



Trustees' Annual Report for the period from November 2021 to October 2022

Charity name: Hollesley Village Hall

Charity registration number: 1002348

Objectives and Activities

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| Summary of the purposes of the charity as set out in its governing document | To manage Hollesley Village Hall for use for meetings, lectures and classes and for other forms of recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants |
| Summary of the main activities in relation to those purposes for the public benefit, | The following regular groups and classes have taken place: Tai Chi, Art Class, Cricket Tots, Community Café, Karate, Welcome club, Yoga, Youth club, Hollesley Players, Short Mat Bowls, WI, Carers' group. Additionally, the hall has been used for regular meetings such as those of the Parish Council. |
| Statement confirming the public benefit | All the regular activities are deemed to be of public benefit since some enhance the health and well-being of the community whilst others provide educational opportunity for enhanced awareness. |

Achievements and Performance

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| Summary of the main achievements of the charity. | <p>The programme has continued to provide access for a wide range of activities although COVID restrictions remained in place throughout the early part of the period with cancellation of some events over the Christmas period. Income generated from hire of hall was £8,264. This was in marked contrast to the previous year when income was only £2,075 due to the lockdown. As the year progressed, the regular programme resumed. The current programme includes Tai Chi, Pilates, Yoga, short mat bowls and karate. There is a youth club, a WI and the Welcome Club which provides social and educational activities. There is the Peninsula Carers' support Group. 2022 saw a busy Annual Village Fete.</p> <p>The hall has also been used to enable special events to take place such as a play production, written and performed by local residents, a classical concert by musicians from the Suffolk Philharmonic Orchestra and a cookery class aimed at the older members of the community.</p> <p>The major event of the year was the Queen's Jubilee Tea Dance. The professional toastmaster enjoined all to celebrate and commemorate the occasion with music and dancing to represent the decades of the Queen's reign. The event was a partnership between the village hall committee and Hollesley WI. Mr Les Andrews provided the celebratory cakes.</p> <p>The hall was also used as a staging post for a major cycling event in December.</p> <p>The annual flu jab day with the Peninsula Practice continued to showcase effective partnership working and raise the profile of the hall with non-users. The children's group sadly had to cancel their planned fund-raising pantomime event due to COVID. They had however, received £10,000 funding from the Lottery as</p> |
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| | <p>confirmation that they had sufficient funds to meet the Play Commissioner's objective.</p> <p>This year saw the removal of the asbestos/cement roof which was over 50 years old. It was replaced with the help of prisoners from the local prison who were undertaking their NVQ qualification under the training arm of the roof contractor. New insulation was also installed and additional photovoltaic panels were mounted. The roof replacement was funded primarily by grants from East Suffolk, Hollesley Parish Council, Suffolk Community Fund and Bernard Sunley Fund with additional fund-raising in the community. The installation of photovoltaic panels was one of the recommendations made in the report written as part of the Council's agenda for Hollesley Village to achieve net zero. This installation was primarily funded by The Prince's Trust Countryside Fund.</p> |
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Financial Review

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| Review of the charity's financial position at the end of the financial period 31 March 2022 | <p>At the end of the financial year (31 March 2022), the charity had a balance of £43,906.</p> <p>The receipts and payments accounts contain a summary of money received and money spent during the period and a list of assets and liabilities at the end of the period. The Independent Examination of the accounts on the following pages was conducted by KBL Accounts, Ipswich.</p> <p>The roof and PV panels were installed with major grants received in the financial year 21/22 from: East Suffolk, £10,000, Prince Trust Countryside Fund, £10,000, Hollesley Parish Council, £8,000 and Bernard Sunley, £5,000. Additionally, £10,667 was received from Government to assist with operational costs during lockdown.</p> <p>A supplemental bounce back grant of £500 was received from East Suffolk to pay for additional cleaning and utility costs linked to COVID restrictions (e.g sanitising and moving of furniture, and open window protocols).</p> <p>£10,000 was also received from the Lottery to support the children's group mission to fund a piece of play equipment.</p> |
| Statement explaining the policy for holding reserves stating why they are held | <p>Unrestricted reserves are accumulated and designated for expenditure on major maintenance and refurbishment requirements such as windows and doors, stage curtains, chairs and tables, internal decoration and the fabric of the building. These reserves also provide for the delivery of services for an unexpected enforced extended closure.</p> <p>Restricted reserves are for specific projects where grants have been made and are still to be spent.</p> |
| Amount of reserves held as of 31 March 2022 | <p>The charity had an unrestricted reserve of £33,765 and restricted of £10,141 (£10,000, Lottery Grant -since returned and £141 from the Princes Trust Countryside Fund given for the Air Source Heat Pump).</p> |

Structure, Governance and Management

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|---------------------------------|--|
| Type of governing document | Hollesley Village Hall is governed by a Trust Deed. |
| How the charity is constituted? | It is constituted as an Unincorporated Association which was the primary option available to Village Halls in the 19 |

Reference and Administrative details

| | |
|-----------------------------|---|
| Charity name | Hollesley Village Hall |
| Registered charity number | I002348 |
| Charity's principal address | Woodbridge Road, Hollesley IP12 3QR |

| Trustees | Position | Dates acted if not for whole year |
|----------------------|-----------|--------------------------------------|
| G Bathe | Chair | |
| C Gray | Secretary | |
| L Bruce | Treasurer | |
| R Bentley (co-opted) | | |
| A Mills | | |
| M Montague (Elected) | | |
| J Johnson | | |
| J Brookes | | |
| A Yates | | |
| A Martin (Elected) | | |
| T Foy (Elected) | | |
| | | |



KBL Accounts

Hollesley Village Hall

Accounts

Year End March 2022

Basis of independent examiner's statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- I. which gives me reasonable cause to believe that, in any material respect, the requirements:
 - a. to keep accounting records in accordance with section 130 of the 2011 Act;
and
 - b. to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Kelly-Anne Byres Accountant

KBL Accounts

Unit 3

Alton Business Centre Valley Lane

Ipswich

IP9 2AX



CHARITY COMMISSION
FOR ENGLAND AND WALES

Hollesley Village Hall - Management Committee

1002348

Receipts and payments accounts

CC16a

For the period
from

Period start date
01/04/2021

To

Period end date
31/03/2022

Section A Receipts and payments

| | Unrestricted funds | Restricted funds | Endowment funds | Total funds | Last year |
|----------------------|--------------------|------------------|------------------|------------------|------------------|
| | to the nearest £ | to the nearest £ | to the nearest £ | to the nearest £ | to the nearest £ |
| A1 Receipts | | | | | |
| Hire of Hall | 8,264 | - | - | 8,264 | 2,075 |
| Rent from Doctors | 3,600 | - | - | 3,600 | 3,600 |
| Grants and Donations | 18,477 | | | | |

Section B Statement of assets and liabilities at the end of the period

| Categories | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|---|--|------------------------------------|----------------------------------|---------------------------------|
| B1 Cash funds | Unrestricted Funds | 33,765 | - | |
| | Restricted Funds | | 10,141 | |
| | | | | |
| | Total cash funds | 33,765 | 10,141 | - |
| | (agree balances with receipts and payments account(s)) | OK | OK | OK |
| | | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
| B2 Other monetary assets | Details | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| B3 Investment assets | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| B4 Assets retained for the charity's own use | Details | Fund to which asset belongs | Cost (optional) | |