# DAVENTRY CONTACT

England & Wales · Charity number 1002659

## Details

| | |
|---|---|
| **Status** | Registered |
| **Legal form** | Other |
| **Registered** | 1991-04-24 |
| **Register** | View on the Charity Commission register |

## Contact

| | |
|---|---|
| **Address** | Units 1&2<br>South March<br>Long March Ind Estate<br>Daventry<br>Northants<br>NN11 4PH |
| **Phone** | 01327310711 |
| **Email** | charity@daventrycontact.org |
| **Website** | www.daventrycontact.org |

## Activities

**Objects:** FOR A) THE RELIEF OF POVERTY BY THE PROVISION OF FURNITURE, OTHER HOUSEHOLD ACCESSORIES AND /OR SERVICES CALCULATED TO REDUCE NEED, HARDSHIP OR DISTRESSB) THE RELIEF OF PERSONS WITH MENTAL HEALTH PROBLEMS REQUIRING TREATMENT INCLUDING PERSONS SUFFFERING FROM EMOTIONAL DISTRESS BY THE PROVISION OF ASSISTANCE AND C) THE ADVANCEMENT OF THE CHRISTIAN RELIGION IN ENGLAND AND WALES.

**Activities:** The relief of poverty by the provision of furniture, other household effects and services which are collected from residents, and after refurbishment distributed within the local community.Trainees with mental health problems help to refurbish and distribute collected furniture and household effects.Daventry Contact has a Christian ethos to help everyone who is in need irrespective of creed

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## Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services, Other Charitable Activities
- **What:** General Charitable Purposes, Education/training, The Advancement Of Health Or Saving Of Lives, Disability, The Prevention Or Relief Of Poverty, Religious Activities, Environment/conservation/heritage, Economic/community Development/employment
- **Who:** Children/young People, Elderly/old People, People With Disabilities, The General Public/mankind

## Geography

- **Area of benefit:** DAVENTRY AND THE NEIGHBOURHOOD
- Northamptonshire

## Finances

| Period end | Income | Expenditure | Assets | Employees |
|---|---|---|---|---|
| 2025-03-31 | £117,022 | £125,751 | - | - |
| 2024-03-31 | £114,621 | £123,898 | - | - |
| 2023-03-31 | £104,698 | £106,914 | - | - |
| 2022-03-31 | £104,698 | £106,914 | - | - |
| 2021-03-31 | £131,963 | £145,032 | - | - |

## Trustees

| Name | Role | Appointed |
|---|---|---|
| **Dr RICHARD MAXWELL BARRETT Ph.D M.B.E** | Chair | |
| AGNES MCKEE MCFEAT | | 2012-12-14 |
| Anne Maria Muir | | 2022-01-07 |
| Christopher John Whitell | | 2021-04-04 |
| HEATHER JANE CLARKE | | |
| MICHAEL CASHMORE | | 2014-06-24 |
| PATRICIA ANN MANCHESTER | | |

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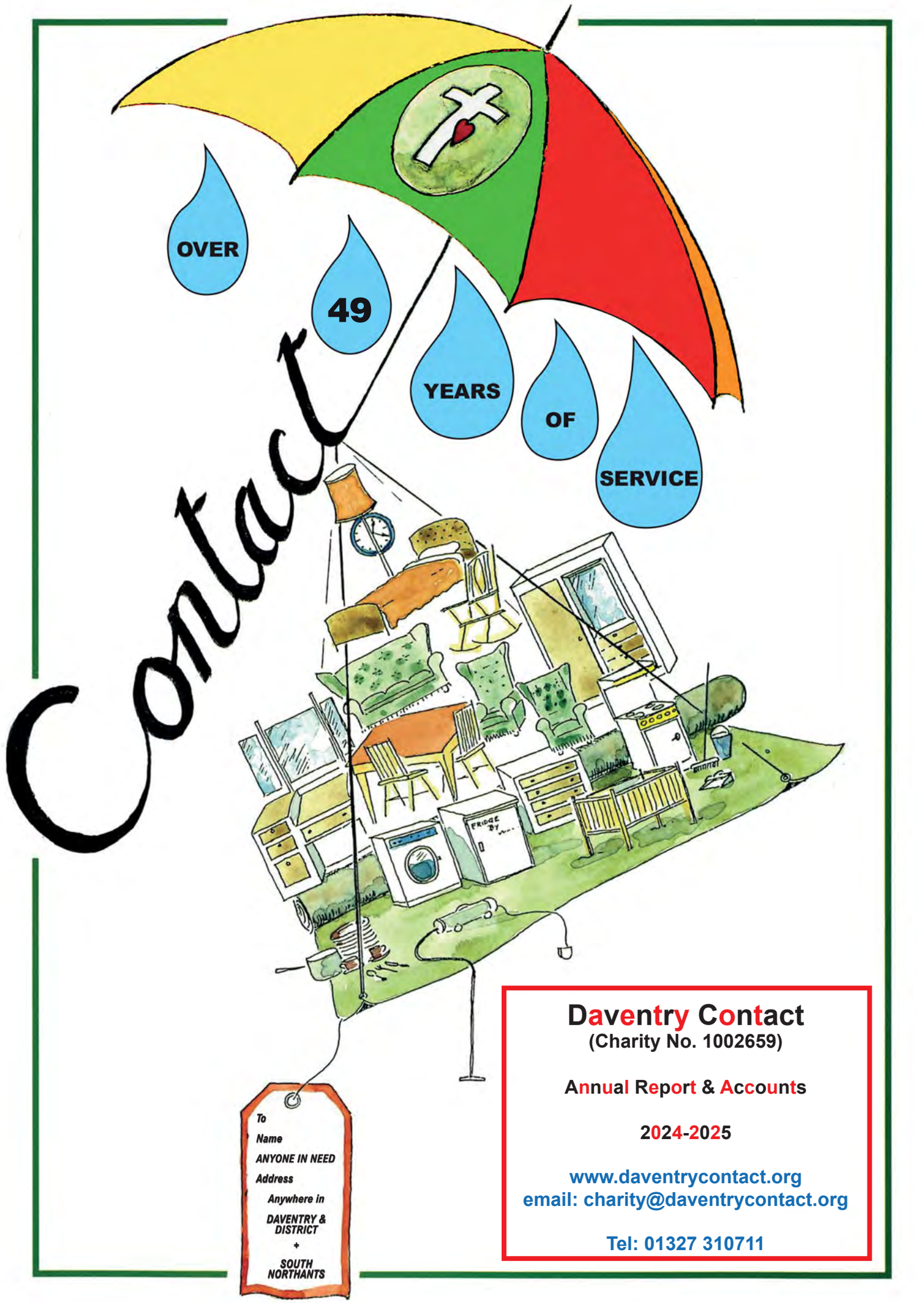
**DAVENTRY CONTACT**

England & Wales - Charity number 1002659

# Accounts




# Daventry Contact

**(Charity No. 1002659)**

## Annual Report & Accounts

**2024-2025**

www.daventrycontact.org
email: charity@daventrycontact.org

Tel: 01327 310711

# DAVENTRY CONTACT

## Units 1 & 2 South March, Long March Industrial Estate

## Daventry, Northants NN11 4PH

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Appendix A - Annual report and Accounts of Financial Activities and Balance Sheet 2024 – 2025


## DAVENTRY CONTACT MANAGEMENT COMMITTEE

Dr. Richard Barrett – Chairman  Heather Clarke – Secretary

Chris Whitell – Treasurer  Anne Muir – HR & Safeguarding

Pat Manchester  Mike Cashmore  Agnes McFeat

## EMPLOYEES & SUPPORT STAFF

John Trench – Managing Supervisor  Kristen Middleton – Administrator

Adam Badger – Driving Supervisor  Danny O'Kane – Workshop / Warehouse Operative

Karl Hyde – Warehouse Operative  Neil Sumner – Warehouse Operative

# CHAIRMAN'S REPORT

I want to begin this year's Chairman's Report by describing how we have helped one family in our community during the past year.

***"Late in 2024, we were approached by a young couple with three children, one of whom has severe physical disabilities. Both parents work hard to support their young family, Dad in full time work outside the home, and Mum at home, taking care of the children. Despite their best efforts, money remained tight.***

***The couple's disabled child needs lots of medical equipment, so sleeps in the largest bedroom, whilst Mum and Dad sleep in the second bedroom. This leaves the small box room for the other two children, who shared a mattress on the floor.***

***Fortunately, we were able to help. We provided the family with a bunk bed, mattresses, duvets, pillows and bedding so that the children could sleep in beds, each with their own space. During our phone conversations with Mum, we learned a little about the children's interests so that we were able to choose bedding they loved. We also included a teddy for each of the three children with their furniture delivery.***

***The family reported that their sofa was old and broken, so we delivered a sofa, an armchair and other furniture that they needed.***

***Mum 'phoned us after the delivery, to say how much they appreciated our help, and that the bunk bed made the box room much more manageable and homely. She also explained that the little touches (such as selecting specific bedding that the children would enjoy) meant such a lot to the family. Mum said that she had been feeling a bit overwhelmed, but that our friendly and non-judgemental support had really helped. Mum told us that meeting their disabled child's needs sometimes makes her feel that her other two children are being overlooked, so she had been overjoyed at the excitement on their faces as they saw their favourite TV characters on their new bedding. It was our privilege to be able to meet and help this family, who love and support each other so well and just needed a little extra help at a difficult time."***

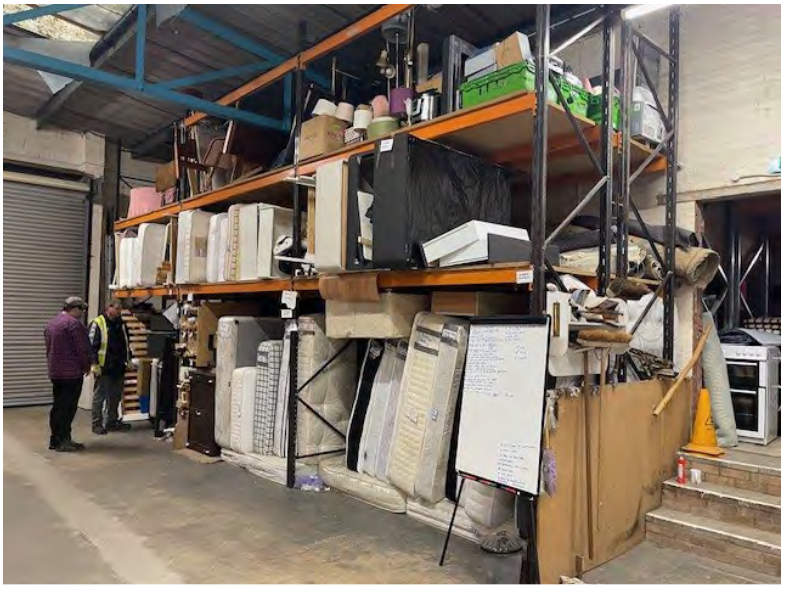
Daventry Contact has been able to help thousands of families and individuals over the past 49 years because of a vision that was birthed by the Daventry Council of Churches in 1976 to facilitate various "Good Neighbour" schemes. Daventry Contact has been the only one that has survived and it has been a privilege and a pleasure for me to have been involved with this great local charity for such a long time.

Over the years I have met many wonderful people who have been trustees, staff and volunteers, all having a heart to help those within our community who need a helping hand.

I want to thank all our dedicated staff who coordinate the collection, sorting, cleaning and delivering donated furniture, white goods and household effects.

This year it is especially pleasing to see that our warehouse is really tidy and most items are stacked in the correct bay on the racking. All white goods are PAT

tested and checked for safe and reliable operation and all the sheets, duvets, pillow cases, towels etc are cleaned before being stored in the bedding bay.



**Beds and Mattresses**

**White Goods Testing in the Electrical Workshop**

I also want to thank my fellow trustees who all bring their giftings and skills so that Daventry Contact remains a very well run charity.

We are also blessed by our regular volunteers who help with driving and all the necessary jobs that are needed to be done within the warehouse.

**Bedding Bay**

This year great progress has been made with the Daventry Men's Shed. After many months of preparation within the woodworking workshop a group of 15 men meet to socialise and to carry out various tasks involving woodwork, metal work and bicycle repairs. Another half day slot is being allocated to the Shed to cater for the increased numbers.

**Men's Shed in the Daventry Contact Workshop**

I want to thank all those within our community who provide us with good quality furniture and other household items. These not only bless others but also have a positive environmental footprint. When we are short of certain items our Facebook page is very proactive as I discovered recently when I found a new home for a lovely upright piano which was no longer needed.

I also want to thank all the Charitable Trusts and Foundations who have contributed to the funding of Daventry Contact during the past year. This year the number of sponsors who support us has dropped by almost half and this is a concern because of rising costs of employment and overheads we have to face.

However, the Lord has been faithful over the past 49 years and we place our complete trust in Him who is our source and provider YHWH Jireh – the Lord is our Provider.

Bless you all,
In His Service

Dick Barrett

Dr. Richard Barrett MBE
Chairman

**Daventry Contact is a member of the Reuse Network**

## CHARITY OPERATIONS
## 2024 – 2025

Over this last year we have reused a total of 2,089 items of furniture and goods donated to us by the public with a value of £207,045 inclusive of delivery, therefore avoiding them going to landfill. These items have been used to help more than 950 people which include 252 Families and 94 Individuals in need.

Total number of 478 items distributed to South Northamptonshire district area (including any referrals from the council or other organisations) with a value of £48,224 inclusive of delivery.

Total number of 1611 items distributed to Daventry District and surrounding areas (including any referrals from the council or other organisations) with a value of £158,821 inclusive of delivery.

| COLLECTIONS | DELIVERIES |
|---|---|
| 667 | 370 |

| FAMILIES HELPED | INDIVIDUALS HELPED | PEOPLE HELPED |
|---|---|---|
| 252 | 94 | 950 |

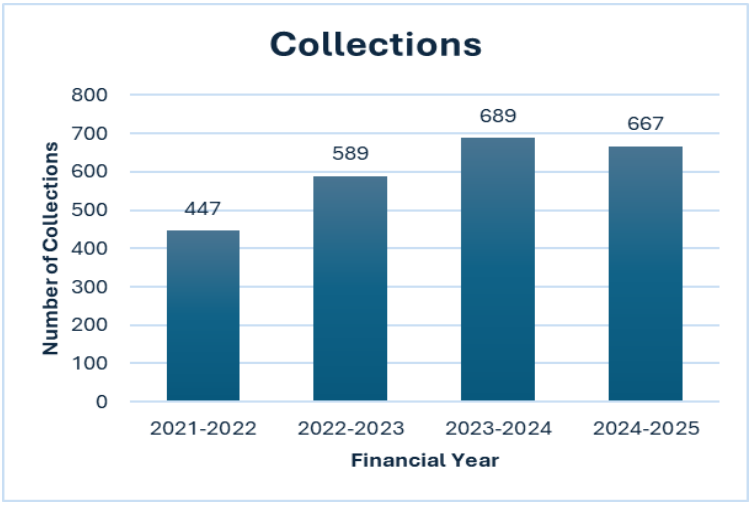
**DELIVERIES AND REFERRALS FROM THE FOLLOWING**

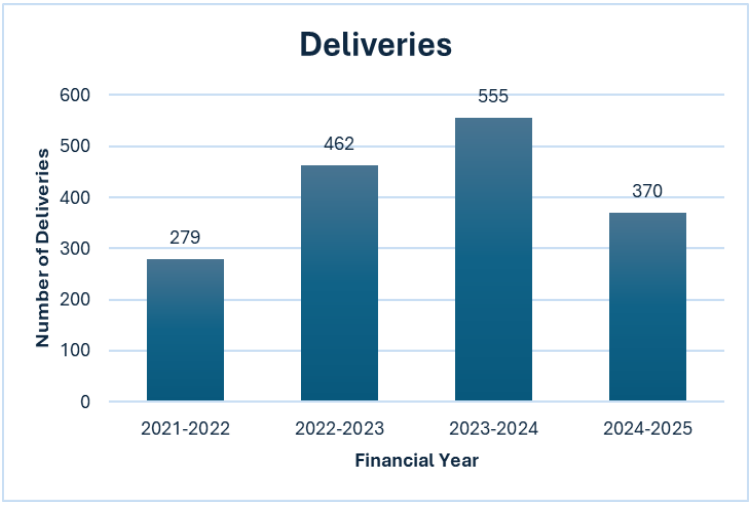
| South Northamptonshire | Daventry Area |
|---|---|
| 56 | 314 |

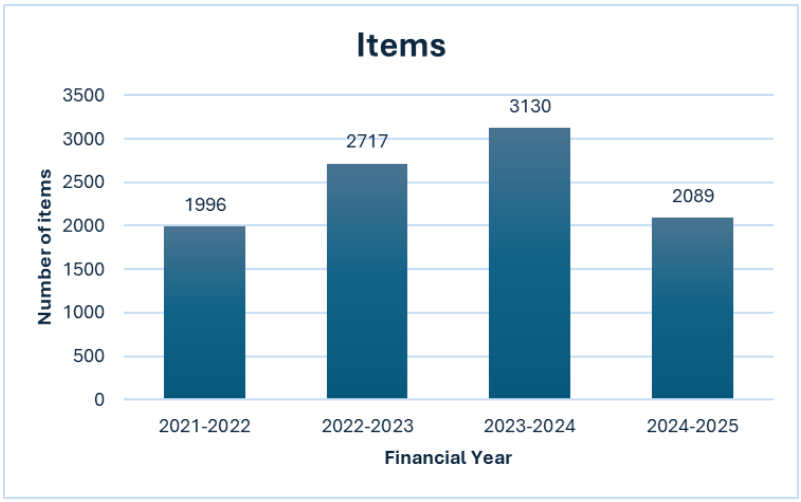
**94% RATE OUR SERVICE AS EXCELLENT**

## Year Comparison

| Year | Collections | Deliveries | Items |
|---|---|---|---|
| 2024-2025 | 667 | 370 | 2089 |
| 2023-2024 | 689 | 555 | 3130 |
| 2022-2023 | 589 | 462 | 2717 |
| 2021-2022 | 447 | 279 | 1996 |




## CHARITY PRODUCTS DELIVERED 2024-2025

| | | | | | |
|---|---|---|---|---|---|
| Mattresses<br>Single<br>73<br>Double<br>72<br><br>King<br>19 | Bed Bases<br>Single<br>56<br>Double<br>68<br><br>King<br>13 | Bed Bales<br>Single<br>30<br>Double<br>34<br><br>King<br>7 | Pillows<br>120<br><br>Duvets<br>43<br><br>Blankets<br>1 | Headboards<br>35<br><br>Cots<br>9<br><br>Cot Mattresses<br>7 | Cot Bale<br>4<br><br>Towel Bale<br>24<br><br>Baby Changing Units<br>2 |

| | | | | | |
|---|---|---|---|---|---|
| Sofa Beds 10<br>Z bed 1<br>Bunk Beds 2 | Cabin bed 2<br>Mirrors 12 | Wardrobes 87<br>Chests of Drawers 133 | Bedside Cabinets 82<br>Dressing Tables 10 | Sideboards 15<br>Bookcases 20 | Coffee Tables 36<br>Nests of Tables 16 |

| | | | | |
|---|---|---|---|---|
| TV Units 42 | 3 Piece Suites 8 | Three-Seater Sofas 46 | Two Seater Sofas 45 | Armchairs 25 |

| | | | | |
|---|---|---|---|---|
| Rugs 31 | Curtain Rails/Poles 5 | Curtains (Pairs) 40 | Tables (Kitchen/ Dining & Drop Leaf) 60 | Chairs (Dining / Kitchen) 185 |

| | | | | |
|---|---|---|---|---|
| Cutlery Packs 34<br>Crockery Packs 45 | Kitchen Utensil Packs 25 | Pots & Pan Sets 43 | Vacuum Cleaners 21 | Irons (Electric) 4<br>Ironing Boards 3 |

| | | | | | |
|---|---|---|---|---|---|
| TV 34<br>DVD player 4<br>Lamps 21 | Kettles 15<br>Toasters 12<br>Microwaves 21 | Electric Hob 2<br>Baby Belling 2<br>Cookers (Electric) 9 | Washing Machines 38<br>Washer Dryer 2<br>Dishwasher 4 | Tumble Dryers 7<br>Fridges 24<br>Freezers 17 | Fridge-Freezers 45<br>Chest Freezer 7<br>Food Parcels (20kg) 5 |

Note: All electrical appliances undergo PAT testing by trained Daventry Contact staff. After testing, they are then cleaned by our team before being redistributed. Thank you to the team for this important aspect of our work.

Bedroom and Lounge furniture is checked for cleanliness and compliance with current Fire Regulations to ensure collection of the same is suitable for redistribution. Any furniture requiring minor repairs and varnishing is prepared by our dedicated team of qualified workers with help from skilled volunteers when required.

# TREASURER'S REPORT

## 2024-2025

We are indebted to **West Northamptonshire Council**, who have assisted us over many years, as well as the following Charitable Trusts, Charitable Foundations and groups who supported us this year:

**Amazon**

**Archer Trust**

**Barleycorn Trust**

**Benham Charitable Settlement**

**Daventry Consolidated Charity**

**Eric Stanton Northampton Trust**

**Daventry Methodist Church**

**Lowther Charitable Settlement**

**Farthing Trust**

**Maud Elkington Charitable Trust**

**Marsh Charitable Trust**

**Northants Community Aid**

**Northants Community Foundation**

**Sandra Charitable Trust**

**Sabina Sutherland Charitable Trust**

**Steyn Charitable Trust**

**Thomas and Rosemary Greenhalgh Trust**

Our thanks are due to **Keba Computer Services Limited**, who provide our IT services free of charge.

We would also like to thank **Daventry Methodist Church**, for their ongoing provision of food and toiletries, so that we can provide food parcels with our furniture deliveries as needed.

In addition, we are grateful to **B & M Stores**, for donating bedding items and **Senior Move Partnership** for telling their customers about us and thus facilitating extra furniture donations.

Chris Whitell

Treasurer

# DAVENTRY CONTACT
# (Registered Charity No 1002659)

## ANNUAL REPORT AND ACCOUNTS

## FOR THE YEAR ENDED 31 MARCH 2025

**DAVENTRY CONTACT**

**YEAR ENDED 31 MARCH 2025**

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**DAVENTRY CONTACT**
**(Registered Charity No 1002659)**

**TRUSTEES' ANNUAL REPORT**

**LEGAL & ADMINISTRATIVE INFORMATION**

**YEAR ENDED 31 MARCH 2025**

| | |
|---|---|
| Name and Address: | Daventry Contact<br>Units 1 & 2 South March<br>Long March Industrial Estate<br>Daventry NN11 4PH |
| Charity Registration Number: | 1002659 |
| Trustees: | Dr R M Barrett<br>H J Clarke<br>P A Manchester<br>C J Whitell<br>A M McFeat<br>M Cashmore<br>A.M. Muir |
| Bankers: | Lloyds TSB<br>18 High Street<br>Daventry<br>NN11 4HT |
| Independent Examiner: | TC Ollis Limited<br>Nelson House<br>2 Hamilton Terrace<br>Leamington Spa<br>CV32 4LY |
| Objects: | The relief of poverty by the provision of furniture, other household accessories and services. The relief of persons with mental health problems requiring treatment including persons suffering from emotional distress by the provision of assistance. The advancement of the Christian religion in England and Wales. |
| Governing Document: | Constitution adopted on 4 April 1991 and subsequently amended on 17 September 1996 and 4 June 2003. |
| Appointment of Trustees: | Appointed by a majority of the existing Trustees. |

## Reserves Policy

The Trustees aim to keep funds on hand at any one time to cover expenditure for 4 to 6 months ahead.

## Commitments

The Charity has no material commitments or planned expenditure for the forthcoming year other than the usual day to day expenses.

## Summary of the Main Activities and Achievements

Please refer to the detailed reports accompanying these accounts.

## Public Benefit

The Trustees have referred to the guidance contained in the Charity Commission's General Guidance of Public Benefit when reviewing the aims and objectives of the Charity and in planning the Charity's future activities. The detailed reports accompanying these accounts demonstrate the Charity's continued commitment to public benefit.

**DAVENTRY CONTACT**
**(Registered Charity No 1002659)**

## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

I report to the Trustees on my examination of the accounts of Daventry Contact (the Charity) for the year ended 31 March 2025 which are set out on pages 4 to 9.

### Responsibilities and Basis of Report

As the Charity Trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act).

I report in respect of my examination of the Trustee's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the application directions given by the Charity Commission under Section 145(5)(b) of the 2011 Act.

### Independent Examiner's Statement

I have completed my examination and I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

(1) accounting records were not kept in respect of the Trust as required by Section 130 of the Act.

(2) the accounts do not accord with those records: or

(3) the accounts do not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Richard Smith
TC Ollis Limited
Nelson House
2 Hamilton Terrace
Leamington Spa
Warwickshire
CV32 4LY

**DAVENTRY CONTACT**
**(Registered Charity No 1002659)**

## STATEMENT OF FINANCIAL ACTIVITIES

## YEAR ENDED 31 MARCH 2025

| | Unrestricted Funds | Restricted Funds | Total 2025 | Total 2024 |
|---|---|---|---|---|
| **INCOME** | | | | |
| **Donations and grants:** | | | | |
| Local authority and NHS grants | 37,910 | | 37,910 | 32,000 |
| Trust fund grants | 60,250 | | 60,250 | 72,715 |
| Delivery donations | 6,424 | | 6,424 | 925 |
| Restricted donations | | 4,050 | 4,050 | 6,300 |
| Other donations | 6,625 | | 6,625 | 1,963 |
| | 111,209 | 4,050 | 115,259 | 113,903 |
| **Other Income:** | | | | |
| Surplus items sold | 432 | | 432 | 263 |
| Room Hire | 964 | | 964 | - |
| Bank interest receivable | 367 | | 367 | 455 |
| | 112,972 | 4,050 | 117,022 | 114,621 |
| **CHARITABLE EXPENDITURE** | | | | |
| **Resources expended in furtherance of charitable objects:** | | | | |
| Staff wages and NIC | 91,465 | | 91,465 | 80,836 |
| Pension costs | 1,925 | | 1,925 | 2,674 |
| Light, heat, rates & water | 2,465 | | 2,465 | 2,778 |
| Property & other repairs | 2,300 | 3,559 | 5,859 | 8,774 |
| Insurance | 5,134 | | 5,134 | 4,813 |
| Postage, stationery, computer & website | 712 | | 712 | 897 |
| Telephone | 1,413 | | 1,413 | 1,148 |
| Motor & travel expenses | 8,811 | | 8,811 | 9,828 |
| Training | | | - | 1,045 |
| Miscellaneous | 1,597 | | 1,597 | 2,241 |
| Depreciation of vehicles | 3,250 | | 3,250 | 4,333 |
| Depreciation of fittings and equipment | 537 | | 537 | 716 |
| Accountancy, examination and consultancy fees | 1,610 | | 1,610 | 1,592 |
| Bedding | | 973 | 973 | 2,223 |
| | 121,219 | 4,532 | 125,751 | 123,898 |
| **NET (OUTGOING)/INCOMING RESOURCES** | (8,247) | (482) | (8,729) | (9,277) |

**DAVENTRY CONTACT**
**(Registered Charity No 1002659)**

## BALANCE SHEET

## YEAR ENDED 31 MARCH 2025

| | 2025 | | 2024 | |
|---|---|---|---|---|
| | £ | £ | £ | £ |
| **FIXED ASSETS** | | | | |
| Tangible assets (note 3) | | 276,361 | | 280,148 |
| **CURRENT ASSETS** | | | | |
| Prepayments | 4,582 | | 3,875 | |
| Bank deposit accounts | 14,547 | | 27,680 | |
| Bank current account | 27,286 | | 20,518 | |
| Cash | 165 | | 72 | |
| | 46,580 | | 52,145 | |
| **CURRENT LIABILITIES** | | | | |
| Accruals | 1,025 | | 975 | |
| Other creditors | 366 | | 1,039 | |
| | 1,391 | | 2,014 | |
| **NET CURRENT ASSETS** | | 45,189 | | 50,131 |
| **TOTAL ASSETS LESS CURRENT LIABILITIES** | | 321,550 | | 330,279 |
| **REPRESENTED BY** | | | | |
| **UNRESTRICTED FUNDS (note 4)** | | 249,380 | | 257,136 |
| **RESTRICTED FUNDS (note 5)** | | 1,470 | | 2,443 |
| **REVALUATION RESERVE** | | 70,700 | | 70,700 |
| | | 321,550 | | 330,279 |

R M Barrett

……

Signed on behalf of the Trustees

Date 01/05/2025

**DAVENTRY CONTACT**
**(Registered Charity No 1002659)**

**NOTES TO THE ACCOUNTS**

**YEAR ENDED 31 MARCH 2025**

## 1. ACCOUNTING POLICIES

### Accounting basis and standards

The nature of the charity's operations and principal activities are shown on pages 4 to 5.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and UK Generally Accepted Practice.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are presented in sterling which is the functional currency of the charity.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

### Tangible fixed assets and depreciation

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation on fixed assets is provided on the reducing balance basis at a rate estimated to write off the cost, less estimated residual value, of each asset over its expected useful life at the following rates per annum.

| | |
|---|---|
| Motor Vehicles | 25% |
| Fittings & Equipment | 25% |

Following the revaluation in the year to 31 March 2006, no depreciation has been provided on the freehold property as the Trustees consider that the market value is greater than that valuation.

**Accounting policies continued:**

**Recognition of incoming resources**

These are included in the Statement of Financial Activities (SoFA) when:
- The charity becomes entitled to the resources
- The trustees are certain they will receive the resources and
- The monetary value may be measured with sufficient reliability

**Grants**

Grants are allocated to the accounting period during which the relevant expenditure is incurred. Any grants received for future periods are included in creditors.

**Investment Income**

Investment income is recorded when received.

**Expenditure and liability recognition**

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

**Gift Aid**

Gift Aid reclaimable on donations to the Charity is recorded when received.

## 2. STAFF COSTS AND EMOLUMENTS

| | 2025<br>£ | 2024<br>£ |
|---|---|---|
| The staff costs for the year are analysed as follows: | | |
| Salaries | 91,465 | 80,836 |
| Employer's National Insurance | - | - |
| Employer's Pension, including scheme charges | 1,925 | 2,674 |
| | 93,390 | 83,510 |

**DAVENTRY CONTACT**
**(Registered Charity No 1002659)**

**NOTES TO THE ACCOUNTS**

**YEAR ENDED 31 MARCH 2025**
**(continued)**

## 3. TANGIBLE ASSETS

| | Freehold land & Buildings | Fittings & Equipment | Motor Vehicles | Total |
|---|---|---|---|---|
| **Cost or Valuation** | | | | |
| At 1 April 2024 | 265,000 | 23,932 | 41,086 | 330,018 |
| Additions | | | | |
| Disposals | | | | - |
| At 31 March 2025 | 265,000 | 23,932 | 41,086 | 330,018 |
| **Depreciation** | | | | |
| At 1 April 2024 | | 21,784 | 28,086 | 49,870 |
| Charge for the year | | 537 | 3,250 | 3,787 |
| Depreciation on disposals | | | | - |
| At 31 March 2025 | | 22,321 | 31,336 | 53,657 |
| **Net book value** | | | | |
| 31 March 2025 | 265,000 | 1,611 | 9,750 | 276,361 |
| 31 March 2024 | 265,000 | 2,148 | 13,000 | 280,148 |

The freehold property was revalued during the year ended 31 March 2006 by Blacklee Smith, Chartered Surveyors at £265,000

## 4. UNRESTRICTED FUNDS

| | 2025 | 2024 |
|---|---|---|
| At 1 April 2024 | 257,136 | 267,190 |
| (Deficit)/Surplus for the year | (8,247) | (10,054) |
| Transfer from restricted funds | 491 | |
| At 31 March 2025 | 249,380 | 257,136 |

## 5. RESTRICTED FUNDS

| | | |
|---|---|---|
| At 1 April 2024 | 2,443 | 1,666 |
| Contributions received | 4,050 | 6,300 |
| Restricted expenditure | (4,532) | (5,523) |
| Transfer to unrestricted funds | (491) | |
| At 31 March 2025 | 1,470 | 2,443 |

## 6. ACCOUNTANCY & INDEPENDENT EXAMINATION FEES

| | | |
|---|---|---|
| Independent examiner's fees for reporting on the accounts | 1,022 | 960 |
| Payroll Services | 588 | 632 |
| | 1,610 | 1,592 |

## 7. TRUSTEES EXPENSES & SALARIES

No expenses nor salaries were paid to any of the Trustees.

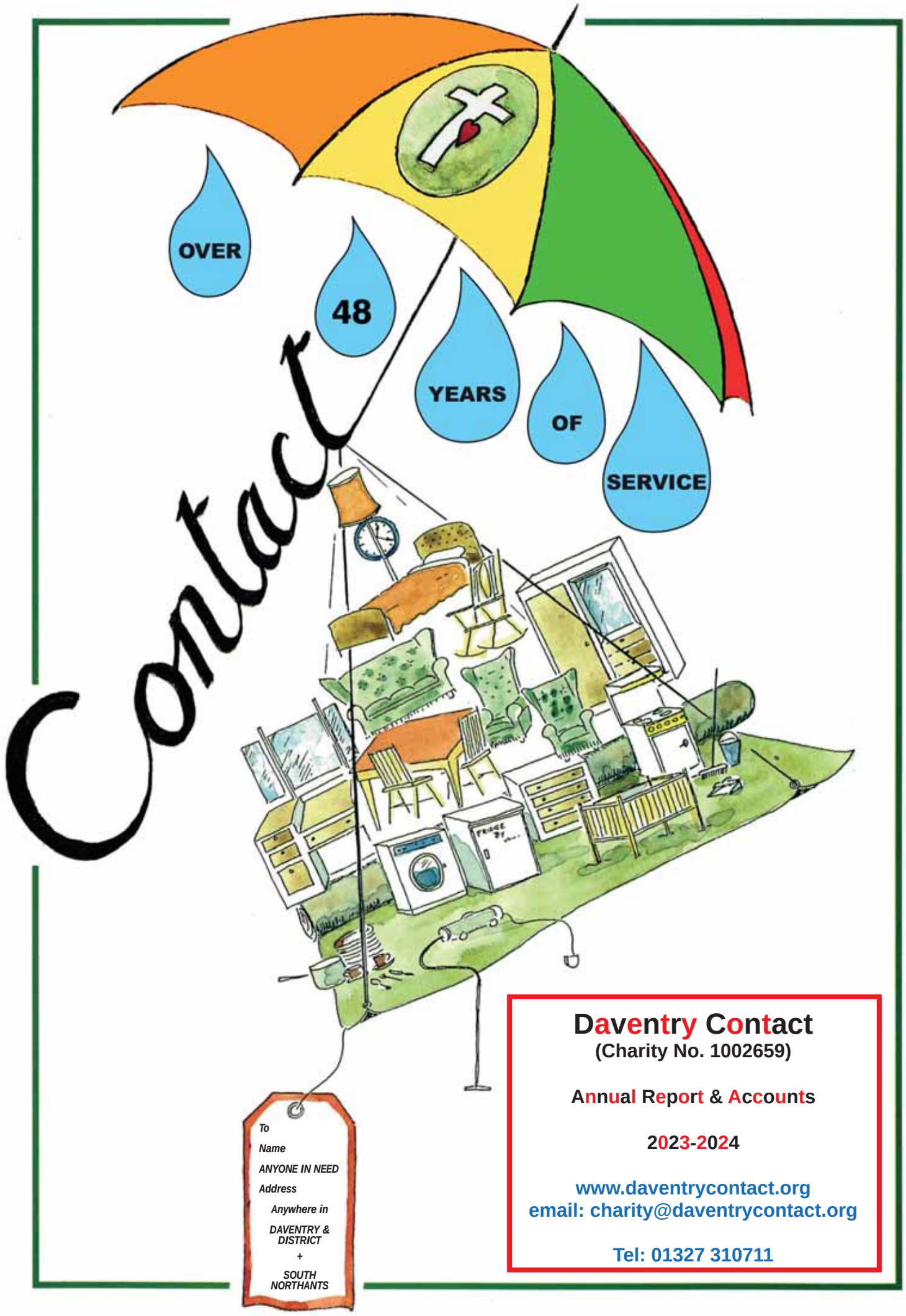
## 8. RELATED PARTY TRANSACTIONS

During the year, the charity received donations from trustees with a total value of £8,774.

**DAVENTRY CONTACT**

England & Wales - Charity number 1002659

# Accounts




# Daventry Contact

**(Charity No. 1002659)**

## Annual Report & Accounts

**2023-2024**

**www.daventrycontact.org**
**email: charity@daventrycontact.org**

**Tel: 01327 310711**

# DAVENTRY CONTACT

## Units 1 & 2 South March, Long March Industrial Estate

## Daventry, Northants NN11 4PH

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Appendix A - Annual report and Accounts of Financial Activities and Balance Sheet 2023 – 2024


## DAVENTRY CONTACT MANAGEMENT COMMITTEE

Dr. Richard Barrett – Chairman
Heather Clarke – Secretary
Chris Whitell – Treasurer
Anne Muir – HR & Safeguarding
Pat Manchester
Mike Cashmore
Agnes McFeat

## EMPLOYEES & SUPPORT STAFF

John Trench – Managing Supervisor
Kristen Middleton – Administrator
Adam Badger – Driving Supervisor
Danny O'Kane – Workshop / Operative
Karl Hyde – Operative
Neil Sumner – Operative

# CHAIRMAN'S REPORT

On Wednesday 29th.November 2023, Northampton Community Foundation held their Annual Awards Evening for the charitable sector operating within Northamptonshire. The venue for the occasion was held at the Theatre Royal and the event was well attended. During the evening all the winning charities showed a video clip of their activities and were then presented with their awards by a local dignitary.

The final award was for the "Avon Inspirational Woman of the Year" and ten candidates had been submitted for consideration.

What a joyful moment it was when our own Pat Manchester was announced as the winner. The citation mentioned the 47 years that Pat had been involved with Daventry Contact from its formation in 1976 to present day.

The charity started as one of the projects envisioned by the Daventry Council of Churches as part of many "Good Neighbour Schemes".

Pat and Diane Forrester controlled the collection and delivery of furniture from their homes by phone, recruiting volunteer drivers, obtaining the provision of free transport from Roger Allen at Carental, and operating a "just in time" collection – delivery service to anyone in need. The charity progressed by obtaining free rental of two council garages which enabled the storage of goods to take place (not ideal with leaky roofs and difficulty with accessing furniture).

We are absolutely thrilled that Pat's long term commitment to Daventry Contact over so many years has been recognised in our community – well done and many congratulations Pat !

**Pat receiving the Avon Inspirational Woman of the Year**

**Pat amongst the other NCF Award Winning Charity Delegates**

**Pat with her Avon Inspirational Woman of the Year Award**

Another milestone this past year was the formation of a Daventry Men's Shed which operates within one of our workshops. Men's Shed (and also Community Sheds with ladies present) is a national organisation which encourages men to socialise and be creative in their retirement years. Our workshop was completely refurbished with painting done by the employees of our local company Cummins. The floor was re-screeded and sealed with an epoxy protective coating.

The closure of a woodworking facility in Northampton enabled the new workshop to be fully kitted out with a pillar drill, bandsaw, tool cabinets, sawdust extraction equipment/ducting and work benches.

Two of the Shed's members are repairing bicycles collected from the police force and selling them to raise funds. Repaired bikes are also being given away to schools in the local villages where the school bus services have ceased.

It is now possible for extra furniture to be repaired for reuse. It is envisioned that four half day sessions will be active in the near future with a maximum of 15 persons per session.

**Our newly refurbished workshop**

Now that the kitchen has been totally refurbished, I would like to thank all the companies which have donated goods and services.

**Bosch Siemens – new refrigerator**

**Vaillant – new gas boiler**

**Howdens – units + work surface**

**Triton – under sink heater**

**Mill Flooring – vinyl floor + installation**

**Elite Woodworking – cutting worktop**

**Xanadox Technologies Ltd – tiles and painting.**

Over the past 48 years so many people have contributed to the successful operation of Daventry Contact. My sincere thanks go to all the staff, volunteers and trustees both past and present.
So many people have been generous in donating quality furniture, white goods and household effects from within our community that many needy people have been blessed with goods which have contributed to making their homes more pleasant to live in.

I also need to thank West Northants Council and all the Charitable Trusts and Foundations (listed on Page 7) who have funded us on a regular basis to enable us to pay the staff wages, maintain the building and run the two vans. Two thirds of our funding comes from these generous trusts and foundations.

All of us involved with Daventry Contact are always uplifted and encouraged when we receive heartfelt thanks from those whom we have helped. Kristen has supplied just one such testimonial which I now share with you.

***"A family approached us directly. Since the parents did not speak English, the teenage daughters acted as interpreters during our conversations.***

***It transpired that the family of 5 were from London. After a house fire took everything they owned, they managed to find temporary accommodation in Daventry. They were very grateful for this housing, but had no family, friends or means of support in the local area.***

***The young son had found Daventry Contact on line and so they approached us to seek our help.***

***We heard how the family had been sleeping on their sofas, covered only with their coats, which meant they hadn't been sleeping well at all. We were able to provide the family with a double bed and 3 single beds, as well as pillows, duvets and duvet cover sets, which we delivered that same day.***

***The mother and two of the children returned the next day to thank us. The mother was unable to express her gratitude directly, because of the language barrier, but her daughter translated her words. She said that the beds had made such a difference to them, and that getting a good night's sleep had helped the family to feel better and more equipped to deal with their difficult experience. She also said that our friendliness and eagerness to help had given them renewed confidence for the future, and that they looked forward to returning to London once they found alternative permanent accommodation.***

***The young boy, who was missing his home, but pleased to have a few weeks off school, told us that he had been very cold sleeping under his coat, but that his new duvet was "bare cosy".***

***When the family returned to London 6 weeks later, we collected the beds, which would then go on to help another family. The family opted to keep smaller items, so that they could use them in their new home."***

Our motivation comes from the Lord Jesus who instructs His followers *"to love our neighbours as ourselves"*. The apostle Paul also instructed his followers to *"never grow tired of doing good."*

Bless you all,
In His Service

Dick Barrett

Dr. Richard Barrett MBE
Chairman

reuse

**Daventry Contact is a member of the Reuse Network**

Find us on facebook

# CHARITY OPERATIONS
# 2023 – 2024

Over this last year we have reused a total of 3130 items of furniture and goods donated to us by the public with a weight of 59,202kg and a value of £277,127 inclusive of delivery, therefore avoiding them going to landfill. These items have been used to help more than 1403 people which include 390 Families and 165 Individuals in need.

Total number of 760 items distributed to South Northamptonshire district area (including any referrals from the council or other organisations) weighing 14,341kg with a value of £66,429 inclusive of delivery.

Total number of 2370 items distributed to Daventry District and surrounding areas (including any referrals from the council or other organisations) weighing 44,861kg with a value of £210,698 inclusive of delivery.

| COLLECTIONS | DELIVERIES |
|---|---|
| 689 | 555 |

| FAMILIES HELPED | INDIVIDUALS HELPED | PEOPLE HELPED |
|---|---|---|
| 390 | 165 | 1403 |

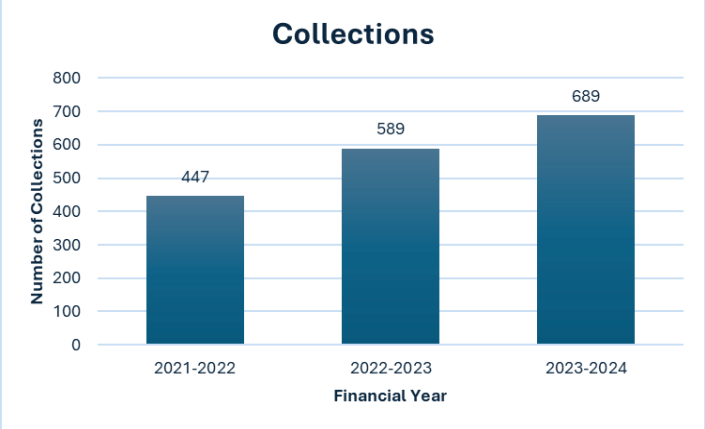
**DELIVERIES AND REFERRALS FROM THE FOLLOWING**

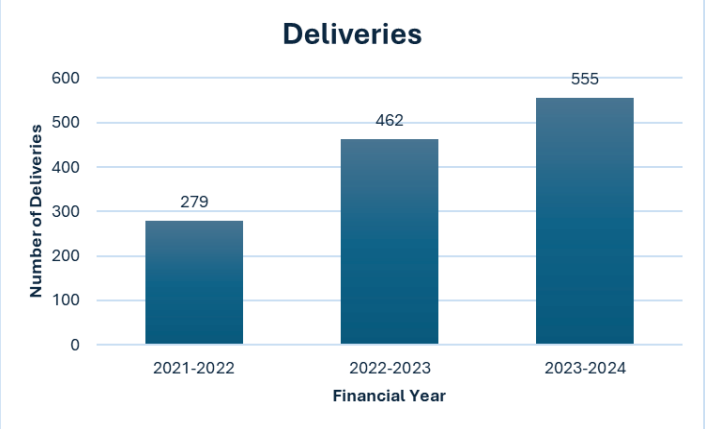
| South Northamptonshire | Daventry Area |
|---|---|
| 74 | 481 |

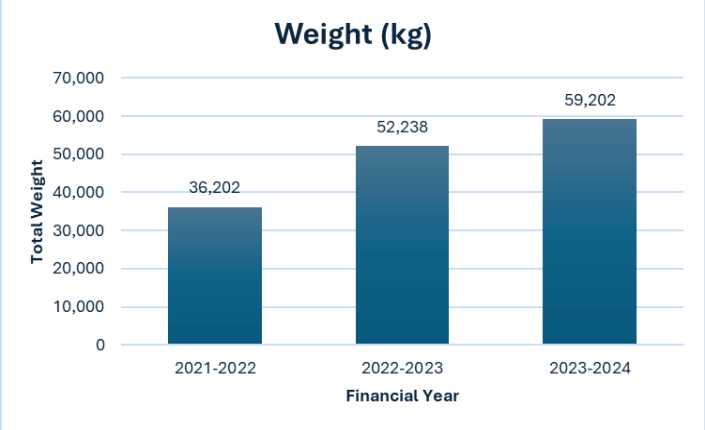
**92% RATE OUR SERVICE AS EXCELLENT**

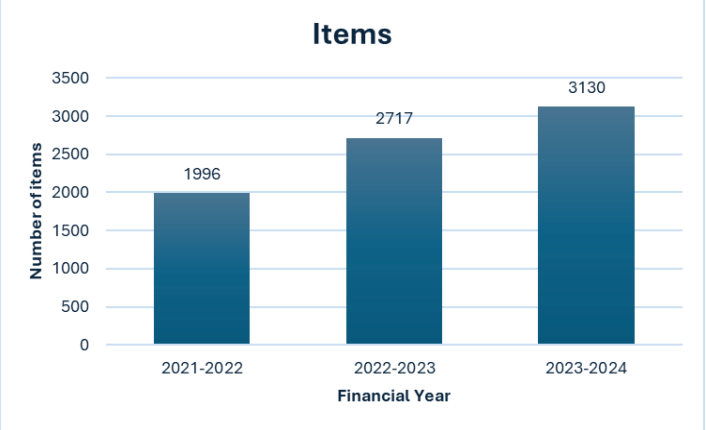
## Year Comparison

| Year | Collections | Deliveries | Weight (kg) | Items |
|---|---|---|---|---|
| 2023-2024 | 689 | 555 | 59,202 | 3130 |
| 2022-2023 | 589 | 462 | 52,238 | 2717 |
| 2021-2022 | 447 | 279 | 36,202 | 1996 |




## CHARITY PRODUCTS DELIVERED 2023-2024

| | | | | | |
|---|---|---|---|---|---|
| Mattresses<br>Single<br>90<br>Double<br>65<br><br>King<br>11 | Bed Bases<br>Single<br>89<br>Double<br>66<br><br>King<br>8 | Bed Bales<br>Single<br>51<br>Double<br>61<br><br>King<br>6 | Pillows<br>133<br><br>Duvets<br>73<br><br>Blankets<br>10 | Headboards<br>20<br><br>Cots<br>12<br><br>Cot Mattresses<br>9 | Cot Bale<br>8<br><br>Towel Bale<br>46<br><br>Baby Changing Units<br>3 |

| | | | | | |
|---|---|---|---|---|---|
| Sofa Beds 9<br>Z bed 5<br>Bunk Beds 5 | Futon 2<br>Mirrors 13 | Wardrobes 130<br>Chests of Drawers 146 | Bedside Cabinets 129<br>Dressing Tables 8 | Sideboards 34<br>Bookcases 24 | Coffee Tables 65<br>Nests of Tables 12 |

| | | | | |
|---|---|---|---|---|
| TV Units 55 | 3 Piece Suites 8 | Three-Seater Sofas 57 | Two Seater Sofas 61 | Armchairs 53 |

| | | | | |
|---|---|---|---|---|
| Carpets 30<br>Rugs 65 | Curtain Rails/Poles 1<br>Blinds 6 | Curtains (Pairs) 86<br>Nets 19 | Tables (Kitchen/ Dining & Drop Leaf) 77 | Chairs (Dining / Kitchen) 250 |

| | | | | | |
|---|---|---|---|---|---|
| Cutlery Packs 66<br>Crockery Packs 108 | Kitchen Utensil Packs 48 | Pots & Pan Sets 115 | Vacuum Cleaners 26 | Irons (Electric) 23<br>Ironing Boards 26 | Electric Radiator 3 |

| | | | | | |
|---|---|---|---|---|---|
| TV 55<br>DVD player 2<br>Lamps 33 | Kettles 39<br>Toasters 46<br>Microwaves 40 | Electric Hob 1<br>Slow Cooker 4<br>Cookers (Electric) 21 | Washing Machines 44<br>Washer Dryer 2<br>Dishwasher 6 | Tumble Dryers 16<br>Fridges 37<br>Freezers 30 | Fridge-Freezers 48<br>Food Parcels (20kg) 10 |

Note: All electrical appliances were electrically tested by our volunteer qualified PAT tester Bill Aldridge up to the end of January 2024 who has now retired. All electrical appliances are now electrically tested which includes function testing by Daventry Contact trained staff. After testing, they are then cleaned by our team before being redistributed. Thank you to Bill and the team for this important aspect of our work.

Bedroom and Lounge furniture is checked for cleanliness and compliance with current Fire Regulations to ensure collection of the same is suitable for redistribution. Any furniture requiring minor repairs and varnishing is prepared by our dedicated team of qualified workers with help from skilled volunteers when required.

# TREASURER'S REPORT

## 2023-2024

We are indebted to **West Northamptonshire Council**, who have assisted us over many years, as well as the following Charitable Trusts, Charitable Foundations and groups who supported us this year:

**29th May 1961 Charitable Trust**
**Albert Hunt Trust**
**Alchemy Foundation**
**Alfred Haines Charitable Trust**
**Amazon**
**Barleycorn Trust**
**Benham Charitable Settlement**
**Cummins Engine Company**
**Danetre Rotary**
**Daventry Consolidated Charity**
**Daventry Town Council**
**Davidge Usher Trust**
**Douglas Compton James Charitable Trust**
**Elaine Barratt Charitable Trust**
**Eric Stanton Northampton Trust**
**Frederick & Phyllis Cann Trust**
**Fulmer Charitable Trust**
**Garfield Weston Foundation**
**Grace Trust**
**Janet and Bryan Moore Charitable Trust**
**Laing Family Trusts/Beatrice Laing Trust**
**Marsh Charitable Trust**
**Maud Elkington Charitable Trust**
**Northants Community Foundation**
**P & F W Family Charitable Trust**
**Provincial Grand Charity of Northamptonshire and Huntingdonshire**
**R.S. Brownless Charitable Trust**
**Sandra Charitable Trust**
**Souter Charitable Trust**
**Steyn Charitable Trust**
**Sydney Black Charitable Trust**
**Thomas and Rosemary Greenhalgh Trust**

Our thanks are due to **Keba Computer Services Limited**, who provide our IT services free of charge, and to **BSH Home Appliances (Milton Keynes)** for their donations of white goods.

We would also like to thank **Daventry Methodist Church**, for their ongoing provision of food and toiletries, so that we can provide food parcels with our furniture deliveries as needed.

In addition, we are grateful to **B & M Stores**, for donating bedding items, and **Antiques 2 Go** and **Senior Move Partnership**, for telling their customers about us and thus facilitating extra furniture donations.

# DAVENTRY CONTACT
# (Registered Charity No 1002659)

## ANNUAL REPORT AND ACCOUNTS

## FOR THE YEAR ENDED 31 MARCH 2024

**DAVENTRY CONTACT**

**YEAR ENDED 31 MARCH 2024**

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**DAVENTRY CONTACT**
**(Registered Charity No 1002659)**

**TRUSTEES' ANNUAL REPORT**

**LEGAL & ADMINISTRATIVE INFORMATION**

**YEAR ENDED 31 MARCH 2024**

| | |
|---|---|
| Name and Address: | Daventry Contact<br>Units 1 & 2 South March<br>Long March Industrial Estate<br>Daventry NN11 4PH |
| Charity Registration Number: | 1002659 |
| Trustees: | Dr R M Barrett<br>H J Clarke<br>P A Manchester<br>C J Whitell<br>A M McFeat<br>M Cashmore<br>A.M. Muir |
| Bankers: | Lloyds TSB<br>18 High Street<br>Daventry<br>NN11 4HT |
| Independent Examiner: | The Ollis Partnership Limited<br>Nelson House<br>2 Hamilton Terrace<br>Leamington Spa<br>CV32 4LY |
| Objects: | The relief of poverty by the provision of furniture, other household accessories and services. The relief of persons with mental health problems requiring treatment including persons suffering from emotional distress by the provision of assistance. The advancement of the Christian religion in England and Wales. |
| Governing Document: | Constitution adopted on 4 April 1991 and subsequently amended on 17 September 1996 and 4 June 2003. |
| Appointment of Trustees: | Appointed by a majority of the existing Trustees. |

## Reserves Policy

The Trustees aim to keep funds on hand at any one time to cover expenditure for 4 to 6 months ahead.

## Commitments

The Charity has no material commitments or planned expenditure for the forthcoming year other than the usual day to day expenses.

## Summary of the Main Activities and Achievements

Please refer to the detailed reports accompanying these accounts.

## Public Benefit

The Trustees have referred to the guidance contained in the Charity Commission's General Guidance of Public Benefit when reviewing the aims and objectives of the Charity and in planning the Charity's future activities. The detailed reports accompanying these accounts demonstrate the Charity's continued commitment to public benefit.

**DAVENTRY CONTACT**
**(Registered Charity No 1002659)**

## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

I report to the Trustees on my examination of the accounts of Daventry Contact (the Charity) for the year ended 31 March 2024 which are set out on pages 4 to 9.

### Responsibilities and Basis of Report

As the Charity Trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act).

I report in respect of my examination of the Trustee's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the application directions given by the Charity Commission under Section 145(5)(b) of the 2011 Act.

### Independent Examiner's Statement

I have completed my examination and I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

(1) accounting records were not kept in respect of the Trust as required by Section 130 of the Act.

(2) the accounts do not accord with those records: or

(3) the accounts do not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Richard Smith
The Ollis Partnership Limited
Nelson House
2 Hamilton Terrace
Leamington Spa
Warwickshire
CV32 4LY

**DAVENTRY CONTACT**
**(Registered Charity No 1002659)**

## STATEMENT OF FINANCIAL ACTIVITIES

## YEAR ENDED 31 MARCH 2024

| | Unrestricted Funds | Restricted Funds | Total 2024 | Total 2023 |
|---|---|---|---|---|
| **INCOME** | | | | |
| **Donations and grants:** | | | | |
| Local authority and NHS grants | 32,000 | | 32,000 | 38,086 |
| Trust fund grants | 72,715 | | 72,715 | 56,450 |
| Delivery donations | 925 | | 925 | 585 |
| Restricted donations | | 6,300 | 6,300 | 2,908 |
| Other donations | 1,963 | | 1,963 | 1,372 |
| | 107,603 | 6,300 | 113,903 | 99,401 |
| **Other Income:** | | | | |
| Surplus items sold | 263 | | 263 | 1,146 |
| Bank interest receivable | 455 | | 455 | 145 |
| | 108,321 | 6,300 | 114,621 | 100,692 |
| **CHARITABLE EXPENDITURE** | | | | |
| **Resources expended in furtherance of charitable objects:** | | | | |
| Staff wages and NIC | 80,836 | | 80,836 | 75,122 |
| Pension contributions | 2,674 | | 2,674 | 2,255 |
| Light, heat, rates & water | 2,778 | | 2,778 | 3,396 |
| Property & other repairs | 5,474 | 3,300 | 8,774 | 6,179 |
| Insurance | 4,813 | | 4,813 | 3,999 |
| Postage, stationery, computer & website | 897 | | 897 | 662 |
| Telephone | 1,148 | | 1,148 | 1,304 |
| Motor & travel expenses | 9,828 | | 9,828 | 8,866 |
| Training | 1,045 | | 1,045 | 1,123 |
| Miscellaneous | 2,241 | | 2,241 | 2,235 |
| Depreciation of vehicles | 4,333 | | 4,333 | 5,778 |
| Depreciation of fittings and equipment | 716 | | 716 | 955 |
| Accountancy, examination and consultancy fees | 1,592 | | 1,592 | 1,593 |
| Bedding | | 2,223 | 2,223 | 834 |
| | 118,375 | 5,523 | 123,898 | 114,301 |
| **NET (OUTGOING)INCOMING RESOURCES** | (10,054) | 777 | (9,277) | (13,609) |

**DAVENTRY CONTACT**
**(Registered Charity No 1002659)**

## BALANCE SHEET

## YEAR ENDED 31 MARCH 2024

| | 2024 | | 2023 | |
|---|---|---|---|---|
| | £ | £ | £ | £ |
| **FIXED ASSETS** | | | | |
| Tangible assets (note 3) | | 280,148 | | 285,197 |
| **CURRENT ASSETS** | | | | |
| Prepayments | 3,875 | | - | |
| Bank deposit accounts | 27,680 | | 34,339 | |
| Bank current account | 20,518 | | 21,986 | |
| Cash | 72 | | 58 | |
| | 52,145 | | 56,383 | |
| **CURRENT LIABILITIES** | | | | |
| Accruals | 975 | | 1,501 | |
| Other creditors | 1,039 | | 523 | |
| | 2,014 | | 2,024 | |
| **NET CURRENT ASSETS** | | 50,131 | | 54,359 |
| **TOTAL ASSETS LESS CURRENT LIABILITIES** | | 330,279 | | 339,556 |
| **REPRESENTED BY** | | | | |
| **UNRESTRICTED FUNDS (note 4)** | | 257,136 | | 267,190 |
| **RESTRICTED FUNDS (note 5)** | | 2,443 | | 1,666 |
| **REVALUATION RESERVE** | | 70,700 | | 70,700 |
| | | 330,279 | | 339,556 |

.....
Signed on behalf of the Trustees
Date

**DAVENTRY CONTACT**
**(Registered Charity No 1002659)**

**NOTES TO THE ACCOUNTS**

**YEAR ENDED 31 MARCH 2024**

## 1. ACCOUNTING POLICIES

### Accounting basis and standards

The nature of the charity's operations and principal activities are shown on pages 4 to 5.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and UK Generally Accepted Practice.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are presented in sterling which is the functional currency of the charity.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

### Tangible fixed assets and depreciation

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation on fixed assets is provided on the reducing balance basis at a rate estimated to write off the cost, less estimated residual value, of each asset over its expected useful life at the following rates per annum.

| | |
|---|---|
| Motor Vehicles | 25% |
| Fittings & Equipment | 25% |

Following the revaluation in the year to 31 March 2006, no depreciation has been provided on the freehold property as the Trustees consider that the market value is greater than that valuation.

**Accounting policies continued:**

**Recognition of incoming resources**

These are included in the Statement of Financial Activities (SoFA) when:
- The charity becomes entitled to the resources
- The trustees are certain they will receive the resources and
- The monetary value may be measured with sufficient reliability

**Grants**

Grants are allocated to the accounting period during which the relevant expenditure is incurred. Any grants received for future periods are included in creditors.

**Investment Income**

Investment income is recorded when received.

**Expenditure and liability recognition**

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

**Gift Aid**

Gift Aid reclaimable on donations to the Charity is recorded when received.

## 2. STAFF COSTS AND EMOLUMENTS

| | 2024<br>£ | 2023<br>£ |
|---|---|---|
| The staff costs for the year are analysed as follows: | | |
| Salaries | 80,836 | 75,122 |
| Employer's National Insurance | - | - |
| Employer's Pension | 2,223 | 2,255 |
| | 83,059 | 77,377 |

**DAVENTRY CONTACT**
**(Registered Charity No 1002659)**

**NOTES TO THE ACCOUNTS**

**YEAR ENDED 31 MARCH 2024**
**(continued)**

## 3. TANGIBLE ASSETS

| | Freehold land & Buildings | Fittings & Equipment | Motor Vehicles | Total |
|---|---|---|---|---|
| **Cost or Valuation** | | | | |
| At 1 April 2023 | 265,000 | 23,932 | 41,086 | 330,018 |
| Additions | | | | |
| Disposals | | | | - |
| At 31 March 2024 | 265,000 | 23,932 | 41,086 | 330,018 |
| **Depreciation** | | | | |
| At 1 April 2023 | | 21,068 | 23,753 | 44,821 |
| Charge for the year | | 716 | 4,333 | 5,049 |
| Depreciation on disposals | | | | - |
| At 31 March 2024 | | 21,784 | 28,086 | 49,870 |
| **Net book value** | | | | |
| 31 March 2024 | 265,000 | 2,148 | 13,000 | 280,148 |
| 31 March 2023 | 265,000 | 2,864 | 17,333 | 285,197 |

The freehold property was revalued during the year ended 31 March 2006 by Blacklee Smith, Chartered Surveyors at £265,000

## 4. UNRESTRICTED FUNDS

| | 2024 | 2023 |
|---|---|---|
| As previously stated | 267,190 | 282,465 |
| At 1 April 2023 | 267,190 | 282,465 |
| (Deficit)/Surplus for the year | (10,054) | (15,275) |
| At 31 March 2024 | 257,136 | 267,190 |

## 5. RESTRICTED FUNDS

| | | |
|---|---|---|
| At 1 April 2023 | 1,666 | - |
| Contributions received | 6,300 | 2,908 |
| Restricted expenditure | (5,523) | (1,242) |
| At 31 March 2024 | 2,443 | 1,666 |

## 6. ACCOUNTANCY & INDEPENDENT EXAMINATION FEES

| | | |
|---|---|---|
| Independent examiner's fees for reporting on the accounts | 960 | 1,017 |
| Payroll Services | 632 | 576 |
| | 1,592 | 1,593 |

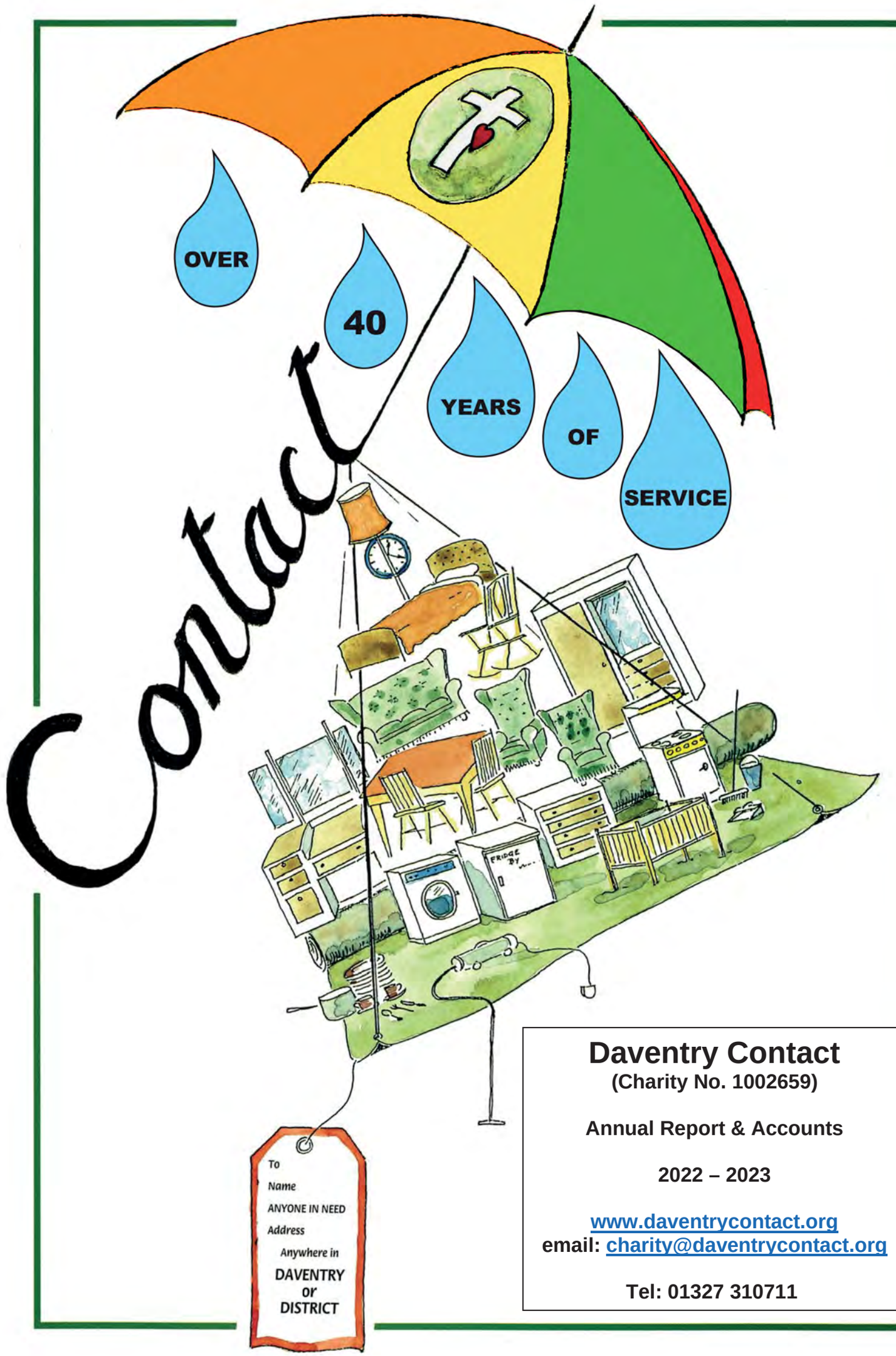
## 7. TRUSTEES EXPENSES & SALARIES

No expenses nor salaries were paid to any of the Trustees.

**DAVENTRY CONTACT**

England & Wales - Charity number 1002659

# Accounts




# Daventry Contact

**(Charity No. 1002659)**

**Annual Report & Accounts**

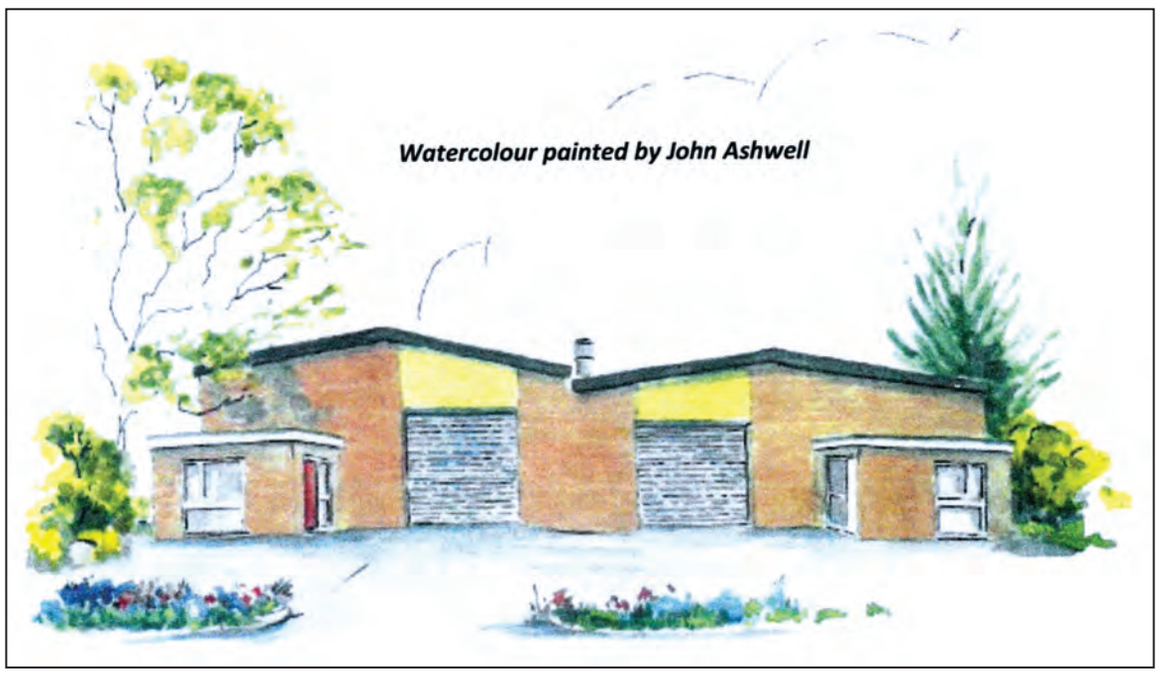
**2022 – 2023**

**www.daventrycontact.org**
**email: charity@daventrycontact.org**

**Tel: 01327 310711**

# DAVENTRY CONTACT

**Units 1 & 2 South March, South March, Long Marsh Industrial Estate**
**Daventry, Northants NN11 4PH**




## DAVENTRY CONTACT MANAGEMENT COMMITTEE

**Dr. Richard Barrett – Chairman**
**Chris Whitell – Treasurer**
**Pat Manchester**
**Mike Cashmore**
**Heather Clarke – Secretary**
**Anne Muir – HR & Safeguarding**
**Agnes McFeat**

## EMPLOYEES & SUPPORT STAFF

**John Trench – Managing Supervisor**
**Adam Badger – Driving Supervisor**
**Jamie Farmer – Operative**
**Kristen Middleton – Administrator**
**Danny O'Kane – Workshop / Operative**
**Neil Sumner - Operative**

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**Appendix A** **Annual Report and Accounts of Financial Activities and Balance Sheet 2022 - 2023**

# CHAIRMAN'S REPORT

As chairman of Daventry Contact for many years, I have always been blessed with the support, friendship and fellowship of my fellow trustees. It is therefore sad to accept the retirement of Keith Hiscock from the trusteeship. Keith has served Daventry Contact for 25 years and was invited to join as a trustee by our late secretary Ron Wilson. Ron recognised that Keith's background as a Deputy Director of Social Services would be invaluable in our liaison with with Daventry Social Services when we applied for a Mental Illness Specific Grant to enable employment for trainees with learning disability to take place.
Keith also served for 12 years as a director of Spurgeons , the national charity, working with vulnerable families, children and young people.
Keith will be greatly missed in his role of HR & Safeguarding and at our AGMs when he opened our meetings with "his thought for the day" – Keith would display a piece of furniture or household effect, followed by a talk with a spiritual message for the meeting to contemplate before the opening prayer.

**Keith Hiscock**

Keith, on behalf of the trustees, staff and volunteers, we wish both you and Anthea every blessing in your new home in Wellington. Thank you so much for your commitment, service and devotion to Daventry Contact over the past 25 years.

This past year has been challenging in various ways. We have now occupied our building for over 40 years and it is at the age when many parts are beginning to need attention. Our old fluorescent lighting has mostly been replaced with brighter and more economical LED lights. However, not all areas in the roof space have been finished because of water leaks from the seals in the old asbestos roofing. The cost of replacing the roof is prohibitively high and so we are trying to seal the leaks with a compound protected from the sunlight with a reflective paint. Asbestos is also present in the loose floor tiles and artex ceilings of the kitchens and toilets which we are addressing room by room.

We are also experiencing maintenance problems with our Luton Transit van , now over 11 years old, and hence we decided to launch our new van fund with a view to replace this vehicle in the near future.

In order to raise extra funds we started to reinstate our local Grand Sale which was discontinued some years ago. This was held at the Saxon Suite within the Daventry Leisure Centre. Daventry is an ever expanding town and we were aware that we needed to create awareness of our presence and services to the newcomers.

**Staff and volunteers at the Grand Sale at the Saxon Suite – Daventry Leisure Centre**

I want to thank all the charitable trusts and foundations (listed on page 8) who have supported us financially this year. It is really encouraging when some members of these trusts come to visit us. One such visit resulted in extra funding for us to supply brand new pillows and bedding sets for children to enhance the “feel good” experience of having been given items that were brand new.
Also we wish to thank BSH Home Appliances based in Milton Keynes for regular donations of white goods surplus to requirements.
Another surprise visit was our local MP Chris Heaton-Harris who attended our last AGM in October accompanied by two armed minders (Chris holds the post of Northern Ireland Secretary !).

Whenever we make collections or deliveries, we invite all to complete a Satisfaction Survey. Over the past year 93% of our contacts have rated our service as excellent.

Among the thanks we receive I want to show a quote from an email which Kristen our Administrator received after a delivery.(who also made a financial donation).
*“I am so grateful for your help and support through a very hard time. Me and my son are doing well since being given a home and being made homeless last year and me having to give up my job to care for my son who is autistic. I just wish that I could give more. I hope you don’t mind but I have put a message on Daventry Notice Board to let everyone know how grateful and how hard you work to help others in need. You truly are wonderful people and thank you from the bottom of our hearts.”*

Also a mother with two young children fled domestic violence and started again from scratch. Her pre-teen son missed his games console so the council asked if we could help. We didn't have any in stock, but Kristen put an appeal on Facebook. A young gentleman donated an X-Box with accessories. Realising he had no games suitable for a young child, he went out and spent his own money buying age-appropriate games for the child.

During the year the trustees voted on a proposal to allow a Men's Shed (or Community Shed) to form and operate from the Daventry Contact premises using the two workshops. A committee has been formed and a volunteer manager has been appointed. A constitution has been formed and a bank account is in the process of being opened. It is hoped that this facility will be up and running very soon offering a social and creative outlet for many who are retired in our community.

So finally I wish to thank all our trustees, staff and volunteers for their commitment and enthusiasm which they display in serving our local community.

I am reminded of the Bible verse in St. Paul's letter to the Colossian church (Ch 3 v 23).
*"Whatever you do, do your work heartily, as for the Lord rather than for men"* (NASB)
I pray that this verse resonates with all who are associated with Daventry Contact.

Bless you all,
In His Service

Dick Barrett

Dick Barrett
Chairman

**Daventry Contact is a member of the Reuse Network**

## CHARITY OPERATIONS
## 2022 – 2023

Over this last year we have reused a total of 2717 items of furniture and goods donated to us by the public with a weight of 52,238 Kg and a value of £241,386 inclusive of delivery, (weights valuation as per Reuse Network licence) therefore avoiding them going to landfill. These items have been used to help more than 322 Families and 123 Individuals in need.

A total number of 699 items have been distributed to what was previously known as the South Northamptonshire district area (including any referrals from the council or other organisations) weighing 13,452 Kg with a value of £62,164 inclusive of delivery.

A total number of 2018 items have been distributed to what was previously known as Daventry District and the surrounding areas (including any referrals from the council or other organisations) weighing 38,786 Kg with a value of £179,221 inclusive of delivery.

When deliveries have been completed, we ask the people we help to rate our service. Which 93% of the people we have helped rated our service as excellent.

| COLLECTIONS | DELIVERIES |
|---|---|
| 589 | 462 |

| FAMILIES HELPED | INDIVIDUALS HELPED |
|---|---|
| 322 | 123 |

### DELIVERIES AND REFERRALS FROM THE FOLLOWING

| WNC - South Northamptonshire area / Referrals, General Public & others | WNC – Daventry area / Referrals, General Public & Others |
|---|---|
| 73 | 389 |

### 93% RATE OUR SERVICE AS EXCELLENT

### Year Comparison

| Year | Collections | Deliveries | Weight (Kg) |
|---|---|---|---|
| 2022-2023 | 589 | 462 | 52,238 |
| 2021-2022 | 447 | 279 | 36,202 |

## CHARITY PRODUCTS DELIVERED 2022-2023

| Mattresses | Bed Bases | Sofa Beds | Headboards | Bunk Beds | Cots | Bed bales |
|---|---|---|---|---|---|---|
| Single 68 | Single 65 | 9 | 15 | 4 | 9 | Single 39 |
| Double 55 | Double 67 | | | | | Double 38 |
| King 7 | King 5 | Z Bed 5 | | | Cot Mattress 4 | King 8 |
| Queen 1 | Queen 1 | | | | Cot Duvet 1 | |

| Wardrobes | Chests of Drawers | Bedside Cabinets | Dressing Tables | Sideboards | Towel Bales |
|---|---|---|---|---|---|
| 119 | 144 | 109 | 9 | 17 | 52 |
| | | | | Wall units 1 | |

| 3 Piece Suites | Three-Seater Sofas | Two Seater Sofas | Armchairs | Coffee Tables | TV Units | Nests of Tables |
|---|---|---|---|---|---|---|
| 5 | 47 | 67 | 38 | 69 | 41 | 12 |

| Carpets | Curtain Rails/Poles | Curtains (Pairs) | Tables (Kitchen/ Dining & Drop Leaf) | Chairs (Dining / Kitchen) |
|---|---|---|---|---|
| 23 Rugs 67 | 12 | 69 | 81 | 238 |

| Cutlery Packs | Kitchen Utensil Packs | Pots & Pan Sets | Vacuum Cleaners | Irons (Electric) | Kettles |
|---|---|---|---|---|---|
| 73 Crockery Packs 84 | 51 | 65 | 22 TV 38 | 16 Ironing Boards 19 | 34 Toasters 37 Lamps 21 |

| Cookers (Electric) | Washing machines | Tumble Dryers | Fridge-Freezers | Fridges | Dishwasher | Food Parcels (20kg) |
|---|---|---|---|---|---|---|
| 13 Microwaves 37 | 40 | 20 | 37 | 45 Freezers 21 | 3 | 11 |

Note: All Electrical Appliances are Electrically Tested by our volunteer qualified PAT Tester Bill Aldridge then cleaned and performance tested by our team before being redistributed. Thank you to Bill and the team for this important aspect of our work.

# SAFEGUARDING AT DAVENTRY CONTACT

Daventry Contact is a small faith-based organization involved in redistributing items of donated household furniture to people in need, regardless of faith, culture or circumstance. We are also Approved Providers for Northamptonshire Mental Health Collaboration enabling the recruitment into our workforce – warehousing, renovation and repairs, collection and delivery of furniture - of people with non-acute mental health problems. This enables them to become members of a team active in the wider community and also to improve their skills, resilience and general well-being.

Safeguarding is an essential part of the service we offer to protect our workforce and our clients. There is a Trustee currently designated as Safeguarding Lead, with the collaboration of the full workforce under our Chair of Trustees. There are many aspects to effective Safeguarding:

- having robust and well documented recruitment procedures for both paid workers and volunteers
- regularly updated Policies and Protocols underlying both recruitment and ongoing employment e.g. Safeguarding and Equal Opportunities Policies, written Profiles for Trustees and the Safeguarding Lead and Job Descriptions for Staff and Volunteers. These documents are currently under their annual review
- a regular cycle of DBS (Disclosure and Barring Service) Checks - repeated every three years, starting at recruitment. Checks have now been completed on the whole workforce, including Trustees, and the process will restart in 2025. DBS Checks are merely a ‘snapshot in time’ revealing any current unspent convictions of concern. Nevertheless, ensuring these checks are accurate, refining definitions of ‘regulated activities’ to maximise safety, closing loopholes like change of name and possible updating procedures are currently being considered by the Government following an independent review.

Daventry Contact is a member of Thirtyone:eight, an umbrella support organisation for faith based organisations, offering advice, training and an online service for the submission and processing of DBS checks. This is an invaluable resource linking us with expert advice and support, as well as updates in procedures and legal issues, for example. The Safeguarding Lead has undertaken several of the online courses and webinars, refreshing her Safeguarding knowledge and helping her navigate the complexities of DBS applications and eligibility.

Anne Muir

Trustee - Safeguarding & HR

# TREASURER'S REPORT
# 2022-2023

We are indebted to the following local sponsors, who have assisted us over many years:

**West Northamptonshire Council**

**NHS Mental Illness Team**

Further, we are very grateful to the following Charitable Trusts and groups who supported us this year:

**Davidge Usher Trust**
**Wilmcote Charitrust**
**Maud Elkington Charitable Trust**
**Marsh Charitable Trust**
**Sabina Sutherland Charitable Trust**
**Constance Travis Endowment Fund**
**Barleycorn Trust**
**Avon Fund for Women and Girls**
**Amazon**
**Tesco Community Grants**
**Lowther Charitable Settlement**
**Danetre Rotary**
**Souter Charitable Trust**
**Dennis Alan Yardy Charitable Trust**
**Steyn Charitable Trust**
**Archer Trust**
**Sir John Sumner's Trust**
**HDH Wills 1965 Charitable Trust**
**Garfield Weston Foundation**
**Alex Ferry Foundation**
**Benham Charitable Settlement**
**Margaret Jeannie Hindley Charitable Trust**
**Albert Hunt Trust**
**Sandra Charitable Trust**
**Unite The Union at Cummins Daventry**
**Phillips Charitable Trust**
**Sir Derek Greenaway Foundation**

Our thanks are due to **Keba Computer Services Limited**, who provide our IT services free of charge. Also we wish to thank **BSH Home Appliances** (Milton Keynes) for the supply of white goods.

We would also like to thank our local **Waitrose** store and **Daventry Methodist Church** for supplying us with food, as well as the teachers and pupils of **Falconer's Hill Infant's School** for kindly donated food from their Harvest Festival collection. These donations enable us to include food parcels in our deliveries, bringing much needed relief to people experiencing poverty.

Chris Whitell

Treasurer

# DAVENTRY CONTACT

## (Registered Charity No.1002659)

### ACCOUNTS FOR THE YEAR ENDED 31st. March 2023

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**DAVENTRY CONTACT**
**(Registered Charity No 1002659)**

**TRUSTEES' ANNUAL REPORT**

**LEGAL & ADMINISTRATIVE INFORMATION**

**YEAR ENDED 31 MARCH 2023**

| | |
|---|---|
| Name and Address: | Daventry Contact<br>Units 1 & 2 South March<br>Long March Industrial Estate<br>Daventry NN11 4PH |
| Charity Registration Number: | 1002659 |
| Trustees: | Dr R M Barrett<br>H J Clarke<br>P A Manchester<br>C J Whitell<br>A M McFeat<br>K Hiscock<br>M Cashmore<br>A.M. Muir |
| Bankers: | Lloyds TSB<br>18 High Street<br>Daventry<br>NN11 4HT |
| Independent Examiner: | The Ollis Partnership Limited<br>Nelson House<br>2 Hamilton Terrace<br>Leamington Spa<br>CV32 4LY |
| Objects: | The relief of poverty by the provision of furniture, other household accessories and services. The relief of persons with mental health problems requiring treatment including persons suffering from emotional distress by the provision of assistance. The advancement of the Christian religion in England and Wales. |
| Governing Document: | Constitution adopted on 4 April 1991 and subsequently amended on 17 September 1996 and 4 June 2003. |
| Appointment of Trustees: | Appointed by a majority of the existing Trustees. |

**Reserves Policy**

The Trustees aim to keep funds on hand at any one time to cover expenditure for 4 to 6 months ahead.

**Commitments**

The Charity has no material commitments or planned expenditure for the forthcoming year other than the usual day to day expenses.

**Summary of the Main Activities and Achievements**

Please refer to the detailed reports accompanying these accounts.

**Public Benefit**

The Trustees have referred to the guidance contained in the Charity Commission's General Guidance of Public Benefit when reviewing the aims and objectives of the Charity and in planning the Charity's future activities. The detailed reports accompanying these accounts demonstrate the Charity's continued commitment to public benefit.

**DAVENTRY CONTACT**
**(Registered Charity No 1002659)**

## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

I report to the Trustees on my examination of the accounts of Daventry Contact (the Charity) for the year ended 31 March 2023 which are set out on pages 4 to 9.

### Responsibilities and Basis of Report

As the Charity Trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act).

I report in respect of my examination of the Trustee's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the application directions given by the Charity Commission under Section 145(5)(b) of the 2011 Act.

### Independent Examiner's Statement

I have completed my examination and I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

(1) accounting records were not kept in respect of the Trust as required by Section 130 of the Act.

(2) the accounts do not accord with those records: or

(3) the accounts do not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Richard Smith
The Ollis Partnership Limited
Nelson House
2 Hamilton Terrace
Leamington Spa
Warwickshire
CV32 4LY

**DAVENTRY CONTACT**
**(Registered Charity No 1002659)**

## STATEMENT OF FINANCIAL ACTIVITIES

## YEAR ENDED 31 MARCH 2023

| | Unrestricted Funds | Restricted Funds | Total 2023 | Total 2022 |
|---|---|---|---|---|
| **INCOME** | | | | |
| **Donations and grants:** | | | | |
| Local authority and NHS grants | 38,086 | | 38,086 | 33,688 |
| Trust fund grants | 56,450 | | 56,450 | 67,100 |
| Delivery donations | 585 | | 585 | 700 |
| Restricted donations | - | 2,908 | 2,908 | - |
| Other donations | 1,372 | | 1,372 | 2,695 |
| | 96,493 | 2,908 | 99,401 | 104,183 |
| **Other Income:** | | | | |
| Surplus items sold | 1,146 | | 1,146 | 452 |
| Bank interest receivable | 145 | | 145 | 63 |
| | 97,784 | 2,908 | 100,692 | 104,698 |
| **CHARITABLE EXPENDITURE** | | | | |
| **Resources expended in furtherance of charitable objects:** | | | | |
| Staff wages and NIC | 75,122 | | 75,122 | 69,635 |
| Pension contributions | 2,255 | | 2,255 | 2,070 |
| Light, heat, rates & water | 3,396 | | 3,396 | 2,485 |
| Property & other repairs | 5,771 | 408 | 6,179 | 6,223 |
| Insurance | 3,999 | | 3,999 | 4,789 |
| Postage, stationery, computer & website | 662 | | 662 | 1,068 |
| Telephone | 1,304 | | 1,304 | 844 |
| Motor & travel expenses | 8,866 | | 8,866 | 7,207 |
| Training | 1,123 | | 1,123 | -7 |
| Miscellaneous | 2,235 | | 2,235 | 2,647 |
| Depreciation of vehicles | 5,778 | | 5,778 | 7,704 |
| Depreciation of fittings and equipment | 955 | | 955 | 1,073 |
| Accountancy, examination and consultancy fees | 1,593 | | 1,593 | 1,176 |
| Bedding | - | 834 | 834 | - |
| | 113,059 | 1,242 | 114,301 | 106,914 |
| **NET (OUTGOING)INCOMING RESOURCES** | (15,275) | 1,666 | (13,609) | (2,216) |

**DAVENTRY CONTACT**
**(Registered Charity No 1002659)**

## BALANCE SHEET

## YEAR ENDED 31 MARCH 2023

| | 2023 | | 2022 | |
|---|---|---|---|---|
| | £ | £ | £ | £ |
| **FIXED ASSETS** | | | | |
| Tangible assets (note 3) | | 285,197 | | 291,331 |
| **CURRENT ASSETS** | | | | |
| Prepayments | - | | 2,946 | |
| Bank deposit account | 34,339 | | 39,170 | |
| Bank current accounts | 21,986 | | 21,302 | |
| Cash | 58 | | 86 | |
| | 56,383 | | 63,504 | |
| **CURRENT LIABILITIES** | | | | |
| Accruals | 1,501 | | 1,176 | |
| Other creditors | 523 | | 494 | |
| | 2,024 | | 1,670 | |
| **NET CURRENT ASSETS** | | 54,359 | | 61,834 |
| **TOTAL ASSETS LESS CURRENT LIABILITIES** | | 339,556 | | 353,165 |
| **REPRESENTED BY** | | | | |
| **UNRESTRICTED FUNDS (note 4)** | | 267,190 | | 282,465 |
| **RESTRICTED FUNDS (note 5)** | | 1,666 | | - |
| **REVALUATION RESERVE** | | 70,700 | | 70,700 |
| | | 339,556 | | 353,165 |

.....
Signed on behalf of the Trustees
Date

**DAVENTRY CONTACT**
**(Registered Charity No 1002659)**

**NOTES TO THE ACCOUNTS**

**YEAR ENDED 31 MARCH 2023**

## 1. ACCOUNTING POLICIES

### Accounting basis and standards

The nature of the charity's operations and principal activities are shown on pages 4 to 5.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and UK Generally Accepted Practice.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are presented in sterling which is the functional currency of the charity.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

### Tangible fixed assets and depreciation

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation on fixed assets is provided on the reducing balance basis at a rate estimated to write off the cost, less estimated residual value, of each asset over its expected useful life at the following rates per annum.

| | |
|---|---|
| Motor Vehicles | 25% |
| Fittings & Equipment | 25% |

Following the revaluation in the year to 31 March 2006, no depreciation has been provided on the freehold property as the Trustees consider that the market value is greater than that valuation.

**Accounting policies continued:**

**Recognition of incoming resources**

These are included in the Statement of Financial Activities (SoFA) when:
- The charity becomes entitled to the resources
- The trustees are certain they will receive the resources and
- The monetary value may be measured with sufficient reliability

**Grants**

Grants are allocated to the accounting period during which the relevant expenditure is incurred. Any grants received for future periods are included in creditors.

**Investment Income**

Investment income is recorded when received.

**Expenditure and liability recognition**

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

**Gift Aid**

Gift Aid reclaimable on donations to the Charity is recorded when received.

## 2. STAFF COSTS AND EMOLUMENTS

| | 2023<br>£ | 2022<br>£ |
|---|---|---|
| The staff costs for the year are analysed as follows: | | |
| Salaries | 75,122 | 69,635 |
| Employer's National Insurance | - | - |
| Employer's Pension | 2,255 | 2,070 |
| | 77,377 | 71,705 |

## 3. TANGIBLE ASSETS

| | Freehold land & Buildings | Fittings & Equipment | Motor Vehicles | Total |
|---|---|---|---|---|
| **Cost or Valuation** | | | | |
| At 1 April 2022 | 265,000 | 23,333 | 41,086 | 329,419 |
| Additions | | 599 | | 599 |
| Disposals | | | | - |
| At 31 March 2023 | 265,000 | 23,932 | 41,086 | 330,018 |
| **Depreciation** | | | | |
| At 1 April 2022 | | 20,113 | 17,975 | 38,088 |
| Charge for the year | | 955 | 5,778 | 6,733 |
| Depreciation on disposals | | | | - |
| At 31 March 2023 | | 21,068 | 23,753 | 44,821 |
| **Net book value** | | | | |
| 31 March 2023 | 265,000 | 2,864 | 17,333 | 285,197 |
| 31 March 2022 | 265,000 | 3,220 | 23,111 | 291,331 |

The freehold property was revalued during the year ended 31 March 2006 by Blacklee Smith, Chartered Surveyors at £265,000

## 4. UNRESTRICTED FUNDS

| | 2023 | 2022 |
|---|---|---|
| As previously stated | 282,465 | 284,681 |
| At 1 April 2022 | 282,465 | 284,681 |
| (Deficit)/Surplus for the year | (15,275) | (2,216) |
| At 31 March 2023 | 267,190 | 282,465 |

## 5. RESTRICTED FUNDS

| | | |
|---|---|---|
| As previously stated | - | - |
| Contributions received | 2,908 | - |
| Restricted expenditure | (1,242) | - |
| At 31 March 2023 | 1,666 | - |

## 6. ACCOUNTANCY & INDEPENDENT EXAMINATION FEES

| | | |
|---|---|---|
| Independent examiner's fees for reporting on the accounts | 1,017 | 888 |
| Payroll Services | 576 | 288 |
| | 1,593 | 1,176 |

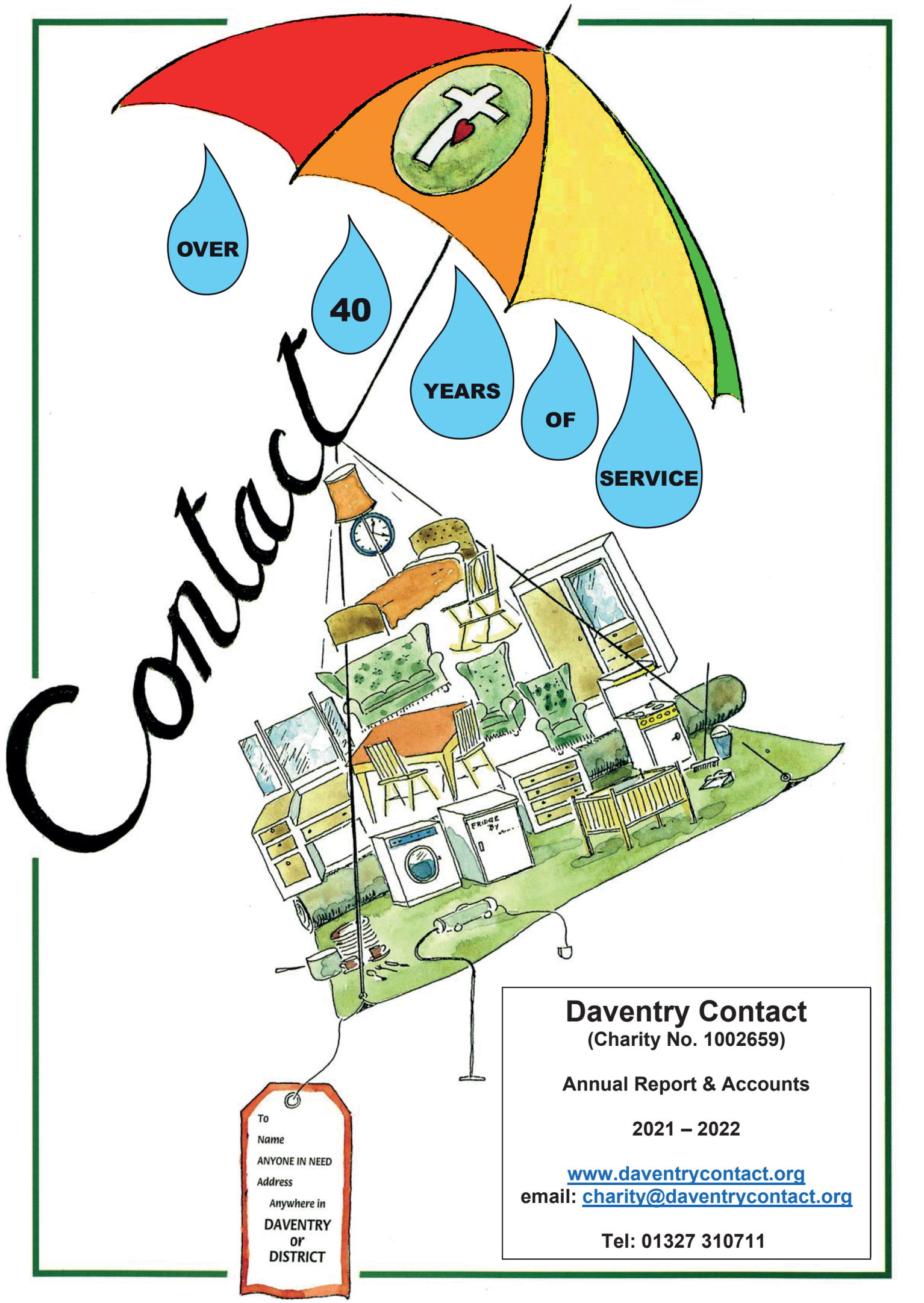
## 7. TRUSTEES EXPENSES & SALARIES

No expenses nor salaries were paid to any of the Trustees.

**DAVENTRY CONTACT**

England & Wales - Charity number 1002659

# Accounts




# Daventry Contact

**(Charity No. 1002659)**

**Annual Report & Accounts**

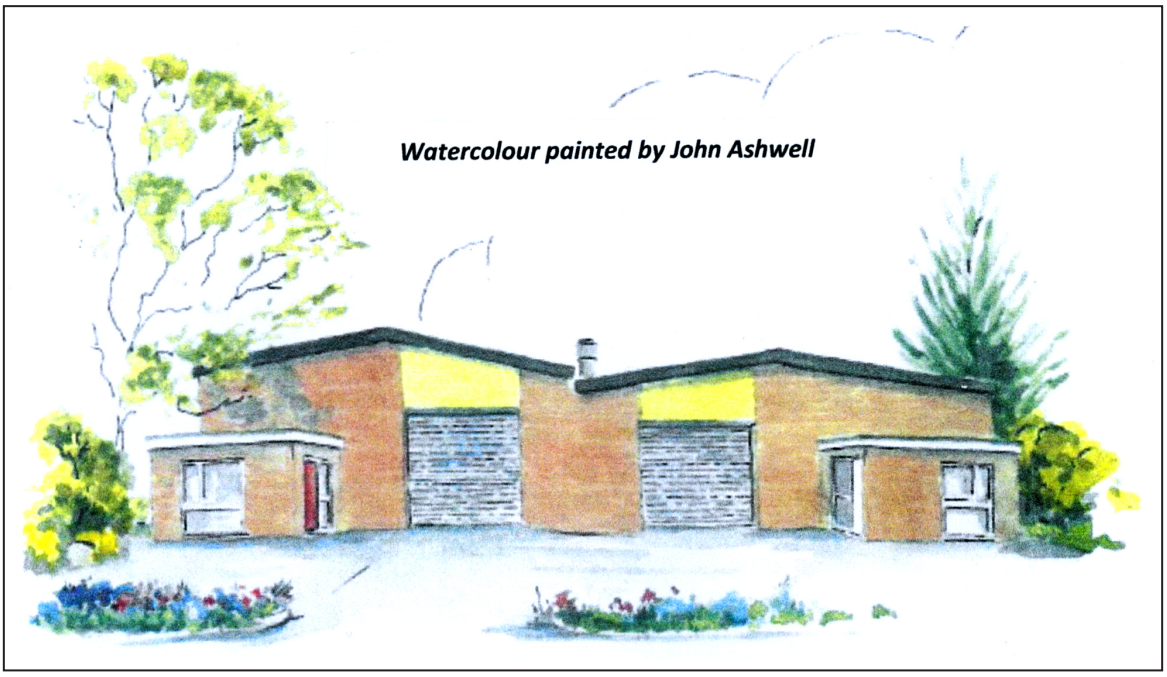
**2021 – 2022**

**www.daventrycontact.org**
**email: charity@daventrycontact.org**

**Tel: 01327 310711**

# DAVENTRY CONTACT

**Units 1 & 2 South March, South March, Long Marsh Industrial Estate**
**Daventry, Northants NN11 4PH**




## DAVENTRY CONTACT MANAGEMENT COMMITTEE

**Dr. Richard Barrett – Chairman**
**Chris Whitell – Treasurer**
**Pat Manchester**
**Mike Cashmore**
**Heather Clarke – Secretary**
**Keith Hiscock – HR & Safeguarding**
**Agnes McFeat**
**Anne Muir**

## EMPLOYEES & SUPPORT STAFF

**John Trench – Managing Supervisor**
**Adam Badger – Driving Supervisor**
**Jamie Farmer – Operative**
**Kristen Middleton – Administrator**
**Danny O'Kane – Workshop / Operative**
**Neil Sumner - Operative**

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# CHAIRMAN'S REPORT

I recently enjoyed a visit to the Silverstone Museum located only a few miles from Daventry. On display were the Formula 1 cars from yesteryear and all the technology that goes into the Formula 1 cars of today. It is amazing that Formula 1 is an industry that not only hosts all the F1 teams in the U.K. but also encompasses the activities of approx. 3500 support companies. Formula 1 is obviously a very successful business providing many jobs and contributing to many technical advancements in engineering.

During the tour I pondered one of the sayings of Colin Chapman, the founder of Lotus Racing Cars, displayed on one of the information boards.

> *"There are only four parameters which control a racing car.*
> *One is the power from the engine.*
> *The second is the aerodynamic download it can produce.*
> *The third is the amount of grip which can be obtained by the tyres*
> *And the fourth is the weight."*

So as I was preparing to write my Chairman's Report this year, I reflected on the four parameters which have made Daventry Contact a successful charity for over forty years.

Firstly we have always been blessed with dedicated staff who strive to help those in need within our local community. This starts with a phone call from a member of the public who advises us that good quality furniture, white goods and household effects can be collected for possible reuse. The collection could involve just one item which is being replaced with new or it could involve a complete house clearance because a relative has passed away. Another phone call will be from a desperate person or family who have had to relocate due to unforeseen circumstances to accommodation with no furniture within.

Our staff will always go the extra mile to provide what is needed to make the transition as stress free as possible – perhaps providing a food parcel or just some TLC (tender loving care).

Secondly in my role as Chairman I want to recognise the work and commitment of my fellow trustees who attend regular meetings and visits to ensure the smooth running of the administrative, compliance, HR and regulatory requirements and responsibilities of the charity.

Thirdly I want to thank all the volunteers who contribute in many different ways to the smooth running of the charity in whatever capacity.

Fourthly we could not function without the generosity of the many Charitable Trusts and Foundations who support us financially, and the general public who contribute quality items for reuse.

So how do I know that Daventry Contact makes a difference to people's lives and wellbeing ? Here are three recent case histories of need within our local community which I would like to highlight.

**Collection of white goods and furniture**

**Deliveries with the help from our many volunteers**

(1). A recent recipient of furniture items, a young working man, said that he had felt embarrassed about his living situation. He had not wanted friends to visit his flat because he did not want them to know that he was sleeping on an old sofa and did not have a fridge or other basic items. After receiving the delivery, he phoned to thank the charity and to express that he was looking forward to having friends round once the covid restrictions were lifted. He said that he now felt "normal". Having furniture and a fridge had improved his confidence and self image and he now feels confident for the future.

(2). Another recipient, an elderly man in a small flat, sent a postcard to express his thanks. He had phoned to ask if we could help with blankets because it was cold at night. In chatting to him about the blankets, it became apparent that he had been sleeping on the floor, with blankets under him and over him. We were able to deliver him a bed with duvet, bedding and blankets. We were also able to provide some pots and pans so that he could cook more easily. These simple items made a real difference to his life.

(3). A women who had fled domestic violence with her young daughter and had now been housed left a voice message on the day that she received a large delivery. She said, “Thank you so much for your help. I don’t know how to repay you. Thank you sooo much. Everything looks great.”

I would also like to share the contents of two thank-you cards received recently.

(4). “Just to say a very big thank you to both yourself and the team at Daventry Contact. Your kindness and patience, I can only say it’s made all the difference to me, in the darkest of times.”

(5). “Thank you for all the help you have given my family. We are extremely grateful for all the things you have given us to make this place feel more like a home. I’m also massively grateful to you for listening to all my worries and problems. It has meant so much because I have nobody in my life to talk to; you have been a life saver. Never forget how much you change people’s lives.”

**John with a a satisfied client - 94% rate our service as excellent**

As I departed from the Silverstone Museum, I suddenly reflected that Colin Chapman had missed out one vitally important parameter from his memorable quote. Surely the skills and motivation of the driver behind the wheel of the racing car should be recognised to be of paramount importance.

And so it is with Daventry Contact as well. The motivation behind all who are associated with Daventry Contact is our Lord and Saviour Jesus Christ. Jesus answered one of the teachers of the Law who had asked Him *“Which is the greatest commandment ?”*. Jesus replied *“Love the Lord your God with all your heart and with all your soul and with all your mind. This is the first and greatest commandment. And the second is like it. Love your neighbour as yourself.”* (Matthew 22 v 36 – 40).

May we always be ready to do likewise.

May the Lord bless you all

Dick Barrett

Dick Barrett
Chairman

# CHARITY OPERATIONS
# 2021 – 2022

Over this last year we have delivered / reused a total of 1996 items of furniture and goods donated to us by the public with a weight of 36,202 kg and a value of £162,106 inclusive of delivery, (valuation as per Reuse Network estimate) therefore avoiding them going to landfill. These items have been used to help more than 156 families and 111 individuals in need.

A total number of 512 items have been distributed to what was previously known as the South Northamptonshire District Council (including any referrals from the council or other organisations) weighing 9,794 kg with a value of £40,798 inclusive of delivery.

A total number of 1484 items have been distributed to what was previously known as the area of Daventry District Council and the surrounding areas (including any referrals from the council or other organisations) weighing 26,408 kg with a value of £121,308 inclusive of delivery.

When deliveries have been completed, we ask the people we help to rate our service. 94% of the people whom we have helped rated our service as excellent.

| COLLECTIONS | DELIVERIES |
|---|---|
| 447 | 279 |

| FAMILIES HELPED | INDIVIDUALS HELPED |
|---|---|
| 156 | 111 |

**DELIVERIES AND REFERRALS FROM THE FOLLOWING**

| WNC - South Northamptonshire area / General Public & Others | WNC – Daventry area / General Public & Others |
|---|---|
| 54 | 225 |

**94% RATE OUR SERVICE AS EXCELLENT**

## Year Comparison

| Year | Collections | Deliveries | Weight (Kg) |
|---|---|---|---|
| 2021-2022 | 447 | 279 | 36,202 |
| 2020-2021 | 304 | 233 | 29,889 |

## CHARITY PRODUCTS DELIVERED 2021-2022

| | | | | | |
|---|---|---|---|---|---|
| Mattresses<br>Single<br>49<br>Double<br>45<br>King<br>9<br>Queen<br>1 | Bed Bases<br>Single<br>41<br>Double<br>30<br>King<br>5<br>Queen<br>1 | Bed bales<br>Single<br>48<br>Double<br>48<br>King<br>3 | Pillows<br>28<br>Duvets<br>21<br>Blankets<br>5<br>Headboards<br>6 | Cots<br>5<br>Cot Mattress<br>5<br>Cot bales<br>6<br>Towel Bales<br>98 | Sofa Beds<br>5<br>Z beds<br>2<br>Baby changing Units<br>3 |

| | | | | | |
|---|---|---|---|---|---|
| Wardrobes<br>59<br><br>Chests of Drawers<br>95 | Bedside Cabinets<br>87<br><br>Dressing Tables<br>5 | Sideboards<br>17<br><br>3 Piece Suites<br>8 | Three-Seater Sofas<br>29<br><br>Two-Seater Sofas<br>44 | Armchairs<br>25<br><br>Coffee Tables<br>50 | TV Units<br>25<br><br>Nests of Tables<br>7 |

| | | | | | |
|---|---|---|---|---|---|
| Bookcases<br>14<br><br>Stool/Pouffe<br>2 | Tables (Kitchen/ Dining & Drop Leaf)<br>48 | Chairs (Dining / Kitchen)<br>157 | Carpets<br>29<br><br>Rugs<br>45 | Curtain Rails/Poles<br>11<br>Blinds<br>3 | Curtains (Pairs)<br>72<br>Nets<br>12 |

| | | | | | |
|---|---|---|---|---|---|
| Cutlery Packs<br>65<br><br>Crockery Packs<br>59 | Kitchen Utensil Packs<br>55<br><br>Pots & Pan Sets<br>61 | Mirrors<br>6<br><br>Hair dryer<br>1<br><br>Fan Heater<br>2 | Vacuum Cleaners<br>27<br><br>Lamps (All Type)<br>18 | Irons (Electric)<br>13<br><br>Ironing Boards<br>18 | Kettles<br>31<br><br>Toasters<br>36<br><br>Radio<br>2 |

| | | | | | |
|---|---|---|---|---|---|
| **TV**<br>**28**<br><br>**Set top box**<br>**1**<br><br>**DVD player**<br>**3** | **Washing machines**<br>**38**<br>**Spin Dryers**<br>**0**<br><br>**Dishwasher**<br>**1** | **Tumble Dryers**<br>**10**<br>**Microwaves**<br>**38**<br><br>**Electric Hob**<br>**3** | **Baby Belling**<br>**1**<br><br>**Slow cooker**<br>**2**<br><br>**Cookers (Electric)**<br>**12** | **Fridge-Freezers**<br>**32**<br><br><br><br>**Fridges**<br>**28** | **Freezers**<br>**23**<br><br><br><br>**Food Parcels (20kg)**<br>**30** |

Note: All Electrical Appliances are Electrically Tested by our volunteer qualified PAT Tester Bill Aldridge then cleaned and performance tested by our team before being redistributed. Thank you to Bill and the team for this important aspect of our work.

Bedroom and Lounge furniture is checked for cleanliness and compliance with current Fire Regulations to ensure collection of the same is suitable for redistribution. Any furniture requiring minor repairs and varnishing is prepared by our dedicated team of qualified workers with help from skilled volunteers when required.

**Bill Aldridge – our volunteer PAT tester**

# TREASURER'S REPORT
# 2021 – 2022

We are indebted to the following local sponsors who have assisted us over many years:

**West Northamptonshire Council Community Grant**

**NHS Northants – Mental Illness Group**

Further, we are very grateful to the following Charitable Trusts & groups who supported us this year:

**The Albert Hunt Trust**
**Alfred Haines Charitable Trust**
**Allchurches Trust Limited**
**The Archer Trust**
**Badby United Reformed Church**
**The Beatrice Laing Trust**
**Constance Travis Charitable Trust**
**Constance Travis Endowment Fund**
**Daventry Consolidated Charity**
**Danetre Rotary Club**
**Daventry Town Council**
**The Elaine Barratt Charitable Trust**
**The Eric Stanton Northampton Trust**
**Ford Britain Trust**
**The Frederick & Phyllis Cann Trust**
**Garfield Weston Foundation**
**The Gordon Trust**
**Marsh Christian Trust**
**Maud Elkington Charitable Trust**
**The Constance Travis Charitable Trust**
**Pettit Charitable Trust**
**R.S. Brownless Charitable Trust**
**Sabina Sutherland Charitable Trust**
**Seedfield Trust**
**Sir John Sumner's Trust**
**Souter Charitable Trust**
**Steyn Charitable Trust**
**The Thomas and Rosemary Greenhalgh Trust**
**Unite The Union at Cummins Daventry**
**West Northants Council STAR fund**

Our thanks are due to **Keba Computer Services Limited**, who provide our IT services free of charge.

We would also like to thank our local **Waitrose** store for supplying us with food and the teachers and pupils of **Falconer's Hill Infant's School** for kindly donated food from their Harvest Festival collection. These donations enable us to include food parcels in our deliveries, bringing much needed relief to people experiencing poverty.

Chris Whitell

Treasurer

**DAVENTRY CONTACT**
**(Registered Charity No.1002659)**

# ANNUAL REPORT AND ACCOUNTS

# FOR THE YEAR ENDED 31 MARCH 2022

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**DAVENTRY CONTACT**
**(Registered Charity No 1002659)**

**TRUSTEES' ANNUAL REPORT**

**LEGAL & ADMINISTRATIVE INFORMATION**

**YEAR ENDED 31 MARCH 2022**

| | |
|---|---|
| Name and Address: | Daventry Contact<br>Units 1 & 2 South March<br>Long March Industrial Estate<br>Daventry NN11 4PH |
| Charity Registration Number: | 1002659 |
| Trustees: | Dr R M Barrett<br>H J Clarke<br>P A Manchester<br>C J Whitell<br>A M McFeat<br>K Hiscock<br>M Cashmore<br>A.M. Muir |
| Bankers: | Lloyds TSB<br>18 High Street<br>Daventry<br>NN11 4HT |
| Independent Examiner: | The Ollis Partnership Limited<br>Nelson House<br>2 Hamilton Terrace<br>Leamington Spa<br>CV32 4LY |
| Objects: | The relief of poverty by the provision of furniture, other household accessories and services. The relief of persons with mental health problems requiring treatment including persons suffering from emotional distress by the provision of assistance. The advancement of the Christian religion in England and Wales. |
| Governing Document: | Constitution adopted on 4 April 1991 and subsequently amended on 17 September 1996 and 4 June 2003. |
| Appointment of Trustees: | Appointed by a majority of the existing Trustees. |

## Reserves Policy

The Trustees aim to keep funds on hand at any one time to cover expenditure for 4 to 6 months ahead.

## Commitments

The Charity has no material commitments or planned expenditure for the forthcoming year other than the usual day to day expenses.

## Summary of the Main Activities and Achievements

Please refer to the detailed reports accompanying these accounts.

## Public Benefit

The Trustees have referred to the guidance contained in the Charity Commission's General Guidance of Public Benefit when reviewing the aims and objectives of the Charity and in planning the Charity's future activities. The detailed reports accompanying these accounts demonstrate the Charity's continued commitment to public benefit.

**DAVENTRY CONTACT**
**(Registered Charity No 1002659)**

## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

I report to the Trustees on my examination of the accounts of Daventry Contact (the Charity) for the year ended 31 March 2022 which are set out on pages 4 to 9.

### Responsibilities and Basis of Report

As the Charity Trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act).

I report in respect of my examination of the Trustee's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the application directions given by the Charity Commission under Section 145(5)(b) of the 2011 Act.

### Independent Examiner's Statement

I have completed my examination and I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

(1) accounting records were not kept in respect of the Trust as required by Section 130 of the Act.

(2) the accounts do not accord with those records: or

(3) the accounts do not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Richard Smith
The Ollis Partnership Limited
Nelson House
2 Hamilton Terrace
Leamington Spa
Warwickshire
CV32 4LY

**DAVENTRY CONTACT**
**(Registered Charity No 1002659)**

## STATEMENT OF FINANCIAL ACTIVITIES

## YEAR ENDED 31 MARCH 2022

| | Unrestricted Funds | Restricted Funds | Total 2022 | Total 2021 |
|---|---|---|---|---|
| **INCOME** | | | | |
| **Unrestricted donations and grants:** | | | | |
| Local authority and NHS grants | 33,688 | | 33,688 | 46,185 |
| Trust fund grants | 67,100 | | 67,100 | 31,600 |
| Delivery donations | 700 | | 700 | 145 |
| Gift aid donations | - | | - | 2,321 |
| Van fund | - | | - | 26,155 |
| | 101,488 | | 101,488 | 106,406 |
| **Other Income:** | | | | |
| Surplus items sold | 452 | | 452 | 158 |
| Bank interest receivable | 63 | | 63 | 138 |
| Removals | - | | - | 2754 |
| Other | 2,695 | | 2,695 | 7,851 |
| Government Covid Grants | - | | - | 14,657 |
| | 104,698 | | 104,698 | 131,963 |
| **CHARITABLE EXPENDITURE** | | | | |
| **Resources expended in furtherance of charitable objects:** | | | | |
| Staff wages and NIC | 69,635 | | 69,635 | 71,915 |
| Pension contributions | 2,070 | | 2,070 | 1,735 |
| Light, heat, rates & water | 2,485 | | 2,485 | 2,731 |
| Property & other repairs | 6,223 | | 6,223 | 1,635 |
| Insurance | 7,792 | | 7,792 | 8,757 |
| Postage, stationery, computer & website | 1,068 | | 1,068 | 1,582 |
| Telephone | 844 | | 844 | 1,214 |
| Motor & travel expenses | 4,204 | | 4,204 | 2,946 |
| Training | -7 | | -7 | 855 |
| Miscellaneous | 2,647 | | 2,647 | 2,046 |
| Depreciation of vehicles | 7,704 | | 7,704 | 10,271 |
| Depreciation of fittings and equipment | 1,073 | | 1,073 | 1,431 |
| Van purchase | - | | - | 32,405 |
| Accountancy, examination and consultancy fees | 1,176 | | 1,176 | 1,464 |
| Loan to subsidiary written off | | | | - |
| Loss on sale of fixed asset | - | | - | 4,045 |
| | 106,914 | | 106,914 | 145,032 |
| **NET (OUTGOING)INCOMING RESOURCES** | (2,216) | | (2,216) | (13,069) |

**DAVENTRY CONTACT**
**(Registered Charity No 1002659)**

## BALANCE SHEET

## YEAR ENDED 31 MARCH 2022

| | 2022 | | 2021 | |
|---|---|---|---|---|
| | £ | £ | £ | £ |
| **FIXED ASSETS** | | | | |
| Tangible assets (note 3) | | 291,331 | | 300,108 |
| **CURRENT ASSETS** | | | | |
| Prepayments | 2,946 | | - | |
| Bank deposit account | 39,170 | | 52,496 | |
| Bank current accounts | 21,302 | | 4,370 | |
| Cash | 86 | | 24 | |
| | 63,504 | | 56,890 | |
| **CURRENT LIABILITIES** | | | | |
| Accruals | 1,176 | | 1,128 | |
| Other creditors | 494 | | 489 | |
| | 1,670 | | 1,617 | |
| **NET CURRENT ASSETS** | | 61,834 | | 55,273 |
| **TOTAL ASSETS LESS CURRENT LIABILITIES** | | 353,165 | | 355,381 |
| **REPRESENTED BY** | | | | |
| **UNRESTRICTED FUNDS (note 5)** | | 282,465 | | 284,681 |
| **REVALUATION RESERVE** | | 70,700 | | 70,700 |
| | | 353,165 | | 355,381 |

R M Barnett

……

Signed on behalf of the Trustees

Date

**DAVENTRY CONTACT**
**(Registered Charity No 1002659)**

**NOTES TO THE ACCOUNTS**

**YEAR ENDED 31 MARCH 2022**

## 1. ACCOUNTING POLICIES

### Accounting basis and standards

The nature of the charity's operations and principal activities are shown on pages 4 to 5.

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and UK Generally Accepted Practice.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are presented in sterling which is the functional currency of the charity.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

### Tangible fixed assets and depreciation

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation on fixed assets is provided on the reducing balance basis at a rate estimated to write off the cost, less estimated residual value, of each asset over its expected useful life at the following rates per annum.

| | |
|---|---|
| Motor Vehicles | 25% |
| Fittings & Equipment | 25% |

Following the revaluation in the year to 31 March 2006, no depreciation has been provided on the freehold property as the Trustees consider that the market value is greater than that valuation.

**Accounting policies continued:**

**Recognition of incoming resources**

These are included in the Statement of Financial Activities (SoFA) when:
- The charity becomes entitled to the resources
- The trustees are certain they will receive the resources and
- The monetary value may be measured with sufficient reliability

**Grants**

Grants are allocated to the accounting period during which the relevant expenditure is incurred. Any grants received for future periods are included in creditors.

**Investment Income**

Investment income is recorded when received.

**Expenditure and liability recognition**

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

**Gift Aid**

Gift Aid reclaimable on donations to the Charity is recorded when received.

## 2. STAFF COSTS AND EMOLUMENTS

| | 2022<br>£ | 2021<br>£ |
|---|---|---|
| The staff costs for the year are analysed as follows: | | |
| Salaries | 69,635 | 71,915 |
| Employer's National Insurance | - | - |
| Employer's Pension | 2,069 | 1,735 |
| | 71,704 | 73,650 |

## 3. TANGIBLE ASSETS

| | Freehold land & Buildings | Fittings & Equipment | Motor Vehicles | Total |
|---|---|---|---|---|
| **Cost or Valuation** | | | | |
| At 1 April 2021 | 265,000 | 23,333 | 41,086 | 329,419 |
| Additions | | | | |
| Disposals | | - | | |
| At 31 March 2022 | 265,000 | 23,333 | 41,086 | 329,419 |
| **Depreciation** | | | | |
| At 1 April 2021 | | 19,040 | 10,271 | 29,311 |
| Charge for the year | | | | |
| Depreciation on disposals | | 1,073 | 7,704 | 8,777 |
| At 31 March 2022 | | 20,113 | 17,975 | 38,088 |
| **Net book value** | | | | |
| 31 March 2022 | 265,000 | 3,219 | 23,111 | 291,331 |
| 31 March 2021 | 265,000 | 4,293 | 30,815 | 300,108 |

The freehold property was revalued during the year ended 31 March 2006 by Blacklee Smith, Chartered Surveyors at £265,000

## 4. UNRESTRICTED FUNDS

| | 2022 | 2021 |
|---|---|---|
| As previously stated | 284,681 | 259,095 |
| At 1 April 2021 | 284,681 | 259,095 |
| (Deficit)/Surplus for the year | (2,216) | (6,819) |
| Transfer from van fund | - | 32,405 |
| At 31 March 2022 | 282,465 | 284,681 |

## 5. RESTRICTED FUNDS

| | | |
|---|---|---|
| As previously stated | - | 6,250 |
| Contributions received | - | 26,155 |
| Transfer to Main Fund | - | (32,405) |
| At 31 March 2022 | - | - |

## 6. ACCOUNTANCY & INDEPENDENT EXAMINATION FEES

| | | |
|---|---|---|
| Independent examiner's fees for reporting on the accounts | 888 | 888 |
| Payroll Services | 288 | 576 |
| | 1,176 | 1,464 |

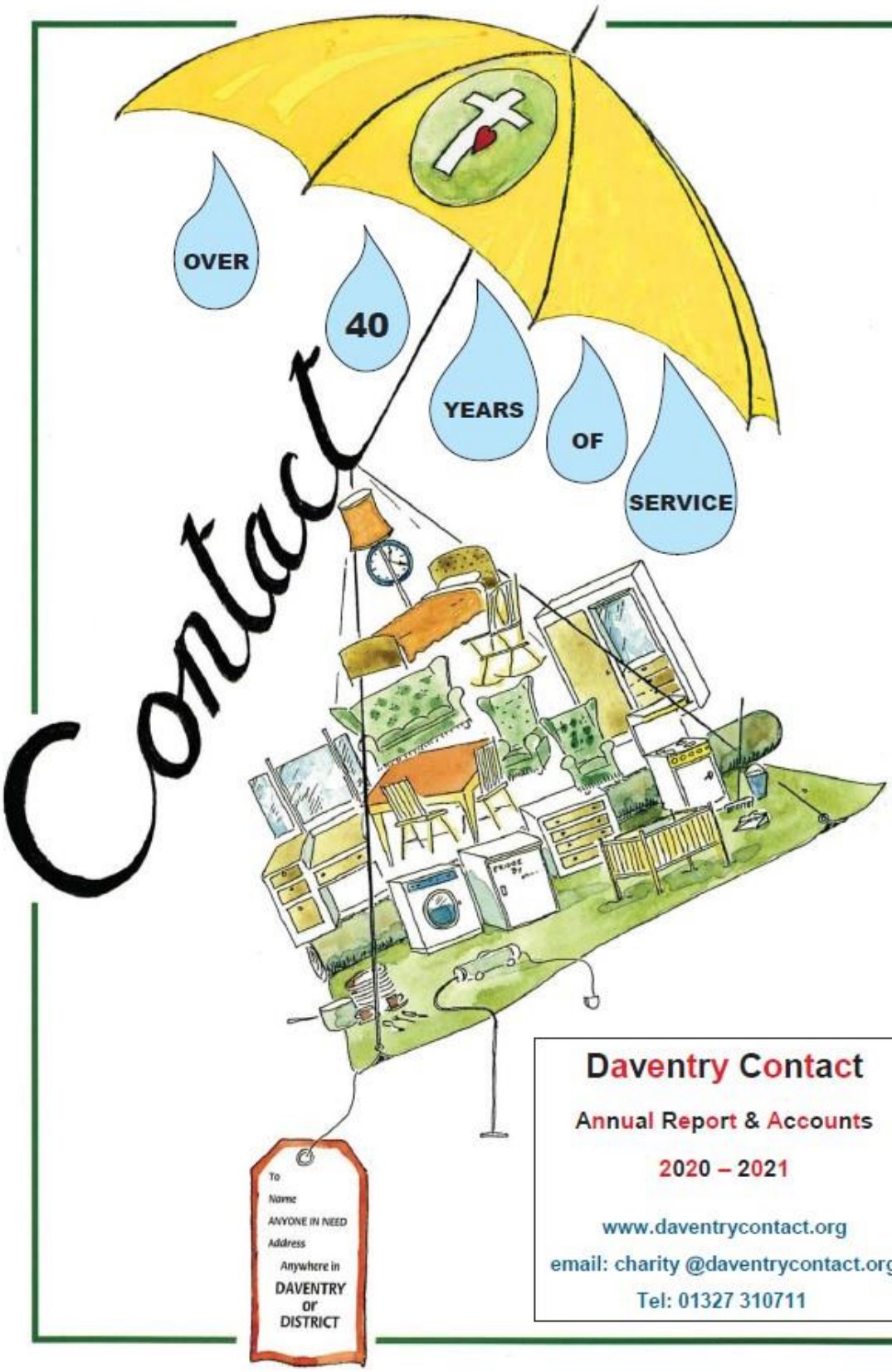
## 7. TRUSTEES EXPENSES & SALARIES

No expenses nor salaries were paid to any of the Trustees.

**DAVENTRY CONTACT**

England & Wales - Charity number 1002659

# Accounts




# Daventry Contact

## Annual Report & Accounts

## 2020 – 2021

www.daventrycontact.org

email: charity @daventrycontact.org

Tel: 01327 310711

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Appendix A – Annual Report & Accounts of Financial Activities & Balance Sheet 2021 – 2022


## TRUSTEES

Dr. Richard Barrett
Chairman

Heather Clarke
Secretary

Keith Hiscock
HR & Safeguarding

Chris Whitell
Treasurer

Pat Manchester

Agnes McFeat

Mike Cashmore

## OUR WONDERFUL STAFF

John Trench
Managing Supervisor

Kristen Middleton
Office Administrator

Danny O'Kane

Adam Badger

Jamie Farmer

## SOME OF OUR AMAZING VOLUNTEERS

Bill Aldridge – our PAT Tester

John Brown

David Clarke

John, Gary & Laura

## Chairman's Report 2020 – 2021

Our operating year has been different & challenging in so many ways compared to previous years due to the impact of the Covid-19 pandemic. When the first lockdown started in March 2020, we were still receiving requests for help from people who had been offered accommodation but with no furniture. Our staff had been furloughed but we were able to deliver goods by calling upon many volunteers who were prepared to respond to their plight. We followed all the guidelines of the Reuse Network and only delivered to empty sanitised properties. Towards the end of the lockdown, our warehouse was becoming short of some items because we were not collecting fresh stock.

At this stage, our contact at Daventry District Council, Alan Burns, made our need for furniture and white goods publicised on the DDC website and with social media we were able to collect furniture and household effects outside of their properties. Alan also made available a small factory unit so that we could store extra goods and optimise space whilst the waste disposal facilities were closed.

The operational figures for Daventry Contact over the past twelve months shown on pages 5 & 6 indicate that our collections were actually higher by 41% whereas our deliveries were only slightly down by 7% compared with 2019 – 20. The number of families helped were almost the same but the number of individuals helped were down 30% compared with 2019 – 20. I want to thank our wonderful staff and all our amazing volunteers who have enabled all of the requests for help to have taken place. Everyone involved at Daventry Contact has a heart to help anyone who is having a stressful time with relocation and suffering from Furniture & Food Poverty.

Daventry Contact was particularly blessed this year with the purchase of a brand new Luton van. The picture below shows the day of delivery in November when the keys were handed over to us with local councillor Alan Hills present. This new van is already making deliveries and collections more cost effective compared with the old dated eleven year old van. I want to thank all the Charitable Trusts & Foundations,

Handover of new Luton van

organisations and businesses who contributed to make this splendid acquisition possible.

I also want to acknowledge all those within our local community who encourage us on many occasions. Danetre Rotary have again donated a gift from their Christmas collection. The teachers and pupils at Faulkner's Hill Infant's School have again donated their Harvest Festival collection so that with Waitrose food parcels & vouchers, Daventry Contact is able to bless others in our community – thank you all.

Although most of our deliveries are big ticket items, our staff are very empathetic to the needs of our clients by providing many small items which make such a difference to the wellbeing of an individual or family moving into an empty house or flat.

Jigsaws

Crockery sets

Toys

Framed Pictures

Cutlery

Bedding Sets

Towels

Curtains & Rods

I am also grateful to those in our local community who have been prepared, over many years, to donate quality furniture, white goods and household effects so that we are able to freely bless others in their times of need.

I want to thank my fellow trustees, some of whom have served for many years, for their faithful commitment and service to this worthy local charity. During the year David Clarke stepped down as treasurer - many thanks for your contribution in overseeing the financial aspects of the charity and your wonderful sense of humour. In his place we welcome Chris Whitell to the team as our new treasurer.

A special mention this year goes to our local councillor Alan Hills. At 88 years of age and after 20 years of service in Daventry, Alan has decided that it is time for him to retire. As with many other local community groups, Alan has tirelessly supported the work of Daventry Contact, having attended nearly all our AGM's. Alan – many thanks for your friendship and support and we send you our best wishes for the future.

Finally I want to thank our Lord, Jesus Christ, who commands us to love our neighbours as ourselves and who continues to bless us with His vision, enabling, encouragement and provision.

Every Blessing to you all

Dick Barrett

Dick Barrett

Chairman

**Daventry Contact**

**Units 1 & 2 South March, Long March Industrial Estate, Daventry, Northants NN11 4PH**

***Watercolour painted by John Ashwell***

# DAVENTRY CONTACT CHARITY OPERATIONS
# 2020 - 2021

Over this last year we have reused a total of 1728 items of furniture and goods donated to us by the public with a weight of 29,889 kg and a value of £113,164-24 inclusive of delivery, therefore avoiding them going to landfill. These items have been used to help more than 128 families and 69 individuals in need.

Total number of 319 items distributed to South Northamptonshire district area (including any referrals from the council or other organisations) weighing 5806 kg with a value of £23,778-23 inclusive of delivery.

Total number of 1409 items distributed to Daventry District and surrounding areas (including any referrals from the council or other organisations) weighing 24,083 kg with a value of £89,386-01 inclusive of delivery.

## CHARITY OPERATIONS
2020 – 2021 (Figures in parentheses are for 2019 -20)

| COLLECTIONS | DELIVERIES |
|---|---|
| 429 (304) + 41% | 216 (233) - 7% |

| FAMILIES HELPED | INDIVIDUALS HELPED |
|---|---|
| 128 (134) - 4% | 69 (99) - 30% |

## DELIVERIES AND REFERRALS FROM THE FOLLOWING

| South Northants Referrals | DDC/General Public & Others |
|---|---|
| 36 (55) | 180 (178) |

## CHARITY PRODUCTS DELIVERED 2020-2021

| Mattresses | Bed Bases | Sofa Beds | Headboards | Bunk Beds | Cots | Bed bales |
|---|---|---|---|---|---|---|
| Single 53 | Single 38 | 2 | 1 | 0 | 1 | Single 47 |
| Double 40 | Double 32 | | | | | Double 43 |
| King 4 | King 4 | | | | | King 2 |

| | | | | | |
|---|---|---|---|---|---|
| Wardrobes 62<br>Combi-Wardrobe 2 | Chests of Drawers 83 | Bedside Cabinets 82 | Dressing Tables 4 | Sideboards 8<br>Wall units 0 | Towel Bales 55 |

| | | | | | | |
|---|---|---|---|---|---|---|
| 3 Piece Suites 10 | Three Seater Sofas 28 | Two Seater Sofas 29 | Armchairs 23 | Coffee Tables 38 | TV Units 23 | Nests of Tables 10 |

| | | | | |
|---|---|---|---|---|
| Carpets 4<br>Rugs 56 | Curtain Rails/Poles 9 | Curtains (Pairs) 66 | Tables (Kitchen/ Dining & Drop Leaf) 49 | Chairs (Dining / Kitchen) 165 |

| | | | | | |
|---|---|---|---|---|---|
| Cutlery Packs 42<br>Crockery Packs 39 | Kitchen Utensil Packs 36 | Pots & Pan Sets 42 | Vacuum Cleaners 19 | Irons (Electric) 12<br>Ironing Boards 11 | Kettles 25<br>Toasters 16<br>Lamps 23 |

| | | | | | | |
|---|---|---|---|---|---|---|
| Cookers (Electric) 10<br>Microwaves 27 | Washing machines 26 | Tumble Dryers 7<br>Spin Dryers 0 | Fridge-Freezers 33 | Fridges 19<br>Freezers 11 | Dishwasher 0 | Food Parcels (20kg) 9 |

Note: All Electrical Appliances are Electrically Tested by our volunteer qualified PAT Tester Bill Aldridge then cleaned and performance tested by our team before being redistributed. Thank you to Bill and the team for this important aspect of our work.

Bedroom and Lounge furniture is checked for cleanliness and compliance with current Fire Regulations to ensure collection of the same is suitable for redistribution. Any furniture requiring minor repairs and varnishing is prepared by our dedicated team of qualified workers with help from skilled volunteers when required.

## Treasurer's Report 2020 – 2021

We are indebted to the following local sponsors who have supported us over many years.

**Daventry District Council Community Grant**

**South Northants Council Community Grant**

**Northants Community Foundation**

**NHS Northants – Mental Illness Group**

We also wish to thank the following Charitable Trusts & Foundations who have supported us during 2020 – 2021 and contributed towards our operational costs.

**Constance Travis Charitable Trust**

**The Sobell Foundation**

**Archer trust**

**Sir Derek Greenaway Foundation**

**Sir John Sumner's Trust**

**Elaine Barratt Charitable Trust**

**The 29th.May 1961 Charitable Trust**

**Maud Elkington Charitable Trust**

**Daventry Town Council**

**Albert Hunt Trust**

**Douglas Compton James Charitable Trust**

**Daventry Consolidated Charity**

**Margaret Jeannie Hindley Charitable Trust**

**Barleycorn Trust**

**Lowther Charitable Trust**

**HDH Wills Charitable Trust**

**The Eric Stanton Northampton Trust**

**Souter Charitable Trust**

**Woodroffe Benton Foundation**

**Althorpe Charitable Trust**

**Alfred Haynes Charitable Trust**

**Steyn Charitable Trust**

**Grace Trust**

**Red Arrows Trust**

**Benham Charitable Trust**

Many thanks to the following Charitable Trusts and company who have supported our request to purchase a new Luton van.

**Bernard Sunley Charitable Trust**

**The Beatrice Laing Trust**

**Ford of Britain Trust**

**Garfield Weston Charitable Trust**

**Xanadox Technologies Limited**

We are grateful to **Keba Computer Services Limited,** a local company, who provide our IT services FOC.

We also acknowledge kind donations from our local **Rotary group** and **Methodist Church**.

We want to thank our local **Waitrose** store which provides a stock of foodstuffs so that we can deliver food parcels & food vouchers (from Waitrose Community Matters Initiative) to those who are struggling with Food Poverty within our community. Yet again, the teachers and pupils of **Falconer's Hill** Infant's School have blessed us with their Harvest Festival collection – many thanks to you all.

Chris Whitell - Treasurer

**DAVENTRY CONTACT**

**YEAR ENDED 31 MARCH 2021**

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## DAVENTRY CONTACT

## TRUSTEES' ANNUAL REPORT

## LEGAL & ADMINISTRATIVE INFORMATION

## YEAR ENDED 31 MARCH 2021

| | |
|---|---|
| Name and Address: | Daventry Contact<br>Units 1 & 2 South March<br>Long March Industrial Estate<br>Daventry NN11 4PH |
| Charity Registration Number: | 1002659 |
| Trustees: | Dr R M Barrett<br>Mrs H J Clarke<br>Mrs P A Manchester<br>D N Clarke<br>Mrs A M McFeat<br>K Hiscock<br>M Cashmore |
| Bankers: | Lloyds TSB<br>18 High Street<br>Daventry<br>NN11 4HT |
| Independent Examiner: | The Ollis Partnership Limited<br>Nelson House<br>2 Hamilton Terrace<br>Leamington Spa<br>CV32 4LY |
| Objects: | The relief of poverty by the provision of furniture, other household accessories and services. The relief of persons with mental health problems requiring treatment including persons suffering from emotional distress by the provision of assistance. The advancement of the Christian religion in England and Wales. |
| Governing Document: | Constitution adopted on 4 April 1991 and subsequently amended on 17 September 1996 and 4 June 2003. |
| Appointment of Trustees: | Appointed by a majority of the existing Trustees. |

**Reserves Policy**

The Trustees aim to keep funds on hand at any one time to cover expenditure for 4 to 6 months ahead.

**Commitments**

The Charity has no material commitments or planned expenditure for the forthcoming year other than the usual day to day expenses.

**Summary of the Main Activities and Achievements**

Please refer to the detailed reports accompanying these accounts.

**Public Benefit**

The Trustees have referred to the guidance contained in the Charity Commission's General Guidance of Public Benefit when reviewing the aims and objectives of the Charity and in planning the Charity's future activities. The detailed reports accompanying these accounts demonstrate the Charity's continued commitment to public benefit.

## DAVENTRY CONTACT

## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

I report to the Trustees on my examination of the accounts of Daventry Contact (the Charity) for the year ended 31 March 2021 which are set out on pages 4 to 8.

**Responsibilities and Basis of Report**

As the Charity Trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act).

I report in respect of my examination of the Trustee's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the application directions given by the Charity Commission under Section 145(5)(b) of the 2011 Act.

**Independent Examiner's Statement**

I have completed my examination and I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

(1) accounting records were not kept in respect of the Trust as required by Section 130 of the Act.

(2) the accounts do not accord with those records: or

(3) the accounts do not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Richard Smith
The Ollis Partnership Limited
Nelson House
2 Hamilton Terrace
Leamington Spa
Warwickshire
CV32 4LY

## DAVENTRY CONTACT

## STATEMENT OF FINANCIAL ACTIVITIES

## YEAR ENDED 31 MARCH 2021

| | Unrestricted Funds | Restricted Funds | Total 2021 | Total 2020 |
|---|---|---|---|---|
| **INCOME** | | | | |
| **Unrestricted donations and grants:** | | | | |
| Local authority and NHS grants | 46,185 | | 46,185 | 29,148 |
| Trust fund grants | 31,600 | | 31,600 | 27,960 |
| Delivery donations | 145 | | 145 | 2,828 |
| Other donations | 2,321 | | 2,321 | 50 |
| Van fund | | 26,155 | 26,155 | 2,000 |
| | 80,251 | 26,155 | 106,406 | 61,986 |
| **Other Income:** | | | | |
| Surplus items sold | 158 | | 158 | 1,466 |
| Bank interest receivable | 138 | | 138 | 347 |
| Removals | 2,754 | | 2,754 | 5,250 |
| Other | 7,850 | | 7,850 | 1,741 |
| Government Covid Grants | 14,657 | | 14,657 | 0 |
| | 105,808 | 26,155 | 131,963 | 70,790 |
| **CHARITABLE EXPENDITURE** | | | | |
| **Resources expended in furtherance of charitable objects:** | | | | |
| Staff wages and NIC | 73,650 | | 73,650 | 64,894 |
| Light, heat, rates & water | 2,731 | | 2,731 | 1,585 |
| Property & other repairs | 1,635 | | 1,635 | 1,117 |
| Insurance | 8,757 | | 8,757 | 6,879 |
| Postage, stationery, computer & website | 1,582 | | 1,582 | 1,949 |
| Telephone | 1,214 | | 1,214 | 705 |
| Motor & travel expenses | 2,946 | | 2,946 | 5,721 |
| Training | 855 | | 855 | 434 |
| Miscellaneous | 2,046 | | 2,046 | 2,948 |
| Depreciation of vehicles | 10,271 | | 10,271 | 971 |
| Depreciation of fittings and equipment | 1,431 | | 1,431 | 251 |
| Van purchase | - | 32,405 | 32,405 | 0 |
| Accountancy, examination and consultancy fees | 1,464 | | 1,464 | 890 |
| Loan to subsidiary written off | - | | - | (390) |
| Loss on sale of fixed asset | 4,045 | | 4,045 | - |
| | 112,627 | 32,405 | 145,032 | 87,954 |
| **NET (OUTGOING)INCOMING RESOURCES** | (6,819) | (6,250) | (13,069) | (17,164) |

## DAVENTRY CONTACT

## BALANCE SHEET

## YEAR ENDED 31 MARCH 2021

| | 2021 | | 2020 | |
|---|---|---|---|---|
| | £ | £ | £ | £ |
| **FIXED ASSETS** | | | | |
| Tangible assets (note 3) | | 300,108 | | 274,766 |
| **CURRENT ASSETS** | | | | |
| Bank deposit account | 52,496 | | 57,523 | |
| Bank current account | 4,370 | | 4,926 | |
| Cash | 24 | | 36 | |
| | 56,890 | | 62,485 | |
| **CURRENT LIABILITIES** | | | | |
| Accruals | 1,128 | | 1,206 | |
| Other creditors | 489 | | - | |
| | 1,617 | | 1,206 | |
| **NET CURRENT ASSETS** | | 55,273 | | 61,279 |
| **TOTAL ASSETS LESS CURRENT LIABILITIES** | | 355,381 | | 336,045 |
| **REPRESENTED BY** | | | | |
| **UNRESTRICTED FUNDS (note 5)** | | 284,681 | | 259,095 |
| **RESTRICTED FUND – VAN FUND** | | - | | 6,250 |
| **REVALUATION RESERVE (note 6)** | | 70,700 | | 70,700 |
| | | 355,381 | | 336,045 |

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Signed on behalf of the Trustees

Date

DAVENTRY CONTACT

NOTES TO THE ACCOUNTS

YEAR ENDED 31 MARCH 2021

## 1. ACCOUNTING POLICIES

**Accounting basis and standards**

These financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard application in the UK, the Financial Reporting Standard applicable in the United Kingdom and Republic if Ireland (FRS 102) and with the Charities Act 2011.

**Depreciation**

Depreciation on fixed assets is provided on the reducing balance basis at a rate estimated to write off the cost, less estimated residual value, of each asset over its expected useful life at the following rates per annum.

| | |
|---|---|
| Motor Vehicles | 25% |
| Fittings & Equipment | 25% |

Following the revaluation in the year to 31 March 2006, no depreciation has been provided on the freehold property as the Trustees consider that the market value is greater than that valuation.

**Grants**

Grants are allocated to the accounting period during which the relevant expenditure is incurred. Any grants received for future periods are included in creditors.

**Investment Income**

Investment income is recorded when received.

**Gift Aid**

Gift Aid reclaimable on donations to the Charity is recorded when received.

## 2. STAFF COSTS AND EMOLUMENTS

| | 2021<br>£ | 2020<br>£ |
|---|---|---|
| The staff costs for the year are analysed as follows: | | |
| Salaries | 71,915 | 63,236 |
| Employer's National Insurance | - | 1,658 |
| Employer's Pension | 1,735 | - |
| | 73,650 | 64,894 |

## 3. TANGIBLE ASSETS

| | Freehold land & Buildings | Fittings & Equipment | Motor Vehicles | Total |
|---|---|---|---|---|
| **Cost or Valuation** | | | | |
| At 1 April 2020 and at 31 March 2021 | 265,000 | 21,330 | 32,204 | 318,534 |
| Additions | | 2,003 | 41,086 | 43,089 |
| Disposals | | - | (32,204) | (32,204) |
| Depreciation | 265,000 | 23,333 | 41,086 | 329,419 |
| At 1 April 2020 | | 17,609 | 26,159 | 43,768 |
| Charge for the year | | 1,431 | 10,271 | 11,702 |
| Depreciation on disposals | | - | (26,159) | (26,159) |
| At 31 March 2021 | | 19,040 | 10,271 | 29,311 |
| **Net book value** | | | | |
| 31 March 2021 | 265,000 | 4,293 | 30,815 | 300,108 |
| 31 March 2020 | 265,000 | 3,721 | 6,045 | 274,766 |

## 4. UNRESTRICTED FUNDS

| | 2021 | 2020 |
|---|---|---|
| As previously stated | 259,095 | 278,259 |
| At 1 April 2020 | 259,095 | 278,259 |
| (Deficit)/Surplus for the year | (6,819) | (19,164) |
| Transfer from van fund | 32,405 | - |
| At 31 March 2021 | 284,681 | 259,095 |

## 5. RESTRICTED FUNDS

| | | |
|---|---|---|
| As previously stated | 6,250 | 4,250 |
| Contributions received | 26,155 | 2,000 |
| Transfer to Main Fund | (32,405) | - |
| At 31 March 2021 | - | 6,250 |

## 6. ACCOUNTANCY & INDEPENDENT EXAMINATION FEES

| | | |
|---|---|---|
| Independent examiner's fees for reporting on the accounts | 888 | 890 |
| Payroll Services | 576 | - |
| | 1,464 | 890 |

## 7. TRUSTEES EXPENSES & SALARIES

No expenses nor salaries were paid to any of the Trustees.