

SOFT UK

England & Wales · Charity number 1002918

Details

Other names	SUPPORT ORGANISATION FOR TRISOMY 13 & 18 AND RELATED DISORDERS
Status	Registered
Legal form	Trust
Registered	1991-05-15
Register	View on the Charity Commission register

Contact

Address	11 Newlands Road Uddingston Glasgow G71 5QP
Phone	07748772061
Email	enquiries@soft.org.uk
Website	www.soft.org.uk

Activities

Objects: TO RELIEVE THE SICKNESS OF CHILDREN WITH CHROMOSOMATIC ABNORMALITY AND OTHER RARE MEDICAL CONDITIONS (FOR FURTHER DETAILS SEE CLAUSE 2 OF DECLARATION OF TRUST)

Activities: SOFT UK provides information and support to families affected by Trisomy 13 (Patau's syndrome), Trisomy 18 (Edwards' syndrome) and related disorders. SOFT UK runs a website, produces printed information and runs a volunteer befriender programme. SOFT UK also holds annual family days in England and Scotland and a biennial family day in Northern Ireland.

Classification

- **How:** Other Charitable Activities
- **What:** Education/training, The Advancement Of Health Or Saving Of Lives, Disability
- **Who:** Children/young People, People With Disabilities, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- Northern Ireland
- Scotland
- Throughout England And Wales

Finances

Period end	Income	Expenditure	Assets	Employees
2025-04-30	£69,838	£66,507	-	-
2024-04-30	£80,300	£54,936	-	-
2023-04-30	£45,407	£67,147	-	-
2022-04-30	£74,260	£59,374	-	-
2021-04-30	£62,948	£32,898	-	-

Trustees

Name	Role	Appointed
MRS J FOWLER	Chair	2011-04-21
ALISON PEARSON		2016-03-05
DR D ROBBINS		2011-11-26
Deborah Louise Kadum		2022-07-01
John Christopher O'Toole		2024-06-20
Larry Crofton		2025-05-01
Laura Petrie		2020-12-06
MRS L EGAN		2014-05-04
Rebecca Margaret Wirth		2021-03-28

SOFT UK

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Accounts

SOFT UK

Accounts – 30th April 2025

SOFT UK

Charity number: 1002918

Accounts – 30 April 2025

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**REPORT OF THE TRUSTEES
for the year ended 30th April 2025**

The Trustees of SOFT UK are pleased to present their annual report and financial statements of the charity for the year ended 30th April 2025 and confirm they comply with the requirements of the Charities Act 2011, the SOFT UK trust deed and the Charities SORP (FRS 102).

The Financial Statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and complies with the Charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice (second edition) and Financial Reporting Standard FRS 102.

Reference and Administration Details

The charity's name is Soft UK.

Charity Registration Number: 1002918

OSCR: SC043341

Registered Address: 11 Newlands Road
Uddington
Glasgow
G71 5QP

Solicitors: Anthony Collins Solicitors, Birmingham

Bankers: HSBC, Ross-on-Wye

Trustees

The Trustees and officers who served during the year and since the year end were as follows:

Mrs J Fowler (Chair)

Dr D Rees

Mrs L Petrie

Mrs E Egan (Treasurer)

Dr A Pearson

Mr G Glendinning (Resigned October 2024)

Mrs D Kadum

Mr C O'Toole (Appointed May 2024)

Mrs S Wilson (Resigned February 2025)

Mrs B Wirth

Mr L Crofton (Appointed May 2025)

Objects and Activities

SOFT UK operates under a Trust Deed dated 26th April 1991, updated by means of a Deed of Variation in 2011 and 2018 which includes the regulations for appointment of trustees.

The principle aims and objectives of SOFT UK are to provide support, assistance and information to families having a child with a chromosome abnormality, specifically Edwards' Syndrome (Trisomy 18) or Patau's Syndrome (Trisomy 13) and their related disorders of partial Trisomy, Mosaicism and Deletions.

SOFT UK provides information and support at all stages of the trisomy experience - following a prenatal higher chance screening result or prenatal diagnosis (irrespective of the families' decision making regarding their pregnancy), post-natal diagnosis, care of a living child, bereavement following the loss of a child or ending a pregnancy. With the objective that families feel supported and connected at whatever point they are in their Trisomy experience.

Families can share their experiences through the SOFT UK website, newsletter, social media groups, podcasts, SOFT UK YouTube channel regular family days, and other events. Support is offered to all members of the family, including siblings of the affected child, for as long as is required. This may be delivered via our trained support volunteers who offer peer support, accessed via our Support Service or via our virtual meetings and social media groups. All support services are provided free of charge.

**REPORT OF THE TRUSTEES
for the year ended 30th April 2025**

Objects and Activities (continued)

For more than 30 years, SOFT UK has built networks with many professionals, including healthcare professionals, geneticists, social care workers and hospice staff. Our information is evidence based and experiential. Developed in collaboration with our professional advisors and our community of families, it is always given to enhance the advice of clinical teams who care for individual families. In line with our charitable mission, we do not offer medical advice. Through our association with, and membership of complimentary organisations, including Genetic Alliance UK, Together for Short Lives, Rare Disease networks, Antenatal Results and Choices (ARC), Children's Hospices, the Fetal Anomaly Screening Programmes of Public Health England, Wales and NHS Scotland, we seek to advocate on behalf of our families, improve services for all affected families and raise awareness of Patau's and Edwards' Syndromes and their associated conditions.

The SOFT UK website social media accounts and our YouTube channel provides families and healthcare professionals access to our information and sources of support, including downloadable information resources, films, podcasts, research and links to other relevant websites.

Key elements of support for families is provided via our Support Service, accessed via email, a dedicated helpline or our social media channels. The Support Service is provided by a team of dedicated, trained volunteers. Families can be referred to the service by healthcare professionals or can self-refer. Our volunteers, all of whom are parents with experience of Trisomy themselves, offer support, empathy, evidence-based information resources and signposting to sources of support appropriate to individual families.

Support can also be accessed via a range of closed Families Facebook groups where families can obtain peer support and shared experience from others who have the lived experience of trisomy. A regular programme of themed virtual calls is run via an online platform.

Written information is provided via booklets available in print or electronic copy, developed with medical professional advisors, who use their expertise to support SOFT UK in its objectives.

E-Newsletters are produced at least twice per year. These newsletters provide an opportunity for our families to share their experiences and personal stories as well as being an additional source of information.

Achievements and PerformanceCommunity Engagement:

SOFT UK Podcast Series Continued with our own podcast releases of family stories.

Family Events Increased our presence across the UK, hosting a number of regional events:

- Northern Ireland
- Scotland
- England

Events filmed and shared online, in order to expand participation to those unable to attend in person.

Facebook Support Groups Continuing to grow and monitor our Facebook support groups.

Campaigns 'Symbols of Love' campaign to support Baby Loss Awareness Week. The symbols of love were created with the help of our community, asking for the symbols that represented their children, with further options to support engagement of children.

SOFT UK 'Change The Narrative' Campaign launched. A series of videos filmed with 'Forget Me Not Children's Hospice' capturing the day to day running of the hospice, their teams, and the families who have used the hospice. The series aimed to change the narrative of hospice care from something that is perceived to be a sad and negative experience of end of live care, to something more hopeful and powerful.

REPORT OF THE TRUSTEES
for the year ended 30th April 2025 (Continued)

Achievements and Performance (continued)

Health Professional and External Engagement:

Rarebinars: Face to face Rarebinar event with guest speaker Lucy McKay from Medics For Rare Diseases hosted in conjunction with the England Family Event

NHS Pregnancy Screening Programmes Continue to work with Public Health England, NHS Scotland and NHS Wales in support of their evaluation of the NIPT addition to the prenatal screening programmes.

Collaborating in specific research project run by NHS Wales to evaluate parent screening information.

Medics for Rare Diseases Participation in 'Recommendation Writing Workshop' delivering a guide on healthcare professional awareness of rare diseases to Department of Health and Social Care.

SANDS TOPFA Network (Scotland) Presentation to medical professionals about the support provided by SOFT UK.

Beacons Rare Event networking event.

Beacons Rare Diseases Staff member attended a filming event with Beacon to share her own personal experience of Trisomy 13 and her work with SOFT UK.

NHS Inform (Scotland) Editor for web page on conditions of trisomy 13 and 18.

ARC Northern Ireland Collaborate in support of their research into antenatal screening in Northern Ireland, seeking feedback from SOFT community to shape the future pathways for families.

Staffing:

Trisomy Advocate role (2nd year) Role concluded.

Regional Engagement Officer Northern Ireland Funding achieved and recruitment underway, with expected appointment at the end of 2025. This is a new role aiming to help build better support networks and support health care teams across Northern Ireland.

Database:

Database management tool [Monday.com](https://www.monday.com) has been embedded across the organisation, in particular enhancing the monitoring of our support service.

Website:

The website continues to evolve, with new resources being added on a regular basis. The website allows for us to identify search terms that people are searching for, and map where they then land on our website. This has aided us in writing new resources to better match their search query, driving the value of the information we have.

This year we have engaged with 38950 people and reached 844868 people through our social media and website.

Fundraising:

Annual fundraising target has been achieved during the year

Finance Group continues to meet regularly to review detail of finances. Clear budgeting in place and fundraising plan developed annually.

REPORT OF THE TRUSTEES
for the year ended 30th April 2025 (Continued)

Achievements and Performance (continued)**Future Developments**

The charity continues the current strategy of maintaining and developing SOFT UK as the organisation of first contact for families and healthcare professionals working with families affected by Patau's or Edwards' syndromes. The primary focus of which will continue to be directing families to the best information and support for them and their circumstance. And increasing awareness of Patau's and Edwards' syndromes within health professionals and the public.

Our future plans will be influenced by, and in line with the needs of families affected by Patau's and Edwards' syndromes, as expressed by family user feedback and research findings. Developments will be financed from grant income achieved for specific projects, fundraising and donation income and our reserves. The Trustees will maintain an equitable balance ensuring our current families benefit whilst, at the same time, ensuring a sound infrastructure and financial base are preserved for future families needs.

Future Planned Development Projects include:

Delivering the objectives set out in our current Forward Strategy and creating opportunity to review and refresh medium to long-term goals:

Campaign 'Blue Sky Thinking Project' The aim of this campaign is to seek community feedback about initiatives, resources, or offerings SOFT UK could provide, making use of funding reserves or seeking grant funding. Identifying specific projects which will demonstrate measurable benefit for families and our wider community.

Fundraising Continued focus to be placed on fundraising. Developing a clear annual fundraising plan which includes grant applications for specific projects and support for individual fundraisers.

Website rollout will continue to ensure our support is easily accessible to families and healthcare professionals. Focus on improving and updating the About SOFT section of the website to ensure it reflects our evolving and expanding role.

Support Service build on the expanding committed support volunteer team to ensure an engaged and effective peer support offering for all new families making contact with SOFT UK

Financial Review

The total income for the year was £69,838 (2024: £80,300) and total expenditure for the year was £66,507 (2024: £54,936) leaving a surplus of £3,331 for the year.

Reserves Policy

SOFT UK has a reserves policy which requires it to hold a minimum of 12 months running costs. This is to ensure that the charity has sufficient funds to meet employment responsibilities, pay outstanding creditors and ensure stakeholder commitments are dealt with in a managed way, should the charity cease to be viable going concern.

For the year 2024-25 the reserves required are at a level of £70k

The Reserves Policy is reviewed annually by the Board of Trustees.

Structure, Governance and Management

The Charity is constituted by way of a Trust Deed dated 26th April 1991, updated by means of a Deed of Variation in 2011 and 2018, is registered with the Charity Commission under Number 1002918. The Trust Deed regularises the informal arrangements which had been in force since 22nd June 1990.

**REPORT OF THE TRUSTEES
for the year ended 30th April 2025 (Continued)**

Structure, Governance and Management (continued)

SOFT UK is a cross border charity and registered with OSCR the Scottish Charity Regulator under the Number SC043341. As a cross border charity SOFT UK operates under the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006.

SOFT UK is governed by its Trustee board, which is responsible for setting the strategic direction of the organisation and the policy of the charity. The Trustees carry the ultimate responsibility for the conduct of SOFT UK and for ensuring that the charity satisfies its legal and contractual obligations. Trustees meet quarterly as a minimum.

The Trustee Board requires breadth and depth of experience to carry out its duties effectively. New Trustees are appointed by the existing Board of Trustees, interview and selection being undertaken by a minimum of 3 Trustees, including the Chair. When recruiting new trustees, the essential attribute is an empathy and understanding for families affected by Edwards’ and Patau’s syndromes. We advertise via our own networks and invite appropriate professionals to consider joining our Board. Where possible we consider that the skills of the Board should comprise the following:

- Parent trustees
- Business or financial accounting experience
- Health or social care experience
- Education experience

SOFT UK employs three permanent members of staff, all of whom work on a part time basis. A Charity Director, who is responsible for the leadership and operational activities of the charity. A Communications Officer, to support the communications of the charity. An Engagement Officer, who is responsible for ensuring effective engagement with our community. A fixed term (2yr) Trisomy Advocate post was appointed to in 2022, with a contract end in early 2025.

The Trustee Board delegates operational responsibilities for the charity to the Charity Director, who works under the supervision of the Trustees. The Director, Engagement Officer and Communications Officer are supported by a small group of volunteers.

SOFT UK receives the majority of its funds via fundraising activities, donations and grant funding. The charity’s activities expose it to a number of financial risks. The management of these risks is governed by the charity’s policies approved by the board of trustees, which provide written principles and practices of financial management of the charities finances. The Board of Trustees has overall responsibility for finances and financial risk management. A Finance subcommittee of the Board provide detailed, regular review of finances, reporting into the Board.

Approved by the trustees on 16th November 2025 and signed on its behalf by:

J Fowler

.....
Trustee

Uddington, Glasgow

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

I report to the trustees on my examination of the accounts of Soft UK for the year ended 30th April 2025.

Responsibilities and Basis of Report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

A P Williams FCCA CTA
A J Carter & Co Limited
Chartered Certified Accountants

22b High Street
Witney
Oxon
OX28 6RB

19th December 2025

STATEMENT OF FINANCIAL ACTIVITIES
(including an income and expenditure account)
for the year ended 30th April 2025

	Note	Unrestricted Funds	Restricted Funds	Total Funds 2025	Total Funds 2024
		£	£	£	£
Income from:					
Donations and legacies	3	52,519	14,700	67,219	78,033
Investments	4	2,619	-	2,619	2,267
Total incoming resources		55,138	14,700	69,838	80,300
Expenditure on:					
Charitable activities	5	59,217	7,290	66,507	54,936
Total expenditure		59,217	7,290	66,507	54,936
Net income/(expenditure) and net movement in funds for the year		(4,079)	7,410	3,331	25,364
Transfer between funds		(1,124)	1,124	-	-
Net movement in funds		(5,203)	8,534	3,331	25,364
Reconciliation of funds					
Total funds brought forward		122,131	22,402	144,533	119,169
Total funds carried forward		£116,928	£30,936	£147,864	£144,533

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derives from continuing activities.

The notes on pages 9 to 13 form part of these financial statements

BALANCE SHEET
as at 30th April 2025

	Note	2025	2024
		£	£
Fixed assets			
Tangible assets		-	-
Total fixed assets		<u>-</u>	<u>-</u>
Current assets			
Debtors	10	561	2,880
Cash at bank and in hand		<u>148,368</u>	<u>142,603</u>
Total current assets		148,929	145,483
Liabilities			
Creditors falling due within one year	11	<u>1,065</u>	<u>950</u>
Net current assets		<u>147,864</u>	<u>144,533</u>
Total assets less current liabilities		147,864	144,533
Creditors: falling due after more than 1 year		-	-
Provisions for liabilities		<u>-</u>	<u>-</u>
Total net assets	13	<u><u>£147,864</u></u>	<u><u>£144,533</u></u>
The funds of the Charity			
Restricted income funds	13	<u>30,936</u>	<u>22,402</u>
Unrestricted income funds	13	116,928	122,131
Revaluation reserve		<u>-</u>	<u>-</u>
Total unrestricted funds		<u>116,928</u>	<u>122,131</u>
Total charity funds		<u><u>£147,864</u></u>	<u><u>£144,533</u></u>

These accounts were approved by the Trustees and authorised for issue on: 16th November 2025 and are signed on their behalf by:

J Fowler

.....
Trustee

The notes on pages 9 to 13 form part of these financial statements

**NOTES TO THE ACCOUNTS
for the year ended 30th April 2025**

1. Accounting Policies

The principal accounting policies adopted, judgments and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

a) Basis of Preparation

The financial statements have been prepared in accordance with the second edition of the Charities Statement of Recommended Practice issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

b) Public Benefit Entity

Soft UK meets the definition of a public benefit entity under FRS102.

c) Going Concern

The Trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern.

d) Income Recognition Policies

Items of income are recognised and included in the accounts when all of the following criteria are met:

- The charity has entitlement to the funds;
- any performance conditions attached to the items of income have been met or are fully within the control of the charity;
- there is sufficient certainty that receipt of the income is considered probable; and
- the amount can be measured reliably.

Income received in advance of a specific performance or provision of other specified service is deferred until the criteria for income recognition are met.

e) Donated Services and Facilities

Donated services or facilities are recognised as income when the charity has control over the item, any conditions associated with a donated item have been met, the receipt of economic benefit from the use by the Charity of the item is probable and that economic benefit can be measured reliably. On receipt, donated services and facilities are recognised on the basis of the value of the gift to the Charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

f) Interest Receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the bank.

NOTES TO THE ACCOUNTS
for the year ended 30th April 2025 (continued)

g) **Fund Accounting**

Unrestricted funds are available to spend on activities that further any of the purposes of the Charity. Designated funds are unrestricted funds of the Charity which the trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for the particular areas of the Charity's work or for specific projects being undertaken by the Charity.

h) **Expenditure and Irrecoverable VAT**

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

i) **Cash at Bank and in Hand**

Cash at bank and cash in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

j) **Creditors and Provisions**

Creditors and provisions are recognised where the Charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

2. **Legal Status of the Charity**

The Charity is constituted by way of a Trust Deed dated 26 April 1991, updated by means of a Deed of Variation in 2011 and 2018, is registered with the Charity Commission under number 1002918. Soft UK is a cross border charity and registered with OSCR the Scottish Charity Regulator under number SC043341.

3. **Income from donations**

	2025	2024
	£	£
Gifts and donations	67,219	78,033
	£67,219	£78,033

Of the £67,219 received in 2025 (2024: £78,033) £14,700 was restricted funds (2024: £23,321 and £52,519 (2024: £54,712) unrestricted funds.

4. **Investment income**

All of the Charity investment income arises from money held in a HSBC bank account.

NOTES TO THE ACCOUNTS
for the year ended 30th April 2025 (continued)

5. Analysis of expenditure on charitable activities

	Unrestricted	Restricted	2025 Total	2024 Total
	£	£	£	£
Events	5,829	-	5,829	-
Insurance	230	-	230	230
Salaries	43,061	7,290	50,351	38,402
Travel and conference meetings	7,518	-	7,518	12,764
Computer and internet	303	-	303	215
Miscellaneous	-	-	-	868
Subscriptions	851	-	851	1,103
Bank fees	63	-	63	84
Professional fees	432	-	432	340
Governance costs	930	-	930	930
Total	£59,217	£7,290	£66,507	£54,936

6. Net income/(expenditure) for the year

	2025	2024
	£	£
<i>This is stated after charging:</i>		
Independent examiner's fee	930	930

7. Analysis of staff costs and trustee remuneration and expenses

	2025	2024
	£	£
Salaries and wages	49,776	37,965
Pension costs	575	437
	£50,351	£38,402

No employees had emoluments in excess of £60,000 (2024: Nil).

No charity trustees were paid or received any other benefits from employment with the charity in the year (2024 £Nil) neither were they reimbursed expenses during the year (2024: £Nil). No charity trustee received payment for professional or other services supplied to the charity (2024: £Nil).

8. Staff numbers

The average monthly number of employees during the year was as follows:

2025	2024
Number	Number
<u>3</u>	<u>3</u>

NOTES TO THE ACCOUNTS
for the year ended 30th April 2025 (continued)

9. Corporation tax

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

10. Debtors

	2025	2024
	£	£
PAYE	561	2,880
Prepayments	-	-
	<u>£561</u>	<u>£2,880</u>

11. Creditors: amounts falling due within one year

	2025	2024
	£	£
Accounts payable	-	-
PAYE	-	-
Accruals	1,065	950
	<u>£1,065</u>	<u>£950</u>

12. Analysis of net assets between funds

	General Fund £	Designated Funds £	Restricted Funds £	Total £
Cash at bank and in hand	117,432	-	30,936	148,368
Other net current assets/(liabilities)	(504)	-	-	(504)
Creditors of more than one year	-	-	-	-
Total	<u>£116,928</u>	<u>£-</u>	<u>£30,936</u>	<u>£147,864</u>

13. Analysis of charitable funds

Analysis of movements in restricted funds

	Balance 01.05.2024 £	Incoming resources £	Resources expended £	Transfers £	Funds 30.04.2025 £
Family Events	16,236	14,700	-	-	30,936
Trisomy Advocate Fund	6,166	-	(7,290)	1,124	-
Total	<u>£22,402</u>	<u>£14,700</u>	<u>£(7,290)</u>	<u>£1,124</u>	<u>£30,936</u>

NOTES TO THE ACCOUNTS
for the year ended 30th April 2025 (continued)

13. **Analysis of charitable funds (continued)**

Analysis of movements in unrestricted funds

	Balance 01.05.2024 £	Incoming resources £	Resources expended £	Transfers £	Funds 30.04.2025 £
General fund	122,131	55,138	(59,217)	(1,124)	116,928
Total	<u>£122,131</u>	<u>£55,138</u>	<u>£(59,217)</u>	<u>£(1,124)</u>	<u>£116,928</u>

Name of unrestricted fund	Description, nature and purposes of the fund
General fund	The 'free reserves' after allowing for all designated funds.

SOFT UK

England & Wales - Charity number 1002918

Accounts

SOFT UK

Accounts – 30th April 2024

SOFT UK

Charity number: 1002918

Accounts – 30 April 2024

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OSCR: SC043341

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Dr D Rees

Mrs L Petrie

Mrs E Egan (Treasurer)

Dr A Pearson

Mr G Glendinning (Resigned October 2024)

Mrs M Graham (Resigned September 2023)

Mrs D Kadum

Mr C O'Toole (Appointed May 2024)

Mrs S Wilson (Appointed May 2024)

Mrs B Wirth

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Families can share their experiences through the SOFT UK website, newsletter, social media groups, podcasts, SOFT UK YouTube channel regular family days, and other events. Support is offered to all members of the family, including siblings of the affected child, for as long as is required. This may be delivered via our trained support volunteers who offer peer support, accessed via our Support Service or via our virtual meetings and social media groups. All support services are provided free of charge.

**REPORT OF THE TRUSTEES
for the year ended 30th April 2024**

Objects and Activities (continued)

For more than 30 years, SOFT UK has built networks with many professionals, including healthcare professionals, geneticists, social care workers and hospice staff. Our information is evidence based and experiential. Developed in collaboration with our professional advisors and our community of families, it is always given to enhance the advice of clinical teams who care for individual families. In line with our charitable mission, we do not offer medical advice. Through our association with, and membership of complimentary organisations, including Genetic Alliance UK, Together for Short Lives, Rare Disease networks, Antenatal Results and Choices, Children's Hospices, the Fetal Anomaly Screening Programmes of Public Health England, Wales and NHS Scotland, we seek to advocate on behalf of our families, improve services for all affected families and raise awareness of Patau's and Edwards' Syndromes and their associated conditions.

The SOFT UK website social media accounts and our YouTube channel provides families and healthcare professionals access to our information and sources of support, including downloadable information resources, films, podcasts, research and links to other relevant websites.

Key elements of support for families is provided via our Support Service, accessed via email, a dedicated helpline or our social media channels. The Support Service is provided by a team of dedicated, trained volunteers. Families can be referred to the service by healthcare professionals or can self-refer. Our volunteers, all of whom are parents with experience of Trisomy themselves, offer support, empathy, evidence-based information resources and signposting to sources of support appropriate to individual families.

Support can also be accessed via a range of closed Families Facebook groups where families can obtain peer support and shared experience from others who have the lived experience of trisomy. A regular programme of themed virtual calls is run via an online platform.

Written information is provided via booklets available in print or electronic copy, developed with medical professional advisors, who use their expertise to support SOFT UK in its objectives.

E-Newsletters are produced at least twice per year. These newsletters provide an opportunity for our families to share their experiences and personal stories as well as being an additional source of information.

Achievements and PerformanceEngagement:

SOFT UK Podcast Series Continued with our own podcast releases of family stories.

Family Events Increased our presence across the UK, hosting a number of regional events:

- Northern Ireland x 2
- Scotland
- Birmingham
- Wales
- Reading

Facebook Support Groups Continuing to grow and monitor our Facebook support groups.

Rarebinars:

Produced our first Rarebinars with professional partners

- British Medical Ultrasound Society
- Making Families Count
- Bradford University

Good attendance and plans to expand this offering to healthcare professionals in 2025.

REPORT OF THE TRUSTEES
for the year ended 30th April 2024 (Continued)

Achievements and Performance (continued)

Health Professional Awareness:

NHS Pregnancy Screening Programmes Continue to work with Public Health England, NHS Scotland and NHS Wales in support of their evaluation of the NIPT addition to the prenatal screening programmes.

Staffing:

Trisomy Advocate role (2nd year) Role has evolved in line with community requirements. Leading to significant development of online resources for our community and support for contacts via the Support Line.

Database:

Introduced new database management tool Monday.com which has enabled us to better manage our audience information and update how we support families.

This tool has allowed us to begin building a robust database, and allows us to access data including how many people we support annually, the different reasons they come to SOFT UK, and more.

Website:

The website continues to evolve, with new resources being added on a regular basis. The website allows for us to identify search terms that people are searching for, and map where they then land on our website. This has aided us in writing new resources to better match their search query, driving the value of the information we have.

Fundraising:

We now have a new fundraising Trustee to support us with our fundraising strategy.

Finance Group continues to meet regularly to review detail of finances. Clear budgeting in place and fundraising plan developed annually.

Future Developments

A Strategy Planning Event took place in October 2024, leading to the development of a clear forward strategy for the organisation. The charity continues the current overarching strategy of maintaining and developing SOFT UK as the organisation of first contact for families and healthcare professionals working with families affected by Patau's or Edwards' syndromes. The primary focus of which will continue to be directing families to the best information and support for them and their circumstance. And increasing awareness of Patau's and Edwards' syndromes within health professionals and the public.

Our future plans will be influenced by, and in line with the needs of families affected by Patau's and Edwards' syndromes, as expressed by family user feedback and research findings. Developments will be financed from grant income achieved for specific projects, fundraising and donation income and our reserves. The Trustees will maintain an equitable balance ensuring our current families benefit whilst, at the same time, ensuring a sound infrastructure and financial base are preserved for future families needs.

Future Planned Development Projects include:

Delivering the objectives set out in our newly revised Forward Strategy :

Training we will develop and roll out our *Rarebinars* programme of bespoke films and live webinar presentations. Based on the lived experience of our families and the expertise of our Professional Experts – creating training and awareness programmes for health and social care audiences.

REPORT OF THE TRUSTEES
for the year ended 30th April 2024 (Continued)

Achievements and Performance (continued)

Fundraising Continued focus to be placed on fundraising. Developing a clear fundraising plan which includes grant applications for specific projects and support for individual fundraisers. The appointment of a Trustee with specific focus on fundraising will provide experience to this area of work.

Website rollout will continue to ensure our support is easily accessible to families and healthcare professionals. Focus on improving specific areas of support – bereavement, healthcare professionals' information.

New Database Continue to establish *Monday.com* CRM database to improve data collection and recording. Using the system to provide regular reporting on the activities of the charity.

Financial Review

The total income for the year was £80,300 (2023: £45,407) and total expenditure for the year was £54,936 (2023: £67,147) leaving a surplus of £25,364 for the year.

Reserves Policy

SOFT UK has a reserves policy which requires it to hold a minimum of 12 months running costs. This is to ensure that the charity has sufficient funds to meet employment responsibilities, pay outstanding creditors and ensure stakeholder commitments are dealt with in a managed way, should the charity cease to be viable going concern.

For the year 2024-25 the reserves required are at a level of £70k

The Reserves Policy is reviewed annually by the Board of Trustees.

Structure, Governance and Management

The Charity is constituted by way of a Trust Deed dated 26th April 1991, updated by means of a Deed of Variation in 2011 and 2018, is registered with the Charity Commission under Number 1002918. The Trust Deed regularises the informal arrangements which had been in force since 22nd June 1990.

SOFT UK is a cross border charity and registered with OSCR the Scottish Charity Regulator under the Number SC043341. As a cross border charity SOFT UK operates under the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006.

SOFT UK is governed by its Trustee board, which is responsible for setting the strategic direction of the organisation and the policy of the charity. The Trustees carry the ultimate responsibility for the conduct of SOFT UK and for ensuring that the charity satisfies its legal and contractual obligations. Trustees meet quarterly as a minimum.

The Trustee Board requires breadth and depth of experience to carry out its duties effectively. New Trustees are appointed by the existing Board of Trustees, interview and selection being undertaken by a minimum of 3 Trustees, including the Chair. When recruiting new trustees, the essential attribute is an empathy and understanding for families affected by Edwards' and Patau's syndromes. We advertise via our own networks and invite appropriate professionals to consider joining our Board. Where possible we consider that the skills of the Board should comprise the following:

**REPORT OF THE TRUSTEES
for the year ended 30th April 2024 (Continued)**

Structure, Governance and Management (continued)

- Parent trustees
- Business or financial accounting experience
- Health or social care experience
- Education experience

SOFT UK employs three permanent members of staff, all of whom work on a part time basis. A Charity Director, who is responsible for the leadership and operational activities of the charity. A Communications Officer, to support the communications of the charity. An Engagement Officer, who is responsible for ensuring effective engagement with our community. A fixed term (2yr) Trisomy Advocate post was appointed to in 2022, with a contract end in early 2025.

The Trustee Board delegates operational responsibilities for the charity to the Charity Director, who works under the supervision of the Trustees. The Director, Engagement Officer and Communications Officer are supported by a small group of volunteers.

SOFT UK receives the majority of its funds via fundraising activities, donations and grant funding. The charity’s activities expose it to a number of financial risks. The management of these risks is governed by the charity’s policies approved by the board of trustees, which provide written principles and practices of financial management of the charities finances. The Board of Trustees has overall responsibility for finances and financial risk management. A Finance subcommittee of the Board provide detailed, regular review of finances, reporting into the Board.

Approved by the trustees on 24th January 2025 and signed on its behalf by:

J Fowler

.....

Trustee

Uddington, Glasgow

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

I report to the trustees on my examination of the accounts of Soft UK for the year ended 30th April 2024.

Responsibilities and Basis of Report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

A P Williams FCCA CTA
A J Carter & Co
Chartered Accountants

22b High Street
Witney
Oxon
OX28 6RB

24th January 2025

STATEMENT OF FINANCIAL ACTIVITIES
(including an income and expenditure account)
for the year ended 30th April 2024

	Note	Unrestricted Funds	Restricted Funds	Total Funds 2024	Total Funds 2023
		£	£	£	£
Income from:					
Donations and legacies	3	54,712	23,321	78,033	44,664
Investments	4	2,267	-	2,267	743
Total incoming resources		<u>56,979</u>	<u>23,321</u>	<u>80,300</u>	<u>45,407</u>
Expenditure on:					
Charitable activities	5	37,446	17,490	54,936	67,147
Total expenditure		<u>37,446</u>	<u>17,490</u>	<u>54,936</u>	<u>67,147</u>
Net income/(expenditure) and net movement in funds for the year		19,533	5,831	25,364	(21,740)
Transfer between funds		-	-	-	-
Net movement in funds		<u>19,533</u>	<u>5,831</u>	<u>25,364</u>	<u>(21,740)</u>
Reconciliation of funds					
Total funds brought forward		102,598	16,571	119,169	140,909
Total funds carried forward		<u>£122,131</u>	<u>£22,402</u>	<u>£144,533</u>	<u>£119,169</u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derives from continuing activities.

The notes on pages 9 to 13 form part of these financial statements

BALANCE SHEET
as at 30th April 2024

	Note	2024 £	2023 £
Fixed assets			
Tangible assets		-	-
		<u>-</u>	<u>-</u>
Total fixed assets		<u>-</u>	<u>-</u>
Current assets			
Debtors	10	2,880	-
Cash at bank and in hand		<u>142,603</u>	<u>120,179</u>
Total current assets		145,483	120,179
Liabilities			
Creditors falling due within one year	11	<u>950</u>	<u>1,010</u>
Net current assets		<u>144,533</u>	<u>119,169</u>
Total assets less current liabilities		144,533	119,169
Creditors: falling due after more than 1 year		-	-
Provisions for liabilities		<u>-</u>	<u>-</u>
Total net assets	13	<u><u>£144,533</u></u>	<u><u>£119,169</u></u>
The funds of the Charity			
Restricted income funds	13	<u>22,402</u>	<u>16,571</u>
Unrestricted income funds	13	122,131	102,598
Revaluation reserve		<u>-</u>	<u>-</u>
Total unrestricted funds		<u>122,131</u>	<u>102,598</u>
Total charity funds		<u><u>£144,533</u></u>	<u><u>£119,169</u></u>

These accounts were approved by the Trustees and authorised for issue on: 24th January 2025 and are signed on their behalf by:

J Fowler

.....
Trustee

The notes on pages 9 to 13 form part of these financial statements

NOTES TO THE ACCOUNTS
for the year ended 30th April 2024

1. Accounting Policies

The principal accounting policies adopted, judgments and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

a) Basis of Preparation

The financial statements have been prepared in accordance with the second edition of the Charities Statement of Recommended Practice issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

b) Public Benefit Entity

Soft UK meets the definition of a public benefit entity under FRS102.

c) Going Concern

The Trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern.

d) Income Recognition Policies

Items of income are recognised and included in the accounts when all of the following criteria are met:

- The charity has entitlement to the funds;
- any performance conditions attached to the items of income have been met or are fully within the control of the charity;
- there is sufficient certainty that receipt of the income is considered probable; and
- the amount can be measured reliably.

Income received in advance of a specific performance or provision of other specified service is deferred until the criteria for income recognition are met.

e) Donated Services and Facilities

Donated services or facilities are recognised as income when the charity has control over the item, any conditions associated with a donated item have been met, the receipt of economic benefit from the use by the Charity of the item is probable and that economic benefit can be measured reliably. On receipt, donated services and facilities are recognised on the basis of the value of the gift to the Charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

f) Interest Receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the bank.

NOTES TO THE ACCOUNTS
for the year ended 30th April 2024 (continued)

g) **Fund Accounting**

Unrestricted funds are available to spend on activities that further any of the purposes of the Charity. Designated funds are unrestricted funds of the Charity which the trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for the particular areas of the Charity's work or for specific projects being undertaken by the Charity.

h) **Expenditure and Irrecoverable VAT**

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

i) **Cash at Bank and in Hand**

Cash at bank and cash in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

j) **Creditors and Provisions**

Creditors and provisions are recognised where the Charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

2. **Legal Status of the Charity**

The Charity is constituted by way of a Trust Deed dated 26 April 1991, updated by means of a Deed of Variation in 2011 and 2018, is registered with the Charity Commission under number 1002918. Soft UK is a cross border charity and registered with OSCR the Scottish Charity Regulator under number SC043341.

3. **Income from donations**

	2024	2023
	£	£
Gifts and donations	78,033	44,664
	<u>£78,033</u>	<u>£44,664</u>

Of the £78,033 received in 2024 (2023: £44,664) £23,321 was restricted funds (2023: £8,500) and £54,712 (2023: £36,164) unrestricted funds.

4. **Investment income**

All of the Charity investment income arises from money held in a HSBC account.

NOTES TO THE ACCOUNTS
for the year ended 30th April 2024 (continued)

5. Analysis of expenditure on charitable activities

	Unrestricted	Restricted	2024 Total	2023 Total
	£	£	£	£
Insurance	230	-	230	230
Salaries	29,614	8,788	38,402	32,868
Travel and conference meetings	4,062	8,702	12,764	28,508
Printing, postage and stationery	-	-	-	92
Computer and internet	215	-	215	2,275
Miscellaneous	868	-	868	14
Promotion materials	-	-	-	488
Subscriptions	1,103	-	1,103	1,131
Bank fees	84	-	84	143
Professional fees	340	-	340	498
Governance costs	930	-	930	900
Total	<u>£37,446</u>	<u>£17,490</u>	<u>£54,936</u>	<u>£67,147</u>

6. Net income/(expenditure) for the year

	2024	2023
	£	£
<i>This is stated after charging:</i>		
Independent examiner's fee	<u>930</u>	<u>900</u>

7. Analysis of staff costs and trustee remuneration and expenses

	2024	2023
	£	£
Salaries and wages	37,965	32,336
Pension costs	437	532
	<u>£38,402</u>	<u>£32,868</u>

No employees had emoluments in excess of £60,000 (2023: Nil).

No charity trustees were paid or received any other benefits from employment with the charity in the year (2023 £Nil) neither were they reimbursed expenses during the year (2023: £Nil). No charity trustee received payment for professional or other services supplied to the charity (2023: £Nil).

8. Staff numbers

The average monthly number of employees during the year was as follows:

	2024	2023
	Number	Number
	<u>3</u>	<u>3</u>

NOTES TO THE ACCOUNTS
for the year ended 30th April 2024 (continued)

9. Corporation tax

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

10. Debtors

	2024	2023
	£	£
PAYE	2,880	-
Prepayments	-	-
	<u>£2,880</u>	<u>£-</u>

11. Creditors: amounts falling due within one year

	2024	2023
	£	£
Accounts payable	-	-
PAYE	-	110
Accruals	950	900
	<u>£950</u>	<u>£1,010</u>

12. Analysis of net assets between funds

	General Fund £	Designated Funds £	Restricted Funds £	Total £
Cash at bank and in hand	120,201	-	22,402	142,603
Other net current assets/(liabilities)	1,930	-	-	1,930
Creditors of more than one year	-	-	-	-
Total	<u>£122,131</u>	<u>£-</u>	<u>£22,402</u>	<u>£144,533</u>

13. Analysis of charitable funds

Analysis of movements in restricted funds

	Balance 01.05.2023 £	Incoming resources £	Resources expended £	Transfers £	Funds 30.04.2024 £
Family Events	10,117	14,821	(8,702)	-	16,236
Trisomy Advocate Fund	6,454	8,500	(8,788)	-	6,166
Total	<u>£16,571</u>	<u>£23,321</u>	<u>£(17,490)</u>	<u>£-</u>	<u>£22,402</u>

NOTES TO THE ACCOUNTS
for the year ended 30th April 2024 (continued)

13. **Analysis of charitable funds (continued)**

Analysis of movements in unrestricted funds

	Balance 01.05.2023	Incoming resources	Resources expended	Transfers	Funds 30.04.2024
	£	£	£	£	£
General fund	102,598	56,979	(37,446)	-	122,131
Total	£102,598	£56,979	£(37,446)	£-	£122,131

Name of unrestricted fund

Description, nature and purposes of the fund

General fund

The 'free reserves' after allowing for all designated funds.

SOFT UK

England & Wales - Charity number 1002918

Accounts

SOFT UK

Accounts – 30th April 2023

SOFT UK

Charity number: 1002918

Accounts – 30 April 2023

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- 6. Independent Examiner's Report to the Trustees
- 7. Statement of Financial Activities
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**REPORT OF THE TRUSTEES
for the year ended 30th April 2023**

The Trustees of SOFT UK are pleased to present their annual report and financial statements of the charity for the year ended 30th April 2023.

The Financial Statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and complies with the Charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice (second edition) and Financial Reporting Standard FRS 102.

Reference and Administration Details

The charity's name is Soft UK.

Charity Registration Number: 1002918

OSCR: SC043341

Registered Address: 11 Newlands Road
Uddington
Glasgow
G71 5QP

Solicitors: Anthony Collins Solicitors, Birmingham

Bankers: HSBC, Ross-on-Wye

Trustees

The Trustees and officers who served during the year and since the year end were as follows:

Mrs J Fowler (Chair)

Dr D Rees

Mrs L Petrie

Mrs E Egan (Treasurer)

Dr A Pearson

Mr G Glendinning

Mrs M Graham

Mrs D Kadum (Appointed June 2022)

Mrs B Wirth

Objects and Activities

SOFT UK operates under a Trust Deed dated 26th April 1991, updated by means of a Deed of Variation in 2011 and 2018 which includes the regulations for appointment of trustees.

The principle aims and objectives of SOFT UK are to provide support, assistance and information to families having a child with a chromosome abnormality, specifically Edwards' Syndrome (Trisomy 18) or Patau's Syndrome (Trisomy 13) and their related disorders of partial Trisomy, Mosaicism and Deletions.

SOFT UK provides information and support at all stages of the trisomy experience - following a prenatal higher chance screening result or prenatal diagnosis (irrespective of the families' decision making regarding their pregnancy), post-natal diagnosis, care of a living child, bereavement following the loss of a child or ending a pregnancy. With the objective that families feel supported and connected at whatever point they are in their Trisomy experience.

Families can share their experiences through the SOFT UK website, newsletter, social media groups, podcasts, SOFT UK YouTube channel regular family days, and other events. Support is offered to all members of the family, including siblings of the affected child, for as long as is required. This may be delivered via our trained support volunteers who offer peer support, accessed via our Support Service or via our virtual meetings and social media groups. All support services are provided free of charge.

**REPORT OF THE TRUSTEES
for the year ended 30th April 2023**

Objects and Activities (continued)

For more than 30 years, SOFT UK has built networks with many professionals, including healthcare professionals, geneticists, social care workers and hospice staff. Our information is evidence based and experiential. Developed in collaboration with our professional advisors and our community of families, it is always given to enhance the advice of clinical teams who care for individual families. In line with our charitable mission, we do not offer medical advice. Through our association with, and membership of complimentary organisations, including Genetic Alliance UK, Together for Short Lives, Rare Disease networks, Antenatal Results and Choices, Children's Hospices, the Fetal Anomaly Screening Programmes of Public Health England, Wales and NHS Scotland, we seek to advocate on behalf of our families, improve services for all affected families and raise awareness of Patau's and Edwards' Syndromes and their associated conditions.

The SOFT UK website social media accounts and our YouTube channel provides families and healthcare professionals access to our information and sources of support, including downloadable information resources, films, podcasts, research and links to other relevant websites.

Key elements of support for families is provided via our Support Service, accessed via email, a dedicated helpline or our social media channels. The Support Service is provided by a team of dedicated, trained volunteers. Families can be referred to the service by healthcare professionals or can self-refer. Our volunteers, all of whom are parents with experience of Trisomy themselves, offer support, empathy, evidence-based information resources and signposting to sources of support appropriate to individual families.

Support can also be accessed via a range of closed Families Facebook groups where families can obtain peer support and shared experience from others who have the lived experience of trisomy. A regular programme of themed virtual calls is run via an online platform.

Written information is provided via booklets available in print or electronic copy, developed with medical professional advisors, who use their expertise to support SOFT UK in its objectives.

E-Newsletters are produced at least twice per year. These newsletters provide an opportunity for our families to share their experiences and personal stories as well as being an additional source of information.

Achievements and PerformanceEngagement:

SOFT UK Podcast Series Continued with our own podcast releases of family stories. Engaging with charity partners to share experience and create additional experiential resources.

Family Events Three family events held during the year. One in England, one in Scotland and re-launching one in Northern Ireland. Events video recorded and made available via YouTube to families unable to attend in person.

Facebook Support Groups Continuing to expand our range of Facebook support groups by introducing community specific groups for Scotland, Wales and Northern Ireland.

Collaboration with other organisations:

Guest Speaker at Paediatric End of Life Care Network (PELICAN) NHS Scotland and Children with Exceptional Healthcare Needs (CEN) Conferences covering the theme of Anticipatory Grief.

Sponsored and attended British Journal of Midwifery Conference

Collaboration with national television series 'Eastenders' on Edwards' baby storyline. Providing expert advice to programme producers and support resource for viewers affected by the story.

REPORT OF THE TRUSTEES
for the year ended 30th April 2023 (Continued)

Achievements and Performance (continued)Health Professional Awareness:

NHS Pregnancy Screening Programmes Continue to work with Public Health England, NHS Scotland and NHS Wales in support of their evaluation of the NIPT addition to the prenatal screening programmes.

Staffing:

Leadership Senior role re-defined as Charity Director to reflect revised scope of role.

Trisomy Advocate Funded by 2-year grant funding recruited. 1st year of post completed with development of series of resources relating to key issues identified by families. 2nd year of role to focus on working collaboratively with Support Team providing specific support to families engaging with the service.

Future Developments

In line with our Strategy Planning Event held in September 2022, the charity continues the current strategy of maintaining and developing SOFT UK as the organisation of first contact for families and healthcare professionals working with families affected by Patau's or Edwards' syndromes. The primary focus of which will continue to be directing families to the best information and support for them and their circumstance. And increasing awareness of Patau's and Edwards' syndromes within health professionals and the public.

Our future plans will be influenced by, and in line with the needs of families affected by Patau's and Edwards' syndromes, as expressed by family user feedback and research findings. Developments will be financed from grant income achieved for specific projects, fundraising and donation income and our reserves. The Trustees will maintain an equitable balance ensuring our current families benefit whilst, at the same time, ensuring a sound infrastructure and financial base are preserved for future families needs.

Future Planned Development Projects include:

Training we will develop and roll out our *Rarebinars* programme of bespoke films and live webinar presentations. Based on the lived experience of our families and working in collaboration with partner organisations – *Making Families Count CIC*, *British Medical Ultrasound Society* and our Professional Experts – creating training and awareness programmes for their audiences.

Fundraising Continued focus to be placed on fundraising. Developing a clear fundraising plan which includes grant applications for specific projects and support for individual fundraisers.

Website rollout will continue to ensure our support is easily accessible to families and healthcare professionals. Focus on improving specific areas of support – bereavement, healthcare professionals' information.

New Database Establish *Monday.com* CRM database to improve data collection and recording. Commencing with the Support Service, this system will be developed during the year to underpin all charity activities.

Financial Review

SOFT UK ends the year 2022-23 with a loss of just over £20K. This is primarily due to the reduced level of fundraising and donations received during the year. The charity sector as a whole has suffered reduced income levels since 2020 due to the impact of the Covid 19 pandemic and the current cost of living crisis (*Ref: Charities Aid Foundation (CAF) and National Voluntary and Charitable Organisations (NVCO) research, 2023*). However, due to our strong level of reserves, SOFT UK took the decision not to reduce its activities or capacity. The Trustees have agreed a clear fundraising plan to address further deficit position in 2023-24, including a re-focus on fundraising and programme of grant applications to support any development projects.

A Board subgroup of the Treasurer, Chair and Charity Director, has been established to undertake a detailed review of finances on a 3 monthly basis, reporting to the full Board of Trustees.

REPORT OF THE TRUSTEES
for the year ended 30th April 2023 (Continued)

Reserves Policy

SOFT UK has a reserves policy which requires it to hold a minimum of 12 months running costs. This is to ensure that the charity has sufficient funds to meet employment responsibilities, pay outstanding creditors and ensure stakeholder commitments are dealt with in a managed way, should the charity cease to be viable going concern.

For the year 2023-24 the reserves required are at a level of £70k

The Reserves Policy is reviewed annually by the Board of Trustees.

Structure, Governance and Management

The Charity is constituted by way of a Trust Deed dated 26th April 1991, updated by means of a Deed of Variation in 2011 and 2018, is registered with the Charity Commission under Number 1002918. The Trust Deed regularises the informal arrangements which had been in force since 22nd June 1990.

SOFT UK is a cross border charity and registered with OSCR the Scottish Charity Regulator under the Number SC043341. As a cross border charity SOFT UK operates under the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006.

SOFT UK is governed by its Trustee board, which is responsible for setting the strategic direction of the organisation and the policy of the charity. The Trustees carry the ultimate responsibility for the conduct of SOFT UK and for ensuring that the charity satisfies its legal and contractual obligations. Trustees meet quarterly as a minimum.

The Trustee Board requires breadth and depth of experience to carry out its duties effectively. New Trustees are appointed by the existing Board of Trustees, interview and selection being undertaken by a minimum of 3 Trustees, including the Chair. When recruiting new trustees, the essential attribute is an empathy and understanding for families affected by Edwards' and Patau's syndromes. We advertise via our own networks and invite appropriate professionals to consider joining our Board. Where possible we consider that the skills of the Board should comprise the following:

- Parent trustees
- Business or financial accounting experience
- Health or social care experience
- Education experience

SOFT UK employs three permanent members of staff, all of whom work on a part time basis. A Charity Director, who is responsible for the leadership and operational activities of the charity. A Communications Officer, to support the communications of the charity. An Engagement Officer, who is responsible for ensuring effective engagement with our community. A fixed term (2yr) Trisomy Advocate post was appointed to in 2022.

The Trustee Board delegates operational responsibilities for the charity to the Charity Director, who works under the supervision of the Trustees. The Director, Engagement Officer and Communications Officer are supported by a small group of volunteers.

SOFT UK receives the majority of its funds via fundraising activities, donations and grant funding. The charity's activities expose it to a number of financial risks. The management of these risks is governed by the charity's policies approved by the board of trustees, which provide written principles and practices of financial management of the charities finances.

REPORT OF THE TRUSTEES
for the year ended 30th April 2023 (Continued)

Approved by the trustees on 8th March 2024 and signed on its behalf by:

J Fowler

.....

Trustee

Uddington, Glasgow

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

I report to the trustees on my examination of the accounts of Soft UK for the year ended 30th April 2023.

Responsibilities and Basis of Report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

A P Williams FCCA CTA
A J Carter & Co
Chartered Accountants

22b High Street
Witney
Oxon
OX28 6RB

14th March 2024

STATEMENT OF FINANCIAL ACTIVITIES
(including an income and expenditure account)
for the year ended 30th April 2023

	Note	Unrestricted Funds	Restricted Funds	Total Funds 2023	Total Funds 2022
		£	£	£	£
Income from:					
Donations and legacies	3	36,164	8,500	44,664	74,241
Investments	4	743	-	743	20
Total incoming resources		<u>36,907</u>	<u>8,500</u>	<u>45,407</u>	<u>74,261</u>
Expenditure on:					
Charitable activities	5	65,101	2,046	67,147	59,375
Total expenditure		<u>65,101</u>	<u>2,046</u>	<u>67,147</u>	<u>59,375</u>
Net income/(expenditure) and net movement in funds for the year		(28,194)	6,454	(21,740)	14,886
Transfer between funds		-	-	-	-
Net movement in funds		(28,194)	6,454	(21,740)	14,886
Reconciliation of funds					
Total funds brought forward		130,792	10,117	140,909	126,023
Total funds carried forward		<u>£102,598</u>	<u>£16,571</u>	<u>£119,169</u>	<u>£140,909</u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derives from continuing activities.

The notes on pages 9 to 13 form part of these financial statements

BALANCE SHEET
as at 30th April 2023

	Note	2023 £	2022 £
Current assets			
Debtors	10	-	114
Cash at bank and in hand		<u>120,179</u>	<u>140,934</u>
Total current assets		120,179	141,048
Liabilities			
Creditors falling due within one year	11	<u>1,010</u>	<u>139</u>
Net current assets		<u>119,169</u>	<u>140,909</u>
Total assets less current liabilities		119,169	140,909
Creditors: falling due after more than 1 year		-	-
Provisions for liabilities			
Total net assets	13	<u>£119,169</u>	<u>£140,909</u>
The funds of the Charity			
Restricted income funds	13	<u>16,571</u>	<u>10,117</u>
Unrestricted income funds	13	102,598	130,792
Revaluation reserve		-	-
Total unrestricted funds		<u>102,598</u>	<u>130,792</u>
Total charity funds		<u>£119,169</u>	<u>£140,909</u>

These accounts were approved by the Trustees and authorised for issue on: 8th March 2024 and are signed on their behalf by:

J Fowler

.....
Trustee

The notes on pages 9 to 13 form part of these financial statements

NOTES TO THE ACCOUNTS
for the year ended 30th April 2023

1. Accounting Policies

The principal accounting policies adopted, judgments and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

a) Basis of Preparation

The financial statements have been prepared in accordance with the second edition of the Charities Statement of Recommended Practice issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

b) Public Benefit Entity

Soft UK meets the definition of a public benefit entity under FRS102.

c) Going Concern

The Trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern.

d) Income Recognition Policies

Items of income are recognised and included in the accounts when all of the following criteria are met:

- The charity has entitlement to the funds;
- any performance conditions attached to the items of income have been met or are fully within the control of the charity;
- there is sufficient certainty that receipt of the income is considered probable; and
- the amount can be measured reliably.

Income received in advance of a specific performance or provision of other specified service is deferred until the criteria for income recognition are met.

e) Donated Services and Facilities

Donated services or facilities are recognised as income when the charity has control over the item, any conditions associated with a donated item have been met, the receipt of economic benefit from the use by the Charity of the item is probable and that economic benefit can be measured reliably. On receipt, donated services and facilities are recognised on the basis of the value of the gift to the Charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

f) Interest Receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the bank.

NOTES TO THE ACCOUNTS
for the year ended 30th April 2023 (continued)

g) **Fund Accounting**

Unrestricted funds are available to spend on activities that further any of the purposes of the Charity. Designated funds are unrestricted funds of the Charity which the trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for the particular areas of the Charity's work or for specific projects being undertaken by the Charity.

h) **Expenditure and Irrecoverable VAT**

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

i) **Cash at Bank and in Hand**

Cash at bank and cash in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

j) **Creditors and Provisions**

Creditors and provisions are recognised where the Charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

2. **Legal Status of the Charity**

The Charity is constituted by way of a Trust Deed dated 26 April 1991, updated by means of a Deed of Variation in 2011 and 2018, is registered with the Charity Commission under number 1002918. Soft UK is a cross border charity and registered with OSCR the Scottish Charity Regulator under number SC043341.

3. **Income from donations**

	2023	2022
	£	£
Gifts and donations	<u>44,664</u>	<u>74,241</u>
	<u>£44,664</u>	<u>£74,241</u>

Of the £44,664 received in 2023 (2022: £74,241) £8,500 was restricted funds (2022: £25,833) and £36,164 (2022: £48,408) unrestricted funds.

4. **Investment income**

All of the Charity investment income arises from money held in a HSBC bank account.

NOTES TO THE ACCOUNTS
for the year ended 30th April 2023 (continued)

5. Analysis of expenditure on charitable activities

	Unrestricted	Restricted	2023 Total	2022 Total
	£	£	£	£
Insurance	230	-	230	230
Salaries	30,822	2,046	32,868	23,467
Travel and conference meetings	28,508	-	28,508	27,624
Printing, postage and stationery	92	-	92	764
Computer and internet	2,275	-	2,275	3,718
Miscellaneous	14	-	14	49
Promotion materials	488	-	488	2,750
Subscriptions	1,131	-	1,131	150
Bank fees	143	-	143	-
Professional fees	498	-	498	623
Governance costs	900	-	900	-
Total	<u>£65,101</u>	<u>£2,046</u>	<u>£67,147</u>	<u>£59,375</u>

6. Net income/(expenditure) for the year

	2023	2022
	£	£
<i>This is stated after charging:</i>		
Independent examiner's fee	<u>900</u>	<u>-</u>

7. Analysis of staff costs and trustee remuneration and expenses

	2023	2022
	£	£
Salaries and wages	32,336	23,236
Pension costs	<u>532</u>	<u>231</u>
	<u>£32,868</u>	<u>£23,467</u>

No employees had emoluments in excess of £60,000 (2022: Nil).

No charity trustees were paid or received any other benefits from employment with the charity in the year (2022: £Nil) neither were they reimbursed expenses during the year (2022: £Nil). No charity trustee received payment for professional or other services supplied to the charity (2022: £Nil).

8. Staff numbers

The average monthly number of employees during the year was as follows:

2023	2022
Number	Number
<u>3</u>	<u>3</u>

NOTES TO THE ACCOUNTS
for the year ended 30th April 2023 (continued)

9. Corporation tax

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

10. Debtors

	2023	2022
	£	£
Undeposited funds	-	14
Prepayments	-	100
	<u>£-</u>	<u>£114</u>

11. Creditors: amounts falling due within one year

	2023	2022
	£	£
Accounts payable	-	33
PAYE	110	106
Accruals	900	-
	<u>£1,010</u>	<u>£139</u>

12. Analysis of net assets between funds

	General Fund	Designated Funds	Restricted Funds	Total
	£	£	£	£
Cash at bank and in hand	103,608	-	16,571	120,179
Other net current assets/(liabilities)	(1,010)	-	-	(1,010)
Creditors of more than one year	-	-	-	-
Total	<u>£102,598</u>	<u>£-</u>	<u>£16,571</u>	<u>£119,169</u>

13. Analysis of charitable funds

Analysis of movements in restricted funds

	Balance 01.05.2022	Incoming resources	Resources expended	Transfers	Funds 30.04.2023
	£	£	£	£	£
Family Events	10,117	-	-	-	10,117
Trisomy Advocate Fund	-	8,500	(2,046)	-	6,454
Total	<u>£10,117</u>	<u>£8,500</u>	<u>£(2,046)</u>	<u>£-</u>	<u>£16,571</u>

NOTES TO THE ACCOUNTS
for the year ended 30th April 2023 (continued)

13. **Analysis of charitable funds (continued)**

Analysis of movements in unrestricted funds

	Balance 01.05.2022	Incoming resources	Resources expended	Transfers	Funds 30.04.2023
	£	£	£	£	£
General fund	130,792	36,907	(65,101)	-	102,598
Total	<u>£130,792</u>	<u>£36,907</u>	<u>£(65,101)</u>	<u>£-</u>	<u>£102,598</u>

Name of unrestricted fund

Description, nature and purposes of the fund

General fund

The 'free reserves' after allowing for all designated funds.

SOFT UK

England & Wales - Charity number 1002918

Accounts



SOFT UK ANNUAL REPORT

2021 - 2022

ANNUAL REPORT AND FINANCIAL
STATEMENTS

FOR YEAR ENDING APRIL 2022

Report of the trustees for the year ending 30th April 2022

The Trustees of SOFT UK present their annual report and financial accounts for the year ended April 2022 and confirm they comply with the requirements of the Charities Act 2011, the SOFT UK trust deed and the Charities SORP (FRS 102).

AIMS AND OBJECTIVES

SOFT UK operates under a Trust Deed dated 26th April 1991, updated by means of a Deed of Variation in 2011 and 2018 which includes the regulations for appointment of trustees.

The principle aims and objectives of SOFT UK are to provide support, assistance and information to families having a child with a chromosome abnormality, specifically Edwards' Syndrome (Trisomy 18) or Patau's Syndrome (Trisomy 13) and their related disorders of partial Trisomy, Mosaicism and Deletions.

SOFT UK provides information and support at all stages of the trisomy experience - following a prenatal higher chance screening result or prenatal diagnosis (irrespective of the families' decision making regarding their pregnancy), post-natal diagnosis, care of a living child, bereavement following the loss of a child or ending a pregnancy. With the objective that families feel supported and connected at whatever point they are in their Trisomy experience.

Around 7 in 10 pregnancies affected by Trisomy 13 or 18 end in miscarriage or stillbirth. Approximately 11 - 13% of babies born alive will survive to their first birthday and SOFT UK supports those who are caring for a baby or child with these conditions, and who often live with a range of medical challenges and disabilities. Families can share their experiences through the SOFT UK website, newsletter and regular family days, social media groups, podcasts, YouTube channel and other events. Support is offered to all members of the family, including siblings of the affected child, for as long as is required. This may be delivered via our trained support volunteers who offer a peer support service, accessed via our Support Service or via our virtual meetings and social media groups. All support services are provided free of charge.

For more than 30 years, SOFT UK has built networks with many professionals, including healthcare professionals, geneticists, social care workers and hospice staff. Our information is evidence based and experiential. Developed in collaboration with our professional advisors and our community of families, it is always given to enhance the advice of clinical teams who care for individual families. In line with our charitable mission, we do not offer medical advice. Through our association with, and membership of complimentary organisations, including Genetic Alliance UK, Together for Short Lives, Rare Disease networks, Antenatal Results and Choices, Children's Hospices, the Fetal Anomaly Screening Programmes of Public Health England, Wales and NHS Scotland, we

seek to advocate on behalf of our families, improve services for all affected families and raise awareness of Patau's and Edwards' Syndromes and their associated consequences.

The SOFT UK website social media accounts and our YouTube channel provides families and healthcare professionals access to our information and sources of support, including downloadable information resources, films, podcasts, research and links to other relevant websites.

Key elements of support for families is provided via our Support Line Service, access via email or a dedicated helpline. The Support Line Service is provided by a team of dedicated, trained volunteers. Families can be referred to the service by healthcare professionals or can self-refer. Our volunteers, all of whom are parents with experience of Trisomy themselves, offer support, empathy, evidence-based information resources and signposting to sources of support appropriate to individual families.

Support can also be accessed via a range of closed Families Facebook groups where families can obtain peer support and shared experience from others who have the lived experience of trisomy. A regular programme of themed virtual calls is run via an online platform.

Written information is provided via booklets available in print or electronic copy, developed with medical professional advisors, who use their expertise to support SOFT UK in its objectives.

E-Newsletters are produced at least twice per year. These newsletters provide an opportunity for our families to share their experiences and personal stories as well as being an additional source of information.

REVIEW OF ACTIVITIES AND ACHIEVEMENTS IN 2021-2

Engagement:

Remembrance Video Successful launch of a monthly video, shared on social media and remembering children on the anniversary their family was bereaved.

Podcast 'Our Sam' Contributed to the podcast series hosted by 'Our Sam'

SOFT UK Podcast Series Continue with our own podcast releases. Engaging with families and health professionals to share experience and create additional experiential resources

Family Event Two family events held in September and October. One in England and one in Scotland. Due to the impact of Covid 19, these were the first face to face events for over 2 years and were combined with a live streamed virtual event on the same date to enable families who continue to shield, to participate.

Facebook Support Groups Expanded our range of Facebook support groups by introducing specific groups for siblings and extended families looking for support

Short Form Video Content Introduced a new short term video content to appeal to a new audience

Collaboration with other organisations:

Presentation Delivered a presentation at the Genetic Alliance Conference on our guide to make a charity digital at no cost

Delegates Attended the Beacon Rare Disease Networking event in Cambridge

Media Partner Partnered with RASREfest 2022 sharing social media posts and information in support of the event

Health Professional Awareness:

NHS Pregnancy Screening Programmes Continue to work with Public Health England, NHS Scotland and NHS Wales in support of their evaluation of the NIPT addition to the prenatal screening programmes.

Healthcare Professionals Training Launched our first healthcare professional webinar Published our first webinar '*The Importance of Language*'. Further titles will be developed for 2023.

Staffing:

Engagement Officer Our Engagement Officer has been moved from a fixed term to permanent contract due to the success of this post and the importance of continuing effective engagement with our community.

New Appointment We were successful in achieving grant funding which has enabled us to create a Trisomy Advocate role. A 2-year fixed term post will provide specific support to families caring for a child affected by trisomy.

FUTURE DEVELOPMENTS

A Strategy Planning Event was held in September 2022, bringing together Trustees and Volunteers to contribute to the charities forward plan.

The Trustees intend to continue their current strategy of maintaining and developing SOFT UK as the organisation of first contact for families and healthcare professionals working with families affected by Patau's or Edwards' syndromes. The primary focus of which will continue to be directing families to the best information and support for them and their circumstance. And increasing awareness of Patau's and Edwards' syndromes within health professionals and the public.

Our future plans will be influenced by, and in line with the needs of families affected by Patau's and Edwards' syndromes, as expressed by family user feedback and research findings. Developments will be financed from grant income achieved for specific projects, fundraising and donation income and our reserves. The Trustees need to maintain an equitable balance ensuring our current families benefit whilst, at the same time, ensuring a sound infrastructure and financial base are preserved for future families needs.

Future Planned Development Projects include:

Trisomy Advocate Appoint into this grant funded post. Primary objective of the post to work with families caring for a child affected by trisomy, developing resources in support of this part of the SOFT UK community

Training To develop and maintain a series of training materials that will be made available to health professionals on request. This will be built upon depending on what training needs exist and more bespoke training will be made available.

Fundraising More focus to be placed on fundraising. We have just switched to Just Giving as our new platform, and when we have more capacity in March 2022, we will have a dedicated focus on fundraising.

We do currently have podcast stories taking place to promote the incredible work of our community and fundraisers, but there is further opportunity to explore this.

Website Overhaul In 2023 we will implement the developments agreed to develop our website, making it more user friendly for our audience.

STRUCTURE, GOVERNANCE AND MANAGEMENT

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SOFT UK is a cross border charity and registered with OSCR the Scottish Charity Regulator under the Number SC043341. As a cross border charity SOFT UK operates under the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006.

SOFT UK is governed by its Trustee board, which is responsible for setting the strategic direction of the organisation and the policy of the charity. The Trustees carry the ultimate responsibility for the conduct of SOFT UK and for ensuring that the charity satisfies its legal and contractual obligations. Trustees meet quarterly as a minimum.

The Trustee Board requires breadth and depth of experience to carry out its duties effectively. New Trustees are appointed by the existing Board of Trustees, interview and selection being undertaken by a minimum of 3 Trustees, including the Chair. When recruiting new trustees the essential attribute is an empathy and understanding for families affected by Edwards' and Patau's syndromes. We

advertise via our own networks and invite appropriate professionals to consider joining our Board. Where possible we consider that the skills of the Board should comprise the following:

- Parent trustees
- Business or financial accounting experience
- Health or social care experience
- Education experience

SOFT UK employs three permanent members of staff, all of whom work on a part time basis. An Operations Manager, who is responsible for the day to day activities of the charity. A Communications Officer, to support the communications of the charity. An Engagement Officer, who is responsible for ensuring effective engagement with our community.

The Trustee Board delegates operational responsibilities for the charity to the Operations Manager, who works under the supervision of the Trustees. The Operations Manager, Engagement Officer and Communications Officer are supported by a small group of volunteers.

Trustees

Mrs C Rose, Founder (retired January 2022)

Mrs J Fowler, Chair

Dr D Rees

Mrs L Petrie

Mrs E Egan Treasurer

Mrs A Pearson

Mr Gareth Glendinning

Mrs Marlene Graham

Ms Vanessa Monroy (resigned June 2022)

Mrs Juliette Bradley (resigned December 2022)

Mrs Becky Wirth

Registered Address 11 Newlands Road
Uddington
Glasgow
G71 5QP

**Charity Commission
Registration Number
OSCR** 1002918
SC043341

Solicitors Anthony Collins Solicitors
Birmingham

Bankers HSBC
Ross-on-Wye

FINANCES

SOFT UK receives the majority of its funds via fundraising activities, donations and grant funding. The charity's activities expose it to a number of financial risks. The management of these risks is governed by the charity's policies approved by the board of trustees, which provide written principles and practices of financial management of the charities finances.

Statement of Trustees' Responsibilities

The trustees are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

The law applicable to charities requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- ✓ select suitable accounting policies and then apply them consistently;
- ✓ observe the methods and principles in the Charities SORP;
- ✓ make judgements and estimates that are reasonable and prudent;
- ✓ state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- ✓ prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the constitution. The trustees contract with a qualified book keeper to maintain its accounts and comply with its employer responsibilities, including HMRC. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

SOFT UK END OF YEAR ACCOUNTS 2021-2022

SOFT UK Profit & Loss for Period 01/05/2021 to 30/04/2022

Income	£	£
Bank Interest		20.01
Gifts and donations		
Restricted	25832.87	
Unrestricted	48407.97	
Miscellaneous Income		0.00
		<hr/>
Total Revenue		74260.85
		<hr/>
Expenses		
Computer and Internet		3718.18
Dues and Subscriptions		150.00
Insurance		229.60
Miscellaneous		49.00
Office Expenses		
Consumables	70.00	
Stationary	140.47	
Supplies	380.00	
		590.47
Payroll Expenses		
Employers NI	0.00	
Employers Pension con	230.52	
Salaries	23236.23	
SMP	0.00	
		23466.75
Postage & Delivery	173.60	
PR	0.00	
Printing & Copying	0.00	
Professional Fees	623.40	
Promotional materials	2750.00	
Telephone	0.00	
Travel & Meetings		
Conference meetings	27623.88	
Travel	0.00	
		<hr/>
Total Expenses		59374.88
		<hr/>
Net Profit/ -Loss for period		<hr/>
		14885.97
		<hr/>

SOFT UK Balance Sheet
As at 30th April 2022

Assets	£	£
Cash at Bank and in Hand		140933.68
HSBC – Business Money Manager Acc	140445.69	
HSBC – Community Acc	487.99	
Current Assets		
Accrued Revenue	0.00	
Prepayments	100.00	
Undeposited Funds	14.17	
Suspense	0.00	
Total Assets	_____	
		141047.85

Liabilities		
Current Liabilities		
Accrued Expenses	0.00	
Payroll Liabilities	105.99	
Accounts Payable	33.20	
Total Liabilities	_____	
		139.19

Charitable Funds		
Funds	126022.69	
Retained Profit/ Loss	14885.97	
Total Equity	_____	
		140908.66

Total Liabilities and Equity	_____	
		141047.85

Note: Restricted fund balance currently 10116.59

Signed by Chair:



Signed by Treasurer:
Date: 10th December 2022



INDEPENDENT EXAMINER'S REPORT ON SOFT UK FINANCIAL ACCOUNTS

I report on the Accounts of the charity (SOFT UK) for the year ended 30 April 2022, which are set out on pages 9 -10 of this report.

Respective responsibilities of trustees and examiner

The trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the general Directions given by the Charities Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the next statement.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act 2011: and
 - to prepare accounts which accords with the accounting records and comply with the accounting requirements of the 2011 Act., have not been met;

or

2. to which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: Stephen Baker

Qualification: Chartered Accountant



Signed:

Date: 31st January 2023

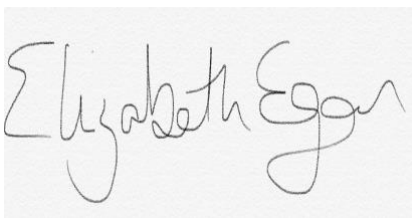
RESERVES POLICY

SOFT UK has a reserves policy which requires it to hold a minimum of 12 months running costs. This is to ensure that the charity has sufficient funds to meet employment responsibilities, pay outstanding creditors and ensure stakeholder commitments are dealt with in a managed way, should the charity cease to be viable going concern. The Reserves Policy is reviewed annually by the Board of Trustees.

Annual Report signed on behalf of the Trustees by:

Signed: 

Chair Trustees



Signed:

Treasurer

Date: 10th December 2022

SOFT UK

England & Wales - Charity number 1002918

Accounts



SOFT UK ANNUAL REPORT

2020 - 2021

ANNUAL REPORT AND FINANCIAL
STATEMENTS

FOR YEAR ENDING APRIL 2021

Report of the trustees for the year ending 30th April 2021

The Trustees of SOFT UK present their annual report and financial accounts for the year ended April 2021 and confirm they comply with the requirements of the Charities Act 2011, the SOFT UK trust deed and the Charities SORP (FRS 102).

AIMS AND OBJECTIVES

SOFT UK operates under a Trust Deed dated 26th April 1991, updated by means of a Deed of Variation in 2011 and 2018 which includes the regulations for appointment of trustees.

The principle aims and objectives of SOFT UK are to provide support, assistance and information to families having a child with a chromosome abnormality, specifically Edwards' Syndrome (Trisomy 18) or Patau's Syndrome (Trisomy 13) and their related disorders of partial Trisomy, Mosaicism and Deletions.

SOFT UK provides information and support at all stages following a prenatal higher chance or prenatal diagnosis (irrespective of the families' decision making regarding their pregnancy), or post-natal diagnosis and care of a living child, or bereavement following the loss of a child. With the objective that families feel supported and connected at whatever point in their Trisomy journey.

Around 7 in 10 pregnancies affected by Trisomy 13 or 18 end in miscarriage or stillbirth. Approximately 11 - 13% of babies born alive will survive to their first birthday and SOFT UK supports those who are caring for a baby or child with these conditions, and who often live with a range of medical challenges and disabilities. Families can share their experiences through the SOFT UK website, newsletter and regular family days, events and conferences. Support is offered to all members of the family, including siblings of the affected child, for as long as is required. This may be delivered via our trained support volunteers who offer a peer support service, accessed via our Support Service. All support services are provided free of charge.

For more than 30 years, SOFT UK has built networks with many professionals, including healthcare professionals, geneticists, social care workers and hospice staff. Our information is evidence based and experiential. Developed in collaboration with our professional advisors and our community of families, it is always given to enhance the advice of clinical teams who care for individual families. In line with our charitable mission, we do not offer medical advice. Through our association with, and membership of complimentary organisations, including Genetic Alliance UK, Together for Short Lives, Rare Disease networks, Antenatal Results and Choices, Children's Hospices, the Fetal Anomaly Screening Programmes of Public Health England, Wales and NHS Scotland, we seek to advocate on behalf of our families, improve services for all affected

families and raise awareness of Patau's and Edwards' Syndromes and their associated consequences.

The SOFT UK website and our YouTube channel provides families and healthcare professionals access to our information and sources of support, including downloadable information resources, films, podcasts, research and links to other relevant websites.

Key elements of support for families is provided via our Support Line Service, access via email or a dedicated helpline. The Support Line Service is provided by a team of dedicated, trained volunteers. Families can be referred to the service by healthcare professionals or can self-refer. Our volunteers, all of whom are parents with experience of Trisomy themselves, offer support, empathy, evidence-based information resources and signposting to sources of support appropriate to individual families.

Support is now complimented by a closed Families Facebook group where families can obtain peer support empathy from others who have the lived experience of trisomy. A regular programme of themed virtual calls has been introduced in 2021.

Written information is provided via booklets available in print or electronic copy, developed with medical professional advisors, who use their expertise to support SOFT UK in its objectives.

E-Newsletters are produced at least twice per year. These newsletters provide an opportunity for our families to share their experiences and personal stories as well as being an additional source of information.

REVIEW OF ACTIVITIES AND ACHIEVEMENTS IN 2021

Engagement:

Podcast – Series 1 – Family Stories Successfully launched our first podcast series which is available across multiple platforms. This series focuses on lived experiences of our community across multiple different scenarios.

Podcast – Series 2 – Against All Odds Our second series of podcast stories focuses on families who defied the odds and experienced something they were told would never happen. We have spoken with a range of families, authors, and other support organisations.

Podcast – Series 3 – The Right Choice For You Due to be launched in 2022, we have begun recording these episodes. After recognising an imbalance in the stories we have, and a lack of ended pregnancy stories, we reached out to our community to find these stories.

This series will focus on the difficult decision families have made to end their pregnancy, giving a voice to those who can often feel silenced.

Virtual Family Event Due to the ongoing pandemic we made the decision to host our family event virtually. This was held via our Facebook page and YouTube channel. We averaged 99 attendees during the live event, and the content is still hosted on both platforms.

Trisomy Awareness Month During TAM we held our very first live event, a hosted welcome in which we introduced the month, interacted with the community, and held a small remembrance service. Throughout the rest of the month we published resources and had some of our best social media interaction.

Expectant Family Calls We now host a monthly call for expectant families. During these calls we have seen families attend throughout their journey, helping to build relations with them and other families, and also ourselves.

This has helped families get even more information and support, and is widely used by new expectant parents who get in touch with us.

Themed Calls We have begun hosting themed calls to help include other groups we support. So far we have hosted calls for dads, siblings, Scottish families, and grandparents.

Same but Different – You're not Alone The exhibition, 'You're not Alone', launched in line with Baby Loss Awareness Week 2021. The exhibition showcases incredible stories in a beautiful series of films and written stories.

The exhibition has been seen by a huge audience and very well received.

Support Phone Line Opened To further our support reach, the support phone line was opened at the start of 2021. This gives families another option to get in contact with us, and helps build those early relations with those who need it.

New Blog Options As part of our engagement drive we have created a new blog section on the website. Here, families will have the option to write a blog for us, detailing their journey for other families to read.

Currently we have two blogs online, with other options currently being explored.

Health Professional Awareness:

NHS Digital We have been involved with Public Health England, alongside the Downs Syndrome Association, to help create a series of videos that will be available to families in the future regarding a Trisomy journey. We were involved in the recruitment of participants and interviews.

The video will be made available soon and help families receiving a diagnosis of Trisomy. A longer film is being put together that will give more detail and focus on the different family journeys.

Healthcare Professionals Training We have responded to a number of requests for training during the course of this year. Delivering presentations at a London NHS Trust and an online conference organised by the British Midwifery Journal. This presentation is now being recorded to be made available online for future events and requests.

We also contributed articles for 2 professional journals

Staffing:

Engagement Officer In January we recruited a new Engagement Officer on an initial six month trial basis. The aim was to have someone focused on the community and drive projects such as podcasts and video offerings.

Governance:

Rebranding During 2021 we rebranded all of our information and materials, incorporating bespoke designs. The new design language has now been implemented across our website and social media channels, giving us a consistent, professional image.

Security Policy Implemented A new security policy has been implemented to ensure our systems and email are kept safe. This is now an automated service that will automatically prompt and enforce a password change every 90 days.

FUTURE DEVELOPMENTS

The Trustees intend to continue their current strategy of maintaining and developing SOFT UK as the organisation of first contact for families and healthcare professionals working with families affected by Patau's or Edwards' syndromes. The primary focus of which will continue to be directing families to the best information and support for them and their circumstance. And increasing awareness of Patau's and Edwards' syndromes within health professionals and the public.

Our future plans will be influenced by, and in line with the needs of families affected by Patau's and Edwards' syndromes, as expressed by family user feedback and research findings. Developments will be financed from grant income achieved for specific projects, fundraising and donation income and our reserves. The Trustees need to maintain an equitable balance ensuring our current families benefit whilst, at the same time, ensuring a sound infrastructure and financial base are preserved for future families needs.

Future Planned Development Projects include:

Training To develop and maintain a series of training materials that will be made available to health professionals on request. This will be built upon depending on what training needs exist and more bespoke training will be made available.

Fundraising More focus to be placed on fundraising. We have just switched to Just Giving as our new platform, and when we have more capacity in March 2022, we will have a dedicated focus on fundraising.

We do currently have podcast stories taking place to promote the incredible work of our community and fundraisers, but there is further opportunity to explore this.

Support Service Evaluation This is in the early stages and offers a huge opportunity to explore what our community and volunteers feel SOFT UK offers in terms of support. We are working to understand areas for opportunities within our current support process, and what is already working well.

The next stage of this will be to explore, with our community through 1-2-1 calls and focus groups, where we can add support, and what they feel helps.

Face to Face Events Pandemic dependent, SOFT UK would like to arrange and facilitate local meetings for our community. These meetings would give families an opportunity to meet other Trisomy families and build relationships and support.

Website Overhaul In 2022 we will explore the website with the aim of making it more user friendly for our audience. The navigation tree and layout will be changed to help people find the resources they need when they need them.

Working With Professionals Linked with the training we will offer professionals; our aim is to also build a network with them. An information pack will help to enable this, which will be sent to new families coming onboard that they can then share with their professional team.

London Science Museum We have been approached by the London Science Museum to help them balance an exhibition piece they currently have on show. The exhibition aimed to prompt a discussion around diagnosis in pregnancy, however it had very little context and no stories. We have spoken with them to help source family stories that will help add context. The exhibition will now have an online section that goes into the history of pre-natal testing and the different outcomes. It will also link to stories, and organisations that can help and support.

Collaboration with NHS We will continue to support the evaluation of NIPT in NHS screening services, participating in the evaluation forums for NHS Public Health England, Public Health Scotland and Public Health Wales. We have been invited join the CARDRISS Expert Advisory Group which is developing the national Scottish register for congenital abnormalities.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The Charity is constituted by way of a Trust Deed dated 26th April 1991, updated by means of a Deed of Variation in 2011 and 2018, is registered with the Charity Commission under Number 1002918. The Trust Deed regularises the informal arrangements which had been in force since 22nd June 1990.

SOFT UK is a cross border charity and registered with OSCR the Scottish Charity Regulator under the Number SC043341. As a cross border charity SOFT UK operates under the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006.

SOFT UK is governed by it's Trustee board, which is responsible for setting the strategic direction of the organisation and the policy of the charity. The Trustees carry the ultimate responsibility for the conduct of SOFT UK and for ensuring that the charity satisfies its legal and contractual obligations. Trustees meet quarterly as a minimum.

The Trustee Board requires breadth and depth of experience to carry out its duties effectively. New Trustees are appointed by the existing Board of Trustees, interview and selection being undertaken by a minimum of 3 Trustees, including the Chair. When recruiting new trustees the essential attribute is an empathy and understanding for families affected by Edwards' and Patau's syndromes. We advertise via our own networks and invite appropriate professionals to consider joining our Board. Where possible we consider that the skills of the Board should comprise the following:

- Parent trustees
- Business or financial accounting experience
- Health or social care experience
- Education experience

SOFT UK employs two permanent members of staff – an Operations Manager, who works on a part time basis, and a part time Communications Officer, to support the communications of the charity. During the latter part of 2021 we also employed a part time temporary Engagement Officer. The Trustee Board delegates operational responsibilities for the charity to the Operations Manager, who works under the supervision of the Trustees. The Operations Manager and Communications Officer are supported by a small group of volunteers.

Trustees

Mrs C Rose, Founder

Mrs J Fowler, Chair

Dr D Rees

Mrs L Petrie (appointed in December 2020)

Mrs E Egan Treasurer

Mrs A Pearson

Mr Gareth Glendinning

Mrs Marlene Graham

Mrs Rosalind Hill (resigned in October 2021)

Ms Vanessa Monroy

Mrs Juliette Bradley

Mrs Becky Wirth (appointed in March 2021)

Registered Address 48 Froggatts Ride
Walmley
Sutton Coldfield
B76 2TQ

**Charity Commission
Registration Number
OSCR** 1002918
SC043341

Solicitors Anthony Collins Solicitors
Birmingham

Bankers HSBC
Ross-on-Wye

Independent Examiner Stephen Baker

FINANCES

SOFT UK receives the majority of its funds via fundraising activities, donations and grant funding. The charity's activities expose it to a number of financial risks. The management of these risks is governed by the charity's policies approved by the board of trustees, which provide written principles and practices of financial management of the charities finances.

Statement of Trustees' Responsibilities

The trustees are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

The law applicable to charities requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- ✓ select suitable accounting policies and then apply them consistently;
- ✓ observe the methods and principles in the Charities SORP;
- ✓ make judgements and estimates that are reasonable and prudent;
- ✓ state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- ✓ prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the constitution. The trustees contract with a qualified book keeper to maintain its accounts and comply with its employer responsibilities, including HMRC. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

ANNUAL ACCOUNTS 2020 - 2021

SOFT UK TRUST Profit & Loss For Period 01/05/2020 to 30/04/2021

	£	£
Income		
Bank Interest		35.85
Gifts and donations		0.00
Restricted	31488.00	
Unrestricted	31016.85	62504.85
Miscellaneous Income		408.00
Total Revenue		<u>62948.70</u>
Expensee		
Computer and Internet		4502.53
Dues and Subscriptions		496.00
Insurance		229.60
Miscellaneous		24.95
Office Expenses		
Consumables	0.00	
Stationery	0.00	
Supplies	81.60	81.60
Payroll Expenses		
Employers NI	0.00	
Employers Pension	174.77	
Salaries	20262.26	
SMP	0.00	20437.03
Postage and Delivery		573.78
PR		977.90
Printing and Copying		249.43
Professional Fees		2921.40
Promotional Material		354.48
Telephone		0.00
Travel and Meetings		
Conference, Meetings	2049.35	
Travel	0.00	2049.35
Total Expenses		<u>32898.05</u>
Net Profit/ -Loss for period		<u>30050.65</u>

Note	Unrestricted funds	Restricted funds	Total 2021
£	£	£	£
Income and Endowments from:			
Donations and Legacies	31,424	31,488	62,912
Investment Income	35		35
Total Income	<u>31,459</u>	<u>31,488</u>	<u>62,947</u>
Expenditure on:			
Raising Funds	-1,580		-1,580
Charitable Activities	-29,269	-2,048	-31,317
Total Expenditure	<u>-30,849</u>	<u>-2,048</u>	<u>-32,897</u>
Net Movement in Funds	<u>610</u>	<u>29,440</u>	<u>30,050</u>
Reconciliation of Funds			
Total Funds brought forward	95,972	0	95,972
Total funds carried forward	<u>96,582</u>	<u>29,440</u>	<u>126,022</u>

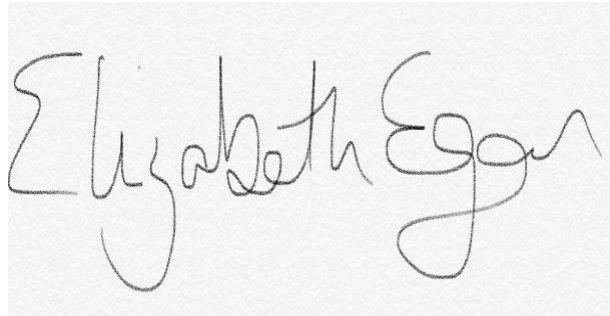
Note	Unrestricted funds	Restricted funds	Total 2020
£	£	£	£
Income and Endowments from:			
Donations and Legacies	60,013	0	60,013
Investment Income	141		141
Total Income	<u>60,154</u>	<u>0</u>	<u>60,154</u>
Expenditure on:			
Raising Funds	-1,345		-1,345
Charitable Activities	-17,477	-12,307	-29,784
Total Expenditure	<u>-18,822</u>	<u>-12,307</u>	<u>-31,129</u>
Net Movement in Funds	<u>41,332</u>	<u>-12,307</u>	<u>29,025</u>
Reconciliation of Funds			
Total Funds brought forward	54,640	12,307	66,947
Total funds carried forward	<u>95,972</u>	<u>0</u>	<u>95,972</u>

	2020	2019
Note	£	£
Current Assets		
Debtors	114	0
Cash at bank and in hand	96,122	66,983
	<u>96,236</u>	<u>66,983</u>
Creditors: Amounts falling due within one year	-264	-36
Net Assets	<u>95,972</u>	<u>66,947</u>
Funds of the charity		
Restricted funds	0	12,307
Unrestricted income funds		
Unrestricted funds	95,972	54,640
Total Funds	<u>95,972</u>	<u>66,947</u>

Accounts signed by:

Mrs Jan Fowler, Chair of Trustees:

Mrs Liz Egan, Treasurer:



INDEPENDENT EXAMINER'S REPORT ON SOFT UK FINANCIAL ACCOUNTS

I report on the Accounts of the charity (SOFT UK) for the year ended 30 April 2021, which are set out on pages 10-11 of this report.

Respective responsibilities of trustees and examiner

The trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the general Directions given by the Charities Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the next statement.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act 2011: and

- to prepare accounts which accords with the accounting records and comply with the accounting requirements of the 2011 Act., have not been met;

or

2. to which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: Stephen Baker

Qualification: Chartered Accountant



Signed:

Date: 4th January 2022

RESERVES POLICY

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The Reserves Policy is reviewed annually by the Board of Trustees.

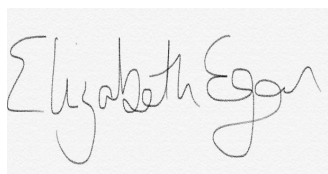
Annual Report signed on behalf of the Trustees by:

Signed:



Chair Trustees

Signed:



Treasurer

Date: 5th January 2022

