



Trustees' Annual Report for the period from November 2022 to October 2023

Charity name: Hollesley Village Hall

Charity registration number: 1002348

Objectives and Activities

Summary of the purposes of the charity as set out in its governing document	To manage Hollesley Village Hall for use of the inhabitants of Hollesley and the neighbourhood without distinction of sex or of political, religious or other opinions and in particular for use for meetings, lectures and classes and for other forms of recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants
Summary of the main activities in relation to those purposes for the public benefit,	The following regular groups and classes have taken place: Tai Chi, Art Class, Cricket Tots, Community Café, Karate, Welcome club, Yoga, Youth club, Hollesley Players, Short Mat Bowls, WI, Carers' group. Qi Gong has also commenced. Additionally, the hall has been used for regular meetings such as those of the Parish Council and Gardening Club
Statement confirming the public benefit	All the regular activities are deemed to be of public benefit since they improve the conditions of life for local inhabitants. This includes, but is not limited to, the enhancement of the health and well-being of the local community, and the provision of educational opportunities for local residents.

Achievements and Performance

Summary of the main achievements of the charity.	<p>The Trust continued to enable a range of activities to take place during the year. The jubilee was celebrated in June 2022 and trustees provided a memorable afternoon tea for local residents</p> <p>At 31 March 2023, the financial assets of the charity were transferred to a new incorporated charity - Hollesley Village Hall CIO (registered charity No: 1197877). As of 1 April 2023, the CIO has taken over the operational running of the village hall.</p>
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Financial Review

Review of the charity's financial position at the end of the financial period 31 March 2023	<p>At the end of the financial year (31 March 2023), the Trust had accumulated balance of £42,632.</p> <p>Grants and donations: £22,300 included donations, fund-raising, benefactors and the fete. Restricted grants included a grant from the People's Postcode Lottery (£12,443), a grant from East Suffolk (£1050) and £500 from Village Voices was also received to support the Jubilee Tea Dance.</p> <p>£10,000 was refunded to the Lottery, the Jubilee Tea Dance cost £1,854 and the phase 1 of the installation of an Air Source Heat Pump and associated insulation was completed (£12584).</p> <p>The legal fees related to the surgery lease were £ 1,500. The fees associated with the change of governance were £16,458 which were met by a benefactor. Accountancy fees were £600.</p>
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	All financial assets have been transferred to Hollesley Village Hall CIO as of 1 April 2023
Statement explaining the policy for holding reserves stating why they are held	Unrestricted reserves are accumulated and designated for expenditure on major maintenance and refurbishment requirements such as windows and doors, stage curtains, chairs and tables, internal decoration and the fabric of the building. These reserves also provide for the delivery of services for an unexpected enforced extended closure. Restricted reserves are for specific projects where grants have been made and are still to be spent.
Amount of reserves held as of 31 March 2023	The charity had an unrestricted reserve of £42,632

Structure, Governance and Management

Type of governing document	Hollesley Village Hall is governed by a Trust Deed.
How the charity is constituted?	The charity is constituted as an unincorporated charitable trust, which was the primary option available to Village Halls in the 1960s.
Trustee selection methods	Trustees were appointed by two methods: a) user group representatives (who represent user groups who use the village hall); and b) annual Election of three persons living in Hollesley and its surrounds.

Reference and Administrative details

Charity name	Hollesley Village Hall
Registered charity number	1002348
Charity's principal address	Woodbridge Road, Hollesley IP12 3QR

Trustees	Position	Dates acted if not for whole year
G Bathe	Treasurer	
C Gray	Secretary	
A Yates		
R Bentley	Asst Treasurer	
A Mills		
J Johnson		
J Brookes		
T Foy (elected)	Chair	
M Montague (elected)		
Alan Martin (elected)		



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Hollesley Village Hall

On accounts for the year
ended

March 2023

Charity no
(if any)

1002348

Set out on pages

3, 4

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2023.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

30/06/2023

Name:

Kelly-Anne Byres

Relevant professional
qualification(s) or body
(if any):

ICPA

Address:

Unit 3-5, Alton Business Centre, Valley Lane, Wherstead, IP9 2AX

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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CHARITY COMMISSION
FOR ENGLAND AND WALES

Hollesley Village Hall - Management Committee

1002348

Receipts and payments accounts

CC16a

For the period
from

Period start date
01/04/2022

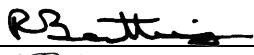

To

Period end date
31/03/2023

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Hire of Hall	16,583	-	-	16,583	8,264
Rent from Doctors	3,600	-	-	3,600	3,600
Grants and Donations	22,300	13,993	-	36,293	64,842
Bank Interest	79	-	-	79	10
Refunds	-	-	-	-	107
Transfer In	-	-	-	-	-
200 Club	1,160	-	-	1,160	3,017
	-	-	-	-	-
Sub total (Gross income for AR)	43,722	13,993	-	57,715	79,840
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	43,722	13,993	-	57,715	79,840
A3 Payments					
Insurance 22/23	1,085	-	-	1,085	834
Charged against grant "Just 42" re rents	-	-	-	-	-
Water and Electricity	4,995	-	-	4,995	3,822
Cleaning	2,358	-	-	2,358	2,179
Projects	305	24,134	-	24,439	71,171
Other Repairs and Maintenance	4,249	-	-	4,249	7,514
Accountancy/Legal	18,558	-	-	18,558	7,444
Sundry Expenses	1,861	-	-	1,861	727
Subscriptions/Licences	840	-	-	840	499
Training	-	-	-	-	-
Loan Repayments	-	-	-	-	-
Prizes	605	-	-	605	562
	-	-	-	-	-
Sub total	34,854	24,134	-	58,988	94,752
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	34,854	24,134	-	58,988	94,752
Net of receipts/(payments)	8,867	- 10,141	-	- 1,274	- 14,912
A5 Transfers between funds					
	33,765	10,141	-	43,906	58,818
A6 Cash funds last year end					
Cash funds this year end	42,632	0	-	42,633	43,906

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Unrestricted Funds	42,632	-	
	Restricted Funds		-	
	Total cash funds	42,632	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details			
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Village Hall and Equipment at Valuation	305170	-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
			Ruth Bentley	4/10/23
			Geraldine Bathe	4/10/23