

## **Wenhaston Village Hall ('Village Club') - Charity No. 1001694**

### **Trustees' Annual Report for the period 01/01/2021 to 31/12/2021**

#### **Charity Background**

The purposes of the Charity, its main activities and details of the Trustees are already recorded on the Charity Commission website. The Wenhaston and Mells Hamlet Parish Council are the Charity's Custodian Trustees and the Management Committee are the Managing Trustees. The Trustees are guided at all times by its Constitution and the guidance issued by the Charity Commission. The Charity's Policies, agendas and minutes are available to view on our website at:

<http://wenhaston.onesuffolk.net/wenhaston-village-hall/>

#### **Our Aims**

- To continue to develop the hall as a centre for social, recreational and educational activity for the residents of the Parish of Wenhaston regardless of sex, race, political, religious or other opinions.
- To ensure that local groups and the wider public can use the facilities and to host events to bring the community together.
- To continue to manage the hall and provide a facility that can be maintained and funded at an appropriate level.

### **A summary of the Charity's accounts for the year end 2021**

#### **General Items - Receipts**

- The hall was closed due to Covid-19 lockdown from Christmas 2020 until mid-May 2021 after which activities gradually resumed as restrictions relaxed.
- Our income therefore remained significantly lower than the £10,661 earned in 2019 and at £3,112 was close to the low income of £3,156 in 2020.
- In compensation, we received £16,440 in Covid support grants from HM Government
- Affiliations remained stable with most groups active in quarters 3 and 4 as restrictions eased. Three new groups joining at the end of 2021.

#### **General Items - Payments**

- There was a significant cost of £7,910 in 2021 for the completion of roof repairs started in 2020
- Thanks to Covid support from HMG, despite the roof repair costs, our net income was £4,761, up from £2,783 in 2019 but less than £7,203 in 2020.

#### **Capital Items - Receipts**

- The Parish Council donated £5,000 to contribute to the cost of repairs and some refurbishment to the roof, and a further £5,775 to assist with core maintenance and refurbishment costs, given our loss of income due to Covid-19.
- We were grateful to receive other grants and donations amounting to £2,572

- Fundraising activities continued to be depressed over the year as a whole due to Covid restrictions. However, hall events returned to near pre-Covid levels at the end of the year with two events in November, a 'Music Night' and the resumption of 'Quiz Night'. The annual Xmas Bazaar returned in December and the net income from fundraising events for the year amounted to £1,046.

### **Capital Items - Payments**

- Major capital items during the year were the refurbishment of the stage curtains (£1,920), and of the hallway, toilets and one of the smaller rooms in the Hall (£7,300).
- The refrigerator in the kitchen had to be replaced at a cost of £220

### **Bank Balances**

- We ended the year with £42,170 in bank accounts.

### **Reserves Policy (at end of 2021)**

- £15,000 has been set aside for projects in 2022 which were planned in 2021.
- £15,000 has been earmarked for electrical repairs, unscheduled repairs and as a contingency for cost of living and energy price increases in 2022.

The year-end accounts for 2021 have been checked by an independent person and reviewed and approved by the Trustees. They were accepted and approved at the AGM on 29<sup>th</sup> March 2022.

## **Summary**

Although the Charity was instructed to close in the early months of 2021, and remained closed until mid May, the year saw a gradual return to levels of activity which, by December 2021, were close to those of 2019. The AGM was delayed until May 26<sup>th</sup> to enable the management committee to hold the event in the Village Hall rather than via Zoom.

Continued support from HM Government and the Parish Council compensated for low income in the quarters 1 and 2 so that the end of the year saw our cash flow in good order. Nonetheless, in planning 2022's budget, due consideration has been given to the impending rises in fuel costs which will impact not only heating and lighting expenses but potentially all goods and services provided to the Charity.

# Wenhaston Village Hall Management Committee accounts for year ended 31 December 2021

	2021		2020	
	£	£	£	£
<b>General items</b>				
<b>Receipts</b>				
<b>Hall hire</b>				
Hall hire - affiliation fees and loft storage	£0.00		£460.00	
Hall hire - blood donors	£0.00		£825.00	
Hall hire - local groups	£1,295.50		£3,338.50	
Hall hire - private bookings	£1,279.00		£767.00	
Hall hire - stage events/concerts	£162.00		£120.00	
<b>Total hall hire income</b>		<b>£2,736.50</b>		<b>£5,510.50</b>
<b>Regular fundraising events</b>				
Café income	£1,219.09		£1,491.20	
Café art sales or commissions	£0.00		£36.00	
Café: Men's breakfast	£151.20		£40.00	
Cinema	£675.92		£797.94	
Cinema bar net income	£202.67		£159.37	
Craft and produce market income	£353.40		£337.00	
Electricity refund	£187.43		£28.00	
Kurling fees and bar income	£322.50		£266.50	
<b>Total regular fundraising events</b>		<b>£3,112.21</b>		<b>£3,156.01</b>
Cancelled cheques	£0.00		£0.00	
Deposits received	£700.00		£200.00	
Grants - Government Covid-19	£16,440.00		£12,268.00	
Insurance claims/reimbursements	£0.00		£5,800.00	
Photocopying income	£0.00		£7.00	
Post office rental	£0.00		£1.00	
<b>Total income</b>		<b>£22,988.71</b>		<b>£26,942.51</b>
<b>Payments</b>				
Booking Secretary remuneration	£1,200.00		£1,200.00	
Booking Secretary:Mobile phone	£171.97		£0.00	
Cancelled cheques	£0.00		£0.00	
Cleaning	£2,650.00		£2,450.00	
Cleaning materials	£148.64		£61.52	
Deposits returned	£700.00		£400.00	
Electricity	£828.00		£676.00	
General maintenance and repairs	£1,297.78		£1,143.25	
General maintenance and repairs - roof	£7,910.01		£3,720.00	
Grass cutting and plants	£58.00		£180.40	
Ice cream stocks for events	£0.00		£0.00	
Insurance claims/reimbursements	£0.00		£0.00	
Stationary Post print and computer	£109.87		£0.00	
Insurance	£1,573.55		£1,538.50	
License fees	£478.66		£595.87	
Maintenance contracts	£703.87		£870.05	
Fire equipment servicing	£91.80		£191.40	
Waste collection	£85.76		£85.28	
Water	£220.00		£5,437.40	
Wood chip for boiler	£0.00		£1,190.32	
<b>Total payments</b>		<b>£18,227.91</b>		<b>£19,739.99</b>
<b>General account Net Surplus (deficit) for the year</b>		<b>4,760.80</b>		<b>£7,202.52</b>

# Wenhaston Village Hall Management Committee accounts for year ended 31 December 2021

	2021		2020	
	£	£	£	£
<b>Capital items</b>				
<b>Receipts</b>				
100 Club Receipts		£935.00		£900.00
Bequests		£0.00		£0.00
Hall own events/Fundraising	£1,067.20		£160.00	
less expenses	(21.62)		(262.49)	
nett receipts hall own events/fundraising		£1,045.58		-£102.49
Bar Stock	£0.00		£0.00	
Donations	£2,072.00		£602.50	
Donations - Cookery book	£0.00		£26.00	
Donations - Hall calendar	£0.00		£77.50	
Donations - My Life in Wenhaston	£0.00		£7.50	
Donations - War memorial book	£0.00		£0.00	
HMRC Gift aid refund	£500.00		£366.48	
Grants (excluding PC grants)	£0.00		£1,173.52	
Parish Council Grants	£10,775.00		£500.00	
Santander account credit	£75.00		£0.00	
Bank interest received	£91.66		£96.75	
<b>Total other receipts</b>		<b>£13,513.66</b>		<b>£2,850.25</b>
<b>Total receipts</b>		<b>£15,494.24</b>		<b>£3,647.76</b>
<b>Payments</b>				
Equipment	£220.00		£73.96	
Bar Stock	£0.00		£16.59	
Biomass Boiler Energy Reclamation	£0.00		£1,353.90	
Stage Curtains & Refurbishment	£1,920.22		£0.00	
Committee room renovations	£0.00		£1,640.40	
Covid-19 Requirements	£16.97		£701.51	
Emergency Exit Doors	£0.00		£0.00	
Floor refurbishments	£206.36		£898.80	
Hallway refurbishment	£0.00		£374.74	
Hallway Toilets and Tardis refurbishment	£7,299.75		£0.00	
<b>Total payments</b>		<b>£9,663.30</b>		<b>£5,059.90</b>
<b>Net Capital Receipts/(Expenditure) for year</b>		<b>5,830.94</b>		<b>(1,412.14)</b>
<b>Balances Brought Forward at January 1st</b>				
Santander Treasurer account		£19,472.10		£13,778.47
CAF Bank		£12,156.84		£12,060.09
Petty cash		£0.00		£0.00
Bar stock		£0.00		£0.00
Cinema float		£15.00		£15.00
Café float		£20.00		£20.00
Net Surplus (deficit) on General activities		£4,760.80		£7,202.52
Receipts/(Expenditure) on Capital Account (as above)		5,830.94		(1,412.14)
		<b>£42,255.68</b>		<b>£31,663.94</b>
<b>Balances Carried Forward at December 31st</b>				
Santander Treasurer account		<b>£29,886.58</b>		£19,472.10
CAF Bank		£12,248.50		£12,156.84
Bar stock		£85.60		£0.00
Cinema float		£15.00		£15.00
Café float		£20.00		£20.00
Total		<b>£42,255.68</b>		<b>£31,663.94</b>

**CONFIRMED AS A TRUE AND ACCURATE ACCOUNT BY:**

**DATE:**

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*[Signature]* 19<sup>th</sup> Jan 2022