

Charity Registration No. 01002624
Company Registration No. 02593527 (England and Wales)

**VOLUNTARY ACTION NORTH EAST LINCOLNSHIRE
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

VOLUNTARY ACTION NORTH EAST LINCOLNSHIRE

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Mrs M Johnson Mr S Beasant Mr A Jones Mr Marcus Gables Ms Victoria Russell
Charity number	01002624
Company number	02593527
Principal address	82 Grimsby Road Cleethorpes North East Lincolnshire DN35 7DP
Registered office	82 Grimsby Road Cleethorpes North East Lincolnshire DN35 7DP
Bankers	The Co-operative Bank
Independent examiner	A P Robinson & Co (Grimsby) LLP Chartered Accountants 107 Cleethorpes Road Grimsby North East Lincolnshire DN31 3ER

VOLUNTARY ACTION NORTH EAST LINCOLNSHIRE

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VOLUNTARY ACTION NORTH EAST LINCOLNSHIRE

TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 March 2021

The trustees hereby present their report and accounts for the year ended 31 March 2021.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (As amended for accounting periods commencing from 1 January 2016).

Objectives and Activities

Aims

The charity works within the core activities of: representation, liaison, enabling, developing and working in partnership with and on behalf of the local voluntary and community sector. Projects managed by the charity fit within these core activities and add to the strategy of building capacity within the voluntary and community sector primarily in North East Lincolnshire.

The charity has continued to deliver a number of successful grant funded projects, as detailed in the notes which also contribute to the core activities outlined above.

Voluntary Action North East Lincolnshire (VANEL) provides volunteer centre services, organisational health checks and group diagnostic work, administrative support for its members and friends including: a payroll service, a disclosure and barring checking service (DBS), a small equipment hire service, IT technical support, web development, training, advocacy, access to fundraising and income generation opportunities, electronic information briefings and promotion of members' and volunteers activities and services plus strategic representation on some local, regional and national partnerships.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

Achievements and Performance

Charitable activities

The charity was successful in securing ongoing funding via the National Lottery Community Fund, Heritage Lottery and other sources to develop its volunteer brokerage and volunteering development services. A small management fee was earned from this work. Other monies dispersed to projects have had a measurable impact on the organisation's success in securing additional financial support and attracting matched funding from further new sources of finance.

Voluntary Action North East Lincolnshire continues to play an active role as a representative of voluntary and community sector perspectives on some strategic partnerships in the local area, where relevant, including the Community Safety Partnership, Youth Partnership, Involving Lincs and Voluntary Sector Forum plus VCSE regional and national emergency partnerships.

Activities for the year compared to the objectives are as follows:

1. Increase the capacity of local VCS groups to perform effectively:

1.1 Via our information technology support service due to continued demand from VCS groups for affordable, understandable IT related support that groups can manage independently once our service has assisted with technical problems to enable groups to operate more effectively.

VOLUNTARY ACTION NORTH EAST LINCOLNSHIRE

TRUSTEE REPORT (INCLUDING DIRECTOR'S REPORT)

FOR THE YEAR ENDED

1.2 By offering organisational developmental support thanks to the National Lottery, Heritage Lottery and other funded projects for the benefit of VCS groups and to enable them to 'lever-in' additional funding via joint working between groups and other local partners.

1.3 Through training and support: encouraged and celebrated volunteering with groups via the volunteer centre and the volunteer managers' network; promoted financial accountability within VCS organisations; provided training in preparing funding bids and grant applications; delivered SCAM awareness sessions; improved safeguarding knowledge; raised awareness of PREVENT & cyber-crime agendas; promoted achievement of quality assurance accreditations amongst VCS groups and; assisted VCS groups in obtaining and maintaining capital assets.

1.4 Via our specialist task groups we supported victims of anti-social behaviour and hate crime; neighbourhood watch group members; Big Local North Cleethorpes committee members; and using various funds assisted with hardship grant distribution and we supported groups to apply for and deliver themed projects for their beneficiaries using lots of different local funding pots.

2. Provide free/affordable services relevant to local VCS groups' needs:

2.1 Provided regular e-bulletins including governance information as part of the membership service.

2.2 Provided direct tailor-made help to groups to find funds and supported with bid development.

2.3 Provided monthly payroll/pensions' service at affordable rates per employee for small groups.

2.4 Provided small equipment hire service for members for a small fee plus 'written off' items free.

2.5 Provided free signposting service for the benefit of member organisations and their clients to public/private and other voluntary sector services.

2.6 Identified and promoted new/different types of funding sources to benefit local VCS groups.

2.7 Provided Disclosure and Barring checking service at affordable rates for all VCS groups and other clients across North East Lincolnshire.

2.8 Provided volunteer interview and referral service for member groups via Volunteer Centre.

2.9 Provided support with small website development and ongoing maintenance for a small fee.

2.10 Provided IT trouble-shooting service for a small fee arising from member group demand.

2.11 Offered marketing/PR service for a small fee and promotion on websites for our members.

3. Provide VCS representation within and for the wider community:

3.1 Promoted and represented VCS interests locally via various North East Lincolnshire community partnerships, including the North East Lincolnshire Community Safety Partnership and its communication task group; Voluntary Sector Working Group; Youth Partnership; Neighbourhood Network; Heritage Lottery area of focus group; VCSE Forum; Big Local North Cleethorpes; Green Influencers; Hardship Forum; Volunteering Development Forum; IT services development forum.

VOLUNTARY ACTION NORTH EAST LINCOLNSHIRE

TRUSTEE REPORT (INCLUDING DIRECTOR'S REPORT)

FOR THE YEAR ENDED

3.2 Promoted and represented VCS interest sub regionally in the Humber and Lincolnshire areas via the Office of the Police and Crime Commissioner for Humberside, Humberside Police; Humberside Fire Rescue Service; Involving Lincs (Lincolnshire County); Safer Lincolnshire Partnership; Lincolnshire Building Better Opportunities (MOVE) Partnership; Greater Lincolnshire Local Enterprise Partnership; Lincolnshire Building Better Opportunities (Steps Forward) Partnership; Humber European Structural Investment Funds Partnership; Humber Nature Partnership; Humber CVS Partners; Lincolnshire Youth Association; Humber Local Resilience Forum; Humber Watch; Humber Health Group; VCSE Emergencies Partnership (Northern Cell);

3.3 Promoted and represented VCS interests nationally via the National Association for Voluntary and Community Action (NAVCA); the National Council for Voluntary Organisations (NCVO); UK Youth; Local Trust; Social Enterprise UK; VCSE Emergencies Partnership (national forum);

3.4 Helped develop the Big Local North Cleethorpes (BLNC) programme; commissioned as the Local Trusted Organisation (LTO);

3.5 Helped develop the Grimsby Retailers in Partnership (GRIP) CIC and commissioned to provide secretarial and treasurer services for the partnership.

4. Ensure the sustainability for VANEL as an organisation with appropriate staffing and adequately resourced operating structure:

4.1 Maintained charity membership fees at £25 per annum to contribute to staff admin time costs and provide minimum level of membership services. Continued membership package offers to add value for members seeking volunteering support and to increase sustainability options;

4.2 Successfully secured funds to deliver removing barriers to work/youth working links schemes funded by European Social Investment Funds to help 18-30 year olds get back into work/learning which enabled us to retain appropriately qualified & experienced staff members during lockdown;

4.3 Successfully supported the delivery of the North East Lincolnshire Neighbourhood Watch Network funded by the COVID19 emergency support funding and secured small amounts of match funding to continue this work in Cleethorpes and the East Marsh until the year-end.

4.4 Successfully secured and delivered a fourth year of two Building Better Opportunities (MOVE and Steps Forward) funded projects to support long term unemployed people across Greater Lincolnshire to engage with local community life via volunteering and personal development with a view to finding suitable work. We were offered and accepted enhanced and extended contracts as a result of successful track record in micro networking and small group support networks;

4.5 Actively taken all necessary measures to manage and reduce where possible any organisational indirect costs in order to retain the skills needed to deliver our outcomes as flexibly and cost effectively as possible whilst coping with the impact of COVID19 on operational delivery;

4.6 Following experimental projects delivered during lockdown to support local residents where they live, we successfully developed a neighbourhood networking programme. This enabled us to retain and further develop existing staff members and volunteers to assist with the longer term sustainability of our organisation and the local community members who support us and need our services. By focussing back on our fundamental operating structure we secured our sustainability.

VOLUNTARY ACTION NORTH EAST LINCOLNSHIRE

TRUSTEE REPORT (INCLUDING DIRECTOR'S REPORT)

FOR THE YEAR ENDED

4.7 Proactively identified and secured new funding sources to enable VANEL team to focus on supporting groups to assist individual clients during the pandemic. We secured various small pots of funding to help alleviate hardship during national lockdowns assisting with food purchase; utility bills; access to IT equipment and connectivity. We supported volunteers to help with food shopping and collection/delivery of medication plus provision of face masks in the Cleethorpes area.

4.8 As a result of the national lockdown we were eligible to receive government grants which greatly assisted us to support our staff to work from home; to adapt our services and support our member organisations in new and different ways during an extremely difficult financial year for all.

5. Achieve wider recognition of VANEL as a provider of high quality, professional services for the local VCS:

5.1 Ongoing bespoke support, training and information provided throughout the year on demand and/or subject to funding available to deliver services on a tailor-made basis to local VCS groups and volunteers online using new technology as far as practical;

5.2 Maintained development staff to provide a range of organisational development support work including a series of briefing and training events promoting our wide range of development services across the area. Much of this was delivered online due to national lockdown situation;

5.3 Participated in member organisations' and partners' promotional events and workshops to raise VANEL profile across the local area to support our groups with their work and share our skills and knowledge. Made much use of websites; social media and community TV in lockdown;

5.4 Maintained development of a Volunteering Developing Service linked to Volunteer Managers' Network to enable managers to share best practice, learn from each other and benefit from professional support as and when needed and organise joint celebration of annual national volunteer week event with members using social media and online meetings due to lockdown;

5.5 Maintained our UK Youth Quality Award and our NVCO Volunteer Centre Quality Award to demonstrate openness to scrutiny and value of national recognition of services provided; NAVCA are currently reviewing their quality award process and structure and a new offer will emerge soon.

Financial Review

It is the policy of the charity that unrestricted/core funds, which have not been designated for a specific use, will be maintained at a minimum level equivalent to three and a maximum level equivalent to six month's expenditure. The trustees consider that reserves at these levels will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. The minimum level of reserves was maintained throughout the 2020/21 financial year.

Unrestricted reserves (excluding tangible fixed assets), amount to £177,494; restricted reserves being £31,800; and those funds held in trust: Big Local funds of £126,418, Crime Reduction Fund of £1,231, Neighbourhood Watch Network Fund of £4,352 and The Hardship Fund of £1,553, giving total funds of £342,848 at 31st March 2021. This level of unrestricted general funds and total funds is considered vital considering many of the charity's income sources are received in arrears. The company's reserves policy is set to ensure that there are sufficient funds available, after the company's redundancy commitment, to meet the anticipated expenditure requirements for a minimum of the following three months. The policy and level at which reserves are set is reviewed monthly by the Chair and the Chief Officer. All changes are endorsed by the Executive Committee.

VOLUNTARY ACTION NORTH EAST LINCOLNSHIRE

TRUSTEE REPORT (INCLUDING DIRECTOR'S REPORT)

FOR THE YEAR ENDED

The surplus for the financial year ending 31st March 2021 amounts to £102,049: an increase in VANEL unrestricted funds of £72,262; a decrease of £1,083 in funds held in trust (Big Local, Crime Reduction Fund, Neighbourhood Watch Network Fund and The Hardship Fund) and an increase in other restricted funds of 30,870, dealt with as shown in the statement of financial activities. There are no related party transactions and all principal funding sources are shown in the financial activity notes.

Risk management

The National Association for Voluntary and Community Action (NAVCA) quality award and National Council for Voluntary Organisations (NCVO) Volunteer Centre Quality Award and the UK Youth Award, all of which VANEL has achieved, are specifically designed for use by infrastructure organisations, volunteer centres and youth development organisations. These enable the meeting of legal and financial obligations within a quality standard framework and provide a continuous scrutiny of the way the organisation operates to consistent and agreed quality standards, which mitigate the risks to which the charity may be exposed.

The trustees monitor the business risks quarterly, as set out in the organisation's annual action plan, plus any other emerging risks during the year linked to services and projects to which the charity is potentially exposed, at their quarterly committee meetings, to ensure that all risks are mitigated.

Responsibilities for Preparing the Financial Statements

Company and charity law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the surplus or deficit of the charity for that period. In preparing those financial statements, the trustees have:

- selected suitable accounting policies and then applied them consistently;
- made judgements and estimates that are reasonable and prudent;
- stated whether applicable accounting standards have been followed, subject to any material departures;
- disclosed and explained any issues in the financial statements; and
- prepared the financial statements on the basis of a going concern.

The Trustees have overall responsibility for ensuring that the charity has an appropriate system of controls, financial and otherwise. They are also responsible for keeping proper accounting records which disclose, with reasonable accuracy at any time, the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

VOLUNTARY ACTION NORTH EAST LINCOLNSHIRE

TRUSTEE REPORT (INCLUDING DIRECTOR'S REPORT)

FOR THE YEAR ENDED

FUTURE DEVELOPMENTS

VANEL's key objectives (subject to lockdown easing), in support of its mission and key aims, are to:

1. Increase the capacity of local VCS groups and organisations to perform effectively.

Key activities:

- I. Development work with new and growing/changing voluntary and community groups including social enterprises and other newly emerging VCS structures. (via management team)
- II. Encouraging and celebrating volunteering, linking volunteers with groups and supporting the training and development of volunteers (via the Volunteering Development Service).
- III. Promoting financial accountability within VCS organisations through training for staff and trustees in managing their finances (via Finance and Contracts Manager and Chief Officer).
- IV. Providing training in preparing funding bids and contract applications (via Chief Officer, Contracts Manager and Development Manager).
- V. Promoting and supporting the achievement of quality assurance accreditation amongst VCS organisations (via management team).
- VI. Championing group and individual engagement with information technology (via Development Manager).
- VII. Assisting local VCS groups in obtaining, maintaining and sustaining capital assets (via Chief Officer, Community Development Worker and Development Manager).

2. Provide free/affordable services relevant to local VCS groups' needs.

Key activities:

- I. Developing and providing website bulletins (Development Manager).
- II. Offering financial services such as payroll plus DBS checking service (Finance Worker)
- III. Providing access to funding sources (Chief Officer and Contracts Manager).
- IV. Administering local grant schemes (Contracts Manager).
- V. Providing internet based information service with links to relevant local and national VCS organisations (Development Manager and Chief Officer).
- VI. Providing IT equipment for hire (Development Manager).
- VII. Providing training facilities (via member organisations/82 Grimsby Road, Cleethorpes).
- VIII. Identifying and developing volunteering placements (Volunteer Support Worker).

VOLUNTARY ACTION NORTH EAST LINCOLNSHIRE

TRUSTEE REPORT (INCLUDING DIRECTOR'S REPORT)

FOR THE YEAR ENDED

3. Provide VCS representation within and for the wider community.

Key activities:

- I. Promoting and representing local VCS interests locally, regionally & nationally (Chief Officer).
- II. Removing barriers to VCS involvement in local, regional, national work (Chief Officer).
- III. Keeping the local VCS informed about relevant local, regional and national changes and developments (Chief Officer).
- IV. Responding to VCS needs and facilitating skills/information exchange between groups. (Team)
- V. Promoting partnership working within the VCS and between VCS and others as needed. (Team)
- VI. Participating in community safety partnership and related activities (Chief Officer)
- VII. Being a proactive member of local community forums as appropriate (team as needed).
- VIII. Being the Local Trusted Organisation for Big Local North Cleethorpes (Chief Officer)

4. Ensure the sustainability of VANEL with appropriate staffing and adequately resourced structure.

Key activities:

- I. Implementing full cost recovery within VANEL funding bids (as far as practical). (Chief Officer)
- II. Negotiating tailor-made charging structures with each of our members for extra support. (CO)
- III. Generating reserves adequate to enable us to develop new and existing services in response to local VCS needs and to maintain (at least) our minimum reserves policy (Chief Officer).
- IV. Encouraging VCS groups to make full use of VANEL's services, including supporting their income generation to enable them to take up VANEL's charged services. (Team)
- V. Managing VANEL's indirect costs consistent with retaining the skills needed to deliver the plan outcomes as flexibly and cost-effectively as possible. (Finance and Contracts Manager)

VOLUNTARY ACTION NORTH EAST LINCOLNSHIRE

TRUSTEE REPORT (INCLUDING DIRECTOR'S REPORT)

FOR THE YEAR ENDED

5. Achieve wider recognition of VANEL as a provider of high quality, professional services for the local VCS.

Key activities:

- I. Maintaining/reviewing VANEL's policies and procedures annually with staff/trustees. (Development Manager)
- II. Implementing pro-active staff member, volunteer and trustee development through a staff/trustee development plan that supports the needs of this Business Plan. (Chief Officer)
- III. Maintaining our NCVO Volunteer Centre QA and UK Youth quality standards. (Chief Officer)
- IV. Working in partnership with other VCS organisations in Humber area and Lincolnshire County (Chief Officer)
- V. Representing VCS groups on the Humber Local Resilience Forum voluntary task group (Chief Officer).
- VI. Representing VCS groups on the VCSE Emergencies Partnership regionally (Chief Officer).
- VII. Fulfilling the Local Trusted Organisation role for the Big Local Partnership (Chief Officer).
- VIII. Offering Supporting Volunteers' Award (quality assurance) for member groups. (Development Manager)
- IX. Offering Volunteer Passport for individual people who choose to volunteer. (Volunteer Worker).

Structure, governance and management

Governing document

Voluntary Action North East Lincolnshire (VANEL) is a registered charity number 1002624 and a company limited by guarantee number 2593527.

The object of the charity, as stated in the Memorandum of Association, is to promote any charitable purposes for the benefit of the community in the local government district of North East Lincolnshire and, in particular, the advancement of

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Mr S Beasant
Mrs M Johnson
Mr A Jones
Miss V Russell
Mr M Czarnecki

VOLUNTARY ACTION NORTH EAST LINCOLNSHIRE

TRUSTEE REPORT (INCLUDING DIRECTOR'S REPORT)

FOR THE YEAR ENDED

Organisation

Members of the Executive Committee of Trustees are elected annually in accordance with the regulations laid down in the Articles of Association. The Executive Committee meets six times per year and has overall responsibility for strategy, policy and employment of staff. Operational and staff management issues are delegated to the Chief Officer. There are currently a total of 9 staff members (5 full time and 4 part-time).

The minimum number of Trustees who may be appointed is 5 and the maximum is 15. The number is generally between 6 and 12, depending on the balance between retirees and new appointments. New trustees are recruited, based on the skills required, from within the senior managers and leaders of our member organisations. The Executive Committee meets every three months and calls additional meetings when special circumstances arise, for example during National Volunteers' Week and National Trustees' Week and for business planning.

Day to day operational matters, which include finance, HR/employment and delivery of services are delegated to the Chief Officer, Paula Grant.


Trustee induction and training

New Trustees undergo informal orientation sessions which include invitation to an Executive Committee meeting prior to becoming a Trustee, visiting the registered office of the company to familiarise themselves in the way the organisation carries out its day to day duties and implements decisions. Business planning, the Memorandum and Articles of Association and financial performance are also covered in the pre-meeting and an induction pack is provided together with a one-to-one briefing session with the Chief Officer.

Trustees are encouraged to attend external training events and internal briefings with staff which assist them in undertaking their role where and when relevant and as appropriate

The trustees report was approved by the Board of Trustees.

Mr Stephen Beasant



Trustee (Chairman)

Dated: 14th October 2021

VOLUNTARY ACTION NORTH EAST LINCOLNSHIRE

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF VOLUNTARY ACTION NORTH EAST LINCOLNSHIRE

I report to the trustees on my examination of the financial statements of Voluntary Action North East Lincolnshire (the charity) for the year ended 31 March 2021.

Responsibilities and basis of report

As the trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act) . In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of ICAEW, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Andrew Robinson BCom (Hons), FCA
A P Robinson & Co (Grimsby) LLP
Chartered Accountants
107 Cleethorpe Road
Grimsby
North East Lincolnshire
DN31 3ER

Dated: 14th October 2021

VOLUNTARY ACTION NORTH EAST LINCOLNSHIRE

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2021

		Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £	Total 2020 £
	Notes				
Income from:					
Donations and legacies	3	71,298	414,930	486,228	580,859
Charitable activities	4	206,483	-	206,483	186,104
Total income		<u>277,781</u>	<u>414,930</u>	<u>692,711</u>	<u>766,962</u>
Expenditure on:					
Raising funds	5	<u>1,894</u>	<u>-</u>	<u>1,894</u>	<u>3,884</u>
Charitable activities	6	203,626	385,143	588,769	804,088
Total resources expended		<u>205,520</u>	<u>385,143</u>	<u>590,663</u>	<u>807,971</u>
Net outgoing resources before transfers		72,261	29,787	102,048	(41,009)
Gross transfers between funds				-	-
Net income/(expenditure) for the year/ Net movement in funds		72,261	29,787	102,048	(41,009)
Fund balances at 31 March 2020		105,232	135,567	240,799	281,808
Fund balances at 31 March 2021		<u><u>177,494</u></u>	<u><u>165,354</u></u>	<u><u>342,848</u></u>	<u><u>240,799</u></u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

VOLUNTARY ACTION NORTH EAST LINCOLNSHIRE

BALANCE SHEET

AS AT 31 MARCH 2021

	Notes	2021	2020
		£	£
Current assets			
Debtors	9	13,579	31,947
Cash at bank and in hand		341,535	223,700
		<u>355,114</u>	<u>255,646</u>
Creditors: amounts falling due within one ye	10	<u>12,265</u>	14,847
		<u>342,848</u>	<u>240,799</u>
Income funds			
Restricted funds	11	165,350	135,565
<u>Unrestricted funds</u>			
Designated funds			
General unrestricted funds		177,498	105,235
		<u>177,498</u>	<u>105,235</u>
		<u>342,848</u>	<u>240,799</u>

For the year ending 31/03/2021 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006;
The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provision applicable to companies subject to the small companies regime.

The accounts were approved by the Trustees on 14th October 2021

Mr S Beasant
Trustee



Company Registration No. 02593527

VOLUNTARY ACTION NORTH EAST LINCOLNSHIRE

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2021

		Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £	Total 2020 £
	Notes				
Income from:					
Donations and legacies	3	71,298	414,930	486,228	580,859
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Total resources expended		<u>205,520</u>	<u>385,143</u>	<u>590,663</u>	<u>807,971</u>
Net outgoing resources before transfers		72,261	29,787	102,048	(41,009)
Gross transfers between funds		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net income/(expenditure) for the year/ Net movement in funds		72,261	29,787	102,048	(41,009)
Fund balances at 31 March 2020		105,232	135,567	240,799	281,808
Fund balances at 31 March 2021		<u><u>177,494</u></u>	<u><u>165,354</u></u>	<u><u>342,848</u></u>	<u><u>240,799</u></u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

VOLUNTARY ACTION NORTH EAST LINCOLNSHIRE

BALANCE SHEET

AS AT 31 MARCH 2021

		2021		2020	
	Notes	£	£	£	£
Current assets					
Debtors	9	13,579		31,947	
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		<u>355,114</u>		<u>255,646</u>	
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Designated funds					
General unrestricted funds		177,498		105,235	
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The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006; The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provision applicable to companies subject to the small companies regime.

The accounts were approved by the Trustees on 14th October 2021

Mr S Beasant
Trustee

Company Registration No. 02593527

VOLUNTARY ACTION NORTH EAST LINCOLNSHIRE

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 MARCH 2021

	Notes	2021	2020
		£	£
Cash flows from operating activities			
Cash gained/(absorbed) by operations		117,835	(62,654)
Net cash used in investing activities		-	-
Net cash used in financing activities		-	-
Net increase/(decrease) in cash and cash equivalents		117,835	(62,654)
Cash and cash equivalents at beginning of year		223,699	286,353
Cash and cash equivalents at end of year		341,534	223,699

VOLUNTARY ACTION NORTH EAST LINCOLNSHIRE

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

Charity information

Voluntary Action North East Lincolnshire is a private company limited by guarantee incorporated in England and Wales. The registered office is 82 Grimsby Road, Cleethorpes, North East Lincolnshire, DN35 7DP.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's [governing document], the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The charity is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives unless the funds have been designated for other purposes.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.4 Incoming resources

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and

Turnover is measured at the fair value of the consideration received or receivable and represents amounts receivable for goods and services provided in the normal course of business, net of discounts, VAT and other sales related taxes.

VOLUNTARY ACTION NORTH EAST LINCOLNSHIRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies (Continued)

1.5 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.6 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.7 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.8 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

VOLUNTARY ACTION NORTH EAST LINCOLNSHIRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

3	Donations and legacies	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
	Donations and gifts	1,530	-	1,530	7,673
	Grants	67,818	414,930	482,748	571,111
	Membership fees	1,950	-	1,950	2,075
		<u>71,298</u>	<u>414,930</u>	<u>486,228</u>	<u>580,859</u>
	For the year ended 31 March 2020	<u>31,839</u>	<u>549,020</u>		<u>580,859</u>
4	Charitable activities			Grants 2021 £	Grants 2020 £
	Sales within charitable activities			<u>206,483</u>	<u>186,104</u>
	Analysis by fund				
	Unrestricted funds			206,483	182,387
	Restricted funds			<u>-</u>	<u>3,717</u>
				<u>206,483</u>	<u>186,104</u>
5	Raising funds	Unrestricted funds 2021	Restricted funds 2021	Total 2021	Total 2020
	<u>Fundraising and publicity</u>				
	Other fundraising costs	1,894	-	1,894	3,884
		<u>1,894</u>	<u>-</u>	<u>1,894</u>	<u>3,884</u>
	For the year ended 31 March 2020				
	Fundraising and publicity	<u>3,884</u>	<u>-</u>		<u>3,884</u>

VOLUNTARY ACTION NORTH EAST LINCOLNSHIRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

6	Charitable activities	2021 £	2020 £
	Staff costs	213,983	271,315
	Establishment costs	4,174	19,823
	Repairs	777	940
	Printing, postage and stationery	5,930	5,777
	Office expenses	2,861	6,024
	Volunteer expenses	2,660	9,588
	Travel & subsistence	2,190	3,300
	Project expenses	287,827	430,993
	Sundry	180	1,349
	Professional fees	57,861	41,792
	Room hire	-	2,581
	Staff training	5,923	1,182
	Bad debts	-	(367)
	Publicity and advertising	-	2,162
	Participant allowances	1,436	3,927
		<u>585,802</u>	<u>800,388</u>
	Share of governance costs	2,967	3,700
		<u>588,769</u>	<u>804,088</u>
	Analysis by fund		
	Unrestricted funds	203,626	224,522
	Restricted funds	385,143	579,566
		<u>588,769</u>	<u>804,088</u>
7	Trustees		

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

VOLUNTARY ACTION NORTH EAST LINCOLNSHIRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

8 Employees

Number of employees

The average monthly number of employees during the year was: 8

	2021 Number	2020 Number
VA Core Development & Volunteer Centre	5	6
Projects	3	4
	<u>8</u>	<u>10</u>

Employment costs

	2021 £	2020 £
Wages and salaries	195,897	245,345
Social security costs	14,318	21,971
Other pension costs	3,769	3,999
	<u>213,983</u>	<u>271,315</u>

There were no employees whose annual remuneration was £60,000 or more.

9 Debtors

	2021 £	2020 £
Amounts falling due within one year:		
Trade debtors	11,826	19,934
Other debtors	-	10,000
Prepayments and accrued income	1,753	2,013
	<u>13,579</u>	<u>31,947</u>

10 Creditors: amounts falling due within one year

	2021 £	2020 £
Other taxation and social security	4,192	5,404
Trade creditors	1,325	2,420
Other creditors	2,985	-
Accruals and deferred income	3,763	7,023
	<u>12,265</u>	<u>14,847</u>

VOLUNTARY ACTION NORTH EAST LINCOLNSHIRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

11 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes.

	Balance at 31 March 2020 £	Incoming resources £	Movement in funds Resources expended £	Transfers £	Balance at 31 March 2021 £
Big Local	132,600	114,975	(121,157)		126,418
BBO Move	631	39,440	(40,468)		(398)
Blue Lights	439	1,453	(1,892)		-
BBO Steps Forward	1,048	8,392	(9,440)		(0)
CAF Resilience fund	-	30,000	(30,000)		-
Crime Reduction Fund	310	96,326	(95,405)		1,230
Connected Communities	(1,190)	19,024	(10,017)		7,817
Community Grants 5 - BGUni	-	20,006	(20,006)		-
Green Influencers	-	18,000	(4,510)		13,490
Hardship Fund	-	12,000	(10,447)		1,553
Neighbourhood Watch Network	1,725	14,895	(12,268)		4,352
Neighbourhood Networking - NLCF	-	15,421	(4,532)		10,889
Network Development	-	25,000	(25,000)		-
	<u>135,563</u>	<u>414,931</u>	<u>(385,143)</u>	<u>-</u>	<u>165,351</u>

VOLUNTARY ACTION NORTH EAST LINCOLNSHIRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

13	Analysis of net assets between funds			Total	Total
		2021	2021	2021	2020
		£	£	£	£
	Fund balances at 31 March 2021 are represented by:				
	Current assets/(liabilities)	342,848	-	342,848	240,799
		<u>342,848</u>	<u>-</u>	<u>342,848</u>	<u>240,799</u>
14	Related party transactions				
	There were no disclosable related party transactions during the year (2020 - none).				
15	Cash generated from operations			2021	2020
				£	£
	Deficit for the year			102,048	(41,008)
	Movements in working capital:				
	Decrease/(increase) in debtors			18,368	(21,305)
	Increase in creditors			(2,582)	(342)
	Cash absorbed by operations			<u>117,834</u>	<u>(62,655)</u>
16	Analysis of changes in net funds				
	The charity had no debt during the year.				