

HOLLYTREE COMMUNITY PRESCHOOL

England & Wales · Charity number 1002072

Details

Other names HOLLYTREE COMMUNITY PLAYGROUP

Status Registered

Legal form Other

Registered 1991-03-04

Register [View on the Charity Commission register](#)

Contact

Address 21 Sylvan Drive
North Baddesley
SO52 9NA

Phone 07891325333

Email info@anchor-bookkeeping.co.uk

Website www.hollytreepreschool.org.uk

Activities

Objects: The aims of the Pre-school are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:(a) offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability;(b) encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas;(c) Instigating and adhering to and furthering the aims and objects of the Pre-school Learning Alliance.

Activities: Pre-school

Classification

- **How:** Provides Human Resources
- **What:** Education/training
- **Who:** Children/young People

Geography

- Hampshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-07-31	£110,535	£118,752	-	-
2024-07-31	£154,936	£80,676	-	-
2023-07-31	£87,421	£77,546	-	-
2022-07-31	£60,700	£64,982	-	-
2021-07-31	£69,278	£63,604	-	-

Trustees

Name	Role	Appointed
Caitlin Haines	Chair	2021-09-01
Annabelle Wheeler		2018-12-10
Emma Jewell		2024-02-01
JOANNE GOLDSPINK		2011-11-30
Rachel Gagen		2018-12-10

HOLLYTREE COMMUNITY PRESCHOOL

England & Wales - Charity number 1002072

Accounts

Hollytree Community Preschool, North Baddesley (registered number: 1002072)

**Independent Examiner's Report to the Trustees
For the year ended 31 July 2025**

Report of the Independent Examiner to the Trustees on the accounts of the Charity

Respective responsibilities of Trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('The Act'). The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed and I am qualified to undertake the examination by being a qualified member of the Chartered Institute of Public Finance and Accountancy (CIPFA)

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

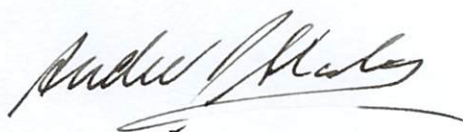
My examination was carried out in accordance with all applicable Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement:

In connection with my examination, no material matters have come to my which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Andrew J Clarke cpfa
5 Kiln Way, Verwood, Dorset BH31 6GE
andrewc@kimballsmith.co.uk

The date upon which my opinion is expressed is 27 October 2025.

Income and Expenditure

Hollytree Community Preschool For the year ended 31 July 2025

	2025	2024
Turnover		
Events	41.00	-
Fees	2,196.00	9,161.50
Fund Raising	323.07	118.50
Funding	106,072.71	96,224.70
Grant - Restricted/Designated Income	(50.00)	300.00
Interest Income	1,259.99	566.03
Other Revenue	215.00	48,021.11
Trips	310.20	249.40
Uniform and Bags	167.00	95.00
Total Turnover	110,534.97	154,736.24
Cost of Sales		
Direct Wages	94,271.86	63,647.96
Resources	1,205.73	777.92
Snack	9.25	80.22
Total Cost of Sales	95,486.84	64,506.10
Gross Profit	15,048.13	90,230.14
Administrative Costs		
Advertising & Marketing	155.87	259.85
Audit & Accountancy fees	721.50	658.00
Bank Fees	0.95	-
DBS	16.00	-
Employers National Insurance	54.69	-
Entertainment-100% business	72.55	189.76
Equipment	618.47	1,116.35
Event Resources	87.19	-
Food Vouchers	100.00	-
Insurance	1,838.82	-
IT Software and Consumables	136.49	100.49
Legal Expenses	114.28	13.00
Pensions Costs	2,664.21	1,909.69
Postage, Freight & Courier	-	10.00
Presents and Gifts	699.01	624.19
Printing & Stationery	334.40	307.09
Rent	13,195.00	9,702.00
Repairs & Maintenance	20.28	254.67
Staff Training	232.50	350.00
Subscriptions	74.00	50.00
Subsistence/Consumables	333.98	369.53
Sundry Expenses	73.28	-

Income and Expenditure

	2025	2024
Trip	561.20	255.40
Uniforms and Bags	1,160.57	-
Total Administrative Costs	23,265.24	16,170.02
Operating Profit	(8,217.11)	74,060.12
Profit on Ordinary Activities Before Taxation	(8,217.11)	74,060.12
Profit after Taxation	(8,217.11)	74,060.12

Balance Sheet

Hollytree Community Preschool As at 31 July 2025

31 JUL 2025

Current Assets

Cash at bank and in hand

Business Instant Access	84,398.01
Hollytree Community Preschool	3,384.99
Hollytree Preschool Cash	152.64
Total Cash at bank and in hand	87,935.64

Total Current Assets

87,935.64

Net Current Assets (Liabilities)

87,935.64

Total Assets less Current Liabilities

87,935.64

Net Assets

87,935.64

Capital and Reserves

Current Year Earnings	(8,217.11)
Retained Earnings	96,152.75
Total Capital and Reserves	87,935.64

Managers' report 2024/25

Overview

The preschool has continued to be busy and we started in September 2024 with higher numbers than in previous years. There was a waiting list and we took more children in January, meaning we were running at full capacity for much of the academic year.

With the introduction of working families funding for 2-year-olds we have had new challenges with an increase in younger children at the setting. This will continue to be an issue as the funding increases to 30 hours a week for these children from September 2025. We made the decision to try and have one intake a year in September so that children can settle and there is less disruption to the group throughout the year. We will keep emergency spaces available for children who are vulnerable and on child protection plans or who will be starting school in the coming September.

Staffing

In September 2024 we welcomed Lucy and Kerry to the staff team. Stacey increased her hours to full time and with more staff we were able to have more adults in the setting for each session. This has helped with the increasing numbers of children.

Sue and Jo remain as preschool managers with Stacey as Deputy.

Events

In November we fundraised for Children In Need with the children and staff wearing Spots or Stripes and making a donation to the charity.

We had our annual Nativity in December and recorded it for the parents. We decided against producing DVDs due to many people no longer having DVD players! The video was shared online instead.

We also had our Christmas sale and the children brought in money to buy small gifts for their families. This raised funds for the preschool.

For our Christmas party we went to Frankie's Fun Factory in Romsey and the children had fun in the soft play and enjoyed some party food.

In March we once again celebrated World Book Day, this year with a Bedtime Stories Day. The children and staff wore their pyjamas to preschool and enjoyed lots of stories throughout the day.

For our Easter celebrations the children made Easter hats, took part in egg and spoon races and egg hunts and made some lovely Easter crafts.

The committee worked hard to set up and run an amazing fundraising stall at the Village Day in May. The children's crafts were very successful and the stall took £285 on the day.

Towards the end of the year, we arranged visits for our older cohort to the Infant School. We had a high number of children in the 2025 cohort and it was great to take some of them to the school on Friday afternoons so they could familiarise themselves with the school and some of the staff. We also met with teachers from the school and went with the children for their class visits to make the transition as smooth as possible for the children.

Once again it was another rainy sports day but we still enjoyed lots of indoor races and physical activities with the children.

Our trip to Marwell didn't have many families sign up unfortunately but those that did come with us had a lovely day.

We finished the year with a surprise visit from the ice-cream van on our last day at preschool. We then had our Leaver's Party at I Wanna Be... role play village in Romsey. This was a really lovely experience for the children and gave us the chance to say goodbye to the group moving on to school.

Looking Forward

We start the new academic year in September 2025 busier than we have ever started a year. Numbers are high with most sessions full and the funding is very good for the Autumn term which is usually our quietest. Our finances continue to be stable however costs have increased significantly, particularly staffing and rent and so fundraising continues to be important for the preschool. We have money in the reserve account, including the money from the closure of Little Saints Preschool, which is reassuring.

As always, we would like to thank our staff and committee for their hard work and continuing support.

Jo and Sue

Hollytree Community Preschool

Treasurers Report 2024-2025

The finances have been negatively affected by considerably increased costs mainly due to increased staff salaries and rent. Salaries were the most affected due to Minimum Wage increases which leads to increased pension costs as well. Due to the Insurance payment being seriously delayed last year, due to unforeseen circumstances, it means there have been two insurance payments in this academic year. Inflationary increases have impacted costs as well.

On the bright side, the money received from the dissolution of Little Saints Preschool has remained on deposit earning useful interest. A little fund-raising from Village Day has also helped. Hampshire County Council have started paying funding monthly instead of termly and this has improved cashflow.

It's clear that funding is still not keeping pace with staff and rental costs despite increases in the last year. Registrations have remained good and taking on even more children is not necessarily going to ease the cost burdens on the finances, not to mention this putting further strain on the current staffing levels. So unfortunately, it means spending will have to be very disciplined in the coming academic year. Any fund-raising will be welcomed and perhaps seeking some grant funding will boost the finances.



Committee members 25/26

Caitlin Haines (Chair)
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Rachel Gagen
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07833503340

Annabelle Wheeler
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07892 799114

Ayelen Helling (Secretary)
28 Seward Rise, Romsey, SO51 8PE
DOB: 25/07/1987
Ayelenluna7@gmail.com
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Paul Turney (Treasurer and Safeguarding)
Flat 3 Hinton House, Sandringham Road, Petersfield. GU32 2AA
DOB: 27/01/1973
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07786 303736

HOLLYTREE COMMUNITY PRESCHOOL

England & Wales - Charity number 1002072

Accounts

Hollytree Community Preschool

Treasurers Report - 2024

The financial position of the Preschool at the end of July 2024 ended notably differently to previous years. A long overdue increase in Funding from the Government was most welcome and this is enabling Hollytree Preschool to provide the education that the children deserve. Coupled with the closure of Little Saints Preschool the number of children attending has increased significantly which has also boosted funding. The extra numbers have stretched the current staff, but the increased funding has made it possible to recruit two more members of staff to ease the burden, from September 2024. In addition, salaries have been increased salaries of current staff that are more demonstrative of what the they are worth.

Another boost to finances was receiving leftover money from the closure of Little Saints Preschool and which was far more was anticipated. This money current in the savings account until the Supervisors and Trustees decide the best use of it.

There was only a small amount of fund raising during the year, however due to the income being improved in other areas this, thankfully, hasn't had a negative impact on finances.

Spending has continued to be kept controlled, so there is little difference to the previous year. However, costs will rise significantly during 24-25, due to increased salaries and extra staff, plus the inevitable increase of other costs due to inflation etc., however it is anticipated that these will still be covered by income and the likelihood that the supervisors will still maintain responsible spending.

I would like to mention Andrew Clarke who has been very kind in auditing the accounts again and not charging market rates.

The finances for the year appear to be robust and there is good reason to believe that the 24-25 academic year should be a great year for Hollytree Preschool.

Locher Gag

17.12.24

Hollytree Community Preschool, North Baddesley (registered number: 1002072)

**Independent Examiner's Report to the Trustees
For the year ended 31 July 2024**

Report of the Independent Examiner to the Trustees on the accounts of the Charity

Respective responsibilities of Trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('The Act'). The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed and I am qualified to undertake the examination by being a qualified member of the Chartered Institute of Public Finance and Accountancy (CIPFA)

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with all applicable Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement:

In connection with my examination, no material matters have come to my which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Andrew J Clarke cpfa
5 Kiln Way, Verwood, Dorset BH31 6GE
andrewc@kimballsmith.co.uk

The date upon which my opinion is expressed is 7 September 2024.

Income and Expenditure

Hollytree Community Preschool For the year ended 31 July 2024

2024

Turnover

Fees	9,161.50
Fund Raising	118.50
Funding	96,224.70
Grant - Restricted/Designated Income	500.00
Interest Income	566.03
Other Revenue	48,021.11
Trips	249.40
Uniform and Bags	95.00
Total Turnover	154,936.24

Cost of Sales

Direct Wages	63,647.96
Resources	777.92
Snack	80.22
Total Cost of Sales	64,506.10

Gross Profit

90,430.14

Administrative Costs

Advertising & Marketing	259.85
Audit & Accountancy fees	658.00
Entertainment-100% business	189.76
Equipment	1,116.35
IT Software and Consumables	100.49
Legal Expenses	13.00
Pensions Costs	1,909.69
Postage, Freight & Courier	10.00
Presents and Gifts	624.19
Printing & Stationery	307.09
Rent	9,702.00
Repairs & Maintenance	254.67
Staff Training	350.00
Subscriptions	50.00
Subsistence/Consumables	369.53
Trip	255.40
Total Administrative Costs	16,170.02

Operating Profit

74,260.12

Profit on Ordinary Activities Before Taxation

74,260.12

Profit after Taxation

74,260.12

Balance Sheet

Hollytree Community Preschool

As at 31 July 2024

31 JUL 2024

Current Assets

Cash at bank and in hand

30 Day Notice - Deposit	87,478.02
Hollytree Community Preschool	8,573.11
Hollytree Preschool Cash	301.62
Total Cash at bank and in hand	96,352.75

Total Current Assets

96,352.75

Net Current Assets (Liabilities)

96,352.75

Total Assets less Current Liabilities

96,352.75

Net Assets

96,352.75

Capital and Reserves

Current Year Earnings	74,260.12
Retained Earnings	22,092.63
Total Capital and Reserves	96,352.75

07/09/24

5697.31

HOLLYTREE COMMUNITY PRESCHOOL

England & Wales - Charity number 1002072

Accounts

Hollytree Community Preschool

Treasurers Report - 2023

The financial position of the preschool ended very differently in 2023 in comparison to the previous year. The supervisors have continued to exercise great spending discipline whilst maintaining excellent educational standards. The unfortunate folding of another local preschool, meant that there were more children unexpectedly enrolled during the year and increased funding was received. With the increased child enrolment another staff member was necessary, but significantly increased fees and funding levels made this possible. Useful fund-raising efforts took place and over £750 was raised during the year.

The insurance payment for 21-22 was delayed through no fault of the preschool and so the payment ended up in the 22-23 accounts, so it appears that double the insurance was paid during the year. Rent was increased with the change in management of the Community Centre and is likely to increase again during 23-24, although the increases should be staggered throughout the year, rather than increasing the rent all at once. This is helpful as numbers are usually lower at the beginning of the academic year.

Further funds have been put aside as reserves in the event of the preschool finding itself in the difficult position of having to make staff redundant or closing down.

The demise of Little Saints Preschool and the new development in Hoe Lane means that there should still be sufficient demand for preschool places in the coming years which is good news for the financial prospects. The accounts are presently healthy and the outlook is positive so the preschool is in good financial condition for the 23-24 academic year.

Signed on behalf
of the committee

 21.11.23

Rachel Gagen
Treasurer.

Profit and Loss

Hollytree Community Preschool For the year ended 31 July 2023

2023

Turnover

Events	22.00
Fees	8,781.50
Fund Raising	750.19
Funding	76,351.86
Grant - Restricted Income	465.75
Interest Income	90.35
Other Revenue	440.00
Trips	444.00
Uniform and Bags	75.00
Total Turnover	87,420.65

Cost of Sales

Direct Wages	60,954.87
Resources	642.23
Snack	81.10
Total Cost of Sales	61,678.20

Gross Profit

25,742.45

Administrative Costs

Advertising & Marketing	155.88
Audit & Accountancy fees	658.00
Equipment	465.38
General Expenses	9.23
Insurance	1,933.01
IT Software and Consumables	204.12
Legal Expenses	13.00
Pensions Costs	1,566.18
Postage, Freight & Courier	5.44
Presents and Gifts	542.67
Printing & Stationery	365.67
Rent	7,539.00
Repairs & Maintenance	60.92
Staff Training	236.85
Subscriptions	90.00
Subsistence/Consumables	269.18
Telephone & Internet	176.40
Trip	439.50
Uniforms and Bags	1,137.32
Total Administrative Costs	15,867.75

	2023
Operating Profit	9,874.70
Profit on Ordinary Activities Before Taxation	9,874.70
Profit after Taxation	9,874.70



Balance Sheet

Hollytree Community Preschool
As at 31 July 2023

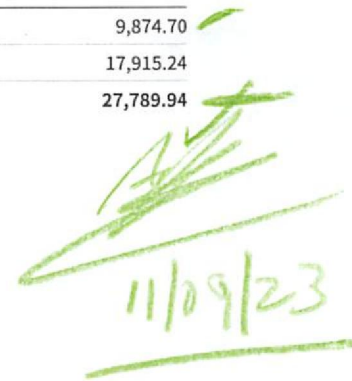
31 JUL 2023

Current Assets

Cash at bank and in hand	
30 Day Notice - Deposit	24,751.86
Hollytree Community Preschool	2,994.79
Hollytree Preschool Cash	43.29
Total Cash at bank and in hand	27,789.94
Total Current Assets	27,789.94
Net Current Assets (Liabilities)	27,789.94
Total Assets less Current Liabilities	27,789.94
Net Assets	27,789.94

Capital and Reserves

Current Year Earnings	9,874.70
Retained Earnings	17,915.24
Total Capital and Reserves	27,789.94


11/09/23

Hollytree Community Preschool, North Baddesley (registered number: 1002072)

**Independent Examiner's Report to the Trustees
For the year ended 31 July 2023**

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Respective responsibilities of Trustees and examiner

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I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Andrew J Clarke cpfa
5 Kiln Way, Verwood, Dorset BH31 6GE
andrewc@kimballsmith.co.uk

The date upon which my opinion is expressed is 11 September 2023.

HOLLYTREE COMMUNITY PRESCHOOL

England & Wales - Charity number 1002072

Accounts

Hollytree Preschool

Supervisors Report – 2021/22

Overview

We returned to preschool in September 21 with a positive outlook, our Ofsted reinspection in May had been successful and we were hopeful for the coming year. Numbers were looking okay, despite the fact they had been impacted by the pandemic and the previous Ofsted report.

On our first day back we received a phone call from Mrs Lashmar at the Infant school to inform us they were planning to open a nursery on site. This was completely unexpected and a shock as we had been told that this was not something they would do. It was obvious this would have a huge impact on us going forwards.

We put forward our own objection to the proposal as did some of our parents. Our main concern was that there were not enough children to sustain the number of early years settings in the village. We were repeatedly told that projected numbers were high but our ongoing concern was that these figures were not realistic and depended on new housing which had not been built.

We also attended business surgeries with Lynn Nichol from Services for Young Children, we were advised to advertise and promote the preschool beyond the local area which we did.

The nursery was given the go ahead despite numerous concerns and objections from the community.

Our main focus for the year was promoting the preschool through posters, social media and events. The competition for settings made it very difficult to maintain numbers.

The closure of a setting in Romsey meant that we had a few children joining us in January which helped a little bit with the funding.

Unfortunately, despite all our best efforts, the low numbers did mean we ended the year with a loss financially. We ended the year with concerns for our September numbers and unsure what our prospects for the next academic would be.

Staffing

Due to the low numbers we had to keep staffing levels as low as possible. We needed to manage with 2 or 3 staff members for each session. Having only 4 staff members in our team was challenging, particularly when we needed to cover staff sickness.

Events/Outings

Fundraising was more important than ever and we began with a Christmas raffle. This was extremely successful and managed to raise around £270. We also created Nativity DVDs which were sold to parents, this also raised valuable funds. We decided to keep the Nativity without an audience and this was so much better for the children. They performed brilliantly and the DVD was a big success.

In the Spring term we had Easter events again to raise funds for the preschool and these were successful.

We also had a stall at the annual Village Day. The bottle and teddy tombola was very popular and we were very grateful to the committee for running it. The stall raised an amazing £234 for the preschool.

In the Summer term we celebrated the Jubilee with a lovely donated cake from Beadles Tea Room and a fish and chip lunch. The children had a great time at our outdoor party.

We managed to have a few visits to the Infant School with our older children to help with their transition, the children really benefited and enjoyed exploring the Year R outdoor area. Staff also accompanied these children on the transition days at the school.

We made sure we got out and about in the community as much as we could as part of our promotion of the preschool. As well as visiting the school we also went to the library, the woods, the recreation ground, local shops and of course the playground and field.

We had a very hot sports morning in July with the children enjoying races on the field in the shade. We also had a lovely trip to Marwell with the children and their parents. It was great to resume our traditional summer outing after 2 years of not being able to due to Covid.

Our leavers tea party was very special as always and we were able to invite parents again. We said goodbye to a lovely group of children as they moved onto big school.

North Baddesley Community Association/Hall hire

In January the Community Centre was taken over by a new committee. The hall now had a separate committee to the social club. This presented a few issues, most noticeable was a change in the cleaning standards and general maintenance. We needed to complain to the council on a few occasions about litter and how the hall was left for us. The council have helped to resolve some of the issues and we have tried to maintain communication with the new hall committee chair. We had a further issue in the Summer term when a sign was put on the outside of the building advertising the social club. Unfortunately, this sign had a huge pint of beer on it which we felt was completely inappropriate. Again the council were involved, however it took until September for the sign to be removed. We have talked to the Hall committee chair about how things like this will impact the reputation of the setting. There are some ongoing issues which we will continue to work on.

Looking Forward

At the time of writing this report things are looking much more positive for Hollytree going forwards. Numbers have increased and the 22/23 academic year is looking very hopeful.

We would like to thank Caitlin as chair of committee for her support going forwards as well as the rest of the committee for remaining with us.

Jo and Sue

Hollytree Chair Report – Feb-23

- **Sep 21:** Preschool returns, with numbers at good levels despite the impact of covid. The Ofsted re inspection in May was successful, and we were excited about what the year ahead was going to hold.

Jo and Sue then received a call from the headteacher of the local infant school, Mrs Lashmar, to let them know that they were planning on opening a nursery on site. This took us completely by surprise, and we were instantly concerned about the impact this would have on our preschool.

Jo and Sue, along with some parents, put forward our objections, with the main concern being that there simply aren't enough children in the village. However, the nursery was given the green light, despite the objections from ourselves and the community.

Our focus for the year was on advertising the preschool through social media and posters, as well as getting out and about in the community, and maintaining our numbers.

Dec 21: The children starred in another fantastic Nativity show, whilst learning all about the story of the Nativity. As we decided the children feel most comfortable and perform best without an audience, the team produced Nativity DVDs which were then sold to parents, raising around £80. The Christmas raffle was also successful raising an incredible amount of £270.

Jan 22: A setting in the nearby village of Romsey closed, resulting in an increase in our numbers, subsequently increasing our funding a little. Unfortunately, we did end the year on a financial loss, despite all the hard work and effort by the Hollytree team. Due to the low numbers, the team had to navigate the challenge of keeping staffing as low as possible, which made mitigating sickness etc. extremely difficult

May 22: We had a stall at the local village day, which proved incredibly popular! We ran various tombola's, and sold every last ticket, raising an amazing £234 for the preschool.

- **July 22:** The children had a lovely jubilee celebration, including enjoying a delicious cake donated from the local tearoom!

We also enjoyed an exciting visit to Marwell Zoo, which was fantastic to get to do again following the pandemic, including a picnic lunch with

all the parents and children. A fantastic opportunity to further develop relationships and for the children to learn all about the animals.

- **Sep 22:** Hollytree students move up to Year R, their transition supported by the fantastic staff at Hollytree, considering any SEN needs and liaising with the Infant school to ensure the children will be happy and able to thrive.

As always, the team at Hollytree pre-school have been excellent in the face of challenges, from illness outbreaks to large influxes of children, they have always put the children's needs first, whilst maintaining smiles on their faces. Their dedication to the children's growth and development is clear to see, the genuine care they have for the children shining through every day. The team consistently go the extra mile to make sure that the children are happy, thriving, and most importantly, having fun. They also ensure that the parents feel informed by keeping on top of timely and clear communication, as well as supported – the team are always happy to take time to answer questions and chat about how the children are doing. The year ahead is looking positive and optimistic, and we can't wait to see what the year will bring!

Caitlin Haines

Profit and Loss

Hollytree Community Preschool For the year ended 31 July 2022

	2022	2021
Turnover		
Events	31.00	-
Fees	2,713.50	6,015.75
Fund Raising	624.43	83.77
Funding	56,825.98	62,965.85
Grant - Restricted Income	15.00	16.00
Interest Income	36.37	51.33
Other Revenue	108.50	100.00
Trips	275.40	-
Uniform and Bags	70.00	45.00
Total Turnover	60,700.18	69,277.70
Cost of Sales		
Direct Wages	53,317.15	51,765.99
Resources	1,052.64	710.04
Snack	15.73	-
Total Cost of Sales	54,385.52	52,476.03
Gross Profit	6,314.66	16,801.67
Administrative Costs		
Advertising & Marketing	51.96	-
Audit & Accountancy fees	658.00	655.25
DBS	21.10	103.64
Entertainment-100% business	38.00	-
Equipment	156.37	764.03
Insurance	931.19	923.02
Pensions Costs	1,335.75	1,327.61
Postage, Freight & Courier	11.32	17.99
Presents and Gifts	298.55	307.59
Printing & Stationery	114.34	147.29
Rent	6,048.00	5,502.00
Repairs & Maintenance	183.90	277.72
Staff Training	-	150.00
Subscriptions	40.00	203.00
Subsistence/Consumables	258.44	214.22
Telephone & Internet	168.00	168.00
Trip	281.40	-
Uniforms and Bags	-	366.15
Total Administrative Costs	10,596.32	11,127.51

Profit and Loss

	2022	2021
Operating Profit	(4,281.66)	5,674.16
Profit on Ordinary Activities Before Taxation	(4,281.66)	5,674.16
Profit after Taxation	(4,281.66)	5,674.16

Hollytree Community Preschool, North Baddesley (registered number: 1002072)

**Independent Examiner's Report to the Trustees
For the year ended 31 July 2022**

Report of the Independent Examiner to the Trustees on the accounts of the Charity

Respective responsibilities of Trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('The Act'). The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed and I am qualified to undertake the examination by being a qualified member of the Chartered Institute of Public Finance and Accountancy (CIPFA)

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with all applicable Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement:

In connection with my examination, no material matters have come to my which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Andrew J Clarke cpfa
5 Kiln Way, Verwood, Dorset BH31 6GE
andrewc@kimballsmith.co.uk

The date upon which my opinion is expressed is 29 August 2022.

Hollytree Community Preschool

Accounts Overview 21-22

It's clear from the accounts that the funding is significantly reduced from 20-21 as well as the fees from non-funded sessions. Despite keeping costs as low as possible, this has still impacted the bottom line which is showing a deficit at the end of the academic year. The increase in costs is mainly due to increased staffing costs, attributed to the increase in the minimum wage and very small increases to the salaries of the long-standing staff who haven't had an increase in several years.

There was a continuation of holiday lunch vouchers for a few low-income families.

The Christmas Raffle was particularly successful with notable contributions from Easter and the Village Day too.

The impact of the new preschool at the Infants School is of some concern to the number of children registered at the preschool and the related funding, so continued efforts to enrol more children during the year and also containing costs as much as possible would be helpful. It's likely that costs will be a challenge to contain with widely reported increases in running costs, particularly utilities, so fund-raising will be all the more beneficial. I have no doubt the staff will make every effort to maintain their efforts to keep the preschool afloat and the costs restricted along with providing high-value preschool education.

R. Gagen . 13.2.2023
RACHEL GAGEN
Committee Treasurer

**Independent Examiner's Report to the Trustees
For the year ended 31 July 2022**

Report of the Independent Examiner to the Trustees on the accounts of the Charity

Respective responsibilities of Trustees and examiner

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The date upon which my opinion is expressed is 29 August 2022.

HOLLYTREE COMMUNITY PRESCHOOL

England & Wales - Charity number 1002072

Accounts

Hollytree Pre-School AGM 2020-2021

Chairs Report

We had an Ofsted interim visit in October 2020 which went well and then our inspection in May 2021 where we received a 'Good' outcome, which was a real relief and much deserved after all the trouble the last inspection caused. Thanks to Jo and Sue, complaining and standing there ground, Well done both we know this was a really tough time.

This year, we haven't had an awful lot happen due to Covid-19 restrictions putting a stop to most activities and outings that we would usually do. We managed to arrange an Elf trail that could be done outside around the village socially distanced, which helped us raise some valuable funds.

Again due to covid-19, unfortunately we were unable to have our normal visits to the school, to help the older ones transition, but Mrs Thompson (Teacher at North Baddesley infants, in Year R) came and read the children a story to help their transition.

We were able to hold our annual Leavers Tea Party for the children going up to school, this is always such a lovely and special event, It's always sad to see them go, but also happy they are growing and have had a really good foundation from the staff at Hollytree, the staff do a great job in growing, nurturing, and building the children's skills and confidence ready for school.

Hannah Edger joined us in spring 2021, and is completing her Level 3 qualification and this is ongoing. (Welcome Hannah)

We have kept staffing levels low again to maintain finances, which has worked well.

We found out in September 2021, via a phone call from the Head (Mrs Lashmar) at North Baddesley infants school that the school were going to open a nursery in the new building, during previous discussions with the school with Jo and Sue this was something they said they wouldn't do, so this news came as a real shock.

It's been a challenging year! But as always Jo, Sue, Stacey and now Hannah make Hollytree a place that really is so lovely and nurturing for all the children that come through, a safe space to learn and play and guided gently towards there next adventure of school.

A Massive well done and Thank you to all the staff, you really do do an amazing job!

Thank you

Lynn

Supervisors Report 2020-2021

It was another disruptive year due to Covid but the children coped well, enjoyed being back at Pre-school and made good progress. We had to continue to make adjustments to the way we do things but some of these have turned out to be positive and things we may keep.

- Sending photos of the room before the start of term in September helped children to settle.
- The children coming in on their own in the mornings made the start of the day much calmer.
- The children really enjoyed the Nativity and Sports morning without parents attending and we found they were all keen to participate. The DVD of the Nativity was a lovely memory to keep. We are considering doing this again in the future.

OFSTED

Ofsted phoned for an discussion about the actions taken. An OFSTED inspector then visited for an interim visit in the Autumn term. OFSTED finally came in the summer term and awarded a 'good' grading. Thankfully all our families were supportive and we did not have any children leave.

Children attending

Numbers have been steady throughout the year, following lockdown many parents increased the sessions their child attends.

Staffing

Sadly, Emily made the decision to go into Nursing and she left at the end of the Autumn term. We managed with 3 staff for a while but as numbers increased we needed a new member of staff.

We employed Romy who had experience in a school working in Year R. This unfortunately didn't work out, working in a Pre-school proved to be quite different and Romy made the decision to leave due to personal reasons.

Hannah Edger had volunteered on a regular basis prior to Covid and she joined Hollytree in the Summer term and began her level 3 qualification in May.

Events/Outings

We were not able to do our usual visits to the Infant school and library but hope to resume these as soon as we can.

We also were unable to have a summer trip but hope to be able to next year as this is a lovely event.

Village Day was cancelled this year.

Links with NBIS

Transition meeting for children going to school was held virtually to discuss the children. TPA's for children who needed them also took place virtually.

Current Updates

- The nursery at NBIS opened and is in direct competition with us. We are yet to see exactly what impact this will have on us.
- Numbers are currently steady but low for the next academic year. The majority of children leave to go to school so we need new children to start in September.
- Advertising and fundraising are key to ensuring sustainability.
- Looking into available grants will also help.
- Village day needs organised and volunteers!
- We have contacted the school to ask if we can resume weekly visits on a Friday afternoon and we are waiting to hear back from them.
- Marwell trip planned for end of Summer term.

Hollytree Community Preschool

Accounts Overview 20-21

The Supervisors have once again managed to weather the lockdowns, the challenges of social distancing and safety measures whilst running the preschool and have emerged with an even stronger financial position than the previous year. They have continued to maintain tight spending whilst still providing excellent provision of educational facilities for the children.

Minimal staffing levels were maintained whilst not compromising on delivery of educational opportunities. Thankfully, the funding levels were maintained so no furlough claims were required. Most parents and guardians were co-operative in paying fees promptly by bank transfer which helped cashflow immensely.

The preschool was able to claim funding for, and support, low-income families through lunch vouchers from December 2020 and this continues. A small amount of fund raising took place through a raffle at Christmas and there was a welcome grant received from Waitrose.

The preschool is in a good financial position and I have no doubt the Supervisors will continue to maintain financial responsibility throughout the coming year and beyond.

Income and Expenditure

Hollytree Community Preschool For the year ended 31 July 2021

2021

Turnover

Fees	6,015.75
Fund Raising	83.77
Funding	62,885.85
Grant - Restricted Income	96.00
Interest Income	51.33
Other Revenue	100.00
Uniform and Bags	45.00
Total Turnover	69,277.70

Cost of Sales

Direct Wages	51,765.99
Resources	710.04
Total Cost of Sales	52,476.03

Gross Profit

16,801.67

Administrative Costs

Audit & Accountancy fees	655.25
DBS	103.64
Equipment	764.03
Insurance	923.02
Pensions Costs	1,327.61
Postage, Freight & Courier	17.99
Presents and Gifts	307.59
Printing & Stationery	147.29
Rent	5,502.00
Repairs & Maintenance	277.72
Staff Training	150.00
Subscriptions	203.00
Subsistence/Consumables	214.22
Telephone & Internet	168.00
Uniforms and Bags	366.15
Total Administrative Costs	11,127.51

Operating Profit

5,674.16

Profit on Ordinary Activities Before Taxation

5,674.16

Profit after Taxation

5,674.16

Balance Sheet

Hollytree Community Preschool As at 31 July 2021

31 JUL 2021

Current Assets

Cash at bank and in hand

30 Day Notice - Deposit	11,100.83
Hollytree Community Preschool	11,075.72
Hollytree Preschool Cash	20.35
Total Cash at bank and in hand	22,196.90

Total Current Assets 22,196.90

Creditors: amounts falling due within one year

Accruals	75.00
Unpaid Expense Claims	(75.00)
Total Creditors: amounts falling due within one year	-

Net Current Assets (Liabilities) 22,196.90

Total Assets less Current Liabilities 22,196.90

Net Assets 22,196.90

Capital and Reserves

Current Year Earnings	5,674.16
Retained Earnings	16,522.74
Total Capital and Reserves	22,196.90

Hollytree Community Preschool, North Baddesley (registered number: 1002072)

**Independent Examiner's Report to the Trustees
For the year ended 31 July 2021**

Report of the Independent Examiner to the Trustees on the accounts of the Charity

Respective responsibilities of Trustees and examiner

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Basis of independent examiner's statement

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Andrew J Clarke cpfa
5 Kiln Way, Verwood, Dorset BH31 6GE
andrewc@kimballsmith.co.uk

The date upon which my opinion is expressed is 19 August 2021.

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Accounts for Hollytree Community Pre-school

Year ended: 31/07/21

Charity Number: 1002072

Signed on behalf of the management committee

..... *F. Gae* Date *29/4/2022*

Hollytree Community Preschool, North Baddesley (registered number: 1002072)

**Independent Examiner's Report to the Trustees
For the year ended 31 July 2021**

Report of the Independent Examiner to the Trustees on the accounts of the Charity

Respective responsibilities of Trustees and examiner

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