

MOULTON VILLAGE HALL

Registered Charity No. 1002083

Chairmans Report 2022-23

- There have been a lot of changes to the administration within the Management Committee this year, but change is good!
- In September it became clear that after 12 months of searching no one was prepared to take Jill's place as bookings clerk on a voluntary basis.
- At the AGM it was decided that the only way we could proceed to take bookings was to make the job a paid position. We took the opportunity to rethink the current voluntary jobs undertaken by the treasurer and bookings officer and amalgamated some of the duties into a General Managers job responsible for looking after the day to day up-keep of the hall, arranging contractors and maintenance appointments and seeing those people in and out of the hall in addition to the bookings and meet and greet. The terms and conditions of this new position were also agreed. With help from the Parish Council, Jerry also researched the current wage paid to Village Hall general managers.
- Jerry was asked to draw up a job description which was agreed by all. After advertising locally there was no response so in December 2022 the search area was successfully widened, and two candidates were interviewed. In January, Stuart Wright from Kentford was appointed as our new General Manager and after serving a probation period was confirmed in post in June 2023. I am pleased to report that Stuart has been a great asset to the Committee.
- The Treasurer's report covers the consequential expenditure of the service charge covering The General Manager's duties.
- The committee would also like to acknowledge that following the introduction of a General manager The Parish Council paid the Management Committee a grant of £2,600 towards the cost of this new post.
- The other important change has been to the actual booking of events. Linda Spinks started work designing a new online bookings form which captures all the relevant information Stuart requires to book events. This form can be reached by clicking on to the Parish Council website and following the link to Village Hall and is for use for all bookings.
- Thank you to Linda and Stuart for this great step forward.
- At the beginning of the year Jill asked the Committee to fund a much-needed hygiene clean of floors in the corridor, toilets and kitchen. This was agreed and the work was completed by a local company.
- One of the first jobs Stuart undertook was the organisation of new porch matting to be laid as the original was worn through in many places.
- There have been several problems with the hot water system and the urinals over the last 6 months but thanks to Jerry and Stuart's help we have now appeared to solve the problems.
- On behalf of the Committee may I thank our regular users for their continued use of the hall; luckily most of their bookings run smoothly. They are as follows:
 - Monday - Preschool am, Pilates (x 2) pm, Committee Meetings/Council meetings pm.
 - Tuesday - Moulton Minis am, Beavers Cubs and Scouts pm.
 - Wednesday - Preschool am, Yoga pm, Dance pm.

- Thursday - Pilates am, Bridge pm, Yoga pm, Badminton pm.
- Friday - Preschool pm.
- Saturday - Children's football am.
- Following a very busy period of children's party bookings in 2022 (catching up on missed parties due to Covid) the hall's bookings quietened down in the first part of 2023 but we already have a lot of bookings up to Christmas.
- Jill was busy again in January 2023 directing and producing the village pantomime in the hall. This year it was Aladdin and the Hall received a substantial donation from the proceeds.

This year the Hall's Management Committee took the lead in hosting the King's Coronation event and invited the village and friends to join them on the field for an afternoon of children's games followed by an evening listening to live music. Two bands were booked – Jazz Incorporated and The Tall Fakers.

It was a good job there was a plan B for a rainy event! Despite the appalling weather (poured with rain throughout the whole day) the event moved into the hall and the community attended a fun family afternoon and evening! We even made £1,200 profit which was divided between community groups.

That just leaves me to thank all Committee members, but especially Jerry and Alex for covering my absences at meetings and dealing with other problems that have occurred; to Jerry for keeping our finances in such good order; and finally, to thank Jill who may have stepped down from Bookings clerk but is still very active with fundraising and in her role as Secretary.

Richard Marshall

September 2023

MOULTON VILLAGE HALL

Registered Charity No. 1002083

FINAL Income and Expenditure Account for the year ending 30th June 2023

| | | 2022-2023 | 2021-2022 |
|--|------|----------------|----------------|
| INCOME | note | £ | £ |
| Block bookings | 1 | 14,945 | 11,086 |
| Individual bookings | | 6,262 | 5,316 |
| Parish Council Grant | | 2,600 | |
| District Council Grant | | 0 | 2,667 |
| Solar Panel Feed-in Tariff | | 2,228 | 1,829 |
| Donations | 2 | 1,536 | 982 |
| Interest | | 607 | 256 |
| Fund Raising Activities | 3 | 305 | 100 |
| | | £28,482 | £22,235 |
| EXPENDITURE | | | |
| Cleaning expenses | 4 | 4,342 | 3,837 |
| Utilities & waste management | | 12,613 | 6,352 |
| Improvements | | 0 | 0 |
| Maintenance and repairs | | 5,199 | 3,783 |
| Insurance | | 1,435 | 1,289 |
| Management Fees & Licences | 5 | 2,812 | 335 |
| Sundry expenses | 6 | 375 | 1,187 |
| | | £26,775 | £16,783 |
| Net Income for the year | | £1,707 | £5,452 |
| ACCUMULATED FUNDS | | | |
| Balance as at 30th June 2022 | | 48,709 | 43,257 |
| Net income for the year | | 1,707 | 5,452 |
| Balance as at 30th June 2023 | | £50,416 | £48,709 |
| REPRESENTED BY | | | |
| HSBC Bank Account | | 14,187 | 12,687 |
| Yorkshire Building Society Account | | 15,173 | 14,928 |
| United Trust Bank 2-Year Bond (Jan-2023) 7 | | 0 | 5,375 |
| United Trust Bank 3-Year Bond (Aug-2024) | | 5,071 | 5,000 |
| United Trust Bank 3-year Bond (Feb-2025) | | 10,902 | 10,720 |
| United Trust Bank 3-year Bond (Feb-2026) | | 5,483 | |
| Cash | | 0 | 0 |
| Trade Creditors | 8 | -400 | 0 |
| Trade Debtors | | 0 | 0 |
| | | £50,416 | £48,709 |

Notes:

- 1 Pre-school, Bridge, Badminton, Yoga Classes, Pilates, Luncheon Club, Moulton Scouts, Moulton Minis. & Panthers Football
- 2 Donations from Platinum Jubilee Committee & Moulton Amateur Dramatics
- 3 Christmas and Coronation events
- 4 Wages, materials, bathroom supplies, sanitiser
- 5 Premises & TV Licences, Bank charges, General Manager service charge
- 6 Expenses for Olympic & Christmas events 2021, clean-up refreshments 2023
- 7 Bond reinvested, matures Feb-2026
- 8 Prepayment for Wedding Reception Aug-2023

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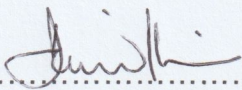
Income and Expenditure Account for the year ending 30th June 2023

For the Attention of the Trustees

I have independently examined the cash book and accounts for Moulton Village Hall for the financial year 1st July 2022 to 30 June 2023, in accordance with the directions and guidance published by the Charity Commission.

I confirm that these truthfully reflect the financial transactions during this period, which are consistent with the aims and objectives of the village hall and are in accordance with the Chairman's annual report.

I am able to verify that the book-keeping and financial management are in accordance with good practice and to a satisfactory standard.

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Date: 17/08/23

David Unwin, MA (Oxon); ACA

Heathfield, 89 St Philips Road, Newmarket, Suffolk, CB8 0ES