

Coppice Mission Church

Report and Accounts

Year ended 31 March 2025

COPPICE MISSION CHURCH
LEGAL & ADMINISTRATIVE DETAILS
FOR THE YEAR ENDED 31 MARCH 2025

ADDRESS FOR CORRESPONDENCE	Hollingworth Road Petts Wood Orpington Kent BR5 1AQ	
GOVERNING DOCUMENT	Declaration of Trust dated 16 March 1990, amended by supplemental deed on 12 October 1994	
CHARITY REGISTRATION NUMBER	1001741	
TRUSTEES RESPONSIBLE FOR MANAGING THE CHARITY	Donna Carroll Janet Ching Margaret Gough Brian James Carol Johnson Nelson Pallister Angela Short	resigned 22.11.25 passed away, 14.5.25
CUSTODIAN TRUSTEES	Church Growth Trust	
INDEPENDENT EXAMINER	Nick Spear ACCA Stewardship 1 Lamb's Passage LONDON EC1Y 8AB	

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COPPICE MISSION CHURCH
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2025

The Trustees have pleasure in submitting the Report and Accounts for the year ended 31 March 2025.

Objectives and activities

The charity is a charitable trust. The charity's objectives, as set out in its governing document, are the worship of God, the instruction and edification of Christians, the care and Christian instruction of young people and children and the evangelisation of non-Christians, the relief of sickness or poverty and the advancement of the Christian faith generally.

To this end, we aim to be a Christian church that advances the Christian faith and tries to relieve distress among residents of the neighbourhood - be it caused by loneliness, sickness and poverty. Specifically, we aim to be an evangelical Christian Church which shares the love of God in Jesus Christ by concern and practical help to the community, regardless of age, gender identity, culture, creed, social status, disability or ethnic origin.

Summary of the charity's main activities and achievements

In planning the activities the Trustees have applied the guidance on public benefit issued by the Charity Commission.

We provide Christian worship services on Sunday mornings, prayer meetings on Monday evenings, a men's fellowship group on Tuesday mornings and a Craft Club on Tuesday afternoons. Bible study is held on Friday mornings. Pastoral care includes listening to anyone who approaches us for help, particularly the elderly, bereaved or disabled. We participate in several national and borough-wide projects including Hope into Action, Churches Together, and Transform Bromley Borough. The Pastor visits local care homes and sheltered housing schemes, and participates in a rota of volunteers taking Sunday services. The Pastor also visits local primary schools as a volunteer with Spinnaker Trust to take assemblies.

The charity continues to run social groups to help address social isolation, particularly for the older members of the community. Bi-monthly bring and share lunches also encourage community cohesion.

The charity creates opportunity for people who want to find out more about the Christian faith, which may involve discussion over a meal and around a short film. One person has made a commitment to Christ and has been baptised. Others continue to receive support in their questioning and searching of the Christian faith.

Outreach based from the local convenience store promotes the different activities run by the church and a number of people have connected either into the church or one of the group activities on offer.

We have continued to be able to support our missionaries who are able to continue in their work and are encouraged by our prayer, financial and practical support.

Again this year the church community put together 'shoebox' gifts, partnering with Link to Hope who send shoeboxes to impoverished families and elderly people in Eastern Europe (particularly Ukraine, Moldova, Romania and Bulgaria).

The charity is looking at the buildings on site with a view to updating them and to see how they could be opened up more for community use. Initial plans have been drawn up but due to retirement of the pastor in August 2025, appointment of the new pastor is awaited to continue this review.

The focus for the church late 2024 / early 2025 was prayer and discernment for a new pastor. The trustees began drawing together a job description and person specification both of which drew on the vision casting of the previous year.

Financial review

The trustees report a deficit for the year of £4,621 (2024: £33,527) but maintain a high level of cash reserves of £375,371. All of the cash held by the charity is unrestricted and can be used for any charitable purpose. During 2021/22 an investment property was sold and the proceeds were placed on deposit; the charity continues to benefit from the interest paid by these deposit accounts. The charity continues to move towards a breakeven position as growth takes place.

Reserves policy

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's unrestricted fund expenditure. The trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised.

Three month's expenditure on unrestricted funds amounts to approximately £17,500. With the level of unrestricted reserves at the year end of £375,371, the policy is more than adequately satisfied with many months' worth of reserves covered. It is likely that the trustees will consider setting aside some of the excess unrestricted reserves in future years for further longer term investment, potentially in the church building.

Risk statement

The trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

Responsibilities of trustees

Charity law requires us as Trustees to prepare financial statements for each accounting year which record the receipts and payments of the charity for the year.

We are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable us to ensure that the financial statements comply with the Charities Act 2011.

We also have a responsibility to safeguard the assets of the charity and to take reasonable steps to prevent fraud or any other irregularities.

Approval

This report was approved by the trustees and signed on their behalf by:


Angela Short (Jan 4, 2026 18:48:56 GMT)

Angela Short - Chair of trustees

Date: Jan 4, 2026

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF

COPPICE MISSION CHURCH

I report to the trustees on my examination of the accounts of Coppice Mission Church for the year ended 31 March 2025 on pages 5 to 7 following.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in accordance with section 130 of the 2011 Act; or
2. the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Nick Spear

Nick Spear (Jan 5, 2026 12:16:56 GMT)

Nick Spear ACCA
Stewardship
1 Lamb's Passage
LONDON
EC1Y 8AB

Date: Jan 5, 2026

COPPICE MISSION CHURCH
RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2025

		Unrestricted General Funds 2025 £	Unrestricted General Funds 2024 £
	Notes		
<i>Income receipts</i>			
Donations		17,831	16,623
Gift aid receipts		1,350	1,797
Interest		27,789	5,607
Investments - rental income		18,000	18,000
Other		387	2,148
<i>Total receipts</i>		<u>65,357</u>	<u>44,175</u>
<i>Payments</i>			
Payments in relation to charitable activities undertaken directly	2	66,378	63,562
Grants paid in relation to charitable activities undertaken by others	3	3,600	14,140
<i>Total payments</i>		<u>69,978</u>	<u>77,702</u>
Net movement in funds		(4,621)	(33,527)
Cash funds as at last year end		379,992	413,519
Cash funds at this year end	A	<u>375,371</u>	<u>379,992</u>

The notes on page 7 form part of these accounts.

COPPICE MISSION CHURCH
STATEMENT OF ASSETS AND LIABILITIES
FOR THE YEAR ENDED 31 MARCH 2025

	Unrestricted General Funds 2025 £	Unrestricted General Funds 2024 £
A Cash funds		
Cash at bank with immediate access	12,988	9,190
Notice deposits	362,308	370,603
Petty cash	75	200
	375,371	379,992
B Other monetary assets		
Gift aid due to charity	1,253	1,385
Other debtors	1,069	994
	2,322	2,379
C Liabilities		
Falling due within one year		
Gift aid overclaim	-	50
Trade creditors	279	1,889
Taxes due	443	351
Fee for Independent Examination	720	660
Tenant deposit	1,000	1,000
Accrued expenses	1,539	1,650
Total	3,981	5,600
D Assets retained for charity's own use		
	Fund to which asset belongs	Cost £
Freehold land and buildings - church building	UR General	31,898
Building improvements	UR General	115,080
Fixtures, fittings and equipment	UR General	2,030
		149,008
E Investment assets		
	Fund to which asset belongs	Current value £
Investment property	UR General	400,000
Fixed asset investments	UR General	6,257
		406,257

The accounts were approved by the trustees and signed on their behalf by:

Angela Short
Angela Short (Jan 4, 2026 18:48:56 GMT)

Angela Short - Chair of trustees

Date: Jan 4, 2026

The notes on page 7 form part of these accounts.

COPPICE MISSION CHURCH
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2025

1 Accounting policies

The accounts have been prepared on a receipts and payments basis and comprise a statement that shows the charity's receipts and payments, a statement that summarises the charity's assets and liabilities and related notes. The accountancy profession have determined that only accounts prepared in accordance with applicable accounting standards present a 'true and fair' view and, as these receipts and payments accounts have not (and cannot) be prepared in accordance with accounting standards, these accounts do not present (and are not intended to present) a 'true and fair' view of the charity's financial activities and state of affairs.

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity. Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. Restricted funds are donations which are to be used in accordance with specific restrictions imposed by donors; they include donations received from appeals for specific activities or projects.

	Unrestricted General Funds Total 2025 £	Unrestricted General Funds Total 2024 £
2 Payments in relation to charitable activities undertaken directly		
Employment costs	44,943	38,960
Ministry expenses	934	554
Subscriptions	1,299	875
Outreach activities	430	345
IT & communications	1,788	1,284
Maintenance of buildings & equipment	4,056	9,266
Utilities	7,407	4,009
Insurance	1,775	1,755
Independent examination	660	600
Accounts	1,580	1,760
Catering	667	1,108
Office costs	30	333
Admin services	195	1,388
Professional fees	539	1,264
Bank charges	75	62
	<u>66,378</u>	<u>63,562</u>

3 Grants paid in relation to charitable activities undertaken by others

Grants for:		
Transform Bromley Borough	-	6,000
Spinnaker Trust	-	5,100
Grants to individuals who serve as missionaries	3,600	3,040
	<u>3,600</u>	<u>14,140</u>

4 Transactions with related parties

The Chair of Trustees, Angela Short, was reimbursed £77 (2024: £nil) for expenses related to church activity during the year. Her husband, Rob Short, was also reimbursed £499 for church activity expenses.

5 Movement of funds

	Opening balance £	Receipts £	Payments £	Transfers £	Closing balance £
Unrestricted general funds	379,992	65,357	(69,978)	-	375,371
Total funds	<u>379,992</u>	<u>65,357</u>	<u>(69,978)</u>	<u>-</u>	<u>375,371</u>