

# SPRINGFIELD ADVICE AND LAW CENTRE LIMITED

England & Wales · Charity number 1003145

## Details

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Other names	SPRINGFIELD ADVICE AND LAW CENTRE, SPRINGFIELD LAW CENTRE
Status	Registered
Legal form	Charitable company
Company number	02610711
Registered	1991-06-11
Register	<a href="#">View on the Charity Commission register</a>

## Contact

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Address	Newton Building 7 Springfield Hospital 61 Glenburnie Road London SW17 7DJ
Phone	07957644468
Email	<a href="mailto:info@springfieldlawcentre.org.uk">info@springfieldlawcentre.org.uk</a>
Website	<a href="http://www.springfieldlawcentre.org.uk/">http://www.springfieldlawcentre.org.uk/</a>

## Activities

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**Objects:** (1) TO PROVIDE AT SPRINGFIELD HOSPITAL AND AT OTHER HOSPITALS, DAY CARE CENTRES AND OTHER ESTABLISHMENTS FOR THE CARE OF PERSONS SUFFERING FROM MENTAL ILLNESS OR DISORDER WITHIN THE AREA OF MERTON SUTTON AND WANDSWORTH HEALTH AUTHORITY AREA OR THE LONDON BOROUGH OF WANDSWORTH OR THE LONDON BOROUGH OF MERTON OR THE LONDON BOROUGH OF SUTTON OR ANY LONDON BOROUGH OR LOCAL AUTHORITY TO WHICH SOUTH WEST LONDON AND ST GEORGE'S MENTAL HEALTH NHS TRUST PROVIDES SERVICES, LEGAL AND OTHER ADVICE AND ASSISTANCE TO PERSONS REQUIRING THAT ADVICE AND ASSISTANCE BY REASON OF THEIR PHYSICAL OR MENTAL ILLNESS OR DISORDER, OR NEED, HARDSHIP OR DISTRESS (2) TO PROMOTE THE RELIEF OF SUFFERING DUE TO MENTAL ILLNESS OR DISORDER BY PROVIDING EDUCATION IN THE LEGAL AND OTHER ASPECTS OF SUCH ILLNESS AND DISORDER AND OF PROBLEMS AFFECTING PERSONS WITH SUCH ILLNESS OR DISORDER

**Activities:** Springfield Advice & Law Centre provides independent legal advice for service users of South West London & St Georges Mental Health (NHS) Trust. It offers specialist advice and representation in housing, community care, debt and welfare benefits; plus general advice and referral in other areas of law; and provides information on legal matters affecting mental health service users.

## Classification

- **How:** Provides Advocacy/advice/information
- **What:** General Charitable Purposes, Education/training, The Prevention Or Relief Of Poverty, Accommodation/housing
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Defined Groups

## Geography

- **Area of benefit:** LONDON BOROUGHS OF SUTTON, WANDSWORTH AND MERTON
- Merton
- Sutton
- Wandsworth

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£209,904	£206,940	-	-
2024-03-31	£220,655	£230,944	-	-
2023-03-31	£258,541	£261,965	-	-
2022-03-31	£220,000	£268,636	-	-
2021-03-31	£301,630	£206,169	-	-

## Trustees

Name	Role	Appointed
Bronwen GREY		2025-02-01
CAMERON FARRELL		2025-02-01
Chinelo Nnadi		2022-11-01
Grainne Darlow		2022-11-01
Russell John MAKIN		2020-01-06
Sek Kwan Angela TSUI		2025-06-09

**SPRINGFIELD ADVICE AND LAW CENTRE LIMITED**

England & Wales - Charity number 1003145

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# Accounts

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**REGISTERED COMPANY NUMBER: 02610711 (England and Wales)**  
**REGISTERED CHARITY NUMBER: 1003145**

**SPRINGFIELD ADVICE AND LAW CENTRE  
LIMITED**

**FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2025**

Berringers LLP  
Lygon House  
50 London Road  
Bromley  
Kent  
BR1 3RA

**SPRINGFIELD ADVICE AND LAW CENTRE  
LIMITED**

**CONTENTS OF THE FINANCIAL STATEMENTS  
for the year ended 31 March 2025**

	<b>Page</b>
<b>Report of the trustees</b>	1 to 5
<b>Report of the independent auditors</b>	6 to 8
<b>Statement of financial activities</b>	9
<b>Balance sheet</b>	10
<b>Notes to the financial statements</b>	11 to 16
<b>Detailed statement of financial activities</b>	17

**SPRINGFIELD ADVICE AND LAW CENTRE  
LIMITED (REGISTERED NUMBER: 02610711)**

**REPORT OF THE TRUSTEES  
for the year ended 31 March 2025**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2025. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

**SPRINGFIELD ADVICE AND LAW CENTRE  
LIMITED (REGISTERED NUMBER: 02610711)**

**REPORT OF THE TRUSTEES  
for the year ended 31 March 2025**

**OBJECTIVES AND ACTIVITIES**

**Principle activities and organisation of work**

During the year the law centre continued to pursue the following key objectives and service strategies:

Our key objectives were:

- To preserve the role of the Law Centre through the pandemic and beyond
- To seek to maintain our services insofar as possible
- To meet the needs of as many people as possible until and upon fully re-opening our services
- To campaign on social policy matters, particularly those impacted by the pandemic, and the needs of mental health service users
- To innovate and develop new ways to work, utilising technology available
- To improve funding, sustainability and build partnerships
- To develop the skills of staff, volunteers and trustees

Our service strategies were:

- To ensure the Law Centre was well governed and managed
- To provide high quality legal advice and information to increasing numbers of clients
- To ensure the service was accessible to all clients
- To monitor and communicate the impact and effectiveness of the service
- To develop partnerships with stakeholders to provide new and innovative services to meet the needs of our clients
- To ensure the Law Centre received increased and sustainable funding
- To improve the Law Centre's performance

During the year the following activities were undertaken:

- Governance: Held trustee board meetings; filed Audited Accounts and Annual Returns to Companies House and the Charities Commission.
- Performance: Produced performance reports for the Trustee Board; organised Continued Professional Development Training for Staff.
- Communication: Submitted activity and monitoring reports to funders; provided feedback on Social Policy matters to the Law Centre's Network; produced an updated Client Profile.
- Advice and Casework: Continued to provide clients with specialist casework, representation and negotiation with outside bodies and courts, insofar as possible due to the ongoing pandemic and restrictions on movement imposed.
- Funding: Maintained the Law Centre's contract with the Legal Aid Agency to provide specialist legal advice in Housing and Community Care in the boroughs of Wandsworth and Merton/Sutton. Maintained funding with Merton Council to provide legal advice in Debt and Welfare Benefits to mental health service users in the London Borough of Merton.

In April 2022, we were awarded a new 5 year contract by the City Bridge Trust to provide legal advice and representation in Debt and Social Welfare to clients in London (excluding LB Merton).

- Housing Contracts: Ongoing housing contract with the Legal Aid Agency through which we were awarded housing and community cases in Wandsworth, Merton and Sutton.

**SPRINGFIELD ADVICE AND LAW CENTRE  
LIMITED (REGISTERED NUMBER: 02610711)**

**REPORT OF THE TRUSTEES  
for the year ended 31 March 2025**

**OBJECTIVES AND ACTIVITIES**

**Significant activities**

- Service Provision: Provided appointment only advice at Springfield University Hospital and Jubilee Health Centre East in Wallington. Also provided Legal Outreach Services at Wilson Hospital and other sites in London Borough of Merton such as Morden Medical Centre GP and Mitcham Medical Centre GP.

- Other: Made home visits to clients unable to attend the Law Centre for advice and provided information to Community Care Teams, other front line advisers and patients. We also represented clients at Courts (online and in-person), as well as at Tribunals and assisted at the Medical Assessment Centre for Social Welfare, for our clients requiring benefits assistance.

**FINANCIAL REVIEW**

**Reserves policy**

The trustees have considered the matter of reserves for the purpose of establishing the level that the charity should maintain. They believe that free general reserves in the region of £100,000 would provide adequate provision against a major decrease in incoming resources, thereby enabling the Law Centre to continue its activities.

In 2019, the trustees established a designated restricted-use fund to hold the legacy monies received from the estate of the late Mr Michael Harold Pantlin. The trustees have designated this money for a specific trainee solicitor project, and do not intend to use it for the day-to-day running of the Law Centre.

The current level of free unrestricted reserves (excluding the Pantlin Fund) is in line with the reserves policy, and is considered adequate. This level of reserves will be maintained by continuing to generate income from charitable activities and maintaining a mix of legal aid and grant income.

**Financial review of the year**

Incoming resources from charitable activities amounted to £209,409 for the year compared with £219,066 for the previous year. Legal services and costs recovered were £91,103 (2024: £101,927).

Charitable activities expenditure amounted to £206,940 (2024: £230,944). Overall the charity disclosed a net increase in funds of £2,964 compared to a decrease of £10,289 last year.

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

All members of the charity, which include members of the management committee, undertake to contribute an amount not exceeding £1 each, in the event of the winding up of the company whilst a member or within one year of cessation of membership.

**Recruitment and appointment of new trustees**

Members of the management committee are recruited on the basis of the value they can introduce into the charity through their experience and knowledge gained in areas of benefit to the charity, including legal services, financial awareness, operation of other charities, fundraising activities and direct personal knowledge of mental health issues.

Induction and training of board members is carried out through the existing board with the assistance of external training as required.

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Company number**

02610711 (England and Wales)

**SPRINGFIELD ADVICE AND LAW CENTRE  
LIMITED (REGISTERED NUMBER: 02610711)**

**REPORT OF THE TRUSTEES  
for the year ended 31 March 2025**

**Registered Charity number**

1003145

**Registered office**

Newton Building 7  
Springfield University Hospital  
61 Glenburnie Road  
London  
SW17 7DJ

**Trustees**

Mrs A G Dehaney (Chair)  
P Marples (Treasurer) (resigned 16.8.24)  
R Makin  
Ms V Anenden (resigned 18.3.25)  
Ms D Amadio  
Ms G Darlow  
Ms C Nnadi  
C Farrell (appointed 1.2.25)  
Ms S Collins (appointed 30.5.25)  
Miss S K A Tsui (appointed 13.6.25)

**Auditors**

Berringers LLP  
Lygon House  
50 London Road  
Bromley  
Kent  
BR1 3RA

**STATEMENT OF TRUSTEES' RESPONSIBILITIES**

The trustees (who are also the directors of Springfield Advice and Law Centre Limited for the purposes of company law) are responsible for preparing the Report of the trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year. Under that law, the trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law).

Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

**SPRINGFIELD ADVICE AND LAW CENTRE  
LIMITED (REGISTERED NUMBER: 02610711)**

**REPORT OF THE TRUSTEES  
for the year ended 31 March 2025**

**STATEMENT OF TRUSTEES' RESPONSIBILITIES - continued**

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

**AUDITORS**

The auditors, Berringers LLP, will be proposed for re-appointment at the forthcoming Annual General Meeting.

Approved by order of the board of trustees on 6 January 2026 and signed on its behalf by:

Mrs A G Dehaney - Trustee

**REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF  
SPRINGFIELD ADVICE AND LAW CENTRE  
LIMITED (REGISTERED NUMBER: 02610711)**

**Opinion**

We have audited the financial statements of Springfield Advice and Law Centre Limited (the 'charitable company') for the year ended 31 March 2025 which comprise the Statement of financial activities, the Balance sheet and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2025 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

**Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

**Conclusions relating to going concern**

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

**Other information**

The trustees are responsible for the other information. The other information comprises the information included in the Annual report, other than the financial statements and our Report of the independent auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

**Opinions on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Report of the trustees for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Report of the trustees has been prepared in accordance with applicable legal requirements.

**REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF  
SPRINGFIELD ADVICE AND LAW CENTRE  
LIMITED (REGISTERED NUMBER: 02610711)**

**Matters on which we are required to report by exception**

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Report of the trustees.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to take advantage of the small companies exemption from the requirement to prepare a Strategic report or in preparing the Report of the trustees.

**Responsibilities of trustees**

As explained more fully in the Statement of trustees' responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

**Our responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the independent auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

In identifying and assessing risks of material misstatement in respect of irregularities, including fraud and error, we considered the following:

- the nature of the industry, control environment and business performance;
- results of our enquiries to management about their own assessment of the risks of fraud and error;
- the matters discussed among the audit engagement team regarding how and where fraud may occur in the financial statements and any potential indicators of fraud.

Our procedures to respond to risk include the following:

- reviewing the financial statement disclosures and testing to supporting documentation;
- performing analytical procedures to identify any unusual or unexpected areas that may indicate risks of material misstatement due to fraud or error;
- addressing the risk of fraud and error through management override of controls, testing the appropriateness of journals, assessing whether the judgements made in making accounting estimates are indicative of a potential bias; and evaluating the business rationale of any significant transactions that are unusual or outside the normal course of business.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our Report of the Independent Auditors.

**REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF  
SPRINGFIELD ADVICE AND LAW CENTRE  
LIMITED (REGISTERED NUMBER: 02610711)**

**Use of our report**

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Ricky Hutson BSc FCCA ACA (Senior Statutory Auditor)  
for and on behalf of Berringers LLP

Lygon House  
50 London Road  
Bromley  
Kent  
BR1 3RA

6 January 2026

**SPRINGFIELD ADVICE AND LAW CENTRE  
LIMITED**

**STATEMENT OF FINANCIAL ACTIVITIES  
for the year ended 31 March 2025**

	Notes	Unrestricted funds £	Restricted funds £	<b>2025 Total funds £</b>	2024 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies	2	-	-	-	404
<b>Charitable activities</b>					
Grant income	4	<b>3,873</b>	<b>114,433</b>	<b>118,306</b>	117,139
Provision of legal services		<b>91,103</b>	-	<b>91,103</b>	101,927
Investment income	3	<b>495</b>	-	<b>495</b>	1,185
<b>Total</b>		<b>95,471</b>	<b>114,433</b>	<b>209,904</b>	220,655
<b>EXPENDITURE ON</b>					
<b>Charitable activities</b>					
Staff costs		<b>39,680</b>	<b>114,433</b>	<b>154,113</b>	194,133
Office support costs and other overheads		<b>52,827</b>	-	<b>52,827</b>	36,811
<b>Total</b>		<b>92,507</b>	<b>114,433</b>	<b>206,940</b>	230,944
<b>NET INCOME/(EXPENDITURE)</b>		<b>2,964</b>	-	<b>2,964</b>	(10,289)
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		<b>264,136</b>	-	<b>264,136</b>	274,425
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>267,100</b>	-	<b>267,100</b>	264,136

The notes form part of these financial statements

**SPRINGFIELD ADVICE AND LAW CENTRE  
LIMITED (REGISTERED NUMBER: 02610711)**

**BALANCE SHEET  
31 March 2025**

	Notes	2025 £	2024 £
<b>FIXED ASSETS</b>			
Tangible assets	9	<b>715</b>	1,256
<b>CURRENT ASSETS</b>			
Debtors	10	<b>145,457</b>	130,722
Cash at bank and in hand		<b>136,866</b>	152,262
		<b>282,323</b>	282,984
<b>CREDITORS</b>			
Amounts falling due within one year	11	<b>(15,938)</b>	(20,104)
<b>NET CURRENT ASSETS</b>		<b>266,385</b>	262,880
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<b>267,100</b>	264,136
<b>NET ASSETS</b>		<b>267,100</b>	264,136
<b>FUNDS</b>			
Unrestricted funds	13	<b>267,100</b>	264,136
<b>TOTAL FUNDS</b>		<b>267,100</b>	264,136

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 6 January 2026 and were signed on its behalf by:

A G Dehaney - Trustee

**SPRINGFIELD ADVICE AND LAW CENTRE  
LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS  
for the year ended 31 March 2025**

**1. ACCOUNTING POLICIES**

**Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland', and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

**Going concern**

The Trustees have reviewed the financial forecasts and have determined that the Law Centre is able to continue for the next twelve months, The Trustees have also considered the challenges relating to staffing, and have a contingency in place to ensure there is a supervising solicitor available.

**Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

**Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

**Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Furniture and Equipment	- 35% on reducing balance
Computer equipment	- 35% on reducing balance

**Taxation**

The charity is exempt from corporation tax on its charitable activities.

**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**Pension costs and other post-retirement benefits**

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

**SPRINGFIELD ADVICE AND LAW CENTRE  
LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the year ended 31 March 2025**

<b>2. DONATIONS AND LEGACIES</b>		<b>2025</b>	2024
		£	£
Donations		-	404
		<u>          </u>	<u>          </u>
<b>3. INVESTMENT INCOME</b>		<b>2025</b>	2024
		£	£
Deposit account interest		495	1,185
		<u>          </u>	<u>          </u>
<b>4. INCOME FROM CHARITABLE ACTIVITIES</b>		<b>2025</b>	2024
		£	£
Grants	Activity		
	Grant income	<b>118,306</b>	117,139
LAA and fee income	Provision of legal services	<b>91,103</b>	101,927
		<u>          </u>	<u>          </u>
		<b>209,409</b>	219,066
		<u>          </u>	<u>          </u>
Grants received, included in the above, are as follows:			
		<b>2025</b>	2024
		£	£
London Borough of Merton		<b>65,933</b>	63,433
London Legal Support Trust		<b>476</b>	-
City Bridge Trust		<b>51,000</b>	53,080
Merton Voluntary Services Grant		<b>897</b>	626
		<u>          </u>	<u>          </u>
		<b>118,306</b>	117,139
		<u>          </u>	<u>          </u>
<b>5. NET INCOME/(EXPENDITURE)</b>			
Net income/(expenditure) is stated after charging/(crediting):			
		<b>2025</b>	2024
		£	£
Auditors' remuneration		<b>2,750</b>	2,050
Depreciation - owned assets		<b>750</b>	676
		<u>          </u>	<u>          </u>

**SPRINGFIELD ADVICE AND LAW CENTRE  
LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the year ended 31 March 2025**

**6. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 March 2025 nor for the year ended 31 March 2024.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31 March 2025 nor for the year ended 31 March 2024.

**7. STAFF COSTS**

The average monthly number of employees during the year was as follows:

	<b>2025</b>	2024
Lawyers and Advice Workers	<b>4</b>	6

No employees received emoluments in excess of £60,000.

No employee earned £60,000 p.a. or more during the year.

**8. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted funds £	Restricted funds £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	404	-	404
<b>Charitable activities</b>			
Grant income	626	116,513	117,139
Provision of legal services	101,927	-	101,927
Investment income	1,185	-	1,185
<b>Total</b>	<b>104,142</b>	<b>116,513</b>	<b>220,655</b>
<b>EXPENDITURE ON</b>			
<b>Charitable activities</b>			
Staff costs	77,620	116,513	194,133
Office support costs and other overheads	36,811	-	36,811
<b>Total</b>	<b>114,431</b>	<b>116,513</b>	<b>230,944</b>
<b>NET INCOME/(EXPENDITURE)</b>	<b>(10,289)</b>	<b>-</b>	<b>(10,289)</b>
<b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward	274,425	-	274,425

**SPRINGFIELD ADVICE AND LAW CENTRE  
LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the year ended 31 March 2025**

**8. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued**

	Unrestricted funds £	Restricted funds £	Total funds £
	<u>          </u>	<u>          </u>	<u>          </u>
<b>TOTAL FUNDS CARRIED FORWARD</b>	264,136	-	264,136
	<u>          </u>	<u>          </u>	<u>          </u>

**9. TANGIBLE FIXED ASSETS**

	Furniture and Equipment £	Computer equipment £	Totals £
	<u>          </u>	<u>          </u>	<u>          </u>
<b>COST</b>			
At 1 April 2024	13,334	34,392	47,726
Additions	-	209	209
	<u>          </u>	<u>          </u>	<u>          </u>
At 31 March 2025	13,334	34,601	47,935
	<u>          </u>	<u>          </u>	<u>          </u>
<b>DEPRECIATION</b>			
At 1 April 2024	13,334	33,136	46,470
Charge for year	-	750	750
	<u>          </u>	<u>          </u>	<u>          </u>
At 31 March 2025	13,334	33,886	47,220
	<u>          </u>	<u>          </u>	<u>          </u>
<b>NET BOOK VALUE</b>			
At 31 March 2025	-	715	715
	<u>          </u>	<u>          </u>	<u>          </u>
At 31 March 2024	-	1,256	1,256
	<u>          </u>	<u>          </u>	<u>          </u>

**10. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2025 £	2024 £
	<u>          </u>	<u>          </u>
Sundry debtors and prepayments	145,457	130,722
	<u>          </u>	<u>          </u>

**SPRINGFIELD ADVICE AND LAW CENTRE  
LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the year ended 31 March 2025**

<b>11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR</b>		<b>2025</b>	2024
		£	£
Social security and other taxes		<b>(16,008)</b>	(11,156)
VAT		<b>29,328</b>	28,871
Wages control		<b>673</b>	443
Sundry creditors and accruals		<b>1,945</b>	1,946
		<u><b>15,938</b></u>	<u>20,104</u>

<b>12. ANALYSIS OF NET ASSETS BETWEEN FUNDS</b>			<b>2025</b>	2024
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Fixed assets	<b>715</b>	-	<b>715</b>	1,256
Current assets	<b>282,323</b>	-	<b>282,323</b>	282,984
Current liabilities	<b>(15,938)</b>	-	<b>(15,938)</b>	(20,104)
	<u><b>267,100</b></u>	<u>-</u>	<u><b>267,100</b></u>	<u>264,136</u>

<b>13. MOVEMENT IN FUNDS</b>			Net	
		At 1.4.24	movement	At
		£	in funds	31.3.25
			£	£
<b>Unrestricted funds</b>				
General Fund		<b>264,136</b>	<b>2,964</b>	<b>267,100</b>
		<u>264,136</u>	<u>2,964</u>	<u>267,100</u>
<b>TOTAL FUNDS</b>		<u><b>264,136</b></u>	<u><b>2,964</b></u>	<u><b>267,100</b></u>

Net movement in funds, included in the above are as follows:

	Incoming	Resources	Movement
	resources	expended	in funds
	£	£	£
<b>Unrestricted funds</b>			
General Fund	<b>95,471</b>	<b>(92,507)</b>	<b>2,964</b>
<b>Restricted funds</b>			
Merton Giving Renewal Fund	<b>63,433</b>	<b>(63,433)</b>	-
City Bridge Trust	<b>51,000</b>	<b>(51,000)</b>	-
	<u><b>114,433</b></u>	<u><b>(114,433)</b></u>	<u>-</u>
<b>TOTAL FUNDS</b>	<u><b>209,904</b></u>	<u><b>(206,940)</b></u>	<u><b>2,964</b></u>

**SPRINGFIELD ADVICE AND LAW CENTRE  
LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the year ended 31 March 2025**

**13. MOVEMENT IN FUNDS - continued**

**Comparatives for movement in funds**

	At 1.4.23 £	Net movement in funds £	At 31.3.24 £
<b>Unrestricted funds</b>			
General Fund	274,425	(10,289)	264,136
<b>TOTAL FUNDS</b>	<u>274,425</u>	<u>(10,289)</u>	<u>264,136</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General Fund	104,142	(114,431)	(10,289)
<b>Restricted funds</b>			
Merton Giving Renewal Fund	63,433	(63,433)	-
City Bridge Trust	53,080	(53,080)	-
	<u>116,513</u>	<u>(116,513)</u>	<u>-</u>
<b>TOTAL FUNDS</b>	<u>220,655</u>	<u>(230,944)</u>	<u>(10,289)</u>

**14. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31 March 2025.

**SPRINGFIELD ADVICE AND LAW CENTRE  
LIMITED**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES  
for the year ended 31 March 2025**

	2025 £	2024 £
<b>INCOME AND ENDOWMENTS</b>		
<b>Donations and legacies</b>		
Donations	-	404
<b>Investment income</b>		
Deposit account interest	495	1,185
<b>Charitable activities</b>		
LAA and fee income	91,103	101,927
Grants	118,306	117,139
	209,409	219,066
<b>Total incoming resources</b>	<b>209,904</b>	<b>220,655</b>
 <b>EXPENDITURE</b>		
<b>Charitable activities</b>		
Salaries, national insurance, and locum staff expenses	153,907	182,536
Pensions	12,566	11,597
Professional fees and case disbursements	15,025	14,861
Insurance	1,191	4,179
Internet and phone	906	305
Printing, stationery, and computer software	620	799
Travel and subsistence	3,461	2,489
Miscellaneous expenses	2,932	682
Course fees and education	3,638	2,470
Accountancy and bookkeeping	4,601	4,346
Bank charges	161	144
Subscriptions	4,433	3,810
Computer equipment	749	676
	204,190	228,894
 <b>Support costs</b>		
<b>Governance costs</b>		
Auditors' remuneration	2,750	2,050
Total resources expended	206,940	230,944
<b>Net income/(expenditure)</b>	<b>2,964</b>	<b>(10,289)</b>

This page does not form part of the statutory financial statements

**SPRINGFIELD ADVICE AND LAW CENTRE LIMITED**

England & Wales - Charity number 1003145

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# Accounts

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**REGISTERED COMPANY NUMBER: 02610711 (England and Wales)**  
**REGISTERED CHARITY NUMBER: 1003145**

**SPRINGFIELD ADVICE AND LAW CENTRE  
LIMITED**

**FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2024**

Berringers LLP  
Lygon House  
50 London Road  
Bromley  
Kent  
BR1 3RA

**SPRINGFIELD ADVICE AND LAW CENTRE  
LIMITED**

**CONTENTS OF THE FINANCIAL STATEMENTS  
for the year ended 31 March 2024**

	<b>Page</b>
<b>Report of the trustees</b>	1 to 4
<b>Report of the independent auditors</b>	5 to 7
<b>Statement of financial activities</b>	8
<b>Balance sheet</b>	9
<b>Notes to the financial statements</b>	10 to 15
<b>Detailed statement of financial activities</b>	16

**SPRINGFIELD ADVICE AND LAW CENTRE  
LIMITED (REGISTERED NUMBER: 02610711)**

**REPORT OF THE TRUSTEES  
for the year ended 31 March 2024**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

**OBJECTIVES AND ACTIVITIES**

**Principle activities and organisation of work**

During the year the law centre continued to pursue the following key objectives and service strategies:

Our key objectives were:

- To preserve the role of the Law Centre through the pandemic and beyond
- To seek to maintain our services insofar as possible
- To meet the needs of as many people as possible until and upon fully re-opening our services
- To campaign on social policy matters, particularly those impacted by the pandemic, and the needs of mental health service users
- To innovate and develop new ways to work, utilising technology available
- To improve funding, sustainability and build partnerships
- To develop the skills of staff, volunteers and trustees

Our service strategies were:

- To ensure the Law Centre was well governed and managed
- To provide high quality legal advice and information to increasing numbers of clients
- To ensure the service was accessible to all clients
- To monitor and communicate the impact and effectiveness of the service
- To develop partnerships with stakeholders to provide new and innovative services to meet the needs of our clients
- To ensure the Law Centre received increased and sustainable funding
- To improve the Law Centre's performance

During the year the following activities were undertaken:

- Governance: Held trustee board meetings; filed Audited Accounts and Annual Returns to Companies House and the Charities Commission.
- Performance: Produced performance reports for the Trustee Board; organised Continued Professional Development Training for Staff.
- Communication: Submitted activity and monitoring reports to funders; provided feedback on Social Policy matters to the Law Centre's Network; produced an updated Client Profile.
- Advice and Casework: Continued to provide clients with specialist casework, representation and negotiation with outside bodies and courts, insofar as possible due to the ongoing pandemic and restrictions on movement imposed.
- Funding: Maintained the Law Centre's contract with the Legal Aid Agency to provide specialist legal advice in Housing and Community Care in the boroughs of Wandsworth and Merton/Sutton. Maintained funding with Merton Council to provide legal advice in Debt and Welfare Benefits to mental health service users in the London Borough of Merton.

In April 2022, we were awarded a new 5 year contract by the City Bridge Trust to provide legal advice and representation in Debt and Social Welfare to clients in London (excluding LB Merton).

- Housing Contracts: Ongoing housing contract with the Legal Aid Agency through which we were awarded 250 housing cases and 100 Community cases in Wandsworth and 100 Housing cases in Merton and Sutton.

**SPRINGFIELD ADVICE AND LAW CENTRE  
LIMITED (REGISTERED NUMBER: 02610711)**

**REPORT OF THE TRUSTEES  
for the year ended 31 March 2024**

**OBJECTIVES AND ACTIVITIES**

**Significant activities**

- Service Provision: Provided appointment only advice at Springfield University Hospital and Jubilee Health Centre East in Wallington. Also provided Legal Outreach Services at Wilson Hospital and other sites in London Borough of Merton such as Morden Medical Centre GP and Mitcham Medical Centre GP, once pandemic restrictions eased.

- Other: Made home visits to clients unable to attend the Law Centre for advice and provided information to Community Care Teams, other front line advisers and patients. We also represented clients at Courts (online and in-person), as well as at Tribunals and assisted at the Medical Assessment Centre for Social Welfare, for our clients requiring benefits assistance.

**FINANCIAL REVIEW**

**Reserves policy**

The trustees have considered the matter of reserves for the purpose of establishing the level that the charity should maintain. They believe that free general reserves in the region of £100,000 would provide adequate provision against a major decrease in incoming resources, thereby enabling the Law Centre to continue its activities.

In 2019, the trustees established a designated restricted-use fund to hold the legacy monies received from the estate of the late Mr Michael Harold Pantlin. The trustees have designated this money for a specific trainee solicitor project, and do not intend to use it for the day-to-day running of the Law Centre. The Pantlin Fund stood at £85,153 at the year end.

The current level of free unrestricted reserves (excluding the Pantlin Fund) is in line with the reserves policy, and is considered adequate. This level of reserves will be maintained by continuing to generate income from charitable activities and maintaining a mix of legal aid and grant income.

**Financial review of the year**

Incoming resources from charitable activities amounted to £219,066 for the year compared with £256,682 for the previous year. Legal services and costs recovered were £101,927 (2023: £126,662).

Charitable activities expenditure amounted to £230,944 (2023: £261,965). Overall the charity disclosed a net decrease in funds of £10,289 compared to £3,424 last year.

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

All members of the charity, which include members of the management committee, undertake to contribute an amount not exceeding £1 each, in the event of the winding up of the company whilst a member or within one year of cessation of membership.

**Recruitment and appointment of new trustees**

Members of the management committee are recruited on the basis of the value they can introduce into the charity through their experience and knowledge gained in areas of benefit to the charity, including legal services, financial awareness, operation of other charities, fundraising activities and direct personal knowledge of mental health issues.

Induction and training of board members is carried out through the existing board with the assistance of external training as required.

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Company number**

02610711 (England and Wales)

**Registered Charity number**

1003145

**SPRINGFIELD ADVICE AND LAW CENTRE  
LIMITED (REGISTERED NUMBER: 02610711)**

**REPORT OF THE TRUSTEES  
for the year ended 31 March 2024**

**Registered office**

Newton Building 7  
Springfield University Hospital  
61 Glenburnie Road  
London  
SW17 7DJ

**Trustees**

Mrs A G Dehaney (Chair)  
P Marples (Treasurer) (resigned 16.8.24)  
R Makin  
Ms V Anenden  
Ms D Amadio  
Ms G Darlow  
Ms C Nnadi

**Auditors**

Berringers LLP  
Lygon House  
50 London Road  
Bromley  
Kent  
BR1 3RA

**STATEMENT OF TRUSTEES' RESPONSIBILITIES**

The trustees (who are also the directors of Springfield Advice and Law Centre Limited for the purposes of company law) are responsible for preparing the Report of the trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

**AUDITORS**

The auditors, Berringers LLP, will be proposed for re-appointment at the forthcoming Annual General Meeting.

Approved by order of the board of trustees on 5 December 2024 and signed on its behalf by:

**SPRINGFIELD ADVICE AND LAW CENTRE  
LIMITED (REGISTERED NUMBER: 02610711)**

**REPORT OF THE TRUSTEES  
for the year ended 31 March 2024**

Mrs A G Dehaney - Trustee

**REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF  
SPRINGFIELD ADVICE AND LAW CENTRE  
LIMITED (REGISTERED NUMBER: 02610711)**

**Opinion**

We have audited the financial statements of Springfield Advice and Law Centre Limited (the 'charitable company') for the year ended 31 March 2024 which comprise the Statement of financial activities, the Balance sheet and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2024 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

**Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

**Conclusions relating to going concern**

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

**Other information**

The trustees are responsible for the other information. The other information comprises the information included in the Annual report, other than the financial statements and our Report of the independent auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

**Opinions on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Report of the trustees for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Report of the trustees has been prepared in accordance with applicable legal requirements.

**REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF  
SPRINGFIELD ADVICE AND LAW CENTRE  
LIMITED (REGISTERED NUMBER: 02610711)**

**Matters on which we are required to report by exception**

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Report of the trustees.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to take advantage of the small companies exemption from the requirement to prepare a Strategic report or in preparing the Report of the trustees.

**Responsibilities of trustees**

As explained more fully in the Statement of trustees' responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

**Our responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the independent auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

In identifying and assessing risks of material misstatement in respect of irregularities, including fraud and error, we considered the following:

- the nature of the industry, control environment and business performance;
- results of our enquiries to management about their own assessment of the risks of fraud and error;
- the matters discussed among the audit engagement team regarding how and where fraud may occur in the financial statements and any potential indicators of fraud.

Our procedures to respond to risk include the following:

- reviewing the financial statement disclosures and testing to supporting documentation;
- performing analytical procedures to identify any unusual or unexpected areas that may indicate risks of material misstatement due to fraud or error;
- addressing the risk of fraud and error through management override of controls, testing the appropriateness of journals, assessing whether the judgements made in making accounting estimates are indicative of a potential bias; and evaluating the business rationale of any significant transactions that are unusual or outside the normal course of business.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our Report of the Independent Auditors.

**REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF  
SPRINGFIELD ADVICE AND LAW CENTRE  
LIMITED (REGISTERED NUMBER: 02610711)**

**Use of our report**

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Ricky Hutson BSc FCCA ACA (Senior Statutory Auditor)

for and on behalf of Berringers LLP

Lygon House

50 London Road

Bromley

Kent

BR1 3RA

5 December 2024

**SPRINGFIELD ADVICE AND LAW CENTRE  
LIMITED**

**STATEMENT OF FINANCIAL ACTIVITIES  
for the year ended 31 March 2024**

	Notes	Unrestricted funds £	Restricted funds £	<b>2024 Total funds £</b>	2023 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies	2	<b>404</b>	-	<b>404</b>	795
<b>Charitable activities</b>					
Grant income	4	<b>626</b>	<b>116,513</b>	<b>117,139</b>	130,020
Provision of legal services		<b>101,927</b>	-	<b>101,927</b>	126,662
Investment income	3	<b>1,185</b>	-	<b>1,185</b>	1,064
<b>Total</b>		<b>104,142</b>	<b>116,513</b>	<b>220,655</b>	258,541
<b>EXPENDITURE ON</b>					
<b>Charitable activities</b>					
Staff costs		<b>77,620</b>	<b>116,513</b>	<b>194,133</b>	227,640
Office support costs and other overheads		<b>36,811</b>	-	<b>36,811</b>	34,325
<b>Total</b>		<b>114,431</b>	<b>116,513</b>	<b>230,944</b>	261,965
<b>NET INCOME/(EXPENDITURE)</b>		<b>(10,289)</b>	-	<b>(10,289)</b>	(3,424)
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		<b>274,425</b>	-	<b>274,425</b>	277,849
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>264,136</b>	-	<b>264,136</b>	274,425

The notes form part of these financial statements

**SPRINGFIELD ADVICE AND LAW CENTRE  
LIMITED (REGISTERED NUMBER: 02610711)**

**BALANCE SHEET  
31 March 2024**

	Notes	2024 £	2023 £
<b>FIXED ASSETS</b>			
Tangible assets	9	1,256	1,049
<b>CURRENT ASSETS</b>			
Debtors	10	130,722	105,296
Cash at bank and in hand		152,262	189,315
		<u>282,984</u>	<u>294,611</u>
<b>CREDITORS</b>			
Amounts falling due within one year	11	(20,104)	(21,235)
<b>NET CURRENT ASSETS</b>		<u>262,880</u>	<u>273,376</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>264,136</u>	<u>274,425</u>
<b>NET ASSETS</b>		<u>264,136</u>	<u>274,425</u>
<b>FUNDS</b>	13		
Unrestricted funds		<u>264,136</u>	<u>274,425</u>
<b>TOTAL FUNDS</b>		<u>264,136</u>	<u>274,425</u>

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 5 December 2024 and were signed on its behalf by:

A G Dehaney - Trustee

**SPRINGFIELD ADVICE AND LAW CENTRE  
LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS  
for the year ended 31 March 2024**

**1. ACCOUNTING POLICIES**

**Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland', and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

**Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

**Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

**Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Furniture and Equipment	- 35% on reducing balance
Computer equipment	- 35% on reducing balance

**Taxation**

The charity is exempt from corporation tax on its charitable activities.

**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**Pension costs and other post-retirement benefits**

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

**SPRINGFIELD ADVICE AND LAW CENTRE  
LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the year ended 31 March 2024**

**2. DONATIONS AND LEGACIES**

	<b>2024</b>	<b>2023</b>
	£	£
Donations	<u>404</u>	<u>795</u>

**3. INVESTMENT INCOME**

	<b>2024</b>	<b>2023</b>
	£	£
Deposit account interest	<u>1,185</u>	<u>1,064</u>

**4. INCOME FROM CHARITABLE ACTIVITIES**

		<b>2024</b>	<b>2023</b>
	Activity	£	£
Grants	Grant income	<b>117,139</b>	130,020
LAA and fee income	Provision of legal services	<b>101,927</b>	126,662
		<u><b>219,066</b></u>	<u>256,682</u>

Grants received, included in the above, are as follows:

	<b>2024</b>	<b>2023</b>
	£	£
London Borough of Merton	<b>63,433</b>	61,782
Access to Justice Foundation	-	14,672
City Bridge Trust	<b>53,080</b>	53,566
Merton Voluntary Services Grant	<b>626</b>	-
	<u><b>117,139</b></u>	<u>130,020</u>

**5. NET INCOME/(EXPENDITURE)**

Net income/(expenditure) is stated after charging/(crediting):

	<b>2024</b>	<b>2023</b>
	£	£
Auditors' remuneration	<b>2,050</b>	2,050
Depreciation - owned assets	<b>676</b>	565
	<u><b>2,726</b></u>	<u>2,615</u>

**6. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 March 2024 nor for the year ended 31 March 2023.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31 March 2024 nor for the year ended 31 March 2023.

**SPRINGFIELD ADVICE AND LAW CENTRE  
LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the year ended 31 March 2024**

**7. STAFF COSTS**

The average monthly number of employees during the year was as follows:

	<b>2024</b>	2023
Lawyers and Advice Workers	<b>6</b>	7
	<u>6</u>	<u>7</u>

No employees received emoluments in excess of £60,000.

No employee earned £60,000 p.a. or more during the year.

**8. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted funds £	Restricted funds £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	795	-	795
<b>Charitable activities</b>			
Grant income	14,672	115,348	130,020
Provision of legal services	126,662	-	126,662
Investment income	1,064	-	1,064
<b>Total</b>	<u>143,193</u>	<u>115,348</u>	<u>258,541</u>
<b>EXPENDITURE ON</b>			
<b>Charitable activities</b>			
Staff costs	112,292	115,348	227,640
Office support costs and other overheads	34,325	-	34,325
<b>Total</b>	<u>146,617</u>	<u>115,348</u>	<u>261,965</u>
<b>NET INCOME/(EXPENDITURE)</b>	<b>(3,424)</b>	<b>-</b>	<b>(3,424)</b>
<b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward	277,849	-	277,849
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u><u>274,425</u></u>	<u><u>-</u></u>	<u><u>274,425</u></u>

**SPRINGFIELD ADVICE AND LAW CENTRE  
LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the year ended 31 March 2024**

**9. TANGIBLE FIXED ASSETS**

	Furniture and Equipment £	Computer equipment £	Totals £
<b>COST</b>			
At 1 April 2023	13,334	33,509	46,843
Additions	-	883	883
At 31 March 2024	<u>13,334</u>	<u>34,392</u>	<u>47,726</u>
<b>DEPRECIATION</b>			
At 1 April 2023	13,334	32,460	45,794
Charge for year	-	676	676
At 31 March 2024	<u>13,334</u>	<u>33,136</u>	<u>46,470</u>
<b>NET BOOK VALUE</b>			
At 31 March 2024	<u>-</u>	<u>1,256</u>	<u>1,256</u>
At 31 March 2023	<u>-</u>	<u>1,049</u>	<u>1,049</u>

**10. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2024 £	2023 £
Sundry debtors and prepayments	<u>130,722</u>	<u>105,296</u>

**11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2024 £	2023 £
Social security and other taxes	(11,156)	(10,009)
VAT	28,871	28,855
Wages control	443	443
Sundry creditors and accruals	1,946	1,946
	<u>20,104</u>	<u>21,235</u>

**12. ANALYSIS OF NET ASSETS BETWEEN FUNDS**

	Unrestricted funds £	Restricted funds £	2024 Total funds £	2023 Total funds £
Fixed assets	1,256	-	1,256	1,049
Current assets	282,984	-	282,984	294,611
Current liabilities	(20,104)	-	(20,104)	(21,235)
	<u>264,136</u>	<u>-</u>	<u>264,136</u>	<u>274,425</u>

**SPRINGFIELD ADVICE AND LAW CENTRE  
LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the year ended 31 March 2024**

**13. MOVEMENT IN FUNDS**

	At 1.4.23 £	Net movement in funds £	At 31.3.24 £
<b>Unrestricted funds</b>			
General Fund	274,425	(10,289)	264,136
<b>TOTAL FUNDS</b>	<u>274,425</u>	<u>(10,289)</u>	<u>264,136</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General Fund	104,142	(114,431)	(10,289)
<b>Restricted funds</b>			
Merton Giving Renewal Fund	63,433	(63,433)	-
City Bridge Trust	53,080	(53,080)	-
	<u>116,513</u>	<u>(116,513)</u>	<u>-</u>
<b>TOTAL FUNDS</b>	<u>220,655</u>	<u>(230,944)</u>	<u>(10,289)</u>

**Comparatives for movement in funds**

	At 1.4.22 £	Net movement in funds £	At 31.3.23 £
<b>Unrestricted funds</b>			
General Fund	277,849	(3,424)	274,425
<b>TOTAL FUNDS</b>	<u>277,849</u>	<u>(3,424)</u>	<u>274,425</u>

**SPRINGFIELD ADVICE AND LAW CENTRE  
LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the year ended 31 March 2024**

**13. MOVEMENT IN FUNDS - continued**

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General Fund	143,193	(146,617)	(3,424)
<b>Restricted funds</b>			
Merton Giving Renewal Fund	61,782	(61,782)	-
City Bridge Trust	53,566	(53,566)	-
	<u>115,348</u>	<u>(115,348)</u>	<u>-</u>
<b>TOTAL FUNDS</b>	<u>258,541</u>	<u>(261,965)</u>	<u>(3,424)</u>

**14. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31 March 2024.

**SPRINGFIELD ADVICE AND LAW CENTRE  
LIMITED**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES  
for the year ended 31 March 2024**

	2024 £	2023 £
<b>INCOME AND ENDOWMENTS</b>		
<b>Donations and legacies</b>		
Donations	404	795
<b>Investment income</b>		
Deposit account interest	1,185	1,064
<b>Charitable activities</b>		
LAA and fee income	101,927	126,662
Grants	117,139	130,020
	219,066	256,682
<b>Total incoming resources</b>	<b>220,655</b>	<b>258,541</b>
 <b>EXPENDITURE</b>		
<b>Charitable activities</b>		
Salaries, national insurance, and locum staff expenses	182,536	212,190
Pensions	11,597	15,450
Professional fees and case disbursements	14,861	14,937
Insurance	4,179	3,329
Internet and phone	305	300
Printing, stationery, and computer software	799	1,120
Travel and subsistence	2,489	2,529
Miscellaneous expenses	682	570
Course fees and education	2,470	1,859
Accountancy and bookkeeping	4,346	4,125
Bank charges	144	39
Website costs	-	185
Subscriptions	3,810	2,717
Computer equipment	676	565
	228,894	259,915
 <b>Support costs</b>		
<b>Governance costs</b>		
Auditors' remuneration	2,050	2,050
<b>Total resources expended</b>	<b>230,944</b>	<b>261,965</b>
<b>Net expenditure</b>	<b>(10,289)</b>	<b>(3,424)</b>

This page does not form part of the statutory financial statements

**SPRINGFIELD ADVICE AND LAW CENTRE LIMITED**

England & Wales - Charity number 1003145

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# Accounts

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**REGISTERED COMPANY NUMBER: 02610711 (England and Wales)**  
**REGISTERED CHARITY NUMBER: 1003145**

**SPRINGFIELD ADVICE AND LAW CENTRE  
LIMITED**

**FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2023**

Berringers LLP  
Lygon House  
50 London Road  
Bromley  
Kent  
BR1 3RA

**SPRINGFIELD ADVICE AND LAW CENTRE  
LIMITED**

**CONTENTS OF THE FINANCIAL STATEMENTS  
for the year ended 31 March 2023**

	<b>Page</b>
<b>Report of the trustees</b>	1 to 4
<b>Report of the independent auditors</b>	5 to 7
<b>Statement of financial activities</b>	8
<b>Balance sheet</b>	9
<b>Notes to the financial statements</b>	10 to 15
<b>Detailed statement of financial activities</b>	16

**SPRINGFIELD ADVICE AND LAW CENTRE  
LIMITED (REGISTERED NUMBER: 02610711)**

**REPORT OF THE TRUSTEES  
for the year ended 31 March 2023**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

**OBJECTIVES AND ACTIVITIES**

**Principle activities and organisation of work**

During the year the law centre continued to pursue the following key objectives and service strategies:

Our key objectives were:

- To preserve the role of the Law Centre through the pandemic and beyond
- To seek to maintain our services insofar as possible
- To meet the needs of as many people as possible until and upon fully re-opening our services
- To campaign on social policy matters, particularly those impacted by the pandemic, and the needs of mental health service users
- To innovate and develop new ways to work, utilising technology available
- To improve funding, sustainability and build partnerships
- To develop the skills of staff, volunteers and trustees

Our service strategies were:

- To ensure the Law Centre was well governed and managed
- To provide high quality legal advice and information to increasing numbers of clients
- To ensure the service was accessible to all clients
- To monitor and communicate the impact and effectiveness of the service
- To develop partnerships with stakeholders to provide new and innovative services to meet the needs of our clients
- To ensure the Law Centre received increased and sustainable funding
- To improve the Law Centre's performance

During the year the following activities were undertaken:

- Governance: Held trustee board meetings; filed Audited Accounts and Annual Returns to Companies House and the Charities Commission.
- Performance: Produced performance reports for the Trustee Board; organised Continued Professional Development Training for Staff.
- Communication: Submitted activity and monitoring reports to funders; provided feedback on Social Policy matters to the Law Centre's Network; produced an updated Client Profile.
- Advice and Casework: Continued to provide clients with specialist casework, representation and negotiation with outside bodies and courts, insofar as possible due to the ongoing pandemic and restrictions on movement imposed.
- Funding: Maintained the Law Centre's contract with the Legal Aid Agency to provide specialist legal advice in Housing and Community Care in the boroughs of Wandsworth and Merton/Sutton. Maintained funding with Merton Council to provide legal advice in Debt and Welfare Benefits to mental health service users in the London Borough of Merton.

In April 2022, we were awarded a new 5 year contract by the City Bridge Trust to provide legal advice and representation in Debt and Social Welfare to clients in London (excluding LB Merton).

- Housing Contracts: Ongoing housing contract with the Legal Aid Agency through which we were awarded 250 housing cases and 100 Community cases in Wandsworth and 100 Housing cases in Merton and Sutton.

**SPRINGFIELD ADVICE AND LAW CENTRE  
LIMITED (REGISTERED NUMBER: 02610711)**

**REPORT OF THE TRUSTEES  
for the year ended 31 March 2023**

**OBJECTIVES AND ACTIVITIES**

**Significant activities**

- Service Provision: Provided appointment only advice at Springfield University Hospital and Jubilee Health Centre East in Wallington. Also provided Legal Outreach Services at Wilson Hospital and other sites in London Borough of Merton such as Morden Medical Centre GP and Mitcham Medical Centre GP, once pandemic restrictions eased.

- Other: Made home visits to clients unable to attend the Law Centre for advice and provided information to Community Care Teams, other front line advisers and patients. We also represented clients at Courts (online and in-person), as well as at Tribunals and assisted at the Medical Assessment Centre for Social Welfare, for our clients requiring benefits assistance.

**FINANCIAL REVIEW**

**Reserves policy**

The trustees have considered the matter of reserves for the purpose of establishing the level that the charity should maintain. They believe that free general reserves in the region of £100,000 would provide adequate provision against a major decrease in incoming resources, thereby enabling the Law Centre to continue its activities.

In 2019, the trustees established a designated restricted-use fund to hold the legacy monies received from the estate of the late Mr Michael Harold Pantlin. The trustees have designated this money for a specific trainee solicitor project, and do not intend to use it for the day-to-day running of the Law Centre. The Pantlin Fund stood at £85,153 at the year end after £30,300 had been utilised in August 2022.

The current level of free unrestricted reserves (excluding the Pantlin Fund) is in line with the reserves policy, and is considered adequate. This level of reserves will be maintained by continuing to generate income from charitable activities and maintaining a mix of legal aid and grant income.

**Financial review of the year**

Incoming resources from charitable activities amounted to £256,682 for the year compared with £219,987 for the previous year. Legal services and costs recovered were £126,662 (2022: £118,361).

Charitable activities expenditure amounted to £261,965 (2022: £268,636). Overall the charity disclosed a net decrease in funds of £3,424 compared to £48,636 last year.

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

All members of the charity, which include members of the management committee, undertake to contribute an amount not exceeding £1 each, in the event of the winding up of the company whilst a member or within one year of cessation of membership.

**Recruitment and appointment of new trustees**

Members of the management committee are recruited on the basis of the value they can introduce into the charity through their experience and knowledge gained in areas of benefit to the charity, including legal services, financial awareness, operation of other charities, fundraising activities and direct personal knowledge of mental health issues.

Induction and training of board members is carried out through the existing board with the assistance of external training as required.

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Company number**

02610711 (England and Wales)

**Registered Charity number**

1003145

**SPRINGFIELD ADVICE AND LAW CENTRE  
LIMITED (REGISTERED NUMBER: 02610711)**

**REPORT OF THE TRUSTEES  
for the year ended 31 March 2023**

**Registered office**

Newton Building 7  
Springfield University Hospital  
61 Glenburnie Road  
London  
SW17 7DJ

**Trustees**

Mrs A G Dehaney (Chair)  
P Marples (Treasurer)  
R Makin  
Ms V Anenden  
Ms D Amadio (appointed 1.11.22)  
Ms G Darlow (appointed 1.11.22)  
Ms C Nnadi (appointed 1.11.22)

**Auditors**

Berringers LLP  
Lygon House  
50 London Road  
Bromley  
Kent  
BR1 3RA

**STATEMENT OF TRUSTEES' RESPONSIBILITIES**

The trustees (who are also the directors of Springfield Advice and Law Centre Limited for the purposes of company law) are responsible for preparing the Report of the trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

**AUDITORS**

The auditors, Berringers LLP, will be proposed for re-appointment at the forthcoming Annual General Meeting.

Approved by order of the board of trustees on 15 December 2023 and signed on its behalf by:

**SPRINGFIELD ADVICE AND LAW CENTRE  
LIMITED (REGISTERED NUMBER: 02610711)**

**REPORT OF THE TRUSTEES  
for the year ended 31 March 2023**

Mrs A G Dehaney - Trustee

**REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF  
SPRINGFIELD ADVICE AND LAW CENTRE  
LIMITED (REGISTERED NUMBER: 02610711)**

**Opinion**

We have audited the financial statements of Springfield Advice and Law Centre Limited (the 'charitable company') for the year ended 31 March 2023 which comprise the Statement of financial activities, the Balance sheet and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2023 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

**Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

**Conclusions relating to going concern**

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

**Other information**

The trustees are responsible for the other information. The other information comprises the information included in the Annual report, other than the financial statements and our Report of the independent auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

**Opinions on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Report of the trustees for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Report of the trustees has been prepared in accordance with applicable legal requirements.

**REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF  
SPRINGFIELD ADVICE AND LAW CENTRE  
LIMITED (REGISTERED NUMBER: 02610711)**

**Matters on which we are required to report by exception**

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Report of the trustees.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to take advantage of the small companies exemption from the requirement to prepare a Strategic report or in preparing the Report of the trustees.

**Responsibilities of trustees**

As explained more fully in the Statement of trustees' responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

**Our responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the independent auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

In identifying and assessing risks of material misstatement in respect of irregularities, including fraud and error, we considered the following:

- the nature of the industry, control environment and business performance;
- results of our enquiries to management about their own assessment of the risks of fraud and error;
- the matters discussed among the audit engagement team regarding how and where fraud may occur in the financial statements and any potential indicators of fraud.

Our procedures to respond to risk include the following:

- reviewing the financial statement disclosures and testing to supporting documentation;
- performing analytical procedures to identify any unusual or unexpected areas that may indicate risks of material misstatement due to fraud or error;
- addressing the risk of fraud and error through management override of controls, testing the appropriateness of journals, assessing whether the judgements made in making accounting estimates are indicative of a potential bias; and evaluating the business rationale of any significant transactions that are unusual or outside the normal course of business.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our Report of the Independent Auditors.

**REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF  
SPRINGFIELD ADVICE AND LAW CENTRE  
LIMITED (REGISTERED NUMBER: 02610711)**

**Use of our report**

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Ricky Hutson BSc FCCA ACA (Senior Statutory Auditor)

for and on behalf of Berringers LLP

Lygon House

50 London Road

Bromley

Kent

BR1 3RA

15 December 2023

**SPRINGFIELD ADVICE AND LAW CENTRE  
LIMITED**

**STATEMENT OF FINANCIAL ACTIVITIES  
for the year ended 31 March 2023**

	Notes	Unrestricted funds £	Restricted funds £	2023 Total funds £	2022 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies	2	795	-	795	13
<b>Charitable activities</b>					
Grant income	4	14,672	115,348	130,020	101,626
Provision of legal services		126,662	-	126,662	118,361
Investment income	3	1,064	-	1,064	-
<b>Total</b>		<u>143,193</u>	<u>115,348</u>	<u>258,541</u>	<u>220,000</u>
<b>EXPENDITURE ON</b>					
<b>Charitable activities</b>					
Staff costs		112,292	115,348	227,640	251,066
Office support costs and other overheads		34,325	-	34,325	17,570
<b>Total</b>		<u>146,617</u>	<u>115,348</u>	<u>261,965</u>	<u>268,636</u>
<b>NET INCOME/(EXPENDITURE)</b>		(3,424)	-	(3,424)	(48,636)
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		277,849	-	277,849	326,485
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u><u>274,425</u></u>	<u><u>-</u></u>	<u><u>274,425</u></u>	<u><u>277,849</u></u>

The notes form part of these financial statements

**SPRINGFIELD ADVICE AND LAW CENTRE  
LIMITED (REGISTERED NUMBER: 02610711)**

**BALANCE SHEET  
31 March 2023**

	Notes	2023 £	2022 £
<b>FIXED ASSETS</b>			
Tangible assets	9	1,049	1,355
<b>CURRENT ASSETS</b>			
Debtors	10	105,296	67,225
Cash at bank and in hand		<b>189,315</b>	270,967
		<b>294,611</b>	338,192
<b>CREDITORS</b>			
Amounts falling due within one year	11	(21,235)	(61,698)
<b>NET CURRENT ASSETS</b>		<b>273,376</b>	276,494
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<b>274,425</b>	277,849
<b>NET ASSETS</b>		<b>274,425</b>	277,849
<b>FUNDS</b>			
Unrestricted funds	13	274,425	277,849
<b>TOTAL FUNDS</b>		<b>274,425</b>	277,849

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 15 December 2023 and were signed on its behalf by:

A G Dehaney - Trustee

**SPRINGFIELD ADVICE AND LAW CENTRE  
LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS  
for the year ended 31 March 2023**

**1. ACCOUNTING POLICIES**

**Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland', and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

**Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

**Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

**Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Furniture and Equipment	- 35% on reducing balance
Computer equipment	- 35% on reducing balance

**Taxation**

The charity is exempt from corporation tax on its charitable activities.

**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**Pension costs and other post-retirement benefits**

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

**SPRINGFIELD ADVICE AND LAW CENTRE  
LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the year ended 31 March 2023**

<b>2. DONATIONS AND LEGACIES</b>		<b>2023</b>	2022
		<b>£</b>	£
Donations		<b>795</b>	13
		<u>          </u>	<u>          </u>
<b>3. INVESTMENT INCOME</b>		<b>2023</b>	2022
		<b>£</b>	£
Deposit account interest		<b>1,064</b>	-
		<u>          </u>	<u>          </u>
<b>4. INCOME FROM CHARITABLE ACTIVITIES</b>		<b>2023</b>	2022
		<b>£</b>	£
Grants	Activity	<b>130,020</b>	101,626
LAA and fee income	Grant income	<b>126,662</b>	118,361
	Provision of legal services	<u>          </u>	<u>          </u>
		<b>256,682</b>	219,987
		<u>          </u>	<u>          </u>
Grants received, included in the above, are as follows:			
		<b>2023</b>	2022
		<b>£</b>	£
London Borough of Merton		<b>61,782</b>	59,000
The Tudor Trust		-	15,000
Access to Justice Foundation		<b>14,672</b>	3,626
Merton Giving Renewal Fund		-	10,000
Law Centres Federation Grant		-	14,000
City Bridge Trust		<b>53,566</b>	-
		<u>          </u>	<u>          </u>
		<b>130,020</b>	101,626
		<u>          </u>	<u>          </u>
<b>5. NET INCOME/(EXPENDITURE)</b>			
Net income/(expenditure) is stated after charging/(crediting):			
		<b>2023</b>	2022
		<b>£</b>	£
Auditors' remuneration		<b>2,050</b>	2,050
Depreciation - owned assets		<b>565</b>	729
		<u>          </u>	<u>          </u>

**SPRINGFIELD ADVICE AND LAW CENTRE  
LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the year ended 31 March 2023**

**6. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 March 2023 nor for the year ended 31 March 2022.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31 March 2023 nor for the year ended 31 March 2022.

**7. STAFF COSTS**

The average monthly number of employees during the year was as follows:

	<b>2023</b>	<b>2022</b>
Lawyers and Advice Workers	<u>7</u>	<u>7</u>

No employees received emoluments in excess of £60,000.

No employee earned £60,000 p.a. or more during the year.

**8. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted funds £	Restricted funds £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	13	-	13
<b>Charitable activities</b>			
Grant income	77,626	24,000	101,626
Provision of legal services	118,361	-	118,361
<b>Total</b>	<u>196,000</u>	<u>24,000</u>	<u>220,000</u>
<b>EXPENDITURE ON</b>			
<b>Charitable activities</b>			
Staff costs	227,066	24,000	251,066
Office support costs and other overheads	17,570	-	17,570
<b>Total</b>	<u>244,636</u>	<u>24,000</u>	<u>268,636</u>
<b>NET INCOME/(EXPENDITURE)</b>	(48,636)	-	(48,636)
<b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward	326,485	-	326,485
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u>277,849</u>	<u>-</u>	<u>277,849</u>

**SPRINGFIELD ADVICE AND LAW CENTRE  
LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the year ended 31 March 2023**

**9. TANGIBLE FIXED ASSETS**

	Furniture and Equipment £	Computer equipment £	Totals £
<b>COST</b>			
At 1 April 2022	13,334	33,250	46,584
Additions	-	259	259
	<hr/>	<hr/>	<hr/>
At 31 March 2023	13,334	33,509	46,843
	<hr/>	<hr/>	<hr/>
<b>DEPRECIATION</b>			
At 1 April 2022	13,334	31,895	45,229
Charge for year	-	565	565
	<hr/>	<hr/>	<hr/>
At 31 March 2023	13,334	32,460	45,794
	<hr/>	<hr/>	<hr/>
<b>NET BOOK VALUE</b>			
At 31 March 2023	-	1,049	1,049
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
At 31 March 2022	-	1,355	1,355
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

**10. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2023 £	2022 £
Sundry debtors and prepayments	105,296	67,225
	<hr/> <hr/>	<hr/> <hr/>

**11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2023 £	2022 £
Social security and other taxes	(10,009)	(4,631)
VAT	28,855	34,661
Other creditors	-	29,279
Wages control	443	443
Sundry creditors and accruals	1,946	1,946
	<hr/>	<hr/>
	21,235	61,698
	<hr/> <hr/>	<hr/> <hr/>

**12. ANALYSIS OF NET ASSETS BETWEEN FUNDS**

	Unrestricted funds £	Restricted funds £	2023 Total funds £	2022 Total funds £
Fixed assets	1,049	-	1,049	1,355
Current assets	294,611	-	294,611	338,192
Current liabilities	(21,235)	-	(21,235)	(61,698)
	<hr/>	<hr/>	<hr/>	<hr/>
	274,425	-	274,425	277,849
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

**SPRINGFIELD ADVICE AND LAW CENTRE  
LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the year ended 31 March 2023**

**13. MOVEMENT IN FUNDS**

	At 1.4.22 £	Net movement in funds £	At 31.3.23 £
<b>Unrestricted funds</b>			
General Fund	277,849	(3,424)	274,425
<b>TOTAL FUNDS</b>	<u>277,849</u>	<u>(3,424)</u>	<u>274,425</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General Fund	143,193	(146,617)	(3,424)
<b>Restricted funds</b>			
Merton Giving Renewal Fund	61,782	(61,782)	-
City Bridge Trust	53,566	(53,566)	-
	<u>115,348</u>	<u>(115,348)</u>	<u>-</u>
<b>TOTAL FUNDS</b>	<u>258,541</u>	<u>(261,965)</u>	<u>(3,424)</u>

**Comparatives for movement in funds**

	At 1.4.21 £	Net movement in funds £	At 31.3.22 £
<b>Unrestricted funds</b>			
General Fund	326,485	(48,636)	277,849
<b>TOTAL FUNDS</b>	<u>326,485</u>	<u>(48,636)</u>	<u>277,849</u>

**SPRINGFIELD ADVICE AND LAW CENTRE  
LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the year ended 31 March 2023**

**13. MOVEMENT IN FUNDS - continued**

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General Fund	196,000	(244,636)	(48,636)
<b>Restricted funds</b>			
Merton Giving Renewal Fund	10,000	(10,000)	-
Law Centres Network Justice Fund	14,000	(14,000)	-
	<u>24,000</u>	<u>(24,000)</u>	<u>-</u>
<b>TOTAL FUNDS</b>	<u><u>220,000</u></u>	<u><u>(268,636)</u></u>	<u><u>(48,636)</u></u>

**14. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31 March 2023.

**SPRINGFIELD ADVICE AND LAW CENTRE  
LIMITED**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES  
for the year ended 31 March 2023**

	2023 £	2022 £
<b>INCOME AND ENDOWMENTS</b>		
<b>Donations and legacies</b>		
Donations	795	13
<b>Investment income</b>		
Deposit account interest	1,064	-
<b>Charitable activities</b>		
LAA and fee income	126,662	118,361
Grants	130,020	101,626
	<u>256,682</u>	<u>219,987</u>
<b>Total incoming resources</b>	<b>258,541</b>	<b>220,000</b>
 <b>EXPENDITURE</b>		
<b>Charitable activities</b>		
Salaries, national insurance, and locum staff expenses	212,190	213,209
Pensions	15,450	13,857
Professional fees and case disbursements	14,937	10,317
Insurance	3,329	3,634
Internet and phone	300	1,084
Printing, stationery, and computer software	1,120	780
Travel and subsistence	2,529	3,044
Miscellaneous expenses	570	2,003
Course fees and education	1,859	4,584
Accountancy and bookkeeping	4,125	5,070
Bank charges	39	77
Website costs	185	2,250
Subscriptions	2,717	5,947
Computer equipment	565	730
	<u>259,915</u>	<u>266,586</u>
 <b>Support costs</b>		
<b>Governance costs</b>		
Auditors' remuneration	2,050	2,050
<b>Total resources expended</b>	<b>261,965</b>	<b>268,636</b>
<b>Net expenditure</b>	<b><u>(3,424)</u></b>	<b><u>(48,636)</u></b>

This page does not form part of the statutory financial statements

**SPRINGFIELD ADVICE AND LAW CENTRE LIMITED**

England & Wales - Charity number 1003145

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# Accounts

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**REGISTERED COMPANY NUMBER: 02610711 (England and Wales)**  
**REGISTERED CHARITY NUMBER: 1003145**

**SPRINGFIELD ADVICE AND LAW CENTRE  
LIMITED**

**FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2022**

Berringers LLP  
Lygon House  
50 London Road  
Bromley  
Kent  
BR1 3RA

**SPRINGFIELD ADVICE AND LAW CENTRE  
LIMITED**

**CONTENTS OF THE FINANCIAL STATEMENTS  
for the year ended 31 March 2022**

	<b>Page</b>
<b>Report of the trustees</b>	1 to 4
<b>Report of the independent auditors</b>	5 to 7
<b>Statement of financial activities</b>	8
<b>Balance sheet</b>	9
<b>Notes to the financial statements</b>	10 to 15
<b>Detailed statement of financial activities</b>	16

**SPRINGFIELD ADVICE AND LAW CENTRE  
LIMITED (REGISTERED NUMBER: 02610711)**

**REPORT OF THE TRUSTEES  
for the year ended 31 March 2022**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

**OBJECTIVES AND ACTIVITIES**

**Principle activities and organisation of work**

During the year the law centre continued to pursue the following key objectives and service strategies:

Our key objectives were:

- To preserve the role of the Law Centre through the pandemic and beyond
- To seek to maintain our services insofar as possible
- To meet the needs of as many people as possible until and upon fully re-opening our services
- To campaign on social policy matters, particularly those impacted by the pandemic, and the needing mental health service users
- To innovate and develop new ways to work, utilising technology available
- To improve funding, sustainability and build partnerships
- To develop the skills of staff, volunteers and trustees

Our service strategies were:

- To ensure the Law Centre was well governed and managed
- To provide high quality legal advice and information to increasing numbers of clients
- To ensure the service was accessible to all clients
- To monitor and communicate the impact and effectiveness of the service
- To develop partnerships with stakeholders to provide new and innovative services to meet the needs of our clients
- To ensure the Law Centre received increased and sustainable funding
- To improve the Law Centre's performance

During the year the following activities were undertaken:

- Governance: Held trustee board meetings; filed Audited Accounts and Annual Returns to Companies House and the Charities Commission.
- Performance: Produced performance reports for the Trustee Board; organised Continued Professional Development Training for Staff.
- Communication: Submitted activity and monitoring reports to funders; provided feedback on Social Policy matters to the Law Centre's Network; produced an updated Client Profile.
- Advice and Casework: Continued to provide clients with specialist casework, representation and negotiation with outside bodies and courts, insofar as possible due to the ongoing pandemic and restrictions on movement imposed.
- Funding: Maintained the Law Centre's contract with the Legal Aid Agency to provide specialist legal advice in Housing and Community Care in the boroughs of Wandsworth and Merton/Sutton. Maintained funding with Merton Council to provide legal advice in Debt and Welfare Benefits to mental health service users in the London Borough of Merton.

In October 2019, we were awarded a new 2 year contract by the Tudor Trust to provide legal advice and representation in Debt and Social Welfare, which has been renewed every two years since 2015. That funding will end in November 2021. Further alternative funding will need to be sought.

- Housing Contracts: Agreed housing contract with the Legal Aid Agency and was awarded 250 housing cases and 100 Community cases in Wandsworth and 100 Housing cases in Merton and Sutton.

**SPRINGFIELD ADVICE AND LAW CENTRE  
LIMITED (REGISTERED NUMBER: 02610711)**

**REPORT OF THE TRUSTEES  
for the year ended 31 March 2022**

**OBJECTIVES AND ACTIVITIES**

**Significant activities**

- Service Provision: Provided appointment only advice at Springfield University Hospital and Jubilee Health Centre East in Wallington. Also provided Legal Outreach Services at Wilson Hospital and other sites in London Borough of Merton such as Morden Medical Centre GP and Mitcham Medical Centre GP, once pandemic restrictions eased.

- Other: Made home visits to clients unable to attend the Law Centre for advice and provided information to Community Care Teams, other front line advisers and patients. We also represented clients at Courts (online and in-person), as well as at Tribunals and assisted at the Medical Assessment Centre for Social Welfare, for our clients requiring benefits assistance.

**FINANCIAL REVIEW**

**Reserves policy**

The trustees have considered the matter of reserves for the purpose of establishing the level that the charity should maintain. They believe that free general reserves in the region of £100,000 would provide adequate provision against a major decrease in incoming resources, thereby enabling the Law Centre to continue its activities.

In 2019 the trustees established a designated restricted-use fund to hold the legacy monies received from the estate of the late Mr Michael Harold Pantlin. The trustees have designated this money for a specific trainee solicitor project, and do not intend to use it for the day-to-day running of the Law Centre. The Pantlin Fund which stood at £114,389 at the year end.

The current level of free unrestricted reserves (excluding the Pantlin Fund) is in line with the reserves policy, and is considered adequate. This level of reserves will be maintained by continuing to generate income from charitable activities and maintaining a mix of legal aid and grant income.

**Going concern**

The trustees and management of the Law Centre have considered the impact of the worldwide Covid-19 pandemic on incoming resources, as well as other challenges Law Centre's face when delivering Legal Aid on tight budgets; and have concluded, after careful review of management information, projections, and government grants available, that it is appropriate for the financial statements to be prepared on a going concern basis.

**Financial review of the year**

Incoming resources from charitable activities amounted to £219,987 for the year compared with £232,533 for the previous year. Legal services and costs recovered were £118,361 (2021: £88,250).

Charitable activities expenditure amounted to £268,636 (2021: £206,169). Overall the charity disclosed a net decrease in funds of £48,636 compared to an increase of £95,461 last year.

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

All members of the charity, which include members of the management committee, undertake to contribute an amount not exceeding £1 each, in the event of the winding up of the company whilst a member or within one year of cessation of membership.

**Recruitment and appointment of new trustees**

Members of the management committee are recruited on the basis of the value they can introduce into the charity through their experience and knowledge gained in areas of benefit to the charity, including legal services, financial awareness, operation of other charities, fundraising activities and direct personal knowledge of mental health issues.

Induction and training of board members is carried out through the existing board with the assistance of external training as required.

**SPRINGFIELD ADVICE AND LAW CENTRE  
LIMITED (REGISTERED NUMBER: 02610711)**

**REPORT OF THE TRUSTEES  
for the year ended 31 March 2022**

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Company number**

02610711 (England and Wales)

**Registered Charity number**

1003145

**Registered office**

Newton Building 7  
Springfield University Hospital  
61 Glenburnie Road  
London  
SW17 7DJ

**Trustees**

Mrs A G Dehaney (Chair)  
J Walker (resigned 31.7.21)  
P Marples (Treasurer)  
R Makin  
R A S Olleson (resigned 19.1.22)  
Ms V Anenden

**Auditors**

Berringers LLP  
Lygon House  
50 London Road  
Bromley  
Kent  
BR1 3RA

**STATEMENT OF TRUSTEES' RESPONSIBILITIES**

The trustees (who are also the directors of Springfield Advice and Law Centre Limited for the purposes of company law) are responsible for preparing the Report of the trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

**SPRINGFIELD ADVICE AND LAW CENTRE  
LIMITED (REGISTERED NUMBER: 02610711)**

**REPORT OF THE TRUSTEES  
for the year ended 31 March 2022**

**AUDITORS**

The auditors, Berringers LLP, will be proposed for re-appointment at the forthcoming Annual General Meeting.

Approved by order of the board of trustees on 15 December 2022 and signed on its behalf by:

Mrs A G Dehaney - Trustee

**REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF  
SPRINGFIELD ADVICE AND LAW CENTRE  
LIMITED (REGISTERED NUMBER: 02610711)**

**Opinion**

We have audited the financial statements of Springfield Advice and Law Centre Limited (the 'charitable company') for the year ended 31 March 2022 which comprise the Statement of financial activities, the Balance sheet and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2022 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

**Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

**Conclusions relating to going concern**

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

**Other information**

The trustees are responsible for the other information. The other information comprises the information included in the Annual report, other than the financial statements and our Report of the independent auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

**Opinions on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Report of the trustees for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Report of the trustees has been prepared in accordance with applicable legal requirements.

**REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF  
SPRINGFIELD ADVICE AND LAW CENTRE  
LIMITED (REGISTERED NUMBER: 02610711)**

**Matters on which we are required to report by exception**

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Report of the trustees.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to take advantage of the small companies exemption from the requirement to prepare a Strategic report or in preparing the Report of the trustees.

**Responsibilities of trustees**

As explained more fully in the Statement of trustees' responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

**Our responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the independent auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

In identifying and assessing risks of material misstatement in respect of irregularities, including fraud and error, we considered the following:

- the nature of the industry, control environment and business performance;
- results of our enquiries to management about their own assessment of the risks of fraud and error;
- the matters discussed among the audit engagement team regarding how and where fraud may occur in the financial statements and any potential indicators of fraud.

Our procedures to respond to risk include the following:

- reviewing the financial statement disclosures and testing to supporting documentation;
- performing analytical procedures to identify any unusual or unexpected areas that may indicate risks of material misstatement due to fraud or error;
- addressing the risk of fraud and error through management override of controls, testing the appropriateness of journals, assessing whether the judgements made in making accounting estimates are indicative of a potential bias; and evaluating the business rationale of any significant transactions that are unusual or outside the normal course of business.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our Report of the Independent Auditors.

**REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF  
SPRINGFIELD ADVICE AND LAW CENTRE  
LIMITED (REGISTERED NUMBER: 02610711)**

**Use of our report**

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Ricky Hutson BSc FCCA ACA (Senior Statutory Auditor)  
for and on behalf of Berringers LLP  
Lygon House  
50 London Road  
Bromley  
Kent  
BR1 3RA

15 December 2022

**SPRINGFIELD ADVICE AND LAW CENTRE  
LIMITED**

**STATEMENT OF FINANCIAL ACTIVITIES  
for the year ended 31 March 2022**

	Notes	Unrestricted funds £	Restricted funds £	<b>2022 Total funds £</b>	2021 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies	2	13	-	13	416
<b>Charitable activities</b>					
Grant income		77,626	24,000	101,626	143,374
Provision of legal services		118,361	-	118,361	88,250
Investment income	3	-	-	-	909
Other income		-	-	-	68,681
<b>Total</b>		<u>196,000</u>	<u>24,000</u>	<u>220,000</u>	<u>301,630</u>
<b>EXPENDITURE ON</b>					
<b>Charitable activities</b>					
Staff costs		227,066	-	227,066	176,168
Office support costs and other overheads		17,570	24,000	41,570	30,001
<b>Total</b>		<u>244,636</u>	<u>24,000</u>	<u>268,636</u>	<u>206,169</u>
<b>NET INCOME/(EXPENDITURE)</b>		(48,636)	-	(48,636)	95,461
<b>RECONCILIATION OF FUNDS</b>					
<b>Total funds brought forward</b>		326,485	-	326,485	231,024
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u>277,849</u>	<u>-</u>	<u>277,849</u>	<u>326,485</u>

The notes form part of these financial statements

**SPRINGFIELD ADVICE AND LAW CENTRE  
LIMITED (REGISTERED NUMBER: 02610711)**

**BALANCE SHEET  
31 March 2022**

	Notes	2022 £	2021 £
<b>FIXED ASSETS</b>			
Tangible assets	9	1,355	2,084
<b>CURRENT ASSETS</b>			
Debtors	10	67,225	65,652
Cash at bank and in hand		<u>270,967</u>	<u>335,920</u>
		<b>338,192</b>	<b>401,572</b>
<b>CREDITORS</b>			
Amounts falling due within one year	11	<b>(61,698)</b>	<b>(77,171)</b>
<b>NET CURRENT ASSETS</b>		<u><b>276,494</b></u>	<u>324,401</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<b>277,849</b>	<b>326,485</b>
<b>NET ASSETS</b>		<u><b>277,849</b></u>	<u>326,485</u>
<b>FUNDS</b>	13		
Unrestricted funds		<u><b>277,849</b></u>	<u>326,485</u>
<b>TOTAL FUNDS</b>		<u><b>277,849</b></u>	<u>326,485</u>

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 15 December 2022 and were signed on its behalf by:

A G Dehaney - Trustee

**SPRINGFIELD ADVICE AND LAW CENTRE  
LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS  
for the year ended 31 March 2022**

**1. ACCOUNTING POLICIES**

**Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland', and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

**Going concern**

The trustees and management of the charitable company have considered the impact of the worldwide Covid-19 pandemic on incoming resources, as well as other challenges Law Centre's face when delivering legal aid on tight budgets; and have concluded, after careful review of management information, projections, and government grants available, that it is appropriate for the financial statements to be prepared on a going concern basis.

**Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

**Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

**Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Furniture and Equipment	- 35% on reducing balance
Computer equipment	- 35% on reducing balance

**Taxation**

The charity is exempt from corporation tax on its charitable activities.

**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**Pension costs and other post-retirement benefits**

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

**SPRINGFIELD ADVICE AND LAW CENTRE  
LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the year ended 31 March 2022**

**2. DONATIONS AND LEGACIES**

	<b>2022</b>	2021
	£	£
Donations	13	416
	<u>          </u>	<u>          </u>

**3. INVESTMENT INCOME**

	<b>2022</b>	2021
	£	£
Deposit account interest	-	909
	<u>          </u>	<u>          </u>

**4. INCOME FROM CHARITABLE ACTIVITIES**

		<b>2022</b>	2021
	Activity	£	£
Grants	Grant income	101,626	143,374
LAA and fee income	Provision of legal services	118,361	88,250
		<u>          </u>	<u>          </u>
		<b>219,987</b>	<b>231,624</b>
		<u>          </u>	<u>          </u>

Grants received, included in the above, are as follows:

	<b>2022</b>	2021
	£	£
London Borough of Merton	59,000	59,000
The Tudor Trust	15,000	38,000
Access to Justice Foundation	3,626	46,374
Merton Giving Renewal Fund	10,000	-
Law Centres Federation Grant	14,000	-
	<u>          </u>	<u>          </u>
	<b>101,626</b>	<b>143,374</b>
	<u>          </u>	<u>          </u>

**5. NET INCOME/(EXPENDITURE)**

Net income/(expenditure) is stated after charging/(crediting):

	<b>2022</b>	2021
	£	£
Auditors' remuneration	2,050	2,050
Depreciation - owned assets	729	1,123
	<u>          </u>	<u>          </u>

**SPRINGFIELD ADVICE AND LAW CENTRE  
LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the year ended 31 March 2022**

**6. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 March 2022 nor for the year ended 31 March 2021.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31 March 2022 nor for the year ended 31 March 2021.

**7. STAFF COSTS**

The average monthly number of employees during the year was as follows:

	<b>2022</b>	<b>2021</b>
Lawyers and Advice Workers	<u>7</u>	<u>6</u>

No employees received emoluments in excess of £60,000.

No employee earned £60,000 p.a. or more during the year.

**8. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted funds £	Restricted funds £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	416	-	416
<b>Charitable activities</b>			
Grant income	143,374	-	143,374
Provision of legal services	88,250	-	88,250
Investment income	909	-	909
Other income	68,681	-	68,681
<b>Total</b>	<u>301,630</u>	<u>-</u>	<u>301,630</u>
<b>EXPENDITURE ON</b>			
<b>Charitable activities</b>			
Staff costs	176,168	-	176,168
Office support costs and other overheads	30,001	-	30,001
<b>Total</b>	<u>206,169</u>	<u>-</u>	<u>206,169</u>
<b>NET INCOME</b>	95,461	-	95,461
<b>RECONCILIATION OF FUNDS</b>			
<b>Total funds brought forward</b>	231,024	-	231,024
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u>326,485</u>	<u>-</u>	<u>326,485</u>

**SPRINGFIELD ADVICE AND LAW CENTRE  
LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the year ended 31 March 2022**

**9. TANGIBLE FIXED ASSETS**

	Furniture and Equipment £	Computer equipment £	Totals £
<b>COST</b>			
At 1 April 2021 and 31 March 2022	<u>13,334</u>	<u>33,250</u>	<u>46,584</u>
<b>DEPRECIATION</b>			
At 1 April 2021	13,334	31,166	44,500
Charge for year	-	729	729
At 31 March 2022	<u>13,334</u>	<u>31,895</u>	<u>45,229</u>
<b>NET BOOK VALUE</b>			
At 31 March 2022	<u>-</u>	<u>1,355</u>	<u>1,355</u>
At 31 March 2021	<u>-</u>	<u>2,084</u>	<u>2,084</u>

**10. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2022 £	2021 £
Sundry debtors and prepayments	<u>67,225</u>	<u>65,652</u>

**11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2022 £	2021 £
Social security and other taxes	(4,631)	(631)
VAT	34,661	27,952
Other creditors	29,279	29,279
Wages control	443	-
Sundry creditors and accruals	<u>1,946</u>	<u>20,571</u>
	<u>61,698</u>	<u>77,171</u>

**12. ANALYSIS OF NET ASSETS BETWEEN FUNDS**

	Unrestricted funds £	Restricted funds £	2022 Total funds £	2021 Total funds £
Fixed assets	1,355	-	1,355	2,084
Current assets	338,192	-	338,192	401,572
Current liabilities	<u>(61,698)</u>	<u>-</u>	<u>(61,698)</u>	<u>(77,171)</u>
	<u>277,849</u>	<u>-</u>	<u>277,849</u>	<u>326,485</u>

**SPRINGFIELD ADVICE AND LAW CENTRE  
LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the year ended 31 March 2022**

**13. MOVEMENT IN FUNDS**

	At 1.4.21 £	Net movement in funds £	At 31.3.22 £
<b>Unrestricted funds</b>			
General Fund	326,485	(48,636)	277,849
<b>TOTAL FUNDS</b>	<u>326,485</u>	<u>(48,636)</u>	<u>277,849</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General Fund	196,000	(244,636)	(48,636)
<b>Restricted funds</b>			
Merton Giving Renewal Fund	10,000	(10,000)	-
Law Centres Network Justice Fund	14,000	(14,000)	-
	<u>24,000</u>	<u>(24,000)</u>	<u>-</u>
<b>TOTAL FUNDS</b>	<u>220,000</u>	<u>(268,636)</u>	<u>(48,636)</u>

**Comparatives for movement in funds**

	At 1.4.20 £	Net movement in funds £	At 31.3.21 £
<b>Unrestricted funds</b>			
General Fund	231,024	95,461	326,485
<b>TOTAL FUNDS</b>	<u>231,024</u>	<u>95,461</u>	<u>326,485</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General Fund	301,630	(206,169)	95,461
<b>TOTAL FUNDS</b>	<u>301,630</u>	<u>(206,169)</u>	<u>95,461</u>

**SPRINGFIELD ADVICE AND LAW CENTRE  
LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the year ended 31 March 2022**

**14. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31 March 2022.

**SPRINGFIELD ADVICE AND LAW CENTRE  
LIMITED**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES  
for the year ended 31 March 2022**

	2022 £	2021 £
<b>INCOME AND ENDOWMENTS</b>		
<b>Donations and legacies</b>		
Donations	13	416
<b>Investment income</b>		
Deposit account interest	-	909
<b>Charitable activities</b>		
LAA and fee income	118,361	88,250
Grants	101,626	143,374
	219,987	231,624
<b>Other income</b>		
Job Retention Scheme	-	68,681
	220,000	301,630
<b>EXPENDITURE</b>		
<b>Charitable activities</b>		
Salaries, national insurance, and locum staff expenses	213,209	164,249
Pensions	13,857	11,919
Professional fees and case disbursements	10,317	9,092
Insurance	3,634	5,698
Internet and phone	1,084	1,820
Printing, stationery, and computer software	780	575
Travel and subsistence	3,044	1,073
Miscellaneous expenses	2,003	1,061
Course fees and education	4,584	3,384
Accountancy and bookkeeping	5,070	4,125
Bank charges	77	-
Website costs	2,250	-
Subscriptions	5,947	-
Computer equipment	730	1,123
	266,586	204,119
<b>Support costs</b>		
<b>Governance costs</b>		
Auditors' remuneration	2,050	2,050
	268,636	206,169
<b>Net (expenditure)/income</b>	<b>(48,636)</b>	<b>95,461</b>

This page does not form part of the statutory financial statements

**SPRINGFIELD ADVICE AND LAW CENTRE LIMITED**

England & Wales - Charity number 1003145

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# Accounts

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**REGISTERED COMPANY NUMBER: 02610711 (England and Wales)**  
**REGISTERED CHARITY NUMBER: 1003145**

**SPRINGFIELD ADVICE AND LAW CENTRE  
LIMITED**

**FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2021**

Berringers LLP  
Lygon House  
50 London Road  
Bromley  
Kent  
BR1 3RA

**SPRINGFIELD ADVICE AND LAW CENTRE  
LIMITED**

**CONTENTS OF THE FINANCIAL STATEMENTS  
for the year ended 31 March 2021**

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	<b>Page</b>
<b>Report of the trustees</b>	1 to 4
<b>Report of the independent auditors</b>	5 to 7
<b>Statement of financial activities</b>	8
<b>Balance sheet</b>	9
<b>Notes to the financial statements</b>	10 to 15
<b>Detailed statement of financial activities</b>	16

**SPRINGFIELD ADVICE AND LAW CENTRE  
LIMITED (REGISTERED NUMBER: 02610711)**

**REPORT OF THE TRUSTEES  
for the year ended 31 March 2021**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

**OBJECTIVES AND ACTIVITIES**

**Principle activities and organisation of work**

During the year the law centre continued to pursue the following key objectives and service strategies:

Our key objectives were:

- To preserve the role of the Law Centre through the pandemic
- To seek to maintain our services insofar as possible
- To meet the needs of as many people as possible upon re-opening our services
- To campaign on social policy matters, particularly those impacted by the pandemic
- To innovate and develop new ways to work
- To improve funding, sustainability and build partnerships
- To develop the skills of staff, volunteers and trustees

Our service strategies were:

- To ensure the Law Centre was well governed and managed
- To provide high quality legal advice and information to increasing numbers of clients
- To ensure the service was accessible to all clients
- To monitor and communicate the impact and effectiveness of the service
- To develop partnerships with stakeholders to provide new and innovative services to meet the needs of our clients
- To ensure the Law Centre received increased and sustainable funding
- To improve the Law Centre's performance

During the year the following activities were undertaken:

- Governance: Held trustee board meetings; filed Audited Accounts and Annual Returns to Companies House and the Charities Commission.
- Performance: Produced performance reports for the Trustee Board; organised Continued Professional Development Training for Staff.
- Communication: Submitted activity and monitoring reports to funders; provided feedback on Social Policy matters to the Law Centre's Network; produced an updated Client Profile.
- Advice and Casework: Continued to provide clients with specialist casework, representation and negotiation with outside bodies and courts, insofar as possible due to the pandemic.
- Funding: Maintained the Law Centre's contract with the Legal Aid Agency to provide specialist legal advice in Housing and Community Care in the boroughs of Wandsworth and Merton/Sutton. Maintained funding with Merton Council to provide legal advice in Debt and Social Welfare to mental health service users in the London Borough of Merton.

In October 2019, we were awarded a new 2 year contract by the Tudor Trust to provide legal Advice and representation in Debt and Social Welfare, which has been renewed every two years since 2015. That funding will end in November 2021. Further alternative funding will need to be sought.

- Housing Contracts: Agreed housing contract with The Legal Aid Agency and was awarded 250 housing cases and 100 Community cases in Wandsworth and 100 Housing cases in Merton and Sutton.

**SPRINGFIELD ADVICE AND LAW CENTRE  
LIMITED (REGISTERED NUMBER: 02610711)**

**REPORT OF THE TRUSTEES  
for the year ended 31 March 2021**

**OBJECTIVES AND ACTIVITIES**

**Significant activities**

- Service Provision: Provided appointment only advice at Springfield University Hospital and Jubilee Health Centre East in Wallington. Also provided Legal Outreach Services at Wilson Hospital and other sites in London Borough of Merton such as Morden Medical Centre GP and Mitcham Medical Centre GP, once pandemic restrictions eased.

- Other: Made home visits to clients unable to attend the Law Centre for advice and provided information to Community Care Teams, other front line advisers and patients. We also represented clients at Tribunals and assisted at the Medical Assessment Centre for Social Welfare, for our clients requiring benefits assistance.

**FINANCIAL REVIEW**

**Reserves policy**

The trustees have considered the matter of reserves for the purpose of establishing the level that the charity should maintain. They believe that free general reserves in the region of £100,000 would provide adequate provision against a major decrease in incoming resources, thereby enabling the Law Centre to continue its activities.

In 2019 the trustees established a designated unrestricted fund to hold the legacy monies received from the estate of the late Mr Michael Harold Pantlin. The trustees have designated this money for a specific trainee solicitor project, and do not intend to use it for the day-to-day running of the Law Centre. The Pantlin Fund which stood at £114,389 at the year end.

The current level of free unrestricted reserves (excluding the Pantlin Fund) is in line with the reserves policy, and is considered adequate. This level of reserves will be maintained by continuing to generate income from charitable activities and maintaining a mix of legal aid and grant income.

**Going concern**

The trustees and management of the Law Centre have considered the impact of the worldwide Covid-19 pandemic on incoming resources, as well as other challenges Law Centre's face when delivering Legal Aid on tight budgets; and have concluded, after careful review of management information, projections, and government grants available, that it is appropriate for the financial statements to be prepared on a going concern basis.

**Financial review of the year**

Incoming resources from charitable activities amounted to £232,533 for the year compared with £158,020 for the previous year. Legal services and costs recovered were £88,250 (2020: £64,873).

Charitable activities expenditure amounted to £206,169 (2020: £226,501). Overall the charity disclosed a net increase in funds of £95,461 compared to a decrease of £63,784 last year.

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

All members of the charity, which include members of the management committee, undertake to contribute an amount not exceeding £1 each, in the event of the winding up of the company whilst a member or within one year of cessation of membership.

**Recruitment and appointment of new trustees**

Members of the management committee are recruited on the basis of the value they can introduce into the charity through their experience and knowledge gained in areas of benefit to the charity, including legal services, financial awareness, operation of other charities, fundraising activities and direct personal knowledge of mental health issues.

Induction and training of board members is carried out through the existing board with the assistance of external training as required.

**SPRINGFIELD ADVICE AND LAW CENTRE  
LIMITED (REGISTERED NUMBER: 02610711)**

**REPORT OF THE TRUSTEES  
for the year ended 31 March 2021**

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Registered Company number**  
02610711 (England and Wales)

**Registered Charity number**  
1003145

**Registered office**  
Newton Building 7  
Springfield University Hospital  
61 Glenburnie Road  
London  
SW17 7DJ

**Trustees**  
Mrs A G Dehaney (Chair)  
J Walker  
P Marples (Treasurer)  
R Makin  
R A S Olleson  
Ms V Anenden

**Auditors**  
Berringers LLP  
Lygon House  
50 London Road  
Bromley  
Kent  
BR1 3RA

**STATEMENT OF TRUSTEES' RESPONSIBILITIES**

The trustees (who are also the directors of Springfield Advice and Law Centre Limited for the purposes of company law) are responsible for preparing the Report of the trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

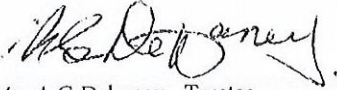
SPRINGFIELD ADVICE AND LAW CENTRE  
LIMITED (REGISTERED NUMBER: 02610711)

REPORT OF THE TRUSTEES  
for the year ended 31 March 2021

**AUDITORS**

The auditors, Berringers LLP, will be proposed for re-appointment at the forthcoming Annual General Meeting.

Approved by order of the board of trustees on 26 January 2022 and signed on its behalf by:



Mrs A G Dehaney - Trustee

**REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF  
SPRINGFIELD ADVICE AND LAW CENTRE  
LIMITED (REGISTERED NUMBER: 02610711)**

**Opinion**

We have audited the financial statements of Springfield Advice and Law Centre Limited (the 'charitable company') for the year ended 31 March 2021 which comprise the Statement of financial activities, the Balance sheet and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2021 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

**Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

**Conclusions relating to going concern**

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

**Other information**

The trustees are responsible for the other information. The other information comprises the information included in the Annual report, other than the financial statements and our Report of the independent auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

**Opinions on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Report of the trustees for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Report of the trustees has been prepared in accordance with applicable legal requirements.

**REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF  
SPRINGFIELD ADVICE AND LAW CENTRE  
LIMITED (REGISTERED NUMBER: 02610711)**

**Matters on which we are required to report by exception**

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Report of the trustees.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to take advantage of the small companies exemption from the requirement to prepare a Strategic report or in preparing the Report of the trustees.

**Responsibilities of trustees**

As explained more fully in the Statement of trustees' responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

**Our responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the independent auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

In identifying and assessing risks of material misstatement in respect of irregularities, including fraud and error, we considered the following:

- the nature of the industry, control environment and business performance;
- results of our enquiries to management about their own assessment of the risks of fraud and error;
- the matters discussed among the audit engagement team regarding how and where fraud may occur in the financial statements and any potential indicators of fraud.

Our procedures to respond to risk include the following:

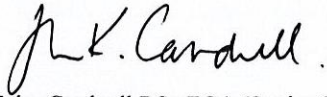
- reviewing the financial statement disclosures and testing to supporting documentation;
- performing analytical procedures to identify any unusual or unexpected areas that may indicate risks of material misstatement due to fraud or error;
- addressing the risk of fraud and error through management override of controls, testing the appropriateness of journals, assessing whether the judgements made in making accounting estimates are indicative of a potential bias; and evaluating the business rationale of any significant transactions that are unusual or outside the normal course of business.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our Report of the Independent Auditors.

**REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF  
SPRINGFIELD ADVICE AND LAW CENTRE  
LIMITED (REGISTERED NUMBER: 02610711)**

**Use of our report**

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.



John Cardnell BSc FCA (Senior Statutory Auditor)  
for and on behalf of Berringers LLP

Lygon House  
50 London Road  
Bromley  
Kent  
BR1 3RA

26 January 2022

**SPRINGFIELD ADVICE AND LAW CENTRE  
LIMITED**

**STATEMENT OF FINANCIAL ACTIVITIES  
for the year ended 31 March 2021**

	Notes	Unrestricted funds £	Restricted funds £	2021 Total funds £	2020 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies	2	416	-	416	4,697
<b>Charitable activities</b>					
Grant income	4	143,374	-	143,374	90,667
Provision of legal services		88,250	-	88,250	64,873
Investment income	3	909	-	909	2,480
Other income		68,681	-	68,681	-
<b>Total</b>		<b>301,630</b>	<b>-</b>	<b>301,630</b>	<b>162,717</b>
<b>EXPENDITURE ON</b>					
<b>Charitable activities</b>					
Staff costs		176,168	-	176,168	189,189
Office support costs and other overheads		30,001	-	30,001	37,312
<b>Total</b>		<b>206,169</b>	<b>-</b>	<b>206,169</b>	<b>226,501</b>
<b>NET INCOME/(EXPENDITURE)</b>		<b>95,461</b>	<b>-</b>	<b>95,461</b>	<b>(63,784)</b>
<b>RECONCILIATION OF FUNDS</b>					
<b>Total funds brought forward</b>		<b>231,024</b>	<b>-</b>	<b>231,024</b>	<b>294,808</b>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>326,485</b>	<b>-</b>	<b>326,485</b>	<b>231,024</b>

The notes form part of these financial statements

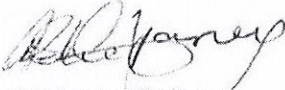
**SPRINGFIELD ADVICE AND LAW CENTRE  
LIMITED (REGISTERED NUMBER: 02610711)**

**BALANCE SHEET  
31 March 2021**

	Notes	2021 £	2020 £
<b>FIXED ASSETS</b>			
Tangible assets	9	2,084	-
<b>CURRENT ASSETS</b>			
Debtors	10	65,652	63,065
Cash at bank and in hand		<u>335,920</u>	<u>215,235</u>
		<b>401,572</b>	<b>278,300</b>
<b>CREDITORS</b>			
Amounts falling due within one year	11	<u>(77,171)</u>	<u>(47,276)</u>
<b>NET CURRENT ASSETS</b>		<u><b>324,401</b></u>	<u><b>231,024</b></u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u><b>326,485</b></u>	<u><b>231,024</b></u>
<b>NET ASSETS</b>		<u><u><b>326,485</b></u></u>	<u><u><b>231,024</b></u></u>
<b>FUNDS</b>	13		
Unrestricted funds		<u><u><b>326,485</b></u></u>	<u><u><b>231,024</b></u></u>
<b>TOTAL FUNDS</b>		<u><u><b>326,485</b></u></u>	<u><u><b>231,024</b></u></u>

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 26 January 2022 and were signed on its behalf by:

  
 A G Dehaney - Trustee

The notes form part of these financial statements

**SPRINGFIELD ADVICE AND LAW CENTRE  
LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS  
for the year ended 31 March 2021**

**1. ACCOUNTING POLICIES**

**Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland', and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

**Going concern**

The trustees and management of the charitable company have considered the impact of the worldwide Covid-19 pandemic on incoming resources, as well as other challenges Law Centre's face when delivering legal aid on tight budgets; and have concluded, after careful review of management information, projections, and government grants available, that it is appropriate for the financial statements to be prepared on a going concern basis.

**Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

**Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

**Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Furniture and Equipment	- 35% on reducing balance
Computer equipment	- 35% on reducing balance

**Taxation**

The charity is exempt from corporation tax on its charitable activities.

**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**Pension costs and other post-retirement benefits**

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

**SPRINGFIELD ADVICE AND LAW CENTRE  
LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the year ended 31 March 2021**

**2. DONATIONS AND LEGACIES**

	<b>2021</b>	<b>2020</b>
	£	£
Donations	416	921
Legacies	-	3,776
	<u>416</u>	<u>4,697</u>

**3. INVESTMENT INCOME**

	<b>2021</b>	<b>2020</b>
	£	£
Deposit account interest	<u>909</u>	<u>2,480</u>

**4. INCOME FROM CHARITABLE ACTIVITIES**

		<b>2021</b>	<b>2020</b>
	Activity	£	£
Grants	Grant income	143,374	90,667
LAA and fee income	Provision of legal services	88,250	64,873
		<u>231,624</u>	<u>155,540</u>

Grants received, included in the above, are as follows:

	<b>2021</b>	<b>2020</b>
	£	£
London Borough of Merton	59,000	59,000
The Tudor Trust	38,000	31,667
Access to Justice Foundation	46,374	-
	<u>143,374</u>	<u>90,667</u>

**5. NET INCOME/(EXPENDITURE)**

Net income/(expenditure) is stated after charging/(crediting):

	<b>2021</b>	<b>2020</b>
	£	£
Auditors' remuneration	2,050	2,050
Depreciation - owned assets	<u>1,123</u>	<u>-</u>

**SPRINGFIELD ADVICE AND LAW CENTRE  
LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the year ended 31 March 2021**

**6. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 March 2021 nor for the year ended 31 March 2020.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31 March 2021 nor for the year ended 31 March 2020.

**7. STAFF COSTS**

The average monthly number of employees during the year was as follows:

	<b>2021</b>	<b>2020</b>
Lawyers and Advice Workers	<u>6</u>	<u>6</u>

No employees received emoluments in excess of £60,000.

No employee earned £60,000 p.a. or more during the year.

**8. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted funds £	Restricted funds £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	4,697	-	4,697
<b>Charitable activities</b>			
Grant income	90,667	-	90,667
Provision of legal services	64,873	-	64,873
Investment income	<u>2,480</u>	-	<u>2,480</u>
<b>Total</b>	<u>162,717</u>	-	<u>162,717</u>
<b>EXPENDITURE ON</b>			
<b>Charitable activities</b>			
Staff costs	189,189	-	189,189
Office support costs and other overheads	37,312	-	37,312
<b>Total</b>	<u>226,501</u>	-	<u>226,501</u>
<b>NET INCOME/(EXPENDITURE)</b>	<u>(63,784)</u>	-	<u>(63,784)</u>
<b>RECONCILIATION OF FUNDS</b>			
<b>Total funds brought forward</b>	294,808	-	294,808
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u><u>231,024</u></u>	<u><u>-</u></u>	<u><u>231,024</u></u>

**SPRINGFIELD ADVICE AND LAW CENTRE  
LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the year ended 31 March 2021**

**9. TANGIBLE FIXED ASSETS**

	Furniture and Equipment £	Computer equipment £	Totals £
<b>COST</b>			
At 1 April 2020	13,334	30,043	43,377
Additions	-	3,207	3,207
	<u>13,334</u>	<u>33,250</u>	<u>46,584</u>
At 31 March 2021	13,334	33,250	46,584
<b>DEPRECIATION</b>			
At 1 April 2020	13,334	30,043	43,377
Charge for year	-	1,123	1,123
	<u>13,334</u>	<u>31,166</u>	<u>44,500</u>
At 31 March 2021	13,334	31,166	44,500
<b>NET BOOK VALUE</b>			
At 31 March 2021	<u>-</u>	<u>2,084</u>	<u>2,084</u>
At 31 March 2020	<u>-</u>	<u>-</u>	<u>-</u>

**10. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2021 £	2020 £
Sundry debtors and prepayments	<u>65,652</u>	<u>63,065</u>

**11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2021 £	2020 £
Social security and other taxes	(631)	3,368
VAT	27,952	26,961
Other creditors	29,279	-
Sundry creditors and accruals	<u>20,571</u>	<u>16,947</u>
	<u>77,171</u>	<u>47,276</u>

**12. ANALYSIS OF NET ASSETS BETWEEN FUNDS**

	Unrestricted funds £	Restricted funds £	2021 Total funds £	2020 Total funds £
Fixed assets	2,084	-	2,084	-
Current assets	401,572	-	401,572	278,300
Current liabilities	<u>(77,171)</u>	<u>-</u>	<u>(77,171)</u>	<u>(47,276)</u>
	<u>326,485</u>	<u>-</u>	<u>326,485</u>	<u>231,024</u>

**SPRINGFIELD ADVICE AND LAW CENTRE  
LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the year ended 31 March 2021**

**13. MOVEMENT IN FUNDS**

	At 1.4.20 £	Net movement in funds £	At 31.3.21 £
<b>Unrestricted funds</b>			
General Fund	231,024	95,461	326,485
<b>TOTAL FUNDS</b>	<u>231,024</u>	<u>95,461</u>	<u>326,485</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General Fund	301,630	(206,169)	95,461
<b>TOTAL FUNDS</b>	<u>301,630</u>	<u>(206,169)</u>	<u>95,461</u>

**Comparatives for movement in funds**

	At 1.4.19 £	Net movement in funds £	At 31.3.20 £
<b>Unrestricted funds</b>			
General Fund	294,808	(63,784)	231,024
<b>TOTAL FUNDS</b>	<u>294,808</u>	<u>(63,784)</u>	<u>231,024</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General Fund	162,717	(226,501)	(63,784)
<b>TOTAL FUNDS</b>	<u>162,717</u>	<u>(226,501)</u>	<u>(63,784)</u>

**SPRINGFIELD ADVICE AND LAW CENTRE  
LIMITED**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the year ended 31 March 2021**

**14. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31 March 2021.

**SPRINGFIELD ADVICE AND LAW CENTRE  
LIMITED**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES  
for the year ended 31 March 2021**

	2021 £	2020 £
<b>INCOME AND ENDOWMENTS</b>		
<b>Donations and legacies</b>		
Donations	416	921
Legacies	-	3,776
	416	4,697
<b>Investment income</b>		
Deposit account interest	909	2,480
<b>Charitable activities</b>		
LAA and fee income	88,250	64,873
Grants	143,374	90,667
	231,624	155,540
<b>Other income</b>		
Job Retention Scheme	68,681	-
	301,630	162,717
<b>EXPENDITURE</b>		
<b>Charitable activities</b>		
Salaries, national insurance, and locum staff expenses	164,249	176,976
Pensions	11,919	12,213
Practising certificates	-	676
Professional fees and case disbursements	9,092	16,648
Insurance	5,698	1,541
Internet and phone	1,820	402
Printing, stationery, and computer software	575	1,065
Travel and subsistence	1,073	2,650
Miscellaneous expenses	1,061	599
Course fees and education	3,384	8,069
Accountancy and bookkeeping	4,125	3,580
Bank charges	-	32
Computer equipment	1,123	-
	204,119	224,451
<b>Support costs</b>		
<b>Governance costs</b>		
Auditors' remuneration	2,050	2,050
Total resources expended	206,169	226,501
<b>Net income/(expenditure)</b>	<b>95,461</b>	<b>(63,784)</b>

This page does not form part of the statutory financial statements