

# COLGATE PLAYGROUP

England & Wales · Charity number 1002181

## Details

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**Status** Registered

**Legal form** Other

**Registered** 1991-03-11

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Colgate Pre School  
Colgate Memorial Hall  
Blackhouse Road  
Colgate  
Horsham  
RH13 6HS

**Phone** 01293851606

**Email** [colgatepreschool@btconnect.com](mailto:colgatepreschool@btconnect.com)

**Website** [www.colgatepreschool.com](http://www.colgatepreschool.com)

## Activities

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**Objects:** TO ADVANCE THE EDUCATION OF CHILDREN BELOW COMPULSORY SCHOOL AGE BY (A)PROVIDING SAFE AND SATISFYING GROUP PLAY, IN WHICH PARENTS HAVE THE RIGHT TO TAKE PART (B)ENCOURAGING OTHER CHARITABLE ACTIVITIES THROUGH WHICH PARENTS MAY HELP THE CHILDREN (C)FURTHERING THE AIM OF THE PRE-SCHOOLS PLAYGROUP ASSOCIATION.

**Activities:** Colgate Pre-school / playgroup cares for children from the term they turn 2 years to 5 years of age in Colgate Memorial Hall, Colgate, West Sussex. We offer Pre-school and Primary school children Forest School opportunities once a week at our local woodland site.

## Classification

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- **How:** Provides Services
- **What:** Education/training
- **Who:** Children/young People

## Geography

- **Area of benefit:** IN PRACTICE COLGATE, NEAR HORSHAM, WEST SUSSEX.
- West Sussex

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-08-31	£237,405	£197,782	-	-
2023-08-31	£182,704	£189,763	-	-
2022-08-31	£177,169	£180,484	-	-
2021-08-31	£158,717	£164,783	-	-
2020-08-31	£162,059	£141,006	-	-

## Trustees

Name	Role	Appointed
Geraldine Hansen		2022-08-16
Jodie Edwards		2024-04-09
Robyn Burke		2022-08-16

**COLGATE PLAYGROUP**

England & Wales - Charity number 1002181

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# Accounts

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## Trustees' Annual Report for the period

From: 01.09.23. Period start date to: 31.08.24. Period end date

Charity name: Colgate Playgroup /Pre-school

Charity registration number: 1002181

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>The aim of the association is to provide Early Years Education for children below compulsory school age.</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>Registered with Ofsted Follow Early Years Foundation Stage (EYFS) Supporting children and parent during their time at Colgate Pre-school Providing a safe, stimulating environment for children that encompasses the EYFS</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>We meet the requirements of the EYFS and we are registered with Ofsted.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

## Achievements and Performance

	SORP reference	
<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p>	<p>Para 1.20</p>	<p><b>We began the year with 42 children on roll and finished the year with 50 children. We employed 12 members of staff. We continue to provide care and education for children aged 2-4 years. This year 17 children have moved on to primary schools which is a smaller number than last year. Our main source of income is from the government Free Educational Funding for children aged 2, 3 and 4 years. This funding remains to fall very short of the amount it costs settings to deliver quality childcare. Restrictions to charging parents extra to cover the shortfall remains to have a significant impact on our income. Constraints such as not being able to charge a registration fee for funded children means there is no commitment to a place and results in some no shows for September. Employer costs continue to rise at a much higher rate than the funding received. This has had a significant impact on our running costs. We continue to hold fund raising events such as raffles and refreshments at Christmas, Easter, and Sports day. We use funds raised from these events to purchase toys and resources for the children. At Colgate pre-school we aim to provide the best childcare experiences for children and their families. We continue to run our baby and toddler group and open our doors to families in the local community to join us for the stay and play session. This enables families to access a play session for their child and meet other parents and carers. We also run forest school sessions to provide outdoor learning experiences for children. Our aim for the future is to pay our staff a good wage to encourage them to stay, continue to provide high quality care and education and be sustainable. Staff have completed training to support their continued professional development.</b></p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>We hold cash at bank of £90,524.45 all of which is unrestricted funds.</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>These funds are held in order to meet unforeseen expenditure and contingency.</b>
Amount of reserves held	Para 1.22	<b>Nil</b>
Reasons for holding zero reserves	Para 1.22	<b>All funds held for non-restricted activities</b>
Details of fund materially in deficit	Para 1.24	<b>None</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>No on-going concerns or issues</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>constitution</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>Committee</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Voted in by parents at AGM</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	Colgate Playgroup
Other name the charity uses	Colgate Pre-school
Registered charity number	1002181
Charity's principal address	Colgate Memorial Hall, Blackhouse Road, Colgate, RH13 6HS

**Names of the charity trustees who manage the charity**

	<b>Trustee name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>	<b>Name of person (or body) entitled to appoint trustee (if any)</b>
1	Geraldine Hanson	Chair		
2	Jodie Edwards	Treasurer	9 <sup>th</sup> April 2024 onwards	
3	Robyn Burke	Secretary		
4				
5				
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16				
17				
18				
19				
20				

**Corporate trustees – names of the directors at the date the report was approved**

<b>Director name</b>		

**Name of trustees holding title to property belonging to the charity**

<b>Trustee name</b>	<b>Dates acted if not for whole year</b>	

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	None
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	None

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

None
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## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	J Edwards	
Full name(s)	Jodie Louise Edwards	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	26/06/25	





**Section A**

**Independent Examiner's Report**

**Report to the trustees**

Charity Name  
Colgate Playgroup/ Colgate Pre-school

**On accounts for the year ended**

31/08/2024

**Charity no  
(if any)**

1002181

**Set out on pages**

1-2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2025.

**Responsibilities and basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Signed:**

*RJ Cooper*

**Date:**

27/06/2025

**Name:**

Robert Cooper

**Relevant professional qualification(s) or body (if any):**

FCA with Institute of Chartered Accountants in England and Wales

**Address:**

81 Pondtail Road

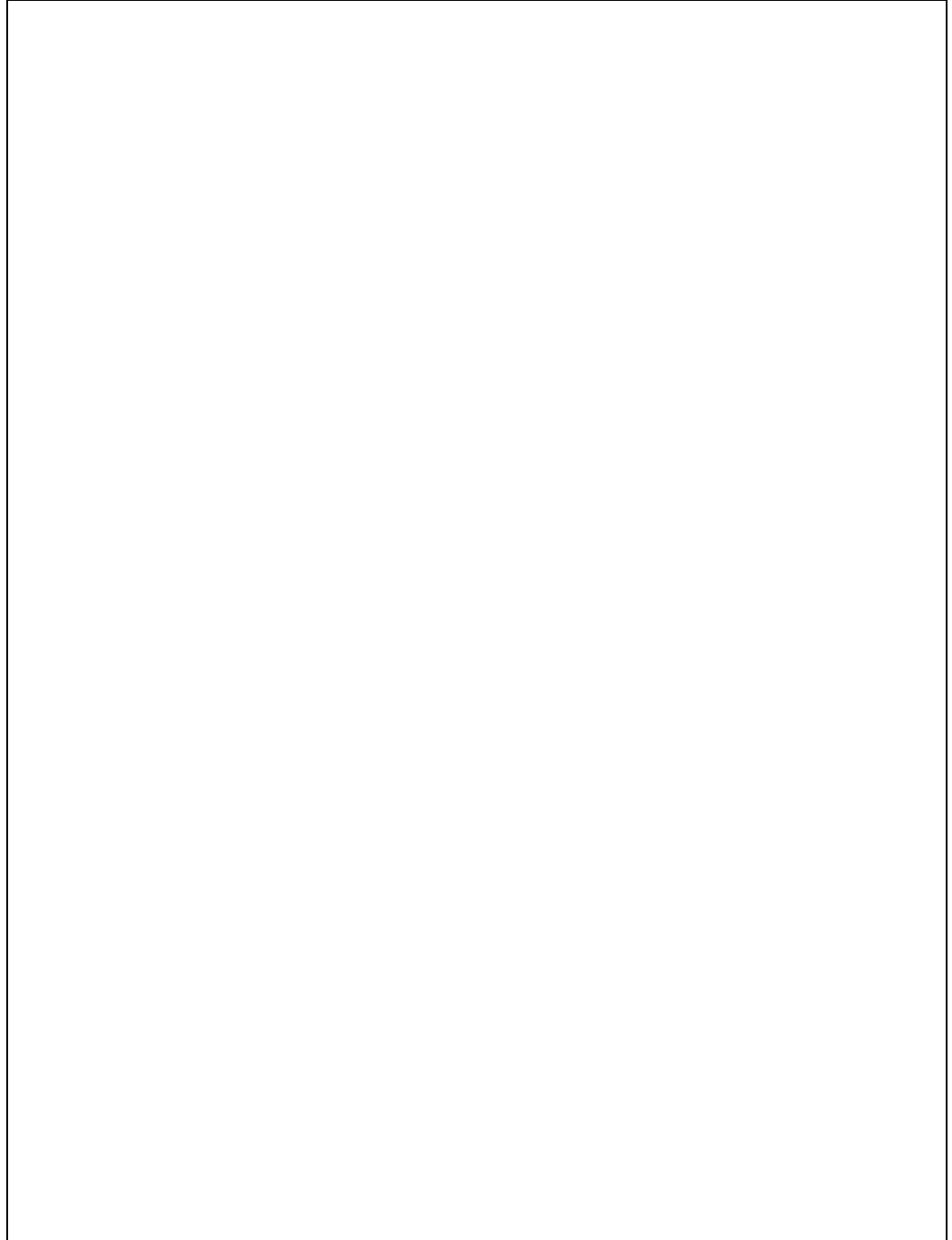
Horsham

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**



**COLGATE PLAYGROUP**

England & Wales - Charity number 1002181

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# Accounts

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## Trustees' Annual Report for the period

From **01/09/2022** Period start date

To **31/08/2023** Period end date

Charity name: **Colgate Playgroup**

Charity registration number: **1002181**

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The aim of this association is to provide Early Years Education for children below compulsory school age.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Being registered with Ofsted and following the Early Years Foundation Stage (EYFS). Supporting parents and children during their time at Colgate Pre-school. Providing a safe, stimulating environment for children that encompasses the EYFS.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	We meet the requirements of the EYFS and we are registered with Ofsted.

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	

Other		
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## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>We began the year with 44 children on roll and finished the year with 51 children. We employed 12 members of staff. At the end of the year one member of staff semi-retired and moved to bank staff. We continue to provide care and education for children aged 2-4 years. This year 30 children have moved on to primary schools which is a larger than usual number. We also have 5 children who have also been offered places in school nurseries so will not be returning in September. This will have an impact on our intake for September which is likely to be lower for the next school year.</p> <p>Our main source of income is from the government Free Educational Funding for children aged 2, 3 and 4 years. This funding remains to fall very short of the amount it costs settings to deliver quality childcare. Restrictions to charging parents extra to cover the shortfall remains to have a significant impact on our income.</p> <p>Constraints such as not being able to charge a registration fee for funded children means there is no commitment to a place and results in some no shows for September. Employer costs continue to rise at a much higher rate than the funding received. This has had a significant impact on our running costs. We continue to hold fund raising events such as raffles and refreshments at Christmas, Easter and Sports day. We use funds raised from these events to purchase toys and resources for the children.</p> <p>At Colgate pre-school we aim to provide the best childcare experiences for children and their families. We continue to run our baby and toddler group and open our doors to families in the local community to join us for the stay and play session. This enables families to access a play session for their child and meet other parents and carers. We also run forest school sessions to provide outdoor learning experiences for children.</p> <p>Our aim for the future is to pay our staff a good wage to encourage them to stay,</p>

		continue to provide high quality care and education and be sustainable.
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**Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	We hold cash at bank and in hand of £51,136 all of which is unrestricted funds.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	These funds are held in order to meet unforeseen expenditure and contingency.
Amount of reserves held	Para 1.22	Nil
Reasons for holding zero reserves	Para 1.22	All funds held for non-restricted activities.
Details of fund materially in deficit	Para 1.24	None
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	No on- going concerns or issues

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### Additional information (optional)

You may choose to include further statements where relevant about:

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### Reference and Administrative details

Charity name	Colgate Playgroup
Other name the charity uses	Colgate Pre-school
Registered charity number	1002181
Charity's principal address	Colgate Memorial Hall, Blackhouse Road, RH13 6HS



## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	None
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	None

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

None
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## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Geraldine Hansen	
Position (eg Secretary, Chair, etc)	Treasurer	

Date 28/6/2024

**Colgate Pre-School Cashflow 2022-2023**

	Sep	Oct	Nov	Dec	Jan	Feb	March	April	May	June	July	August	Cash Flow Total
<b>Income</b>													
Balance Brought Forward	58194.26												
Direct Fees	3273	3390	5029.44	718.56	4609.25	3379.25	2148.75	2996	829.5	5579.75	1247	55	33,255.50
Bank (cash)													
WSSC 2 yr funding		3331.23		2067.66		886.14		2283.12		978.48	4439.4		13,986.03
WSSC Funding 3/4 yr funding		12978.17		31520.16		13939.2		36353.47		15169.97	12420.03		122,381.00
Early start/Late pick up	72	93	100	64	78	81.5	193.5	276.5	270	409	75		1,712.50
Charity Fundraising (Other)		236.55		25					11.5				273.05
Pre-school fundraising				557					305		1484		2,346.00
Forest School					2540			1270			2800		6,610.00
Toddlers	93	93	123	21.00	105	72	126	42	246	84	30		1,035.00
Photography Commission		60.3								97.8			158.10
Training									77				77.00
Refunds/Repayments							14.99			35.66	99.99		150.64
Uniform Sales	139	76	20	20	20		12			62.5	80		429.50
Donation					200			20	5			64.5	289.50
Interest											0.98		0.98
<b>Income Subtotal</b>	<b>3577</b>	<b>20258.25</b>	<b>5,272.44</b>	<b>34993.38</b>	<b>7,552.25</b>	<b>18358.09</b>	<b>2,495.24</b>	<b>43,241.09</b>	<b>1,744.00</b>	<b>22,417.16</b>	<b>22,676.40</b>	<b>119.50</b>	<b>182,704.80</b>
<b>Expenditure</b>													
Staff Salary	10,616.88	10,606.17	11,088.13	11,003.20	11,320.31	11,489.32	12,185.64	12,688.89	11,461.16	11,643.22	12,750.75	11,898.14	138,751.81
Hall Rental	888.78	888.78	888.78	888.78	888.78	888.78	888.78	888.78	888.78	888.78	888.78	888.78	10,665.36
HMRC	522.01	675.72	1,036.80	1,220.45	1,015.95	1,426.91	1,450.80	1,678.38	1,510.06	1,606.06	1,579.26	1,895.35	15,617.75
Nest Pension	498.17	752.35	402.56		859.35		512.62		1,511.74		945.01	436.10	5,917.90
Amazon	346.57	142.28	154.48	19.22	286.03	171.84	133.85		79.96	396.63	171.86		1,902.72
Materials	224.53		559.18		192.21		165.18			179.27	101.88		1,422.25
Equipment		525.59	76.80				523.20			532.24	43.95		1,701.78
Tesco	148.41	95.48	70.77		114.23	276.62	191.14		91.34	122.29			1,110.28
Smudge and Dribble		73.36		168.64			164.66		121.96				528.62
Post Office				6.15									6.15
Education Visitor/Entertainer	105.00	105.00		95.00						95.00			400.00
Telephone/Broadband	116.63	250.53	116.27	116.99	241.89					168.73	43.90		1,054.94
Mobile/Apple/Link	40.77	20.77	40.77	10.78	30.78	10.78	30.78	10.78	30.78	40.77	20.77	40.97	329.50
DBS	45.80						45.80						91.60
Subscriptions	17.36	44.48			50.00	29.95	84.00			12.50		207.85	446.14
Staff Expenses	6.50	34.34	13.00	25.35	10.00	18.63	154.85	76.20	218.43	19.99	88.13		665.42
Insurance							1,342.02						1,342.02
United Washrooms			140.80			161.91			161.91			161.91	626.53
Accountancy	48.60	64.80	48.60	48.60	48.60	48.60	48.60	48.60	54.00	48.60	48.60	48.60	604.80
Staff Training		184.00	80.00		272.00	475.00		456.75		834.00			2,301.75
Refund		567.00										486.00	1,053.00
Bank fees	0.47	1.22										0.43	2.12
Uniform	1,335.60									997.10	48.02		2,380.72
Miscellaneous				543.50		20.00					240.00		803.50
Charities				25.00					11.50				36.50
<b>Expenditure Subtotal</b>	<b>14,962.08</b>	<b>15,031.87</b>	<b>14,716.94</b>	<b>14,171.66</b>	<b>15,280.13</b>	<b>15,038.39</b>	<b>16,525.85</b>	<b>17,274.40</b>	<b>16,141.62</b>	<b>17,321.45</b>	<b>17,190.74</b>	<b>16,108.03</b>	<b>189,763.16</b>
<b>Profit/Loss</b>													
Total Revenue (Cashflow)	11,385.08	5,226.38	9,444.50	20,821.72	- 7,727.88	3,319.70	- 14,030.61	25,966.69	- 14,397.62	5,095.71	5,485.66	- 15,988.53	- 7,058.36
BALANCE	46,809.18	52,035.56	42,591.06	63,412.78	55,684.90	59,004.60	44,973.99	70,940.68	56,543.06	61,638.77	67,124.43	51,135.90	51,135.90
Savings													
<b>GRAND TOTAL</b>													<b>51,135.90</b>

Bank	50,901.07
Cash	234.83
	<b>51,135.90</b>
Check	-



Section A

Independent Examiner's Report

Report to the trustees

Charity Name  
Colgate Playgroup / Colgate Pre-school

On accounts for the year  
ended

31/08/2023

Charity no  
(if any)

1002181

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2023.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

28/06/2024

Name:

Robert Cooper

Relevant professional  
qualification(s) or body  
(if any):

FCA with Institute of Chartered Accountants in England and Wales

<b>Address:</b>	81 Pondtail Road
	Horsham
	RH12 5HP

**Section B****Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

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**COLGATE PLAYGROUP**

England & Wales - Charity number 1002181

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# Accounts

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## Trustees' annual report (including Directors' report) for the period

**From: 01/09/2021**      **Period start date**      **To: 31/08/2022**      **Period end date**

**Charity name: Colgate Playgroup / Colgate Pre-school**

**Charity registration number: 1002181**

**Company number:**

### Objectives and activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The aim of this association is to provide Early Years Education for children below compulsory school age.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Being registered with Ofsted and following the Early Years Foundation Stage (EYFS). Supporting parents and children during their time at Colgate Pre-school. Providing a safe, stimulating environment for children that encompasses the EYFS.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	We meet the requirements of the EYFS and we are registered with Ofsted.

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	

Other		
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## Achievements and performance

<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p>	<p>Para 1.20</p>	<p>This year we have had 51 children on roll and employed 13 members of staff. Post COVID-19 we are focusing on supporting children to develop in the prime areas of learning. This includes; communication and language skills, physical skills and personal, social and emotional development. To achieve these, staff have completed extra training and our daily routines provide activities to support children to develop in the prime areas of learning. For example, sensory activities such as sand and water play to develop curiosity, fine motor skills and introduce new vocabulary to develop language skills.</p> <p>Our main source of income is from the government Free Educational Funding for children aged 2, 3 and 4 years. This funding remains to fall very short of the amount it costs settings to deliver quality childcare. Restrictions to charging parents extra to cover the shortfall remains to have a significant impact on our income. In the recovery period from COVID-19 there has been no financial support for childcare settings. Employer costs are rising and the future holds many challenges for us to continuing running. We continue to hold fund raising events such as raffles and refreshments at Christmas, Easter and Sports day. We use funds raised from these events to purchase toys and resources for the children.</p> <p>At Colgate pre-school aim to provide the best childcare experiences for children and their families. We continue to run our baby and toddler group and open our doors to families in the local community to join us for the stay and play session. This enables families to access a play session for their child and meet other parents and carers. We also run forest school sessions to provide outdoor learning experiences for children.</p>
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### Additional information (optional)

You may choose to include further statements where relevant about:

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Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial review

Review of the charity's financial position at the end of the period	Para 1.21	We hold cash at bank of £58,194 all of which is unrestricted funds.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	These funds are held in order to meet unforeseen expenditure and contingency.
Amount of reserves held	Para 1.22	
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

## Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	

A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, governance and management

Description of charity's trusts:		
Type of governing document: for example, <a href="#">trust deed</a> , <a href="#">memorandum and articles of association etc</a>	Para 1.25	Constitution
How is the charity constituted? for example <a href="#">limited company</a> , <a href="#">unincorporated association</a> , <a href="#">CIO</a>	Para 1.25	Committee
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Voted in by parents at AGM

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

## Reference and administrative details

Charity name	Colgate Playgroup
Other name the charity uses	Colgate Pre-school
Registered charity number	1002181
Charity's principal address	Colgate Memorial Hall, Blackhouse Road, RH13 6HS

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Sarah Watson	Chairperson		
2	Emma Veal	Treasurer		
3	Chrissie Walker	Secretary		
4	Gary Ramsden			
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Corporate trustees – names of the directors at the date the report was approved

Director name	

### Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (optional information)

Type of adviser	Name	Address
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#### Name of chief executive or names of senior staff members (optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>Sutton</i>	
Full name(s)	SARAH WATSON	
Position (eg Secretary, Chair, etc)	CHAIR	
Date	18-06-23.	

### Colgate Pre-School Cashflow 2021-2022

	Sep	Oct	Nov	Dec	Jan	Feb	March	April	May	June	July	August	Cash Flow Total
<b>Income</b>													
Balance Brought Forward	61509.13												
Direct Fees	5452.85	1655	7088	633.55	2868.25	1837.66	5037.9	2045.35	1773.25	3867.75	1320.75	171	28,298.46
Bank (cash)					0				0				-
WSSC 2 yr funding		1811.54		1855.73		1931.47	631.2	574.56		2166.12	2412.27		11,382.89
WSSC Funding 3/4 yr funding		7791.5		23671.87		9091.01		33563.38		14743.58	31084.03		119,945.37
Early start/Late pick up	591	9	227	36	75	57	162	27	374	99	122		1,188.00
Charity Fundraising (Other)					75								75.00
Pre-school fundraising				96									96.00
Forest School				2,540.00				1270				2540	6,350.00
Toddlers	36	38	57	21.00	72	57	123	75	75	132	54		704.00
Photography Commission			98.55								66.6		165.15
Training				300					1492			616.35	2,408.35
Refunds/Repayments											16.98		16.98
Uniform Sales	139	22.5	11.5		45.5	23	11		12.5		131		396.00
Donation			56.25	2							5		63.25
<b>Income Subtotal</b>	<b>6218.85</b>	<b>11327.54</b>	<b>7538.30</b>	<b>29156.15</b>	<b>3,135.75</b>	<b>12997.14</b>	<b>5,965.10</b>	<b>37,555.29</b>	<b>3,726.75</b>	<b>21,008.45</b>	<b>35,212.63</b>	<b>3,327.35</b>	<b>177,169.30</b>
<b>Expenditure</b>													
Staff Salary	10,777.24	10,782.80	10,782.60	10,669.79	10,897.03	10,861.16	10,744.72	11,693.85	11,725.75	11,980.92	13,286.49	10,383.01	134,585.36
Hall Rental	710.01	710.01	710.01	710.01	710.01	710.01	710.01	710.01	710.01	710.01	710.01	710.01	8,520.12
HMRC	1,098.20	1,381.82	1,680.12	1,619.33	1,661.37	1,747.62	1,771.33	1,440.13		2,761.69		702.23	15,863.84
Nest Pension	751.82		722.32	350.10	356.90		703.62		412.85	842.84		514.00	4,654.45
Amazon	206.90	187.95	172.70	251.99	57.91	72.15	161.91	119.45	39.47	171.52	110.59	7.99	1,560.53
Materials	85.95		50.00		237.96		37.99		168.20	137.08		50.00	767.18
Equipment			402.00		1,092.49					372.06			1,866.55
Tesco	85.75	117.43	144.31		148.12		96.72		125.68	133.32	120.22		971.55
Smudge and Dribble		106.54	79.85				137.76		110.20	59.21			493.56
Post Office	500.00												500.00
Education Visitor/Entertainer		140.00	240.00	245.00	105.00	95.00	175.00	50.00	140.00	215.00	105.00		1,510.00
Telephone/Broadband	63.32	192.91	83.51	65.41	186.68	62.63	64.73	203.16	78.05	65.45	96.25	202.70	1,364.80
Mobile/Apple/Ink	20.78	30.77	20.78	40.76	30.77	20.77	50.77	20.77	30.77	30.77	40.77	62.77	401.25
DBS			191.20	47.80					45.80				284.80
Subscriptions	309.23		53.42		139.99			84.00				170.40	757.04
Staff Expenses	52.02	71.56	48.93	83.55	36.30	73.65	116.56	75.06	6.33	114.60	325.93		1,004.49
Insurance								992.11					992.11
United Washrooms		81.76	140.80			140.80			140.80			140.80	644.96
Accountancy	51.18	57.18	97.20	48.60	48.60	51.18	57.18	48.60		97.20	48.60	59.40	664.92
Staff Training	130.00		30.00			950.00							1,110.00
Refund			374.85										374.85
Bank fees	0.98												0.98
Miscellaneous			3.00	360.00		547.20	108.00	331.50			145.58		1,495.28
Charities					75.00				20.55				95.55
<b>Expenditure Subtotal</b>	<b>14,843.38</b>	<b>13,860.73</b>	<b>15,974.18</b>	<b>14,545.76</b>	<b>15,644.14</b>	<b>15,472.16</b>	<b>14,936.30</b>	<b>15,768.64</b>	<b>13,754.46</b>	<b>17,691.67</b>	<b>14,989.44</b>	<b>13,003.31</b>	<b>180,484.17</b>
<b>Profit/Loss</b>													
Total Revenue (Cashflow)	- 8,624.53	- 2,533.19	- 8,435.88	14,610.39	- 12,508.39	- 2,475.02	- 8,971.20	21,786.65	- 10,027.71	3,316.78	20,223.19	- 9,675.96	- 3,314.87
BALANCE	52,884.60	58,975.94	53,073.25	76,119.52	49,000.74	59,034.11	52,537.93	83,295.78	78,990.34	64,825.91	81,732.32	51,833.17	-
Savings													
<b>GRAND TOTAL</b>	<b>Balance end August 2022</b>												<b>58,194.26</b>



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
Colgate Playgroup / Colgate Pre-school

On accounts for the year  
ended

31/08/2022

Charity no  
(if any)

1002181

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2022.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date: 19/06/2023

Name: Robert Cooper

**Relevant professional qualification(s) or body (if any):**

FCA with Institute of Chartered Accountants in England and Wales

**Address:**

81 Pondtail Road

Horsham

RH12 5HP

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

[Empty box for disclosure details]

**COLGATE PLAYGROUP**

England & Wales - Charity number 1002181

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# Accounts

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## Trustees' annual report (including Directors' report) for the period

From: 01/09/2020  
Period end date

Period start date

To: 31/08/2021

Charity name: Colgate Playgroup / Colgate Pre-school

Charity registration number: 1002181

Company number:

### Objectives and activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The aim of this association is to provide Early Years Education for children below compulsory school age.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Being registered with Ofsted and following the Early Years Foundation Stage (EYFS). Supporting parents and children during their time at Colgate Pre-school. Providing a safe, stimulating environment for children that encompasses the EYFS.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	We meet the requirements of the EYFS and we are registered with Ofsted.

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	

Contribution made by volunteers	Para 1.38	
Other		

## Achievements and performance

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Our autumn term commenced with 35 children on roll and increased throughout the year to 54 children on roll in the summer term.</p> <p>In January 2021- March 2021 we remained open to all children during the Covid-19 lockdown. However, some parents chose to keep their children at home. WSCC said they would only honour funding for children who attended the setting. The early years workforce challenged this decision citing safe guarding reasons and the need to keep in contact with children during the lockdown period. WSCC then informed settings that they would honour the funded hours for children who were isolating at home as long as we kept in contact and supported home learning. Some children did isolate at home for various reasons which included: a vulnerable family member, parent choice and pregnancy. Therefore, our numbers attending was less on some days. All staff worked their contracted hours and we kept in touch with children at home. The impact of the lockdown was that no new children joined. We were also unable to do indoor show arounds which consequently impacted on the intake for the following September. Extra cleaning resources, cleaning routines and staff absence all had an impact on the income and expenditure of the group. Although we made a loss for this financial year, we are confident we will become stable as our numbers increase in the next school year.</p> <p>In response to covid-19 we were able to reopen our baby and toddler group in the summer term to support young</p>
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		<p>families in the community. We have received positive feedback from parents regarding how the opportunity to meet other parents has been beneficial to theirs and their children's well-being.</p> <p>This financial year we were able to hold one fundraising event which was a Christmas raffle that raised £181.00.</p>
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### **Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

### **Financial review**

Review of the charity's financial position at the end of the period	Para 1.21	We hold cash at bank of £61,539.13 all of which is unrestricted funds.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	These funds are held in order to meet unforeseen expenditure and contingency.
Amount of reserves held	Para 1.22	
Reasons for holding zero reserves	Para 1.22	

Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

### **Additional information (optional)**

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## **Structure, governance and management**

Description of charity's trusts:		
Type of governing document: for example, <a href="#">trust deed</a> , <a href="#">memorandum and articles of association etc</a>	Para 1.25	Constitution
How is the charity constituted? <a href="#">for example limited company, unincorporated association, CIO</a>	Para 1.25	Committee
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more	Para 1.25	Voted in by parents at AGM

trustees		

**Additional information (optional)**

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

**Reference and administrative details**

Charity name	Colgate Playgroup
Other name the charity uses	Colgate Pre-school
Registered charity number	1002181
Charity's principal address	Colgate Memorial Hall, Blackhouse Road, RH13 6HS

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Sarah Watson	Chairperson		
2	Emma Veal	Treasurer		
3	Chrissie Walker	Secretary		
4	Gary Ramsden			
5				
6				
7				

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20			

Corporate trustees - names of the directors at the date the report was approved

Director name	

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year

**Funds held as custodian trustees on behalf of others**

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such	

assets from the charity's own assets	
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**Additional information (optional)**

**Names and addresses of advisers (optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (optional information)**

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**Exemptions from disclosure**

Reason for non-disclosure of key personnel details

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**Other optional information**

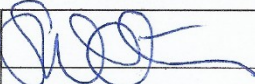
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## Declarations

The company has taken advantage of the small companies' exemption in preparing the report above.

The trustees declare that they have approved the trustees' report (including directors' report) above.

Signed on behalf of the charity's trustees/directors

Signature(s)		
Full name(s)	Sarah Watson	
Position (for example Secretary, Chair, etc)	Chairperson	
Date	29/06/2022	

**COLGATE PRE-SCHOOL CASHFLOW September 2020 - August 2021**

	Sep	Oct	Nov	Dec	Jan	Feb	March	April	May	June	July	August	Cash Flow Total
<i>Income</i>													
Balance Brought Forward	67565.93	57,628.63	62,735.54	55,154.75	69,178.44	58,215.70	61,665.84	53,867.90	75,125.45	61,646.91	69,238.09	77,437.70	
Direct Fees	1047.4	112.5	2122.05	620	1800.5	1261.95	2362.4	3394.5	1819.2	2987.4	74	112.5	17,714.40
Easy Fundraising		28.03	53.7	15									94.73
Chichester College				500									500.00
WSCC 2 yr funding		1414.14	699.3	2501.94		1771.56		2651.04		2082.96	2165.02		13,285.96
WSCC Funding 3/4 yr funding		16618.58		24834.6		13586.04	1708.27	30221.86		14837.02	15693.7		117,298.07
WSCC Grant											5000		5,000.00
Charity Fundraising (Other)			29								63.2		63.20
Pre-school fundraising				181									181.00
Forest School			1270							2540	254		4,064.00
Toddlers										15	3		18.00
Photography Commission			55.35								102.9		158.25
Training									120				120.00
Refunds/Repayments								71.99					73.99
Uniform Sales	17	41	21										117.00
Donation													-
<b>Income Subtotal</b>	<b>1064.4</b>	<b>18210.25</b>	<b>4,260.40</b>	<b>28652.54</b>	<b>1,800.50</b>	<b>16619.55</b>	<b>4,070.67</b>	<b>36,339.39</b>	<b>1,939.20</b>	<b>22,262.38</b>	<b>23,395.82</b>	<b>112.50</b>	<b>158,717.60</b>
<i>Expenditure</i>													
Staff Salary	9,785.47	9,702.29	9,787.64	9,617.42	9,463.97	9,507.41	9,587.88	10,748.69	11,193.26	11,562.76	12,069.04	11,907.73	124,933.58
Hall Rental	689.14	689.14	689.14	689.14	689.14	689.14	689.14	689.14	689.14	689.14	689.14	689.14	8,269.68
HMRC		1,385.90		1,339.64	982.54	1,475.10		1,456.31	2,229.39		1,132.25	2,487.00	12,488.13
Nest Pension		540.65		270.12	591.51	325.59	325.13		366.46	738.85		395.51	3,853.82
Amazon		160.31	458.65	79.98	372.07	374.19	715.70	328.15	203.20	863.59	272.42	29.98	3,858.24
Materials			590.01			291.64				185.89	71.95		1,139.49
Equipment				1,313.81	26.54							440.34	1,780.69
Tesco	110.24		77.88	93.06	65.00	91.18	96.62		103.96	117.63	89.39		844.96
Smudge and Dribble		319.85			204.85	143.39			165.68				853.77
Post Office				35.47									35.47
Education Visitor/Entertainer				95.00							255.00		350.00
Telephone/Broadband	33.24	168.16	40.43	80.65	181.52	65.87	65.67	187.36	96.38	73.42	207.43	69.59	1,269.92
Mobile/Apple	10.00	10.00	10.00	10.79	20.79	0.79	20.79	10.79	10.79	20.79	0.79	10.79	137.11
DBS	95.60						47.80	47.80					191.20
OFSTED Registration					50.00								50.00
Staff Expenses	28.93	45.86	106.27	133.59	30.13	51.52	271.08	27.47	154.70	199.05	34.15		1,082.75
Insurance								522.53					522.53
Tax	2.22												2.22
ALB Accountancy	46.02	51.18	51.18	51.18	51.18	48.60	48.60		189.78	61.18	51.18		640.08
Staff Training	120.00	30.00				15.00		934.00	15.00				1,114.00
Ink											9.99	9.99	19.98
Macafee	42.28					89.99					119.99		252.26
Weebly Website	38.56												38.56
Miscellaneous			29.99	780.00				129.60		168.90	130.29		1,238.78
Charities				39.00	29.00						63.20		131.20
Donation					5.00								5.00
<b>Expenditure Subtotal</b>	<b>11,001.70</b>	<b>13,103.34</b>	<b>11,841.19</b>	<b>14,628.85</b>	<b>12,763.24</b>	<b>13,169.41</b>	<b>11,868.61</b>	<b>15,081.84</b>	<b>15,417.74</b>	<b>14,671.20</b>	<b>15,196.21</b>	<b>16,040.07</b>	<b>164,783.40</b>
<i>Profit/Loss</i>													
Total Revenue (Cashflow)	- 9,937.30	5,106.91	- 7,580.79	14,023.69	- 10,962.74	3,450.14	- 7,797.94	21,257.55	- 13,478.54	7,591.18	8,199.61	- 15,927.57	- 6,065.80
BALANCE	57,628.63	62,735.54	55,154.75	69,178.44	58,215.70	61,665.84	53,867.90	75,125.45	61,646.91	69,238.09	77,437.70	61,510.13	
Savings													
<b>GRAND TOTAL</b>													<b>61,510.13</b>



Section A Independent Examiner's Report

Report to the trustees/ members of

Charity Name Colgate Playgroup / Colgate Pre-school

On accounts for the year ended

31/08/2021 Charity no (if any) 1002181

Set out on pages

1-2 (remember to include the page numbers of additional sheets)

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2022.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
the accounts did not accord with the accounting records; or
the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed: [Signature] Date: 22/06/2022

Name: Janes Edwards

Relevant professional qualification(s) or body

(if any):

Address: 12 Lambourne Close  
Crawley  
RH10 6JW

**Section B Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

**COLGATE PLAYGROUP**

England & Wales - Charity number 1002181

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# Accounts

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# Trustees' Annual Report for the period

<b>From</b>	Period start date			<b>To</b>	Period end date		
	01	Sept'	2019		31	August	2020

## Section A Reference and administration details

**Charity name**

**Other names charity is known by**

**Registered charity number (if any)**

**Charity's principal address**

Colgate Memorial Hall	
Blackhouse Road, Colgate	
West Sussex	
<b>Postcode</b>	<b>RH13 6HS</b>

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Chrissie Walker	Secretary		
2	Emma Veal	Treasurer		
3	Sarah Watson	Chairperson		
4	Gary Ramsden			
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

## Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

## Name of chief executive or names of senior staff members (Optional information)

Lisa Smith - Manager & EYP

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution adopted 20 <sup>th</sup> September 1990
How the charity is constituted (eg. trust, association, company)	Association consisting of 3 Officers and not less than 4 or more than 9 elected members.
Trustee selection methods (eg. appointed by, elected by)	Trustees are appointed or reappointed annually at the AGM

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

The aim of this association is to provide Early Years Education for children below compulsory school age by:  
Being registered with Ofsted and following the Early Years Foundation Stage. (EYFS)  
Supporting Children and Parents during their time at Colgate Preschool.  
Providing a safe, stimulating environment for children that encompass the EYFS.

We meet the requirements of the Early Years Foundation Stage and we are registered with Ofsted.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

We began the new school year in September 2019 as normal with 36 children on the register. In the Spring Term Covid 19 impacted on our practice resulting in the setting temporarily closing on the 23<sup>rd</sup> March 2020 (for the national lockdown). During the closure West Sussex County Council continued to pay the Free Entitlement for funded children. Non funded children were not charged any fees in line with Government Guidelines. During our period of closure 3 Staff were furloughed proportionally with the losses from our non-funded income. As a gesture of 'goodwill' we were not charged rent for the Village Hall that we operate from during the period of closure. We reopened on 1<sup>st</sup> June 2020 and some parents chose to keep their children at home and continue isolating for various reasons. Therefore our numbers were lower than usual. Throughout the pandemic Colgate Preschool has incurred extra costs for PPE and cleaning equipment to ensure that Preschool has remained a safe place for children and staff to attend. As a direct result of Covid 19 we have been unable to hold any of our usual events such as the Easter Bonnet Parade and Summer Sports Day which has impacted on our income from fundraising. We have continued adapt our practice throughout the ongoing Covid 19 situation to ensure that we can provide a safe, happy, play environment for young children to develop and learn.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

We hold cash at bank of £67,565.93 all of which is unrestricted funds. These funds are held in order to meet any unforeseen expenditure and contingency.

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

### Signed on behalf of the charity's trustees

<b>Signature(s)</b>	S.Watson	
<b>Full name(s)</b>	Sarah Watson	
<b>Position (eg Secretary, Chair, etc)</b>	Chairperson	
<b>Date</b>	24/06/2021	

**COLGATE PRE-SCHOOL CASHFLOW September 2019 - August 2020**

	Sep	Oct	Nov	Dec	Jan	Feb	March	April	May	June	July	August	Cash Flow Total
<i>Income</i>													
<b>Balance Brought Forward</b>	<b>46512.86</b>	<b>39,262.03</b>	<b>37,510.62</b>	<b>34,285.72</b>	<b>47,746.93</b>	<b>42,249.72</b>	<b>49,083.43</b>	<b>42,380.91</b>	<b>62,624.37</b>	<b>54,500.66</b>	<b>64,077.61</b>	<b>78,656.41</b>	
Direct Fees	2965.85	2267.68	2801.35	1410.2	2726.2	1830.8	1660.6	6.5		19.5	461.4	51	16,201.08
Forest School Fees	2540	178.5	153		2540		508			3302			9,221.50
Childcare Voucher Payment	624.75	984.7	1586.05	574	1667.3	603.75	956.45	257.65					7,254.65
Funding transfer (from setting)				397.8									397.80
DAF							615				615		1,230.00
WSSC 2 yr funding			994.5	642.6		275.4		775.08		279.72	761.46		3,728.76
WSSC Funding 3/4 yr funding		6389.21		22609.11		16037.04		29408.4		14409.72	24078.6		112,932.08
HMRC JRS Grant									1641.83	1641.83	78.96		3,362.62
Apprenticeship Chichester College									500				500.00
WSSC Inclusion Funding			2028				1980			1980			5,988.00
Toddlers				100.00									100.00
Miscellaneous	20.81	110	35			3							168.81
Training Provided													-
Refunds/Repayments		63.5					62	204.96			55.38		385.84
Uniform Sales	78	61.5	17	17	42	21					55.5		292.00
Fundraising		1.6	83.4	211									296.00
<b>Income Subtotal</b>	<b>6229.41</b>	<b>10056.69</b>	<b>7,698.30</b>	<b>25961.71</b>	<b>6,978.50</b>	<b>18767.99</b>	<b>5,782.05</b>	<b>30,652.59</b>	<b>2,141.83</b>	<b>21,632.77</b>	<b>26,106.30</b>	<b>51.00</b>	<b>162,059.14</b>
<i>Expenditure</i>													
Staff Salary	8,644.35	8,643.95	8,922.75	8,914.25	8,897.07	8,814.27	8,769.58	9,044.00	9,043.80	8,451.70	8,209.24	8,209.24	104,564.20
Hall Rental	603.60	603.60	689.14	689.14	689.14	689.14	689.14	689.14	689.14	689.14	689.14	689.14	6,720.32
Inland Revenue	1,217.93	596.71		1,107.88	1,034.33	990.17	989.97	593.01	593.21	569.01	635.35	635.35	8,962.92
Forest Camp Site					230.00								230.00
Argos		78.23				202.95	409.84			163.93			854.95
Amazon	374.18	27.32	239.33	50.00	207.23	123.98	47.77	36.99	209.80	476.98	346.37	75.07	2,215.02
Baker Ross		114.16	230.84			101.40					187.80		634.20
Book People			54.87	51.90									106.87
Nexus			257.92					360.00					617.92
Tesco	92.01			149.99	83.53	122.92		112.04					560.49
Sainsburys													-
Smudge and Dribble	34.35					44.07	83.02					51.25	212.69
Staples													-
Post Office	7.50			599.70		20.00					49.74		676.94
Miscellaneous Refund		16.90											16.90
The Works		63.50	36.00				49.10						148.60
Fees Refunds/Transfers		504.90			103.50					119.00			727.40
Education Visitors/Outings			130.80	145.00	140.00	175.00							590.80
Telephone/Broadband	31.99	141.89	40.80	54.50	122.89	45.86	36.60	132.71	29.88	35.21	159.11	35.62	866.86
Advertising													-
DBS			143.40										143.40
OFSTED Registration						50.00							50.00
Staff Uniform					586.89								586.89
Childrens uniform						460.00							460.00
Miscellaneous	781.19	26.48				89.99	140.99	84.00			869.49	1,068.80	3,060.94
Insurance	463.00							459.82					922.82
ALB Accountancy		101.22	48.60	51.18	51.18	48.60	48.60	48.60	126.60	116.10	62.10	46.02	748.80
Staff Training	897.60	350.00	50.00	150.00			204.96			834.00			2,486.56
													-
Staff Expenses	43.65	74.00	78.65	61.53	28.87		38.92			76.25	41.62		443.49
Weebly Website	40.92											53.45	94.37
Nest Pension	247.97	465.24		475.43	257.21		494.04		252.25	504.50	267.54	267.54	3,231.72
Mobile Top							10.00	10.00	10.00	20.00	10.00	10.00	70.00
<b>Expenditure Subtotal</b>	<b>13,480.24</b>	<b>11,808.10</b>	<b>10,923.20</b>	<b>12,500.50</b>	<b>12,475.71</b>	<b>11,934.28</b>	<b>12,484.57</b>	<b>10,409.13</b>	<b>10,265.54</b>	<b>12,055.82</b>	<b>11,527.50</b>	<b>11,141.48</b>	<b>141,006.07</b>
<i>Profit/Loss</i>													
Total Revenue (Cashflow)	7,250.83	- 1,751.41	3,224.90	13,461.21	- 5,497.21	6,833.71	6,702.52	20,243.46	- 8,123.71	9,576.95	14,578.80	- 11,090.48	21,053.07
BALANCE	39,262.03	37,510.62	34,285.72	47,746.93	42,249.72	49,083.43	42,380.91	62,624.37	54,500.66	64,077.61	78,656.41	67,565.93	
Savings													
<b>GRAND TOTAL</b>													<b>67,565.93</b>



# Independent examiner's report on the accounts

## Section A

## Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
Colgate Playgroup

On accounts for the year  
ended

August 2020

Charity no  
(if any)

1002181

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

Respective  
responsibilities of  
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent  
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent  
examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below \*)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed: JTighe

Date: 15/06/21

Name: Jane Tighe

Relevant professional  
qualification(s) or body  
(if any):

<b>Address:</b>	25 Brighton Road
	Horsham
	West Sussex RH13 5BD

**Section B****Disclosure**

Only complete if the examiner needs to highlight material problems.

**Give here brief details of any items that the examiner wishes to disclose.**