# VILLAGE CLUB

England & Wales · Charity number 1001694

## Details

| | |
|---|---|
| **Other names** | VILLAGE HALL MANAGEMENT COMMITTEE, Wenhaston Village Hall |
| **Status** | Registered |
| **Legal form** | Other |
| **Registered** | 1991-02-01 |
| **Register** | View on the Charity Commission register |

## Contact

| | |
|---|---|
| **Address** | Post Office<br>Wenhaston Village Hall<br>Hall Road<br>Wenhaston<br>Halesworth<br>Suffolk |
| **Phone** | 07563066482 |
| **Email** | wenhastonhall@gmail.com |
| **Website** | https://wenhaston.onesuffolk.net/wenhaston-village-hall/ |

## Activities

**Objects:** A CLUB OR RECREATION OR MEETING ROOM FOR THE PURPOSES OF PHYSICAL & MENTAL TRAINING & RECREATION & SOCIAL,MORAL & INTELLECTUAL DEVELOPMENT THROUGH THE MEDIUM OF READING & RECREATION ROOMS,LIBRARY,LECTURES,CLASSES,RECREATIONS & ENTERTAINMENTS OR OTHERWISE AS MAY BE FOUND EXPEDIENT FOR THE BENEFIT OF THE INHABITANTS OF WENHASTON & ITS IMMEDIATE VICINITY WITHOUT DISTINCTION OF SEX OR OF POLITICAL,RELIGIOUS OR OTHER OPINIONS.

**Activities:** The objective of the Charity is to maintain the Village Hall for the communal benefits of the inhabitants of the village and its surrounds. The Charity aims to provide first class hall facilities at an affordable cost to voluntary organisations serving the community. The Charity has two self-employed part time workers, and depends upon the continuing help of local volunteers and committee members

## Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** The Advancement Of Health Or Saving Of Lives, Arts/culture/heritage/science, Amateur Sport, Recreation
- **Who:** Children/young People, Elderly/old People, Other Charities Or Voluntary Bodies, The General Public/mankind

## Geography

- **Area of benefit:** WENHASTON & IMMEDIATE VICINITY
- Suffolk

## Finances

| Period end | Income | Expenditure | Assets | Employees |
|---|---|---|---|---|
| 2025-12-31 | £50,719 | £53,871 | - | - |
| 2024-12-31 | £26,872 | £33,251 | - | - |
| 2023-12-31 | £36,861 | £37,590 | - | - |
| 2022-12-31 | £23,458 | £19,113 | - | - |
| 2021-12-31 | £38,483 | £27,891 | - | - |
| 2020-12-31 | £30,590 | £24,800 | - | - |

## Trustees

| Name | Role | Appointed |
| --- | --- | --- |
| **Susanne Cooke** | Chair | 2024-04-09 |
| Angela Corsan | | 2023-05-02 |
| Bob Rixon | | 2024-03-12 |
| Carey Taylor | | 2024-03-12 |
| Carol Hudson-Jary | | 2018-07-04 |
| Eileen Hayes | | 2018-07-04 |
| Elizabeth Pitkeathly | | 2023-11-14 |
| Fran Desborough | | 2023-12-05 |
| Karen Lorraine Clegg | | 2026-03-26 |
| Michael Wilkinson | | 2023-03-28 |
| Sara McLaughlin | | 2024-01-09 |

# Accounts

**Wenhaston Village Hall (Village Club) – Charity No 1001694.**
**Trustees Annual Report for the period 01/01/2025 to 31/12/2025.**

## Charity Background

The purposes of the Charity, its main activities and details of the Trustees are already recorded on the Charity Commission website. The Wenhaston and Mells Hamlet Parish Council are the Charity's Custodian Trustees and the Management Committee are the Managing Trustees. The Trustees are guided at all times by its Constitution and the guidance issued by the Charity Commission. The Charity's Policies, agendas and minutes are available to view on our website at: http://wenhaston.onesuffolk.net/wenhaston-village-hall/

## Our Aims

- To continue to develop the hall as a centre for social, recreational and educational activity for the residents of the Parish of Wenhaston regardless of sex, race, political, religious or other opinions.
- To ensure that local groups and the wider public can use the facilities and to host events to bring the community together.
- To continue to manage the hall and provide a facility that can be maintained and funded at an appropriate level.

## A summary of the Charity's accounts for the year end 2025.

### Bank Balances

- At the end of 2025 the funds held in our two bank accounts totalled £39,233, a drop of £6,375 from the previous year. This was due to significant expenditure during the year details of which will follow.

### General Items – Receipts

- Private hall hire bookings fell by £1,033 to £1,217 but local group bookings increased by £812 so overall hire income fell by £221.
- Income from our regular fundraising events was £10,142 compared with £10,748 for the previous year

### General Items – Payments

- Routine expenditure increased slightly from £20,151 to £20,767 due to increases on the costs of the woodchips for the boiler, boiler maintenance and water rates although there were reductions in electricity and general maintenance costs. The drop in income and increase in expenditure meant that the net income for the year from general items fell from £2,945 to £1,457.

### Capital Items – Receipts

- The 100 club receipts include those for 2025 as well as 2026. During the year funds were raised for the refurbishment of the Kitchen. Significant contributions were received from The National Lottery £16,449, Belstead Ganzone £4,000, and Adnams Brewery £2,461. We also received £789 in donations (down from £1,176.
- Net income from one off fund-raising events totalled £1,738 and increase of £79 on the 1,659 received in 2024.

**Capital Items – Payments**

- The main cost during the year was the refurbishment of the kitchen. The amount spent up to 31st December 2025 was £30,400. The refurbishment was completed in February 2026 and final figures will be shown in the accounts for the year ended 31st December 2026.  A further £2,265 was spent on a new projector.
- A a result of this significant expenditure the Capital account shows a net deficit for the year of £4,609.
- 

**Summary**

- Despite the Capital Account deficit, which was due to the one off cost, it can be seen from the general income and expenditure account that, due to the hard work carried out by all members of the committee as well as a number of volunteers. the hall is in a relatively stable financial position.

**Reserves Policy (End of 2025)**

- The reserves show that £5,000 has been set outside for capital expenditure and £7,500 for the completion of the Kitchen Refurbishment.
- The predicted deficit and general contingency figures show that even if there was an overall financial deficit and the hall was shut for six months there would still be sufficient funds available for the village hall to remain solvent.

## Wenhaston Village Hall Management Committee - Accounts Year Ended 31st December 2025

| | | | | |
|---|---|---|---|---|
| | | **2025** | | 2024 |
| **Capital Income and Expenditure** | | | | |
| Income | | | | |
| 100 Club Receipts | | **1800.00** | | 0.00 |
| Hall own events/Fundraising | **3109.34** | | 2069.47 | |
| Less Fundraising costs | **1370.80** | | 410.57 | |
| | | **1738.54** | | 1658.90 |
| Donations | **789.00** | | 1176.50 | |
| Kitchen Refurbishment | **23770.68** | | 0.00 | |
| Parish Council Grant | | | 0.00 | |
| Book sales | **310.00** | | 853.63 | |
| Bank Interest | **87.06** | | 86.83 | |
| Total Other receipts | | **24956.74** | | 2116.96 |
| **Total Receipts** | | **28495.28** | | 3775.86 |
| Expenditure | | | | |
| Equipment | **2704.46** | | | |
| Toilets Refurbishment | | | 10667.62 | |
| Kitchen Refurbishment | **30400.00** | | 1130.66 | |
| Lighting | | | 1301.92 | |
| | | **33104.46** | | 13100.20 |
| **Net Capital Surplus(- Deficit) for year** | | **-4609.18** | | -9324.34 |
| | | | | |
| **Balance Brought Forward at January 1st** | | | | |
| Santander Treasurer account | | **26776.04** | | 33237.20 |
| CAF Bank Account | | **12456.60** | | 12369.77 |
| Bar Stock | | **200.00** | | 150.23 |
| Cinema Float | | **0.00** | | 15.00 |
| Café Float | | **60.00** | | 20.00 |
| Café Petty Cash | | **0.00** | | 79.15 |
| Surplus (-Deficit) On 2025 general activities | | **1456.87** | | 2945.63 |
| Surplus (- Deficit) on 2025 Capital account | | **-4609.18** | | -9324.34 |
| | | **36340.33** | | 39492.64 |
| **Balance Carried Forward at December 31st** | | | | |
| Santander Treasurer account | | | | 26776.04 |
| - Unrestricted | | **20053.74** | | |
| - Restricted | | **3370.68** | | |
| CAF Bank Account | | **12543.66** | | 12456.60 |
| Debtors | | **112.25** | | |
| Bar Stock | | **200.00** | | 200.00 |
| Café Float | | **60.00** | | 60.00 |
| Total | | **36340.33** | | 39492.64 |
| | | | | |
| Reserves Policy 2026 | | | | |
| Opening Balance | | **36340.33** | | |
| Surplus (- Deficit 2026) | | | **2000.00** | |
| Restricted Reserves | | | **7500.00** | |
| Reserves for Projects | | | **5000.00** | |
| General Contingency (No income for six months) | | | **15000.00** | |
| | | | **29500.00** | |
| Free Reserves | | **6840.33** | | |

Confirmed as a True and accurate account by:

Date:

**Wenhaston Village Hall Management Committee- Accounts Year Ended 31st December 2025**

| | | | | | |
|---|---|---|---|---|---|
| | | | **2025** | | 2024 |
| **General Account Income and Expenditure** | | | | | |
| **Income** | Hall Hire | | | | |
| | Affiliation Fees & Storage | **680.00** | | 610.75 | |
| | Hall hire - Local Groups | **9598.37** | | 8855.50 | |
| | Hall Hire - Private bookings | **1217.00** | | 2250.50 | |
| | | | **11495.37** | | 11716.75 |
| | Regular fundraising events | | | | |
| | Café income | **8379.98** | | 8585.10 | |
| | Café Costs | **3271.69** | | 3146.55 | |
| | Café Net Income | | **5108.29** | | **5438.55** |
| | Cinema income | **1610.35** | | **2221.78** | |
| | Cinema Costs | **207.95** | | **525.13** | |
| | Cinema net income | | **1402.40** | | **1696.65** |
| | Bar Sales | **1842.30** | | **1050.96** | |
| | Bar Stock | **1410.68** | | **552.61** | |
| | Bar net income | | **431.62** | | **498.35** |
| | Craft and Produce market income | | **2665.00** | | 2214.00 |
| | Kurling fees | | **535.00** | | 900.00 |
| | Deposits received | | **400.00** | | 500.00 |
| | Sundry Income | | **185.90** | | 131.25 |
| | Post Office rental | | **0.00** | | 1.00 |
| | Total Income | | **22223.58** | | 23096.55 |
| **Expenditure** | | | | | |
| | Advertising fundraising events | **-** | | 0.00 | |
| | Booking Secretary Fees | **1380.00** | | 1316.00 | |
| | Booking Secretary mobile phone | **0.00** | | 30.00 | |
| | Broadband | **393.48** | | 368.58 | |
| | Petty Cash outgoings | **0.00** | | 0.00 | |
| | Cleaning | **3443.00** | | 2990.00 | |
| | Cleaning Materials | **855.03** | | 288.43 | |
| | Deposits Returned | **650.00** | | 480.00 | |
| | Electricity | **1489.55** | | 2944.77 | |
| | General maintenance & repairs | **1579.92** | | 3886.06 | |
| | Boiler Maintenance | **2643.13** | | 1267.67 | |
| | Wood chips for boiler | **3316.32** | | 2018.94 | |
| | Printing, Postage and Stationary | **261.83** | | 541.34 | |
| | Insurance | **1561.99** | | 1714.77 | |
| | Licence Fees | **662.49** | | 970.24 | |
| | Donation | **150.00** | | 0.00 | |
| | Fire Equipment Servicing | **288.68** | | 85.80 | |
| | Waste Collection | **709.84** | | 584.82 | |
| | Water Rates | **1289.00** | | 470.00 | |
| | Sundry costs | **92.45** | | 193.50 | |
| | | | **20766.71** | | 20150.92 |
| | Surplus (- Deficit) for year | | **1456.87** | | 2945.63 |

CHARITY COMMISSION
FOR ENGLAND AND WALES

# Independent examiner's report on the accounts

## Section A Independent Examiner's Report

| | |
|---|---|
| **Report to the trustees/ members of** | Charity Name: WENHASTON VILLAGE HALL MANAGEMENT COMMITTEE |
| **On accounts for the year ended** | 31st DECEMBER 2025 |
| **Charity no (if any)** | 100 1694 |
| **Set out on pages** | (remember to include the page numbers of additional sheets) |

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

**Responsibilities and basis of report**

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [ ] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* *Please delete the words in the brackets if they do not apply.*

**Signed:** [signature] **Date:** 21. 7. 26

**Name:** ANDREW JOHN MERRICKS

**Relevant professional qualification(s) or body (if any):** ACMA.

# Accounts

**Wenhaston Village Hall (Village Club) – Charity No 1001694.**
**Trustees Annual Report for the period 01/01/2024 to 31/12/2024.**

## Charity Background

The purposes of the Charity, its main activities and details of the Trustees are already recorded on the Charity Commission website. The Wenhaston and Mells Hamlet Parish Council are the Charity's Custodian Trustees and the Management Committee are the Managing Trustees. The Trustees are guided at all times by its Constitution and the guidance issued by the Charity Commission. The Charity's Policies, agendas and minutes are available to view on our website at: http://wenhaston.onesuffolk.net/wenhaston-village-hall/

## Our Aims

- To continue to develop the hall as a centre for social, recreational and educational activity for the residents of the Parish of Wenhaston regardless of sex, race, political, religious or other opinions.
- To ensure that local groups and the wider public can use the facilities and to host events to bring the community together.
- To continue to manage the hall and provide a facility that can be maintained and funded at an appropriate level.

## A summary of the Charity's accounts for the year end 2024.

### Bank Balances

- At the end of 2024 the funds held in our two bank accounts totalled £.39,233, a drop of £6,375 from the previous year. This was due to significant expenditure during the year details of which will follow.

### General Items – Receipts

- Our hall Hire income increased by over 15% to £11,716 although there was a slight decline in private bookings.
- Income from our regular fundraising events was £10,748 compared with £10,593 for the previous year

### General Items – Payments

- Routine expenditure fell from £22,612 to £20,151 due to a fall of over £2,000 spent on wood chips for the boiler although electricity costs also fell by £500. The fall in woodchip costs was probably due to the number of times they were purchased during the year and it will be interesting to see how much is spent in the current year. The fall in expenditure meant that our net income for the year from general items increased from £619 to £2,945. .

### Capital Items – Receipts

- Although nothing is shown in the accounts as having been received from the 100 club a donation of £900 was received in January 2025. We also received £1,176 in donations (up from £654) and were fortunate to benefit from the sale of Heathers book with the proceeds totalling £853..
- Net income from one off fund-raising events totalled £1,659 which was £3,001 less than that received in 2023.

**Capital Items – Payments**

- The main cost during the year was the refurbishment of the mens cloakroom which cost £10,667. Provision for this was shown in the 2023 accounts most notably the £7,250 grant received from the Parish Council. A further £2,432 was spent on lighting and tables.
- A a result of this significant expenditure the Capital account shows a net deficit for the year of £9,324.
-

**Summary**

- Despite the Capital Account deficit, which was due to the one off cost, it can be seen from the general income and expenditure account that, due to the hard work carried out by all members of the committee as well as a number of volunteers. the hall is in a relatively stable financial position.

**Reserves Policy (End of 2024)**

- The reserves show that £10,000 has been set outside for capital expenditure, including the purchase of new projector,
- The predicted deficit and general contingency figures show that even if there was an overall financial deficit and the hall was shut for six months there would still be sufficient funds available for the village hall to remain solvent.

## Wenhaston Village Hall Management Committee - Accounts Year Ended 31st December 2024

| | | 2024 | | 2023 |
|---|---|---|---|---|
| **Capital Income and Expenditure** | | | | |
| Income | | | | |
| 100 Club Receipts | | 0.00 | | 950.00 |
| Hall own events/Fundraising | 2069.47 | | 4786.80 | |
| Less Fundraising costs | 410.57 | | 126.87 | |
| | | 1658.90 | | 4659.93 |
| Bar Stock | 0.00 | | 5.95 | |
| Donations | 1176.50 | | 654.50 | |
| HMRC Gift Aid Refund | | | 25.00 | |
| Parish Council Grant | | | 7250.00 | |
| Book sales | 853.63 | | | |
| Bank Interest | 86.83 | | 84.52 | |
| Total Other receipts | | 2116.96 | | 8019.97 |
| **Total Receipts** | | 3775.86 | | 13629.90 |
| Expenditure | | | | |
| Equipment | | | 4248.45 | |
| Tables | 1130.66 | | | |
| Hall Refurbishment | | | 3462.12 | |
| Toilets refurbishment | 10667.62 | | | |
| Lighting | 1301.92 | | | |
| Pedestrian Access | | | 7267.58 | |
| | | 13100.20 | | 14978.15 |
| **Net Capital Surplus(- Deficit) for year** | | -9324.34 | | -1348.25 |
| | | | | |
| **Balance Brought Forward at January 1st** | | | | |
| Santander Treasurer account | | 33237.20 | | 34107.25 |
| CAF Bank Account | | 12369.77 | | 12285.25 |
| Bar Stock | | 150.23 | | 172.94 |
| Cinema Float | | 15.00 | | 15.00 |
| Café Float | | 20.00 | | 20.00 |
| Café Petty Cash | | 79.15 | | |
| Surplus (-Deficit) On 2024 general activities | | 2945.63 | | 619.16 |
| Surplus (- Deficit) on 2024 Capital account | | -9324.34 | | -1348.25 |
| | | 39492.64 | | 45871.35 |
| **Balance Carried Forward at December 31st** | | | | |
| Santander Treasurer account | | 26776.04 | | 33237.20 |
| CAF Bank Account | | 12456.60 | | 12369.77 |
| Bar Stock | | 200.00 | | 150.23 |
| Cinema Float | | 0.00 | | 15.00 |
| Café Float | | 60.00 | | 20.00 |
| Café Petty Cash | | 0.00 | | 79.15 |
| Total | | 39492.64 | | 45871.35 |
| | | | | |
| Reserves Policy 2025 | | | | |
| Opening Balance | | 39492.00 | | |
| Surplus (- Deficit 2025) | | | 2500.00 | |
| Restricted Reserves | | | 5000.00 | |
| Reserves for Projects already agreed in 2025 | | | 5000.00 | |
| General Contingency (No income for six months) | | | 12500.00 | |
| | | | 25000.00 | |
| Free Reserves | | 14492.00 | | |

Confirmed as a True and accurate account by:

A. J. MERRICKS Date: 17. 3. 25

**Address:**

| |
|---|
| 21 CATTON GROVE RD |
| NORWICH |
| NR3 3NJ |

## Section B Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here details of any items that the examiner wishes to disclose.**

# Accounts

**Chairman's Report –** Thank you so much for supporting us tonight. I have had the pleasure of being Chair of the Village Hall for the last 3 years, and I continue to be in awe of all the time and commitment that the committee and volunteers spend to make the Village Hall such a great asset for Wenhaston.

Over the last year we have had quite a settled committee, albeit it running with only around half of the permitted number of trustees. However, things change, and we are losing several members who have been on the committee for a number of years.

Last month Mac decided after 6 years to stand down. He will be a great loss.
Can I just mention a few things that Mac has been involved with in just the last year alone. I'm sure I've missed loads off but here goes: Arranged the hedge cutting, helped with arranging contractors to work on the Men's Toilets.
He's been a Painter and decorator, covering the Village Floor with anti-slip coating, Meetings with Parish Council regarding the Post Office Safety, setting up of tables for various events, helping to cook the men's breakfast when they are low on numbers. Regular testing of the alarm system and digging holes and being raised by a cherry picker in setting up the Christmas tree.
May I take this opportunity to thank Mac publicly for the time and dedication that he has shown especially over the last 3 years, whilst I was Chair!

Another trustee that is standing down after 3 years is Linda, our Treasurer. She has worked tirelessly over that time, keeping our bills paid and our books balanced. Over the last 3 years she has been so supportive of the committee and myself, carrying out many jobs above and beyond the role description of the Treasurer. Such as:-

Bar Stock Controller, in charge of the utilities, various licences, updating the Charity Commission, keeping Santander updated with new and leaving trustees, writing up various reports on our brainstorming sessions, and many more!!

I would like to thank her personally. Thank you!

Jan, our Minutes Secretary participating in many areas from writing up our minutes, to overseeing the "Data Protection". She has been responsible for the managing of the Hall cleaning supplies, and has assisted with the running of the First Aid and Accident Book. Jan has kindly volunteered to continue to be responsible for the Defibrillator with Jane as her back up.
Thank you, Jan, for all your help!
I would like to present Linda, Jan and Mac with a small gift to show our gratitude.

The Committee has welcomed several new members over the past year, Susie Cooke. And Carey Taylor.
We also have: -

Angela Corsan who is taking on the role of Minutes Secretary.
Helen Jones will take on the role as Bar Stock manager.
Bob Rixon will be looking after, General Data Protection, Conflicts of Interest and other Personal Data. He will also monitor our water usage.
Sara MacLaughlin will be responsible for Electricity and WiFi.
Lizzie PitKeathly, joining as rep from Arts and Crafts and:-
Fran Desborough, from Blyth Spirits.
Can I thank them all for stepping up, to help the Village Hall continue to be the centre of Wenhaston.

I would also like to thank Sue our Booking Secretary for all the hard work over the last year. She has worked tirelessly and done a fantastic job. You only need to look at our monthly booking schedules to see how busy we continue to be. Can I also thank her for helping on so many other areas like arranging the Christmas Decorations, organising and planting of the Flower baskets and troughs and she is a regular member serving behind the bar in the Café. Thank you, Sue!

I would also like to thank the various teams that raise funds that enable the hall to keep running.
Carol for organising the Craft Market that brings in so many people to the hall on a monthly basis.
The Entertainment group also headed by Carol and Mac. We have had some great events over the last year and there are more to come. Carol will let you know more about that later.

Thanks to Eileen for organising the Kurling, she will also give a short report later.
Can I say thanks to Kevin Canham our Health and Safety officer and Michael Wilkinson for all their contributions.

Thanks to The Cinema Club run by Andy, Wil, Barry and Tony, we will hear a few words from them later.
I would like to thank Jane, one of our Village reps, her knowledge of the village and her help in selling the tickets to various events is invaluable, also, for all her help in other duties behind the scenes.

The Parish Council has continued to support us throughout the year and has provided generous contributions to our various projects. We have received help with the Gate, Gents WC and more recently with security upgrades to the Hall. I would like to thank the Parish Council, with special thanks to Peter and Richard.

The 100 Club that was run by Trish and Kirsten has been taken over by Angela and Elaine, thanks to you both for taking over, Elaine will update us later.

Not least I would like to thank the teams that run the Men's breakfast and the coffee Mornings. Also, the volunteers that run the Café, serve behind the counter, including those that wash up and all the bakers that make the lovely cakes and savouries. Can I take this opportunity to thank them all, for all their hard work, we will hear from Sally later.

May I send our appreciation to Janice Girling, who keeps the hall looking so bright and clean. It's much appreciated.

We have so many volunteers, If I have forgotten anyone, I'm very sorry and thank them all for their help.

I would like to mention some of the projects that have been completed over the last Year. Firstly "The Gate". All the reports I have received have been positive. I think I can say the decision to move it higher up the road to flatter ground, was the right one! Not only is it now safer, but it also complies with health and safety by having tactile paving and appropriate width for wheelchair access.

The Gents toilets has just been finished. The floor has been levelled and the décor brought up to date. Can I thank Mac and Michael for your painting skills.

The Hot water issue in the Kitchen has been solved. A new cylinder and a water softener has been installed. Hopefully this is the long-term solution.

As mentioned earlier we have had several upgrades to the security of the Hall. This was partly due to the attempted and actual break in last year. Without detailing the improvements, we have made the Hall a safer and more secure place, not only for Jane, but the public and volunteers.

There are a couple of people that have helped, that I have not yet mentioned. Nick and Roger - they helped with several projects throughout the year: - Plumbing for the Hot water; Gents WC; Electrics for the Xmas tree; The outside PIR Lights; PAT testing and many more! **Thank you both very much**!

As I finish, I would like to mention the Committee. Last year only two positions were elected on to the committee, they were taken by Linda and myself, as mentioned we will both be stepping down. This will leave three elected positions vacant. We have three committee members that would like to take up these roles, the process of election will take place a little later. We are allowed, under the constitution 12 member Clubs. The 7 Club members we have, have all indicated they wish to continue. SC was asked if she too would like to stay on as the Ukulele Rep and agreed she would, making 8 in all.

Eileen Haynes, Kurling Club
Kevin Canham, Bowles Club
Angela Corsan, Wenhaston Allotment Association
Fran Desborough, Blyth Spirits
Lizzie PitKeathly, Arts & Crafts
Helen Jones, Patchwork and Quilting Club
Mike Wilkingson, Parish Council.
Susie Cooke, Ukulele
We are also allowed three Village Reps, these are occupied by:-
Jane Peters, Sara Mclaughlin and Bob Rixon

Finally, I would like to thank all the people of the village that have supported the hall in so many ways and participated in our fund-raising activities. Thank you!!

## Wenhaston Village Hall Management Committee - Accounts for year ended 31 December 2023

| | 2023 | | 2022 | |
|---|---|---|---|---|
| **General Account Income and Expenditure** | | | | |
| **Income** | | | | |
| **Hall hire** | | | | |
| Hall hire - affiliation fees, loft & other storage | £745.00 | | £765.00 | |
| Hall hire - local groups | £7,039.10 | | £6,371.97 | |
| Hall hire - private bookings | £2,365.22 | | £983.00 | |
| **Total hall hire income** | | **£10,149.32** | | **8119.97** |
| **Regular fundraising events** | | | | |
| Café net income | £4,754.23 | | £5,187.55 | |
| Cafe Petty Cash Income | £809.50 | | £0.00 | |
| Cinema net income | £1,510.41 | | £1,312.13 | |
| Cinema bar net income | £386.10 | | £423.78 | |
| Craft and produce market income | £1,744.97 | | £1,385.23 | |
| Craft and produce market income deposits received | £211.00 | | £0.00 | |
| Kurling fees and bar income | £1,176.50 | | £1,132.40 | |
| **Total regular fundraising events** | | **£10,592.71** | | **£9,441.09** |
| Deposits received | | £800.00 | | £700.00 |
| Grants - Parish Council | | £1,688.00 | | £2,667.00 |
| Post office rental | | £1.00 | | £2.00 |
| **Total income** | | **£23,231.03** | | **£20,930.06** |
| **Expenditure** | | | | |
| Advertising regular fundraising events | £131.50 | | £328.08 | |
| Booking Secretary remuneration | £1,077.00 | | £1,200.00 | |
| Booking Secretary:Mobile phone | £60.00 | | £65.00 | |
| Broadband | £267.93 | | £359.49 | |
| Cafe -Petty Cash outgoings | £730.35 | | £0.00 | |
| Cleaning | £2,600.00 | | £2,600.00 | |
| Cleaning materials | £315.68 | | £183.90 | |
| CAS Publication | £0.00 | | £42.00 | |
| Deposits returned | £600.00 | | £700.00 | |
| Electricity | £3,484.56 | | £716.00 | |
| General maintenance and repairs | £4,899.64 | | £3,861.04 | |
| Grass cutting and plants | £241.84 | | £1,323.23 | |
| Stationary Post print and computer | £44.77 | | £51.96 | |
| Insurance | £1,557.13 | | £1,676.50 | |
| License fees | £756.92 | | £618.20 | |
| Maintenance contracts | £714.36 | | £654.36 | |
| Fire equipment servicing | £163.50 | | £79.80 | |
| Waste collection | £266.77 | | £153.12 | |
| Water | £510.00 | | £207.00 | |
| Wood chip for boiler | £4,189.92 | | £3,137.07 | |
| **Total payments** | | **£22,611.87** | | **£17,956.75** |
| **General account Net Surplus (deficit) for the year** | | **619.16** | | **2,973.31** |

## Wenhaston Village Hall Management Committee - Accounts for year ended 31 December 2023

| | 2023 | | 2022 | |
|---|---|---|---|---|
| **Capital Income and Expenditure** | | | | |
| **Income** | | | | |
| 100 Club Receipts | | £950.00 | | £950.00 |
| Hall own events/Fundraising | £4,786.80 | | £1,059.70 | |
| less advertising expenses | (126.87) | | (277.00) | |
| nett receipts hall own events/fundraising | | £4,659.93 | | £782.70 |
| Bar Stock | £5.95 | | £10.00 | |
| Donations | £654.50 | | £648.00 | |
| HMRC Gift aid refund | £25.00 | | £100.00 | |
| Grants - Parish Council | £7,250.00 | | £0.00 | |
| Bank interest received | £84.52 | | £36.75 | |
| **Total other receipts** | | £8,019.97 | | £794.75 |
| **Total receipts** | | **£13,629.90** | | **£2,527.45** |
| **Expenditure** | | | | |
| Equipment | £4,248.45 | | £1,156.00 | |
| Bar Stock | £0.00 | | £0.00 | |
| Refurbishments to Hall - Café ceiling accoustics | £3,462.12 | | £0.00 | |
| Renovation of pedestrian access | £7,267.58 | | | |
| Covid-19 Requirements | £0.00 | | £0.00 | |
| **Total payments** | | **£14,978.15** | | **£1,156.00** |
| **Net Capital Receipts/(Expenditure) for year** | | **-£1,348.25** | | **£1,371.45** |
| **Balances Brought Forward at January 1st** | | | | |
| Santander Treasurer account | | **£34,107.25** | | £29,886.58 |
| CAF Bank | | £12,285.25 | | £12,248.50 |
| Bar stock | | £172.94 | | £85.60 |
| Cinema float | | £15.00 | | £15.00 |
| Café float | | £20.00 | | £20.00 |
| Net Surplus (deficit) on General activities in 2023 | | £619.16 | | £2,973.31 |
| Receipts/(Expenditure) on Capital Account in 2023 | | -£1,348.25 | | £1,371.45 |
| | | **£45,871.35** | | **£46,600.44** |
| **Balances Carried Forward at December 31st** | | | | |
| Santander Treasurer account | | **£33,237.20** | | **£34,107.25** |
| CAF Bank | | £12,369.77 | | £12,285.25 |
| Bar stock | | £150.23 | | £172.94 |
| Cinema float | | £15.00 | | £15.00 |
| Café float | | £20.00 | | £20.00 |
| Café Petty Cash | | £79.15 | | £0.00 |
| **Total** | | **£45,871.35** | | **£46,600.44** |

### RESERVES POLICY 2024

| | | |
|---|---|---|
| Opening Balance | £45,800.00 | |
| Forecast operating deficit in 2024 | | £3,000.00 |
| Restricted Reserves | | £5,000.00 |
| Reserves for projects already agreed for 2024 | | £11,000.00 |
| General contingency (e.g. no income for 6 months) | | £12,000.00 |
| | | £31,000.00 |
| Free Reserves | £14,800.00 | |

**CONFIRMED AS A TRUE AND ACCURATE ACCOUNT BY:**

**DATE:** GHodges 25/01/24

## Wenhaston Village Hall Management Committee - Accounts for year ended 31 December 2023

| | 2023 | | 2022 | |
|---|---|---|---|---|
| **General Account Income and Expenditure** | | | | |
| **Income** | | | | |
| **Hall hire** | | | | |
| Hall hire - affiliation fees, loft & other storage | £745.00 | | £765.00 | |
| Hall hire - local groups | £7,039.10 | | £6,371.97 | |
| Hall hire - private bookings | £2,365.22 | | £983.00 | |
| **Total hall hire income** | | **£10,149.32** | | **8119.97** |
| **Regular fundraising events** | | | | |
| Café net income | £4,754.23 | | £5,187.55 | |
| Cafe Petty Cash Income | £809.50 | | £0.00 | |
| Cinema net income | £1,510.41 | | £1,312.13 | |
| Cinema bar net income | £386.10 | | £423.78 | |
| Craft and produce market income | £1,744.97 | | £1,385.23 | |
| Craft and produce market income deposits received | £211.00 | | £0.00 | |
| Kurling fees and bar income | £1,176.50 | | £1,132.40 | |
| **Total regular fundraising events** | | **£10,592.71** | | **£9,441.09** |
| Deposits received | | £800.00 | | £700.00 |
| Grants - Parish Council | | £1,688.00 | | £2,667.00 |
| Post office rental | | £1.00 | | £2.00 |
| **Total income** | | **£23,231.03** | | **£20,930.06** |
| **Expenditure** | | | | |
| Advertising regular fundraising events | £131.50 | | £328.08 | |
| Booking Secretary remuneration | £1,077.00 | | £1,200.00 | |
| Booking Secretary:Mobile phone | £60.00 | | £65.00 | |
| Broadband | £267.93 | | £359.49 | |
| Cafe -Petty Cash outgoings | £730.35 | | £0.00 | |
| Cleaning | £2,600.00 | | £2,600.00 | |
| Cleaning materials | £315.68 | | £183.90 | |
| CAS Publication | £0.00 | | £42.00 | |
| Deposits returned | £600.00 | | £700.00 | |
| Electricity | £3,484.56 | | £716.00 | |
| General maintenance and repairs | £4,899.64 | | £3,861.04 | |
| Grass cutting and plants | £241.84 | | £1,323.23 | |
| Stationary Post print and computer | £44.77 | | £51.96 | |
| Insurance | £1,557.13 | | £1,676.50 | |
| License fees | £756.92 | | £618.20 | |
| Maintenance contracts | £714.36 | | £654.36 | |
| Fire equipment servicing | £163.50 | | £79.80 | |
| Waste collection | £266.77 | | £153.12 | |
| Water | £510.00 | | £207.00 | |
| Wood chip for boiler | £4,189.92 | | £3,137.07 | |
| **Total payments** | | **£22,611.87** | | **£17,956.75** |
| **General account Net Surplus (deficit) for the year** | | **619.16** | | **2,973.31** |

## Wenhaston Village Hall Management Committee - Accounts for year ended 31 December 2023

| | 2023 | | 2022 | |
|---|---|---|---|---|
| **Capital Income and Expenditure** | | | | |
| **Income** | | | | |
| 100 Club Receipts | | £950.00 | | £950.00 |
| Hall own events/Fundraising | £4,786.80 | | £1,059.70 | |
| less advertising expenses | (126.87) | | (277.00) | |
| nett receipts hall own events/fundraising | | £4,659.93 | | £782.70 |
| Bar Stock | £5.95 | | £10.00 | |
| Donations | £654.50 | | £648.00 | |
| HMRC Gift aid refund | £25.00 | | £100.00 | |
| Grants - Parish Council | £7,250.00 | | £0.00 | |
| Bank interest received | £84.52 | | £36.75 | |
| **Total other receipts** | | £8,019.97 | | £794.75 |
| **Total receipts** | | **£13,629.90** | | **£2,527.45** |
| **Expenditure** | | | | |
| Equipment | £4,248.45 | | £1,156.00 | |
| Bar Stock | £0.00 | | £0.00 | |
| Refurbishments to Hall - Café ceiling accoustics | £3,462.12 | | £0.00 | |
| Renovation of pedestrian access | £7,267.58 | | | |
| Covid-19 Requirements | £0.00 | | £0.00 | |
| **Total payments** | | **£14,978.15** | | **£1,156.00** |
| **Net Capital Receipts/(Expenditure) for year** | | **-£1,348.25** | | **£1,371.45** |
| **Balances Brought Forward at January 1st** | | | | |
| Santander Treasurer account | | **£34,107.25** | | £29,886.58 |
| CAF Bank | | £12,285.25 | | £12,248.50 |
| Bar stock | | £172.94 | | £85.60 |
| Cinema float | | £15.00 | | £15.00 |
| Café float | | £20.00 | | £20.00 |
| Net Surplus (deficit) on General activities in 2023 | | £619.16 | | £2,973.31 |
| Receipts/(Expenditure) on Capital Account in 2023 | | -£1,348.25 | | £1,371.45 |
| | | **£45,871.35** | | **£46,600.44** |
| **Balances Carried Forward at December 31st** | | | | |
| Santander Treasurer account | | **£33,237.20** | | **£34,107.25** |
| CAF Bank | | £12,369.77 | | £12,285.25 |
| Bar stock | | £150.23 | | £172.94 |
| Cinema float | | £15.00 | | £15.00 |
| Café float | | £20.00 | | £20.00 |
| Café Petty Cash | | £79.15 | | £0.00 |
| **Total** | | **£45,871.35** | | **£46,600.44** |

### RESERVES POLICY 2024

| | | |
|---|---|---|
| Opening Balance | £45,800.00 | |
| Forecast operating deficit in 2024 | | £3,000.00 |
| Restricted Reserves | | £5,000.00 |
| Reserves for projects already agreed for 2024 | | £11,000.00 |
| General contingency (e.g. no income for 6 months) | | £12,000.00 |
| | | £31,000.00 |
| Free Reserves | £14,800.00 | |

**CONFIRMED AS A TRUE AND ACCURATE ACCOUNT BY:**

**DATE:** 25/01/24

# Accounts

# Wenhaston Village Hall (‘Village Club’) - Charity No. 1001694

# Trustees’ Annual Report for the period 01/01/2021 to 31/12/2021

## Charity Background

The purposes of the Charity, its main activities and details of the Trustees are already recorded on the Charity Commission website. The Wenhaston and Mells Hamlet Parish Council are the Charity’s Custodian Trustees and the Management Committee are the Managing Trustees. The Trustees are guided at all times by its Constitution and the guidance issued by the Charity Commission. The Charity’s Policies, agendas and minutes are available to view on our website at:
http://wenhaston.onesuffolk.net/wenhaston-village-hall/

## Our Aims

- To continue to develop the hall as a centre for social, recreational and educational activity for the residents of the Parish of Wenhaston regardless of sex, race, political, religious or other opinions.
- To ensure that local groups and the wider public can use the facilities and to host events to bring the community together.
- To continue to manage the hall and provide a facility that can be maintained and funded at an appropriate level.

## A summary of the Charity’s accounts for the year end 2021

**General Items - Receipts**

- The hall was closed due to Covid-19 lockdown from Christmas 2020 until mid-May 2021 after which activities gradually resumed as restrictions relaxed.
- Our income therefore remained significantly lower than the £10,661 earned in 2019 and at £3,112 was close to the low income of £3,156 in 2020.
- In compensation, we received £16,440 in Covid support grants from HM Government
- Affiliations remained stable with most groups active in quarters 3 and 4 as restrictions eased. Three new groups joining at the end of 2021.

**General Items – Payments**

- There was a significant cost of £7,910 in 2021 for the completion of roof repairs started in 2020
- Thanks to Covid support from HMG, despite the roof repair costs, our net income was £4,761, up from £2,783 in 2019 but less than £7,203 in 2020.

**Capital Items – Receipts**

- The Parish Council donated £5,000 to contribute to the cost of repairs and some refurbishment to the roof, and a further £5,775 to assist with core maintenance and refurbishment costs, given our loss of income due to Covid-19.
- We were grateful to receive other grants and donations amounting to £2,572

- Fundraising activities continued to be depressed over the year as a whole due to Covid restrictions. However, hall events returned to near pre-Covid levels at the end of the year with two events in November, a ‘Music Night’ and the resumption of ‘Quiz Night. The annual Xmas Bazaar returned in December and the net income from fundraising events for the year amounted to £1,046.

**Capital Items – Payments**

- Major capital items during the year were the refurbishment of the stage curtains (£1,920), and of the hallway, toilets and one of the smaller rooms in the Hall (£7,300).
- The refridgerator in the kitchen had to be replaced at a cost of £220

**Bank Balances**

- We ended the year with £42,170 in bank accounts.

**Reserves Policy (at end of 2021)**

- £15,000 has been set aside for projects in 2022 which were planned in 2021.
- £15,000 has been earmarked for electrical repairs, unscheduled repairs and as a contingency for cost of living and energy price increases in 2022.

The year-end accounts for 2021 have been checked by an independent person and reviewed and approved by the Trustees. They were accepted and approved at the AGM on 29th March 2022.

## Summary

Although the Charity was instructed to close in the early months of 2021, and remained closed until mid May, the year saw a gradual return to levels of activity which, by December 2021, were close to those of 2019. The AGM was delayed until May 26th to enable the management committee to hold the event in the Village Hall rather than via Zoom.

Continued support from HM Government and the Parish Council compensated for low income in the quarters 1 and 2 so that the end of the year saw our cash flow in good order. Nonetheless, in planning 2022’s budget, due consideration has been given to the impending rises in fuel costs which will impact not only heating and lighting expenses but potentially all goods and services provided to the Charity.

## Wenhaston Village Hall Management Committee accounts for year ended 31 December 2021

| | 2021 | | 2020 | |
|---|---|---|---|---|
| | **£** | **£** | **£** | **£** |
| **General items** | | | | |
| **Receipts** | | | | |
| **Hall hire** | | | | |
| Hall hire - affiliation fees and loft storage | £0.00 | | £460.00 | |
| Hall hire - blood donors | £0.00 | | £825.00 | |
| Hall hire - local groups | £1,295.50 | | £3,338.50 | |
| Hall hire - private bookings | £1,279.00 | | £767.00 | |
| Hall hire - stage events/concerts | £162.00 | | £120.00 | |
| **Total hall hire income** | | **£2,736.50** | | **£5,510.50** |
| **Regular fundraising events** | | | | |
| Café income | £1,219.09 | | £1,491.20 | |
| Café art sales or commissions | £0.00 | | £36.00 | |
| Café: Men's breakfast | £151.20 | | £40.00 | |
| Cinema | £675.92 | | £797.94 | |
| Cinema bar net income | £202.67 | | £159.37 | |
| Craft and produce market income | £353.40 | | £337.00 | |
| Electricity refund | £187.43 | | £28.00 | |
| Kurling fees and bar income | £322.50 | | £266.50 | |
| **Total regular fundraising events** | | **£3,112.21** | | **£3,156.01** |
| Cancelled cheques | | £0.00 | | £0.00 |
| Deposits received | | £700.00 | | £200.00 |
| Grants - Government Covid-19 | | £16,440.00 | | £12,268.00 |
| Insurance claims/reimbursements | | £0.00 | | £5,800.00 |
| Photocopying income | | £0.00 | | £7.00 |
| Post office rental | | £0.00 | | £1.00 |
| **Total income** | | **£22,988.71** | | **£26,942.51** |
| **Payments** | | | | |
| Booking Secretary remuneration | £1,200.00 | | £1,200.00 | |
| Booking Secretary:Mobile phone | £171.97 | | £0.00 | |
| Cancelled cheques | £0.00 | | £0.00 | |
| Cleaning | £2,650.00 | | £2,450.00 | |
| Cleaning materials | £148.64 | | £61.52 | |
| Deposits returned | £700.00 | | £400.00 | |
| Electricity | £828.00 | | £676.00 | |
| General maintenance and repairs | £1,297.78 | | £1,143.25 | |
| General maintenance and repairs - roof | £7,910.01 | | £3,720.00 | |
| Grass cutting and plants | £58.00 | | £180.40 | |
| Ice cream stocks for events | £0.00 | | £0.00 | |
| Insurance claims/reimbursements | £0.00 | | £0.00 | |
| Stationary Post print and computer | £109.87 | | £0.00 | |
| Insurance | £1,573.55 | | £1,538.50 | |
| License fees | £478.66 | | £595.87 | |
| Maintenance contracts | £703.87 | | £870.05 | |
| Fire equipment servicing | £91.80 | | £191.40 | |
| Waste collection | £85.76 | | £85.28 | |
| Water | £220.00 | | £5,437.40 | |
| Wood chip for boiler | £0.00 | | £1,190.32 | |
| **Total payments** | | **£18,227.91** | | **£19,739.99** |
| **General account Net Surplus (deficit) for the year** | | **4,760.80** | | **£7,202.52** |

## Wenhaston Village Hall Management Committee accounts for year ended 31 December 2021

| | 2021 | | 2020 | |
|---|---|---|---|---|
| | £ | £ | £ | £ |
| **Capital items** | | | | |
| **Receipts** | | | | |
| 100 Club Receipts | | £935.00 | | £900.00 |
| Bequests | | £0.00 | | £0.00 |
| Hall own events/Fundraising | £1,067.20 | | £160.00 | |
| less expenses | (21.62) | | (262.49) | |
| nett receipts hall own events/fundraising | | £1,045.58 | | -£102.49 |
| Bar Stock | £0.00 | | £0.00 | |
| Donations | £2,072.00 | | £602.50 | |
| Donations - Cookery book | £0.00 | | £26.00 | |
| Donations - Hall calendar | £0.00 | | £77.50 | |
| Donations - My Life in Wenhaston | £0.00 | | £7.50 | |
| Donations - War memorial book | £0.00 | | £0.00 | |
| HMRC Gift aid refund | £500.00 | | £366.48 | |
| Grants (excluding PC grants) | £0.00 | | £1,173.52 | |
| Parish Council Grants | £10,775.00 | | £500.00 | |
| Santander account credit | £75.00 | | £0.00 | |
| Bank interest received | £91.66 | | £96.75 | |
| **Total other receipts** | | £13,513.66 | | £2,850.25 |
| **Total receipts** | | **£15,494.24** | | **£3,647.76** |
| **Payments** | | | | |
| Equipment | £220.00 | | £73.96 | |
| Bar Stock | £0.00 | | £16.59 | |
| Biomass Boiler Energy Reclamation | £0.00 | | £1,353.90 | |
| Stage Curtains & Refurbishment | £1,920.22 | | £0.00 | |
| Committee room renovations | £0.00 | | £1,640.40 | |
| Covid-19 Requirements | £16.97 | | £701.51 | |
| Emergency Exit Doors | £0.00 | | £0.00 | |
| Floor refurbishments | £206.36 | | £898.80 | |
| Hallway refurbishment | £0.00 | | £374.74 | |
| Hallway Toilets and Tardis refurbishment | £7,299.75 | | £0.00 | |
| **Total payments** | | **£9,663.30** | | **£5,059.90** |
| **Net Capital Receipts/(Expenditure) for year** | | **5,830.94** | | **(1,412.14)** |
| **Balances Brought Forward at January 1st** | | | | |
| Santander Treasurer account | | £19,472.10 | | £13,778.47 |
| CAF Bank | | £12,156.84 | | £12,060.09 |
| Petty cash | | £0.00 | | £0.00 |
| Bar stock | | £0.00 | | £0.00 |
| Cinema float | | £15.00 | | £15.00 |
| Café float | | £20.00 | | £20.00 |
| Net Surplus (deficit) on General activities | | £4,760.80 | | £7,202.52 |
| Receipts/(Expenditure) on Capital Account (as above) | | 5,830.94 | | (1,412.14) |
| | | £42,255.68 | | £31,663.94 |
| **Balances Carried Forward at December 31st** | | | | |
| Santander Treasurer account | | **£29,886.58** | | £19,472.10 |
| CAF Bank | | £12,248.50 | | £12,156.84 |
| Bar stock | | £85.60 | | £0.00 |
| Cinema float | | £15.00 | | £15.00 |
| Café float | | £20.00 | | £20.00 |
| Total | | £42,255.68 | | £31,663.94 |

**CONFIRMED AS A TRUE AND ACCURATE ACCOUNT BY:**

**DATE:**

## Wenhaston Village Hall Management Committee accounts for year ended 31 December 2021

| | 2021 | | 2020 | |
|---|---|---|---|---|
| | £ | £ | £ | £ |
| **Capital items** | | | | |
| **Receipts** | | | | |
| 100 Club Receipts | | £935.00 | | £900.00 |
| Bequests | | £0.00 | | £0.00 |
| Hall own events/Fundraising | £1,067.20 | | £160.00 | |
| less expenses | (21.62) | | (262.49) | |
| nett receipts hall own events/fundraising | | £1,045.58 | | -£102.49 |
| Bar Stock | £0.00 | | £0.00 | |
| Donations | £2,072.00 | | £602.50 | |
| Donations - Cookery book | £0.00 | | £26.00 | |
| Donations - Hall calendar | £0.00 | | £77.50 | |
| Donations - My Life in Wenhaston | £0.00 | | £7.50 | |
| Donations - War memorial book | £0.00 | | £0.00 | |
| HMRC Gift aid refund | £500.00 | | £366.48 | |
| Grants (excluding PC grants) | £0.00 | | £1,173.52 | |
| Parish Council Grants | £10,775.00 | | £500.00 | |
| Santander account credit | £75.00 | | £0.00 | |
| Bank interest received | £91.66 | | £96.75 | |
| **Total other receipts** | | £13,513.66 | | £2,850.25 |
| **Total receipts** | | **£15,494.24** | | **£3,647.76** |
| **Payments** | | | | |
| Equipment | £220.00 | | £73.96 | |
| Bar Stock | £0.00 | | £16.59 | |
| Biomass Boiler Energy Reclamation | £0.00 | | £1,353.90 | |
| Stage Curtains & Refurbishment | £1,920.22 | | £0.00 | |
| Committee room renovations | £0.00 | | £1,640.40 | |
| Covid-19 Requirements | £16.97 | | £701.51 | |
| Emergency Exit Doors | £0.00 | | £0.00 | |
| Floor refurbishments | £206.36 | | £898.80 | |
| Hallway refurbishment | £0.00 | | £374.74 | |
| Hallway Toilets and Tardis refurbishment | £7,299.75 | | £0.00 | |
| **Total payments** | | **£9,663.30** | | **£5,059.90** |
| **Net Capital Receipts/(Expenditure) for year** | | **5,830.94** | | **(1,412.14)** |
| **Balances Brought Forward at January 1st** | | | | |
| Santander Treasurer account | | £19,472.10 | | £13,778.47 |
| CAF Bank | | £12,156.84 | | £12,060.09 |
| Petty cash | | £0.00 | | £0.00 |
| Bar stock | | £0.00 | | £0.00 |
| Cinema float | | £15.00 | | £15.00 |
| Café float | | £20.00 | | £20.00 |
| Net Surplus (deficit) on General activities | | £4,760.80 | | £7,202.52 |
| Receipts/(Expenditure) on Capital Account (as above) | | 5,830.94 | | (1,412.14) |
| | | £42,255.68 | | £31,663.94 |
| **Balances Carried Forward at December 31st** | | | | |
| Santander Treasurer account | | **£29,886.58** | | £19,472.10 |
| CAF Bank | | £12,248.50 | | £12,156.84 |
| Bar stock | | £85.60 | | £0.00 |
| Cinema float | | £15.00 | | £15.00 |
| Café float | | £20.00 | | £20.00 |
| Total | | £42,255.68 | | £31,663.94 |

CONFIRMED AS A TRUE AND ACCURATE ACCOUNT BY:

DATE: G Hodges 19th Jan 2022

# Accounts

# Wenhaston Village Hall (‘Village Club’) - Charity No. 1001694

# Trustees’ Annual Report for the period 01/01/2020 to 31/12/2020

## Charity Background

The purposes of the Charity, its main activities and details of the Trustees are already recorded on the Charity Commission website. The Wenhaston and Mells Hamlet Parish Council are the Charity’s Custodian Trustees and the Management Committee are the Managing Trustees. The Trustees are guided at all times by its Constitution and the guidance issued by the Charity Commission. The Charity’s Policies, agendas and minutes are available to view on our website at: http://wenhaston.onesuffolk.net/wenhaston-village-hall/

## Our Aims

- To continue to develop the hall as a centre for social, recreational and educational activity for the residents of the Parish of Wenhaston regardless of sex, race, political, religious or other opinions.
- To ensure that local groups and the wider public can use the facilities and to host events to bring the community together.
- To continue to manage the hall and provide a facility that can be maintained and funded at an appropriate level.

## A summary of the Charity’s accounts for the year end 2020

**General Items - Receipts**

- The hall was closed due to Covid-19 lockdown between March 23 and July 4 and between 5 Nov and 2 Dec. It was also subject to Tier 2 and Tier 4 Covid restrictions.
- As a result of Covid restrictions, the Hall’s normal income was severely reduced from £10,661 in 2019 to £3,156 in 2020.
- In compensation, we received £12,268 in Covid support grants from HM Government.
- We also received £5,800 from an insurance claim for the water leak in 2019.
- Affiliations remained stable but some groups chose not to restart after lifting of the first lockdown.

**General Items – Payments**

- The charge of £5,437 for lost water from the leak in 2019 was paid from the insurance claim above.
- Two repair projects were undertaken (front hall roof and boiler house roof). These were done to take advantage of the hall being closed.
- Thanks to Covid support from HMG our net income was £7,203, up from £2,783 in 2019. If we had not received Covid support, we would have lost £5,065. £2,268 of the HMG support was only received because we re-opened the hall after the first lockdown.

**Capital Items – Receipts**

- We were fortunate enough to receive grants and donations amounting to £2,754.
- Receipts were down this year mainly because the Hall's fundraising activities were greatly reduced because of Covid.

**Capital Items – Payments**

- Major capital items during the year were: Biomass boiler energy reclamation project, committee room renovation, stage floor refurbishment and hallway refurbishment.
- We had to invest £702 for screens etc to meet Covid requirements.

**Bank Balances**

- We ended the year with £31,664 in bank accounts. This compares with £25,874 in 2020.

**Reserves Policy (End of 2020)**

- £8,000 is set aside for projects already planned in 2021.
- £10,000 is earmarked for repairs (mainly roof repairs) in 2021.

The year end accounts for 2020 have been checked by an independent person and reviewed and approved by the Trustees. They were accepted and approved at the AGM on 26th May 2021.

## Summary

In summary, the Charity was ordered to close for several months over the course of the year due to Covid-19 and at other times were open subject to Tier 2 and 4 rules. When allowed to and strictly following the Covid rules and restrictions, volunteers continued with maintenance and repairs and also organised improvement work by outside contractors. The support received from HM Government compensated for the loss of income and along with Parish Council, District and County Councillors support, enabled the Charity to do this work and also to prepare for re-opening when able to do so.

# Wenhaston Village Hall Management Committee accounts for year ended 31 December 2020

| | 2020 | | 2019 | |
|---|---|---|---|---|
| | £ | £ | £ | £ |
| **General items** | | | | |
| **Receipts** | | | | |
| **Hall hire** | | | | |
| Hall hire - affiliation fees and loft storage | £460.00 | | £460.00 | |
| Hall hire - blood donors | £825.00 | | £990.00 | |
| Hall hire - local groups | £3,338.50 | | £5,456.95 | |
| Hall hire - private bookings | £767.00 | | £2,960.00 | |
| Hall hire - stage events/concerts | £120.00 | | £50.00 | |
| **Total hall hire income** | | **£5,510.50** | | **£9,916.95** |
| **Regular fundraising events** | | | | |
| Café income | £1,491.20 | | £5,551.53 | |
| Café art sales or commissions | £36.00 | | £226.15 | |
| Café: Men's breakfast | £40.00 | | £0.00 | |
| Cinema | £797.94 | | £1,768.25 | |
| Cinema bar net income | £159.37 | | £529.44 | |
| Craft and produce market income | £337.00 | | £1,412.50 | |
| Electricity refund | £28.00 | | £0.00 | |
| Kurling fees and bar income | £266.50 | | £1,173.10 | |
| **Total regular fundraising events** | | **£3,156.01** | | **£10,660.97** |
| Cancelled cheques | | £0.00 | | £10.00 |
| Deposits received | | £200.00 | | £800.00 |
| Grants - Government Covid-19 | | £12,268.00 | | £0.00 |
| Insurance claims/reimbursements | | £5,800.00 | | £650.40 |
| Photocopying income | | £7.00 | | £46.00 |
| Post office rental | | £1.00 | | £0.00 |
| **Total income** | | **£26,942.51** | | **£22,084.32** |
| **Payments** | | | | |
| Booking Secretary remuneration | £1,200.00 | | £1,200.00 | |
| Cancelled cheques | £0.00 | | £10.00 | |
| Cleaning | £2,450.00 | | £2,600.00 | |
| Cleaning materials | £61.52 | | £329.83 | |
| Deposits returned | £400.00 | | £500.00 | |
| Electricity | £676.00 | | £820.52 | |
| General maintenance and repairs | £1,143.25 | | £5,554.01 | |
| General maintenance and repairs - roof | £3,720.00 | | £0.00 | |
| Grass cutting and plants | £180.40 | | £429.92 | |
| Ice cream stocks for events | £0.00 | | £258.08 | |
| Insurance claims/reimbursements | £0.00 | | £1,358.40 | |
| Stationary Post print and computer | £0.00 | | £47.74 | |
| Insurance | £1,538.50 | | £1,504.47 | |
| License fees | £595.87 | | £932.82 | |
| Maintenance contracts | £870.05 | | £864.76 | |
| Fire equipment servicing | £191.40 | | £91.80 | |
| Waste collection | £85.28 | | £84.82 | |
| Water | £5,437.40 | | £502.44 | |
| Wood chip for boiler | £1,190.32 | | £2,211.70 | |
| **Total payments** | | **£19,739.99** | | **£19,301.31** |
| **General account Net Surplus (deficit) for the year** | | **7,202.52** | | **£2,783.01** |

## Wenhaston Village Hall Management Committee accounts for year ended 31 December 2020

| | 2020 | | 2019 | |
|---|---|---|---|---|
| | **£** | **£** | **£** | **£** |
| **Capital items** | | | | |
| **Receipts** | | | | |
| 100 Club Receipts | | £900.00 | | £950.00 |
| Bequests | | £0.00 | | £1,000.00 |
| Hall own events/Fundraising | £160.00 | | £3,870.30 | |
| less expenses | (262.49) | | (2,250.59) | |
| nett receipts hall own events/fundraising | | (102.49) | | £1,619.71 |
| Bar Stock | £0.00 | | £7.66 | |
| Donations | £602.50 | | £1,380.50 | |
| Donations - Cookery book | £26.00 | | £410.50 | |
| Donations - Hall calendar | £77.50 | | £31.86 | |
| Donations - My Life in Wenhaston | £7.50 | | £187.75 | |
| Donations - War memorial book | £0.00 | | £22.50 | |
| HMRC Gift aid refund | £366.48 | | £0.00 | |
| Grants (excluding PC grants) | £1,173.52 | | £650.00 | |
| Parish Council Grants | £500.00 | | £1,000.00 | |
| Bank interest received | £96.75 | | £60.09 | |
| **Total other receipts** | | £2,850.25 | | £3,750.86 |
| **Total receipts** | | **£3,647.76** | | **£7,320.57** |
| **Payments** | | | | |
| Equipment | £73.96 | | £606.91 | |
| Bar Stock | £16.59 | | £0.00 | |
| Biomass Boiler Energy Reclamation | £1,353.90 | | £0.00 | |
| Café bar & kitchen refurbishments | £0.00 | | £283.95 | |
| Committee room renovations | £1,640.40 | | £0.00 | |
| Covid-19 Requirements | £701.51 | | £0.00 | |
| Emergency Exit Doors | £0.00 | | £6,582.00 | |
| Floor refurbishments | £898.80 | | £1,409.30 | |
| Hallway refurbishment | £374.74 | | £0.00 | |
| Decorating | £0.00 | | £1,700.00 | |
| Car park resurfacing | £0.00 | | £31,710.00 | |
| **Total payments** | | **£5,059.90** | | **£42,292.16** |
| **Net Capital Receipts/(Expenditure) for year** | | **(1,412.14)** | | **(34,971.59)** |
| **Balances Brought Forward at January 1st** | | | | |
| Santander Treasurer account | | £13,778.47 | | £47,779.45 |
| CAF Bank | | £12,060.09 | | £10,000.00 |
| Petty cash | | £0.00 | | £34.02 |
| Bar stock | | £0.00 | | £213.67 |
| Cinema float | | £15.00 | | £15.00 |
| Café float | | £20.00 | | £20.00 |
| Net Surplus (deficit) on General activities | | £7,202.52 | | £2,783.01 |
| Receipts/(Expenditure) on Capital Account (as above) | | (1,412.14) | | (34,971.59) |
| | | £31,663.94 | | £25,873.56 |
| **Balances Carried Forward at December 31st** | | | | |
| Santander Treasurer account | | £19,472.10 | | £13,778.47 |
| CAF Bank | | £12,156.84 | | £12,060.09 |
| Bar stock | | £0.00 | | £0.00 |
| Cinema float | | £15.00 | | £15.00 |
| Café float | | £20.00 | | £20.00 |
| Total | | £31,663.94 | | £25,873.56 |

RESERVES POLICY at end of 2020
Reserves for projects already agreed for 2021 £8,000
Reserves for repairs expenditure (inc. roof repairs) £10,000

# Wenhaston Village Hall Management Committee accounts for year ended 31 December 2020

| | 2020 | | 2019 | |
|---|---|---|---|---|
| | £ | £ | £ | £ |
| **Capital items** | | | | |
| **Receipts** | | | | |
| 100 Club Receipts | | £900.00 | | £950.00 |
| Bequests | | £0.00 | | £1,000.00 |
| Hall own events/Fundraising | £160.00 | | £3,870.30 | |
| less expenses | (262.49) | | (2,250.59) | |
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| Parish Council Grants | £500.00 | | £1,000.00 | |
| Bank interest received | £96.75 | | £60.09 | |
| **Total other receipts** | | £2,850.25 | | £3,750.8 |
| **Total receipts** | | **£3,647.76** | | **£7,320.57** |
| **Payments** | | | | |
| Equipment | £73.96 | | £606.91 | |
| Bar Stock | £16.59 | | £0.00 | |
| Biomass Boiler Energy Reclamation | £1,353.90 | | £0.00 | |
| Café bar & kitchen refurbishments | £0.00 | | £283.95 | |
| Committee room renovations | £1,640.40 | | £0.00 | |
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| Emergency Exit Doors | £0.00 | | £6,582.00 | |
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| Decorating | £0.00 | | £1,700.00 | |
| Car park resurfacing | £0.00 | | £31,710.00 | |
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| **Net Capital Receipts/(Expenditure) for year** | | **(1,412.14)** | | **(34,971.59)** |
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| Cinema float | | £15.00 | | £15.00 |
| Café float | | £20.00 | | £20.00 |
| Total | | £31,663.94 | | £25,873.56 |

RESERVES POLICY at end of 2020
Reserves for projects already agreed for 2021 £8,000
Reserves for repairs expenditure (inc. roof repairs) £10,000

accounts checked and correct.
S. Norris 19/1/2021