



**ROTTINGDEAN & SALTDEAN LIONS CLUB CHARITABLE TRUST FUND**

**CHARITY NUMBER: 1001889**

**TRUSTEES' ANNUAL REPORT FOR 2022 / 2023  
(Year ending 30<sup>th</sup> June 2023)**

C/O  
10 Hawthorn Close  
Saltdean  
Brighton  
BN2 8HX

Version 1  
September 2023

### **Current Trustees:**

- Andrew Wavell (President)
- David Walker (Secretary)
- Kenneth Humphreys (Treasurer)
- David Endersby
- Gordon Girdler
- John Davies

### **Trustees for the Year Ended 30<sup>th</sup> June 2023:**

- Roger Bluff (President)
- David Walker (Secretary)
- Kenneth Humphreys (Treasurer)
- Geoffrey Rhodes
- David Endersby
- Gordon Girdler

### **Structure, Governance and Management:**

Rottingdean and Saltdean Lions Club Charitable Trust Fund is governed under a Declaration of Trust dated 14<sup>th</sup> day of December 1990 and subsequently amended by a Deed of Variation dated 12<sup>th</sup> day of August 1996.

The Trust has six Trustees:

- The President, Secretary and Treasurer from time to time of Rottingdean and Saltdean Lions Club
- Three nominated Trustees elected by the members of Rottingdean and Saltdean Lions Club. Each Trustee is elected for a term of 3 years with one Trustee retiring each year. Nominated Trustees can stand for a shorter term if elected to fill a vacancy due to a resignation.

Lions Club District 105SE run training seminars for Lions Club Trustees from time to time covering the duties of Lions Trustees and current charity legislation. All Trustees are encouraged to attend initial training sessions and refresher sessions when held.

The Trustees apply the Trust funds having first obtained proposals approved by the members of Rottingdean and Saltdean Lions Club at a Lions Club meeting.

### **Financial Review:**

(Previous year figures shown in brackets)

Trustees are pleased to report that major fundraising events have now significantly improved since the decline seen during the COVID-19 pandemic. The accounts show gross income from fundraising activities of £27,409 (£15,605) with fundraising costs of £12,596 (£8,673) leaving a profit from fundraising activities of £14,813 (£6,932). In addition, the charity received direct charitable income of £4657 (£2,314). This included £1,369 (£354) restricted funds received from senior citizens towards their Christmas

lunches and donations towards a winter fuel appeal for those in fuel poverty. This resulted in a total net income of £19,470 (£9,246).

Charitable expenditure and donations totalling £22,441 (£7,806) were made during the year. This included £3,037 (£1,947) from restricted funds for books for reception class children, Christmas lunches for senior citizens and donations to alleviate fuel poverty. These donations were made from funds carried forward from previous years plus fuel poverty donations in the current year. This leaves a restricted fund balance of £4,139 (£5,807) for future use on Senior Citizens Events.

The combined accounts show a total expenditure over income of £3,386 (£1,440 income over expenditure) for the year. The total fundraising and charity account balances stood at £22,918 at 30<sup>th</sup> June 2023 which represents a decrease of £3,386 on the balances of £26,304 at the end of the previous year.

It is Rottingdean & Saltdean Lions Club policy that all fundraising events are subject to the presentation of a financial risk analysis to the Trustees and Trustees' approval prior to any financial commitments being made. The Trustees also at the same time consider the risks associated with any event, including reputational risks to the charity of running an event, and ensure the legality, before agreeing to it going ahead. In addition, the charitable trust fund has a policy to retain a minimum of £6,000 in the fundraising activities account against possible unexpected fundraising event losses, for example, late cancellation of a major outside event due to unpredicted extreme weather conditions. This reserve also covers the possibility of a request for emergency aid against the charity account.

Rottingdean and Saltdean Lions Club do not hold a reserve in the charity (service) account in excess of restricted and designated funds, as all donations are discretionary and there are no ongoing commitments. The charitable funds currently held will be used as further good causes are identified. The Trustees are mindful of outstanding pledges (designated funds) of £1,696 for various projects plus the restricted funds of £4,139 making a total commitment against current funds of £5,835.

Now that fundraising events are back to pre-pandemic levels Trustees are no longer restricting donations to those in need in our local area, although, remain mindful of our primary aim of assisting our local community.

In addition, Trustees also remain mindful of the uncertainty in raising funds for charitable causes because of the increasing age profile of the current Lions Club membership (average age is in excess of 70 yrs) and the restrictions this places on the Club's ability to run fundraising events. The Lions Club is taking active steps to recruit new and younger members and have had some success during the year. We are also maintaining contact with a number of younger volunteers prepared to help at our larger events, requiring more physical effort, who at this time do not wish to become members of the Lions Club.

### **Funds Held as Custodian Trustees on Behalf of Others:**

The charitable trust fund holds no assets on behalf of others.

## **Objectives and Activities:**

The objects of the Trust Deed state that the funds should be applied for any purpose which is charitable according to the law of England and Wales whether for the benefit of any individual or group of people or for the benefit of any other organisation established for charitable purposes.

Donations were made during the year to numerous deserving causes, including individuals and families in need, all of which provided public benefit in line with the above objects. The largest donations and service event costs being:

- £2,200 to provide books for Reception Class children.
- £1,762 aid to disadvantaged families in our local area.
- £1,752 for 86 Christmas parcels to families comprising of 135 adults and 167 children.
- £1,750 to Lions Club International Foundation Appeals for aid after Turkey Earthquake and Pakistan Floods.
- £1,290 towards disability trike for Hill Park School.
- £1,192 for a public bench in memory of a Lion, mainly paid for from funds collected in lieu of flowers at his funeral.
- £1,000 to Martlets Hospice.
- £1,000 to Safety Net, support for vulnerable children.
- £1,000 to Saltdean Foodbank.
- £900 towards winter fuel poverty.
- £728 to Rottingdean Village Fair charities.
- £600 towards transport for after school clubs at Saltdean Primary School.

There were numerous other smaller donations below £600.

The largest sources of income are detailed below:

- Bucket Collections £3,412.
- Lions Rottingdean Fayre £3,378.
- Rottingdean Village Fair Bar & BBQ £2,876.
- Lions Saltdean Gala £2,080.
- Bar for Saltdean Coronation event £1,329.
- Gift aid £1,039.
- Bars for Adur East Lions events £795.
- Easter Egg draws £734.
- Sponsored flyer for summer events £724.
- Collecting boxes £689.
- Lions Supporters 200 Club £648.
- Members plant sales £500.

## **Achievement and Performance:**

Expenditure has been distributed to good causes directly in line with the objects set out within the Trust Deed.

The charity account balances have decreased slightly this year by £3,386. Charitable donations have increased by £14,635 against last year as fundraising income has increased, following COVID-19, and we attempt to help various charities and individuals who we were unable to help when fundraising was restricted.

Fundraising net income has significantly increased by £7,881 against last year.

No money collected in the name of the charity is used for Lions club administration. All administration costs are met by individual Lions, mainly through subscriptions, which are kept outside of the charity accounts.

### **Conclusion:**

The Trustees of the Rottingdean and Saltdean Lions Club Charitable Trust Fund and the members of Rottingdean and Saltdean Lions Club are grateful for the help, support and generosity of the residents and businesses within our area comprising of Rottingdean, Saltdean, Woodingdean, Ovingdean and Falmer, without which we would not be able to provide the service and help that we do for those less fortunate than ourselves.



David J Walker  
Secretary



Kenneth Humphreys  
Treasurer

ROTTINGDEAN & SALTDEAN LIONS CLUB  
Charity Fund Accounts 2 - 30/06/2023

Opening Balance Charity Acct 01/07/22-Unrestricted	
Opening Balance Charity Acct 01/07/22-Restricted	
Total Opening Balance Charity Accts 01/07/22	
Opening Balance Activity Account 01/07/2022	
<b>TOTAL OPENING BALANCES</b>	
Closing Balance Charity Account 30/06/2023 - Unrestricted	
Closing Balance Charity Account 30/06/2023 - Restricted	
Total Closing Balance Charity Account 30/06/2023	
Closing Balance Activity Account 30/06/2023	
<b>TOTAL CLOSING BALANCES</b>	
<b>INCREASE IN BALANCES OVER YEAR</b>	

2022 / 2023

	£9,531.93
	£5,806.75
	£15,338.68
	£10,965.48
	£26,304.16
	£8,415.75
	£4,139.03
	£12,554.78
	£10,363.30
	£22,918.08
	£3,386.08

2021 / 2022

	£13,430.51
	£7,399.76
	£20,830.27
	£4,033.74
	£24,864.01
	£9,531.93
	£5,806.75
	£15,338.68
	£10,965.48
	£26,304.16
	£1,440.15

<b>CHARITY ACCOUNT (SERVICE)</b>	
Income from Accounts - Unrestricted	
Income from Accounts - Restricted	
Total income from Accounts	
Adjustment for internal account transfers, less	
Transfer from Activity Account	
<b>Actual Charity Income</b>	
Expenditure from Accounts - Unrestricted	
Expenditure from Accounts-Restricted	
<b>Total Charity Expenditure from Accts</b>	
Actual Income Over Expenditure	
<b>ACTIVITY ACCOUNT (FUNDRAISING)</b>	
Income from Accounts	
Adjustments for internal account transfers, less	
Bar stock charged to events	
Cash floats repaid	
<b>Actual Activity Income</b>	
Expenditure from Accounts	
Adjustments for internal account transfers, less	
Bar stock purchases recharged to events	
Cash floats drawn for events	
Transfer to Charity Account	
<b>Actual Activity Expenditure</b>	
Actual Income Over Expenditure	
Adjustment for difference in cash floats drawn & paid in	
<b>TOTAL INCOME OVER EXPENDITURE</b>	

	£18,287.87
	£1,369.00
	£19,656.87
	£15,000.00
	£4,656.87
	£19,404.05
	£3,036.72
	£22,440.77
	£17,783.90
	£32,230.65
	£3,521.88
	£1,300.00
	£4,821.88
	£32,832.83
	£27,408.77
	£3,521.88
	£1,715.00
	£15,000.00
	£20,236.88
	£12,595.95
	£14,812.82
	£415.00
	£3,386.08

	£2,313.92
	£7,805.51
	£5,491.59
	£15,604.65
	£8,672.91
	£6,931.74
	£1,440.15

Independent Examiner: Rachel Raden  
Date: 15/10/2023

Treasurer: K Humphreys  
Date: 20-10-23

**ROTTINGDEAN & SALTDEAN LIONS CLUB.**
**CHARITY ACCOUNT**
**01/07/2022 - 30/06/2023**
**Barclays Bank Plc. Sort Code 20-12-75 Account 20889962**

INCOME			EXPENDITURE			INC/EXP
	Unrestricted	Restricted		Unrestricted	Restricted	
Donations/Legacies	£210.00	£900.00				£1,110.00
Charitable Activities	£2,038.98	£469.00				£2,507.98
			Individuals	£4,499.66	£2,136.72	-£6,636.38
			Other Charities	£9,176.00	£900.00	-£10,076.00
			LCI	£1,190.00		-£1,190.00
			Oth Non-Charitable Org	£2,420.18		-£2,420.18
			Foreign Donations	£1,750.00		-£1,750.00
			Sen Citizens Flyer	£368.21		-£368.21
Gift Aid	£1,038.89					£1,038.89
Trans fron Activity	£15,000.00					£15,000.00
						£0.00
<b>TOTALS</b>	<b>£18,287.87</b>	<b>£1,369.00</b>	<b>TOTALS</b>	<b>£19,404.05</b>	<b>£3,036.72</b>	<b>-£2,783.90</b>

**INCOME OVER EXPENDITURE**

Unrestricted Funds	£1,116.18
Restricted Funds	£1,667.72
<b>TOTAL</b>	<b>£2,783.90</b>

**CHARITY ACCOUNT SUMMARY**

Opening Balance 01/07/22-Unrestricted	£9,531.93
Opening Balance 01/07/22-Restricted	£5,806.75
Total Opening Balance	£15,338.68
Inc/Exp-Unrestricted Funds	-£1,116.18
Inc/Exp Restricted Funds	-£1,667.72
Closing Balance 30/06/23	<b>£12,554.78</b>
Closing Balance as above-Unrestricted	£8,415.75
Closing Balance as above-Restricted	£4,139.03
Total Closing Balance	<b>£12,554.78</b>
Closing Balance as above	<b>£12,554.78</b>
Uncharged Receipts	
Unclaimed Payments	£1,290.00
<b>TOTAL</b>	<b>£13,844.78</b>
<b>Bank as at 30/06/2023</b>	<b>£13,844.78</b>

Independent Examiner:

*Rachel Pullen*

Treasurer:



Date: 15/10/2023

Date:

26-10-23



**CHARITY ACCOUNT Donated Income 2022-2023**
**NB. \*\* denotes largest donation**
**Donations/Legacies**
**Restricted Funds**

R White	*	£500.00
Jain		£400.00

**Total Restricted Funds** £900.00

**Unrestricted Funds**

Anon	£10.00
Hammond	£100.00
Stapley	£50.00
Scott	£50.00

**Total Unrestricted Funds** £210.00

**TOTAL DONATIONS/LEGACIES** £1,110.00

**Charitable Activities**
**Restricted Funds**

Sen Citizens Xmas Lunches £469.00

**Total Restricted Funds** £469.00

**Unrestricted Funds**

Vodafone	* £1,000.00
Amazon Core	£93.64
Easy Fundraising	£222.34
Barclays Bank	£75.00
Rottingdean Supporters	£648.00

**Total Unrestricted Funds** £2,038.98

**TOTAL CHARITABLE ACTIVITIES** £2,507.98

**TOTAL DONATED INCOME** £3,617.98



CHARITY ACCOUNT Charity Disbursements 2022-2023

Individuals		Other Charities		Oth Non-Charity Org	
<b>Restricted Funds</b>		<b>Restricted Funds</b>		<b>Unrestricted Funds</b>	
Reception Class Books	£1,214.20	Btn Lions (Wenceslas)	£900.00	Trees-G&S Prince	£400.00
Sen Cits Xmas Lunches	£922.52			D Coldman Bench	£1,191.56
<b>Tot Restricted Funds</b>	<b>£2,136.72</b>	<b>Tot Restricted Funds</b>	<b>£900.00</b>	Models for Heroes	£100.00
<b>Unrestricted Funds</b>		<b>Unrestricted Funds</b>		Rott Vill Fair	£728.62
Disadvan Families	£1,322.95	Martlets Hospice	£1,000.00	<b>TOTAL NON-CHARITY ORGS</b>	<b>£2,420.18</b>
Disadvan Families	£120.00	Safety Net	£1,000.00		
Disadvan Families	£319.00	S/dean Comm Assoc	£1,000.00	<b>Foreign Donations</b>	
Recep Class Books	£985.46	(Foodbank)		<b>Unrestricted Funds</b>	
Xmas Parcels	£1,752.25	4 Deans Stroke Club	£200.00	LCIF Turkey E/quake	£1,000.00
<b>Total Unrestricted Funds</b>	<b>£4,499.66</b>	Cancer Research UK	£200.00	LCIF Pakistan Floods	£750.00
<b>TOTAL INDIVIDUALS</b>	<b>£6,636.38</b>	Salvation Army	£250.00	<b>TOTAL FOREIGN DON</b>	<b>£1,750.00</b>
		Friends Hill Park Sch	£1,290.00		
		Nat Autistic Socy	£100.00		
		Marie Curie	£100.00		
		Neurofibromatosis	£100.00		
		Clock Tow Sanctuary	£100.00		
		Make them Smile	£560.00		
		Alzheimers Socy	£500.00		
		Kipling Lions Pre-School	£26.00		
		Chestnut Tree House	£500.00		
		Saltdean Prim. PTA	£600.00		
		S/dean Swim & Surf	£250.00		
		Ditch the Label	£300.00		
		Roy Brit Legion	£100.00		
		Jubilee Sailing Trust	£300.00		
		C.A.S.E.	£200.00		
		Tobias Trust	£250.00		
		W/dean Comm Assoc	£250.00		
		(Java Café)			
		<b>Sub Total</b>	<b>£9,176.00</b>		
		LCI 105SE Foundation	£170.00		
		LCI105SE F-ROAR	£170.00		
		LCI105SE F-Youth	£100.00		
		LCI 105MD-Sight Sav	£300.00		
		LCI105MD-Activity All.	£300.00		
		LCI105MD - Youth	£150.00		
		<b>Sub Total</b>	<b>£1,190.00</b>		
		<b>Tot Unrestricted Funds</b>	<b>£10,366.00</b>		
		<b>TOTAL OTHER CHARITIES</b>	<b>£11,266.00</b>		
<b>TOTAL CHARITY DISBURSEMENTS</b>			<b>£22,072.56</b>		



# ROTTINGDEAN & SALTDEAN LIONS CLUB.

ACTIVITY ACCOUNT 01/07/22 - 30/06/23

Barclays Bank Plc Sort Code 20-12-75 Account 70471356

INCOME		EXPENDITURE		INC/EXP
Adur E Events	£2,678.92	Adur E Events	£1,884.27	£794.65
Bar Stock Sales	£3,521.88	Bar Stock Purchases	£3,289.85	£232.03
Bucket Collections	£3,476.57	Bucket Collections	£64.36	£3,412.21
Cash Float repayment	£1,300.00	Cash Float withdrawal	£1,715.00	-£415.00
Coll Boxes	£689.22			£689.22
Coronation Event	£2,047.54	Coronation Event	£718.92	£1,328.62
Draw 23	£827.64	Draw 23	£126.00	£701.64
Draw 22/23	£485.00	Draw 22/23	£547.40	-£62.40
Easter Eggs	£1,124.00	Easter Eggs	£389.90	£734.10
		Equipment	£790.06	-£790.06
Fair Flyer	£1,795.30	Fair Flyer	£1,070.78	£724.52
		Garage Rents	£1,515.00	-£1,515.00
		Insurance costs to Admin	£72.05	-£72.05
		Misc Expenses	£128.17	-£128.17
Plant Sales	£500.00			£500.00
Rottingdean Fayre 22		Fayre 2022	£150.00	-£150.00
Rottingdean Fayre	£5,422.26	Rottingdean Fayre	£2,044.24	£3,378.02
Rottingdean Village Fair	£3,885.54	Rottingdean Village Fair	£1,009.68	£2,875.86
Saltdean Gala 22	£3,937.42	Saltdean Gala 22	£1,857.17	£2,080.25
Saltdean Gala 23	£475.00	Saltdean Gala 23	£407.49	£67.51
		Stock write off	£52.49	-£52.49
Transfer from Admin	£64.36			£64.36
		Transfer to Charity	£15,000.00	-£15,000.00
<b>TOTALS</b>	<b>£32,230.65</b>		<b>£32,832.83</b>	<b>-£602.18</b>
Opening Balance 01/07/22			£10,965.48	
Income/Expenditure			-£602.18	
Closing Balance 30/06/23			£10,363.30	
Closing Balance as above			£10,363.30	
Uncharged Receipts			nil	
Unclaimed Payments			nil	
<b>TOTAL</b>			<b>£10,363.30</b>	
Bank as at 30/06/23			£10,363.30	

NB. Cash Float of £1715.00 carried forward to 2023/24  
Assets carried forward to future Events...£688.87 Bar Stock

Independent Examiner: Rachel Pullen

Treasurer: 

Date: 13/10/2023

Date: 26-10-23





Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name

ROTTINGDEAN + SALTDEAN LIONS CLUB CHARITABLE  
TRUST

On accounts for the year  
ended

30th JUNE 2023

Charity no  
(if any)

1001889

Set out on pages

1-5

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above  
charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation  
of the accounts in accordance with the requirements of the Charities Act  
2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out  
under section 145 of the 2011 Act and in carrying out my examination, I  
have followed the applicable Directions given by the Charity Commission  
under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have  
come to my attention (other than that disclosed below \*) in connection with  
the examination which gives me cause to believe that in, any material  
respect:

- accounting records were not kept in accordance with section 130 of  
the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection  
with the examination to which attention should be drawn in order to enable a  
proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Rachel Pullen

Date:

24/10/2023

Name:

RACHEL PULLEN

Relevant professional  
qualification(s) or body  
(if any):

Address:

11, SAXON ROAD,  
NEWMARVEN, EAST SUSSEX.  
BN9 9LG

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.





Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name

ROTTINGDEAN + SALTDEAN LIONS CLUB CHARITABLE  
TRUST

On accounts for the year  
ended

30th JUNE 2023

Charity no  
(if any)

1001889

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proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Rachel Pullen

Date:

24/10/2023

Name:

RACHEL PULLEN

Relevant professional  
qualification(s) or body  
(if any):

Address:

11, SAXON ROAD,  
NEWMAVEN, EAST SUSSEX.  
BN9 9LG

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.