Wigan Council Wigan CCG and other partner organisations within Wigan Borough.

In order to achieve more for our money a number of cost saving initiatives were been put in place by the Manager, this has freed up funds to see the internal walls repaired and redecorated in the main three rooms at the centre. Next year will see the internal walls repaired and decorated to the main three rooms at the centre.

The Management Committee are confident a secure income stream is now in place, which will fully fund the charities core activities and services for a further two years.

**Financial Review**

As shown in the statement of financial activities on page 4, the net surplus for the year amounted to £4,954.00

It is the policy of the charity that unrestricted funds that have not been designated for a specific use should be maintained at a level equivalent to three months' expenditure. The management committee considers that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised.

This level of reserves has been maintained throughout the year, and the amount of reserves at 31.3.23 was £84398.

The management committee, having regard to ongoing liquidity requirements of the charity, have kept available funds in an interest bearing deposit account.

**Small company provisions**

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption. The trustees' annual report was approved on .....and signed on behalf of the board of trustees by:

**Mr Michael William Hodlin**  
Chair

## Wigan and Leigh Pensioners Link Limited

3

### Company Limited by Guarantee

### Independent Examiner's Report to the Trustees of Wigan and Leigh Pensioners Link Limited Year ended 31 March 2023

I report to the charity trustees on my examination of the accounts of the Company for year ended 31 March 2023 which are set out on pages 4 to 12.

#### Responsibilities and basis of report

As the charity's trustees of the company (who are also the directors of the company for the purpose of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

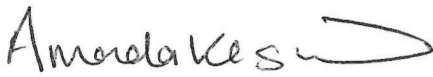
Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act).

#### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention which gives me cause to believe that:

- \* accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- \* the accounts do not accord with such records; or
- \* the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination; or
- \* the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Date: 11.7.23

Amanda Kershaw FCCA

FPS Chartered Certified Accountants

Levine House

233 Wigan Road

Ashton-in-Makerfield

Wigan

WN4 9SL

**Wigan and Leigh Pensioners Link Limited**

4

**Company Limited by Guarantee**

**Statement of Financial Activities (including Income and Expenditure Account)**

**For the Year Ended 31 March 2023**

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £	Total Funds 2022 £
<b>INCOME AND ENDOWMENTS</b>					
Donations and legacies	4	11,280	-	11,280	8,752
Income from charitable activities	5	161,567	-	161,567	152,115
Other trading activities	6	4,079	-	4,079	826
Investment income	7	175	-	175	12
Other income	8	630	-	630	1,369
<b>Total income</b>		<b>177,731</b>	<b>-</b>	<b>177,731</b>	<b>163,074</b>
<b>Expenditure</b>					
Expenditure on raising funds:					
Costs of voluntary income	9	11,836	-	11,836	10,790
Expenditure on charitable activities:					
Community activities	10	159,357	-	159,357	155,747
Other expenditure	11	1,584	-	1,584	1,600
<b>Total expenditure</b>		<b>172,777</b>	<b>-</b>	<b>172,777</b>	<b>168,137</b>
<b>Net income/(expenditure) and net movement in funds</b>		<b>4,954</b>	<b>-</b>	<b>4,954</b>	<b>(5,063)</b>
Total funds brought forward		79,444	-	79,444	84,507
<b>Total funds carried forward</b>		<b>84,398</b>	<b>-</b>	<b>84,398</b>	<b>79,444</b>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

**Wigan and Leigh Pensioners Link Limited**  
**Company Limited by Guarantee**  
**Statement of Financial Position**  
**As At 31 March 2023**

5

	Note	2023	2022
		£	£
<b>FIXED ASSETS</b>			
Tangible assets	14	6,482	6,191
<b>CURRENT ASSETS</b>			
Debtors	15	30,047	182
Cash at bank and in hand		51,452	94,260
		<u>81,499</u>	<u>94,442</u>
<b>Creditors: amounts falling due within one year</b>	16	<u>(3,583)</u>	<u>(21,189)</u>
<b>Net current assets</b>		<u>77,916</u>	<u>73,253</u>
<b>Net Assets</b>		<u>84,398</u>	<u>79,444</u>
<b>Funds of the Charity</b>			
Unrestricted funds	19	84,398	79,444
Restricted funds	18	-	-
		<u>84,398</u>	<u>79,444</u>
<b>Total charity funds</b>		<u>84,398</u>	<u>79,444</u>

For the financial year ended 31 March 2022 the company was entitled to exemption from audit under Section 477 Companies Act 2006 relating to small companies.

**Directors' responsibilities**

- The members have not required the charity to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to small companies subject to the small companies regime and in accordance with FRS 102 SORP.

These financial statements were approved by the board of trustees and authorised for issue on .....and are signed on behalf of the board by:

.....  
Mr Michael William Hodlin - Director

**Wigan and Leigh Pensioners Link Limited**  
**Company Limited by Guarantee**  
**Notes to the Accounts**  
**For the Year Ended 31 March 2023**

6

**1 General information**

The charity is a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is 27 Charles Street, Leigh, Lancs, WN7 1DB

**2 Statement of compliance**

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Charities Act 2011.

**3 Accounting Policies**

**3.1 Basis of Preparation**

The accounts have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling which is the functional currency of the entity.

**3.2 Going concern**

There are no material uncertainties about the charity's ability to continue.

**3.3 Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes. Designated funds are restricted funds earmarked by the trustees for particular future projects or commitment. Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes, restricted income funds or endowment funds.

**3.4 Incoming Resources**

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

Income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.

Legacy income is recognised when receipt is probable and entitlement established.

Income from donated goods at the fair values of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value.

Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.

Income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

### **3.5 Resources Expended**

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates.

Expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities and the sale of donated goods.

Expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities. Other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

### **3.6 Depreciation**

Depreciation is calculated so to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Computer Equipment	25% per annum reducing balance basis
Office Equipment	20% per annum reducing balance basis

### **3.7 Pensions**

The pension costs charged in the accounts represent the contributions payable by the charity during the year.

### **3.8 Debtors**

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts etc.

### **3.9 Cash at bank and in hand**

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

### **3.1 Creditors and Provisions**

Creditors and provision are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

### **3.11 Financial Instruments**

The trust only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

**Wigan and Leigh Pensioners Link Limited**  
**Company Limited by Guarantee**  
**Notes to the Accounts**  
**For the Year Ended 31 March 2023**

8

<b>4 Donations and legacies</b>	2023	2022
	£	£
Donations and legacies received	<u>11280</u>	<u>8752</u>
<b>5 Income from charitable activities</b>	2023	2022
	£	£
Local government grants	161567	152115
Other grants	<u>0</u>	<u>0</u>
	<u>161567</u>	<u>152115</u>
<b>6 Other Trading Activities</b>	2023	2022
	£	£
Fundraising	735	0
Helping hands	<u>3344</u>	<u>826</u>
	<u>4079</u>	<u>826</u>
<b>7 Investment Income</b>	2023	2022
	£	£
Interest receivable	<u>175</u>	<u>12</u>
<b>8 Other incoming resources</b>	2023	2022
	£	£
Miscellaneous income	<u>630</u>	<u>1369</u>

Wigan and Leigh Pensioners Link Limited  
 Company Limited by Guarantee  
 Notes to the Accounts  
 For the Year Ended 31 March 2023

9

**9 Costs of voluntary income**

	Total 2023	Total 2022
	£	£
Costs of fundraising		
Repairs and maintenance	223	616
Other office costs	69	69
Promotions And gifts	2404	1730
Sundries	2375	1485
Cleaning	662	824
Subscriptions and licences	1809	1738
Depreciation	1839	1825
Bookkeeping	2455	2503
	<u>11836</u>	<u>10790</u>

**10 Community activities**

	2023	2022
	£	£
Staff costs	94931	100850
Travel	16617	15360
Rates and water	664	573
Insurance	897	860
Heat and light	2607	3113
Rent	87	10
Printing, postage and stationery	617	624
Telephone	1936	2454
Repairs and renewals	8104	5547
Sundry	295	127
Sessional workers and consultancy fees	32602	26229
	<u>159357</u>	<u>155747</u>

**11 Other expenditure**

	2023	2022
	£	£
Independent Examiner's fees	1584	1600

**Wigan and Leigh Pensioners Link Limited**  
**Company Limited by Guarantee**  
**Notes to the Accounts**  
**For the Year Ended 31 March 2023**

10

**12 Employees** **2023**      **2022**

**Number of employees**

The average monthly number of employees during the year was:

Projects	6	5
----------	---	---

**Employment costs** **2023**      **2022**

	£	£
Wages and salaries	88307	92738
National Insurance	1335	2592
Pension costs	5289	5520
	94931	100850

There were no employees whose remuneration was £60000 or more.  
 No trustees received remuneration in the year.

**13 Taxation**

The charitable company is exempt from corporation tax on its charitable activities.

**14 Tangible Fixed Assets**

	Computer Equpt £	Office Furniture & Eqpt £	Total £
<b>Cost</b>			
At 1 April 2022	26663	12945	39608
Additions	0	2130	2130
<b>At 31 March 2023</b>	26663	15075	41738
<b>Depreciation</b>			
At 1 April 2022	23843	9574	33417
Charge for the year	739	1100	1839
<b>At 31 March 2023</b>	24582	10674	35256
<b>Net book value</b>			
At 31 March 2023	2081	4401	6482
At 31 March 2022	2820	3371	6191

**Wigan and Leigh Pensioners Link Limited**  
**Company Limited by Guarantee**  
**Notes to the Accounts**  
**For the Year Ended 31 March 2023**

11

<b>15 Debtors</b>	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Prepayments and accrued income	30047	182
	<u>30047</u>	<u>182</u>

<b>16 Creditors due within one year</b>	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Trade creditors	1099	2459
Accruals and deferred income	2484	18730
	<u>3583</u>	<u>21189</u>

**17 Share capital**

The charity has no share capital being a company limited by guarantee. Each member guarantees to contribute an amount not exceeding £1 in the event of a winding up situation.

**18 Restricted Funds**

There were no restricted funds in the year.

**Wigan and Leigh Pensioners Link Limited**  
**Company Limited by Guarantee**  
**Notes to the Accounts**  
**For the Year Ended 31 March 2023**

12

**19 Analysis of movements in unrestricted funds**

£

**General fund**

Balance 1 April 2022	79444
Incoming resources	177731
Resources expenses	-172777
	<hr/>
Balance 31 March 2023	<u>84398</u>

**20 Analysis of net assets between funds**

Fund balances at 31 March 2023 are represented by:

	Unrestric- ted Funds £	Restricted Funds £	Total £
Tangible fixed assets	6482	0	6482
Current assets	81499	0	81499
Creditors: amounts falling due within one year	-3583	0	-3583
	<hr/>		
	<u>84398</u>	<u>0</u>	<u>84398</u>

**WIGAN AND LEIGH PENSIONERS LINK LIMITED**

England & Wales - Charity number 1003175

---

# Accounts

---



# ANNUAL REPORT

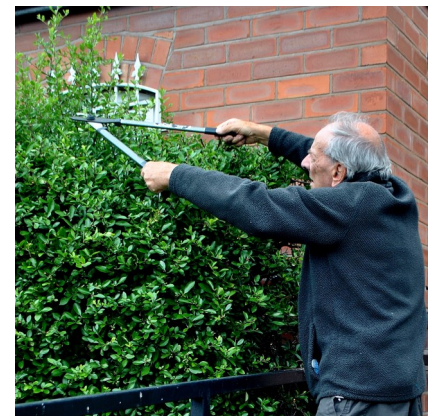
April 2021 to March 2022

**What a Challenge that was!! A year no one will forget, as much as we would like to. However, it was two years of adaptation, innovation, and absolute inspiration when you look at everything we achieved together. The global pandemic hit just as our new year started and everything stopped for a short while in 2020, including our AGM's. Now we are back and stronger than ever for the experience.**

Our activity groups are up and running, in fact they are busier than ever with more people anxious to get out of the house and meet up with people again. All of our other services continued throughout the pandemic with some obvious restrictions as you can see in the pictures.

Mask wearing and doorstep conversations became the new normal as we adapted and innovated to continue with our core services of support to the older people in our communities.

One of our Trustee's, Peter, decided to take the opportunity for a garden tidy up.



# CHAIR OF TRUSTEES REPORT



I think we can agree that the last couple of years have been a massive challenge for everyone.

A global pandemic certainly focuses the mind on what is important in life, especially when everything is locked down and unable to meet those closest to us.

Throughout this year our centre has gradually reopened to visitors and our activity groups have safely opened again. We have followed the guidance from Wigan Council, to protect the staff and volunteers.

Having maintained our core services of Homesafe, TLC (shopping), Books & More, and responded quickly to help those vulnerable isolating residents of the Borough with our food parcels, moving out of lockdown has been easier for us than most organisations.

Counselling continued to be a service in demand with referral numbers rising rapidly. We are currently seeing 30 clients per week, with a three month waiting list in operation. This is supported by Wigan Council building on our very successful partnership with them. This helps us deliver our excellent service to older residents across the Borough of Wigan and Leigh. Pensioners Link have been providing this service for 34 years.

My thanks must go to the volunteers who continued to work tirelessly for us, despite the challenges of lock down and the infection risk that was ever present. They were supported by our small team of staff members. The commitment of the whole team continues to be first class and make it such a pleasure to work for Pensioners Link.

Having lost a number of volunteers this year, as many are still not confident to mix with others, we need to recruit more. Why not come along see what we do and enjoy yourselves, working with such a great, motivated team.

Mick Hodlin

Chair of Trustees

Wigan & Leigh Pensioners Link

# Financial Statement 1st April 2021 to 31st March 2022

TOTAL INCOME FOR YEAR	£163,074
TOTAL EXPENDITURE FOR YEAR	£168,137
<i>shortfall from reserves</i>	£5,063

Thank you to Wigan Council, who were our main grant funders this year.  
A copy of our full accounts for the year are available upon request.

FPS chartered accountants remain as our Independent Examiner.

## Wigan and Leigh Pensioners Link Limited

4

### Company Limited by Guarantee

### Statement of Financial Activities (including Income and Expenditure Account)

### For the Year Ended 31 March 2022

	Note	Unrestricted Funds	Restricted Funds	Total Funds 2022	Total Funds 2021
		£	£	£	£
<b>INCOME AND ENDOWMENTS</b>					
Donations and legacies	4	8,752	-	8,752	3,822
Income from charitable activities	5	152,115	-	152,115	177,252
Other trading activities	6	826	-	826	1,333
Investment income	7	12	-	12	38
Other income	8	1,369	-	1,369	1,630
Total income		163,074	-	163,074	184,075
<b>Expenditure</b>					
Expenditure on raising funds:					
Costs of voluntary income	9	10,790	-	10,790	9,624
Expenditure on charitable activities:					
Community activities	10	155,747	-	155,747	154,199
Other expenditure	11	1,600	-	1,600	1,500
Total expenditure		168,137	-	168,137	165,323
<b>Net income/(expenditure) and net movement in funds</b>		(5,063)	-	(5,063)	18,752
Total funds brought forward		84,507	-	84,507	65,755
<b>Total funds carried forward</b>		79,444	-	79,444	84,507

The statement of financial activities includes all gains and losses recognised in the year.  
All income and expenditure derive from continuing activities.

## BOOKS & MORE

Volunteers deliver library books to isolated and vulnerable people that otherwise cannot access normal library services. These people would not normally see anyone on a regular basis. The overarching aim being to deliver library books plus offer the opportunity for a chat with the volunteer for up to one hour, they provide help and support in accessing other services from within the community e.g. accessing Community Book and or using their own devices such as iPad and tablets.

The service was launched in July 2019. In the first year we received 47 referrals from various routes including self or family members, library staff, The Stroke Association, Community Link Workers and our own Homesafe service. We also welcomed 9 additional volunteers to our team.

Since the Libraries reopened to us we have received a substantial donation of large print books from them (22 boxes in total). These are very popular with our older readers.



### Further help given

- 5 readers received audio equipment from the British Wireless For The Blind Fund working in partnership with Wigan & Leigh Blind Society
- Reader suffering with anxiety and depression referred to PL counselling service, also due to her loss of confidence referred to Single Access Point re mobility – is now attending Strength and Balance class at Hindley.
- Reader needed a small job doing – gave details of Age UK Handyperson service
- Reader wanted to get out – unable to use public transport – gave Driven info
- Reader now uses laptop and has registered on Facebook
- Reader suffered marriage breakdown – referred to Financial Advisor to discuss options of house sale
- Reader referred by a Community Link Worker. He suffered with dementia. It became apparent that his wife was also isolated and she too took up the service. After the volunteer had left messages, their son got in touch to ask us tell us that his father was in hospital having end of life care. He later got in touch to say that his father had sadly passed away but Mrs W would be pleased to continue with the Books & More and would appreciate a chat.
- Reader was accompanied home from hospital through Pensioners Link's Homesafe service. On arrival, the volunteer rang in to say that the patient was very distressed and was concerned about leaving her – she refused to go back to hospital. She was recognised as being one of our readers. By speaking to someone she knew on the phone she eventually settled down and we were able to get in touch with her regular volunteer who rang and arranged a visit the next day.

## HOMESAFE and Time Limited Contact Scheme

Throughout the year, we have continued working in partnership with **Wrightington, Wigan and Leigh** NHS Foundation Trust and Wigan Council delivering HOMESAFE which offers support for vulnerable patients to go home and settle safely. The service ensures the patient is accompanied home by a volunteer using appropriate transport and providing a “Welcome Home” bag of essential food items when needed. In delivering the service, the team of volunteers and staff focus on encouraging independence and also promoting community connection.

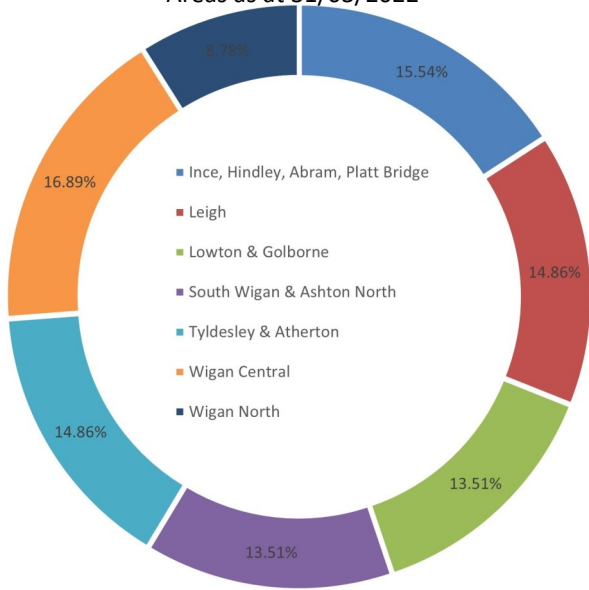
To continue supporting people over 50 in the community, we also offer a Time Limited Contact Scheme, a team of volunteers provide help with the shopping for 6 times. This service gives people over 50 who have been discharged from hospital or through changing times an opportunity to get back on their feet and organise their daily needs in the future. As a result, our Time Limited Contact Scheme has successfully reduced stress and anxiety.

We are actively signposting to various services and organisations such as Books and More, Time Limited Contact Scheme, Welfare Rights Team, Single Access Point, Central Duty Team, AWARM, AGE UK Wigan Borough, Community Meal iCare, Greater Manchester Fire Rescue Service, Greater Manchester Transport Service, Leigh and Atherton Food Bank and local groups. This enables patients to stay independent, healthy, confident, and feel safe to live in their own home.

I would like to say a huge thank you for our team of volunteers and staff who give their heart, time and commitment in delivering an excellent service.

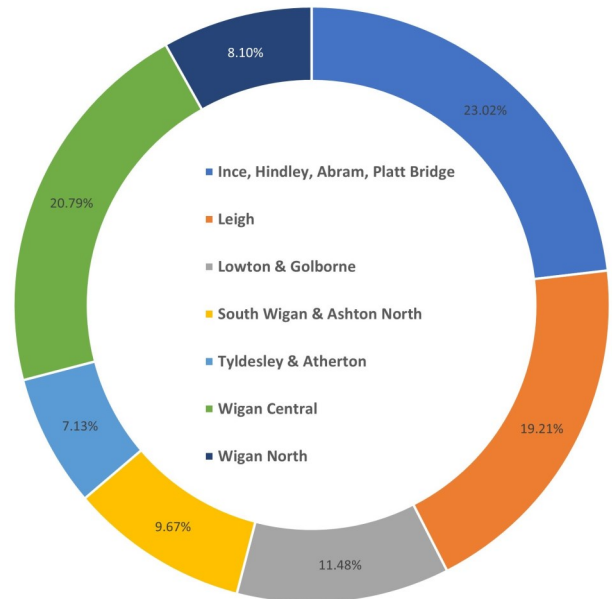


Summary of readers by Service Areas as at 31/03/2022

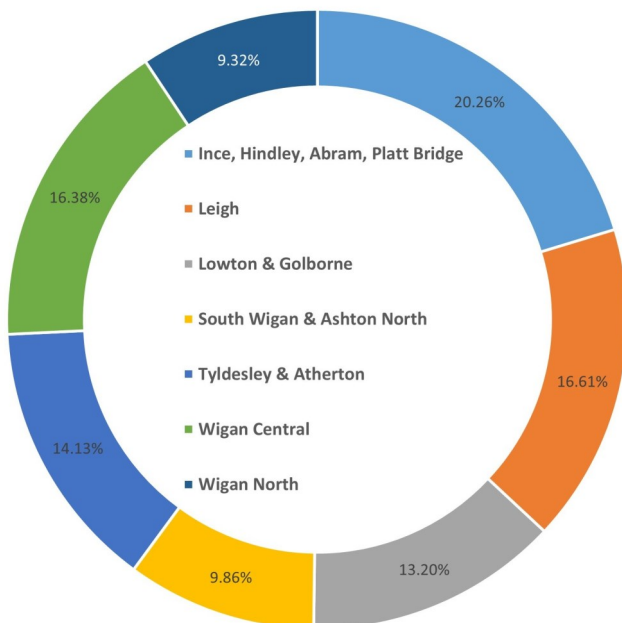


## Our services spread across the Borough

Summary of Homesafe by Service Areas as at 31/03/2022



Summary of TLC by Service Areas as at 31/03/2022



During the pandemic and lock down we maintained all of our services, with some obvious adaptations to meet social distancing requirements to keep our staff and clients safe.

In addition we were one of the first organisations to respond with food parcels to the elderly isolating clients of the Borough. Over 300 parcels were handed out.

## **Our other services and groups**

### **Counselling**

We have a team of counsellors offering a free counselling service to anyone over the age of 50 years old. They can be referred by anyone including self referrals and would normally involve six sessions with the counsellor (although this depends upon the clients needs). It is entirely confidential as no records are retained by Pensioners Link, they remain with the individual counsellor .

Whilst we try to keep our waiting list for this service short it can take up to six weeks as the demand is very high.

### **Digital support group**

Meet every Monday 10 am until 12 pm for any type of digital advice, for example, how to get best use out of your tablet device, computer problems, smartphone advice. The sessions are informal and based around individuals needs.

### **Genealogy**

Searching clients family history using our computer suite, allowing clients to build their family tree and discover their past.

### **Art and Craft group**

Led by a qualified art tutor this popular group produce some fantastic and original pieces of Art from all kinds of materials. This group is so popular it is full and operates a waiting list for potential new members.

### **Art Gang**

This group of mostly self taught artists meet once a week to paint, chat and share ideas. They love to try out new techniques and discuss them with each other. They also like to welcome new members into the gang.

### **Knitting and crocheting**

This is a large group of ladies who meet once a week to knit, crochet, weave and sew to produce items for sale. These are sold to raise funds for Pensioners Link.

### **Coffee and friendship groups**

These are run throughout the week here at our centre

### **Exercise Groups**

Two groups on Monday's and another on Thursday afternoon. These sessions focus on movement and balance in later life.

### **Money Matters**

Advice surgeries from Wigan Council Welfare Rights Team, Wills / Trusts / Power of Attorney from McHale Baker, Long term care planning from Mike Starkie.

## **URGENT REQUEST.**

**We are looking for new members of our Fundraising committee, if you are interested please contact the committee chair Pauline Dowsett on**

**Email: [pollylink1@gmail.com](mailto:pollylink1@gmail.com) or via our office 01942 261753**

# Friends of Pensioners Link

Become a friend and commit £1 per week with a chance to win our monthly prize draw.

Alternatively pay for the year at just £45

Prize draw held at the end of each month and winners will be notified by letter and also displayed in our centre.



Volunteers can choose to help us in one or more of the following services:

## BOOKS & MORE

Our Books & More service can be a vital lifeline for lonely & isolated people. Our volunteers collect books from the library, deliver them to their reader in their home and sit with them for up to an hour for a chat. Once a month.



## T.L.C. (Shopping Service)

T.L.C. (Time Limited Contact scheme) is our shopping service. Volunteers assist people who are experiencing a time of change, by doing their shopping for up to 6 visits, to help them to get back on their feet.

## HOMESAFE

Our Homesafe service supports patients being discharged from hospital. As a volunteer you would collect the patient from hospital and accompany them home ensuring that they arrive safely and are signposted to additional support if needed.



27 Charles St, Leigh, WN7 1DB. Website:

[www.pensionerslink.org.uk](http://www.pensionerslink.org.uk)

Telephone: 01942 261753

E-Mail: [contact @pensionerslink.org.uk](mailto:contact@pensionerslink.org.uk)

Charity No. 1 003 175

Company Reg. No. 2608731

**Wigan and Leigh Pensioners Link Limited**

**Limited by Guarantee**

**31 March 2022**

**Legal and Administrative Information**

The Trustees	Mr Michael William Hodlin Mrs Susan Paukztello Mr David John Thomas Mrs Edith Coleman Mr Peter Newton Mrs Jean Aldred Mrs Pauline Dowsett Mr Del Foulkes	Chair Vice Chair
Secretary	David Paul Roughley	
Registered Charity Number	1003175	
Company Number	02608731	
Registered Office / Principle Address	27 Charles Street Leigh Lancashire WN7 1DB	
Independent Examiner	FPS Chartered Certified Accountants Levine House 233 Wigan Road Ashton in Makerfield Wigan WN4 9SL	
Bankers	Yorkshire Bank 10 King Street Leigh Lancashire WN7 4LS	

**Wigan and Leigh Pensioners Link Limited**  
**Company Limited by Guarantee**  
**31 March 2022**  
**Contents**

	<b>Page</b>
Trustees' Annual Report (incorporating the director's report)	1 - 2
Independent Examiners' Report to the trustees	3
Statement of Financial Activities (including income and expenditure account)	4
Statement of Financial Position	5
Notes to the Financial Statements	6 to 12

**Wigan and Leigh Pensioners Link Limited**  
**Company Limited by Guarantee**  
**Trustees' Annual Report (Incorporating the Director's Report)**  
**For the Year Ended 31 March 2022**

1

The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 March 2022.

Reference and administrative details are provided on a separate information page at the front of these financial statements.

**Structure, governance and management**

The charity is a company limited by guarantee. It was incorporated on 8 May 1991 and registered as a charity on 12 June 1991

The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up, members of the Management Committee are required to contribute £1 to the assets of the charitable company.

The management committee, who are also the directors for the purpose of company law, and who served during the year were:

Mr Michael William Hodlin	Chair
Mrs Susan Paulksztello	Vice Chair
Mrs Irene Diana Sargeant	(res 18.11.21)
Mr David John Thomas	
Mrs Edith Coleman	
Mr Peter Newton	
Mrs Pauline Dowsett	
Mrs Jean Aldred	
Me Del Foulkes	(app 18.11.21)

None of the management committee has any beneficial interest in the company.

Under the Articles, the members of the management committee are elected at the Annual General Meeting to serve a period of three years, subject to ratification at each Annual General Meeting.

The management committee meet regularly throughout the year to review the strategy, operations and performance of the charity. The management committee are fully responsible for the decision making process operated by the charity.

Current members of the management committee are familiar with the practical work of the charity and their responsibilities and update training is provided when considered necessary. Additionally, new members of the management committee will be provided with appropriate training and induction.

During the financial year the day to day management of the charity rested with Mr Paul Roughley.

The management committee have assessed the major risks to which the charity is exposed and are satisfied that systems are in place to mitigate exposure to these risks.

**Wigan and Leigh Pensioners Link Limited**  
**Company Limited by Guarantee**  
**Trustees' Annual Report (continued)**  
**For the Year Ended 31 March 2022**

2

**Objective and Activities**

The company is a charity and exists to promote the interests of elderly people within the Metropolitan Borough of Wigan. The charity reviews its aims, objectives and activities each year to help ensure its focus is on its stated purposes. The trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims, objectives and in planning its future activities. To achieve this objective the charity operates a number of services.

The charity continues to provide information and support to the elderly and those who care for people less fortunate than ourselves. The charity plans to continue with its current activities in the forthcoming year subject to satisfactory funding arrangements. Details of the charity's current activities are outlined below:

**Pensioners Link**

The services offered by the charity have continued to flourish and expand throughout the year. All activities continue to be well attended. We have seen the waiting list for counselling services grow as we regularly exceed the numbers of referrals budgeted for. We now run 16 separate activity groups at our main centre in Leigh.

**Homesafe**

This service takes patients from Royal Albert Edward Infirmary, Wrightington hospital and Leigh Infirmary, transporting them safely and leaving them in a safe environment.

This is then followed up by six weeks further low level support if required. The patients are left with a "Welcome Home Bag" containing some basic food items to ensure they have something to eat and drink until we can do shopping for them if required.

The service is funded by a Wigan Council tender from 1 April 2021 for the next three years

**Books & More**

Following a successful **Community Investment Fund** bid from Wigan Council we have been running a successful pilot project, delivering library books to Wigan residents who cannot otherwise access library services.

In addition, we spend up to an hour with each reader giving them chance to chat with us helping reduce their isolation.

Many of our readers do not have regular visits from anyone other than ourselves.

The chats can result in us referring them onto other services to help improve their lives in some way.

A Community Investment Fund Grant has funded this service to 31/03/2022. Further funding from National Lottery is to be applied for.

**Achievements and Performance**

The charity has been successful in establishing a good working relationship with Wigan Council

Wigan CCG and other partner organisations within Wigan Borough.

In order to achieve more for our money a number of cost saving initiatives were been put in place by the

Manager, this has freed up funds to see the internal walls repaired and redecorated in the main three rooms at the centre.

Next year will see the internal walls repaired and decorated to the main three rooms at the centre.

The Management Committee are confident a secure income stream is now in place , which

will fully fund the charities core activities and services for a further two years.

**Financial Review**

As shown in the statement of financial activities on page 4, the net deficit for the year amounted to

£5,063.00

It is the policy of the charity that unrestricted funds that have not been designated for a specific use should be maintained at a level equivalent to three months' expenditure. The management committee considers that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised.

This level of reserves has been maintained throughout the year, and the amount of reserves at 31.3.22 was £79444.

The management committee, having regard to ongoing liquidity requirements of the charity, have kept available funds in an interest bearing deposit account.

**Small company provisions**

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption. The trustees' annual report was approved on .....13.07.22 and signed on behalf of the board of trustees by:



**Mr Michael William Hodlin**  
Chair

**Wigan and Leigh Pensioners Link Limited**

3

**Company Limited by Guarantee**

**Independent Examiner's Report to the Trustees of Wigan and Leigh Pensioners Link Limited  
Year ended 31 March 2022**

I report to the charity trustees on my examination of the accounts of the Company for year ended 31 March 2022 which are set out on pages 4 to 12.

**Responsibilities and basis of report**

As the charity's trustees of the company (who are also the directors of the company for the purpose of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 (the 2011 Act).

In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act).

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention which gives me cause to believe that:

- \* accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- \* the accounts do not accord with such records; or
- \* the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination; or
- \* the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Amanda Kershaw FCCA  
FPS Chartered Certified Accountants  
Levine House  
233 Wigan Road  
Ashton-in-Makerfield  
Wigan  
WN4 9SL

Date: 18.7.22

**Wigan and Leigh Pensioners Link Limited**

4

**Company Limited by Guarantee****Statement of Financial Activities (including Income and Expenditure Account)****For the Year Ended 31 March 2022**

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
<b>INCOME AND ENDOWMENTS</b>					
Donations and legacies	4	8,752	-	8,752	3,822
Income from charitable activities	5	152,115	-	152,115	177,252
Other trading activities	6	826	-	826	1,333
Investment income	7	12	-	12	38
Other income	8	1,369	-	1,369	1,630
Total income		163,074	-	163,074	184,075
<b>Expenditure</b>					
Expenditure on raising funds:					
Costs of voluntary income	9	10,790	-	10,790	9,624
Expenditure on charitable activities:					
Community activities	10	155,747	-	155,747	154,199
Other expenditure	11	1,600	-	1,600	1,500
Total expenditure		168,137	-	168,137	165,323
<b>Net income/(expenditure) and net movement in funds</b>		(5,063)		(5,063)	18,752
Total funds brought forward		84,507	-	84,507	65,755
<b>Total funds carried forward</b>		<b>79,444</b>	<b>-</b>	<b>79,444</b>	<b>84,507</b>

The statement of financial activities includes all gains and losses recognised in the year.  
All income and expenditure derive from continuing activities.

**Wigan and Leigh Pensioners Link Limited**  
**Company Limited by Guarantee**  
**Statement of Financial Position**  
**As At 31 March 2022**

5

	Note	2022	2021
		£	£
<b>FIXED ASSETS</b>			
Tangible assets	14	6,191	8,016
<b>CURRENT ASSETS</b>			
Debtors	15	182	1,000
Cash at bank and in hand		94,260	81,704
		<u>94,442</u>	<u>82,704</u>
<b>Creditors: amounts falling due within one year</b>	16	<u>(21,189)</u>	<u>(6,213)</u>
<b>Net current assets</b>		<u>73,253</u>	<u>76,491</u>
<b>Net Assets</b>		<u>79,444</u>	<u>84,507</u>
<b>Funds of the Charity</b>			
Unrestricted funds	19	79,444	84,507
Restricted funds	18	-	-
		<u>79,444</u>	<u>84,507</u>
<b>Total charity funds</b>		<u>79,444</u>	<u>84,507</u>

For the financial year ended 31 March 2022 the company was entitled to exemption from audit under Section 477 Companies Act 2006 relating to small companies.

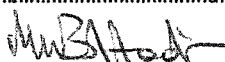
**Directors' responsibilities**

- The members have not required the charity to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to small companies subject to the small companies regime and in accordance with FRS 102 SORP.

These financial statements were approved by the board of trustees and authorised for issue

on 13-7-22 and are signed on behalf of the board by:



Mr Michael William Hodlin - Director

**Wigan and Leigh Pensioners Link Limited**  
**Company Limited by Guarantee**  
**Notes to the Accounts**  
**For the Year Ended 31 March 2022**

6

**1 General information**

The charity is a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is 27 Charles Street, Leigh, Lancs, WN7 1DB

**2 Statement of compliance**

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Charities Act 2011.

**3 Accounting Policies**

**3.1 Basis of Preparation**

The accounts have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling which is the functional currency of the entity.

**3.2 Going concern**

There are no material uncertainties about the charity's ability to continue.

**3.3 Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes. Designated funds are restricted funds earmarked by the trustees for particular future projects or commitment. Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes, restricted income funds or endowment funds.

**3.4 Incoming Resources**

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

Income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.

Legacy income is recognised when receipt is probable and entitlement established.

Income from donated goods at the fair values of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value.

Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.

Income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

### **3.5 Resources Expended**

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates.

Expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities and the sale of donated goods.

Expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities. Other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

### **3.6 Depreciation**

Depreciation is calculated so to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Computer Equipment	25% per annum reducing balance basis
Office Equipment	20% per annum reducing balance basis

### **3.7 Pensions**

The pension costs charged in the accounts represent the contributions payable by the charity during the year.

### **3.8 Debtors**

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts etc.

### **3.9 Cash at bank and in hand**

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

### **3.1 Creditors and Provisions**

Creditors and provision are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

### **3.11 Financial Instruments**

The trust only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

**Wigan and Leigh Pensioners Link Limited**  
**Company Limited by Guarantee**  
**Notes to the Accounts**  
**For the Year Ended 31 March 2022**

8

<b>4 Donations and legacies</b>	2022	2021
	£	£
Donations and legacies received	<u>8752</u>	<u>3822</u>
<b>5 Income from charitable activities</b>	2022	2021
	£	£
Local government grants	152115	177252
Other grants	<u>0</u>	<u>0</u>
	<u>152115</u>	<u>177252</u>
<b>6 Other Trading Activities</b>	2022	2021
	£	£
Fundraising	0	385
Helping hands	<u>826</u>	<u>948</u>
	<u>826</u>	<u>1333</u>
<b>7 Investment Income</b>	2022	2021
	£	£
Interest receivable	<u>12</u>	<u>38</u>
<b>8 Other incoming resources</b>	2022	2021
	£	£
Miscellaneous income	<u>1369</u>	<u>1630</u>

**Wigan and Leigh Pensioners Link Limited**  
**Company Limited by Guarantee**  
**Notes to the Accounts**  
**For the Year Ended 31 March 2022**

9

**9 Costs of voluntary income**

	<b>Total</b>	<b>Total</b>
	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Costs of fundraising		
Repairs and maintenance	616	1141
Other office costs	69	123
Promotions And gifts	1730	1339
Sundries	1485	514
Cleaning	824	907
Subscriptions and licences	1738	887
Depreciation	1825	2362
Bookkeeping	2503	2351
	<u>10790</u>	<u>9624</u>

**10 Community activities**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Staff costs	100850	100557
Travel	15360	8672
Rates and water	573	638
Insurance	860	845
Heat and light	3113	4304
Rent	10	276
Printing, postage and stationery	624	790
Telephone	2454	2210
Repairs and renewals	5547	10277
Sundry	127	124
Sessional workers and consultancy fees	26229	25506
	<u>155747</u>	<u>154199</u>

**11 Other expenditure**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Independent Examiner's fees	1600	1500

**Wigan and Leigh Pensioners Link Limited**  
**Company Limited by Guarantee**  
**Notes to the Accounts**  
**For the Year Ended 31 March 2022**

10

<b>12 Employees</b>	<b>2022</b>	<b>2021</b>
<b>Number of employees</b>		
The average monthly number of employees during the year was:		
Projects	<u>5</u>	<u>5</u>
<b>Employment costs</b>	<b>2022</b>	<b>2021</b>
	£	£
Wages and salaries	92738	92397
National Insurance	2592	2633
Pension costs	<u>5520</u>	<u>5527</u>
	<u>100850</u>	<u>100557</u>

There were no employees whose remuneration was £60000 or more.  
 No trustees received remuneration in the year.

**13 Taxation**

The charitable company is exempt from corporation tax on its charitable activities.

**14 Tangible Fixed Assets**

	<b>Computer Eqpt</b>	<b>Office Furniture &amp; Eqpt</b>	<b>Total</b>
	£	£	£
<b>Cost</b>			
At 1 April 2021	26663	12945	39608
Additions	<u>0</u>	<u>0</u>	<u>0</u>
<b>At 31 March 2022</b>	<u>26663</u>	<u>12945</u>	<u>39608</u>
<b>Depreciation</b>			
At 1 April 2021	22861	8731	31592
Charge for the year	<u>982</u>	<u>843</u>	<u>1825</u>
<b>At 31 March 2022</b>	<u>23843</u>	<u>9574</u>	<u>33417</u>
<b>Net book value</b>			
At 31 March 2022	<u>2820</u>	<u>3371</u>	<u>6191</u>
At 31 March 2021	<u>3802</u>	<u>4214</u>	<u>8016</u>

**Wigan and Leigh Pensioners Link Limited**  
**Company Limited by Guarantee**  
**Notes to the Accounts**  
**For the Year Ended 31 March 2022**

11

<b>15 Debtors</b>	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Prepayments and accrued income	<u>182</u>	<u>1000</u>

<b>16 Creditors due within one year</b>	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Trade creditors	2459	3056
Accruals and deferred income	<u>18730</u>	<u>3157</u>
	<u>21189</u>	<u>6213</u>

**17 Share capital**

The charity has no share capital being a company limited by guarantee. Each member guarantees to contribute an amount not exceeding £1 in the event of a winding up situation.

**18 Restricted Funds**

There were no restricted funds in the year.

**Wigan and Leigh Pensioners Link Limited**  
**Company Limited by Guarantee**  
**Notes to the Accounts**  
**For the Year Ended 31 March 2022**

12

**19 Analysis of movements in unrestricted funds**

£

**General fund**

Balance 1 April 2021	84507
Incoming resources	163074
Resources expenses	-168137
	<hr/>
Balance 31 March 2022	<u>79444</u>

**20 Analysis of net assets between funds**

Unrestric- ted Funds	Restricted Funds	Total
£	£	£

Fund balances at 31 March 2022 are represented by:

Tangible fixed assets	6191	0	6191
Current assets	94442	0	94442
Creditors: amounts falling due within one year	-21189	0	-21189
	<hr/>		
	<u>79444</u>	<u>0</u>	<u>79444</u>

**WIGAN AND LEIGH PENSIONERS LINK LIMITED**

England & Wales - Charity number 1003175

---

# Accounts

---



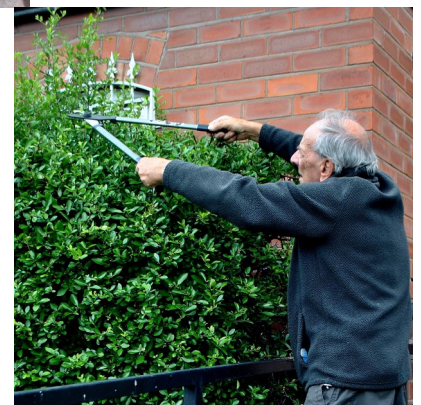
# ANNUAL REPORT

April 2020 to March 2021

**What a year that was!! A year no one will forget, as much as we would like to. However, it was a year of adaptation, innovation, and absolute inspiration when you look at everything we achieved together. The global pandemic hit just as our new year started and everything stopped for a short while.**

Mask wearing and doorstep conversations became the new normal as we adapted and innovated to continue with our core services of support to the older people in our communities.

One of our Trustee's, Peter, decided to take the opportunity for a garden tidy up.



# CHAIR OF TRUSTEES REPORT



I think we can agree that this year has been a huge challenge for everyone. A global pandemic certainly focuses the mind on what is important in life, especially when everything is locked down and unable to meet those closest to us. Sadly it also meant that we lost loved ones, including our Vice Chair Betty Scott and more recently one of our longest serving volunteers Janet Craig. Both ladies will be missed by everyone at Pensioners Link.

Throughout this year our centre has remained closed to visitors and our activity groups as we looked to protect the staff and volunteers. However, we did maintain our core services of Homesafe, TLC (shopping), Books & More, and responded quickly to help those vulnerable isolating residents of the Borough with our food parcels.

Counselling continued to be a service in demand, but had to be telephone based sessions. This is supported by Wigan Council building on our very successful partnership with them. This helps us deliver our excellent service to older residents across the Borough of Wigan and Leigh. Pensioners Link have been providing this service for 33 years.

My thanks must go to the volunteers who continued to work tirelessly for us, despite the challenges of lock down and the infection risk that was ever present. They were supported by our small team of staff members, Sue & Tutik our service co-ordinators, Paul & Kirsty who assist them and all led by our Manager Paul Roughley. The commitment of the whole team continues to be first class and make it such a pleasure to work for Pensioners Link.

Having lost a number of volunteers this year, as many are still not confident to mix with others, we need to recruit more. Why not come along see what we do and enjoy yourselves, working with such a great, motivated team.

Mick Hodlin

Chair of Trustees

Wigan & Leigh Pensioners Link

# Financial Statement 1st April 2020 to 31st March 2021

TOTAL INCOME FOR YEAR	£184,075
TOTAL EXPENDITURE FOR YEAR	£165,323
<i>surplus to reserves</i>	£18,752

Thank you to Wigan Council, who were our main grant funders this year.  
A copy of our full accounts for the year are available upon request.

FPS chartered accountants remain as our Independent Examiner.

## Wigan and Leigh Pensioners Link Limited

4

### Company Limited by Guarantee

### Statement of Financial Activities (including Income and Expenditure Account)

### For the Year Ended 31 March 2021

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
<b>INCOME AND ENDOWMENTS</b>					
Donations and legacies	4	3,822	-	3,822	12,613
Income from charitable activities	5	177,252	-	177,252	172,514
Other trading activities	6	1,333	-	1,333	4,977
Investment income	7	38	-	38	126
Other income	8	1,630	-	1,630	278
Total income		184,075	-	184,075	190,508
<b>Expenditure</b>					
Expenditure on raising funds:					
Costs of voluntary income	9	9,624	-	9,624	13,038
Expenditure on charitable activities:					
Community activities	10	154,199	-	154,199	182,708
Other expenditure	11	1,500	-	1,500	1,500
Total expenditure		165,323	-	165,323	197,246
<b>Net income/(expenditure) and net movement in funds</b>		18,752	-	18,752	(6,738)
Total funds brought forward		65,755	-	65,755	72,493
<b>Total funds carried forward</b>		84,507	-	84,507	65,755

The statement of financial activities includes all gains and losses recognised in the year.  
All income and expenditure derive from continuing activities.

## BOOKS & MORE

Following the success of the Books & More pilot, Wigan & Leigh Pensioners Link were awarded funding from Wigan Council's Deal for Communities Investment Fund enabling us to continue and develop the service over 3 years with our

Volunteers delivering library books to isolated and vulnerable people that otherwise cannot access normal library services. These people would not normally see anyone on a regular basis. The overarching aim being to deliver library books plus offer the opportunity for a chat with the volunteer for up to one hour, they provide help and support in accessing other services from within the community e.g. accessing Community Book and or using their own devices such as iPad and tablets.

The service was launched in July 2019. We raised awareness by displaying information in both Wigan and Leigh libraries, as well as taking part in the Rotary Club of Wigan's Community Day on Standishgate, Wigan. Posters were displayed both to promote the service, and to recruit more volunteers. Information was posted on the Community Book and we shared information by emails circulated via Wigan Council, Health and Social services, Community groups Sheltered Schemes and individuals in the community.

In the first year we received 47 referrals from various routes including self or family members, library staff, The Stroke Association, Community Link Workers and our own Homesafe service. We also welcomed 9 additional volunteers to our team.

that the influence of Pensioners Link extends far beyond the Wigan and Leigh Borough boundaries. The photograph goes some way to show the delight of Mamma Sofia at such a simple gesture.

- 3 readers received audio equipment from the British Wireless For The Blind Fund working in partnership with Wigan & Leigh Blind Society
- Reader suffering with anxiety and depression referred to PL counselling service, also due to her loss of confidence referred to Single Access Point re mobility – is now attending Strength and Balance class at Hindley.
- Reader needed a small job doing – gave details of Age UK Handyperson service
- Reader wanted to get out – unable to use public transport – gave Driven info
- Reader now uses laptop and has registered on Facebook
- Reader suffered marriage breakdown – referred to Financial Advisor to discuss options of house sale
- Reader referred by a Community Link Worker. He suffered with dementia. It became apparent that his wife was also isolated and she too took up the service. After the volunteer had left messages, their son got in touch to ask us tell us that his father was in hospital having end of life care. He later got in touch to say that his father had sadly passed away but Mrs W would be pleased to continue with the Books & More and would appreciate a chat.
- Reader was accompanied home from hospital through Pensioners Link's Homesafe service. On arrival, the volunteer rang in to say that the patient was very distressed and was concerned about leaving her – she refused to go back to hospital. She was recognised as being one of our readers. By speaking to someone she knew on the phone she eventually settled down and we were able to get in touch with her regular volunteer who rang and arranged a visit the next day.

## **HOMESAFE and Time Limited Contact Scheme**

Throughout the year, we have continued working in partnership with **Wrightington, Wigan and Leigh** NHS Foundation Trust and Wigan Council delivering HOMESAFE which offers support for vulnerable patients to go home and settle safely. The service ensures the patient is accompanied home by a volunteer using appropriate transport and providing a “Welcome Home” bag of essential food items when needed. In delivering the service, the team of volunteers and staff focus on encouraging independence and also promoting community connection.

To continue supporting people over 50 in the community, we also offer a Time Limited Contact Scheme, a team of volunteers provide help with the shopping for 6 times. This service gives people over 50 who have been discharged from hospital or through changing times an opportunity to get back on their feet and organise their daily needs in the future. As a result, our Time Limited Contact Scheme has successfully reduced stress and anxiety.

We are actively signposting to various services and organisations such as Books and More, Time Limited Contact Scheme, Driven, Welfare Rights Team, Single Access Point, Central Duty Team, AWARM, AGE UK Wigan Borough, Community Meal iCare, Greater Manchester Fire Rescue Service, Greater Manchester Transport Service, Leigh and Atherton Food Bank and local groups. This enables patients to stay independent, healthy, confident, and feel safe to live in their own home.

I would like to say a huge thank you for our team of volunteers and staff who give their heart, time and commitment in delivering an excellent service.

These are a few of the feedback comments from our service users

**A brilliant  
service**

**An excellent  
service**

**110% Happy**

**Very happy with  
the Homesafe**

**I was very happy that someone was with me going home**

**Wonderful  
service, very  
grateful for the  
service**

**Very good service**

**Both of us very  
happy with the  
service**

**I was  
grateful  
for the  
service  
they  
provided**

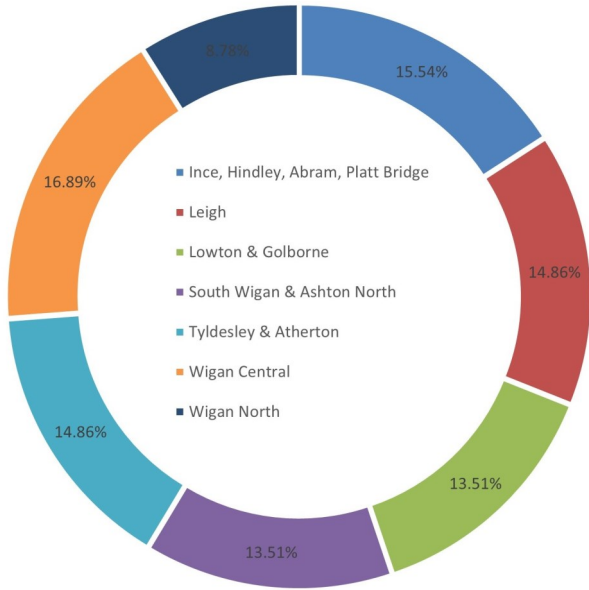
**Over the moon with the service**

**Very happy with  
the service and  
Peter**

**I appreciated what you have done, I was surprised with the  
welcome home bag**

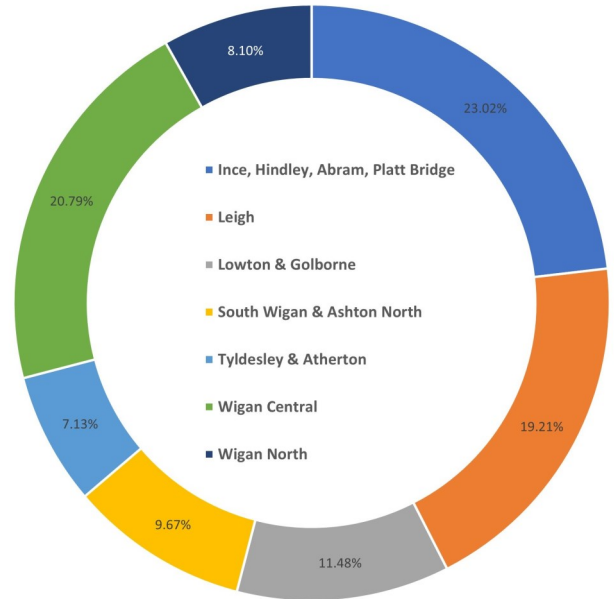
**I am very happy  
with the service  
and the  
welcome home  
bag was helpful**

**Summary of Readers by SDF  
% of Total as at 28-10-2020**

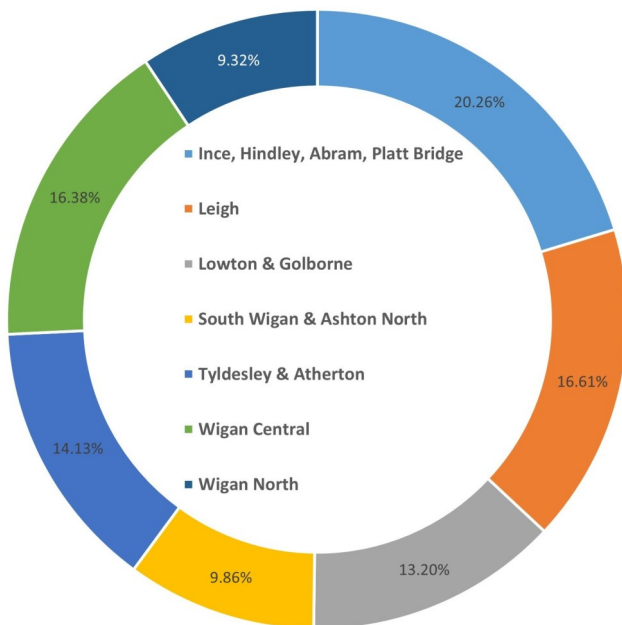


# Our service and volunteer spread across the Borough

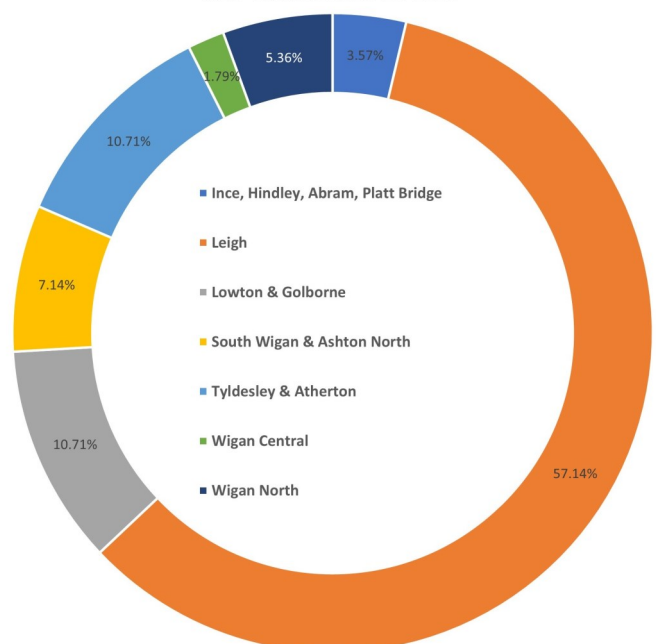
**Summary of Homesafe Referrals by SDF  
% of Total as at 28-10-2020**



**Summary of T.L.C Referrals by SDF  
% of Total as at 28-10-2020**



**Summary of Volunteers by SDF  
% of Total as at 28-10-2020**



## **Our other services and groups**

### **Counselling**

We have a team of counsellors offering a free counselling service to anyone over the age of 50 years old. They can be referred by anyone including self referrals and would normally involve six sessions with the counsellor (although this depends upon the clients needs). It is entirely confidential as no records are retained by Pensioners Link, they remain with the individual counsellor .

Whilst we try to keep our waiting list for this service short it can take up to six weeks as the demand is very high.

### **Digital support group**

Meet every Monday 10 am until 12 pm for any type of digital advice, for example, how to get best use out of your tablet device, computer problems, smartphone advice. The sessions are informal and based around individuals needs.

### **Genealogy**

Searching clients family history using our computer suite, allowing clients to build their family tree and discover their past.

### **Art and Craft group**

Led by a qualified art tutor this popular group produce some fantastic and original pieces of Art from all kinds of materials. This group is so popular it is full and operates a waiting list for potential new members.

### **Art Gang**

This group of mostly self taught artists meet once a week to paint, chat and share ideas. They love to try out new techniques and discuss them with each other. They also like to welcome new members into the gang.

### **Knitting and crocheting**

This is a large group of ladies who meet once a week to knit, crochet, weave and sew to produce items for sale. These are sold to raise funds for Pensioners Link.

### **Coffee and friendship groups**

These are run throughout the week here at our centre and in various locations across the borough. They are a great way to meet new people and discuss topics of the day.

### **Exercise Groups**

Two groups on Monday's and another on Thursday afternoon. These sessions focus on movement and balance in later life.

### **Money Matters**

Advice surgeries from Wigan Council Welfare Rights Team, Wills / Trusts / Power of Attorney from McHale Baker, Long term care planning from David Glen & Mike Starkie.

# **WIGAN & LEIGH PENSIONERS LINK**

## **Working with People Aged 50+**

# **Friends of Pensioners Link**



**Become a friend and commit £1 per week with a chance to win our monthly prize draw.**

**Alternatively pay for the year at just £45  
Prize draw held at the end of each month and winners will be notified by letter and also displayed in our centre.**

27 Charles St, Leigh, WN7 1DB. Website:

[www.pensionerslink.org.uk](http://www.pensionerslink.org.uk)

Telephone: 01942 261753

E-Mail: [contact @pensionerslink.org.uk](mailto:contact@pensionerslink.org.uk)

Charity No. 1 003 175

Company Reg. No. 2608731

**PATRONS: ANDY BURNHAM METRO MAYOR, LISA NANDY MP,  
YVONNE FOVARGUE MP.**

**Wigan and Leigh Pensioners Link Limited**  
**Limited by Guarantee**  
**31 March 2021**  
**Legal and Administrative Information**

The Trustees	Mr Michael William Hodlin Mrs Irene Diana Sargeant Mr David John Thomas Mrs Edith Coleman Mr Peter Newton Mrs Jean Aldred Mrs Susan Paukztello Mrs Pauline Dowsett	Chair Treasurer
Secretary	David Paul Roughley	
Registered Charity Number	1003175	
Company Number	02608731	
Registered Office / Principle Address	27 Charles Street Leigh Lancashire WN7 1DB	
Independent Examiner	FPS Chartered Certified Accountants Levine House 233 Wigan Road Ashton in Makerfield Wigan WN4 9SL	
Bankers	Yorkshire Bank 10 King Street Leigh Lancashire WN7 4LS	

**Wigan and Leigh Pensioners Link Limited**  
**Company Limited by Guarantee**  
**31 March 2021**  
**Contents**

	<b>Page</b>
Trustees' annual report (incorporating the director's report)	1 - 2
Independent Examiners' Report to the trustees	3
Statement of Financial Activities (including income and expenditure account)	4
Statement of financial position	5
Notes to the financial statements	6 to 12

**Wigan and Leigh Pensioners Link Limited**  
**Company Limited by Guarantee**  
**Trustees' Annual Report (Incorporating the Director's Report)**  
**For the Year Ended 31 March 2021**

1

The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 March 2021.

Reference and administrative details are provided on a separate information page at the front of these financial statements.

**Structure, governance and management**

The charity is a company limited by guarantee. It was incorporated on 8 May 1991 and registered as a charity on 12 June 1991

The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up, members of the Management Committee are required to contribute £1 to the assets of the charitable company.

The management committee, who are also the directors for the purpose of company law, and who served during the year were:

Mr Michael William Hodlin	Chair
Mrs Betty Scott	(res 19.11.20)
Mrs Irene Diana Sargeant	Treasurer
Mr David John Thomas	
Mrs Edith Coleman	
Mrs Linda Marianne Graham	
Mr Peter Newton	
Pauline Dowsett	(app 20.8.20)

None of the management committee has any beneficial interest in the company.

Under the Articles, the members of the management committee are elected at the Annual General Meeting to serve a period of three years, subject to ratification at each Annual General Meeting.

The management committee meet regularly throughout the year to review the strategy, operations and performance of the charity. The management committee are fully responsible for the decision making process operated by the charity.

Current members of the management committee are familiar with the practical work of the charity and their responsibilities and update training is provided when considered necessary. Additionally, new members of the management committee will be provided with appropriate training and induction.

During the financial year the day to day management of the charity rested with Mr Paul Roughley.

The management committee have assessed the major risks to which the charity is exposed and are satisfied that systems are in place to mitigate exposure to these risks.

**Wigan and Leigh Pensioners Link Limited**  
**Company Limited by Guarantee**  
**Trustees' Annual Report (continued)**  
**For the Year Ended 31 March 2021**

**Objective and Activities**

The company is a charity and exists to promote the interests of elderly people within the Metropolitan Borough of Wigan. The charity reviews its aims, objectives and activities each year to help ensure its focus is on its stated purposes. The trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims, objectives and in planning its future activities. To achieve this objective the charity operates a number of services.

The charity continues to provide information and support to the elderly and those who care for people less fortunate than ourselves. The charity plans to continue with its current activities in the forthcoming year subject to satisfactory funding arrangements. Details of the charity's current activities are outlined below:

**Pensioners Link**

The services offered by the charity have continued to flourish and expand throughout the year. All activities continue to be well attended. We have seen the waiting list for counselling services grow as we regularly exceed the numbers of referrals budgeted for. We now run outreach groups in six locations throughout Wigan Borough in addition to the 15 separate activity groups run at our main centre in Leigh.

**Homesafe**

This service developed from the pilot project last year and takes patients from Royal Albert Edward Infirmary, Wrightington Hospital and Leigh Infirmary, transporting them safely and leaving them in a safe environment. This is then followed up by six weeks further low level support if required. The patients are left with a "Welcome Home Bag" containing some basic food items to ensure they have something to eat and drink until we can do shopping for them if required.

The service is full funded by a Wigan Council tender for the next two years

**Books & More**

Following a successful **Community Investment Fund** bid from Wigan Council we have been delivering library books to Wigan residents who cannot otherwise access library services. In addition we spend up to an hour with each reader giving them chance to chat with us helping reduce their isolation. Many of our readers do not have regular visits from anyone other than ourselves.

The chats can result in us referring them onto other services to help improve their lives in some way.

**Achievements and Performance**

The charity has been successful in establishing a good working relationship with Wigan Council Wigan CCG and other partner organisations within Wigan Borough.

In order to achieve more for our money a number of cost saving initiatives were been put in place by the Manager, this has freed up funds for significant improvements to the premises over the last 2 years.

The Management Committee are confident a secure income stream is now in place , which will fully fund the charities core activities and services for the next two years.

**Financial Review**

As shown in the statement of financial activities on page 4, the net surplus for the year amounted to £18,752.00

It is the policy of the charity that unrestricted funds that have not been designated for a specific use should be maintained at a level equivalent to three months' expenditure. The management committee considers that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

The management committee, having regard to ongoing liquidity requirements of the charity, have kept available funds in an interest bearing deposit account.

**Small company provisions**

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption. The trustees' annual report was approved on .....and signed on behalf of the board of trustees by:

**Mr Michael William Hodlin**  
Chair

## **Wigan and Leigh Pensioners Link Limited**

3

### **Company Limited by Guarantee**

### **Independent Examiner's Report to the Trustees of Wigan and Leigh Pensioners Link Limited Year ended 31 March 2021**

I report to the charity trustees on my examination of the accounts of the Company for year ended 31 March 2021 which are set out on pages 4 to 12.

#### **Responsibilities and basis of report**

As the charity's trustees of the company (who are also the directors of the company for the purpose of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 (the 2011 Act).

In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act).

#### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention which gives me cause to believe that:

- \* accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- \* the accounts do not accord with such records; or
- \* the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination; or
- \* the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Date:

---

Amanda Kershaw FCCA  
FPS Chartered Certified Accountants  
Levine House  
233 Wigan Road  
Ashton-in-Makerfield  
Wigan  
WN4 9SL

**Wigan and Leigh Pensioners Link Limited**

4

**Company Limited by Guarantee****Statement of Financial Activities (including Income and Expenditure Account)****For the Year Ended 31 March 2021**

	Note	Unrestricted Funds	Restricted Funds	Total Funds 2021	Total Funds 2020
		£	£	£	£
<b>INCOME AND ENDOWMENTS</b>					
Donations and legacies	4	3,822	-	3,822	12,613
Income from charitable activities	5	177,252	-	177,252	172,514
Other trading activities	6	1,333	-	1,333	4,977
Investment income	7	38	-	38	126
Other income	8	1,630	-	1,630	278
Total income		184,075	-	184,075	190,508
<b>Expenditure</b>					
Expenditure on raising funds:					
Costs of voluntary income	9	9,624	-	9,624	13,038
Expenditure on charitable activities:					
Community activities	10	154,199	-	154,199	182,708
Other expenditure	11	1,500	-	1,500	1,500
Total expenditure		165,323	-	165,323	197,246
<b>Net income/(expenditure) and net movement in funds</b>					
		18,752		18,752	(6,738)
Total funds brought forward		65,755	-	65,755	72,493
<b>Total funds carried forward</b>		<b>84,507</b>	<b>-</b>	<b>84,507</b>	<b>65,755</b>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

**Wigan and Leigh Pensioners Link Limited**  
**Company Limited by Guarantee**  
**Statement of Financial Position**  
**As At 31 March 2021**

5

	Note	2021		2020	
		£	£	£	£
<b>FIXED ASSETS</b>					
Tangible assets	14		8,016		6,166
<b>CURRENT ASSETS</b>					
Debtors	15	1,000		-	
Cash at bank and in hand		81,704		61,369	
		<u>82,704</u>		<u>61,369</u>	
<b>Creditors: amounts falling due within one year</b>	16	<u>(6,213)</u>		<u>(1,780)</u>	
<b>Net current assets</b>			<u>76,491</u>		<u>59,589</u>
<b>Net Assets</b>			<u>84,507</u>		<u>65,755</u>
<b>Funds of the Charity</b>					
Unrestricted funds	19		84,507		65,755
Restricted funds	18		-		-
			<u>84,507</u>		<u>65,755</u>
<b>Total charity funds</b>			<u>84,507</u>		<u>65,755</u>

For the financial year ended 31 March 2021 the company was entitled to exemption from audit under Section 477 Companies Act 2006 relating to small companies.

Directors' responsibilities

- The members have not required the charity to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

These financial statements were approved by the board of trustees and authorised for issue on .....and are signed on behalf of the board by:

.....  
Mr Michael William Hodlin - Director

**Wigan and Leigh Pensioners Link Limited**  
**Company Limited by Guarantee**  
**Notes to the Accounts**  
**For the Year Ended 31 March 2021**

**1 General information**

The charity is a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is 27 Charles Street, Leigh, Lancs, WN7 1DB

**2 Statement of compliance**

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Charities Act 2011.

**3 Accounting Policies**

**3.1 Basis of Preparation**

The accounts have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling which is the functional currency of the entity.

**3.2 Going concern**

There are no material uncertainties about the charity's ability to continue.

**3.3 Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes. Designated funds are restricted funds earmarked by the trustees for particular future projects or commitment. Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes, restricted income funds or endowment funds.

**3.4 Incoming Resources**

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

Income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.

Legacy income is recognised when receipt is probable and entitlement established.

Income from donated goods at the fair values of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value.

Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.

Income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

### **3.5 Resources Expended**

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates.

Expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities and the sale of donated goods.

Expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities. Other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

### **3.6 Depreciation**

Depreciation is calculated so to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Computer Equipment	25% per annum reducing balance basis
Office Equipment	20% per annum reducing balance basis

### **3.7 Pensions**

The pension costs charged in the accounts represent the contributions payable by the charity during the year.

### **3.8 Debtors**

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts etc.

### **3.9 Cash at bank and in hand**

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

### **3.1 Creditors and Provisions**

Creditors and provision are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

### **3.11 Financial Instruments**

The trust only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

**Wigan and Leigh Pensioners Link Limited**  
**Company Limited by Guarantee**  
**Notes to the Accounts**  
**For the Year Ended 31 March 2021**

8

<b>4 Donations and legacies</b>	2021	2020
	£	£
Donations and legacies received	<u>3822</u>	<u>12613</u>
<b>5 Income from charitable activities</b>	2021	2020
	£	£
Local government grants	177252	172514
Other grants	<u>0</u>	<u>0</u>
	<u>177252</u>	<u>172514</u>
<b>6 Other Trading Activities</b>	2021	2020
	£	£
Fundraising	385	2232
Helping hands	<u>948</u>	<u>2745</u>
	<u>1333</u>	<u>4977</u>
<b>7 Investment Income</b>	2021	2020
	£	£
Interest receivable	<u>38</u>	<u>126</u>
<b>8 Other incoming resources</b>	2021	2020
	£	£
Miscellaneous income	<u>1630</u>	<u>278</u>

**Wigan and Leigh Pensioners Link Limited**  
**Company Limited by Guarantee**  
**Notes to the Accounts**  
**For the Year Ended 31 March 2021**

9

**9 Costs of voluntary income**

	<b>Total</b>	<b>Total</b>
	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Costs of fundraising		
Repairs and maintenance	1141	1170
Other office costs	123	163
Promotions And gifts	1339	3772
Sundries	2308	4459
Depreciation	2362	1661
Bookkeeping	2351	1813
	<hr/>	<hr/>
	9624	13038
	<hr/> <hr/>	<hr/> <hr/>

**10 Community activities**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Staff costs	100557	100508
Travel	8672	31682
Rates	638	1767
Insurance	845	870
Heat and light	4304	2588
Rent	276	946
Printing, postage and stationery	790	1470
Telephone	2210	1955
Repairs and renewals	10277	15220
Sundry	124	161
Sessional workers and consultancy fees	25506	25541
	<hr/>	<hr/>
	154199	182708
	<hr/> <hr/>	<hr/> <hr/>

**11 Other expenditure**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Independent Examiner's fees	1500	1500
	<hr/> <hr/>	<hr/> <hr/>

**Wigan and Leigh Pensioners Link Limited**  
**Company Limited by Guarantee**  
**Notes to the Accounts**  
**For the Year Ended 31 March 2021**

10

<b>12 Employees</b>	<b>2021</b>	<b>2020</b>
<b>Number of employees</b>		
The average monthly number of employees during the year was:		
Projects	<u>5</u>	<u>5</u>
<b>Employment costs</b>		
	<b>2021</b>	<b>2020</b>
	£	£
Wages and salaries	92397	91822
National Insurance	2633	3652
Pension costs	<u>5527</u>	<u>5034</u>
	<u>100557</u>	<u>100508</u>

There were no employees whose remuneration was £60000 or more.  
 No trustees received remuneration in the year.

**13 Taxation**

The charitable company is exempt from corporation tax on its charitable activities.

**14 Tangible Fixed Assets**

	<b>Computer Eqpt £</b>	<b>Office Furniture &amp; Eqpt £</b>	<b>Total £</b>
<b>Cost</b>			
At 1 April 2020	22451	12945	35396
Additions	<u>4212</u>	<u>0</u>	<u>4212</u>
<b>At 31 March 2021</b>	<u>26663</u>	<u>12945</u>	<u>39608</u>
<b>Depreciation</b>			
At 1 April 2020	21553	7677	29230
Charge for the year	<u>1308</u>	<u>1054</u>	<u>2362</u>
<b>At 31 March 2021</b>	<u>22861</u>	<u>8731</u>	<u>31592</u>
<b>Net book value</b>			
<b>At 31 March 2021</b>	<u>3802</u>	<u>4214</u>	<u>8016</u>
<b>At 31 March 2020</b>	<u>898</u>	<u>5268</u>	<u>6166</u>

**Wigan and Leigh Pensioners Link Limited**  
**Company Limited by Guarantee**  
**Notes to the Accounts**  
**For the Year Ended 31 March 2021**

11

<b>15 Debtors</b>	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Prepayments and accrued income	1000	0
	<u>1000</u>	<u>0</u>

<b>16 Creditors due within one year</b>	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Trade creditors	3056	280
Accruals	3157	1500
	<u>6213</u>	<u>1780</u>

**17 Share capital**

The charity has no share capital being a company limited by guarantee. Each member guarantees to contribute an amount not exceeding £1 in the event of a winding up situation.

**18 Restricted Funds**

There were no restricted funds in the year.

**Wigan and Leigh Pensioners Link Limited**  
**Company Limited by Guarantee**  
**Notes to the Accounts**  
**For the Year Ended 31 March 2021**

12

**19 Analysis of movements in unrestricted funds**

£

**General fund**

Balance 1 April 2020	65755
Incoming resources	184075
Resources expenses	-165323
	<hr/>
Balance 31 March 2021	<u>84507</u>

**20 Analysis of net assets between funds**

Unrestric- ted Funds	Restricted Funds	Total
£	£	£

Fund balances at 31 March 2021 are represented by:

Tangible fixed assets	8016	0	8016
Current assets	82704	0	82704
Creditors: amounts falling due within one year	-6213	0	-6213
	<hr/>		
	<u>84507</u>	<u>0</u>	<u>84507</u>

**Wigan and Leigh Pensioners Link Limited**  
**Limited by Guarantee**  
**31 March 2021**  
**Legal and Administrative Information**

The Trustees	Mr Michael William Hodlin Mrs Irene Diana Sargeant Mr David John Thomas Mrs Edith Coleman Mr Peter Newton Mrs Jean Aldred Mrs Susan Paukztello Mrs Pauline Dowsett	Chair Treasurer
Secretary	David Paul Roughley	
Registered Charity Number	1003175	
Company Number	02608731	
Registered Office / Principle Address	27 Charles Street Leigh Lancashire WN7 1DB	
Independent Examiner	FPS Chartered Certified Accountants Levine House 233 Wigan Road Ashton in Makerfield Wigan WN4 9SL	
Bankers	Yorkshire Bank 10 King Street Leigh Lancashire WN7 4LS	

**Wigan and Leigh Pensioners Link Limited**  
**Company Limited by Guarantee**  
**31 March 2021**  
**Contents**

	<b>Page</b>
Trustees' annual report (incorporating the director's report)	1 - 2
Independent Examiners' Report to the trustees	3
Statement of Financial Activities (including income and expenditure account)	4
Statement of financial position	5
Notes to the financial statements	6 to 12

**Wigan and Leigh Pensioners Link Limited**  
**Company Limited by Guarantee**  
**Trustees' Annual Report (Incorporating the Director's Report)**  
**For the Year Ended 31 March 2021**

1

The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 31 March 2021.

Reference and administrative details are provided on a separate information page at the front of these financial statements.

**Structure, governance and management**

The charity is a company limited by guarantee. It was incorporated on 8 May 1991 and registered as a charity on 12 June 1991

The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up, members of the Management Committee are required to contribute £1 to the assets of the charitable company.

The management committee, who are also the directors for the purpose of company law, and who served during the year were:

Mr Michael William Hodlin	Chair
Mrs Betty Scott	(res 19.11.20)
Mrs Irene Diana Sargeant	Treasurer
Mr David John Thomas	
Mrs Edith Coleman	
Mrs Linda Marianne Graham	
Mr Peter Newton	
Pauline Dowsett	(app 20.8.20)

None of the management committee has any beneficial interest in the company.

Under the Articles, the members of the management committee are elected at the Annual General Meeting to serve a period of three years, subject to ratification at each Annual General Meeting.

The management committee meet regularly throughout the year to review the strategy, operations and performance of the charity. The management committee are fully responsible for the decision making process operated by the charity.

Current members of the management committee are familiar with the practical work of the charity and their responsibilities and update training is provided when considered necessary. Additionally, new members of the management committee will be provided with appropriate training and induction.

During the financial year the day to day management of the charity rested with Mr Paul Roughley.

The management committee have assessed the major risks to which the charity is exposed and are satisfied that systems are in place to mitigate exposure to these risks.

**Wigan and Leigh Pensioners Link Limited**  
**Company Limited by Guarantee**  
**Trustees' Annual Report (continued)**  
**For the Year Ended 31 March 2021**

**Objective and Activities**

The company is a charity and exists to promote the interests of elderly people within the Metropolitan Borough of Wigan. The charity reviews its aims, objectives and activities each year to help ensure its focus is on its stated purposes. The trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims, objectives and in planning its future activities. To achieve this objective the charity operates a number of services.

The charity continues to provide information and support to the elderly and those who care for people less fortunate than ourselves. The charity plans to continue with its current activities in the forthcoming year subject to satisfactory funding arrangements. Details of the charity's current activities are outlined below:

**Pensioners Link**

The services offered by the charity have continued to flourish and expand throughout the year. All activities continue to be well attended. We have seen the waiting list for counselling services grow as we regularly exceed the numbers of referrals budgeted for. We now run outreach groups in six locations throughout Wigan Borough in addition to the 15 separate activity groups run at our main centre in Leigh.

**Homesafe**

This service developed from the pilot project last year and takes patients from Royal Albert Edward Infirmary, Wrightington Hospital and Leigh Infirmary, transporting them safely and leaving them in a safe environment. This is then followed up by six weeks further low level support if required. The patients are left with a "Welcome Home Bag" containing some basic food items to ensure they have something to eat and drink until we can do shopping for them if required.

The service is full funded by a Wigan Council tender for the next two years

**Books & More**

Following a successful **Community Investment Fund** bid from Wigan Council we have been delivering library books to Wigan residents who cannot otherwise access library services. In addition we spend up to an hour with each reader giving them chance to chat with us helping reduce their isolation. Many of our readers do not have regular visits from anyone other than ourselves.

The chats can result in us referring them onto other services to help improve their lives in some way.

**Achievements and Performance**

The charity has been successful in establishing a good working relationship with Wigan Council Wigan CCG and other partner organisations within Wigan Borough.

In order to achieve more for our money a number of cost saving initiatives were been put in place by the Manager, this has freed up funds for significant improvements to the premises over the last 2 years.

The Management Committee are confident a secure income stream is now in place , which will fully fund the charities core activities and services for the next two years.

**Financial Review**

As shown in the statement of financial activities on page 4, the net surplus for the year amounted to £18,752.00

It is the policy of the charity that unrestricted funds that have not been designated for a specific use should be maintained at a level equivalent to three months' expenditure. The management committee considers that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

The management committee, having regard to ongoing liquidity requirements of the charity, have kept available funds in an interest bearing deposit account.

**Small company provisions**

This report has been prepared in accordance with the provisions applicable to companies entitled to the small companies exemption. The trustees' annual report was approved on .....and signed on behalf of the board of trustees by:

**Mr Michael William Hodlin**  
Chair

## **Wigan and Leigh Pensioners Link Limited**

3

### **Company Limited by Guarantee**

### **Independent Examiner's Report to the Trustees of Wigan and Leigh Pensioners Link Limited Year ended 31 March 2021**

I report to the charity trustees on my examination of the accounts of the Company for year ended 31 March 2021 which are set out on pages 4 to 12.

#### **Responsibilities and basis of report**

As the charity's trustees of the company (who are also the directors of the company for the purpose of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 (the 2011 Act).

In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act).

#### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention which gives me cause to believe that:

- \* accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- \* the accounts do not accord with such records; or
- \* the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination; or
- \* the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Date:

---

Amanda Kershaw FCCA  
FPS Chartered Certified Accountants  
Levine House  
233 Wigan Road  
Ashton-in-Makerfield  
Wigan  
WN4 9SL

**Wigan and Leigh Pensioners Link Limited**

4

**Company Limited by Guarantee****Statement of Financial Activities (including Income and Expenditure Account)****For the Year Ended 31 March 2021**

	Note	Unrestricted Funds	Restricted Funds	Total Funds 2021	Total Funds 2020
		£	£	£	£
<b>INCOME AND ENDOWMENTS</b>					
Donations and legacies	4	3,822	-	3,822	12,613
Income from charitable activities	5	177,252	-	177,252	172,514
Other trading activities	6	1,333	-	1,333	4,977
Investment income	7	38	-	38	126
Other income	8	1,630	-	1,630	278
Total income		184,075	-	184,075	190,508
<b>Expenditure</b>					
Expenditure on raising funds:					
Costs of voluntary income	9	9,624	-	9,624	13,038
Expenditure on charitable activities:					
Community activities	10	154,199	-	154,199	182,708
Other expenditure	11	1,500	-	1,500	1,500
Total expenditure		165,323	-	165,323	197,246
<b>Net income/(expenditure) and net movement in funds</b>					
		18,752		18,752	(6,738)
Total funds brought forward		65,755	-	65,755	72,493
<b>Total funds carried forward</b>		<b>84,507</b>	<b>-</b>	<b>84,507</b>	<b>65,755</b>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

**Wigan and Leigh Pensioners Link Limited**  
**Company Limited by Guarantee**  
**Statement of Financial Position**  
**As At 31 March 2021**

5

	Note	2021		2020	
		£	£	£	£
<b>FIXED ASSETS</b>					
Tangible assets	14		8,016		6,166
<b>CURRENT ASSETS</b>					
Debtors	15	1,000		-	
Cash at bank and in hand		81,704		61,369	
		<u>82,704</u>		<u>61,369</u>	
<b>Creditors: amounts falling due within one year</b>	16	<u>(6,213)</u>		<u>(1,780)</u>	
<b>Net current assets</b>			<u>76,491</u>		<u>59,589</u>
<b>Net Assets</b>			<u>84,507</u>		<u>65,755</u>
<b>Funds of the Charity</b>					
Unrestricted funds	19		84,507		65,755
Restricted funds	18		-		-
			<u>84,507</u>		<u>65,755</u>
<b>Total charity funds</b>			<u>84,507</u>		<u>65,755</u>

For the financial year ended 31 March 2021 the company was entitled to exemption from audit under Section 477 Companies Act 2006 relating to small companies.

Directors' responsibilities

- The members have not required the charity to obtain an audit of its financial statements for the year in question in accordance with section 476;
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of financial statements.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

These financial statements were approved by the board of trustees and authorised for issue on .....and are signed on behalf of the board by:

.....  
Mr Michael William Hodlin - Director

**Wigan and Leigh Pensioners Link Limited**  
**Company Limited by Guarantee**  
**Notes to the Accounts**  
**For the Year Ended 31 March 2021**

**1 General information**

The charity is a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is 27 Charles Street, Leigh, Lancs, WN7 1DB

**2 Statement of compliance**

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Charities Act 2011.

**3 Accounting Policies**

**3.1 Basis of Preparation**

The accounts have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling which is the functional currency of the entity.

**3.2 Going concern**

There are no material uncertainties about the charity's ability to continue.

**3.3 Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes. Designated funds are restricted funds earmarked by the trustees for particular future projects or commitment. Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes, restricted income funds or endowment funds.

**3.4 Incoming Resources**

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

Income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.

Legacy income is recognised when receipt is probable and entitlement established.

Income from donated goods at the fair values of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value.

Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.

Income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

### **3.5 Resources Expended**

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates.

Expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities and the sale of donated goods.

Expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities. Other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

### **3.6 Depreciation**

Depreciation is calculated so to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Computer Equipment	25% per annum reducing balance basis
Office Equipment	20% per annum reducing balance basis

### **3.7 Pensions**

The pension costs charged in the accounts represent the contributions payable by the charity during the year.

### **3.8 Debtors**

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts etc.

### **3.9 Cash at bank and in hand**

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

### **3.1 Creditors and Provisions**

Creditors and provision are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

### **3.11 Financial Instruments**

The trust only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

**Wigan and Leigh Pensioners Link Limited**  
**Company Limited by Guarantee**  
**Notes to the Accounts**  
**For the Year Ended 31 March 2021**

8

<b>4 Donations and legacies</b>	2021	2020
	£	£
Donations and legacies received	<u>3822</u>	<u>12613</u>
<b>5 Income from charitable activities</b>	2021	2020
	£	£
Local government grants	177252	172514
Other grants	<u>0</u>	<u>0</u>
	<u>177252</u>	<u>172514</u>
<b>6 Other Trading Activities</b>	2021	2020
	£	£
Fundraising	385	2232
Helping hands	<u>948</u>	<u>2745</u>
	<u>1333</u>	<u>4977</u>
<b>7 Investment Income</b>	2021	2020
	£	£
Interest receivable	<u>38</u>	<u>126</u>
<b>8 Other incoming resources</b>	2021	2020
	£	£
Miscellaneous income	<u>1630</u>	<u>278</u>

**Wigan and Leigh Pensioners Link Limited**  
**Company Limited by Guarantee**  
**Notes to the Accounts**  
**For the Year Ended 31 March 2021**

9

**9 Costs of voluntary income**

	<b>Total 2021 £</b>	<b>Total 2020 £</b>
Costs of fundraising		
Repairs and maintenance	1141	1170
Other office costs	123	163
Promotions And gifts	1339	3772
Sundries	2308	4459
Depreciation	2362	1661
Bookkeeping	2351	1813
	<hr/>	<hr/>
	9624	13038
	<hr/> <hr/>	<hr/> <hr/>

**10 Community activities**

	<b>2021 £</b>	<b>2020 £</b>
Staff costs	100557	100508
Travel	8672	31682
Rates	638	1767
Insurance	845	870
Heat and light	4304	2588
Rent	276	946
Printing, postage and stationery	790	1470
Telephone	2210	1955
Repairs and renewals	10277	15220
Sundry	124	161
Sessional workers and consultancy fees	25506	25541
	<hr/>	<hr/>
	154199	182708
	<hr/> <hr/>	<hr/> <hr/>

**11 Other expenditure**

	<b>2021 £</b>	<b>2020 £</b>
Independent Examiner's fees	1500	1500
	<hr/> <hr/>	<hr/> <hr/>

**Wigan and Leigh Pensioners Link Limited**  
**Company Limited by Guarantee**  
**Notes to the Accounts**  
**For the Year Ended 31 March 2021**

10

<b>12 Employees</b>	<b>2021</b>	<b>2020</b>
<b>Number of employees</b>		
The average monthly number of employees during the year was:		
Projects	<u>5</u>	<u>5</u>
<b>Employment costs</b>		
	<b>2021</b>	<b>2020</b>
	£	£
Wages and salaries	92397	91822
National Insurance	2633	3652
Pension costs	<u>5527</u>	<u>5034</u>
	<u>100557</u>	<u>100508</u>

There were no employees whose remuneration was £60000 or more.  
 No trustees received remuneration in the year.

**13 Taxation**

The charitable company is exempt from corporation tax on its charitable activities.

**14 Tangible Fixed Assets**

	<b>Computer Eqpt £</b>	<b>Office Furniture &amp; Eqpt £</b>	<b>Total £</b>
<b>Cost</b>			
At 1 April 2020	22451	12945	35396
Additions	<u>4212</u>	<u>0</u>	<u>4212</u>
<b>At 31 March 2021</b>	<u>26663</u>	<u>12945</u>	<u>39608</u>
<b>Depreciation</b>			
At 1 April 2020	21553	7677	29230
Charge for the year	<u>1308</u>	<u>1054</u>	<u>2362</u>
<b>At 31 March 2021</b>	<u>22861</u>	<u>8731</u>	<u>31592</u>
<b>Net book value</b>			
<b>At 31 March 2021</b>	<u>3802</u>	<u>4214</u>	<u>8016</u>
<b>At 31 March 2020</b>	<u>898</u>	<u>5268</u>	<u>6166</u>

**Wigan and Leigh Pensioners Link Limited**  
**Company Limited by Guarantee**  
**Notes to the Accounts**  
**For the Year Ended 31 March 2021**

11

<b>15 Debtors</b>	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Prepayments and accrued income	<u>1000</u>	<u>0</u>
<b>16 Creditors due within one year</b>	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Trade creditors	3056	280
Accruals	<u>3157</u>	<u>1500</u>
	<u>6213</u>	<u>1780</u>

**17 Share capital**

The charity has no share capital being a company limited by guarantee. Each member guarantees to contribute an amount not exceeding £1 in the event of a winding up situation.

**18 Restricted Funds**

There were no restricted funds in the year.

**Wigan and Leigh Pensioners Link Limited**  
**Company Limited by Guarantee**  
**Notes to the Accounts**  
**For the Year Ended 31 March 2021**

12

**19 Analysis of movements in unrestricted funds**

£

**General fund**

Balance 1 April 2020	65755
Incoming resources	184075
Resources expenses	-165323
	<hr/>
Balance 31 March 2021	<u>84507</u>

**20 Analysis of net assets between funds**

Unrestric- ted Funds	Restricted Funds	Total
£	£	£

Fund balances at 31 March 2021 are represented by:

Tangible fixed assets	8016	0	8016
Current assets	82704	0	82704
Creditors: amounts falling due within one year	-6213	0	-6213
	<hr/>		
	<u>84507</u>	<u>0</u>	<u>84507</u>