

# LEWISHAM DISTRICT SCOUT COUNCIL

England & Wales · Charity number 1001668

## Details

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|             |                                                                      |
|-------------|----------------------------------------------------------------------|
| Other names | LEWISHAM MANOR DISTRICT SCOUT COUNCIL, LEWISHAM MANOR SCOUT DISTRICT |
| Status      | Registered                                                           |
| Legal form  | Other                                                                |
| Registered  | 1991-01-24                                                           |
| Register    | <a href="#">View on the Charity Commission register</a>              |

## Contact

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|         |                                                                                              |
|---------|----------------------------------------------------------------------------------------------|
| Address | Frylands Wood Scout Outdoor Centre<br>Featherbed Lane<br>Croydon<br>CR0 9AA                  |
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## Activities

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**Objects:** TO PROMOTE THE DEVELOPMENT OF YOUNG PEOPLE IN ACHIEVING THEIR FULL PHYSICAL INTELLECTUAL, SOCIAL AND SPIRITUAL POTENTIALS AS INDIVIDUALS, AS RESPONSIBLE CITIZENS AND AS MEMBERS OF THEIR LOCAL, NATIONAL AND INTERNATIONAL COMMUNITIES

**Activities:** Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

## Classification

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- **How:** Provides Buildings/facilities/open Space, Acts As An Umbrella Or Resource Body
- **What:** Education/training, Recreation
- **Who:** Children/young People

## Geography

- Croydon
- Lewisham

## Finances

| Period end | Income   | Expenditure | Assets | Employees |
|------------|----------|-------------|--------|-----------|
| 2025-03-31 | £470,436 | £429,750    | -      | -         |
| 2024-03-31 | £405,769 | £407,811    | -      | -         |
| 2023-03-31 | £384,138 | £395,321    | -      | -         |
| 2022-03-31 | £346,484 | £302,009    | -      | -         |
| 2021-03-31 | £464,201 | £201,086    | -      | -         |

## Trustees

| Name                     | Role  | Appointed  |
|--------------------------|-------|------------|
| Michael Hedley Jackson   | Chair | 2020-07-22 |
| CHRIS ELLINSON           |       |            |
| Dr David Wallis          |       | 2014-06-30 |
| Garry Walter Leach       |       | 2023-07-10 |
| Graeme Taylor            |       | 2023-03-30 |
| Graham John Simmons      |       | 2019-06-25 |
| Jennifer Mary McCullough |       | 2019-03-24 |
| KEVIN MURPHY             |       | 2014-06-30 |
| Michael McDermott        |       | 2023-10-09 |
| Morgan Gareth Fuller     |       | 2023-07-10 |
| RICHARD MORRISON         |       |            |
| Raymond Wickenden        |       | 2025-07-07 |

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# Accounts

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**Lewisham**  
**District Scout Council**  
**Trustees' Annual Report**  
**2024/2025**

[lewishamscouts.org.uk](http://lewishamscouts.org.uk)  
[@LewishamScouts](https://www.instagram.com/LewishamScouts)

Registered Charity No. 1001668  
Scout District No. 10001058

# LEWISHAM DISTRICT SCOUT COUNCIL

## Trustees' Annual Report & Accounts for 2024/2025

### CONTENTS

|                                                                      |         |
|----------------------------------------------------------------------|---------|
| Contents                                                             | Page 1  |
| Notice of 2025 Annual General Meeting & Agenda                       | Page 2  |
| Minutes of the District's Annual General Meeting held on 6 July 2024 | Page 3  |
| <b>Reports &amp; Accounts</b>                                        |         |
| Reference and administration details                                 | Page 7  |
| Structure, governance and management                                 | Page 7  |
| Public benefit                                                       | Page 9  |
| Purpose, Values and Method                                           | Page 9  |
| Achievements and Performance                                         | Page 10 |
| Financial review                                                     | Page 15 |
| People                                                               | Page 15 |
| Changes and Thanks                                                   | Page 16 |
| Plans for the future                                                 | Page 17 |
| Declaration                                                          | Page 17 |
| Accounts (including Independent Examiner's Report)                   | Page 18 |
| Schedule of Registered Scout Groups & Explorer Scout Units           | Page 29 |

## **LEWISHAM DISTRICT SCOUT COUNCIL**

### **ANNUAL GENERAL MEETING**

The Annual General Meeting will be held at Bellingham Bowling Club,  
183 Bellingham Road, London SE6 1EQ at 7.30pm on Monday 7 July 2025.

#### **AGENDA**

##### **INTRODUCTION**

- 1 Address of welcome by the District Chair
- 2 Apologies for absence
- 3 To formally approve the minutes of the Annual General Meeting on 6 July 2024

##### **GOVERNANCE OVERSIGHT**

- 4 To readopt the Constitution of the District Scout Council and to note the dates of the Council's financial year.
- 5 To approve appointed and community members of the District Scout Council
- 6 To agree the number of members that may be appointed to the Trustee Board.
- 7 To agree the quorum of future meetings of the District Scout Council

##### **THE PAST YEAR – REPORT ON THE WORK OF THE SCOUT COUNCIL**

- 8 To receive the District Lead Volunteer's overview for the past 12 months of activity in the District
- 9 To receive and consider the Trustees' Annual Report (including Annual Statement of Accounts)

##### **MAKE APPOINTMENTS**

- 10 To appoint the District Chair, following recommendation from the open selection process initiated by the District Trustee Board
- 11 To appoint the District Treasurer, following recommendation from the open selection process initiated by the District Trustee Board
- 12 To appoint members of the District Trustee Board, following recommendation from the open selection process initiated by the District Trustee Board
- 13 To approve the appointment or reappointment of District Presidents and Vice-Presidents
- 14 To appoint an Independent Examiner for 2025/2026
- 15 To nominate members of the District Scout Council to represent the District on the County Scout Council (the County AGM)

## **LEWISHAM DISTRICT SCOUT COUNCIL**

**Minutes of the 14th ANNUAL GENERAL MEETING held on 6 July 2024 at Frylands Wood Scout Outdoor Centre.**

### **1. ADDRESS OF WELCOME BY THE DISTRICT CHAIR**

The Chair opened the meeting by welcoming everyone to the 14th Annual General Meeting of Lewisham District Scout Council. He drew attention to the fact that the change of Trustee's duties in accordance with Scout Association Rules was now effectively complete and that he would draw attention to key changes during the meeting.

A one minute silence was held in memory of members who had died during the previous year.

### **2. APOLOGIES FOR ABSENCE**

Apologies had been received from District Vice Presidents Trevor Flanders and Lawrie Smith, and from Julia Anstey, Caroline Britchford, Robert Britchford, Jane Campbell, Rob Fiander, Chris Ellinson, Kelly Freeman, Michelle Freeman, Tom Hanrahan, John Harris, Garry Leach, Nikke Murphy, Denise Pritchard, Katie Sturgess, Gill Hodgkin, Trevor Salthouse, Gillian Tyson, Philip Wall. Susan Wardlow and Faye Wickenden.

### **3. MINUTES OF AGM HELD ON 10 JULY 2023**

The minutes of the previous year's annual general meeting, which had been approved by the District Trustee Board, were approved by the Council.

### **4. RE-ADOPTION OF THE CONSTITUTION OF THE DISTRICT SCOUT COUNCIL**

The Council resolved that the Constitution should be the model constitution set out in POR Rule 5.5 and noted that the District Scout Council's financial year ended on 31st March each year.

### **5. APPROVAL OF APPOINTED AND COMMUNITY MEMBERS OF THE DISTRICT SCOUT COUNCIL.**

The Chair reminded the meeting that at the 2021 Annual General Meeting Don Coombe, Lesley Dann, Roger Dann and Richard Leach had all been elected to the District Scout Council for a term of three years. The Trustee Board recommended their re-appointment for a further term of three years.

The Council approved these appointments.

The Council resolved that no community members would be appointed to the District Scout Council for the coming year.

## **6. AGREEMENT TO THE NUMBER OF MEMBERS THAT MAY BE APPOINTED TO THE TRUSTEE BOARD.**

The Chair advised that under the latest Scout Association rules the District Trustee Board was responsible for devising and managing an open selection process for deciding on appointments as Trustees. The Board had taken note of the Scout Association's recommendation that Trustee Boards should not comprise more than twelve members but were concerned that a loss of skills and experience could cause difficulties in this time of significant change in the management of the District's business. The Board therefore recommended that in principle the number should remain at fifteen for the forthcoming year and decrease by one per year until a total of twelve is reached. However, as would be reported later in the meeting, the number of nominations received in the current year would result in a Board of fourteen members.

The Council agreed that the Board should have fourteen members for the forthcoming year with the intention of reducing by one per year until the recommended maximum of twelve was reached.

## **7. AGREEMENT TO THE QUORUM FOR FUTURE MEETINGS OF THE DISTRICT SCOUT COUNCIL.**

The Council resolved that the quorum should remain at fifteen.

## **8. DISTRICT LEAD VOLUNTEER'S OVERVIEW OF THE LAST YEAR**

The District Lead Volunteer reported that one of the main activities over the year had been the Transformation process. Work was continuing supporting Groups who with around eight new sections (including four Squirrel Dreys) opening during the year,

Groups had organised international trips, including to Korea, Croatia, Switzerland and Belgium.

She reminded members that we were looking for volunteers to be part of the Transformation Support Team, supporting the Transformation process within the Groups.

## **9. TRUSTEES' ANNUAL REPORT.**

Introducing the report, the Chair reminded the meeting that one of the Trustee Boards most important functions was to identify and manage risks so that those delivering Scouting to young people can continue to do so.

He also referred to the challenges in moving from a District Executive Committee, which was directly responsible for governance and management of the District to a Trustee Board which was not involved in day to day management but discharged its responsibility for ensuring that the District was effectively managed and administered by overseeing the work of operational teams. This was not a simple process since the teams needed to be set up to take on their new roles.

He reported that the biggest risks to the District were financial, and most of those risks arose from our operation of Frylands Wood Scout Outdoor Centre, which represents 90% of our financial turnover and 100% of our paid staff.

The Treasurer explained that the transfer of our disparate accounting systems to QuickBooks was completed by the end of the financial year. However, this had caused delays in preparing the formal accounts for the year. As a result they were not ready to be reported to the Annual General Meeting. He proposed that to avoid convening an Extraordinary General Meeting the accounts, after being independently examined and approved by the Trustee Board would be received by the Board on behalf of the District Scout Council and then circulated to all members of the Council for their consideration.

However the draft accounts indicated that during the year the District had made a loss of approximately £20,000 which was offset by a £24,000 increase in the cash value of our investments. The District still had relatively healthy reserves, the contingency reserve fund currently holding about £15,000.

The Council received the Trustees Annual Report subject to the examined and signed accounts being circulated later.

## **10. APPOINTMENT OF DISTRICT CHAIR.**

The Trustee Board had recommended that, to ensure continuity, the Chair and Treasurer should be nominated by the Board for the forthcoming year.

The Board had recommended that Mike Jackson be appointed Chair and this was approved by the Council.

## **11. APPOINTMENT OF DISTRICT TREASURER.**

The Board had recommended that Michael McDermott be appointed Treasurer and this was approved by the Council.

## **12. APPOINTMENT OF TRUSTEES**

The Chair reported that an election process had been held for up to 11 Trustees (ie 15 less the Chair, Treasurer and two ex-officio Trustees) and the following nominations were received:

Luke Cohen  
Chris Ellinson  
Morgan Fuller  
Lesley Hine  
Garry Leach  
Richard Morrison  
Kevin Murphy  
Graham Simmons  
Graeme Taylor  
David Wallis

Since this was one less than the maximum number of vacancies the Board recommended that all are appointed.

The Council approved these nominations.

The Chair reported that this year Michael Wall had not sought re-appointment as a Trustee and thanked him on behalf of the Council for his long service in that role.

## **13. APPOINTMENT OR RE-APPOINTMENT OF DISTRICT PRESIDENT AND VICE PRESIDENTS.**

The Chair reminded the meeting that Scout Association's Rules now required us to appoint or reappoint our President and any Vice President each year.

The Council approved the reappointment for a further three years of Peter James as District President and Lawrie Smith and Trevor Flanders as District Vice Presidents.

## **14. APPOINTMENT OF INDEPENDENT EXAMINER.**

The Council approved the Chair's nomination of John Lambourne FCA of Latham Lambourne Ltd. for a further year.

## **15. APPOINTMENT OF REPRESENTATIVES TO THE COUNTY SCOUT COUNCIL**

The Council approved the appointment of Graeme Taylor to serve as the District's representative on the County Scout Council.

## REFERENCE AND ADMINISTRATION DETAILS

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Lewisham District Scout Council is a trust (Charity No. 1001668; Scout Registration No 10001058). It has its own HQ building at 66 St German's Road, London, SE23; and has a 40 year lease from September 2022 on Frylands Wood Scout Outdoor Centre, Featherbed Lane, Croydon, CR0 9AA

### THE DISTRICT TRUSTEE BOARD FOR 2024/2025

#### Ex-officio:

District Chair – Mike Jackson  
District Youth Lead - Vacant

District Lead Volunteer - Jennifer McCullough  
District Treasurer – Michael McDermott

#### Appointed /Co-opted Trustees

Luke Cohen  
Chris Ellinson  
Morgan Fuller  
Lesley Hine

Garry Leach  
Kevin Murphy  
Richard Morrison

Graham Simmons  
Graeme Taylor  
David Wallis

### Sub-Committee of the District Trustee Board for 2024/2025

Since the work of the former sub-committees of the District Executive Committee has been transferred to teams under the new organisational structure there is now only one sub-committee, namely the Ron Fox Awards Panel, the membership of which is:

#### Ron Fox Awards Panel

Garry Leach (Chair)  
Maria Clifford  
Chris Ellinson  
Trevor Flanders  
Isabel Gainey

**Bankers:** CAF Bank Ltd, 25 Kings Hill Avenue, West Malling, ME19 4TA

**Independent Examiner:** John Lambourne FCA of Latham Lambourne Limited, Chartered Accountants - 18 Woodlands Park, Bexley, DA5 2EL

## STRUCTURE, GOVERNANCE AND MANAGEMENT

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Lewisham District Scout Council is a charity constituted in accordance with the Rules of The Scout Association to support and provide Scouting within the London Borough of Lewisham and is supported under those Rules by the Scout County of Greater London South. The Scout Association's Royal Charter provides for the making of Bye-Laws approved by His Majesty in Council which, in turn, authorise the making of the Rules referred to above (known as "Policy, Organisation and Rules", or "POR").

Overall responsibility for the management of the District rests with the District Trustee Board. Its members are the charity trustees of the District Scout Council which is an educational charity.

The Board has two ex-officio members: the District Lead Volunteer and the District Youth Lead. The remaining trustees including the District Chair and the District Treasurer are appointed by a process previously agreed by the Board. The Board has the power to co-opt additional members between Annual General Meetings, primarily to appoint individuals whose skills and experience are particularly valuable. The County Lead Volunteer and the County Chair have the right of attendance at meetings.

The Board's main purpose is to ensure that the District as a charity is well managed, carries out its purposes for the public benefit, complies with POR and the law and manages its resources responsibly.

It must also ensure that young people are meaningfully involved in decision making, ensure that the District has sufficient resources (including funds and volunteers) to achieve its aims, manage risk, develop and manage budgets, maintain reserves, investment policies and a public benefit statement, ensure adequate insurance is in place and ensure that adequate administration is in place to support the Board's work.

The Board may establish sub-committees consisting of members appointed by the Trustee Board. The District Lead Volunteer and the District Chair are ex officio members of each sub-committee.

The District Scout Council supports Scouting in the District, appoints Trustees and other key District appointments and is the body to which the District Trustee Board is accountable. It comprises:

- District: all volunteers holding District appointments, District Scout Network members, Explorer Scouts and their parents and carers;
- from each Group in the District: the Lead Volunteer (previously Group Scout Leader) , Chair, Treasurer and members of Group and Sectional Leadership Teams (previously Section Leaders, Assistant Leaders and Sectional Assistants);
- The County Lead Volunteer and the County Chair
- Appointed Members – supporters of the District
- Community members – representatives of the local community appointed because of their role rather than by name

Appointed and Community Members are appointed by the Council on the recommendation of the District Lead Volunteer and the District Trustee Board

The District Leadership Team led by the District Lead Volunteer is responsible for delivery of the programme and support to our Scout Groups and adult volunteers. It has overall responsibility for ensuring that the other teams in the District are properly resourced and works effectively. The leadership team is supported by a number of functional teams and sub-teams:

- the District Support Team, responsible for matters including administration, public relations, and the management of the District Headquarters;

- The Frylands Management Team which has management responsibilities for our Outdoor Centre including managing employed staff;
- The Finance Team which provides day to day financial management and processing;
- the District 14-24 Team, which supports the delivery of those elements of the youth programme directly delivered by the District through Explorer Scout Units and Scout Network;
- the Programme Team, which supports those elements of the programme delivered within Scout Groups (ie the youth sections for ages 4-14)
- the Volunteering Development Team, which is responsible for overseeing the welcome and induction process for volunteers, ensuring volunteer have appropriate knowledge and skills and arranging necessary learning opportunities, awards and recognition of volunteers' contribution.

The District has systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss. These include two signatories or electronic authorisations required for all payments and insurance policies to ensure that insurable risks are covered.

## **PUBLIC BENEFIT**

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Charities in England and Wales must have only charitable purposes which must be for the public benefit.

Trustees have referred to The Charity Commission's general guidance on public benefit when reviewing the District's objectives and in planning future activities. By adopting and maintaining the Purpose, Method and Values of The Scout Association we are confident that our charitable purposes are sound, and in line with what we are trying to achieve in terms of public benefit for both our youth and adult members.

The Purpose, Method and Values are set out below.

## **PURPOSE, VALUES AND METHOD**

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### **THE PURPOSE OF SCOUTING**

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

## THE VALUES OF SCOUTING

As Scouts we are guided by the following values:

- Integrity – We act with integrity; are honest, trustworthy and loyal.
- Respect – We have self-respect and respect for others.
- Care – We support others and take care of the world in which we live.
- Belief – We explore our faiths, beliefs and attitudes.
- Co-operation – We make a positive difference; co-operate with others and make friends.

## THE SCOUT METHOD

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities; and
- make and live by their Promise.

## ACHIEVEMENTS AND PERFORMANCE

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### THE TRUSTEE BOARD

The process of migrating from the former District Executive Committee, which had management as well as governance responsibilities, to a Trustee Board which is restricted to governance functions is now complete. Trustees now focus on governance, including oversight of systems across the District to ensure compliance with legal obligations and Scout Association Rules, whilst the executive function is managed by the District Leadership Team and the other Teams that make up the District organisation.

Effective governance has always been a key feature of Lewisham Scout District. The Board has continued to carry out its role responsibly and with due diligence and care. Its meetings have been well attended, and issues have been discussed and resolved in a professional and business-like manner.

As part of the Board's responsibility for managing and controlling the charity it must ensure that risks are properly identified and controlled. Lewisham District has a high financial turnover compared with other Districts and this makes the management of financial risk a key priority.

The Board has developed and maintains a high level risk register which identifies risks, potential outcomes, mitigations, probability and severity. This is reviewed periodically and reported to each Board meeting.

Major areas of activity, eg Frylands Wood Scout Outdoor Centre and major projects or expeditions, will have their own specific risk registers maintained by the relevant management team with oversight by Trustees and reporting to the Board where appropriate.

The District also has some duties relating to managing risk in the Groups:

- The District Lead Volunteer is responsible for approval of all activities for youth members. This will include review of activity risk assessments;
- The District Chair and District Treasurer have a responsibility to support effective governance and share good practice across the Groups; this includes ensuring that Group Trustee Boards are effectively discharging their responsibilities for identifying and controlling risk.

### **The Ron Fox Awards Panel.**

The Ron Fox Awards Panel is the only sub-committee of the Trustee Board. It was set up under the leadership of Garry Leach to use the income from the fund left to us by the late Ron Fox to provide grants primarily to Scout Groups which will support the provision of better Scouting for more young people. The panel comprises members from across the District, particularly the Lewisham North Groups reflecting the area where Ron was District Commissioner and later District Chair.

The Panel has continued its work of supporting Scouting in Lewisham Groups. Groups are reminded that funds are available to support the development of their Group and urged to think about how the Ron Fox Fund could help.

### **OUR TEAMS:**

#### **District Leadership Team**

The District Leadership Team under the leadership of the District Lead Volunteer is responsible for setting strategy for the District and ensuring that the other teams and our Scout Groups are effective in their work. This includes appointing appropriately skilled team leaders and ensuring that the teams are all well supported. It also provides a forum for Group Lead Volunteers to participate fully in the management and direction of the District.

During the year Scouting across the District has continued to be very active – we have seen a varied programme of weekly meetings, overnight events in halls and on campsites, on canal boats, in canoes and in a Small Ships Race, and a trip to Belgium by Golden Hind ESU in October.

The Scout Association's new digital tools have also gone live providing new ways of working, supporting volunteers in their roles and providing an integrated management system.

## **Frylands Wood Scout Outdoor Centre Management Team**

Although the Trustee Board is responsible for providing oversight and satisfying itself that risks and finance are properly managed, the Frylands Management Team led by Kevin Murphy is responsible for the management of the site.

Frylands Wood is far more than a traditional District Camp Site. We run it not only for the benefit of our own young people but also as a service to a wider group of outdoor education providers, including schools, Girlguiding UK and other uniformed and non-uniformed youth organisations. We aim to open up the "Scout experience" to as many young people as possible, whether or not they are Scouts.

Trading conditions in 2024/25 improved slightly resulting in a small surplus at the end of the year. However we still have a backlog of maintenance work, some of which had been deferred during the period of uncertainty caused by the pandemic and the delays in renewal of our lease, which will continue to be a financial challenge.

The District's policy is not to seek to obtain any direct financial benefit from the operation of the Centre and where possible any surpluses (after making allowance for maintaining an adequate contingency reserve) are invested in improving the site's facilities. The benefit to young people in Lewisham District comes from discounted rates for our own users and no internal charges being made for District run events. In the year under review these two benefits were worth approximately £10,000.

Our greatest asset at Frylands is our people – both paid staff and volunteers, and their hard work and dedication is what makes the outdoor Scouting experience possible for so many young people so thanks are due for their input.

## **District Support Team**

The District Support Team provides administrative support to the District. Under the joint leadership of Richard Morrison and Kevin Murphy it operates through a number of sub-teams:

The District Headquarters Team manages the District Headquarters which is used for meetings and storage as well as being used as the headquarters of the 12th Forest Hill Group. Led by Antonietta Hesketh this team ensures that the HQ is properly managed and maintained as a valuable asset for the District. During the past year the outer gateway has been replaced, timely safety checks carried out and general maintenance undertaken.

The Communications and IT Team manages the IT systems (including the website and email system) for the District other than the systems used by Frylands Wood Outdoor Centre. It is also responsible for other forms of communication, including the District's newsletter. The team has been active in maintaining WhatsApp groups for numerous District sections and is currently exploring further integration with emails and membership system.

The Group Support Team continues to provide Group Trustees with governance support (on behalf of the District Trustee Board) and provide Group Scout Leaders with management support (on

behalf of the District Management Team). Most recently the team has been involved with the relocation of 2nd Deptford group and the dilapidations and return of their previous meeting venue back to Lewisham council.

## **Finance Team**

This team under the leadership of Michael McDermott, who is also District Treasurer, is responsible for managing the funds of the District and – mostly through Sue Allen-Gardner, our paid finance administrator - carrying out bank transactions and management of our bank accounts. The team is loose-knit, comprising as well as Michael and Sue, those Trustees who are authorised signatories on the bank accounts and the much larger group of people who have been granted online access to manage the individual accounts.

## **14-24 Team**

This team, under the leadership of Jo Fuller, is responsible for the delivery of the 14-24 programme, ie the Explorer Scout and Scout Network sections which are the responsibility of the District working in partnership with Scout Groups where appropriate..

Over the summer, with the support of the County, some units canoed Scotland looking for Nessie. Unfortunately, it seemed that she was having her week long summer vacation.

In September Jo visited all the Explorer Scout Units to offer support and in October Golden Hind ran a silent disco which they offered out to the rest of the District - Venture ESU attended and danced the night away (scaring some of the Golden Hind boys)

In January Mark Thompson stepped down as Leader of (and trainer for) the Young Leader ESU. We thank him for his continued work over the years training the young leaders of Lewisham. This has resulted in a pause to our young leader training – in the interim Jo is managing it and it will restart after the summer break in September 2025.

A couple of ESU leaders have gained nights away permits which we are extremely proud of and we will also open a new Explorer Scout Unit attached to the 8th Lewisham South again in September 2025

The Scout Network is the oldest “youth” section although as it caters for young people aged 18 to 25 its members are in fact adults. It has not been active over the last few years and the 14-24 team aims to restart it in September 2025. There is a WhatsApp community chat which 18 to 24 year olds are encouraged to join and help shape the section’s future.

Here is to making Lewisham District one of the most successful for Explorer Scouting (including young leaders) and Scout Network over the next coming year

## **Programme Team**

The programme team led by Al Gray supports the delivery of the programme for Squirrel Scouts, Beaver Scouts, Cub Scouts and Scouts by the Scout Groups in the District. Their work includes provision of District level activities and programme support to individual sections.

During the year a number of successful events have been provided including a cooking competition in February and an activity day (just after the end of the review year) in April. For the coming year a very full programme of District events is being developed which should ensure that young people from even the smallest Groups have the opportunity to engage in more adventurous activities and meet other members from across the District.

## **Volunteering Development Team**

This team, led by Garry Leach, has overall responsibility for caring and developing our adult volunteers. It acts through a number of sub-teams:

The Welcome and DBS Team led by Jennifer McCullough co-ordinates welcome conversations with new District and Group volunteers and arranges DBS clearances for District volunteers. During the year the team has moved from a large backlog of volunteers needing welcome interviews (largely a result of the change of process and introduction of new digital tools) to around 70 at the end of the year and that number is continuing to reduce.

The Learning and Development Team led by Mandy Pywell ensures that volunteers meet their learning obligations. As part of that – and again to reduce a backlog in people needing training caused by County led courses being over-subscribed – they have successfully re-introduced first aid training at District level.

The Awards and Recognition Team led by Jennifer McCullough is responsible for recommending members for awards and encouraging Groups to identify potential recipients. The team has made this process far more systematic so in future we should avoid overlooking potential candidates.

The Nights Away Team, currently led by Garry Leach, assesses applications from volunteers for nights away permits and approves specific nights away activities. The team is building in numbers but already has sufficient members to manage the current workload.

# FINANCIAL REVIEW

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The financial statements for the Lewisham District Scout Council for the year ended 31st March 2025 are appended below. Our accounts have been approved by Trustees and independently examined, and that our financial position remains stable, supporting the ongoing delivery of Scouting activities in the district.

## Financial Overview

During the year, the Council recorded a total income of £451,221, primarily from donations, grants, Scouting activities, fundraising efforts, and investment income. The most significant income source continued to be from Frylands Wood, which generated £338,892 in user fees and charges.

Total expenditure for the year amounted to £429,750, of which £357,154 was incurred arising from the operation and maintenance of Frylands Wood, alongside costs associated with delivering our youth programme, running the DHQ and adult training.

## Net Income and Financial Reserves

Our net income for the year end was £21,471. However, removing the impact of an increase in cash held and designated for the Kenya expedition this summer, we ended the financial year with a net income of £2,317. This was supplemented by an increase in investment value of £19,215 which represented a growth slightly in excess of CPI inflation.

At the close of the financial year, total funds carried forward stood at £780,026, consisting of:

- Unrestricted Funds: £224,848
- Designated Funds: £552,178
- Restricted Funds: £3,000

## Cash Flow and Investments

Our cash balance at year-end was £145,972, mainly held in various CAF bank accounts and short-term interest-bearing accounts, to ensure a mixture of liquidity and prudent financial management. Our investments, which saw an increase in value, stood at £433,948 at year end, contributing to long-term financial security.

## Future Considerations

The Council remains committed to ensuring financial sustainability while continuing to invest in resources and activities that enrich the Scouting experience for our members. A contingency reserve of £175,000 has been maintained, safeguarding our financial stability.

We thank our Frylands Finance team, Juggle and the Independent examiners for their diligence in ensuring accurate financial reporting and look forward to continuing those relationships in the coming year to continue strengthening our financial resilience.

Trustees acknowledge with gratitude the following specific grants and donations:

|                  |        |
|------------------|--------|
| Groundwork UK    | £1,000 |
| BNY Mellon       | £530   |
| Lewisham Lottery | £684   |

and to the many unclaimed personal expenses by Trustees and other volunteers.

## PEOPLE

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The Scout Association's Annual Census at the end of January 2025 showed an 12% increase over the last year in the District's youth membership (under 18's) from 1074 to 1211. This is our fourth consecutive year of growth and we now exceed the pre-pandemic 2020 figures by 15%. Sectional changes are Squirrels +55%, Beavers +18%, Cubs +3%, Scouts +7% and Explorer Scouts +32%. As the year has progressed Groups are continuing to develop and open new sections and we expect further substantial growth in next year's figures. Groups around the District have grown but particularly noteworthy are the three new sections opened at the 9th Lewisham North, the growth of the Ukrainian sections at the 17th Forest Hill and three new Squirrel Dreys opening during the year.



Trustees are delighted to report that since the start of the year under review the following members of the District were recognised with long service awards for 25 or more years of service:

40 years: Mandy Pywell

25 years: Daniel Gardner and Wendy Watts

Awards for Good Service were awarded to:

Chief Scouts Commendation for Good Service:  
Daniel Rust and Matthew Coleman

Award for Merit:  
Sorab Bhote, Cathy Blackett, Darren Flanders, Michelle Forsdyke, Ruth Jenkins, Andrew Kerwin and James Lennard

Bar to the Award for Merit:  
John Hollingshead, Andy Jeal, Helen Millar and Simon Millar,

Silver Acorn:  
Gavin Forsdyke, Kelly Freeman and Mandy Pywell

We were also pleased that during the year Calum Gilbert and Alex Gilbert (Cub Scout and Beaver Scout at the 12th Lewisham South) were awarded the Certificate for Meritorious Conduct.

Congratulations and thanks to all those who received awards and of course to the many others who have not received an award this year but continue to deliver an outstanding experience to our young people.

## CHANGES AND THANKS

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At the end of the year under review Luke Cohen resigned from the Trustee Board.

Also since the end of the year Lesley Hine has decided to stand down after many years, first as Secretary and more recently as a Trustee. Her hard work and legal expertise has contributed greatly to the Board's work over the years.

However during the year many more volunteers took up roles in the new Team structure.

Our thanks go to all those moving on from roles - we are working on recruiting to fill the vacancies. Scouting is a Youth Movement and the District will work best when the knowledge and experience of its longer-serving members are combined with the enthusiasm and new ideas that our younger volunteers can bring.

In a report such as this there are too many people to refer to and thank all by name. Suffice it to say that without those who have, for example, run District events and activities; supported leaders with their training; helped Groups and Explorer Units to develop and grow; provided support to Frylands Wood as a member of the Service Crew; looked after our 'books' and paid our bills; sat on committees; taken minutes of meetings; and so much more, the District would not be in its present healthy state.

Thank you to all concerned.

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## PLANS FOR THE FUTURE

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Our vision remains that all Lewisham Scout Groups and Explorer Scout Units will:

- Be well managed, with strong stable leadership teams and effective governance
- Plan and deliver high quality, inclusive Scouting programmes
- Show an average trend towards growth
- Have male and female members reflecting the diversity of the Borough.

However, we continue to meet new challenges, especially around the recruitment of adult volunteers. The District, and Scouting generally, will need to meet and overcome those challenges by everyone pulling together.

## DECLARATION

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District Trustees have approved the Trustees' report above, which is signed on their behalf by:

*Mike Jackson*

Mike Jackson  
District Chair

*Kevin Murphy*

Kevin Murphy  
District Lead Volunteer

July 2025

**LEWISHAM DISTRICT SCOUT COUNCIL**

**FINANCIAL STATEMENTS**

**31ST MARCH 2025**

Charity Registration number: 1001668

Scout Registration number: 10001058

Latham Lambourne Limited

Chartered Accountants

Bexley

## Independent Examiner's Report to the Trustees of the

### Lewisham District Scout Council

I report on the accounts of the Council the year ended 31st March 2025 on pages 17 to 23 which comprise the Statement of Financial Activities, the Balance Sheet and related notes.

This report is made solely to the trustees in accordance with Section 145 of the Charities Act 2011 (the 2011 Act). My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees for my examination work.

#### Respective responsibilities of Trustees and Examiner

As the charity trustees you are responsible for the preparation of the accounts. You consider that the audit requirement of Section 144(2) of the 2011 Act does not apply.

It is my responsibility to:

- Examine the accounts (under Section 145 of the 2011 Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 145(5)(b) of the 2011 Act); and
- To state whether particular matters have come to my attention.

#### Basis of Independent Examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

#### Independent Examiner's statement

The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of ICAEW

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements

- to keep proper accounting records( in accordance with Section 130 of the 2011 Act); and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached, or

3. which gives me reasonable cause to believe that in any material respect the accounting rules of the District's constitution have not been met.



John Lambourne FCA  
For and on behalf of

Latham Lambourne Limited

Chartered Accountants  
18 Woodlands Park, Bexley, Kent DA5 2EL

30-Jun-25

# Statement of Financial Activities for the Year Ended 31st March 2025

|                                                     | <i>Note</i> | <i>Unrestricted<br/>Funds</i><br>£ | <i>Designated<br/>Funds</i><br>£ | <i>Restricted<br/>Funds</i><br>£ | <i>Total Funds<br/>2025</i><br>£ | <i>2024</i><br>£ |
|-----------------------------------------------------|-------------|------------------------------------|----------------------------------|----------------------------------|----------------------------------|------------------|
| <b>Income and Expenditure</b>                       |             |                                    |                                  |                                  |                                  |                  |
| <b>Income</b>                                       | 15          |                                    |                                  |                                  |                                  |                  |
| <b>Income from donations</b>                        |             |                                    |                                  |                                  |                                  |                  |
| Donations and Grants                                |             | 11,978                             | 0                                | 0                                | 11,978                           | 24,858           |
| <b>Income from Charitable Activities</b>            |             |                                    |                                  |                                  |                                  |                  |
| Youth Programme                                     |             | 50,586                             | 32,923                           | 0                                | 83,509                           | 43,839           |
| Adult Support & Training                            |             | 0                                  | 0                                | 0                                | 0                                | 304              |
| Support & Services to The Movement - DHQ            |             | 945                                | 0                                | 0                                | 945                              | 0                |
| Support & Services to The Movement - Outdoor Centre |             | 338,892                            | 0                                | 0                                | 338,892                          | 326,750          |
| <b>Other Trading Activities</b>                     |             |                                    |                                  |                                  |                                  |                  |
| Fundraising and Levy                                |             | 9,740                              | 0                                | 0                                | 9,740                            | 7,532            |
| <b>Investment Income</b>                            |             |                                    |                                  |                                  |                                  |                  |
| Bank Interest                                       |             | 4,004                              | 0                                | 0                                | 4,004                            | 2,486            |
| <b>Other Incoming Resources</b>                     |             | 2,153                              | 0                                | 0                                | 2,153                            | 0                |
| <b>Total</b>                                        |             | <u>418,298</u>                     | <u>32,923</u>                    | <u>0</u>                         | <u>451,221</u>                   | <u>405,769</u>   |
| <b>Expenditure on:</b>                              |             |                                    |                                  |                                  |                                  |                  |
|                                                     | 16          |                                    |                                  |                                  |                                  |                  |
| <b>Raising Funds</b>                                |             | 4,860                              | 0                                | 0                                | 4,860                            | 4,059            |
| <b>Charitable Activities</b>                        |             |                                    |                                  |                                  |                                  |                  |
| Youth Programme                                     |             | 45,508                             | 17,103                           | 0                                | 62,611                           | 23,844           |
| Adult Support & Training                            |             | 469                                | 0                                | 0                                | 469                              | 2,050            |
| Support & Services to The Movement - DHQ            |             | 4,616                              | 40                               | 0                                | 4,656                            | 3,679            |
| Support & Services to The Movement - Outdoor Centre |             | 352,745                            | 4,409                            | 0                                | 357,154                          | 373,429          |
| Miscellaneous Payments                              |             | 0                                  | 0                                | 0                                | 0                                | 750              |
| <b>Total Resources Expended</b>                     |             | <u>408,198</u>                     | <u>21,552</u>                    | <u>0</u>                         | <u>429,750</u>                   | <u>407,811</u>   |
| Transfers between Funds                             |             | -25,000                            | 25,000                           | 0                                | 0                                | 0                |
| Fixed assets transfers                              |             | 0                                  | 0                                | 0                                | 0                                | 0                |
| <b>Net Income</b>                                   |             | -14,900                            | 36,371                           | 0                                | 21,471                           | -2,042           |
| <b>Other recognised gains</b>                       |             |                                    |                                  |                                  |                                  |                  |
| Investment value change                             |             | 19,215                             | 0                                | 0                                | 19,215                           | 24,865           |
| Balances Brought Forward at 1st April 2024          |             | <u>220,534</u>                     | <u>515,807</u>                   | <u>3,000</u>                     | <u>739,341</u>                   | <u>716,519</u>   |
| <b>Balances Carried Forward at 31st March 2025</b>  |             | <u>224,849</u>                     | <u>552,178</u>                   | <u>3,000</u>                     | <u>780,026</u>                   | <u>739,341</u>   |

The notes on pages 19 - 23 form part of these accounts

# Statement of Cash Flows for the Year Ended 31st March 2025

|                                                                                                    | Total funds<br>2025<br>£ | Total funds<br>2024<br>£ |
|----------------------------------------------------------------------------------------------------|--------------------------|--------------------------|
| <b>Cash flow from operating activities:</b>                                                        |                          |                          |
| <i>Net cash provided by operating activities</i>                                                   | <u>38,635</u>            | <u>11,313</u>            |
| <b>Cash flows from investing activities</b>                                                        |                          |                          |
| Interest from investments                                                                          | 0                        |                          |
| Purchase of plant and equipment                                                                    | <u>-6,830</u>            | <u>-11,350</u>           |
| <i>net cash used in investing activities</i>                                                       | <u>-6,830</u>            | <u>-11,350</u>           |
| <b>Cash flows from financing activities:</b>                                                       |                          |                          |
| <i>Net cash used in financing activities</i>                                                       | 0                        | 0                        |
| <b><i>Change in cash and cash equivalents in the reporting period</i></b>                          | <u><u>31,805</u></u>     | <u><u>-37</u></u>        |
| <b>Cash and cash equivalents at the beginning of the accounting period</b>                         | 114,167                  | 114,205                  |
| <b>Cash and cash equivalents at the end of the accounting period</b>                               | 145,972                  | 114,167                  |
|                                                                                                    | <u><u>31,805</u></u>     | <u><u>-38</u></u>        |
| <b>Reconciliation of net income/ (expenditure) to net cash flow from operating activities</b>      |                          |                          |
| <b><i>Net income/(expenditure) for the year (as per the statement of financial activities)</i></b> | 40,686                   | 22,823                   |
| <b>Adjustments for:</b>                                                                            |                          |                          |
| Depreciation charges and assets written off                                                        | 7,591                    | 7,843                    |
| Interest from investments                                                                          |                          |                          |
| Change in value of investments                                                                     | -19,215                  | -24,865                  |
| Purchase of investments                                                                            | 0                        | 0                        |
| Decrease/(Increase) in stocks                                                                      | 128                      | -1,723                   |
| Decrease/(Increase) in debtors                                                                     | 18,599                   | -12,542                  |
| Increase/(decrease) in creditors                                                                   | <u>-9,154</u>            | <u>19,777</u>            |
| <b><i>Net cash provided by operating activities</i></b>                                            | <u><u>38,635</u></u>     | <u><u>11,313</u></u>     |

## Balance Sheet at 31st March 2025

|                                                         | Note | 2025           |                | 2024           |                |
|---------------------------------------------------------|------|----------------|----------------|----------------|----------------|
|                                                         |      | £              | £              | £              | £              |
| <b>Fixed Assets</b>                                     |      |                |                |                |                |
| Tangible Fixed Assets                                   | 2    |                | 187,686        |                | 188,448        |
| Investments                                             | 3    |                | 433,948        |                | 414,733        |
| <b>Current Assets</b>                                   |      |                |                |                |                |
| Stock                                                   | 4    | 7,690          |                | 7,818          |                |
| Debtors                                                 | 5    | 31,501         |                | 50,100         |                |
| Cash at Bank and in Hand                                | 6    | 145,972        |                | 114,167        |                |
|                                                         |      | <u>185,163</u> |                | <u>172,085</u> |                |
| <b>Liabilities: amounts falling due within one year</b> | 7    | <u>26,771</u>  |                | <u>35,925</u>  |                |
| <b>Net Current Assets</b>                               |      |                | 158,392        |                | 136,160        |
| <b>Net Assets</b>                                       |      |                | <u>780,026</u> |                | <u>739,341</u> |
| <b>Funds</b>                                            |      |                |                |                |                |
| Unrestricted                                            | 10   |                | 224,848        |                | 220,534        |
| Designated                                              | 9    |                | 552,178        |                | 515,807        |
| Restricted                                              | 8    |                | 3,000          |                | 3,000          |
|                                                         |      |                | <u>780,026</u> |                | <u>739,341</u> |

Approved by the District Trustee Board on 27 June 2025 and signed on their behalf by:

*Mike Jackson*

M H Jackson (District Chair)

The notes on pages 24 – 29 form part of these accounts

## Notes to the Accounts for the Year Ended 31st March 2025

### 1 Accounting Policies

#### a) Basis of accounting

These accounts have been prepared in accordance with the Charities SORP (FRS 102)' Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)' Financial Reporting Standard 102 applicable in the UK and Republic of Ireland'. The financial statements have been prepared under the historical cost convention.

- b) A review of fixed assets is conducted annually and the value of individual assets are written down as appropriate. No assets are revalued upwards. In view of this annual valuation there are no fixed depreciation policies as the Trustees are of the opinion that their valuations provide a more accurate depreciation policy. Movements in valuations are shown in these accounts as depreciation.
- c) The District has a 40 year lease, expiring in 2062, from the Scout Association to use and operate a outdoor centre known as Frylands Wood, Featherbed Lane, Addington, CR0 9AA. Restrictive clauses, within the lease, relating to disposal make the District's interest of no monetary value. The value of the land, warden's bungalow, and seven other buildings are not included in these accounts. Their insured value is £818771

The District has responsibility for a building previously used by a group which closed in June 2008. This building has been included in these accounts at its insured value. It is used as the district headquarters.

Other mobile, portable, or sectional buildings and 2 storage containers, being purchased by, or donated to the District, have been included in these accounts at depreciated cost or gift valuation. They are all located at Frylands Wood.

- d) Stocks of consumable items have been valued at the lower of cost and net realisable value.
- e) Donations are accounted for when received. Where the receipt of a grant is certain it is included when this is known, otherwise it is included when received. Donated goods are recorded at their fair value.
- f) Pension contributions are made by the District and the paid employees, at a rate adjusted annually, into money purchase schemes for the benefit of those employees, under auto enrolment.
- g) *Fund accounting*  
Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Designated funds are funds set aside by the trustees for particular purposes.

### 2 Tangible Assets

|                                    | <i>Buildings</i> | <i>Buildings<br/>Fixtures and<br/>Equipment</i> | <i>Activity<br/>Training<br/>Equipment</i> | <i>Other<br/>Equipment</i> | <i>Vehicles and<br/>Mowers</i> | <i>Total</i> |
|------------------------------------|------------------|-------------------------------------------------|--------------------------------------------|----------------------------|--------------------------------|--------------|
| COST or VALUATION                  |                  |                                                 |                                            |                            |                                |              |
| Brought forward                    | 167,583          | 3,597                                           | 6,283                                      | 1,652                      | 9,333                          | 188,448      |
| Additions                          |                  | 2,875                                           | 1,155                                      | 2,800                      | 0                              | 6,830        |
| Assets Written Off in Year         |                  |                                                 |                                            |                            |                                | 0            |
| Depreciation/ Valuation adjustment | -668             | -1,618                                          | -1,860                                     | -1,113                     | -2,333                         | -7,592       |
| Net Book Value carried forward     | 166,915          | 4,854                                           | 5,578                                      | 3,339                      | 7,000                          | 187,686      |

### 3 Investments

|                             | 2025           | 2024           |
|-----------------------------|----------------|----------------|
| Brought forward/ Investment | 414,733        | 389,868        |
| Change in investment value  | 19,215         | 24,865         |
|                             | <u>433,948</u> | <u>414,733</u> |

# Notes to the Accounts for the Year Ended 31st March 2025

## 4 Stocks

|                         | 2025         | 2024         |
|-------------------------|--------------|--------------|
| Providore (Inc. stamps) | 6,852        | 6,830        |
| Badges                  | 423          | 832          |
| DMT Wear/Crew           | 415          | 156          |
|                         | <u>7,690</u> | <u>7,818</u> |

## 5 Debtors

|                                     | 2025<br>£     | 2024<br>£     |
|-------------------------------------|---------------|---------------|
| Trade Debtors                       | 12,181        | 30,662        |
| Internal (Groups & Members) Debtors |               | 0             |
| Third Party monies (Groups)         | 18,695        | 18,089        |
| Pre-Prepayments                     | 625           | 1,349         |
|                                     | <u>31,501</u> | <u>50,100</u> |

## 6 Cash at Bank and in Hand

|                                          | 2025<br>£      | 2024<br>£      |
|------------------------------------------|----------------|----------------|
| Bank Current Accounts                    | 49,885         | 33,517         |
| Bank Deposit Accounts (Interest bearing) | 90,973         | 76,300         |
| Cash Floats with others                  | 5,114          | 4,350          |
|                                          | <u>145,972</u> | <u>114,167</u> |

## 7 Liabilities: Amounts Falling Due Within One Year

|                             | 2025<br>£     | 2024<br>£     |
|-----------------------------|---------------|---------------|
| Booking Deposits            | 23,111        | 21,681        |
| Creditors - Others          | 3,660         | 14,244        |
| Third Party monies (Groups) | 0             | 0             |
|                             | <u>26,771</u> | <u>35,925</u> |

## 8 Restricted Funds

|                   | Balance<br>1st April<br>2024<br>£ | Transfer<br>£ | Movement in Resources<br>Incoming<br>£ | Outgoing<br>£ | Balance 31st<br>March 2025<br>£ |
|-------------------|-----------------------------------|---------------|----------------------------------------|---------------|---------------------------------|
| Frylands projects | 3,000                             | 0             | 0                                      | 0             | 3,000                           |
|                   | 0                                 | 0             | 0                                      | 0             | 0                               |
|                   | <u>3,000</u>                      | <u>0</u>      | <u>0</u>                               | <u>0</u>      | <u>3,000</u>                    |

## 9 Designated Funds

|                              | Balance<br>1st April<br>2024<br>£ | Transfer<br>£ | Movement in Resources<br>Incoming<br>£ | Outgoing<br>£  | Balance 31st<br>March 2025<br>£ |
|------------------------------|-----------------------------------|---------------|----------------------------------------|----------------|---------------------------------|
| Contingency Reserve          | 150,000                           | 25,000        | 0                                      | 0              | 175,000                         |
| Frylands Wood                | 15,862                            | 0             |                                        |                | 15,862                          |
| Group Development - Fox Fund | 320,084                           | 4,950         |                                        | -7,783         | 317,251                         |
| International Fund           | 4,950                             | -4,950        |                                        |                | 0                               |
| Kenya 2024                   | 17,911                            | 0             | 32,923                                 | -13,769        | 37,065                          |
| TSA (Muhsinnen/Lionheart)    | 7,000                             | 0             |                                        |                | 7,000                           |
| Don Broome                   | 0                                 | 0             |                                        |                | 0                               |
|                              | <u>515,807</u>                    | <u>25,000</u> | <u>32,923</u>                          | <u>-21,552</u> | <u>552,178</u>                  |

# Notes to the Accounts for the Year Ended 31st March 2025

## 10 Analysis of Net Assets Between Funds

|                    | <i>Tangible<br/>Fixed<br/>Assets</i> | <i>Current<br/>Assets</i> | <i>Total</i>   |
|--------------------|--------------------------------------|---------------------------|----------------|
|                    | £                                    | £                         | £              |
| Restricted funds   | 0                                    | 3,000                     | 97             |
|                    | <u>0</u>                             | <u>3,000</u>              | <u>3,000</u>   |
| Designated Funds   | 0                                    | 552,178                   | 552,178        |
| Unrestricted Funds | <u>187,686</u>                       | <u>37,162</u>             | <u>224,848</u> |
|                    | <u>187,686</u>                       | <u>592,340</u>            | <u>780,026</u> |

## 11 Employees Remuneration

|                       | <i>2025</i>    | <i>2024</i>    |
|-----------------------|----------------|----------------|
|                       | £              | £              |
| Salaries              | 156,560        | 171,063        |
| Social Security Costs | 7,799          | 7,216          |
| Pension Costs         | 4,703          | 6,463          |
|                       | <u>169,062</u> | <u>184,742</u> |

There were 7 full time employees during the year (2024 7). And a further 8 (2024 4) part time employees at certain times of the year. No employee received employee benefits of more than £60,000 in the year.

## 12 Trustees Remuneration and Expenses

|                                 | <i>2025</i> | <i>2024</i> |
|---------------------------------|-------------|-------------|
|                                 | £           | £           |
| Remuneration paid to Trustees   | 0           | 0           |
| Expenses Reimbursed to Trustees | 0           | 115         |
| Number of Trustees Reimbursed   | 0           | 1           |

Trustees were reimbursed for necessary out of pocket expenses spent on District business at agreed rates, and for expenditure made by them on behalf of the District.

## 13 Independent Examiner Fees

|                         | <i>2025</i>  | <i>2024</i>  |
|-------------------------|--------------|--------------|
|                         | £            | £            |
| Examiner fees           | 1,230        | 1,220        |
| Fees for other services | 270          | 240          |
|                         | <u>1,500</u> | <u>1,460</u> |

## Comparatives for the Statement of Financial Activities

|                                                     | <i>Note</i> | <i>Unrestricted<br/>Funds<br/>£</i> | <i>Designated<br/>Funds<br/>£</i> | <i>Restricted<br/>Funds<br/>£</i> | <i>Total Funds<br/>2024<br/>£</i> |
|-----------------------------------------------------|-------------|-------------------------------------|-----------------------------------|-----------------------------------|-----------------------------------|
| <b>Income and Expenditure</b>                       |             |                                     |                                   |                                   |                                   |
| <b>Income</b>                                       | 15          |                                     |                                   |                                   |                                   |
| <b>Income from donations</b>                        |             |                                     |                                   |                                   |                                   |
| Donations and Grants                                |             | 16,536                              | 8,322                             | 0                                 | 24,858                            |
| <b>Income from Charitable Activities</b>            |             |                                     |                                   |                                   |                                   |
| Youth Programme                                     |             | 29,065                              | 14,774                            | 0                                 | 43,839                            |
| Adult Support & Training                            |             | 305                                 | 0                                 | 0                                 | 305                               |
| Support & Services to The Movement - DHQ            |             |                                     | 0                                 | 0                                 | 0                                 |
| Support & Services to The Movement - Outdoor Centre |             | 326,750                             | 0                                 | 0                                 | 326,750                           |
| <b>Other Trading Activities</b>                     |             |                                     |                                   |                                   |                                   |
| Fundraising and Levy                                |             | 7,532                               | 0                                 | 0                                 | 7,532                             |
| <b>Investment Income</b>                            |             |                                     |                                   |                                   |                                   |
| Bank Interest                                       |             | 2,485                               | 0                                 | 0                                 | 2,485                             |
| <b>Other Incoming Resources</b>                     |             |                                     |                                   |                                   | 0                                 |
| <b>Total</b>                                        |             | 382,673                             | 23,096                            | 0                                 | 405,769                           |
| <b>Expenditure on:</b>                              |             |                                     |                                   |                                   |                                   |
|                                                     | 16          |                                     |                                   |                                   |                                   |
| <b>Raising Funds</b>                                |             | 3,709                               | 350                               | 0                                 | 4,059                             |
| <b>Charitable Activities</b>                        |             |                                     |                                   |                                   |                                   |
| Youth Programme                                     |             | 23,207                              | 637                               | 0                                 | 23,844                            |
| Adult Support & Training                            |             | 2,050                               | 0                                 | 0                                 | 2,050                             |
| Support & Services to The Movement - DHQ            |             | 3,679                               | 0                                 | 0                                 | 3,679                             |
| Support & Services to The Movement - Outdoor Centre |             | 371,139                             | 2,290                             | 0                                 | 373,429                           |
| Miscellaneous Payments                              |             | 0                                   | 750                               | 0                                 | 750                               |
| <b>Total Resources Expended</b>                     |             | 403,784                             | 4,027                             | 0                                 | 407,811                           |
| Transfers between Funds                             |             | 0                                   | 0                                 | 0                                 | 0                                 |
| Fixed asset transfers                               |             | 0                                   | 0                                 | 0                                 | 0                                 |
| <b>Net Income</b>                                   |             | -21,111                             | 19,069                            | 0                                 | -2,042                            |
| <b>Other recognised gains</b>                       |             |                                     |                                   |                                   |                                   |

Notes to the Accounts for the Year Ended 31st March 2025

15 Detailed Incoming Resources

|                                                     | Note | Unrestricted Funds<br>£ | Designated Funds<br>£ | Restricted Funds<br>£ | Total Funds 2025<br>£ | Total Funds 2024<br>£ |
|-----------------------------------------------------|------|-------------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| <b>Administration &amp; Funding</b>                 |      |                         |                       |                       |                       |                       |
| <b>Donations &amp; Grants</b>                       |      |                         |                       |                       |                       |                       |
| Legacy                                              |      | 0                       | 0                     | 0                     | 0                     | 0                     |
| Donations in kind - fixed assets                    |      | 3,760                   |                       |                       | 3,760                 | 11,350                |
| Sundry Donations                                    |      | 8,218                   |                       | 0                     | 8,218                 | 13,508                |
|                                                     |      | 11,978                  | 0                     | 0                     | 11,978                | 24,858                |
| <b>Activities for Generating Funds</b>              |      |                         |                       |                       |                       |                       |
| Fund Raising                                        |      | 658                     | 0                     | 0                     | 658                   | 365                   |
| Membership Levy                                     |      | 9,082                   | 0                     | 0                     | 9,082                 | 7,167                 |
| Recovered Membership Fees (Previous Year)           |      | 0                       | 0                     | 0                     | 0                     | 0                     |
|                                                     |      | 9,740                   | 0                     | 0                     | 9,740                 | 7,532                 |
| <b>Interest &amp; Fund Raising</b>                  |      |                         |                       |                       |                       |                       |
| Bank Interest                                       |      | 4,004                   | 0                     | 0                     | 4,004                 | 2,485                 |
|                                                     |      | 4,004                   | 0                     | 0                     | 4,004                 | 2,485                 |
| <b>Youth Programme &amp; Activities</b>             |      |                         |                       |                       |                       |                       |
| Section Events                                      |      | 102                     | 0                     | 0                     | 102                   | 627                   |
| Kenya Trip                                          |      | 0                       | 32,923                | 0                     | 32,923                | 14,147                |
| Jamboree                                            |      | 0                       | 0                     | 0                     | 0                     | 0                     |
| International fund                                  |      | 0                       | 0                     | 0                     | 0                     | 0                     |
| District Events                                     |      | 0                       | 0                     | 0                     | 0                     | 0                     |
|                                                     |      | 102                     | 32,923                | 0                     | 33,025                | 14,774                |
| <b>Explorer Scout &amp; Network</b>                 |      |                         |                       |                       |                       |                       |
| Admin & Accommodation                               |      | 0                       | 0                     | 0                     | 0                     | 0                     |
| Badges & Uniform                                    |      | 478                     | 0                     | 0                     | 478                   | 0                     |
| Programme                                           |      | 50,006                  | 0                     | 0                     | 50,006                | 23,054                |
| Donations                                           |      |                         | 0                     | 0                     | 0                     | 6,011                 |
|                                                     |      | 50,484                  | 0                     | 0                     | 50,484                | 29,065                |
| <b>Adult Support &amp; Training</b>                 |      |                         |                       |                       |                       |                       |
| Non Member Insurance                                |      | 0                       | 0                     | 0                     | 0                     | 0                     |
| Tributes                                            |      | 0                       | 0                     | 0                     | 0                     | 0                     |
| Badges & Scarves                                    |      |                         | 0                     | 0                     | 0                     | 304                   |
|                                                     |      | 0                       | 0                     | 0                     | 0                     | 304                   |
| <b>Support &amp; Services to the Movement</b>       |      |                         |                       |                       |                       |                       |
| <b>District Headquarters</b>                        |      |                         |                       |                       |                       |                       |
| Lettings                                            |      | 945                     | 0                     | 0                     | 945                   | 0                     |
| Utility Recoveries                                  |      | 0                       | 0                     | 0                     | 0                     | 0                     |
|                                                     |      | 945                     | 0                     | 0                     | 945                   | 0                     |
| <b>Outdoor Centre</b>                               |      |                         |                       |                       |                       |                       |
| User Fees & Charges                                 |      | 147,825                 | 0                     | 0                     | 147,825               | 151,010               |
| Less Discounts                                      |      | -7,460                  | 0                     | 0                     | -7,460                | -7,323                |
| Activities & Equipment Hire                         |      | 130,568                 | 0                     | 0                     | 130,568               | 127,877               |
| Less Discounts                                      |      | -3,919                  | 0                     | 0                     | -3,919                | -4,725                |
| Retail Sales (Catering; C'mas Trees; Provi; Stamps) |      | 23,711                  | 0                     | 0                     | 23,711                | 22,908                |
| Operating costs recovered                           |      | 711                     | 0                     | 0                     | 711                   | 713                   |
| Maintenance Costs recovered                         |      | 8,826                   | 0                     | 0                     | 8,826                 | 255                   |
| Warden's Support ( Recovered)                       |      | 0                       | 0                     | 0                     | 0                     | 0                     |
| Gas Sales                                           |      | 37,228                  | 0                     | 0                     | 37,228                | 35,548                |
| Utility costs recovered                             |      | 233                     | 0                     | 0                     | 233                   | 280                   |
| Deposits forfeited                                  |      | 0                       | 0                     | 0                     | 0                     | 206                   |
| Miscellaneous Charges & Sundry Receipts             |      | 1,169                   | 0                     | 0                     | 1,169                 | 1                     |
|                                                     |      | 338,892                 | 0                     | 0                     | 338,892               | 326,750               |
| <b>Miscellaneous Receipts</b>                       |      |                         |                       |                       |                       |                       |
| Sundries                                            |      | 2,153                   | 0                     | 0                     | 2,153                 | 0                     |
|                                                     |      | 2,153                   | 0                     | 0                     | 2,153                 | 0                     |
| <b>Total Income</b>                                 |      | <b>418,298</b>          | <b>32,923</b>         | <b>0</b>              | <b>451,221</b>        | <b>405,768</b>        |

Notes to the Accounts for the Year Ended 31st March 2025  
16 Detailed Resources Expenditure

|                                                      | Unrestricted<br>Funds<br>£ | Designated<br>Funds<br>£ | Restricted<br>Funds<br>£ | Total Funds<br>2025<br>£ | Total Funds<br>2024<br>£ |
|------------------------------------------------------|----------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| <b>Administration &amp; Funding</b>                  |                            |                          |                          |                          |                          |
| <b>Governance Costs</b>                              |                            |                          |                          |                          |                          |
| Fund Raising Costs                                   | 0                          | 0                        | 0                        | 0                        | 0                        |
| Office Holders Expenses                              | 287                        | 0                        | 0                        | 287                      | 0                        |
| Professional Fees & Charges                          | 2,927                      | 0                        | 0                        | 2,927                    | 3,021                    |
| Investment charges                                   | 0                          | 0                        | 0                        | 0                        | 0                        |
| Bank charges                                         | 1,174                      | 0                        | 0                        | 1,174                    | 537                      |
| Other                                                | 472                        | 0                        | 0                        | 472                      | 501                      |
|                                                      | 4,860                      | 0                        | 0                        | 4,860                    | 4,059                    |
| <b>Youth Programme &amp; Activities</b>              |                            |                          |                          |                          |                          |
| Section Events & Activities                          | 1,194                      |                          | 0                        | 1,194                    | 893                      |
| District & Other Events                              |                            | 0                        | 0                        | 0                        | 56                       |
| Kenya trip                                           | 0                          | 13,769                   | 0                        | 13,769                   | 287                      |
| Jamboree                                             | 0                          | 0                        | 0                        | 0                        | 0                        |
| International fund                                   | 0                          | 0                        | 0                        | 0                        | 0                        |
| Group & Personal Support                             | 2,599                      | 3,334                    | 0                        | 5,933                    | 0                        |
| Depreciation - Other Equipment                       | 0                          | 0                        | 0                        | 0                        | 0                        |
|                                                      | 3,793                      | 17,103                   | 0                        | 20,896                   | 1,236                    |
| <b>Explorer Scout &amp; Network</b>                  |                            |                          |                          |                          |                          |
| Grants                                               | 0                          | 0                        | 0                        | 0                        | 0                        |
| Badges & Uniform                                     | 0                          | 0                        | 0                        | 0                        | 0                        |
| Programme                                            | 41,715                     |                          | 0                        | 41,715                   | 22,608                   |
|                                                      | 41,715                     | 0                        | 0                        | 41,715                   | 22,608                   |
| <b>Adult Support &amp; Training</b>                  |                            |                          |                          |                          |                          |
| Meetings & Expenses                                  | 60                         | 0                        | 0                        | 60                       | 300                      |
| Conferences                                          | 0                          | 0                        | 0                        | 0                        | 0                        |
| Clothing                                             | 0                          | 0                        | 0                        | 0                        | 0                        |
| Net Stock Movement in Year- DMT Clothing             | 0                          | 0                        | 0                        | 0                        | 0                        |
| Adult Training Courses                               | 0                          | 0                        | 0                        | 0                        | 0                        |
| Badge Purchases                                      | 0                          | 0                        | 0                        | 0                        | 881                      |
| Net Stock Movement in Year- Badges                   | 409                        | 0                        | 0                        | 409                      | 0                        |
| Communications                                       | 0                          | 0                        | 0                        | 0                        | 869                      |
| Tributes                                             | 0                          | 0                        | 0                        | 0                        | 0                        |
| Non-member Insurance                                 | 0                          | 0                        | 0                        | 0                        | 0                        |
| Resource Material                                    | 0                          | 0                        | 0                        | 0                        | 0                        |
| District Equipment (Incl. ESUs)                      | 0                          | 0                        | 0                        | 0                        | 0                        |
| Other Equipment written off                          | 0                          | 0                        | 0                        | 0                        | 0                        |
|                                                      | 469                        | 0                        | 0                        | 469                      | 2,050                    |
| <b>Support &amp; Services to the Movement</b>        |                            |                          |                          |                          |                          |
| <b>District Headquarters</b>                         |                            |                          |                          |                          |                          |
| Insurance                                            | 1,167                      | 0                        | 0                        | 1,167                    | 1,112                    |
| Maintenance                                          | 1,637                      | 40                       | 0                        | 1,677                    | 303                      |
| Utilities & Rates                                    | 1,812                      | 0                        | 0                        | 1,812                    | 2,264                    |
| Development                                          | 0                          | 0                        | 0                        | 0                        | 0                        |
|                                                      | 4,616                      | 40                       | 0                        | 4,656                    | 3,679                    |
| <b>Outdoor centre</b>                                |                            |                          |                          |                          |                          |
| Fees & Charges                                       | 12,054                     | 0                        | 0                        | 12,054                   | 10,743                   |
| Activity Costs                                       | 16,777                     | 4,159                    | 0                        | 20,936                   | 7,086                    |
| Retail Purchases (Catering;C'mas Trees;Provi;Stamps) | 16,824                     | 0                        | 0                        | 16,824                   | 17,869                   |
| Gas purchases                                        | 30,289                     | 0                        | 0                        | 30,289                   | 27,736                   |
| Net Stock Movement in Year                           | -281                       | 0                        | 0                        | -281                     | -1,723                   |
| Insurance                                            | 10,019                     | 0                        | 0                        | 10,019                   | 9,430                    |
| Post, Telephone & Copying                            | 11,436                     | 0                        | 0                        | 11,436                   | 8,770                    |
| Advertising & PR                                     | 523                        | 0                        | 0                        | 523                      | 791                      |
| Service Team Costs                                   | 1,598                      | 0                        | 0                        | 1,598                    | 2,433                    |
| Direct Employment Costs (Inc. accommodation)         | 180,653                    | 0                        | 0                        | 180,653                  | 192,478                  |
| Wardens Support                                      | 1,264                      | 0                        | 0                        | 1,264                    | 2,666                    |
| Utilities & Rates                                    | 34,412                     | 0                        | 0                        | 34,412                   | 45,320                   |
| Buildings & Site Maintenance                         | 27,440                     | 0                        | 0                        | 27,440                   | 41,686                   |
| Other Payments                                       | 2,145                      | 250                      | 0                        | 2,395                    | 301                      |
| Loss on scrapped assets                              | 0                          | 0                        | 0                        | 0                        | 0                        |
| Depreciation - Buildings & Fixtures & Fittings       | 668                        | 0                        | 0                        | 668                      | 2,089                    |
| Depreciation - Vehicles                              | 2,333                      | 0                        | 0                        | 2,333                    | 3,110                    |
| Depreciation - Activity Training & Equipment         | 4,591                      | 0                        | 0                        | 4,591                    | 2,644                    |
|                                                      | 352,745                    | 4,409                    | 0                        | 357,154                  | 373,429                  |
| <b>Outdoor Centre Development</b>                    |                            |                          |                          |                          |                          |
| Miscellaneous Improvements                           | 0                          | 0                        | 0                        | 0                        | 0                        |
|                                                      | 0                          | 0                        | 0                        | 0                        | 0                        |
| <b>Miscellaneous Payments</b>                        |                            |                          |                          |                          |                          |
| reduction in 2nd Deptford debt                       |                            |                          |                          | 0                        | 750                      |
|                                                      | 0                          | 0                        | 0                        | 0                        | 750                      |
| <b>Total Resources Expended</b>                      | <b>408,198</b>             | <b>21,552</b>            | <b>0</b>                 | <b>429,750</b>           | <b>407,811</b>           |

# Lewisham District Scout Council

## Schedule of Registered Scout Groups & District Explorer Scout Units

### Scout Groups

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1<sup>st</sup> Lewisham Park  
1<sup>st</sup> New Cross  
2<sup>nd</sup> Deptford  
2<sup>nd</sup> Sydenham  
3<sup>rd</sup> Crofton Park  
4<sup>th</sup> Lewisham  
6<sup>th</sup> Lewisham South  
8<sup>th</sup> Lewisham South  
9<sup>th</sup> Lewisham North  
9<sup>th</sup> Sydenham  
11<sup>th</sup> Forest Hill  
12<sup>th</sup> Forest Hill  
12<sup>th</sup> Lewisham North  
12<sup>th</sup> Lewisham South  
14<sup>th</sup> Lewisham South  
16<sup>th</sup> Lewisham South  
17<sup>th</sup> Forest Hill  
17<sup>th</sup> Lewisham North  
20<sup>th</sup> Forest Hill (ScoutLink)  
21<sup>st</sup> Lewisham North  
28<sup>th</sup> Lewisham North  
32<sup>nd</sup> Deptford

### Explorer Scout Units

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Aureate Explorer Scout Unit  
Discovery Explorer Scout Unit  
Golden Hind Explorer Scout Unit  
Lionheart Explorer Scout Unit  
Muhsineen Explorer Scout Unit  
Venture Explorer Scout Unit  
Young Leader Explorer Scout Unit

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# Accounts

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**Lewisham**  
**District Scout Council**  
**Trustees' Annual Report**  
**2023/2024**

[lewishamscouts.org.uk](https://lewishamscouts.org.uk)  
[@LewishamScouts](https://www.instagram.com/LewishamScouts)

Registered Charity No. 1001668  
Scout District No. 10001058

# LEWISHAM DISTRICT SCOUT COUNCIL

## Trustees' Annual Report & Accounts for 2023/2024

### CONTENTS

|                                                                       |         |
|-----------------------------------------------------------------------|---------|
| Contents                                                              | Page 1  |
| Notice of 2024 Annual General Meeting & Agenda                        | Page 2  |
| Minutes of the District's Annual General Meeting held on 10 July 2023 | Page 3  |
| <b>Reports &amp; Accounts</b>                                         |         |
| Reference and administration details                                  | Page 9  |
| Structure, governance and management                                  | Page 10 |
| Public benefit                                                        | Page 11 |
| Objectives and activities                                             | Page 12 |
| Achievements and performance                                          | Page 12 |
| Financial review                                                      | Page 15 |
| People                                                                | Page 15 |
| Changes and Thanks                                                    | Page 16 |
| Plans for the future                                                  | Page 17 |
| Declaration                                                           | Page 17 |
| Accounts (including Independent Examiner's Report)                    | Page 18 |
| Schedule of Registered Scout Groups & Explorer Scout Units            | Page 29 |

## **LEWISHAM DISTRICT SCOUT COUNCIL**

### **ANNUAL GENERAL MEETING**

The Annual General Meeting will be held at Frylands Wood Scout Outdoor Centre, Featherbed Lane, CR0 9AA at 1:15 pm on Saturday 6 July 2024.

### **AGENDA**

#### **INTRODUCTION**

- 1 Address of welcome by the District Chair
- 2 Apologies for absence
- 3 To formally approve the minutes of the Annual General Meeting on 10 July 2023

#### **GOVERNANCE OVERSIGHT**

- 4 To readopt the Constitution of the District Scout Council and to note the dates of the Council's financial year.
- 5 To approve appointed and community members of the District Scout Council
- 6 To agree the number of members that may be appointed to the Trustee Board.
- 7 To agree the quorum of future meetings of the District Scout Council

#### **THE PAST YEAR – REPORT ON THE WORK OF THE SCOUT COUNCIL**

- 8 To receive the District Lead Volunteer's overview for the past 12 months of activity in the District
- 9 To receive and consider the Trustees' Annual Report (including Annual Statement of Accounts)

#### **MAKE APPOINTMENTS**

- 10 To appoint the District Chair, following recommendation from the open selection process initiated by the District Trustee Board
- 11 To appoint the District Treasurer, following recommendation from the open selection process initiated by the District Trustee Board
- 12 To appoint members of the District Trustee Board, following recommendation from the open selection process initiated by the District Trustee Board
- 13 To approve the appointment or reappointment of District Presidents and Vice-Presidents
- 14 To appoint an Independent Examiner for 2024/2025
- 15 To nominate members of the District Scout Council to represent the District on the County Scout Council (the County AGM)

## **LEWISHAM DISTRICT SCOUT COUNCIL**

### **Minutes of the 13th ANNUAL GENERAL MEETING held on 10 July 2023 at the Bellingham Bowling Club**

#### **1. ADDRESS OF WELCOME BY THE DISTRICT CHAIR**

The Chair opened the meeting by welcoming everyone to the 13th Annual General Meeting of Lewisham District Scout Council. He drew attention to the fact that the Scout Association Rules regarding governance of Scout charities were in a state of change, the most significant alteration since last year being that the meeting of District Charity Trustees was now known as the District Trustee Board rather than the District Executive Committee and that those charity trustees were now known as Trustees rather than District Executive Committee members.

A one minute silence was held in memory of members who had died during the previous year.

#### **2. APOLOGIES FOR ABSENCE**

Apologies for absence had been received from Angela Jean-Francois, Pam Alldred, Jon Forsdyke, Mel Fuller, Julian Goodchild, Ruth Jenkins, Adam Longhurst, Fr Edward Perera, Denise Pritchard, Emily Pritchard, Clive and Lyn Taylor and Michael Wall

#### **3. RECEPTION AND CONSIDERATION OF THE MINUTES OF THE ANNUAL GENERAL MEETING HELD ON 11 JULY 2022**

The Chair confirmed that the Minutes had been approved by the District Trustee Board and asked the meeting to formally approve them.

The minutes were approved by the Council.

#### **4. GOVERNANCE OVERSIGHT**

The Council approved the following resolutions:

- 1 that the Constitution should be the model constitution in POR Rule 5.4 and noted that the charity's financial year runs from 1 April to 31 March;
- 2 that the number of members that may be elected to the District Trustee Board remain unchanged at 6;
- 3 that the quorums for meetings of the District Scout Council, the District Trustee Board and Sub-Committees remain unchanged at 25, 6 and 3 respectively.

## **5. RECEPTION AND CONSIDERATION OF THE TRUSTEES' ANNUAL REPORT (INCLUDING THE ANNUAL STATEMENT OF ACCOUNTS)**

The Chair confirmed that the Trustees' Annual Report for the period 1 April 2022 to 31 March 2023 (including the Annual Statement of Accounts) had already been approved by the District Trustee Board.

He drew particular attention to the following points:

### **Frylands Wood:**

After a very difficult year in 2020/21, 2021/22 had represented a return to normality. 2022/23 had continued to consolidate this progress. The site had remained incredibly busy and had made a slight financial surplus over the year which was better than the budgeted outcome.

Unfortunately, as reported at the previous year's AGM, Nick Smith our Deputy Manager had passed away in June 2022.

However, during the year we had welcomed Dave Barber as our part time administrator, Sue Allen-Gardner as our financial administrator, and Jorge Kleiss as Deputy Centre Manager. By removing the administrative burden from our management and instructor staff, they had had more time to undertake their prime roles.

### **Finance:**

The Chair reported that largely due to the increasing use of Frylands our turnover had continued to increase.

However, this had given rise to increased risk, and a lot of expenditure during year on deferred maintenance at Frylands meant that the charity as a whole had barely broken even over the year.

We had dealt with two main financial issues during the year: the consolidation of our accounting systems which was still incomplete and preparing for the need to register for VAT, which was fast approaching.

### **Appointments Advisory Committee:**

The Appointments Advisory Committee had continued its excellent work whilst dealing with the challenges of new appointments process.

These changes were still in their early stages - but it was hoped that the proposals would make the processes simpler and more flexible.

## **Group Support Team:**

The Group Support Team had continued with the two roles of supporting Group Scout Leaders in the management of their Groups and supporting Group Trustees with Group governance.

The Team's biggest project had remained the 2nd Deptford. Numbers of young people had slowly increased but problems had remained with building up team of local volunteers. The progress had been largely due to huge input by Richard Morrison, Luke Cohen and Graeme Taylor..

More positively the 32nd Deptford had continued to grow during the year, opening a Squirrel Drey and an Explorer Scout Unit, and had increased its youth membership from 11 in January 2021 to 89 (including Explorers) this year.

The other area of success had been the 20th Forest Hill (Scoutlink) Group. During pandemic their two key leaders had moved away from the area and the rest of the leader team continued to run Zoom meetings. However there had not been enough resource to restart face to face meetings after the summer break in 2021

Maxine Johnson had agreed to take on the Group Scout Leader role in July last year and the Group reopened in September.

## **Risks facing District:**

The Chair reminded the meeting that because the management of risk is a key role for the District Trustee Board we had been reviewing and formalising our processes.

Three top risk areas had been identified:

- Finance – increasing turnover would increase the risks of cash flow problems;
- VAT – we were getting close to the point where we need to register but did not yet have the tools to manage it;
- and people risks – including an ageing Trustee Board and that we lacked Trustees to lead on finance, risk and governance issues..

The Chair urged those present to remember that all members of the District shared a responsibility for ensuring that it remained effective in supporting and growing Scouting in Lewisham.

The Council resolved to Receive the Annual Report (including Statement of Accounts)

## **6. APPROVAL OF THE DISTRICT COMMISSIONER'S NOMINATION OF DISTRICT CHAIR**

The Council Approved the District Commissioner's nomination of Mike Jackson as District Chair for 2023/24.

## **7. APPROVAL OF THE DISTRICT COMMISSIONER'S NOMINATIONS OF MEMBERS OF THE DISTRICT TRUSTEE BOARD**

The District's constitution allows for 6 people to be nominated. The Council approved the District Commissioner's nomination of: Chris Ellinson, Lesley Hine, Joe McEvilly , Kevin Murphy, Garry Leach, Richard Morrison.

## **8. ELECTION OF OFFICERS**

The District Secretary: Vacant and no nominations received.

The District Treasurer: Vacant and no nominations received.

The Council agreed a proposal by the Chair that these appointments be delegated to the District Trustee Board if suitable candidates could be found.

## **9. ELECTION OF TRUSTEES TO THE DISTRICT TRUSTEE BOARD**

The following members had been nominated:

|                | <b>Nominated by:</b> | <b>Seconded by:</b> |
|----------------|----------------------|---------------------|
| Luke Cohen     | Richard Morrison     | David Wallis        |
| Morgan Fuller  | Graeme Taylor        | Chris Ellinson      |
| Graham Simmons | Kevin Murphy         | Lesley Hine         |
| Graeme Taylor  | Luke Cohen           | Richard Morrison    |
| Mich Wall      | Joe McEvilly         | Luke Cohen          |
| David Wallis   | Graham Simmons       | Garry Leach         |

As the number of nominations did not exceed the number of persons to be appointed all nominations were APPROVED

## **10. APPOINTMENT OR REAPPOINTMENT OF DISTRICT PRESIDENT AND VICE PRESIDENTS**

The Chair advised that Scout Association's Rules now required us to appoint or reappoint our President and any Vice President each year.

The Council approved the reappointment for a further year of Peter James as District President.

The President then reported that District Trustee Board had recommended the appointment of two vice presidents: Lawrie Smith and Trevor Flanders. He then gave a brief summary of the contributions they had both made to Scouting in the District over many years.

The Council approved these appointments.

## **11 APPOINTMENT OF AN INDEPENDENT EXAMINER FOR 2020/2021**

The Council approved the Chair's nomination of John Lambourne FCA of Latham Lambourne Ltd. for a further year.

## **12. ELECTION OF A MEMBER OF THE DISTRICT SCOUT COUNCIL TO REPRESENT THE DISTRICT ON THE COUNTY SCOUT COUNCIL.**

Joe McEvilly had previously volunteered for the role, and had again this year. As there were no other candidates his election was approved.

## **13. APPOINTMENT OF NOMINATED MEMBERS OF THE DISTRICT SCOUT COUNCIL**

The Chair reminded the meeting that at the 2021 Annual General Meeting Don Coombe, Lesley Dann, Roger Dann and Richard Leach had all been elected to the District Scout Council for a term of three years. No further nominations were proposed for the current year.

## **14. ADDRESS BY THE DISTRICT COMMISSIONER**

Jennifer McCullough reported that the District now had 21 active Groups and 7 Explorer Scout Units and thanked everyone for their contribution in making this happen. She reported that we now had three new Squirrel Dreys and asked anyone thinking of opening more to get in touch with her.

Camps, sleepovers and outings were continuing and she thanked everyone involved in providing these.

She reminded the meeting that changes to the appointment process and adult learning were coming soon and that we need to be moving wherever possible to a team based approach. She hoped that the District would embrace and obtain the maximum benefit from the changes.

She then went on to present Awards to adult volunteers:

Shining Star Awards were presented to Richard Morrison, Graeme Taylor and Luke Cohen for their work supporting the 2nd Deptford;

One Year Service Certificates were presented to Jade Standen and Liza Quinn of the 2nd Deptford Beaver Colony and Jade was also presented with a Commissioner's Commendation for her work in building up the Colony.

The District Commissioner also reported that she had a number of long service awards to present to holders of District appointments (many of them members of Frylands Wood Scout Active Support Unit) who were not at the meeting and that she would arrange a separate occasion to present these.

The opportunity was also taken for Gavin Forsdyke to present two Duke of Edinburgh's Awards (one Bronze and one Silver) to two young Explorer Scouts.

## **15. ADDRESS BY THE COUNTY COMMISSIONER**

Darren Lodge thanked the District for inviting him to the meeting.

He said that he welcomed hearing about what was happening in each of the South London Districts and the great scouting that is being provided to our young people especially in Lewisham.

It had been an interesting year, and the next year would remain interesting due to the changes coming up in the Transformation project.

He asked everyone to continue to help and support Jennifer and her District team in any way possible as we go through the transition and to ensure that all our volunteers had completed any required compliance training, and that all compass records are up to date in readiness for the changes.

In closing the meeting the District Chair thanked the Bowling Club for their hospitality, thanked the large number of Explorer Scouts present for supporting the meeting and for the presentation they were about to give and thanked everyone for attending the AGM.

The formal meeting was followed by a short presentation about the canoe expedition by members of the Discovery and Golden Hind Explorer Scout Units to the Great Glen in Scotland the previous year.

## REFERENCE AND ADMINISTRATION DETAILS

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Lewisham District Scout Council is a trust (Charity No. 1001668; Scout Registration No 10001058). It has its own HQ building at 66 St German's Road, London, SE23; and has a 40 year lease from September 2022 on Frylands Wood Scout Outdoor Centre, Featherbed Lane, Croydon, CR0 9AA

### THE DISTRICT TRUSTEE BOARD FOR 2023/2024

#### Ex-officio:

|                                       |                                                       |
|---------------------------------------|-------------------------------------------------------|
| District Chair – Mike Jackson         | District Lead Volunteer - Jennifer McCullough         |
| District Secretary - Vacant           | District Treasurer – Michael McDermott (from 9.10.23) |
| District Scout Network Leader -Vacant | District Explorer Scout Commissioner - Vacant         |
| District Youth Lead - Vacant          |                                                       |

#### Elected / Nominated /Co-opted Trustees

|                |                  |                |
|----------------|------------------|----------------|
| Luke Cohen     | Garry Leach      | Graham Simmons |
| Chris Ellinson | Joe McEvilly     | Graeme Taylor  |
| Morgan Fuller  | Kevin Murphy     | Michael Wall   |
| Lesley Hine    | Richard Morrison | David Wallis   |

### Appointments Advisory Committee and Sub-Committees of the District Trustee Board for 2023/2024

Members of the Appointments Advisory Committee and of sub-committees were appointed by the District Trustee Board. Chairs and members of sub-committees were confirmed on 10 July 2023. The District Chair and District Commissioner are ex-officio members of all sub-committees.

#### Appointments Advisory Committee

Lesley Hine (Chair )  
Hilary Leach  
Dave Leach  
Graham Simmons  
Lynn Simmons  
Katie Sturgess

#### District Headquarters Sub-Committee

Joe McEvilly (Chair until 7.11.23)  
Antonietta Hesketh (Chair from 20.11.23)  
John Harris  
Michael Wall  
Ray Wickenden  
A representative from each Section meeting at the building

#### Ron Fox Awards Panel

Garry Leach (Chair)  
Maria Clifford  
Chris Ellinson  
Trevor Flanders  
Isabel Gainey

#### Frylands Wood Management Committee

Kevin Murphy (Chair)  
Vicki Armitage (Deputy Chair)  
Chris Ellinson (Deputy Chair)  
Alan Britchford  
Cathy Blackett (Secretary from 9/10/23)  
Liz Fricker  
Barry Goswell  
Penny Goswell  
Peter Low  
Joe McEvilly  
Graham Simmons  
Sarah Turner (Secretary until 9/10/23)  
David Wallis  
Ray Wickenden  
Brian Young

**Bankers:** CAF Bank Ltd, 25 Kings Hill Avenue, West Malling, ME19 4TA

**Independent Examiner:** John Lambourne FCA of Latham Lambourne Limited, Chartered Accountants - 18 Woodlands Park, Bexley, DA5 2EL

# STRUCTURE, GOVERNANCE AND MANAGEMENT

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Lewisham District Scout Council is a charity constituted in accordance with the Rules of The Scout Association to support and provide Scouting within the London Borough of Lewisham and is supported under those Rules by the Scout County of Greater London South. The Scout Association's Royal Charter provides for the making of Bye-Laws approved by His Majesty in Council which, in turn, authorise the making of the Rules referred to above (known as "Policy, Organisation and Rules", or "POR").

This year marks a significant change in the governance and management of the District. Whereas previously a District Executive Committee had been responsible for both governance and management, POR now requires that these responsibilities be separated so that Trustees can focus on governance issues. There are also changes in some of the traditional role titles – where this has happened the closest previous role is identified below.

Overall responsibility for the management of the District rests with the District Trustee Board (until April 2023 known as the District Executive Committee). Its members are the charity trustees of the District Scout Council which is an educational charity.

Following this year's AGM the Board will have two ex-officio members: the District Lead Volunteer (previously District Commissioner) and the District Youth Lead (previously District Youth Commissioner). In addition the District Chair, the District Treasurer and other Trustees are appointed by a process previously agreed by the Board, The Board has the power to co-opt additional members between Annual General Meeting, primarily to appoint individuals whose skills and experience are particularly valuable. The County Lead Volunteer (previously County Commissioner) and the County Chair have the right of attendance at meetings.

The Board's main purpose is to ensure that the District as a charity is well managed, carrying out its purposes for the public benefit. complying with POR and the law and managing its responsibilities responsibly.

It must also ensure that young people are meaningfully involved in decision making, ensure that the District has sufficient resources (including funds and volunteers) to achieve its aims, manage risk, develop and manage budgets, maintain reserves, investment policies and a public benefit statement, ensure adequate insurance is in place and ensure that adequate administration is in place to support the Board's work.

The Board may establish sub-committees consisting of members appointed by the Trustee Board. The District Lead Volunteer and the District Chair are ex officio members of each sub-committee.

The District Scout Council is the electoral body, which supports Scouting in the District and to which the District Trustee Board is accountable. It comprises:

- District: all volunteers holding District appointments and District Scout Network members;
- from each Group in the District: the Lead Volunteer (previously Group Scout Leader) , Chair, Treasurer, members of Sectional Leadership Teams (previously Section Leaders, Assistant

Leaders and Sectional Assistants), Active Support Manager, Explorer Scouts and their parents and carers,

- The County Lead Volunteer and the County Chair
- Appointed Members – supporters of the District
- Community members – representatives of the local community appointed because of their role rather than by name

Appointed and Community Members are appointed by the Council on the recommendation of the District Lead Volunteer and the District Trustee Board

The non-governance functions of the former Executive Committee now pass, along with the former responsibilities of the District Management Team to a new District Leadership Team led by the District Lead Volunteer. The leadership team is supported by a number of functional teams and sub-teams:

- the District Support Team, responsible for matters including administration, public relations, and the management of the District Headquarters;
- a Frylands and Finance Team, comprising two sub-teams, Frylands Management Team which takes over the management responsibilities of the former Frylands Wood Management Committee including managing employed staff, and the Finance Team which provides day to day financial management and processing;
- the District 14-24 Team, which supports the delivery of those elements of the youth programme directly delivered by the District through Explorer Scout Units and Scout Network;
- the Programme Team, which supports those elements of the programme delivered within Scout Groups (ie the youth sections for ages 4-14)
- the Volunteering Development Team, which is responsible for overseeing the welcome and induction process for volunteers, ensuring volunteers have appropriate knowledge and skills and arranging necessary learning opportunities, awards and recognition of volunteers' contribution.

The District has systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss. These include two signatories or electronic authorisations required for all payments and insurance policies to ensure that insurable risks are covered.

## **PUBLIC BENEFIT**

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Charities in England and Wales must have only charitable purposes which must be for the public benefit.

Trustees have referred to The Charity Commission's general guidance on public benefit when reviewing the District's objectives and in planning future activities. By adopting and maintaining the Purpose, Method and Values of The Scout Association, we are confident that our charitable

purposes are sound, and in line with what we are trying to achieve in terms of public benefit for both our youth and adult members.

The Purpose, Method and Values are set out below.

## **OBJECTIVES AND ACTIVITIES**

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### **THE PURPOSE OF SCOUTING**

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

### **THE VALUES OF SCOUTING**

As Scouts we are guided by the following values:

- Integrity – We act with integrity; are honest, trustworthy and loyal.
- Respect – We have self-respect and respect for others.
- Care – We support others and take care of the world in which we live.
- Belief – We explore our faiths, beliefs and attitudes.
- Co-operation – We make a positive difference; co-operate with others and make friends.

### **THE SCOUT METHOD**

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities; and
- make and live by their Promise.

## **ACHIEVEMENTS AND PERFORMANCE**

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### **Governance**

Effective governance has always been a key feature of Lewisham Scout District. The District Trustee Board has continued to carry out its role responsibly and with due diligence and care. Its meetings have been well attended, and issues have been discussed and resolved in a professional and business-like manner.

Lewisham District has a relatively high financial turnover compared with other Districts and this makes the management of financial risks a very high priority for Trustees.

The monitoring and management of risk is a key responsibility of our Trustees. The District Risk Register now consists of three sub-registers dealing with the work of the District Trustee Board and District Leadership Team, generic risks that affect all of our Groups across the District and finally Frylands Wood operations. The Frylands register is monitored by the Frylands Wood Management Committee and the other two by the Group Support Team with all three being reported to meetings of the District Trustee Board.

### **Frylands Wood Scout Outdoor Centre.**

By far the largest activity of the District Trustee Board, both in terms of financial activity, risk and staff and volunteer time, has been the management of our Outdoor Centre. Under the new arrangements this work transfers to the District Leadership Team with the Trustee Board continuing to provide oversight and satisfying itself that risks and finance are properly managed.

Frylands Wood is far more than a traditional District Camp Site. We run it not only for the benefit of our own young people but also as a service to a wider group of outdoor education providers, including schools, Girlguiding UK and other uniformed and non-uniformed youth organisations. We aim to open up the "Scout experience" to as many young people as possible, whether or not they are Scouts.

During 2023/24 we had a difficult year. Although bookings continued to grow we found that users were spending less than in previous years so there was not a direct link between the number of bookings and our income. In addition a backlog of maintenance work, some of which had been deferred during the period of uncertainty caused by the pandemic and the delays in renewal of our lease, resulted in maintenance costs exceeding our budget. As a result over the year the Centre made a loss of approximately £35,000,

This has exacerbated the problem we already had at the beginning of the year where our reserves fell short of the amount mandated by our reserves policy. Trustees and the Frylands Wood Management Team and staff are working closely together to ensure that the financial risks caused by this deficit are mitigated.

The District's policy is not to seek to obtain any direct financial benefit from the operation of the Centre and where possible any surpluses (after making allowance for maintaining an adequate contingency reserve) are invested in improving the site's facilities. The benefit to young people in Lewisham District comes from discounted rates for our own users and no internal charges being made for District run events. In the year under review these two benefits were worth approximately £6,000.

Our greatest asset at Frylands is our people – both paid staff and volunteers, and their hard work and dedication is what makes the outdoor Scouting experience possible for so many young people so thanks are due for their input.

Recently Jorge Kleiss, our Deputy Manager, announced his intention to resign to take up a new career as a firefighter. In the relatively short time he has been with us he has made a huge

contribution to our work. We wish him well in his future career and hope to see him back from time to time as a volunteer.

Sam Linley has also decided to step down as volunteer leader of the Events Team. Again he has made a great contribution in that and other volunteer roles and we hope that he will continue to support the centre in other ways.

### **Appointments Advisory Committee**

The Appointments Advisory Committee has continued its dual role of welcoming new adult volunteers into Scouting whilst ensuring that they have the ability and willingness to carry out their roles. In future its work (and its volunteer committee members) will transfer to the Volunteering Development Team.

### **The Ron Fox Awards Panel.**

The Ron Fox Awards Panel was set up under the leadership of Garry Leach to use the income from the fund left to us by the late Ron Fox to provide grants primarily to Scout Groups which will support the provision of better Scouting for more young people. The panel comprises members from across the District, particularly the Lewisham North Groups reflecting the area where Ron was District Commissioner and later District Chair.

The Panel has continued its work of supporting Scouting in Lewisham Groups. Groups are reminded that funds are available to support the development of their Group and urged to think about how the Ron Fox Fund could help.

### **The Group Support Team**

The Group Support Team has continued its dual function of providing Group Trustees with governance support (on behalf of the District Trustee Board) and also providing Group Scout Leaders with management support (acting on behalf of the District Management Team).

A key task has continued to be supporting the 2nd Deptford. Although the Group's delivery of Scouting to young people continues to improve problems remain with their headquarters, which is a building in poor state of repair leased from Lewisham Council. District Support Team members continue to provide support, especially relating to governance and property management issues, but we will soon reach the point where District Trustees will have to consider how much time and money can be invested in supporting the building or whether it would be better to move the Group to new premises.

## FINANCIAL REVIEW

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This year there have been several changes in the way District finances are managed as a new Treasurer has been appointed, and financial record keeping for the District has continued to transition away from spreadsheets and into QuickBooks. Financial processes are being reviewed and efficiencies introduced where appropriate.

However, whilst in time these changes should simplify the management of the District finances, at present they have contributed to a delay in the preparation of the accounts. The accounts are therefore not attached as part of this report as they are still under preparation by Latham Lambourne.

When the accounts have been approved by the District Trustee Board they will be circulated to all members of the District Scout Council for their consideration.

Trustees acknowledge with gratitude the following specific grants and donations:

|                                                                         |        |
|-------------------------------------------------------------------------|--------|
| Don Broome Scout Trust                                                  | £1,875 |
| The Scout Association Grants for startups Squirrels and Explorer Scouts | £7,500 |
| Ecclesiastical Insurance Group (nominated by Movo Partnership)          | £500   |
| Lewisham Lottery                                                        | £542   |

and to the many unclaimed personal expenses by Trustees and Office Holders.

## PEOPLE

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The Scout Association's Annual Census at the end of January 2024 showed an 5% increase in the District's youth membership (under 18's) from 1022 to 1174. A significant achievement this year is that our young people numbers now exceed by 2% the pre-pandemic 2020 census. Sectional changes are Squirrels +7%, Beavers -10%, Cubs +5%, Scouts +13% and Explorer Scouts +20%. As the year has progressed Groups are continuing to develop and open new sections and we expect further substantial growth in next year's figures.



Trustees are delighted to report that since the start of the year under review the following members of the District were recognised with long service awards for 25 or more years of service:

|           |                                                                                                                                              |
|-----------|----------------------------------------------------------------------------------------------------------------------------------------------|
| 25 years: | Daniel Gardner (17th Lewisham North), James Lennard (11th Forest Hill) and Robert Ludlow (32nd Deptford)                                     |
| 30 years: | Darren Flanders (28th Lewisham North), Gillian Hodgin (28th Lewisham North), Rita Nicolai (32nd Deptford) and Brian Sweeting (1st New Cross) |

Awards for Good Service were awarded to:

**Chief Scouts Commendation**

for Good Service: Jordan de Saa, Jason Foad, Jorge Kleiss, Sam Linley, Dan Rust and David Wallis

Award for Merit: John O'Shea, Ray Wickenden

Bar to the Award for Merit: Barry Goswell

Silver Acorn: Gillian Leach

Congratulations and thanks to all those who received awards and of course to the many others who have not received an award this year but continue to deliver an outstanding experience to our young people.



During the year since 1st July 2023 we were sad to hear of the deaths of the following members:

Peter Buckle (1st New Cross), Graham Liles (32nd Deptford) and Reg Scott (formerly 12th Lewisham North).

All will be greatly missed.

## CHANGES AND THANKS

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This year has seen fewer than usual changes in the personnel and operations of the District Trustee Board.

In October Michael McDermott took on the role of District Treasurer, which had been vacant for some time. His initial task was to oversee the transfer of the District's accounting systems to QuickBooks which thanks to his financial expertise and enthusiasm is now substantially complete. In November Joe McEvilly moved away from Lewisham to take up a new job and so resigned as a Trustee and Chair of the District Headquarters Sub-Committee. We are very grateful to Antonietta Hesketh for taking on that role and overseeing the change of the sub-Committee into a sub-team in the post-transformation world.

Our thanks go to all those moving on from roles - we are working on recruiting to fill the vacancies. Scouting is a Youth Movement and the District will work best when the knowledge and experience of its longer-serving members are combined with the enthusiasm and new ideas that our younger volunteers can bring.

In a report such as this there are too many people to refer to and thank all by name. Suffice it to say that without those who have, for example, run District events and activities; supported leaders with their training; helped Groups and Explorer Units to develop and grow; provided support to Frylands Wood as a member of the Service Crew; looked after our 'books' and paid our bills; sat on

committees; taken minutes of meetings; and so much more, the District would not be in its present healthy state.

Thank you to all concerned.

## PLANS FOR THE FUTURE

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Our vision remains that all Lewisham Scout Groups and Explorer Scout Units will:

- Be well managed, with strong stable leadership teams and effective governance
- Plan and deliver high quality, inclusive Scouting programmes
- Show an average trend towards growth
- Have male and female members reflecting the diversity of the Borough.

However, we continue to meet new challenges, especially around the recruitment of adult volunteers. The District, and Scouting generally, will need to meet and overcome those challenges by everyone pulling together.

## DECLARATION

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District Trustees have approved the Trustees' report above, which is signed on their behalf by:

*Mike Jackson*

Mike Jackson  
District Chair

*Jennifer McCullough*

Jennifer McCullough  
District Lead Volunteer

July 2024

**LEWISHAM DISTRICT SCOUT COUNCIL**

**FINANCIAL STATEMENTS**

**31ST MARCH 2024**

Charity Registration number: 1001668

Scout Registration number: 10001058

Latham Lambourne Limited

Chartered Accountants

Bexley

## Independent Examiner's Report to the Trustees of the

### Lewisham District Scout Council

I report on the accounts of the Council the year ended 31st March 2024 on pages 17 to 23 which comprise the Statement of Financial Activities, the Balance Sheet and related notes.

This report is made solely to the trustees in accordance with Section 145 of the Charities Act 2011 (the 2011 Act). My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees for my examination work.

#### Respective responsibilities of Trustees and Examiner

As the charity trustees you are responsible for the preparation of the accounts. You consider that the audit requirement of Section 144(2) of the 2011 Act does not apply.

It is my responsibility to:

- Examine the accounts (under Section 145 of the 2011 Act);  
To follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 145(5)(b) of the 2011 Act); and
- To state whether particular matters have come to my attention.

#### Basis of Independent Examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

#### Independent Examiner's statement

The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of ICAEW

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements

- to keep proper accounting records( in accordance with Section 130 of the 2011 Act); and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached, or

3. which gives me reasonable cause to believe that in any material respect the accounting rules of the District's constitution have not been met.

*John Lambourne*

John Lambourne FCA  
For and on behalf of  
Latham Lambourne Limited  
Chartered Accountants  
18 Woodlands Park, Bexley, Kent DA5 2EL

Statement of Financial Activities for the Year Ended 31st March 2024

|                                                     | Note | Unrestricted Funds | Designated Funds | Restricted Funds | Total Funds 2024 | 2023           |
|-----------------------------------------------------|------|--------------------|------------------|------------------|------------------|----------------|
|                                                     |      | £                  | £                | £                | £                | £              |
| <b>Income and Expenditure</b>                       |      |                    |                  |                  |                  |                |
| <b>Income</b>                                       | 15   |                    |                  |                  |                  |                |
| <b>Income from donations</b>                        |      |                    |                  |                  |                  |                |
| Donations and Grants                                |      | 16,536             | 8,322            | 0                | 24,858           | 9,145          |
| <b>Income from Charitable Activities</b>            |      |                    |                  |                  |                  |                |
| Youth Programme                                     |      | 29,692             | 14,147           | 0                | 43,839           | 12,457         |
| Adult Support & Training                            |      | 304                | 0                | 0                | 304              | 158            |
| Support & Services to The Movement - DHQ            |      | 0                  | 0                | 0                | 0                | 270            |
| Support & Services to The Movement - Outdoor Centre |      | 326,750            | 0                | 0                | 326,750          | 351,161        |
| <b>Other Trading Activities</b>                     |      |                    |                  |                  |                  |                |
| Fundraising and Levy                                |      | 7,532              | 0                | 0                | 7,532            | 7,024          |
| <b>Investment Income</b>                            |      |                    |                  |                  |                  |                |
| Bank Interest                                       |      | 2,486              | 0                | 0                | 2,486            | 3,923          |
| <b>Other Incoming Resources</b>                     |      | 0                  | 0                | 0                | 0                | 0              |
| <b>Total</b>                                        |      | <u>383,300</u>     | <u>22,469</u>    | <u>0</u>         | <u>405,769</u>   | <u>384,138</u> |
| <b>Expenditure on:</b>                              |      |                    |                  |                  |                  |                |
|                                                     | 16   |                    |                  |                  |                  |                |
| <b>Raising Funds</b>                                |      | 3,709              | 350              | 0                | 4,059            | 6,860          |
| <b>Charitable Activities</b>                        |      |                    |                  |                  |                  |                |
| Youth Programme                                     |      | 23,207             | 637              | 0                | 23,844           | 17,170         |
| Adult Support & Training                            |      | 2,050              | 0                | 0                | 2,050            | 1,011          |
| Support & Services to The Movement - DHQ            |      | 3,679              | 0                | 0                | 3,679            | 4,339          |
| Support & Services to The Movement - Outdoor Centre |      | 371,139            | 2,290            | 0                | 373,429          | 364,810        |
| Miscellaneous Payments                              |      | 0                  | 750              | 0                | 750              | 1,131          |
| <b>Total Resources Expended</b>                     |      | <u>403,784</u>     | <u>4,027</u>     | <u>0</u>         | <u>407,811</u>   | <u>395,321</u> |
| Transfers between Funds                             |      | 0                  | 0                | 0                | 0                | 0              |
| Fixed assets transfers                              |      | 0                  | 0                | 0                | 0                | 0              |
| <b>Net Income</b>                                   |      | -20,484            | 18,442           | 0                | -2,042           | -11,183        |
| <b>Other recognised gains</b>                       |      |                    |                  |                  |                  |                |
| Investment value change                             |      | 24,865             | 0                | 0                | 24,865           | 16,168         |
| Balances Brought Forward at 1st April 2023          |      | <u>216,153</u>     | <u>497,365</u>   | <u>3,000</u>     | <u>716,519</u>   | <u>711,534</u> |
| <b>Balances Carried Forward at 31st March 2024</b>  |      | <u>220,534</u>     | <u>515,807</u>   | <u>3,000</u>     | <u>739,341</u>   | <u>716,519</u> |

The notes on pages 19 - 23 form part of these accounts

Statement of Cash Flows for the Year Ended 31st March 2024

|                                                                                               | <b>Total funds<br/>2024<br/>£</b> | <b>Total funds<br/>2023<br/>£</b> |
|-----------------------------------------------------------------------------------------------|-----------------------------------|-----------------------------------|
| <b>Cash flow from operating activities:</b>                                                   |                                   |                                   |
| <i>Net cash provided by operating activities</i>                                              | 11,313                            | -389,613                          |
| <b>Cash flows from investing activities</b>                                                   |                                   |                                   |
| Interest from investments                                                                     | 0                                 |                                   |
| Purchase of plant and equipment                                                               | -11,350                           | -4,234                            |
| <i>net cash used in investing activities</i>                                                  | -11,350                           | -4,234                            |
| <b>Cash flows from financing activities:</b>                                                  |                                   |                                   |
| <i>Net cash used in financing activities</i>                                                  | 0                                 | 0                                 |
| <b>Change in cash and cash equivalents in the reporting period</b>                            | -37                               | -393,847                          |
| <b>Cash and cash equivalents at the beginning of the accounting period</b>                    | 114,205                           | 508,052                           |
| <b>Cash and cash equivalents at the end of the accounting period</b>                          | 114,167                           | 114,205                           |
|                                                                                               | -38                               | -393,847                          |
| <b>Reconciliation of net income/ (expenditure) to net cash flow from operating activities</b> |                                   |                                   |
| <b>Net income/(expenditure) for the year (as per the statement of financial activ</b>         | 22,823                            | 4,985                             |
| <b>Adjustments for:</b>                                                                       |                                   |                                   |
| Depreciation charges and assets written off                                                   | 7,843                             | 7,225                             |
| Interest from investments                                                                     |                                   |                                   |
| Change in value of investments                                                                | -24,865                           | -16,168                           |
| Purchase of investments                                                                       | 0                                 | -373,700                          |
| Decrease/(Increase) in stocks                                                                 | -1,723                            | 2,576                             |
| Decrease/(Increase) in debtors                                                                | -12,542                           | -11,816                           |
| Increase/(decrease) in creditors                                                              | 19,777                            | -2,715                            |
| <b>Net cash provided by operating activities</b>                                              | 11,313                            | -389,613                          |

# **Balance Sheet at 31st March 2024**

|                                                         | <b>Note</b> | <b>2024</b>    | <b>2023</b>    |
|---------------------------------------------------------|-------------|----------------|----------------|
|                                                         |             | £              | £              |
| <b>Fixed Assets</b>                                     |             |                |                |
| Tangible Fixed Assets                                   | 2           | 188,448        | 184,941        |
| Investments                                             | 3           | 414,733        | 389,868        |
| <b>Current Assets</b>                                   |             |                |                |
| Stock                                                   | 4           | 7,818          | 6,095          |
| Debtors                                                 | 5           | 50,100         | 37,558         |
| Cash at Bank and in Hand                                | 6           | <u>114,167</u> | <u>114,205</u> |
|                                                         |             | 172,085        | 157,858        |
| <b>Liabilities: amounts falling due within one year</b> | 7           | <u>35,925</u>  | <u>16,148</u>  |
| <b>Net Current Assets</b>                               |             | 136,160        | 141,710        |
| <b>Net Assets</b>                                       |             | <u>739,341</u> | <u>716,519</u> |
| <b>Funds</b>                                            |             |                |                |
| Unrestricted                                            | 10          | 220,534        | 216,154        |
| Designated                                              | 9           | 515,807        | 497,365        |
| Restricted                                              | 8           | 3,000          | 3,000          |
|                                                         |             | <u>739,341</u> | <u>716,519</u> |

Approved by the District Trustee Board on 27 July 2024 and signed on their behalf by:

*Mike Jackson*

M H Jackson (District Chair)

The notes on pages 23 – 28 form part of these accounts

## Notes to the Accounts for the Year Ended 31st March 2024

### 1 Accounting Policies

#### a) Basis of accounting

These accounts have been prepared in accordance with the Charities SORP (FRS 102)' Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)' Financial Reporting Standard 102 applicable in the UK and Republic of Ireland'. The financial statements have been prepared under the historical cost convention.

- b) A review of fixed assets is conducted annually and the value of individual assets are written down as appropriate. No assets are revalued upwards. In view of this annual valuation there are no fixed depreciation policies as the Trustees are of the opinion that their valuations provide a more accurate depreciation policy. Movements in valuations are shown in these accounts as depreciation.
- c) The District has a 40 year lease, expiring in 2062, from the Scout Association to use and operate a outdoor centre known as Frylands Wood, Featherbed Lane, Addington, CR0 9AA. Restrictive clauses, within the lease, relating to disposal make the District's interest of no monetary value. The value of the land, warden's bungalow, and seven other buildings are not included in these accounts. Their insured value is £818771

The District has responsibility for a building previously used by a group which closed in June 2008. This building has been included in these accounts at its insured value. It is used as the district headquarters.

Other mobile, portable, or sectional buildings and 2 storage containers, being purchased by, or donated to the District, have been included in these accounts at depreciated cost or gift valuation. They are all located at Frylands Wood.

- d) Stocks of consumable items have been valued at the lower of cost and net realisable value.
- e) Donations are accounted for when received. Where the receipt of a grant is certain it is included when this is known, otherwise it is included when received. Donated goods are recorded at their fair value.
- f) Pension contributions are made by the District and the paid employees, at a rate adjusted annually, into money purchase schemes for the benefit of those employees, under auto enrolment.

#### g) Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Designated funds are funds set aside by the trustees for particular purposes.

### 2 Tangible Assets

|                                    | Buildings | Buildings<br>Fixtures and<br>Equipment | Activity Training<br>Equipment | Other<br>Equipment | Vehicles and<br>Mowers | Total   |
|------------------------------------|-----------|----------------------------------------|--------------------------------|--------------------|------------------------|---------|
| COST or VALUATION                  |           |                                        |                                |                    |                        |         |
| Brought forward                    | 168,473   | 2,496                                  | 8,377                          | 1,902              | 3,693                  | 184,941 |
| Additions                          |           | 2,300                                  |                                | 300                | 8,750                  | 11,350  |
| Assets Written Off in Year         |           |                                        |                                |                    |                        | 0       |
| Depreciation/ Valuation adjustment | -890      | -1,199                                 | -2,094                         | -550               | -3,110                 | -7,843  |
| Net Book Value carried forward     | 167,583   | 3,597                                  | 6,283                          | 1,652              | 9,333                  | 188,448 |

### 3 Investments

|                             | 2024           | 2023           |
|-----------------------------|----------------|----------------|
| Brought forward/ Investment | 389,868        | 373,700        |
| Change in investment value  | 24,865         | 16,168         |
|                             | <u>414,733</u> | <u>389,868</u> |

# Notes to the Accounts for the Year Ended 31st March 2023

## 4 Stocks

|                        | 2024         | 2023         |
|------------------------|--------------|--------------|
| Providore (Inc stamps) | 6,830        | 5,693        |
| Badges                 | 832          | 259          |
| DMT Wear/Crew          | 156          | 143          |
|                        | <u>7,818</u> | <u>6,095</u> |

## 5 Debtors

|                                     | 2024<br>£     | 2023<br>£     |
|-------------------------------------|---------------|---------------|
| Trade Debtors                       | 30,662        | 17,483        |
| Internal (Groups & Members) Debtors | 0             | 0             |
| Third Party monies (Groups)         | 18,089        | 13,807        |
| Pre-Prepayments                     | 1,349         | 6,268         |
|                                     | <u>50,100</u> | <u>37,558</u> |

## 6 Cash at Bank and in Hand

|                                          | 2024<br>£      | 2023<br>£      |
|------------------------------------------|----------------|----------------|
| Bank Current Accounts                    | 33,517         | 22,498         |
| Bank Deposit Accounts (Interest bearing) | 76,300         | 91,127         |
| Cash Floats with others                  | 4,350          | 580            |
|                                          | <u>114,167</u> | <u>114,205</u> |

## 7 Liabilities: Amounts Falling Due Within One Year

|                             | 2024<br>£     | 2023<br>£     |
|-----------------------------|---------------|---------------|
| Booking Deposits            | 21,681        | 12,996        |
| Creditors - Others          | 14,244        | 3,152         |
| Third Party monies (Groups) | 0             | 0             |
|                             | <u>35,925</u> | <u>16,148</u> |

## 8 Restricted Funds

|                   | Balance 1st<br>April 2023<br>£ | Transfer<br>£ | Movement in Resources<br>Incoming<br>£ | Outgoing<br>£ | Balance 31st<br>March 2024<br>£ |
|-------------------|--------------------------------|---------------|----------------------------------------|---------------|---------------------------------|
| Frylands projects | 3,000                          | 0             | 0                                      | 0             | 3,000                           |
|                   | 0                              | 0             | 0                                      | 0             | 0                               |
|                   | <u>3,000</u>                   | <u>0</u>      | <u>0</u>                               | <u>0</u>      | <u>3,000</u>                    |

## 9 Designated Funds

|                              | Balance 1st<br>April 2023<br>£ | Transfer<br>£ | Movement in Resources<br>Incoming<br>£ | Outgoing<br>£ | Balance 31st<br>March 2024<br>£ |
|------------------------------|--------------------------------|---------------|----------------------------------------|---------------|---------------------------------|
| Contingency Reserve          | 150,000                        | 0             | 0                                      | 0             | 150,000                         |
| Frylands Wood                | 15,640                         | 0             | 222                                    | 0             | 15,862                          |
| Group Development - Fox Fund | 322,724                        | 0             | 0                                      | -2,640        | 320,084                         |
| International Fund           | 4,950                          | 0             | 0                                      | 0             | 4,950                           |
| Kenya 2024                   | 4,051                          | 0             | 14,147                                 | -287          | 17,911                          |
| TSA (Muhsinnen/Lionheart)    | 0                              | 0             | 7,000                                  | 0             | 7,000                           |
| Don Broome                   | 0                              | 0             | 1,100                                  | -1,100        | 0                               |
|                              | <u>497,365</u>                 | <u>0</u>      | <u>22,469</u>                          | <u>-4,027</u> | <u>515,807</u>                  |

**Notes to the Accounts for the Year Ended 31st March 2024**

**10 Analysis of Net Assets Between Funds**

|                    | <i>Tangible Fixed Assets</i> | <i>Current Assets</i> | <i>Total</i> |
|--------------------|------------------------------|-----------------------|--------------|
|                    | £                            | £                     | £            |
| Restricted funds   | 0                            | 3,000                 | 97           |
|                    | 0                            | 3,000                 | 3,000        |
| Designated Funds   | 0                            | 515,807               | 515,807      |
| Unrestricted Funds | 188,448                      | 32,086                | 220,534      |
|                    | 188,448                      | 550,893               | 739,341      |

**11 Employees Remuneration**

|                       | <i>2024</i> | <i>2023</i> |
|-----------------------|-------------|-------------|
|                       | £           | £           |
| Salaries              | 171,063     | 138,912     |
| Social Security Costs | 7,216       | 5,605       |
| Pension Costs         | 6,463       | 5,839       |
|                       | 184,742     | 150,356     |

There were 7 full time employees during the year (2023 7). And a further 3 (2023 4) part time employees at certain times of the year. No employee received employee benefits of more than £60,000 in the year.

**12 Trustees Remuneration and Expenses**

|                                 | <i>2024</i> | <i>2023</i> |
|---------------------------------|-------------|-------------|
|                                 | £           | £           |
| Remuneration paid to Trustees   | 0           | 0           |
| Expenses Reimbursed to Trustees | 115         | 710         |
| Number of Trustees Reimbursed   | 1           | 4           |

Trustees were reimbursed for necessary out of pocket expenses spent on District business at agreed rates, and for expenditure made by them on behalf of the District.

**13 Independent Examiner Fees**

|                         | <i>2024</i> | <i>2023</i> |
|-------------------------|-------------|-------------|
|                         | £           | £           |
| Examiner fees           | 1,220       | 1,170       |
| Fees for other services | 240         | 240         |
|                         | 1,460       | 1,410       |

# Notes to the Accounts for the Year Ended 31st March 2024

14

## Comparatives for the Statement of Financial Activities

|                                                     | <i>Note</i> | <i>Unrestricted<br/>Funds</i> | <i>Designated<br/>Funds</i> | <i>Restricted<br/>Funds</i> | <i>Total Funds<br/>2023</i> |
|-----------------------------------------------------|-------------|-------------------------------|-----------------------------|-----------------------------|-----------------------------|
|                                                     |             | £                             | £                           | £                           | £                           |
| <b>Income and Expenditure</b>                       |             |                               |                             |                             |                             |
| <b>Income</b>                                       | 15          |                               |                             |                             |                             |
| <b>Income from donations</b>                        |             |                               |                             |                             |                             |
| Donations and Grants                                |             | 7,386                         | 1,614                       | 145                         | 9,145                       |
| <b>Income from Charitable Activities</b>            |             |                               |                             |                             |                             |
| Youth Programme                                     |             | 12,457                        | 0                           | 0                           | 12,457                      |
| Adult Support & Training                            |             | 158                           | 0                           | 0                           | 158                         |
| Support & Services to The Movement - DHQ            |             | 270                           | 0                           | 0                           | 270                         |
| Support & Services to The Movement - Outdoor Centre |             | 351,161                       | 0                           | 0                           | 351,161                     |
| <b>Other Trading Activities</b>                     |             |                               |                             |                             |                             |
| Fundraising and Levy                                |             | 7,024                         | 0                           | 0                           | 7,024                       |
| <b>Investment Income</b>                            |             |                               |                             |                             |                             |
| Bank Interest                                       |             | 3,923                         | 0                           | 0                           | 3,923                       |
| <b>Other Incoming Resources</b>                     |             |                               |                             |                             | 0                           |
| <b>Total</b>                                        |             | <u>382,379</u>                | <u>1,614</u>                | <u>145</u>                  | <u>384,138</u>              |
| <b>Expenditure on:</b>                              |             |                               |                             |                             |                             |
| <b>Raising Funds</b>                                | 16          |                               |                             |                             |                             |
| <b>Charitable Activities</b>                        |             |                               |                             |                             |                             |
| Youth Programme                                     |             | 14,805                        | 2,365                       | 0                           | 17,170                      |
| Adult Support & Training                            |             | 1,011                         | 0                           | 0                           | 1,011                       |
| Support & Services to The Movement - DHQ            |             | 4,339                         | 0                           | 0                           | 4,339                       |
| Support & Services to The Movement - Outdoor Centre |             | 363,310                       | 1,500                       | 0                           | 364,810                     |
| Miscellaneous Payments                              |             | 186                           | 0                           | 945                         | 1,131                       |
| <b>Total Resources Expended</b>                     |             | <u>389,062</u>                | <u>5,314</u>                | <u>945</u>                  | <u>395,321</u>              |
| Transfers between Funds                             |             | -7,500                        | 7,500                       | 0                           | 0                           |
| Fixed asset transfers                               |             | 0                             | 0                           | 0                           | 0                           |
| <b>Net Income</b>                                   |             | -14,183                       | 3,800                       | -800                        | -11,183                     |
| <b>Other recognised gains</b>                       |             |                               |                             |                             |                             |

Notes to the Accounts for the Year Ended 31st March 2024  
15 Detailed Incoming Resources

|                                                   | Unrestricted<br>Funds | Designated<br>Funds | Restricted<br>Funds | Total Funds<br>2024 | Total Funds<br>2023 |
|---------------------------------------------------|-----------------------|---------------------|---------------------|---------------------|---------------------|
| Note                                              | £                     | £                   | £                   | £                   | £                   |
| <b>Administration &amp; Funding</b>               |                       |                     |                     |                     |                     |
| <b>Donations &amp; Grants</b>                     |                       |                     |                     |                     |                     |
| Legacy                                            | 0                     | 0                   | 0                   | 0                   | 0                   |
| Donations in kind - fixed assets                  | 11,350                |                     |                     | 0                   | 0                   |
| Sundry Donations                                  | 5,186                 | 8,322               | 0                   | 13,508              | 9,145               |
|                                                   | 16,536                | 8,322               | 0                   | 13,508              | 9,145               |
| <b>Activities for Generating Funds</b>            |                       |                     |                     |                     |                     |
| Fund Raising                                      | 365                   | 0                   | 0                   | 365                 | 381                 |
| Membership Levy                                   | 7,167                 | 0                   | 0                   | 7,167               | 6,643               |
| Recovered Membership Fees (Previous Year)         | 0                     | 0                   | 0                   | 0                   | 0                   |
|                                                   | 7,532                 | 0                   | 0                   | 7,532               | 7,024               |
| <b>Interest &amp; Fund Raising</b>                |                       |                     |                     |                     |                     |
| Bank Interest                                     | 2,485                 | 0                   | 0                   | 2,485               | 3,923               |
|                                                   | 2,485                 | 0                   | 0                   | 2,485               | 3,923               |
| <b>Youth Programme &amp; Activities</b>           |                       |                     |                     |                     |                     |
| Section Events                                    | 627                   | 0                   | 0                   | 627                 | 521                 |
| Kenya Trip                                        | 0                     | 14,147              | 0                   | 14,147              | 0                   |
| Jamboree                                          | 0                     | 0                   | 0                   | 0                   | 0                   |
| International fund                                | 0                     | 0                   | 0                   | 0                   | 0                   |
| District Events                                   | 0                     | 0                   | 0                   | 0                   | 0                   |
|                                                   | 627                   | 14,147              | 0                   | 14,774              | 521                 |
| <b>Explorer Scout &amp; Network</b>               |                       |                     |                     |                     |                     |
| Admin & Accommodation                             | 0                     | 0                   | 0                   | 0                   | 0                   |
| Badges & Uniform                                  | 0                     | 0                   | 0                   | 0                   | 0                   |
| Programme                                         | 23,054                | 0                   | 0                   | 23,054              | 11,936              |
| Donations                                         | 6,011                 | 0                   | 0                   | 6,011               | 0                   |
|                                                   | 29,065                | 0                   | 0                   | 29,065              | 11,936              |
| <b>Adult Support &amp; Training</b>               |                       |                     |                     |                     |                     |
| Non Member Insurance                              | 0                     | 0                   | 0                   | 0                   | 0                   |
| Tributes                                          | 0                     | 0                   | 0                   | 0                   | 0                   |
| Badges & Scarves                                  | 304                   | 0                   | 0                   | 304                 | 158                 |
|                                                   | 304                   | 0                   | 0                   | 304                 | 158                 |
| <b>Support &amp; Services to the Movement</b>     |                       |                     |                     |                     |                     |
| <b>District Headquarters</b>                      |                       |                     |                     |                     |                     |
| Lettings                                          | 0                     | 0                   | 0                   | 0                   | 270                 |
| Utility Recoveries                                | 0                     | 0                   | 0                   | 0                   | 0                   |
|                                                   | 0                     | 0                   | 0                   | 0                   | 270                 |
| <b>Outdoor Centre</b>                             |                       |                     |                     |                     |                     |
| User Fees & Charges                               | 151,010               | 0                   | 0                   | 151,010             | 138,251             |
| Less Discounts                                    | -7,323                | 0                   | 0                   | -7,323              | -4,687              |
| Activities & Equipment Hire                       | 127,877               | 0                   | 0                   | 127,877             | 133,939             |
| Less Discounts                                    | -4,725                | 0                   | 0                   | -4,725              | -4,564              |
| Retail Sales (Catering; C'mas Trees;Provi;Stamps) | 22,908                | 0                   | 0                   | 22,908              | 41,318              |
| Operating costs recovered                         | 713                   | 0                   | 0                   | 713                 | 127                 |
| Maintenance Costs recovered                       | 255                   | 0                   | 0                   | 255                 | 120                 |
| Warden's Support ( Recovered)                     | 0                     | 0                   | 0                   | 0                   | 0                   |
| Gas Sales                                         | 35,548                | 0                   | 0                   | 35,548              | 43,699              |
| Utility costs recovered                           | 280                   | 0                   | 0                   | 280                 | 1,557               |
| Deposits forfeited                                | 206                   | 0                   | 0                   | 206                 | 491                 |
| Miscellaneous Charges & Sundry Receipts           | 1                     | 0                   | 0                   | 1                   | 910                 |
|                                                   | 326,750               | 0                   | 0                   | 326,750             | 351,161             |
| <b>Miscellaneous Receipts</b>                     |                       |                     |                     |                     |                     |
| Sundries                                          | 0                     | 0                   | 0                   | 0                   | 0                   |
|                                                   | 0                     | 0                   | 0                   | 0                   | 0                   |
| <b>Total Income</b>                               | <b>383,299</b>        | <b>22,469</b>       | <b>0</b>            | <b>394,418</b>      | <b>384,138</b>      |

Notes to the Accounts for the Year Ended 31st March 2024  
16 Detailed Resources Expenditure

|                                                      | Unrestricted<br>Funds<br>£ | Designated<br>Funds<br>£ | Restricted<br>Funds<br>£ | Total Funds<br>2024<br>£ | Total Funds<br>2023<br>£ |
|------------------------------------------------------|----------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| <b>Administration &amp; Funding</b>                  |                            |                          |                          |                          |                          |
| <b>Governance Costs</b>                              |                            |                          |                          |                          |                          |
| Fund Raising Costs                                   | 0                          | 0                        | 0                        | 0                        | 0                        |
| Office Holders Expenses                              | 0                          | 0                        | 0                        | 0                        | 275                      |
| Professional Fees & Charges                          | 3,021                      | 0                        | 0                        | 3,021                    | 2,796                    |
| Investment charges                                   | 0                          | 0                        | 0                        | 0                        | 1,300                    |
| Bank charges                                         | 537                        | 0                        | 0                        | 537                      | 1,040                    |
| Other                                                | 151                        | 350                      | 0                        | 501                      | 1,449                    |
|                                                      | 3,709                      | 350                      | 0                        | 4,059                    | 6,860                    |
| <b>Youth Programme &amp; Activities</b>              |                            |                          |                          |                          |                          |
| Section Events & Activities                          | 893                        | 0                        | 0                        | 893                      | 9                        |
| District & Other Events                              | 56                         | 0                        | 0                        | 56                       | 0                        |
| Kenya trip                                           | 0                          | 287                      | 0                        | 287                      | 0                        |
| Jamboree                                             | 0                          | 0                        | 0                        | 0                        | 0                        |
| International fund                                   | 0                          | 0                        | 0                        | 0                        | 0                        |
| Group & Personal Support                             | 0                          | 0                        | 0                        | 0                        | 0                        |
| Depreciation - Other Equipment                       | 0                          | 0                        | 0                        | 0                        | 0                        |
|                                                      | 949                        | 287                      | 0                        | 1,236                    | 9                        |
| <b>Explorer Scout &amp; Network</b>                  |                            |                          |                          |                          |                          |
| Grants                                               | 0                          | 0                        | 0                        | 0                        | 2,365                    |
| Badges & Uniform                                     | 0                          | 0                        | 0                        | 0                        | 0                        |
| Programme                                            | 22,258                     | 350                      | 0                        | 22,608                   | 14,796                   |
|                                                      | 22,258                     | 350                      | 0                        | 22,608                   | 17,161                   |
| <b>Adult Support &amp; Training</b>                  |                            |                          |                          |                          |                          |
| Meetings & Expenses                                  | 300                        | 0                        | 0                        | 300                      | 1,011                    |
| Conferences                                          | 0                          | 0                        | 0                        | 0                        | 0                        |
| Clothing                                             | 0                          | 0                        | 0                        | 0                        | 0                        |
| Net Stock Movement in Year- DMT Clothing             | 0                          | 0                        | 0                        | 0                        | 0                        |
| Adult Training Courses                               | 0                          | 0                        | 0                        | 0                        | 0                        |
| Badge Purchases                                      | 881                        | 0                        | 0                        | 881                      | 0                        |
| Net Stock Movement in Year- Badges                   | 0                          | 0                        | 0                        | 0                        | 0                        |
| Communications                                       | 869                        | 0                        | 0                        | 869                      | 0                        |
| Tributes                                             | 0                          | 0                        | 0                        | 0                        | 0                        |
| Non-member Insurance                                 | 0                          | 0                        | 0                        | 0                        | 0                        |
| Resource Material                                    | 0                          | 0                        | 0                        | 0                        | 0                        |
| District Equipment (Incl. ESUs)                      | 0                          | 0                        | 0                        | 0                        | 0                        |
| Other Equipment written off                          | 0                          | 0                        | 0                        | 0                        | 0                        |
|                                                      | 2,050                      | 0                        | 0                        | 2,050                    | 1,011                    |
| <b>Support &amp; Services to the Movement</b>        |                            |                          |                          |                          |                          |
| <b>District Headquarters</b>                         |                            |                          |                          |                          |                          |
| Insurance                                            | 1,112                      | 0                        | 0                        | 1,112                    | 0                        |
| Maintenance                                          | 303                        | 0                        | 0                        | 303                      | 2,496                    |
| Utilities & Rates                                    | 2,264                      | 0                        | 0                        | 2,264                    | 1,843                    |
| Development                                          | 0                          | 0                        | 0                        | 0                        | 0                        |
|                                                      | 3,679                      | 0                        | 0                        | 3,679                    | 4,339                    |
| <b>Outdoor centre</b>                                |                            |                          |                          |                          |                          |
| Fees & Charges                                       | 10,743                     | 0                        | 0                        | 10,743                   | 9,964                    |
| Activity Costs                                       | 7,086                      | 0                        | 0                        | 7,086                    | 33,544                   |
| Retail Purchases (Catering;C'mas Trees;Provi;Stamps) | 17,869                     | 0                        | 0                        | 17,869                   | 17,541                   |
| Gas purchases                                        | 27,736                     | 0                        | 0                        | 27,736                   | 35,147                   |
| Net Stock Movement in Year                           | -1,723                     | 0                        | 0                        | -1,723                   | 2,575                    |
| Insurance                                            | 9,430                      | 0                        | 0                        | 9,430                    | 7,303                    |
| Post, Telephone & Copying                            | 8,770                      | 0                        | 0                        | 8,770                    | 12,250                   |
| Advertising & PR                                     | 791                        | 0                        | 0                        | 791                      | 2,341                    |
| Transport                                            | 0                          | 0                        | 0                        | 0                        | 0                        |
| Service Team Costs                                   | 2,433                      | 0                        | 0                        | 2,433                    | 2,019                    |
| Direct Employment Costs (Inc accommodation)          | 192,478                    | 0                        | 0                        | 192,478                  | 158,502                  |
| Wardens Support                                      | 2,666                      | 0                        | 0                        | 2,666                    | 7,665                    |
| Utilities & Rates                                    | 45,320                     | 0                        | 0                        | 45,320                   | 32,089                   |
| Buildings & Site Maintenance                         | 39,396                     | 2,290                    | 0                        | 41,686                   | 36,295                   |
| Other Payments                                       | 301                        | 0                        | 0                        | 301                      | 350                      |
| Loss on scrapped assets                              | 0                          | 0                        | 0                        | 0                        | 550                      |
| Depreciation - Buildings & Fixtures & Fittings       | 2,089                      | 0                        | 0                        | 2,089                    | 1,188                    |
| Depreciation - Vehicles                              | 3,110                      | 0                        | 0                        | 3,110                    | 1,230                    |
| Depreciation - Activity Training & Equipment         | 2,644                      | 0                        | 0                        | 2,644                    | 4,257                    |
|                                                      | 371,139                    | 2,290                    | 0                        | 373,429                  | 364,810                  |
| <b>Outdoor Centre Development</b>                    |                            |                          |                          |                          |                          |
| Miscellaneous Improvements                           | 0                          | 0                        | 0                        | 0                        | 0                        |
|                                                      | 0                          | 0                        | 0                        | 0                        | 0                        |
| <b>Miscellaneous Payments</b>                        |                            |                          |                          |                          |                          |
| reduction in 2nd Deptford debt                       |                            | 750                      |                          | 750                      | 1,131                    |
|                                                      | 0                          | 750                      | 0                        | 750                      | 1,131                    |
| <b>Total Resources Expended</b>                      | <b>403,784</b>             | <b>4,027</b>             | <b>0</b>                 | <b>407,811</b>           | <b>395,321</b>           |

# Lewisham District Scout Council

## Schedule of Registered Scout Groups & District Explorer Scout Units

### Scout Groups

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1<sup>st</sup> Lewisham Park  
1<sup>st</sup> New Cross  
2<sup>nd</sup> Deptford  
2<sup>nd</sup> Sydenham  
3<sup>rd</sup> Crofton Park  
4<sup>th</sup> Lewisham  
6<sup>th</sup> Lewisham South  
8<sup>th</sup> Lewisham South  
9<sup>th</sup> Lewisham North  
9<sup>th</sup> Sydenham  
11<sup>th</sup> Forest Hill  
12<sup>th</sup> Forest Hill  
12<sup>th</sup> Lewisham North  
12<sup>th</sup> Lewisham South  
14<sup>th</sup> Lewisham South  
16<sup>th</sup> Lewisham South  
17<sup>th</sup> Forest Hill  
17<sup>th</sup> Lewisham North  
20<sup>th</sup> Forest Hill (ScoutLink)  
21<sup>st</sup> Lewisham North  
28<sup>th</sup> Lewisham North  
32<sup>nd</sup> Deptford

### Explorer Scout Units

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Aureate Explorer Scout Unit  
Discovery Explorer Scout Unit  
Golden Hind Explorer Scout Unit  
Lionheart Explorer Scout Unit  
Muhsineen Explorer Scout Unit  
Venture Explorer Scout Unit  
Young Leader Explorer Scout Unit

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# Accounts

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**Lewisham  
District Scout Council  
Trustees' Annual  
Report  
2022/2023**

**[lewishamscouts.org.uk](http://lewishamscouts.org.uk)  
@LewishamScouts**

**Registered Charity No. 1001668  
Scout District No. 10001058**

# LEWISHAM DISTRICT SCOUT COUNCIL

## Trustees' Annual Report & Accounts for 2022/2023

### CONTENTS

|                                                                                |         |
|--------------------------------------------------------------------------------|---------|
| Contents                                                                       | Page 1  |
| Notice of 2023 Annual General Meeting & Agenda                                 | Page 2  |
| Minutes of the District's eleventh Annual General Meeting held on 11 July 2022 | Page 3  |
| <b>Reports &amp; Accounts</b>                                                  |         |
| Reference and administration details                                           | Page 7  |
| Structure, governance and management                                           | Page 8  |
| Public benefit                                                                 | Page 9  |
| Objectives and activities                                                      | Page 9  |
| Achievements and performance                                                   | Page 10 |
| Financial review                                                               | Page 12 |
| People                                                                         | Page 13 |
| Changes and Thanks                                                             | Page 14 |
| Plans for the future                                                           | Page 15 |
| Declaration                                                                    | Page 15 |
| Accounts (including Independent Examiner's Report)                             | Page 16 |
| Schedule of Registered Scout Groups & Explorer Scout Units                     | Page 27 |

# **LEWISHAM DISTRICT SCOUT COUNCIL**

## **ANNUAL GENERAL MEETING**

The Annual General Meeting will be held at Bellingham Bowling Club,  
183 Bellingham Road, London SE6 1EQ at 7.30pm on Monday 10 July 2023.

### **AGENDA**

#### **INTRODUCTION**

- 1 Address of welcome by the District Chair
- 2 Apologies for absence
- 3 To formally approve the minutes of the Annual General Meeting on 11 July 2022

#### **GOVERNANCE OVERSIGHT**

- 4 To adopt or readopt the Constitution of the District Scout Council and to note the dates of the Council's financial year.
- 5 To agree the number of members that may be elected to the District Trustee Board (currently 6 – no change is recommended)
- 6 To agree the quorums for meetings of the District Scout Council (currently 25), the District Trustee Board (currently 6) and sub-Committees (currently 3). No changes are recommended.

#### **THE PAST YEAR – REPORT ON THE WORK OF THE SCOUT COUNCIL**

- 7 To receive & consider the Trustees' Annual Report (including the Annual Statement of Accounts)

#### **MAKE APPOINTMENTS**

- 8 To approve the District Commissioner's nomination of District Chair
- 9 To approve the District Commissioner's nominations of members of the District Trustee Board
- 10 To elect a District Secretary
- 11 To elect a District Treasurer
- 12 To elect Trustees to the District Trustee Board
- 13 To approve the appointment or reappointment of District Presidents and Vice-Presidents
- 14 To appoint an Independent Examiner for 2023/2024
- 15 To elect members of the District Scout Council to represent the District on the County Scout Council (the County AGM)
- 16 To appoint nominated members of the District Scout Council.

Following the formal business of the meeting there will be presentation of awards and closing remarks from the District and County Commissioners and a report by Explorer Scouts of their Duke of Edinburgh's Award Expedition.

# **LEWISHAM DISTRICT SCOUT COUNCIL**

## **Minutes of the 12th ANNUAL GENERAL MEETING held on 11 July 2022 at the Bellingham Bowling Club**

### **1. ADDRESS OF WELCOME BY THE DISTRICT CHAIR**

The Chair opened the meeting by welcoming everyone to the 12th AGM of Lewisham District Scout Council.

### **2. APOLOGIES FOR ABSENCE**

Apologies for absence had been received from Darren Lodge, Martyn Bain, Peter James, Bill Compton, Antonietta Hesketh, Garry Leach, Joe McEvilly, Lawrie and Lindsey Smith, and Alex Summerford.

### **3. RECEPTION AND CONSIDERATION OF THE MINUTES OF THE ANNUAL GENERAL MEETING HELD ON 12 JULY 2021**

The Chair confirmed that the Minutes had been approved by the District Executive Committee as Trustees and asked the meeting to receive and consider them.

### **4. RECEPTION AND CONSIDERATION OF THE ANNUAL REPORT OF THE DISTRICT EXECUTIVE COMMITTEE (INCLUDING THE ANNUAL STATEMENT OF ACCOUNTS)**

The Chair confirmed that the Annual Report (including the Annual Statement of Accounts) had already been approved by the District Executive Committee as Trustees.

He drew particular attention to the following points:

#### **Frylands Wood:**

After a nerve-racking year in 2020/21 the year under review had proved a year of consolidation and progress.

Bookings had continued to improve, no doubt to some extent due to the closure of the National Site at Downe, and we were able to achieve a financial surplus over the year without the support that we had previously from Government grants – particularly the Job Retention Scheme. In more recent months we had become almost too successful, with more potential users seeking bookings than we had the resources to deliver.

Since the end of the year under review we had welcomed Dave Barber to the staff as our part time administrator and he had greatly reduced the admin burden on the manager and instructors, freeing up time to spend doing their main tasks.

Unfortunately, as reported elsewhere in the Report, Nick Smith, our Deputy Manager, was diagnosed with cancer last October and very sadly passed away last month. He will be greatly missed, not only as a friend and colleague but also for the huge contribution he made to the running and development of the Centre.

#### **Finance:**

Largely as a result of the increasing use of Frylands our financial position had improved enormously, the two issues we were dealing with during the year being the consolidation of our accounting systems and preparation for the need to register for VAT, a position which we were fast approaching

**Appointments Advisory Committee:**

At the beginning of the year Lesley Hine took over as Chair. Her legal mind and fresh approach have been put to good use in reviewing the way the Committee operates. During the year the Committee had continued to holding on-line on Zoom.

**Group Governance Support Working Group:**

The working Group role was to support administration and governance in Groups.

The Group had met regularly during the year.

The two most significant areas of support had been firstly keeping Scouting alive in Deptford - the 2<sup>nd</sup> and 32<sup>nd</sup> Deptford Groups had both had difficulties and without them there would have been no Scouting in the District north of the A2 - and restarting the 20<sup>th</sup> Forest Hill special needs Group. Very good progress is being made with all three Groups: the 2<sup>nd</sup> Deptford has restarted two sections, the 32<sup>nd</sup> Deptford has grown considerably over the year and the 20<sup>th</sup> Forest Hill should reopen in September.

The Chair asked the meeting to formally receive the Annual Report.

The Annual Report (including Statement of Accounts) was RECEIVED.

**5. CONFIRMATION OF PREVIOUS RESOLUTIONS**

The Chair sought the Council's approval to the following resolutions:

- 1 That the quorum for meetings of the District Scout Council remains unchanged at 25 members;
- 2 That the quorum for meetings of sub-Committees be fixed at 3;
- 3 That the number of members that may be elected to the District Executive Committee remains unchanged at 6;
- 4 That the Constitution of the District Scout Council as adopted at the Annual General Meeting in 2021 remains unchanged.

All these resolutions were approved.

**6. APPOINTMENT OR REAPPOINTMENT OF DISTRICT PRESIDENT AND VICE PRESIDENTS**

The Chair advised the Scout Association's Rules now required us to appoint or reappoint our President and any Vice President each year. We did not currently have any vice Presidents and there was no recommendation to appoint any at this stage. He recommended therefore that we reappoint our President, Peter James. This was approved by the Council.

**7. APPROVAL OF THE DISTRICT COMMISSIONER'S NOMINATION OF DISTRICT CHAIR**

The Council approved the District Commissioner's nomination of Mike Jackson as District Chairman for the forthcoming year..

**8. CONFIRMATION OF THE DISTRICT COMMISSIONER'S NOMINATIONS OF MEMBERS OF THE DISTRICT EXECUTIVE COMMITTEE**

The District's constitution allows for 6 people to be nominated. The District Commissioner nominated: Victoria Armitage; Luke Cohen, Lesley Hine, Joe McEvelly; and Graham Simmons.

This was approved by the Council

The Council also approved a further proposal that confirmation of the District Commissioner's nomination of a further candidate over the coming year be delegated to the District Executive Committee.

## **9. ELECTION OF OFFICERS**

The District Secretary: Vacant and no nominations received.

The District Treasurer: Vacant and no nominations received.

It was proposed by the Chair that the meeting approved delegating the appointment of suitable candidates to the District Executive Council. This proposal was approved.

## **10. APPROVAL OF NOMINATION OF ADDITIONAL MEMBERS OF THE DISTRICT SCOUT COUNCIL**

The Chair reminded the meeting that at last year's Annual General Meeting Don Coombe, Lesley Dann, Roger Dann and Richard Leach had all been elected to the District Scout Council for a term of three years. No further nominations were proposed for the current year.

## **11. ELECTION OF MEMBERS OF THE DISTRICT EXECUTIVE COMMITTEE**

The following members had been nominated:

|                  | <b>Nominated by:</b> | <b>Seconded by:</b> |
|------------------|----------------------|---------------------|
| Alan Britchford  | Jackie Morrison      | Graham Simmons      |
| Chris Ellinson   | Kevin Murphy         | Richard Morrison    |
| Richard Morrison | David Wallis         | Luke Cohen          |
| Kevin Murphy     | Chris Ellinson       | Jackie Morrison     |
| Michael Wall     | David Wallis         | Luke Cohen          |
| David Wallis     | Richard Morrison     | Kevin Murphy        |

As the number of nominations did not exceed the number of persons to be appointed all nominations were approved by the Council.

## **12. ELECTION OF A MEMBER OF THE DISTRICT TO REPRESENT THE DISTRICT ON THE COUNTY SCOUT COUNCIL.**

Joe McEvilly had previously volunteered for the role, and has again this year.  
APPROVED.

## **13. APPOINTMENT OF AN INDEPENDENT EXAMINER FOR 2020/2021**

The Council approved the Chair's nomination of John Lambourne FCA of Latham Lambourne Ltd. as Independent Examiner.

## **13. ADDRESS BY THE DISTRICT COMMISSIONER**

The District Commissioner reported that we now had 20 Groups and 4 Explorer Scout Units back to normal operation. The 20th Forest Hill Special Needs Group was due to re-open in September and we had two new Squirrel Dreys with two more soon to open. Unfortunately two Groups had closed during the year.

Recruitment of adult volunteers remained an issue and work was continuing to try to make progress in this area.

She reported that a lot of work had been done in encouraging and managing nights away. She thanked everyone for their efforts in getting Scouting up and running again after the pandemic and thanked the members of the District Executive Committee for their work.

As reported in the Annual Report unfortunately three very active members of the District had died during the year: Michelle Buckle, Josie James and Nick Smith. They would be difficult to replace and she reminded the District that we needed young leaders to take on District Roles.

After her address Awards were presented to a number of members of the District.

#### **14. CLOSING REMARKS**

The Chair thanked all those who had contributed to the meeting, particularly the District Trustees and thanked all those present for coming.

## REFERENCE AND ADMINISTRATION DETAILS

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Lewisham District Scout Council is a trust (Charity No. 1001668; Scout Registration No 10001058). It has its own HQ building at 66 St German's Road, London, SE23; and has a new 40 year lease from September 2022 on Frylands Wood Scout Outdoor Centre, Featherbed Lane, Croydon, CR0 9AA (freehold owned by The Scout Association).

### THE DISTRICT EXECUTIVE COMMITTEE (TRUSTEES) FOR 2021/2022

#### Ex-officio:

|                                       |                                               |
|---------------------------------------|-----------------------------------------------|
| District Chair – Mike Jackson         | District Commissioner – Jennifer McCullough   |
| District Secretary - Vacant           | District Treasurer - Vacant                   |
| District Scout Network Leader -Vacant | District Explorer Scout Commissioner - Vacant |
| District Youth Commissioner - Vacant  |                                               |

#### Elected / Nominated /Co-opted Members of the Committee

|                 |                  |                              |
|-----------------|------------------|------------------------------|
| Vicki Armitage  | Lesley Hine      | Graham Simmons               |
| Alan Britchford | Joe McEvilly     | Graeme Taylor (from 20.3.23) |
| Chris Ellinson  | Kevin Murphy     | Michael Wall                 |
| Luke Cohen      | Richard Morrison | David Wallis                 |

#### Appointments Advisory Committee and Sub-Committees of the District Executive Committee for 2022/2023

Members of the Appointments Advisory Committee and of sub-committees are appointed by the District Executive Committee. Chairs and members of sub-committees were appointed on 11 July 2022. The District Chair and District Commissioner are ex-officio members of all sub-committees.

##### Appointments Advisory Committee

Lesley Hine (Chair )  
Hilary Leach  
Dave Leach  
Graham Simmons  
Lynn Simmons  
Katie Sturgess

##### District Headquarters Sub-Committee

Joe McEvilly (Chair)  
John Harris  
Michael Wall  
Ray Wickenden  
A representative from each Section meeting at the building

##### Ron Fox Awards Panel

Garry Leach (Chair)  
Maria Clifford  
Chris Ellinson  
Trevor Flanders  
Isabel Gainey  
Alex Summerford

##### Frylands Wood Management Committee

Kevin Murphy (Chair, from 26.09.22)  
Vicki Armitage (Deputy Chair)  
Chris Ellinson (Deputy Chair)  
Alan Britchford  
Liz Fricker (from 21/5/23)  
Barry Goswell  
Penny Goswell  
Peter Low (from 16/5/22)  
Joe McEvilly  
Graham Simmons (from 16/5/22)  
Sarah Turner (Secretary)  
David Wallis  
Ray Wickenden  
Brian Young

**Bankers:** CAF Bank Ltd, 25 Kings Hill Avenue, West Malling, ME19 4TA

**Independent Examiner:** John Lambourne FCA of Latham Lambourne Limited, Chartered Accountants - 18 Woodlands Park, Bexley, DA5 2EL

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

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Lewisham District Scout Council was formed on 1 January 2011 as a result of the merger of Lewisham Manor and Lewisham North Scout Districts, with three Groups and an Explorer Scout Unit from Deptford (formerly in Albany Scout District) then joining on 1 April 2011. Its borders are coterminous with the London Borough of Lewisham.

Lewisham District Scout Council is constituted in accordance with the Rules of The Scout Association to provide Scouting within the London Borough of Lewisham and is supported under those Rules by the Scout County of Greater London South. The Scout Association is incorporated by Royal Charter. The Charter of The Association provides for the making of Bye-Laws approved by His Majesty in Council which, in turn, authorise the making of the Rules referred to above (known as “Policy, Organisation and Rules”, or “POR”).

The District is managed by the District Trustee Board (until April 2023 known as the District Executive Committee). Its members are the charity trustees of the District Scout Council which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities, which includes registration, budgeting, keeping proper accounts and making returns to the Charity Commission as appropriate. The District Trustee Board cannot act outside the Royal Charter, Bye-Laws and Rules of the Scout Association.

The District Trustee Board consists of a number of ex-officio members: District Chair, District Commissioner, District Secretary, District Treasurer, District Scout Network Commissioner, District Explorer Scout Commissioner and District Youth Commissioner; as well as elected, nominated and co-opted members. The County Commissioner and the County Chair have the right of attendance at meetings.

The District Trustee Board’s main purpose is to ensure that the District runs safely and legally. It also supports the District Commissioner in meeting the responsibilities of the appointment and oversees governance support for Scout Groups, Explorer Scout Units and the District Scout Network in the District. It is responsible for such matters as promoting the development of Scouting in the District; the maintenance of District property and management and development of the District Scout Outdoor Centre; the employment of District Scout Outdoor Centre staff; administration of District finances; fund-raising; the appointment of Leaders, Administrators and Advisers; and insurance of persons, property and equipment.

The District Trustee Board may establish sub-committees. Sub-committees consist of members appointed by the Trustee Board. The District Commissioner and the District Chair are ex officio members of each sub-committee.

The District Scout Council is the electoral body, which supports Scouting in the District. It is the body to which the District Trustee Board is accountable. It comprises all adult Members of the Movement registered in the Scout District (including members of the District Scout Network), Explorer Scouts and their parents and carers, a representative of the District Troop Leadership Forum and the County Commissioner and the County Chair.

Other supporters of the District may be appointed as members by the District Scout Council on the recommendation of the District Commissioner and the District Trustee Board.

The District has systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss. These include two signatories or electronic authorisations required for all payments and insurance policies to ensure that insurable risks are covered.

## **PUBLIC BENEFIT**

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To be a charity in England and Wales, an organisation must have only charitable purposes which must be for the public benefit.

Trustees and the District Management Team have referred to The Charity Commission's general guidance on public benefit when reviewing the District's objectives and in planning future activities. By adopting and maintaining the Purpose, Method and Values of The Scout Association, we are confident that our charitable purposes are sound, and in line with what we are trying to achieve in terms of public benefit for both our youth and adult members.

The Purpose, Method and Values are set out below.

## **OBJECTIVES AND ACTIVITIES**

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### **THE PURPOSE OF SCOUTING**

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

### **THE VALUES OF SCOUTING**

As Scouts we are guided by the following values:

- Integrity – We act with integrity; are honest, trustworthy and loyal.
- Respect – We have self-respect and respect for others.
- Care – We support others and take care of the world in which we live.
- Belief – We explore our faiths, beliefs and attitudes.
- Co-operation – We make a positive difference; co-operate with others and make friends.

### **THE SCOUT METHOD**

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities; and
- make and live by their Promise.

## **ACHIEVEMENTS AND PERFORMANCE**

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The fundamental purpose of a Scout District is to support its Scout Groups, which provide the Scouting experience to young people.

The work of the District Trustee Board is divided into three broad areas:

- Governance – compliance with the legal requirements imposed on Charity Trustees by the Charities Acts and the Rules of the Scout Association and identifying and managing risks to the District;
- Administration and General Support – overseeing the provision of administrative and practical support to Scouting in the District;
- Governance Support – providing support and advice to the Charity Trustees of Scout Groups (ie Group Trustee Boards.)

The Board has been active in all these areas.

### **Governance**

Effective governance has always been a key feature of Lewisham Scout District. The District Trustee Board has continued to carry out its role responsibly and with due diligence and care. Its meetings have been well attended, and issues have been discussed and resolved in a thoroughly professional and business-like manner.

Lewisham District has a relatively high financial turnover compared with other Districts and this makes the monitoring and managing of financial risks a very high priority for Trustees.

We struggled through 2020/21 with the aid of government Covid Grants but our reserves policy enabled us to keep our Outdoor Centre open whilst many other Scout and Guide Charities were forced to close theirs. The following year, 2021/22 was a period of recovery and consolidation and the year under review has still been extremely challenging but we were able to consolidate the progress we had made in the previous year.

During the year, recognising that the monitoring and management of risk is a key responsibility of our Trustees, we adopted a more systematic approach to risk management. The District Risk Register now consists of three sub-registers dealing with the work of the District Trustee Board, Frylands Wood operations and thirdly generic risks that affect all of our Groups across the District. The Frylands register is monitored by the Frylands Wood Management Committee and the other two by the Group Support Team with all three being reported to meetings of the District Trustee Board.

### **Frylands Wood Scout Outdoor Centre.**

By far the largest activity of the District Trustee Board, both in terms of financial activity, risk and staff and volunteer time, is the management of our Outdoor Centre.

Frylands Wood is far more than a traditional District Camp Site. We run it not only for the benefit of our own young people but also as a service to a wider group of outdoor education providers, including schools, Girlguiding UK and other uniformed and non-uniformed youth organisations. Our aim is to open up the "Scout experience" to as many young people as possible, whether or not they are Scouts.

Over 2022/23 we were able to build on the success of the previous year and continue to increase our business. To cope with this we restructured both our Management Committee and our staff. Kevin Murphy agreed to take on the role of Chair of the Management Committee in September and brings to the role a range of skills that are complementary to those provided by Chris Ellinson and Vicki Armitage, the two Deputy Chairs. In October we welcomed Sue Allen-Gardner to the staff as our finance administrator and in November we were joined by Jorge Kleiss, who brings a very wide range of experience to the role of Deputy Centre Manager and fills the very large hole left by Nick Smith's tragically early death last year.

Despite all the short term costs involved in these staffing changes the Centre performed better than budget and broadly broke even at the end of the year.

Unfortunately that success leaves us with a challenge in that the turnover has increased to the point where our reserves no longer comply with our reserves policy. Trustees will therefore be seeking to increase the reserve during the current year to mitigate financial risks.

At the 2019 District AGM it was announced that The Scout Association had agreed to offer the District a new 40 year lease for Frylands Wood. That lease was finally signed by District Trustees and the Scout Association on 23 September 2022. This will give us the opportunity of seeking more grant aid to invest in the future of the site and we are currently setting up a working Group to plan the further development of the site, particularly replacement of the buildings, some of which are beyond the end of their economic life.

### **Appointments Advisory Committee**

The Appointments Advisory Committee has continued its dual role of welcoming new adult volunteers into Scouting whilst ensuring that they have the ability and willingness to carry out their roles.

### **The Ron Fox Awards Panel.**

The Ron Fox Awards Panel was set up under the leadership of Garry Leach to use the income from the fund left to us by the late Ron Fox to provide grants primarily to Scout Groups which will support the provision of better Scouting for more young people. The panel comprises members from across the District, particularly the Lewisham North Groups reflecting the area where Ron was District Commissioner and later District Chair.

The Panel has continued its work of supporting Scouting in Lewisham Groups providing a total of over £2000 of grants in its first full year of operation,

### **The Group Support Team**

What was previously the Governance Support Team has extended its role during the year so now it has the dual function of providing Group Trustees with governance support (on behalf of the District Trustee Board) and also providing Group Scout Leaders with management support (acting on behalf of the District Management Team). As a result it has been renamed the Group Support Team.

In last year's Annual Report we reported that two Groups in the northern part of the Borough – the 2nd Deptford and the 32nd Deptford – had both been at risk of closure and there was a possibility that we would have no Scouting provision north of the A2.

With limited support from the Team the 32nd Deptford, has now returned to a very healthy state, including the opening of a Squirrel Drey and hosting a new Explorer Scout Unit. Their numbers have increased from 11 young people at the January 2021 census to 79 this year, (plus an Explorer Scout Unit with 10 members, which is registered as a District provision) and numbers are continuing to increase.

The 2nd Deptford has proved more of a challenge. After the pandemic period they had only two leaders remaining and many vacancies on their Group Executive Committee. No meetings had taken place during closure and their numbers of young people had fallen from 21 in the 2021 Census to none in 2022. By this year's census they had increased to eight but there is clearly a long way to go. They have also had significant financial problems with a Group Headquarters in need of extensive maintenance and difficulties (now resolved) in accessing their bank account due to previous signatories leaving the Group. Three members of the Governance Support Team: Richard Morrison, Graeme Taylor and Luke Cohen, have continued to support Charlie Baxter, the Group Scout Leader and other volunteers, with further support from the County Development Service.

The third Group which looked at the start of the year would require significant support from the Team was the 20th Forest Hill. This is a Group for young people with additional needs who would not be comfortable in a mainstream Group. It had continued to operate during the periods of lockdown via Zoom meetings but during that time their two key leaders had moved away from Lewisham and there were no longer sufficient resources to restart face to face meetings. We were very pleased to be able to find new adult volunteers and the Group re-opened under the leadership of Maxine Johnson in September last year.

In each of these cases the priority has been to help the current volunteers within the Group to resolve the problems rather than doing it all for them and the intention is that as they develop the Team will gradually withdraw. The successes we have had have relied on the hard work put in by adults in the Groups and in particular their Group Scout Leaders.

## **FINANCIAL REVIEW**

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The attached examined accounts form an integral part of this report, and as ever the support and service received from Latham Lambourne in their preparation is gratefully acknowledged.

During the year budgetary and monetary control was achieved by means of regular reports to the District Trustee Board and to the Frylands Wood Management Committee.

The reported end of year total monetary funds provide an optimistic view of the District's financial position. Net current assets plus investments amounted to a remarkable £531,578. However, it should be noted that £500,365 of that was held either as restricted or designated funds against specified future expenditure, leaving only just over £31,000 in unrestricted funds. But, as reported above, the amount in our designated Contingency Reserve falls short of that required by our reserves policy by about £40,000 and should Trustees decide to transfer all of that sum into the Contingency Reserve our general (unrestricted) funds would be exhausted.

The accounts show an overall net deficit excluding investments of £11,183 which was offset by an investment gain of £16,168.

The full review of financial procedures and practices commissioned two years ago was not concluded, and our bookkeeping remains split across two systems. We have engaged external bookkeepers to update our accounting package to accommodate the full District accounts and this work is nearing completion.

During the year, having taken external professional advice, Trustees formally adopted an Investment Policy and a sum of approximately £375,000 was moved from bank deposit accounts into a General Investment Account provided by Aegon Investments. The sum chosen represented the capital of the Ron Fox bequest plus around £50,000 of the contingency reserve which it was thought was not likely to be required at short notice.

Trustees acknowledge with gratitude the following specific grants and donations:

|                                                                |        |
|----------------------------------------------------------------|--------|
| Don Broome Scout Trust                                         | £1,000 |
| Ecclesiastical Insurance Group (nominated by Movo Partnership) | £200   |
| Lewisham Lottery                                               | £796   |
| Wickes (Gift of building materials)                            | £520   |

and to the many unclaimed personal expenses by Trustees and Office Holders.

## PEOPLE

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The Scout Association's Annual Census at the end of January 2023 showed an 11% increase in the District's youth membership (under 18's) from 917 to 1022. However, whilst these figures are moving in the right direction our young people numbers were still 3% below the pre-pandemic 2020 census. On a positive note, these figures included 44 Squirrel Scouts (4 to 6 year olds) up from 10 last year and 86 Explorer Scouts, up from 58 last year. As the year has progressed Groups are continuing to develop and open new sections and we expect a further substantial growth in next year's figures.



Trustees are delighted to report that since the start of the year under review the following members of the District were recognised with long service awards for 25 or more years of service:

25 years: Julia Anstey, James Lennard

35 years: David Miller, Andy Jeal, Rita Nicolaou

40 years: Richard Morrison, John O'Shea, Beryl Roberts

50 years: Mike Jackson

Awards for Good Service were awarded to:

Award for Merit: David Cohen, Debbie Cohen, Amber Cox, Dave Plumer, Brian Young

Silver Acorn: Paul Houghton, Rob Ludlow, Brian Sweeting

Bar to the Silver Acorn: Chris Ellinson

Congratulations and thanks to all those who received awards and of course to the many others who have not received an award this year but continue to deliver an outstanding experience to our young people.



During the year we were sad to hear of the deaths of the following members:

Michelle Buckle died in April 2022 after a long period of ill health. She had given many years' service to Scouting in Deptford as well as serving as Assistant District Commissioner for Beaver Scouts. Her enthusiasm and commitment continued despite increasing mobility problems over recent years.

Josie James died in June 2022, again following a long period of ill health. She had held a wide range of adult roles in Lewisham and predecessor Districts since the mid 1950s including carrying out an excellent job as District Appointments Secretary since 2005.

Nick Smith very sadly passed away in June 2022, following a diagnosis of cancer in October the previous year and subsequent treatment. He had been a member of the Frylands Wood SAS since 2013 and joined the paid staff as Deputy Centre Manager in 2018. As well as the huge contribution he made to the development and management of Frylands he continued to be an active member of Croydon Scout District in a number of roles.

Colleen Martin died in July 2022. She had been a Cub Scout Leader at the 1st New Cross and also very involved at Frylands in the providore and in catering for school groups.

Pam Jones died in May 2023 after a long period of illness. She had served with the 10th Lewisham South for many years, first as Beaver Scout Leader and later as Group Scout Leader. She also served as District Beaver Scout Leader from 1994 to 1998 and later Assistant District Commissioner for Beaver Scouts from 1998 to 2008.

All will be greatly missed.

## **CHANGES AND THANKS**

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This year has seen a number of changes in the personnel and operations of the District Trustee Board.

As reported above Kevin Murphy took on the chairmanship of the Frylands Wood Management Committee in September 2022. That Committee was also strengthened during the year when Graham Simmons joined in May 2022. With six full time and numerous part time staff members at Frylands Wood Graham's knowledge of Employment law and practice is invaluable.

Vicki Armitage and Alan Britchford have announced that they no longer wish to continue as Trustees. Both have done a great deal for the District over many years and will continue their involvement with Frylands Wood, in Alan's case despite living a great distance away. Vicki continues make use of her wide knowledge and experience of activity centre management and legislation as Deputy Chair of the Frylands Wood Management Committee.

Our thanks go to all those moving on from roles - we are working on recruiting to fill the vacancies. Scouting is a Youth Movement and the District will work best when the knowledge and experience of its longer-serving members are combined with the enthusiasm and new ideas that younger volunteers can bring.

In a report such as this there are too many people to refer to and thank all by name. Suffice it to say that without those who have, for example, run District events and activities; supported leaders with their training; helped Groups and Explorer Units to develop and grow; provided support to Frylands Wood as a member of the Service Crew; looked after our 'books' and paid our bills; sat on committees; taken minutes of meetings; and so much more, the District would not be in its present healthy state.

Thank you to all concerned.

## **PLANS FOR THE FUTURE**

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Our vision remains that all Lewisham Scout Groups and Explorer Scout Units will:

- Be well managed, with strong stable leadership teams and effective governance
- Plan and deliver high quality, inclusive Scouting programmes
- Show an average trend towards growth
- Have male and female members reflecting the diversity of the Borough

However, we continue to meet new challenges, especially around the recruitment of adult volunteers. The District, and Scouting generally, will need to meet and overcome those challenges by everyone pulling together.

## **DECLARATION**

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District Trustees have approved the Trustees' report above, which is signed on their behalf by:

*Mike Jackson*

Mike Jackson  
District Chair

*Jennifer McCullough*

Jennifer McCullough  
District Commissioner

July 2023

**LEWISHAM DISTRICT SCOUT COUNCIL**

**FINANCIAL STATEMENTS**

**31ST MARCH 2023**

Charity Registration number: 1001668

Scout Registration number: 10001058

Latham Lambourne Limited

Chartered Accountants

Bexley

Note: Signed copies of the Accounts and Independent Examiner's Certificate  
are available for inspection

**Independent Examiner's Report to the Trustees of the  
Lewisham District Scout Council**

I report on the accounts of the Council the year ended 31st March 2023 on pages 18 to 26 which comprise the Statement of Financial Activities, the Balance Sheet and related notes.

This report is made solely to the trustees in accordance with Section 145 of the Charities Act 2011 (the 2011 Act). My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees for my examination work.

**Respective responsibilities of Trustees and Examiner**

As the charity trustees you are responsible for the preparation of the accounts. You consider that the audit requirement of Section 144(2) of the 2011 Act does not apply.

It is my responsibility to:

- Examine the accounts (under Section 145 of the 2011 Act);  
To follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 145(5)(b) of the 2011 Act); and
- To state whether particular matters have come to my attention.

**Basis of Independent Examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

**Independent Examiner's statement**

The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of ICAEW

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements

- to keep proper accounting records( in accordance with Section 130 of the 2011 Act); and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached, or

3. which gives me reasonable cause to believe that in any material respect the accounting rules of the District's constitution have not been met.

*John Lambourne*

John Lambourne FCA

For and on behalf of

Latham Lambourne Limited

Chartered Accountants

18 Woodlands Park, Bexley, Kent DA5 2EL

Statement of Financial Activities for the Year Ended 31st March 2023

|                                                     | Note | Unrestricted Funds | Designated Funds | Restricted Funds | Total Funds 2023 | 2022           |
|-----------------------------------------------------|------|--------------------|------------------|------------------|------------------|----------------|
|                                                     |      | £                  | £                | £                | £                | £              |
| <b>Income and Expenditure</b>                       |      |                    |                  |                  |                  |                |
| <b>Income</b>                                       | 14   |                    |                  |                  |                  |                |
| <b>Income from donations</b>                        |      |                    |                  |                  |                  |                |
| Donations and Grants                                |      | 7,386              | 1,614            | 145              | 9,145            | 45,586         |
| <b>Income from Charitable Activities</b>            |      |                    |                  |                  |                  |                |
| Youth Programme                                     |      | 12,457             | 0                | 0                | 12,457           | 11,432         |
| Adult Support & Training                            |      | 158                | 0                | 0                | 158              | 185            |
| Support & Services to The Movement - DHQ            |      | 270                | 0                | 0                | 270              | 270            |
| Support & Services to The Movement - Outdoor Centre |      | 351,161            | 0                | 0                | 351,161          | 280,238        |
| <b>Other Trading Activities</b>                     |      |                    |                  |                  |                  |                |
| Fundraising and Levy                                |      | 7,024              | 0                | 0                | 7,024            | 5,874          |
| <b>Investment Income</b>                            |      |                    |                  |                  |                  |                |
| Bank Interest                                       |      | 3,923              | 0                | 0                | 3,923            | 2,899          |
| <b>Other Incoming Resources</b>                     |      | 0                  | 0                | 0                | 0                | 0              |
| <b>Total</b>                                        |      | <u>382,379</u>     | <u>1,614</u>     | <u>145</u>       | <u>384,138</u>   | <u>346,484</u> |
| <b>Expenditure on:</b>                              |      |                    |                  |                  |                  |                |
|                                                     | 15   |                    |                  |                  |                  |                |
| <b>Raising Funds</b>                                |      | 5,411              | 1,449            | 0                | 6,860            | 4,397          |
| <b>Charitable Activities</b>                        |      |                    |                  |                  |                  |                |
| Youth Programme                                     |      | 14,805             | 2,365            | 0                | 17,170           | 8,343          |
| Adult Support & Training                            |      | 1,011              | 0                | 0                | 1,011            | 521            |
| Support & Services to The Movement - DHQ            |      | 4,339              | 0                | 0                | 4,339            | 1,958          |
| Support & Services to The Movement - Outdoor Centre |      | 363,310            | 1,500            | 0                | 364,810          | 286,790        |
| Miscellaneous Payments                              |      | 186                | 0                | 945              | 1,131            | 0              |
| <b>Total Resources Expended</b>                     |      | <u>389,062</u>     | <u>5,314</u>     | <u>945</u>       | <u>395,321</u>   | <u>302,009</u> |
| Transfers between Funds                             |      | -7,500             | 7,500            | 0                | 0                | 0              |
| Fixed assets transfers                              |      | 0                  | 0                | 0                | 0                | 0              |
| <b>Net Income</b>                                   |      | -14,183            | 3,800            | -800             | -11,183          | 44,476         |
| <b>Other recognised gains</b>                       |      |                    |                  |                  |                  |                |
| Investment value change                             |      | 16,168             | 0                | 0                | 16,168           | 0              |
| Balances Brought Forward at 1st April 2022          |      | <u>214,168</u>     | <u>493,565</u>   | <u>3,800</u>     | <u>711,534</u>   | 667,058        |
| <b>Balances Carried Forward at 31st March 2023</b>  |      | <u>216,153</u>     | <u>497,365</u>   | <u>3,000</u>     | <u>716,519</u>   | <u>711,534</u> |

The notes on pages 21 – 26 form part of these accounts

Statement of Cash Flows for the Year Ended 31st March 2023

|                                                                                                    | <b>Total funds<br/>2023<br/>£</b> | <b>Total funds<br/>2022<br/>£</b> |
|----------------------------------------------------------------------------------------------------|-----------------------------------|-----------------------------------|
| <b>Cash flow from operating activities:</b>                                                        |                                   |                                   |
| <i>Net cash provided by operating activities</i>                                                   | -389,613                          | 55,656                            |
| <b>Cash flows from investing activities</b>                                                        |                                   |                                   |
| Interest from investments                                                                          | 0                                 |                                   |
| Purchase of plant and equipment                                                                    | -4,234                            | -8,448                            |
| <i>net cash used in investing activities</i>                                                       | -4,234                            | -8,448                            |
| <b>Cash flows from financing activities:</b>                                                       |                                   |                                   |
| <i>Net cash used in financing activities</i>                                                       | 0                                 | 0                                 |
| <b><i>Change in cash and cash equivalents in the reporting period</i></b>                          | <b>-393,847</b>                   | <b>47,208</b>                     |
| <b>Cash and cash equivalents at the beginning of the accounting period</b>                         | 508,052                           | 460,844                           |
| <b>Cash and cash equivalents at the end of the accounting period</b>                               | 114,205                           | 508,052                           |
|                                                                                                    | <b>-393,847</b>                   | <b>47,208</b>                     |
|                                                                                                    | 0                                 |                                   |
| <b>Reconciliation of net income/ (expenditure) to net cash flow from operating activities</b>      |                                   |                                   |
| <b><i>Net income/(expenditure) for the year (as per the statement of financial activities)</i></b> | <b>4,985</b>                      | <b>44,476</b>                     |
| <b>Adjustments for:</b>                                                                            |                                   |                                   |
| Depreciation charges and assets written off                                                        | 7,225                             | 7,675                             |
| Interest from investments                                                                          |                                   |                                   |
| Change in value of investments                                                                     | -16,168                           | 0                                 |
| Purchase of investments                                                                            | -373,700                          | 0                                 |
| Decrease/(Increase) in stocks                                                                      | 2,576                             | 3,553                             |
| Decrease/(Increase) in debtors                                                                     | -11,816                           | -14,905                           |
| Increase/(decrease) in creditors                                                                   | -2,715                            | 14,857                            |
| <b><i>Net cash provided by operating activities</i></b>                                            | <b>-389,613</b>                   | <b>55,656</b>                     |

**Balance Sheet at 31st March 2023**

|                                                         | <b>Note</b> | <b>2023</b>           | <b>2022</b>           |
|---------------------------------------------------------|-------------|-----------------------|-----------------------|
|                                                         |             | <b>£</b>              | <b>£</b>              |
| <b>Fixed Assets</b>                                     |             |                       |                       |
| Tangible Fixed Assets                                   | 2           | 184,941               | 187,932               |
| Investments                                             | 3           | 389,868               | 0                     |
| <b>Current Assets</b>                                   |             |                       |                       |
| Stock                                                   | 4           | 6,095                 | 8,671                 |
| Debtors                                                 | 5           | 37,558                | 25,742                |
| Cash at Bank and in Hand                                | 6           | 114,205               | 508,052               |
|                                                         |             | <u>157,858</u>        | <u>542,465</u>        |
| <b>Liabilities: amounts falling due within one year</b> | 7           | <u>16,148</u>         | <u>18,863</u>         |
| <b>Net Current Assets</b>                               |             | 141,710               | 523,602               |
| <b>Net Assets</b>                                       |             | <u><u>716,519</u></u> | <u><u>711,534</u></u> |
| <b>Funds</b>                                            |             |                       |                       |
| Unrestricted                                            | 10          | 216,154               | 214,169               |
| Designated                                              | 9           | 497,365               | 493,565               |
| Restricted                                              | 8           | 3,000                 | 3,800                 |
|                                                         |             | <u><u>716,519</u></u> | <u><u>711,534</u></u> |

Approved by the District Trustee Board on 22 May 2023 and signed on their behalf by:

*Mike Jackson*

M H Jackson (District Chair)

## Notes to the Accounts for the Year Ended 31st March 2023

### 1 Accounting Policies

#### a) Basis of accounting

These accounts have been prepared in accordance with the Charities SORP (FRS 102)' Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)' Financial Reporting Standard 102 applicable in the UK and Republic of Ireland'. The financial statements have been prepared under the historical cost convention.

- b) A review of fixed assets is conducted annually and the value of individual assets are written down as appropriate. No assets are revalued upwards. In view of this annual valuation there are no fixed depreciation policies as the Trustees are of the opinion that their valuations provide a more accurate depreciation policy. Movements in valuations are shown in these accounts as depreciation.
- c) The District has a 40 year lease, expiring in 2062, from the Scout Association to use and operate a outdoor centre known as Frylands Wood, Featherbed Lane, Addington, CR0 9AA. Restrictive clauses, within the lease, relating to disposal make the District's interest of no monetary value. The value of the land, warden's bungalow, and seven other buildings are not included in these accounts. Their insured value is £818771

The District has responsibility for a building previously used by a group which closed in June 2008. This building has been included in these accounts at its insured value. It is used as the district headquarters.

Other mobile, portable, or sectional buildings and 2 storage containers, being purchased by, or donated to the District, have been included in these accounts at depreciated cost or gift valuation. They are all located at Frylands Wood.

- d) Stocks of consumable items have been valued at the lower of cost and net realisable value.
- e) Donations are accounted for when received. Where the receipt of a grant is certain it is included when this is known, otherwise it is included when received. Donated goods are recorded at their fair value.
- f) Pension contributions are made by the District and the paid employees, at a rate adjusted annually, into money purchase schemes for the benefit of those employees, under auto enrolment.

#### g) Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Designated funds are funds set aside by the trustees for particular purposes.

### 2 Tangible Assets

|                                    | Buildings | Buildings<br>Fixtures and<br>Equipment | Activity Training<br>Equipment | Other<br>Equipment | Vehicles and<br>Mowers | Total   |
|------------------------------------|-----------|----------------------------------------|--------------------------------|--------------------|------------------------|---------|
| COST or VALUATION                  |           |                                        |                                |                    |                        |         |
| Brought forward                    | 169,661   | 3,218                                  | 8,295                          | 1,835              | 4,923                  | 187,932 |
| Additions                          | 0         | 300                                    | 3,234                          | 700                |                        | 4,234   |
| Assets Written Off in Year         | 0         | -190                                   | -360                           | 0                  | 0                      | -550    |
| Depreciation/ Valuation adjustment | -1,188    | -832                                   | -2,792                         | -633               | -1,230                 | -6,675  |
| Net Book Value carried forward     | 168,473   | 2,496                                  | 8,377                          | 1,902              | 3,693                  | 184,941 |

### 3 Investments

|                            | 2023           | 2022     |
|----------------------------|----------------|----------|
| Portfolio                  | 373,700        | 0        |
| Change in investment value | 16,168         | 0        |
|                            | <u>389,868</u> | <u>0</u> |

Notes to the Accounts for the Year Ended 31st March 2022

|          |                                                         |                           |                       |                |                            |
|----------|---------------------------------------------------------|---------------------------|-----------------------|----------------|----------------------------|
| <b>4</b> | <b>Stocks</b>                                           |                           |                       |                |                            |
|          |                                                         | 2023                      |                       | 2022           |                            |
|          | Providore (Inc stamps)                                  | 5,693                     |                       | 7,623          |                            |
|          | Badges                                                  | 259                       |                       | 824            |                            |
|          | DMT Wear/Crew                                           | 143                       |                       | 224            |                            |
|          |                                                         | <u>6,095</u>              |                       | <u>8,671</u>   |                            |
| <b>5</b> | <b>Debtors</b>                                          |                           |                       |                |                            |
|          |                                                         | 2023                      |                       | 2022           |                            |
|          |                                                         | £                         |                       | £              |                            |
|          | Trade Debtors                                           | 17,483                    |                       | 17,233         |                            |
|          | Internal (Groups & Members) Debtors                     |                           |                       | 0              |                            |
|          | Third Party monies (Groups)                             | 13,807                    |                       | 2,758          |                            |
|          | Pre-Prepayments                                         | 6,268                     |                       | 5,751          |                            |
|          |                                                         | <u>37,558</u>             |                       | <u>25,742</u>  |                            |
| <b>6</b> | <b>Cash at Bank and in Hand</b>                         |                           |                       |                |                            |
|          |                                                         | 2023                      |                       | 2022           |                            |
|          |                                                         | £                         |                       | £              |                            |
|          | Bank Current Accounts                                   | 22,498                    |                       | 24,199         |                            |
|          | Bank Deposit Accounts (Interest bearing)                | 91,127                    |                       | 475,400        |                            |
|          | Cash Floats with others                                 | 580                       |                       | 8,453          |                            |
|          |                                                         | <u>114,205</u>            |                       | <u>508,052</u> |                            |
| <b>7</b> | <b>Liabilities: Amounts Falling Due Within One Year</b> |                           |                       |                |                            |
|          |                                                         | 2023                      |                       | 2022           |                            |
|          |                                                         | £                         |                       | £              |                            |
|          | Booking Deposits                                        | 12,996                    |                       | 17,137         |                            |
|          | Creditors - Others                                      | 3,152                     |                       | 1,726          |                            |
|          | Third Party monies (Groups)                             | 0                         |                       | 0              |                            |
|          |                                                         | <u>16,148</u>             |                       | <u>18,863</u>  |                            |
| <b>8</b> | <b>Restricted Funds</b>                                 |                           |                       |                |                            |
|          |                                                         | Balance 1st<br>April 2022 | Movement in Resources |                | Balance 31st<br>March 2023 |
|          |                                                         | £                         | Transfer<br>£         | Incoming<br>£  | Outgoing<br>£              |
|          | Frylands projects                                       | 3,800                     |                       | 145            | -945                       |
|          |                                                         | <u>3,800</u>              | <u>0</u>              | <u>145</u>     | <u>-945</u>                |
|          |                                                         |                           |                       |                | <u>3,000</u>               |
| <b>9</b> | <b>Designated Funds</b>                                 |                           |                       |                |                            |
|          |                                                         | Balance 1st<br>April 2022 | Movement in Resources |                | Balance 31st<br>March 2023 |
|          |                                                         | £                         | Transfer<br>£         | Incoming<br>£  | Outgoing<br>£              |
|          | Contingency Reserve                                     | 150,000                   | 0                     | 0              | 0                          |
|          | Frylands Wood                                           | 14,026                    | 1,500                 | 1,614          | -1,500                     |
|          | Group Development - Fox Fund                            | 319,089                   | 6,000                 | 0              | -2,365                     |
|          | International Fund                                      | 4,950                     |                       | 0              | 0                          |
|          | Kenya 2023                                              | 5,500                     | 0                     | 0              | -1,449                     |
|          |                                                         | <u>493,565</u>            | <u>7,500</u>          | <u>1,614</u>   | <u>-5,314</u>              |
|          |                                                         |                           |                       |                | <u>497,365</u>             |

Notes to the Accounts for the Year Ended 31st March 2023

10 Analysis of Net Assets Between Funds

|                    | <i>Tangible Fixed<br/>Assets</i> | <i>Current Assets</i> | <i>Total</i> |
|--------------------|----------------------------------|-----------------------|--------------|
|                    | £                                | £                     | £            |
| Restricted funds   | 0                                | 3,000                 | 97           |
|                    | 0                                | 3,000                 | 3,000        |
| Designated Funds   | 0                                | 497,365               | 497,365      |
| Unrestricted Funds | 184,941                          | 31,213                | 216,154      |
|                    | 184,941                          | 531,578               | 716,519      |

11 Employees Remuneration

|                            | 2023<br>£ | 2022<br>£ |
|----------------------------|-----------|-----------|
| Salaries                   | 138,912   | 98,773    |
| Social Security Costs      | 5,605     | 3,707     |
| Pension Costs              | 5,839     | 5,406     |
| less: CJRS grants received | 0         | -1,099    |
| Indirect Costs             | 0         | 0         |
|                            | 150,356   | 106,787   |

There were 7 full time employees during the year (2022 4). And a further 4 (2022 9) part time employees at certain times of the year. No employee received employee benefits of more than £60,000 in the year.

12 Trustees Remuneration and Expenses

|                                 | 2023<br>£ | 2022<br>£ |
|---------------------------------|-----------|-----------|
| Remuneration paid to Trustees   | 0         | 0         |
| Expenses Reimbursed to Trustees | 710       | 92        |
| Number of Trustees Reimbursed   | 4         | 2         |

Trustees were reimbursed for necessary out of pocket expenses spent on District business at agreed rates, and for expenditure made by them on behalf of the District. Two Trustees have donated back to the District a part of the expenses claimed by them, either during the year or since the year end, amounts received in the year are included under donations.

13 Independent Examiner Fees

|                         | 2023<br>£ | 2022<br>£ |
|-------------------------|-----------|-----------|
| Examiner fees           | 1,170     | 1,170     |
| Fees for other services | 240       | 240       |
|                         | 1,410     | 1,410     |

## Comparatives for the Statement of Financial Activities

|                                                     | Note | Unrestricted<br>Funds | Designated<br>Funds | Restricted<br>Funds | Total Funds<br>2022 |
|-----------------------------------------------------|------|-----------------------|---------------------|---------------------|---------------------|
|                                                     |      | £                     | £                   | £                   | £                   |
| <b>Income and Expenditure</b>                       |      |                       |                     |                     |                     |
| <b>Income</b>                                       | 14   |                       |                     |                     |                     |
| <b>Income from donations</b>                        |      |                       |                     |                     |                     |
| Donations and Grants                                |      | 23,594                | 7,495               | 14,497              | 45,586              |
| <b>Income from Charitable Activities</b>            |      |                       |                     |                     |                     |
| Youth Programme                                     |      | 11,432                | 0                   | 0                   | 11,432              |
| Adult Support & Training                            |      | 185                   | 0                   | 0                   | 185                 |
| Support & Services to The Movement - DHQ            |      | 270                   | 0                   | 0                   | 270                 |
| Support & Services to The Movement - Outdoor Centre |      | 280,238               | 0                   | 0                   | 280,238             |
| <b>Other Trading Activities</b>                     |      |                       |                     |                     |                     |
| Fundraising and Levy                                |      | 5,874                 | 0                   | 0                   | 5,874               |
| <b>Investment Income</b>                            |      |                       |                     |                     |                     |
| Bank Interest                                       |      | 2,899                 | 0                   | 0                   | 2,899               |
| <b>Other Incoming Resources</b>                     |      |                       |                     |                     | 0                   |
| <b>Total</b>                                        |      | 324,492               | 7,495               | 14,497              | 346,484             |
| <b>Expenditure on:</b>                              | 15   |                       |                     |                     |                     |
| <b>Raising Funds</b>                                |      | 4,397                 | 0                   | 0                   | 4,397               |
| <b>Charitable Activities</b>                        |      |                       |                     |                     |                     |
| Youth Programme                                     |      | 8,343                 | 0                   | 0                   | 8,343               |
| Adult Support & Training                            |      | 521                   | 0                   | 0                   | 521                 |
| Support & Services to The Movement - DHQ            |      | 1,958                 | 0                   | 0                   | 1,958               |
| Support & Services to The Movement - Outdoor Centre |      | 274,968               | 8,252               | 3,570               | 286,790             |
| Miscellaneous Payments                              |      | 0                     | 0                   | 0                   | 0                   |
| <b>Total Resources Expended</b>                     |      | 290,187               | 8,252               | 3,570               | 302,009             |
| Transfers between Funds                             |      | -317,570              | 317,570             | 0                   | 0                   |
| Fixed asset transfers                               |      | 9,550                 | -1,400              | -8,150              | 0                   |
| <b>Net Income</b>                                   |      | -273,715              | 315,413             | 2,777               | 44,475              |
| <b>Other recognised gains</b>                       |      |                       |                     |                     |                     |

Notes to the Accounts for the Year Ended 31st March 2023  
15 Detailed Incoming Resources

|                                                   | Unrestricted<br>Funds | Designated<br>Funds | Restricted<br>Funds | Total Funds<br>2023 | Total Funds<br>2022 |
|---------------------------------------------------|-----------------------|---------------------|---------------------|---------------------|---------------------|
| Note                                              | £                     | £                   | £                   | £                   | £                   |
| <b>Administration &amp; Funding</b>               |                       |                     |                     |                     |                     |
| <b>Donations &amp; Grants</b>                     |                       |                     |                     |                     |                     |
| Legacy                                            | 0                     | 0                   | 0                   | 0                   | 0                   |
| Covid support grants                              | 0                     | 0                   | 0                   | 0                   | 23,359              |
| Sundry Donations                                  | 7,386                 | 1,614               | 145                 | 9,145               | 22,227              |
|                                                   | 7,386                 | 1,614               | 145                 | 9,145               | 45,586              |
| <b>Activities for Generating Funds</b>            |                       |                     |                     |                     |                     |
| Fund Raising                                      | 381                   | 0                   | 0                   | 381                 | 372                 |
| Membership Levy                                   | 6,643                 | 0                   | 0                   | 6,643               | 5,502               |
| Recovered Membership Fees (Previous Year)         | 0                     | 0                   | 0                   | 0                   | 0                   |
|                                                   | 7,024                 | 0                   | 0                   | 7,024               | 5,874               |
| <b>Interest &amp; Fund Raising</b>                |                       |                     |                     |                     |                     |
| Bank Interest                                     | 3,923                 | 0                   | 0                   | 3,923               | 2,899               |
|                                                   | 3,923                 | 0                   | 0                   | 3,923               | 2,899               |
| <b>Youth Programme &amp; Activities</b>           |                       |                     |                     |                     |                     |
| Section Events                                    | 521                   | 0                   | 0                   | 521                 | 0                   |
| Kenya Trip                                        | 0                     | 0                   | 0                   | 0                   | 0                   |
| Jamboree                                          | 0                     | 0                   | 0                   | 0                   | 0                   |
| International fund                                | 0                     | 0                   | 0                   | 0                   | 0                   |
| District Events                                   | 0                     | 0                   | 0                   | 0                   | 0                   |
|                                                   | 521                   | 0                   | 0                   | 521                 | 0                   |
| <b>Explorer Scout &amp; Network</b>               |                       |                     |                     |                     |                     |
| Admin & Accommodation                             | 0                     | 0                   | 0                   | 0                   | 0                   |
| Badges & Uniform                                  | 0                     | 0                   | 0                   | 0                   | 0                   |
| Programme                                         | 11,936                | 0                   | 0                   | 11,936              | 9,143               |
| Subscriptions (nett of Third Party element)       | 0                     | 0                   | 0                   | 0                   | 2,289               |
|                                                   | 11,936                | 0                   | 0                   | 11,936              | 11,432              |
| <b>Adult Support &amp; Training</b>               |                       |                     |                     |                     |                     |
| Non Member Insurance                              | 0                     | 0                   | 0                   | 0                   | 0                   |
| Tributes                                          | 0                     | 0                   | 0                   | 0                   | 0                   |
| Badges & Scarves                                  | 158                   | 0                   | 0                   | 158                 | 185                 |
|                                                   | 158                   | 0                   | 0                   | 158                 | 185                 |
| <b>Support &amp; Services to the Movement</b>     |                       |                     |                     |                     |                     |
| <b>District Headquarters</b>                      |                       |                     |                     |                     |                     |
| Lettings                                          | 270                   | 0                   | 0                   | 270                 | 270                 |
| Utility Recoveries                                | 0                     | 0                   | 0                   | 0                   | 0                   |
|                                                   | 270                   | 0                   | 0                   | 270                 | 270                 |
| <b>Outdoor Centre</b>                             |                       |                     |                     |                     |                     |
| User Fees & Charges                               | 138,251               | 0                   | 0                   | 138,251             | 108,600             |
| Less Discounts                                    | -4,687                | 0                   | 0                   | -4,687              | -3,803              |
| Activities & Equipment Hire                       | 133,939               | 0                   | 0                   | 133,939             | 113,829             |
| Less Discounts                                    | -4,564                | 0                   | 0                   | -4,564              | -4,609              |
| Retail Sales (Catering; C'mas Trees;Provi;Stamps) | 41,318                | 0                   | 0                   | 41,318              | 24,478              |
| Operating costs recovered                         | 127                   | 0                   | 0                   | 127                 | 5                   |
| Maintenance Costs recovered                       | 120                   | 0                   | 0                   | 120                 | 529                 |
| Warden's Support ( Recovered)                     | 0                     | 0                   | 0                   | 0                   | 0                   |
| Gas Sales                                         | 43,699                | 0                   | 0                   | 43,699              | 36,963              |
| Utility costs recovered                           | 1,557                 | 0                   | 0                   | 1,557               | 50                  |
| Deposits forfeited                                | 491                   | 0                   | 0                   | 491                 | 767                 |
| Miscellaneous Charges & Sundry Receipts           | 910                   | 0                   | 0                   | 910                 | 3,429               |
|                                                   | 351,161               | 0                   | 0                   | 351,161             | 280,238             |
| <b>Miscellaneous Receipts</b>                     |                       |                     |                     |                     |                     |
| Sundries                                          | 0                     | 0                   | 0                   | 0                   | 0                   |
|                                                   | 0                     | 0                   | 0                   | 0                   | 0                   |
| <b>Total Income</b>                               | <b>382,379</b>        | <b>1,614</b>        | <b>145</b>          | <b>384,138</b>      | <b>346,484</b>      |

Notes to the Accounts for the Year Ended 31st March 2023  
16 Detailed Resources Expenditure

|                                                      | Unrestricted<br>Funds<br>£ | Designated<br>Funds<br>£ | Restricted<br>Funds<br>£ | Total Funds 2023<br>£ | Total Funds<br>2022<br>£ |
|------------------------------------------------------|----------------------------|--------------------------|--------------------------|-----------------------|--------------------------|
| <b>Administration &amp; Funding</b>                  |                            |                          |                          |                       |                          |
| <b>Governance Costs</b>                              |                            |                          |                          |                       |                          |
| Fund Raising Costs                                   | 0                          | 0                        | 0                        | 0                     | 0                        |
| Office Holders Expenses                              | 275                        | 0                        | 0                        | 275                   | 0                        |
| Professional Fees & Charges                          | 2,796                      | 0                        | 0                        | 2,796                 | 2,659                    |
| Investment charges                                   | 1,300                      | 0                        | 0                        | 1,300                 | 0                        |
| Bank charges                                         | 1,040                      | 0                        | 0                        | 1,040                 | 1,738                    |
| Other                                                | 0                          | 1,449                    | 0                        | 1,449                 | 0                        |
|                                                      | 5,411                      | 1,449                    | 0                        | 6,860                 | 4,397                    |
| <b>Youth Programme &amp; Activities</b>              |                            |                          |                          |                       |                          |
| Section Events & Activities                          | 9                          | 0                        | 0                        | 9                     | 0                        |
| District & Other Events                              | 0                          | 0                        | 0                        | 0                     | 0                        |
| Kenya trip                                           | 0                          | 0                        | 0                        | 0                     | 0                        |
| Jamboree                                             | 0                          | 0                        | 0                        | 0                     | 0                        |
| International fund                                   | 0                          | 0                        | 0                        | 0                     | 0                        |
| Group & Personal Support                             | 0                          | 0                        | 0                        | 0                     | 0                        |
| Depreciation - Other Equipment                       | 0                          | 0                        | 0                        | 0                     | 0                        |
|                                                      | 9                          | 0                        | 0                        | 9                     | 0                        |
| <b>Explorer Scout &amp; Network</b>                  |                            |                          |                          |                       |                          |
| Grants                                               | 0                          | 2,365                    | 0                        | 2,365                 | 0                        |
| Badges & Uniform                                     | 0                          | 0                        | 0                        | 0                     | 0                        |
| Programme                                            | 14,796                     | 0                        | 0                        | 14,796                | 8,343                    |
|                                                      | 14,796                     | 2,365                    | 0                        | 17,161                | 8,343                    |
| <b>Adult Support &amp; Training</b>                  |                            |                          |                          |                       |                          |
| Meetings & Expenses                                  | 1,011                      | 0                        | 0                        | 1,011                 | 510                      |
| Conferences                                          | 0                          | 0                        | 0                        | 0                     | 0                        |
| Clothing                                             | 0                          | 0                        | 0                        | 0                     | 0                        |
| Net Stock Movement in Year- DMT Clothing             |                            | 0                        | 0                        | 0                     | -224                     |
| Adult Training Courses                               | 0                          | 0                        | 0                        | 0                     | 0                        |
| Badge Purchases                                      |                            | 0                        | 0                        | 0                     | 186                      |
| Net Stock Movement in Year- Badges                   |                            | 0                        | 0                        | 0                     | -149                     |
| Communications                                       | 0                          | 0                        | 0                        | 0                     | 0                        |
| Tributes                                             |                            | 0                        | 0                        | 0                     | 198                      |
| Non-member Insurance                                 | 0                          | 0                        | 0                        | 0                     | 0                        |
| Resource Material                                    | 0                          | 0                        | 0                        | 0                     | 0                        |
| District Equipment (Incl. ESUs)                      | 0                          | 0                        | 0                        | 0                     | 0                        |
| Other Equipment written off                          | 0                          | 0                        | 0                        | 0                     | 0                        |
|                                                      | 1,011                      | 0                        | 0                        | 1,011                 | 521                      |
| <b>Support &amp; Services to the Movement</b>        |                            |                          |                          |                       |                          |
| <b>District Headquarters</b>                         |                            |                          |                          |                       |                          |
| Insurance                                            | 0                          | 0                        | 0                        | 0                     | 0                        |
| Maintenance                                          | 2,496                      | 0                        | 0                        | 2,496                 | 328                      |
| Utilities & Rates                                    | 1,843                      | 0                        | 0                        | 1,843                 | 1,130                    |
| Development                                          |                            | 0                        | 0                        | 0                     | 500                      |
|                                                      | 4,339                      | 0                        | 0                        | 4,339                 | 1,958                    |
| <b>Outdoor centre</b>                                |                            |                          |                          |                       |                          |
| Fees & Charges                                       | 9,964                      | 0                        | 0                        | 9,964                 | 3,512                    |
| Activity Costs                                       | 32,044                     | 1,500                    | 0                        | 33,544                | 19,511                   |
| Retail Purchases (Catering;C'mas Trees;Provi;Stamps) | 17,541                     | 0                        | 0                        | 17,541                | 19,901                   |
| Gas purchases                                        | 35,147                     | 0                        | 0                        | 35,147                | 29,503                   |
| Net Stock Movement in Year                           | 2,575                      | 0                        | 0                        | 2,575                 | 3,927                    |
| Insurance                                            | 7,303                      | 0                        | 0                        | 7,303                 | 4,510                    |
| Post, Telephone & Copying                            | 12,250                     | 0                        | 0                        | 12,250                | 5,105                    |
| Advertising & PR                                     | 2,341                      | 0                        | 0                        | 2,341                 | 353                      |
| Transport                                            | 0                          | 0                        | 0                        | 0                     | 1,891                    |
| Service Team Costs                                   | 2,019                      | 0                        | 0                        | 2,019                 | 2,435                    |
| Direct Employment Costs (Inc accommodation)          | 158,502                    | 0                        | 0                        | 158,502               | 105,763                  |
| less: CJRS grants                                    | 0                          | 0                        | 0                        | 0                     | -1,099                   |
| Wardens Support                                      | 7,665                      | 0                        | 0                        | 7,665                 | 7,804                    |
| Utilities & Rates                                    | 32,089                     | 0                        | 0                        | 32,089                | 17,081                   |
| Buildings & Site Maintenance                         | 36,295                     | 0                        | 0                        | 36,295                | 58,416                   |
| Other Payments                                       | 350                        | 0                        | 0                        | 350                   | 502                      |
| Loss on scrapped assets                              | 550                        | 0                        | 0                        | 550                   | 0                        |
| Depreciation - Buildings & Fixtures & Fittings       | 1,188                      | 0                        | 0                        | 1,188                 | 2,657                    |
| Depreciation - Vehicles                              | 1,230                      | 0                        | 0                        | 1,230                 | 1,641                    |
| Depreciation - Activity Training & Equipment         | 4,257                      | 0                        | 0                        | 4,257                 | 3,377                    |
|                                                      | 363,310                    | 1,500                    | 0                        | 364,810               | 286,790                  |
| <b>Outdoor Centre Development</b>                    |                            |                          |                          |                       |                          |
| Miscellaneous Improvements                           | 0                          | 0                        | 0                        | 0                     | 0                        |
|                                                      | 0                          | 0                        | 0                        | 0                     | 0                        |
| <b>Miscellaneous Payments</b>                        |                            |                          |                          |                       |                          |
| Sundry                                               | 186                        | 0                        | 945                      | 1,131                 | 0                        |
|                                                      | 186                        | 0                        | 945                      | 1,131                 | 0                        |
| <b>Total Resources Expended</b>                      | <b>389,062</b>             | <b>5,314</b>             | <b>945</b>               | <b>395,321</b>        | <b>302,009</b>           |

# **Lewisham District Scout Council**

## Schedule of Registered Scout Groups & District Explorer Scout Units

### **Scout Groups**

---

1<sup>st</sup> Lewisham Park  
1<sup>st</sup> New Cross  
2<sup>nd</sup> Deptford  
2<sup>nd</sup> Sydenham  
3<sup>rd</sup> Crofton Park  
4<sup>th</sup> Lewisham  
6<sup>th</sup> Lewisham South  
8<sup>th</sup> Lewisham South  
9<sup>th</sup> Lewisham North (inactive)  
9<sup>th</sup> Sydenham  
11<sup>th</sup> Forest Hill  
12<sup>th</sup> Forest Hill  
12<sup>th</sup> Lewisham North  
12<sup>th</sup> Lewisham South  
14<sup>th</sup> Lewisham South  
16<sup>th</sup> Lewisham South  
17<sup>th</sup> Forest Hill  
17<sup>th</sup> Lewisham North  
20<sup>th</sup> Forest Hill (ScoutLink)  
20<sup>th</sup> Lewisham South (inactive)  
21<sup>st</sup> Lewisham North  
28<sup>th</sup> Lewisham North  
32<sup>nd</sup> Deptford

### **Explorer Scout Units**

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Aureate Explorer Scout Unit  
Discovery Explorer Scout Unit  
Golden Hind Explorer Scout Unit  
Lionheart Explorer Scout Unit  
Muhsineen Explorer Scout Unit  
Venture Explorer Scout Unit  
Young Leader Explorer Scout Unit

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# Accounts

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**Lewisham**  
**District Scout Council**  
**Trustees' Annual**  
**Report**  
**2021/2022**

[lewishamscouts.org.uk](http://lewishamscouts.org.uk)  
[@LewishamScouts](https://www.instagram.com/LewishamScouts)

Registered Charity No. 1001668  
Scout District No. 10001058

# LEWISHAM DISTRICT SCOUT COUNCIL

## Trustees' Annual Report & Accounts for 2021/2022

### CONTENTS

|                                                                                |         |
|--------------------------------------------------------------------------------|---------|
| Contents                                                                       | Page 1  |
| Notice of 2022 Annual General Meeting & agenda                                 | Page 2  |
| Minutes of the District's eleventh Annual General Meeting held on 12 July 2021 | Page 3  |
| <b>Reports &amp; Accounts</b>                                                  |         |
| Reference and administration details                                           | Page 7  |
| Structure, governance and management                                           | Page 8  |
| Public benefit                                                                 | Page 9  |
| Objectives and activities                                                      | Page 9  |
| Achievements and performance                                                   | Page 10 |
| Financial review                                                               | Page 14 |
| Changes and Thanks                                                             | Page 15 |
| Plans for the future                                                           | Page 16 |
| Declaration                                                                    | Page 16 |
| Accounts (including Independent Examiner's Report)                             | Page 17 |
| Schedule of Registered Scout Groups & Explorer Scout Units                     | Page 28 |

# LEWISHAM DISTRICT SCOUT COUNCIL

## ANNUAL GENERAL MEETING

The Annual General Meeting will be held at Bellingham Bowling Club, 183 Bellingham Road, London SE6 1EQ at 7.30pm on Monday 11 July 2022.

### AGENDA

#### INTRODUCTION

1. Address of welcome by the District Chair
2. Apologies for absence
3. To receive & consider the minutes of the Annual General Meeting held on 12 July 2021

#### THE PAST YEAR – REPORT ON THE WORK OF THE SCOUT COUNCIL

4. To receive & consider the Trustees' Annual Report (including the Annual Statement of Accounts)

#### THE YEAR AHEAD

5. To reconfirm resolutions to:
  - Agree the quorums for meetings of the District Scout Council (currently 25), the District Executive Committee (currently 6) and sub-Committees (to be decided);
  - To agree the number of members that may be elected to the District Executive Committee (currently 6);
  - To adopt the Constitution of the District Scout Council (current constitution adopted at the 2021 AGM)
6. To appoint (or reappoint) District Presidents and Vice-Presidents
7. To approve the District Commissioner's nomination of District Chair
8. To approve the District Commissioner's nominations of members of the District Executive Committee
9. To elect officers:
  - District Secretary
  - District Treasurer
10. To appoint additional members recommended by the District Commissioner and the District Executive Committee to the District Scout Council
11. To elect members of the District Executive Committee
12. To elect members of the District Scout Council to represent the District on the County Scout Council (the County AGM)
13. To appoint an Independent Examiner for 2022/2023

Following the formal business of the meeting there will be presentation of awards and closing remarks from the District and County Commissioners.

# LEWISHAM DISTRICT SCOUT COUNCIL

## Minutes of the 11th ANNUAL GENERAL MEETING held on 12 July 2021 via Zoom

### 1. ADDRESS OF WELCOME BY THE DISTRICT CHAIR

The Chair opened the meeting by welcoming everyone to the 11th AGM of Lewisham District Scout Council.

### 2. APOLOGIES FOR ABSENCE

Apologies for absence had been received from Darren Lodge (County Commissioner); Lawrie & Lindsey Smith; Fr E Perera; Graham Simmons; David Wallis; David Bloom; Rowena Dixon; David Cohen; Lesley & Roger Dann; Trevor Flanders.

### 3. PROPOSED CHANGE TO DISTRICT CONSTITUTION

The Chair proposed amendments to the District Constitution as circulated and appended to these minutes.

APPROVED.

### 4. RECEPTION AND CONSIDERATION OF THE MINUTES OF THE ANNUAL GENERAL MEETING HELD ON 22 JULY 2020

The Chair confirmed that the Minutes had been approved by the District Executive Committee as Trustees and asked the meeting to receive and consider them.

### 5. RECEPTION AND CONSIDERATION OF THE ANNUAL REPORT OF THE DISTRICT EXECUTIVE COMMITTEE (INCLUDING THE ANNUAL STATEMENT OF ACCOUNTS)

The Chair confirmed that the Annual Report (including the Annual Statement of Accounts) had already been approved by the District Executive Committee as Trustees and asked the meeting to receive and consider them.

The Chair pointed out that this had been a very untypical year due to covid-19 which hopefully, will not be repeated.

#### **Frylands Wood:**

At the start of the year it was not known if it would be possible to keep Frylands Wood open, how many Groups would survive the pandemic, how many members we would retain or whether we would exhaust our funds during the year. It had always been envisaged that we would keep District operating in a steady state with no major change. However, with the changed circumstances we needed a different style of management which could continue to ensure good governance, manage Frylands Wood effectively and ensuring that Groups could survive in a changing world. Our biggest risk was the Frylands Wood trading position, particularly the possible need to make staff redundant and possible close the site.

Fortunately, Frylands Wood had been able to survive and from an initial state of extreme worry, it was now a state of excitement as bookings were picking up and both Groups and schools were using the site again. He wanted to say a vote of thanks to everyone involved and particularly, Chris Ellinson and Vicki Armitage the joint Vice Chairs for all their hard work in the past year.

**Finance:**

The other major concern had been how best to support Groups with their governance and finance, and support was given in advising them of government support available. During the year a Finance Review Team had carried out a review of current financial systems and the District was in the process of transferring all its accounting systems to QuickBooks for continuity purposes.

**Appointments Advisory Committee:**

During the year the Committee had been holding meetings on-line on Zoom and this was working well. The Committee is currently looking for a new Chair.

**Group Governance Support Working Group:**

The working Group had been tasked with looking at how best to support Groups and identify issues that could be of concern and had met regularly during the year.

**6. APPROVAL OF THE DISTRICT COMMISSIONER'S NOMINATION OF DISTRICT CHAIR**

District Commissioner nominated Mike Jackson as District Chairman.  
APPROVED.

**7. ELECTION OF ADDITIONAL MEMBERS OF THE DISTRICT SCOUT COUNCIL**

The District Executive Committee had recommended the election of the following additional members of the District Scout Council for 2021/2022:

Don Coombe, Lesley Dann, Roger Dann and Richard Leach, all for a term of three years - Proposed by Richard Morrison, Seconded by Kevin Murphy.  
APPROVED

**8. ELECTION OF OFFICERS**

The District Secretary: Vacant and no nominations received.  
The District Treasurer: Vacant and no nominations received.

Proposed by the Chair that the meeting approved delegating the appointment of suitable candidates to the District Executive Council.  
APPROVED.

**9. ELECTION OF MEMBERS OF THE DISTRICT EXECUTIVE COMMITTEE**

|                  | Nominated by     | Seconded by      |
|------------------|------------------|------------------|
| Alan Britchford  | David Wallis     | Jackie Morrison  |
| Chris Ellinson   | Kevin Murphy     | Richard Morrison |
| Richard Morrison | Luke Cohen       | Michelle Buckle  |
| Kevin Murphy     | Chris Ellinson   | Jackie Morrison  |
| Michael Wall     | Michelle Buckle  | David Wallis     |
| David Wallis     | Richard Morrison | Luke Cohen       |

As the number of nominations did not exceed the number of persons to be appointed all nominations were APPROVED

## **10.CONFIRMATION OF THE DISTRICT COMMISSIONER'S NOMINATIONS OF MEMBERS OF THE DISTRICT EXECUTIVE COMMITTEE**

The District's constitution allows for 6 people to be nominated. The District Commissioner nominated: Victoria Armitage; Joe McEvilly; Graham Simmons and Luke Cohen.

APPROVED

It was proposed that the District Commissioner's nomination of up to two further candidates over the coming year be approved by the District Executive Committee.

APPROVED.

## **11.ELECTION OF A MEMBER OF THE DISTRICT TO REPRESENT THE DISTRICT ON THE COUNTY SCOUT COUNCIL (THE COUNTY AGM)**

Joe McEvilly had previously volunteered for the role, and has again this year.

APPROVED.

## **12.APPOINTMENT OF AN INDEPENDENT EXAMINER FOR 2020/2021**

The Chair nominated John Lambourne FCA of Latham Lambourne Ltd.

APPROVED.

## **13. THE DISTRICT COMMISSIONERS REPORT**

The District Commissioner thanked everyone for attending the Annual General Meeting, she had hoped that it would have been a face to face meeting but was not possible. She thanked Mike Jackson for his work as Chair of the District for holding it together and through various initiatives, improving it. She stated that it has been a year of change: the District Treasurer, Phil Matthews had stood down during the year. He had received his 50 year Service Award this year. Lesley Hine had also stepped down as District Secretary after 10 years in the role. John Goodwin and Pam Goodwin had stepped down from the Appointments Advisory Committee – John after 20 years as Chair and he had also received his 50 year Service Award.

She has Awards to be presented to the following:

50 year Service Award – Trevor Flanders, Philip Wall and Eileen Fricker.

30 year Service Award - Gavin Forsdyke

25 year Service Award – Graham Anderson, Sandra Fuller, Vici Seale, Caroline Britchford, Rob Britchford, Denise Pritchard.

She also had further 20 years, 15 year and 10 year Service awards which would be presented when this could be done face to face.

In terms of the functioning of the District, face to face meetings had stopped in March 2020. Many Groups moved quickly and zoom meetings and the County produced new badges and Headquarters provided additional resources for Groups. Some Groups had thrived by introducing inventive ideas for activities. Some Groups struggled and did not receive the technology packs available.

When the annual Census was taken it showed that the biggest fall in members was in the Beavers Section but the drop was not as bad as it could have been. In autumn 2020 some Groups met but with smaller numbers; some Groups had lost Leaders – some retiring and some leaving London. Other Groups are now re-opening and the District is looking to support the Groups who are struggling with re-opening.

She thanked all the staff, volunteers and especially the Management Committee for all the work that they had done to keep Frylands Wood open –this had been a huge task.

During the time when Groups could not meet various upkeep and improvement jobs had been done on the site. Lots of Groups and school parties were now using the site which was great news.

She stated that it had been a challenging year which had been met with courage and determination and there are lots of potential new members. There is a possibly of a new Squirrels Group opening for 4/5 year old. She thanked everyone in the District and encouraged them to keep up the good work.

#### **14. ADDRESS BY THE COUNTY CHAIR**

The County Chair thanked the District for all the work done in the past very difficult year.

#### **Appendix to Minutes of Annual General Meeting held 12 July 2021**

The Constitution adopted by the District Scout Council (Minute 2) is as follows:

The District Constitution will be the model Constitution published in POR Rule 4.25 amended as follows:

- 1 The quorum for District Scout Council Meetings is 25
  - 2 The quorum for District Executive Committee meetings is 6
  - 3 The number of members elected to the District Executive Committee is 6.
-

## REFERENCE AND ADMINISTRATION DETAILS

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Lewisham District Scout Council is a trust (Registered Charity No. 1001668). Its Scout Registration Number is 10001058. It has its own Headquarters building at 66 St German's Road, London, SE23; it also has 6 years of a 40 year lease outstanding on its campsite – Frylands Wood Scout Outdoor Centre, Featherbed Lane, Croydon, CR0 9AA (freehold owned by The Scout Association).

### THE DISTRICT EXECUTIVE COMMITTEE (TRUSTEES) FOR 2021/2022

#### Ex-officio:

|                                          |                                             |
|------------------------------------------|---------------------------------------------|
| District Chair – Mike Jackson            | District Commissioner – Jennifer McCullough |
| District Secretary - Vacant              | District Treasurer - Vacant                 |
| District Scout Network Leader -Vacant    | District Explorer Scout Commissioner - Alex |
| Youth Commissioner - Thomas Eaton-Miller | Summerford                                  |

#### Elected / Nominated /Co-opted Members of the Committee

|                 |                             |                |
|-----------------|-----------------------------|----------------|
| Vicki Armitage  | Lesley Hine (from 20/09/21) | Graham Simmons |
| Alan Britchford | Joe McEvilly                | Michael Wall   |
| Chris Ellinson  | Kevin Murphy                | David Wallis   |
| Luke Cohen      | Richard Morrison            |                |

### Appointments Advisory Committee and Sub-Committees of the District Executive Committee for 2021/2022

Members of the Appointments Advisory Committee and of sub-committees are nominated by the District Executive Committee. Chairs and members of sub-committees were appointed on 12 July 2021. The District Chair and District Commissioner are ex-officio members of all sub-committees.

| <b>Appointments Advisory Committee</b> | <b>District Headquarters Sub-Committee</b>         | <b>Frylands Wood Management Committee</b> |
|----------------------------------------|----------------------------------------------------|-------------------------------------------|
| Lesley Hine (Chair from 20/9/21)       | Joe McEvilly (Chair)                               | Vicki Armitage (Deputy Chair)             |
| Hilary Leach                           | John Harris                                        | Chris Ellinson (Deputy Chair)             |
| Dave Leach                             | Michael Wall                                       | Alan Britchford                           |
| Graham Simmons                         | Ray Wickenden                                      | Barry Goswell                             |
| Lynn Simmons                           | A representative from each                         | Penny Goswell                             |
| Katie Sturgess                         | Section meeting at the building                    | Joe McEvilly                              |
|                                        |                                                    | Nick Smith                                |
|                                        |                                                    | David Wallis                              |
|                                        |                                                    | Ray Wickenden                             |
|                                        |                                                    | Brian Young                               |
|                                        | <b>Ron Fox Awards Panel (established 17/01/22)</b> |                                           |
|                                        | Garry Leach (Chair)                                |                                           |
|                                        | Maria Clifford                                     |                                           |
|                                        | Chris Ellinson                                     |                                           |
|                                        | Trevor Flanders                                    |                                           |
|                                        | Isabel Gainey                                      |                                           |
|                                        | Alex Summerford                                    |                                           |

**Bankers:** CAF Bank Ltd, 25 Kings Hill Avenue, West Malling, ME19 4TA

**Independent Examiner:** John Lambourne FCA of Latham Lambourne Limited, Chartered Accountants - 18 Woodlands Park, Bexley, DA5 2EL

## STRUCTURE, GOVERNANCE AND MANAGEMENT

---

Lewisham District Scout Council was formed on 1 January 2011 as a result of the merger of Lewisham Manor and Lewisham North Scout Districts, with three Groups and an Explorer Scout Unit from Deptford (formerly in Albany Scout District) then joining on 1 April 2011.

Lewisham District Scout Council is constituted in accordance with the Rules of The Scout Association to provide Scouting within the London Borough of Lewisham and is supported under those Rules by the Scout County of Greater London South. The Scout Association is incorporated by Royal Charter. The Charter of The Association provides for the making of Bye-Laws approved by Her Majesty in Council which, in turn, authorises the making of the Rules referred to above (known as "Policy, Organisation and Rules", or "P.O.R.").

The District is managed by the District Executive Committee. Its members are the Charity Trustees of the District Scout Council which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities, which includes registration, budgeting, keeping proper accounts and making returns to the Charity Commission as appropriate. The District Executive Committee cannot act outside the Royal Charter, Bye-Laws and Rules of the Scout Association.

The District Executive Committee consists of a number of ex-officio members: District Chair, District Commissioner, District Secretary, District Treasurer, District Scout Network Commissioner, District Explorer Scout Commissioner and District Youth Commissioner; as well as elected, nominated and co-opted members. The County Commissioner and the County Chair have the right of attendance at meetings.

The District Executive Committee exists to support the District Commissioner in meeting the responsibilities of the appointment and to provide support for Scout Groups, Explorer Scout Units and the District Scout Network in the District. It is responsible for such matters as promoting the development of Scouting in the District; the maintenance of District property and management and development of the District Scout Outdoor Centre; the employment of District Scout Outdoor Centre staff; administration of District finances; fund-raising; the appointment of Leaders, Administrators and Advisers; and insurance of persons, property and equipment.

The District Executive Committee may establish sub-committees. Sub-Committees consist of members nominated by the Committee with the District Commissioner and the District Chair as ex officio members.

The District Scout Council is the electoral body, which supports Scouting in Lewisham Scout District. It is the body to which the District Executive Committee is accountable. Ex-officio members are all Commissioners, Leaders, Administrators, Section Assistants, Skills Instructors, Advisers, Explorer Scouts, members of the District Scout Network, representatives of Troop Leadership Forums in the District, Members and Associate Members of the Movement registered in the Scout District, parents of Explorer Scouts, the County Commissioner and the County Chair.

Other supporters of the District may be appointed as members by the District Scout Council on the recommendation of the District Commissioner and the District Executive Committee.

The District has systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss. These include two signatories or electronic authorisations required for all payments and comprehensive insurance policies to ensure that insurable risks are covered.

## **PUBLIC BENEFIT**

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To be a charity in England and Wales, an organisation must have only charitable purposes which must be for the public benefit.

Trustees and the District Management Team have referred to The Charity Commission's general guidance on public benefit when reviewing the District's objectives and in planning future activities. By adopting and maintaining the Purpose, Method and Values of The Scout Association, we are confident that our charitable purposes are sound, and in line with what we are trying to achieve in terms of public benefit for both our youth and adult members.

The Purpose, Method and Values are set out below.

## **OBJECTIVES AND ACTIVITIES**

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### **THE PURPOSE OF SCOUTING**

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

### **THE VALUES OF SCOUTING**

As Scouts we are guided by the following values:

- Integrity – We act with integrity; are honest, trustworthy and loyal.
- Respect – We have self-respect and respect for others.
- Care – We support others and take care of the world in which we live.
- Belief – We explore our faiths, beliefs and attitudes.
- Co-operation – We make a positive difference; co-operate with others and make friends.

### **THE SCOUT METHOD**

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities; and
- make and live by their Promise.

## ACHIEVEMENTS AND PERFORMANCE

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The fundamental purpose of a Scout District is to support its Scout Groups, which provide the Scouting experience to young people.

The work of the District Executive Committee is divided into three broad areas:

- Governance – ie compliance with the legal requirements imposed on Charity Trustees by the Charities Acts and the Rules of the Scout Association;
- Administration and General Support – providing administrative and practical support to Scouting in the District;
- Governance Support – providing support and advice to the Charity Trustees of Scout Groups (ie Group Executive Committees.)

The Committee has been active in all these areas.

### **Governance**

Effective governance has always been a key feature Lewisham Scout District. The District Executive Committee has continued to carry out its role responsibly and with due diligence and care. Its meetings have been well attended, and issues have been discussed and resolved in a thoroughly professional and business-like manner.

As we went into the previous year (2020 / 21) we faced great uncertainty and concern about the future. During that year, and the year under review, the risks and fears reduced, our hopes were raised as opportunities appeared and we continued on a journey back to a more normal world. That journey proved extremely challenging.

### **Frylands Wood Scout Outdoor Centre.**

By far the largest activity of the District Executive Committee, both in terms of financial activity and staff and volunteer time, is the management of our Outdoor Centre.

Frylands Wood is far more than a traditional District Camp Site. We run it not only for the benefit of our own young people but also as a service to a wider group of outdoor education providers, including schools, Girlguiding UK and other uniformed and non-uniformed youth organisations. Our aim is to open up the "Scout experience" to as many young people as possible, whether or not they are Scouts.

After a very challenging year in 2020/21 things improved enormously in 2021/22.

Bookings increased significantly and we were able to significantly reduce our dependence on Government grants.

Due to the outstanding hard work and commitment of our paid staff business has increased significantly and we were able to increase our reserve funds in accordance with our reserves policy whilst continuing to invest in the site facilities.

At the 2019 District AGM it was announced that The Scout Association had agreed to offer the District a new 40 year lease for Frylands Wood, and last year we reported that we hoped the lease was about to be signed, giving us the opportunity of seeking more grant aid to invest in the future of the site. Unfortunately, things have continued to progress at a far slower pace that we would have wished and it is currently anticipated that the final approval from the Scout Association's Trustees to the signing of the lease will be granted on 21 July this year.

### **Appointments Advisory Committee**

The Appointments Advisory Committee has continued its dual role of welcoming new adult volunteers into Scouting whilst ensuring that they have the ability and willingness to carry out their roles.

### **The Ron Fox Awards Panel.**

Last year we reported the receipt of a substantial legacy from the late Ron Fox, previously District Commissioner and subsequently District Chair of the former Lewisham North District.

A panel has now been established as a sub-Committee of the District Executive Committee. Its remit is to use the income from the fund to provide grants primarily to Scout Groups which will support the provision of better Scouting for more young people.

The Panel has already made its first grants.

### **The Governance Support Team**

The Governance Support Team has continued to provide general and specific support to the Trustees of our Scout Groups. A particular area of concern has been that Group Trustees (Group Executive Committees) have found the recruitment of adult volunteers very difficult following periods of closure.

Some Groups suffered exceptionally during the pandemic period and two Groups in the northern part of the Borough – the 2nd Deptford and the 32nd Deptford – were both at risk of closure and there was a possibility that we would have no Scouting provision north of the A2.

Members of the Governance Support Team provided direct support to Group Executives and the Group Scout Leaders to revitalise these Groups. The 32nd Deptford, has shown a very significant improvement, largely due to the efforts of Rob Ludlow, their Group Scout Leader, from 11 young people at the January 2021 census to 73 this year, and numbers continuing to increase.

The 2nd Deptford has proved more of a challenge. After the pandemic period they had only two leaders remaining and many vacancies on their Group Executive Committee. No meetings had taken place during closure and their numbers of young people had fallen from 21 in the 2021 Census to none this year. They also had significant financial problems with a Group Headquarters in need of significant maintenance and difficulties in accessing their bank account due to previous signatories leaving the Group. Two members of the Governance Support Team, Richard Morrison and Luke Cohen, led on supporting Charlie Baxter, the Group Scout Leader and other volunteers, with further support from the County Development Service. The Beaver Scout and Cub Scout

sections were reopened in January and have continued to grow, with currently around 20 youth members.

The third Group with significant support from the Team during the year was the 20th Forest Hill. This is a Group for young people with learning difficulties who would not be comfortable in a mainstream Group. It had continued during the periods of lockdown via Zoom meetings but during that period their two key leaders had moved away from Lewisham and there were no longer sufficient resources to start face to face meetings. Recruiting replacements has proved particularly challenging and we have had support from the Scout Association's Regional Development Team. We remain optimistic that the Group will be able to reopen over the next few months.

In each of these cases the priority has been to help the current volunteers within the Group to resolve the problems rather than doing it all for them and the intention is that as they develop the Team will gradually withdraw. The successes we have had have relied on the hard work put in by adults in the Groups and in particular their Group Scout Leaders.

### **District Membership**

The Scout Association's Annual Census at the end of January 2022 showed an increase in total District membership of 148, to 1,294. Youth membership (under 18's) increased by 22% from 164 to 917. However, whilst these figures are moving in the right direction our young people numbers were still 13% below the pre-pandemic 2020 census. On a positive note, these figures included 10 Squirrel Scouts (4 to 6 year olds) for the first time and as the year has progressed Groups are continuing to develop and open new sections and we expect a further substantial growth in next year's figures.

### **District Management and District Management Team**

One of the District Executive's key responsibilities is supporting the District Commissioner in the discharge of her duties, particularly regarding the development of Scouting across the District. To support this process the District Chair is a member of the District Management Team.

Over the past year, members of the District Management Team have continued to focus on supporting Group Scout Leaders in local Groups, in particular those with low membership, and looking at developing the membership. However, the resource available for this work is limited and in March this year it was decided to combine the work of the members of DMT responsible for Group Support with that of the Governance Support Team creating a single Group Support Team reporting to both the DC and the DEC. This is an unusual arrangement, but we believe that it is a pragmatic solution to the lack of resource in the short to medium term.

There has also been an emphasis on training, encouraging leaders to complete Wood Badges and ongoing updating of mandatory training. Members of the DMT have attended online and occasional face to face Group and Section meetings to support, to attend AGMs, to present Wood Badges and Awards, and would welcome further invitations.

Our Explorer Scout Commissioner, Alex Summerford, continued to work with Explorer Scout units to improve their administration and financial management. The units are now meeting together regularly and a good number of young people are working to achieve the top awards.



Trustees are delighted to report that since the start of the year under review the following members of the District were recognised with long service awards for 25 years or more years of service:

25 years: Graham Anderson (District Website Manager), Caroline Britchford (8th Lewisham South), Rob Britchford (8th Lewisham South), Chris Ellinson (Deputy Chair, Frylands Wood Management Committee), Sandra Fuller (SAS), Helen Miller (16th Lewisham South), John Hollingshead (16th Lewisham South), Denise Pritchard (6th Lewisham South), Vici Seale (9th Sydenham) and Mark Thomson (Explorer Scout Leader, Young Leader ESU)

30 years: Gavin Forsdyke (4th Lewisham), Mel Fuller (2nd Sydenham). Matthew Grant (Frylands SAS) and Graham Wagg (17th Forest Hill)

40 years: Richard Morrison (District Trustee), John O'Shea (8th Lewisham South) and Beryl Roberts (20th Lewisham South).

50 years: Trevor Flanders (28th Lewisham North), Eileen Fricker (1st New Cross), John Goodwin (Chair, AAC), Pam Goodwin (AAC Member) Mike Jackson (District Chair) and Philip Wall (21st Lewisham North).

60 years: Lena Richardson (10th Lewisham South)

Awards for Good Service were awarded to:

Chief Scout's Commendation: Luke Cohen (District Trustee), Elizabeth Ewing (17th Lewisham North), Emily Pritchard (6th Lewisham South), Adrien Smith (3rd Crofton Park), Bryan Strom (2nd Sydenham) and Malcolm Young (8th Lewisham South).

Award for Merit: Nick Smith (Frylands Wood Staff), David Plummer (6th Lewisham South), Richard Studd (2nd Sydenham), Sarah Turner (Frylands Wood Management Committee), and Sean Weston (Frylands Wood SAS).

Bar to the Award for Merit: Denise Pritchard (6th Lewisham South).

Silver Acorn: Julia Anstey (9th Sydenham) and Paul Houghton (12th Lewisham North)

Bar to the Silver Acorn: Garry Leach and Kevin Murphy.

Congratulations and thanks to all those who received awards and of course to the many others who have not received an award this year but continue to deliver an outstanding experience to our young people.



During the year we were sad to hear of the deaths of the following members:

Michelle Buckle died in April this year after a long period of ill health. She had given many years' service to Scouting in Deptford as well as serving as Assistant District Commissioner for Beaver Scouts. Her enthusiasm and commitment continued despite increasing mobility problems over recent years.

Josie James died in June, again following a long period of ill health. She had held a wide range of adult roles in Lewisham and predecessor Districts since the mid 1950s including carrying out an excellent job as District Appointments Secretary since 2005.

Lena Richardson passed away in March. She had given over 60 years' service as an adult volunteer mostly with the 10th Lewisham Scout Group where she was for many years Group Scout Leader and subsequently Group President.

Nick Smith very sadly passed away in June, following a diagnosis of cancer in October last year and subsequent treatment. He had been a member of the Frylands Wood SAS since 2013 and joined the paid staff as Deputy Centre Manager in 2018. As well as the huge contribution he made to the development and management of Frylands he continued to be an active member of Croydon Scout District in a number of roles.

All will be greatly missed.

## FINANCIAL REVIEW

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The attached examined accounts form an integral part of this report, and as ever the support and service received from Latham Lambourne in their preparation is gratefully acknowledged.

During the year budgetary and monetary control was achieved by means of regular reports to the District Executive Committee and to the Frylands Wood Management Committee.

The end of year total monetary funds amounted to a remarkable £500,000, but great care must be exercised when reading that figure. A mere £4,311 was all that remained in General (available) funds. The remainder is held either as restricted or designated funds against specified future expenditure.

The accounts show an overall net surplus income of £44,476, which very nearly matches the £45,586 received by way of Grants and Donations. However, at the end of the year the Trustees felt unable to increase the Contingency Reserves from the previous year, but the Donations have avoided the need to reduce that figure.

The full review of financial procedures and practices commissioned last year was not concluded, and our bookkeeping remains split across two systems. It is hoped the review will be concluded, in association with the review of other IT systems in use across the District, during the new financial year, and will then be considered in detail by Trustees before implementation.

Pending the finalisation of the Ron Fox Fund procedures, all surplus monies were held with separate Deposit Takers, each with a balance not exceeding £85,000 (The limit of The Deposit Protection scheme). Consultation with an independent, professional, Advisor is now nearing completion. Trustees will consider a formal Investment Policy.

Trustees acknowledge with gratitude the following specific grants and donations:

|                                                                       |         |
|-----------------------------------------------------------------------|---------|
| LBS of Croydon & of Lewisham + Rushey Green Time Bank (Covid related) | £24,008 |
| Don Broome Scout Trust                                                | £ 3,000 |
| The Robert Hall Foundation                                            | £ 3,000 |
| Co-op Stores                                                          | £ 1,495 |
| Arnold Clark Foundation                                               | £ 1,000 |
| GWUK                                                                  | £ 1,000 |
| Lesley Sell Charity                                                   | £ 1,000 |
| Massey Family                                                         | £ 800   |
| Old Palace Lodge                                                      | £ 500   |
| Ennis-Webb & Co                                                       | £ 300   |
| Gifts in Kind                                                         | £ 8,150 |

and to the many unclaimed personal expenses by Trustees and Office Holders.

## CHANGES AND THANKS

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This year has seen a number of changes in the personnel and operations of the District Executive Committee.

As reported last year Lesley Hine retired as District Secretary at last year's AGM after ten years' service. However, we are very pleased that she agreed to take over as Chair of the Appointments Advisory Committee following John Goodwin's resignation from that role after an amazing twenty years' service.

Our thanks go to all those moving on from roles - we are working on recruiting to fill the vacancies. The District will work best when the knowledge and experience of its longer-serving members are combined with the enthusiasm and new ideas that younger volunteers can bring

In a report such as this there are too many people to refer to and thank all by name. Suffice it to say that without those who have, for example, run District events and activities; supported leaders with their training; helped Groups and Explorer Units to develop and grow; provided support to Frylands Wood as a member of the Service Crew; looked after our 'books' and paid our bills; sat on committees; taken minutes of meetings; and so much more, the District would not be in its present healthy state. Thank you to all concerned.

## PLANS FOR THE FUTURE

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The Vision remains for all Lewisham Scout Groups and Explorer Scout Units to:

- Be well managed, with strong stable leadership teams and effective governance
- Plan and deliver high quality, inclusive Scouting programmes
- Show an average trend towards growth
- Have male and female members that reflect the diversity of the Borough

However, life after Covid-19 remains uncertain and is likely to throw-up challenges that are currently unknown. The District, and Scouting generally, will need to meet and overcome those challenges by everyone pulling together.

## DECLARATION

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District Trustees have approved the Trustees' report above, which is signed on their behalf by:

*Mike Jackson*

Mike Jackson  
District Chair

*Jennifer McCullough*

Jennifer McCullough  
District Commissioner

July 2022

**LEWISHAM DISTRICT SCOUT COUNCIL**

**FINANCIAL STATEMENTS**

**31ST MARCH 2022**

Charity Registration number: 1001668

Scout Registration number: 10001058

Latham Lambourne Limited

Chartered Accountants

Bexley

## **Independent Examiners Report to the Trustees of**

### **Lewisham District Scout Council**

I report on the accounts of the Council for the year ended 31 March 2022 on pages 16 to 24 which comprise the Statement of Financial Activities, the Balance Sheet and related notes.

This report is made solely to the trustees in accordance with Section 145 of the Charities Act 2011. My work has been undertaken so that I may state to the charity's trustees those matters which I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept responsibility to anyone other than the charity and the charity's trustees for my examination work.

#### **Respective responsibilities of the trustees and examiners**

As the charity trustees you are responsible for the preparation of the financial statements. You consider that the audit requirement of Section 144(2) of the Charities Act 2011 (the 2011 Act), does not apply.

It is my responsibility to:

- examine the accounts (under section 145 of the 2011 Act),
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act), and
- to state whether particular matters have come to my attention.

#### **Basis of independent Examiners report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

#### **Independent Examiners Statement**

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep proper accounting records are kept (in accordance with Section 130 of the 2011 Act); and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached,
3. which gives me reasonable cause to believe that in any material respect the accounting rules of the District's constitution have not been met.



4 July 2022  
John Lambourne FCA  
For and on behalf of  
Latham Lambourne Ltd  
Chartered Accountants  
18 Woodlands Park, Bexley, Kent, DA5 2EL

**Statement of Financial Activities for the Year Ended 31st March 2022**

|                                                     | <i>Note</i> | <i>Unrestricted<br/>Funds</i> | <i>Designated<br/>Funds</i> | <i>Restricted<br/>Funds</i> | <i>Total Funds<br/>2022</i> | <i>2021</i>    |
|-----------------------------------------------------|-------------|-------------------------------|-----------------------------|-----------------------------|-----------------------------|----------------|
|                                                     |             | £                             | £                           | £                           | £                           | £              |
| <b>Income and Expenditure</b>                       |             |                               |                             |                             |                             |                |
| <b>Income</b>                                       | 14          |                               |                             |                             |                             |                |
| <b>Income from donations</b>                        |             |                               |                             |                             |                             |                |
| Donations and Grants                                |             | 23,594                        | 7,495                       | 14,497                      | 45,586                      | 379,111        |
| <b>Income from Charitable Activities</b>            |             |                               |                             |                             |                             |                |
| Youth Programme                                     |             | 11,432                        | 0                           | 0                           | 11,432                      | 1,038          |
| Adult Support & Training                            |             | 185                           | 0                           | 0                           | 185                         | 0              |
| Support & Services to The Movement - DHQ            |             | 270                           | 0                           | 0                           | 270                         | 180            |
| Support & Services to The Movement - Outdoor Centre |             | 280,238                       | 0                           | 0                           | 280,238                     | 83,409         |
| <b>Other Trading Activities</b>                     |             |                               |                             |                             |                             |                |
| Fundraising and Levy                                |             | 5,874                         | 0                           | 0                           | 5,874                       | 8              |
| <b>Investment Income</b>                            |             |                               |                             |                             |                             |                |
| Bank Interest                                       |             | 2,899                         | 0                           | 0                           | 2,899                       | 455            |
| <b>Other Incoming Resources</b>                     |             | 0                             | 0                           | 0                           | 0                           | 0              |
| <b>Total</b>                                        |             | <u>324,492</u>                | <u>7,495</u>                | <u>14,497</u>               | <u>346,484</u>              | <u>464,201</u> |
| <b>Expenditure on:</b>                              |             |                               |                             |                             |                             |                |
|                                                     | 15          |                               |                             |                             |                             |                |
| <b>Raising Funds</b>                                |             | 4,397                         | 0                           | 0                           | 4,397                       | 2,476          |
| <b>Charitable Activities</b>                        |             |                               |                             |                             |                             |                |
| Youth Programme                                     |             | 8,343                         | 0                           | 0                           | 8,343                       | 50,631         |
| Adult Support & Training                            |             | 521                           | 0                           | 0                           | 521                         | 481            |
| Support & Services to The Movement - DHQ            |             | 1,958                         | 0                           | 0                           | 1,958                       | 2,168          |
| Support & Services to The Movement - Outdoor Centre |             | 274,968                       | 8,252                       | 3,570                       | 286,790                     | 144,789        |
| Miscellaneous Payments                              |             | 0                             | 0                           | 0                           | 0                           | 541            |
| <b>Total Resources Expended</b>                     |             | <u>290,187</u>                | <u>8,252</u>                | <u>3,570</u>                | <u>302,009</u>              | <u>201,086</u> |
| Transfers between Funds                             |             | -317,570                      | 317,570                     | 0                           | 0                           | 0              |
| Fixed assets transfers                              |             | 9,550                         | -1,400                      | -8,150                      | 0                           | 0              |
| <b>Net Income</b>                                   |             | -273,714                      | 315,413                     | 2,777                       | 44,476                      | 263,115        |
| <b>Other recognised gains</b>                       |             |                               |                             |                             |                             |                |
| Balances Brought Forward at 1st April 2021          |             | 487,882                       | 178,152                     | 1,024                       | 667,058                     | 403,943        |
| <b>Balances Carried Forward at 31st March 2022</b>  |             | <u>214,168</u>                | <u>493,565</u>              | <u>3,801</u>                | <u>711,534</u>              | <u>667,058</u> |

The notes on pages 19 - 23 form part of these accounts

# Statement of Cash Flows for the Year Ended 31st March 2022

|                                                                                                    | Total funds<br>2022<br>£ | Total funds<br>2021<br>£ |
|----------------------------------------------------------------------------------------------------|--------------------------|--------------------------|
| <b>Cash flow from operating activities:</b>                                                        |                          |                          |
| <i>Net cash provided by operating activities</i>                                                   | <u>55,656</u>            | <u>279,430</u>           |
| <b>Cash flows from investing activities</b>                                                        |                          |                          |
| Interest from investments                                                                          |                          |                          |
| Purchase of plant and equipment                                                                    | <u>-8,448</u>            | <u>-969</u>              |
| <i>net cash used in investing activities</i>                                                       | <u>-8,448</u>            | <u>-969</u>              |
| <b>Cash flows from financing activities:</b>                                                       |                          |                          |
| <i>Net cash used in financing activities</i>                                                       | 0                        | 0                        |
| <b>Change in cash and cash equivalents in the reporting period</b>                                 | <u>47,208</u>            | <u>278,461</u>           |
| Cash and cash equivalents at the beginning of the accounting period                                | 460,844                  | 182,384                  |
| Cash and cash equivalents at the end of the accounting period                                      | 508,052                  | 460,844                  |
|                                                                                                    | <u>47,208</u>            | <u>278,460</u>           |
| <b>Reconciliation of net income/ (expenditure) to net cash flow from operating activities</b>      |                          |                          |
| <b><i>Net income/(expenditure) for the year (as per the statement of financial activities)</i></b> | 44,476                   | 263,115                  |
| <b>Adjustments for:</b>                                                                            |                          |                          |
| Depreciation charges and assets written off                                                        | 7,675                    | 9,970                    |
| Interest from investments                                                                          |                          |                          |
| Decrease/(Increase) in stocks                                                                      | 3,553                    | -1,943                   |
| Decrease/(Increase) in debtors                                                                     | -14,905                  | 12,374                   |
| Increase/(decrease) in creditors                                                                   | 14,857                   | -4,086                   |
| <b><i>Net cash provided by operating activities</i></b>                                            | <u>55,656</u>            | <u>279,430</u>           |

# **Balance Sheet at 31st March 2022**

|                                                         | <b>Note</b> | <b>2022</b>    |                | <b>2021</b>    |                |
|---------------------------------------------------------|-------------|----------------|----------------|----------------|----------------|
|                                                         |             | £              | £              | £              | £              |
| <b>Fixed Assets</b>                                     |             |                |                |                |                |
| Tangible Fixed Assets                                   | 2           |                | 187,932        |                | 187,159        |
| <b>Current Assets</b>                                   |             |                |                |                |                |
| Stock                                                   | 3           | 8,671          |                | 12,224         |                |
| Debtors                                                 | 4           | 25,742         |                | 10,837         |                |
| Cash at Bank and in Hand                                | 5           | 508,052        |                | 460,844        |                |
|                                                         |             | <u>542,465</u> |                | <u>483,905</u> |                |
| <b>Liabilities: amounts falling due within one year</b> | 6           | <u>18,863</u>  |                | <u>4,006</u>   |                |
| <b>Net Current Assets</b>                               |             |                | 523,602        |                | 479,899        |
| <b>Net Assets</b>                                       |             |                | <u>711,534</u> |                | <u>667,058</u> |
| <b>Funds</b>                                            |             |                |                |                |                |
| Unrestricted                                            | 9           |                | 214,169        |                | 487,882        |
| Designated                                              | 8           |                | 493,565        |                | 178,152        |
| Restricted                                              | 7           |                | 3,800          |                | 1,024          |
|                                                         |             |                | <u>711,534</u> |                | <u>667,058</u> |

Approved by the District Executive Committee on 17 May 2022 and signed on their behalf by:

*M H Jackson*

M H Jackson (District Chair)

The notes on pages 22 - 27 form part of these accounts

## Notes to the Accounts for the Year Ended 31st March 2022

### 1 Accounting Policies

#### a) Basis of accounting

These accounts have been prepared in accordance with the Charities SORP (FRS 102)' Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)' Financial Reporting Standard 102 applicable in the UK and Republic of Ireland'. The financial statements have been prepared under the historical cost convention.

#### b) A review of fixed assets is conducted annually and the value of individual assets are written down as appropriate. No assets are revalued upwards. In view of this annual valuation there are no fixed depreciation policies as the Trustees are of the opinion that their valuations provide a more accurate depreciation policy. Movements in valuations are shown in these accounts as depreciation.

#### c) The District has a 40 year lease, expiring in 2028, from the Scout Association to use and operate a outdoor centre known as Frylands Wood, Featherbed Lane, Addington, CR0 9AA. Restrictive clauses, within the lease, relating to disposal make the District's interest of no monetary value. The value of the land, warden's bungalow, and seven other buildings are not included in these accounts. Their insured value is £818771

The District has responsibility for a building previously used by a group which closed in June 2008. This building has been included in these accounts at its insured value. It is used as the district headquarters.

Other mobile, portable, or sectional buildings and 2 storage containers, being purchased by, or donated to the District, have been included in these accounts at depreciated cost or gift valuation. They are all located at Frylands Wood.

#### d) Stocks of consumable items have been valued at the lower of cost and net realisable value.

#### e) Donations are accounted for when received. Where the receipt of a grant is certain it is included when this is known, otherwise it is included when received. Donated goods are recorded at their fair value.

#### f) Pension contributions are made by the District and the paid employees, at a rate adjusted annually, into money purchase schemes for the benefit of those employees, under auto enrolment.

#### g) Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Designated funds are funds set aside by the trustees for particular purposes.

### 2 Tangible Assets

|                                    | <i>Buildings</i> | <i>Buildings<br/>Fixtures and<br/>Equipment</i> | <i>Activity<br/>Training<br/>Equipment</i> | <i>Other<br/>Equipment</i> | <i>Vehicles<br/>and Mowers</i> | <i>Total</i> |
|------------------------------------|------------------|-------------------------------------------------|--------------------------------------------|----------------------------|--------------------------------|--------------|
| COST or VALUATION                  |                  |                                                 |                                            |                            |                                |              |
| Brought forward                    | 171,245          | 3,193                                           | 9,060                                      | 2,447                      | 1,214                          | 187,159      |
| Additions                          | 0                | 1,098                                           | 2,000                                      | 0                          | 5,350                          | 8,448        |
| Assets Written Off in Year         | 0                | 0                                               | 0                                          | 0                          | 0                              | 0            |
| Depreciation/ Valuation adjustment | -1,584           | -1,073                                          | -2,765                                     | -612                       | -1,641                         | -7,675       |
| Net Book Value carried forward     | 169,661          | 3,218                                           | 8,295                                      | 1,835                      | 4,923                          | 187,932      |

### 3 Stocks

|                        | 2022         | 2021          |
|------------------------|--------------|---------------|
| Providore (Inc stamps) | 7,623        | 11,549        |
| Badges                 | 824          | 675           |
| DMT Wear/Crew          | 224          | 0             |
|                        | <u>8,671</u> | <u>12,224</u> |

# Notes to the Accounts for the Year Ended 31st March 2021

## 4 Debtors

|                                     | 2022<br>£     | 2021<br>£     |
|-------------------------------------|---------------|---------------|
| Trade Debtors                       | 17,233        | 7,031         |
| Internal (Groups & Members) Debtors | 0             | 630           |
| Third Party monies (Groups)         | 2,758         | 0             |
| Pre-Prepayments                     | 5,751         | 3,176         |
|                                     | <u>25,742</u> | <u>10,837</u> |

## 5 Cash at Bank and in Hand

|                                          | 2022<br>£      | 2021<br>£      |
|------------------------------------------|----------------|----------------|
| Bank Current Accounts                    | 24,199         | 27,376         |
| Bank Deposit Accounts (Interest bearing) | 475,400        | 425,000        |
| Cash with Treasurer                      | 0              | 15             |
| Cash Floats with others                  | 8,453          | 8,453          |
|                                          | <u>508,052</u> | <u>460,844</u> |

## 6 Liabilities: Amounts Falling Due Within One Year

|                             | 2022<br>£     | 2021<br>£    |
|-----------------------------|---------------|--------------|
| Booking Deposits            | 17,137        | 2,031        |
| Creditors - Others          | 1,726         | 1,874        |
| Third Party monies (Groups) | 0             | 101          |
|                             | <u>18,863</u> | <u>4,006</u> |

## 7 Restricted Funds

|                   | Balance<br>1st April<br>2021<br>£ | Transfer<br>£ | Movement in Resources<br>Incoming<br>£ | Outgoing<br>£ | Balance<br>31st March<br>2022<br>£ |
|-------------------|-----------------------------------|---------------|----------------------------------------|---------------|------------------------------------|
| Jack Petchey      | 0                                 | 0             | 0                                      | 0             | 0                                  |
| Frylands projects | 1,024                             | -8,150        | 14,497                                 | -3,571        | 3,800                              |
| Lewisham Network  | 0                                 | 0             | 0                                      | 0             | 0                                  |
|                   | <u>1,024</u>                      | <u>-8,150</u> | <u>14,497</u>                          | <u>-3,571</u> | <u>3,800</u>                       |

## 8 Designated Funds

|                              | Balance<br>1st April<br>2021<br>£ | Transfer<br>£  | Movement in Resources<br>Incoming<br>£ | Outgoing<br>£ | Balance<br>31st March<br>2022<br>£ |
|------------------------------|-----------------------------------|----------------|----------------------------------------|---------------|------------------------------------|
| Contingency Reserve          | 150,000                           | 0              | 0                                      | 0             | 150,000                            |
| Frylands Wood                | 15,637                            | 546            | 7,495                                  | -9,652        | 14,026                             |
| Group Development - Fox Fund | 2,035                             | 317,054        | 0                                      | 0             | 319,089                            |
| International Fund           | 4,980                             | -30            | 0                                      | 0             | 4,950                              |
| Kenya 2022                   | 5,500                             | 0              | 0                                      | 0             | 5,500                              |
|                              | <u>178,152</u>                    | <u>317,570</u> | <u>7,495</u>                           | <u>-9,652</u> | <u>493,565</u>                     |

# Notes to the Accounts for the Year Ended 31st March 2022

## 9 Analysis of Net Assets Between Funds

|                    | <i>Tangible<br/>Fixed<br/>Assets</i> | <i>Current<br/>Assets</i> | <i>Total</i>   |
|--------------------|--------------------------------------|---------------------------|----------------|
|                    | £                                    | £                         | £              |
| Restricted funds   | 0                                    | 3,800                     | 97             |
|                    | <u>0</u>                             | <u>3,800</u>              | <u>3,800</u>   |
| Designated Funds   | 0                                    | 493,565                   | 493,565        |
| Unrestricted Funds | 187,932                              | 26,237                    | 214,169        |
|                    | <u>187,932</u>                       | <u>523,602</u>            | <u>711,534</u> |

## 10 Employees Remuneration

|                            | <i>2022</i>    | <i>2021</i>   |
|----------------------------|----------------|---------------|
|                            | £              | £             |
| Salaries                   | 98,773         | 74,085        |
| Social Security Costs      | 3,707          | 916           |
| Pension Costs              | 5,406          | 3,732         |
| less: CJRS grants received | -1,099         | -34,382       |
| Indirect Costs             | 0              | 0             |
|                            | <u>106,787</u> | <u>44,351</u> |

There were 4 full time employees during the year (2021 5). And a further 9 (2021 0) part time employees at certain times of the year. No employee received employee benefits of more than £60,000 in the year.

## 11 Trustees Remuneration and Expenses

|                                 | <i>2022</i> | <i>2021</i> |
|---------------------------------|-------------|-------------|
|                                 | £           | £           |
| Remuneration paid to Trustees   | 0           | 0           |
| Expenses Reimbursed to Trustees | 92          | 0           |
| Number of Trustees Reimbursed   | 2           | 0           |

Trustees were reimbursed for necessary out of pocket expenses spent on District business at agreed rates, and for expenditure made by them on behalf of the District. Two Trustees have donated back to the District a part of the expenses claimed by them, either during the year or since the year end, amounts received in the year are included under donations.

## 12 Independent Examiner Fees

|                         | <i>2022</i>  | <i>2021</i>  |
|-------------------------|--------------|--------------|
|                         | £            | £            |
| Examiner fees           | 1,170        | 1,170        |
| Fees for other services | 240          | 240          |
|                         | <u>1,410</u> | <u>1,410</u> |

# Notes to the Accounts for the Year Ended 31st March 2022

13

## Comparatives for the Statement of Financial Activities

|                                                     | <i>Note</i> | <i>Unrestricted<br/>Funds</i> | <i>Designated<br/>Funds</i> | <i>Restricted<br/>Funds</i> | <i>Total Funds<br/>2021</i> |
|-----------------------------------------------------|-------------|-------------------------------|-----------------------------|-----------------------------|-----------------------------|
|                                                     |             | £                             | £                           | £                           | £                           |
| <b>Income and Expenditure</b>                       |             |                               |                             |                             |                             |
| <b>Income</b>                                       | 14          |                               |                             |                             |                             |
| <b>Income from donations</b>                        |             |                               |                             |                             |                             |
| Donations and Grants                                |             | 369,319                       | 6,722                       | 3,070                       | 379,111                     |
| <b>Income from Charitable Activities</b>            |             |                               |                             |                             |                             |
| Youth Programme                                     |             | 1,038                         | 0                           | 0                           | 1,038                       |
| Adult Support & Training                            |             | 0                             | 0                           | 0                           | 0                           |
| Support & Services to The Movement - DHQ            |             | 180                           | 0                           | 0                           | 180                         |
| Support & Services to The Movement - Outdoor Centre |             | 83,409                        | 0                           | 0                           | 83,409                      |
| <b>Other Trading Activities</b>                     |             |                               |                             |                             |                             |
| Fundraising and Levy                                |             | 8                             | 0                           | 0                           | 8                           |
| <b>Investment Income</b>                            |             |                               |                             |                             |                             |
| Bank Interest                                       |             | 455                           | 0                           | 0                           | 455                         |
| <b>Other Incoming Resources</b>                     |             |                               |                             |                             | 0                           |
| <b>Total</b>                                        |             | <u>454,409</u>                | <u>6,722</u>                | <u>3,070</u>                | <u>464,201</u>              |
| <b>Expenditure on:</b>                              | 15          |                               |                             |                             |                             |
| <b>Raising Funds</b>                                |             | 2,476                         | 0                           | 0                           | 2,476                       |
| <b>Charitable Activities</b>                        |             |                               |                             |                             |                             |
| Youth Programme                                     |             | 4,306                         | 46,325                      | 0                           | 50,631                      |
| Adult Support & Training                            |             | 481                           | 0                           | 0                           | 481                         |
| Support & Services to The Movement - DHQ            |             | 2,168                         | 0                           | 0                           | 2,168                       |
| Support & Services to The Movement - Outdoor Centre |             | 140,678                       | 2,065                       | 2,046                       | 144,789                     |
| Miscellaneous Payments                              |             | 541                           | 0                           | 0                           | 541                         |
| <b>Total Resources Expended</b>                     |             | <u>150,650</u>                | <u>48,390</u>               | <u>2,046</u>                | <u>201,086</u>              |
| Transfers between Funds                             |             | -49,503                       | 50,000                      | -497                        | 0                           |
| <b>Net Income</b>                                   |             | 254,256                       | 8,332                       | 527                         | 263,115                     |
| <b>Other recognised gains</b>                       |             |                               |                             |                             |                             |

Notes to the Accounts for the Year Ended 31st March 2022

14 Detailed Incoming Resources

|                                                   | Note | Unrestricted Funds<br>£ | Designated Funds<br>£ | Restricted Funds<br>£ | Total Funds 2022<br>£ | Total Funds 2021<br>£ |
|---------------------------------------------------|------|-------------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| <b>Administration &amp; Funding</b>               |      |                         |                       |                       |                       |                       |
| <b>Donations &amp; Grants</b>                     |      |                         |                       |                       |                       |                       |
| Legacy                                            |      | 0                       | 0                     | 0                     | 0                     | 317,019               |
| Covid support grants                              |      | 23,359                  | 0                     | 0                     | 23,359                | 41,678                |
| Sundry Donations                                  |      | 235                     | 7,495                 | 14,497                | 22,227                | 20,414                |
|                                                   |      | 23,594                  | 7,495                 | 14,497                | 45,586                | 379,111               |
| <b>Activities for Generating Funds</b>            |      |                         |                       |                       |                       |                       |
| Fund Raising                                      |      | 372                     | 0                     | 0                     | 372                   | 8                     |
| Membership Levy                                   |      | 5,502                   | 0                     | 0                     | 5,502                 | 0                     |
| Recovered Membership Fees (Previous Year)         |      | 0                       | 0                     | 0                     | 0                     | 0                     |
|                                                   |      | 5,874                   | 0                     | 0                     | 5,874                 | 8                     |
| <b>Interest &amp; Fund Raising</b>                |      |                         |                       |                       |                       |                       |
| Bank Interest                                     |      | 2,899                   | 0                     | 0                     | 2,899                 | 455                   |
|                                                   |      | 2,899                   | 0                     | 0                     | 2,899                 | 455                   |
| <b>Youth Programme &amp; Activities</b>           |      |                         |                       |                       |                       |                       |
| Section Events                                    |      | 0                       | 0                     | 0                     | 0                     | 988                   |
| Kenya Trip                                        |      | 0                       | 0                     | 0                     | 0                     | 0                     |
| Jamboree                                          |      | 0                       | 0                     | 0                     | 0                     | 0                     |
| International fund                                |      | 0                       | 0                     | 0                     | 0                     | 0                     |
| District Events                                   |      | 0                       | 0                     | 0                     | 0                     | 0                     |
|                                                   |      | 0                       | 0                     | 0                     | 0                     | 988                   |
| <b>Explorer Scout &amp; Network</b>               |      |                         |                       |                       |                       |                       |
| Admin & Accommodation                             |      | 0                       | 0                     | 0                     | 0                     | 0                     |
| Badges & Uniform                                  |      | 0                       | 0                     | 0                     | 0                     | 50                    |
| Programme                                         |      | 9,143                   | 0                     | 0                     | 9,143                 | 0                     |
| Subscriptions (nett of Third Party element)       |      | 2,289                   | 0                     | 0                     | 2,289                 | 0                     |
|                                                   |      | 11,432                  | 0                     | 0                     | 11,432                | 50                    |
| <b>Adult Support &amp; Training</b>               |      |                         |                       |                       |                       |                       |
| Non Member Insurance                              |      | 0                       | 0                     | 0                     | 0                     | 0                     |
| Tributes                                          |      | 0                       | 0                     | 0                     | 0                     | 0                     |
| Badges & Scarves                                  |      | 185                     | 0                     | 0                     | 185                   | 0                     |
|                                                   |      | 185                     | 0                     | 0                     | 185                   | 0                     |
| <b>Support &amp; Services to the Movement</b>     |      |                         |                       |                       |                       |                       |
| <b>District Headquarters</b>                      |      |                         |                       |                       |                       |                       |
| Lettings                                          |      | 270                     | 0                     | 0                     | 270                   | 180                   |
| Utility Recoveries                                |      | 0                       | 0                     | 0                     | 0                     | 0                     |
|                                                   |      | 270                     | 0                     | 0                     | 270                   | 180                   |
| <b>Outdoor Centre</b>                             |      |                         |                       |                       |                       |                       |
| User Fees & Charges                               |      | 108,600                 | 0                     | 0                     | 108,600               | 15,615                |
| Less Discounts                                    |      | -3,803                  | 0                     | 0                     | -3,803                | -666                  |
| Activities & Equipment Hire                       |      | 113,829                 | 0                     | 0                     | 113,829               | 13,359                |
| Less Discounts                                    |      | -4,609                  | 0                     | 0                     | -4,609                | -206                  |
| Retail Sales (Catering; C'mas Trees;Provi;Stamps) |      | 24,478                  | 0                     | 0                     | 24,478                | 16,410                |
| Operating costs recovered                         |      | 5                       | 0                     | 0                     | 5                     | 528                   |
| Maintenance Costs recovered                       |      | 529                     | 0                     | 0                     | 529                   | 0                     |
| Warden's Support ( Recovered)                     |      | 0                       | 0                     | 0                     | 0                     | 0                     |
| Gas Sales                                         |      | 36,963                  | 0                     | 0                     | 36,963                | 38,369                |
| Utility costs recovered                           |      | 50                      | 0                     | 0                     | 50                    | 0                     |
| Deposits forfeited                                |      | 767                     | 0                     | 0                     | 767                   | 0                     |
| Miscellaneous Charges & Sundry Receipts           |      | 3,429                   | 0                     | 0                     | 3,429                 | 0                     |
|                                                   |      | 280,238                 | 0                     | 0                     | 280,238               | 83,409                |
| <b>Miscellaneous Receipts</b>                     |      |                         |                       |                       |                       |                       |
| Sundries                                          |      | 0                       | 0                     | 0                     | 0                     | 0                     |
|                                                   |      | 0                       | 0                     | 0                     | 0                     | 0                     |
| <b>Total Income</b>                               |      | <b>324,492</b>          | <b>7,495</b>          | <b>14,497</b>         | <b>346,484</b>        | <b>464,201</b>        |

Notes to the Accounts for the Year Ended 31st March 2022

15 Detailed Resources Expenditure

|                                                      | Unrestricted<br>Funds<br>£ | Designated<br>Funds<br>£ | Restricted<br>Funds<br>£ | Total Funds<br>2022<br>£ | Total Funds<br>2021<br>£ |
|------------------------------------------------------|----------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| <b>Administration &amp; Funding</b>                  |                            |                          |                          |                          |                          |
| <b>Governance Costs</b>                              |                            |                          |                          |                          |                          |
| Fund Raising Costs                                   | 0                          | 0                        | 0                        | 0                        | 0                        |
| Office Holders Expenses                              |                            | 0                        | 0                        | 0                        | 253                      |
| Professional Fees & Charges                          | 2,659                      | 0                        | 0                        | 2,659                    | 1,410                    |
| Unrecovered Membership Fees & Levies                 |                            |                          | 0                        | 0                        | 0                        |
| Bank charges                                         | 1,738                      | 0                        | 0                        | 1,738                    | 813                      |
| Other                                                | 0                          |                          | 0                        | 0                        | 0                        |
|                                                      | 4,397                      | 0                        | 0                        | 4,397                    | 2,476                    |
| <b>Youth Programme &amp; Activities</b>              |                            |                          |                          |                          |                          |
| Section Events & Activities                          | 0                          | 0                        | 0                        | 0                        | 55                       |
| District & Other Events                              | 0                          | 0                        | 0                        | 0                        | 0                        |
| Kenya trip                                           | 0                          | 0                        | 0                        | 0                        | 45,395                   |
| Jamboree                                             | 0                          | 0                        | 0                        | 0                        | 0                        |
| International fund                                   | 0                          | 0                        | 0                        | 0                        | 0                        |
| Group & Personal Support                             | 0                          | 0                        | 0                        | 0                        | 0                        |
| Depreciation - Other Equipment                       | 0                          | 0                        | 0                        | 0                        | 0                        |
|                                                      | 0                          | 0                        | 0                        | 0                        | 45,450                   |
| <b>Explorer Scout &amp; Network</b>                  |                            |                          |                          |                          |                          |
| Administration & Accommodation                       | 0                          | 0                        | 0                        | 0                        | 0                        |
| Badges & Uniform                                     | 0                          | 0                        | 0                        | 0                        | 0                        |
| Programme                                            | 8,343                      |                          | 0                        | 8,343                    | 5,181                    |
|                                                      | 8,343                      | 0                        | 0                        | 8,343                    | 5,181                    |
| <b>Adult Support &amp; Training</b>                  |                            |                          |                          |                          |                          |
| Meetings & Expenses                                  | 510                        | 0                        | 0                        | 510                      | 481                      |
| Conferences                                          | 0                          | 0                        | 0                        | 0                        | 0                        |
| Clothing                                             | 0                          | 0                        | 0                        | 0                        | 0                        |
| Net Stock Movement in Year- DMT Clothing             | -224                       | 0                        | 0                        | -224                     | 0                        |
| Adult Training Courses                               | 0                          | 0                        | 0                        | 0                        | 0                        |
| Badge Purchases                                      | 186                        | 0                        | 0                        | 186                      | 0                        |
| Net Stock Movement in Year- Badges                   | -149                       | 0                        | 0                        | -149                     | 0                        |
| Communications                                       | 0                          | 0                        | 0                        | 0                        | 0                        |
| Tributes                                             | 197                        | 0                        | 0                        | 197                      | 0                        |
| Non-member Insurance                                 | 0                          | 0                        | 0                        | 0                        | 0                        |
| Resource Material                                    | 0                          | 0                        | 0                        | 0                        | 0                        |
| District Equipment (Incl. ESUs)                      | 0                          | 0                        | 0                        | 0                        | 0                        |
| Other Equipment written off                          | 0                          | 0                        | 0                        | 0                        | 0                        |
|                                                      | 521                        | 0                        | 0                        | 521                      | 481                      |
| <b>Support &amp; Services to the Movement</b>        |                            |                          |                          |                          |                          |
| <b>District Headquarters</b>                         |                            |                          |                          |                          |                          |
| Insurance                                            |                            | 0                        | 0                        | 0                        | 0                        |
| Maintenance                                          | 328                        | 0                        | 0                        | 328                      | 1,035                    |
| Utilities & Rates                                    | 1,130                      | 0                        | 0                        | 1,130                    | 1,133                    |
| Development                                          | 500                        | 0                        | 0                        | 500                      | 0                        |
|                                                      | 1,958                      | 0                        | 0                        | 1,958                    | 2,168                    |
| <b>Outdoor centre</b>                                |                            |                          |                          |                          |                          |
| Fees & Charges                                       | 3,512                      | 0                        | 0                        | 3,512                    | 1,063                    |
| Activity Costs                                       | 19,511                     |                          | 0                        | 19,511                   | 2,323                    |
| Retail Purchases (Catering;C'mas Trees;Provi;Stamps) | 19,901                     | 0                        | 0                        | 19,901                   | 11,172                   |
| Gas purchases                                        | 29,503                     | 0                        | 0                        | 29,503                   | 32,491                   |
| Net Stock Movement in Year                           | 3,927                      | 0                        | 0                        | 3,927                    | -2,880                   |
| Insurance                                            | 4,510                      | 0                        | 0                        | 4,510                    | 9,633                    |
| Post, Telephone & Copying                            | 5,105                      | 0                        | 0                        | 5,105                    | 4,769                    |
| Advertising & PR                                     | 353                        | 0                        | 0                        | 353                      | 566                      |
| Transport                                            | 1,891                      | 0                        | 0                        | 1,891                    | 0                        |
| Service Team Costs                                   | 2,435                      | 0                        | 0                        | 2,435                    | 226                      |
| Direct Employment Costs (Inc accommodation)          | 105,763                    | 0                        | 0                        | 105,763                  | 78,670                   |
| less: CJRS grants                                    | -1,099                     | 0                        | 0                        | -1,099                   | -34,382                  |
| Wardens Support                                      | 7,804                      | 0                        | 0                        | 7,804                    | 4,818                    |
| Utilities & Rates                                    | 17,081                     | 0                        | 0                        | 17,081                   | 12,317                   |
| Buildings & Site Maintenance                         | 46,594                     | 8,252                    | 3,570                    | 58,416                   | 13,425                   |
| Other Payments                                       | 502                        | 0                        | 0                        | 502                      | 608                      |
| Depreciation - Buildings & Fixtures & Fittings       | 2,657                      | 0                        | 0                        | 2,657                    | 4,330                    |
| Depreciation - Vehicles                              | 1,641                      | 0                        | 0                        | 1,641                    | 1,805                    |
| Depreciation - Activity Training & Equipment         | 3,377                      | 0                        | 0                        | 3,377                    | 3,835                    |
|                                                      | 274,968                    | 8,252                    | 3,570                    | 286,790                  | 144,789                  |
| <b>Outdoor Centre Development</b>                    |                            |                          |                          |                          |                          |
| Miscellaneous Improvements                           | 0                          | 0                        | 0                        | 0                        | 0                        |
|                                                      | 0                          | 0                        | 0                        | 0                        | 0                        |
| <b>Miscellaneous Payments</b>                        |                            |                          |                          |                          |                          |
| Sundry                                               | 0                          | 0                        |                          | 0                        | 541                      |
|                                                      | 0                          | 0                        | 0                        | 0                        | 541                      |
| <b>Total Resources Expended</b>                      | <b>290,187</b>             | <b>8,252</b>             | <b>3,570</b>             | <b>302,009</b>           | <b>201,086</b>           |

# Lewisham District Scout Council

## Schedule of Registered Scout Groups & District Explorer Scout Units

### Scout Groups

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1<sup>st</sup> Lewisham Park  
1<sup>st</sup> New Cross  
2<sup>nd</sup> Deptford  
2<sup>nd</sup> Sydenham  
3<sup>rd</sup> Crofton Park  
4<sup>th</sup> Lewisham  
6<sup>th</sup> Lewisham South  
8<sup>th</sup> Lewisham South  
9<sup>th</sup> Lewisham North (inactive)  
9<sup>th</sup> Sydenham  
11<sup>th</sup> Forest Hill  
12<sup>th</sup> Forest Hill  
12<sup>th</sup> Lewisham North  
12<sup>th</sup> Lewisham South  
14<sup>th</sup> Lewisham South  
16<sup>th</sup> Lewisham South  
17<sup>th</sup> Forest Hill  
17<sup>th</sup> Lewisham North  
20<sup>th</sup> Forest Hill (ScoutLink) (inactive)  
20<sup>th</sup> Lewisham South (inactive)  
21<sup>st</sup> Lewisham North  
28<sup>th</sup> Lewisham North  
32<sup>nd</sup> Deptford

### Explorer Scout Units

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Aureate Explorer Scout Unit  
Discovery Explorer Scout Unit  
Golden Hind Explorer Scout Unit  
Venture Explorer Scout Unit

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# Accounts

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**Lewisham**  
**District Scout Council**  
**Annual Report**  
**2020/2021**

[lewishamscouts.org.uk](http://lewishamscouts.org.uk)  
[@LewishamScouts](https://twitter.com/LewishamScouts)

Registered Charity No. 1001668  
Scout District No. 10001058

# LEWISHAM DISTRICT SCOUT COUNCIL

## Annual Report & Accounts for 2020/2021

### CONTENTS

|                                                                             |         |
|-----------------------------------------------------------------------------|---------|
| Contents                                                                    | Page 1  |
| Notice of 2021 Annual General Meeting & agenda                              | Page 2  |
| Minutes of the District's tenth Annual General Meeting held on 22 July 2020 | Page 3  |
| <b>Reports &amp; Accounts</b>                                               |         |
| Reference and administration details                                        | Page 7  |
| Structure, governance and management                                        | Page 8  |
| Public benefit                                                              | Page 9  |
| Objectives and activities                                                   | Page 9  |
| Achievements and performance                                                | Page 10 |
| Financial review                                                            | Page 13 |
| Changes and Thanks                                                          | Page 15 |
| Plans for the future                                                        | Page 16 |
| Declaration                                                                 | Page 16 |
| Accounts (including Independent Examiner's Report)                          | Page 17 |
| Schedule of Registered Scout Groups & Explorer Scout Units                  | Page 28 |

# **LEWISHAM DISTRICT SCOUT COUNCIL**

## **ANNUAL GENERAL MEETING**

In the light of current government restrictions, the Annual General Meeting will be held on-line via 'Zoom' at 7.30pm on Monday 12 July 2021.

### **AGENDA**

#### **INTRODUCTION**

1. Address of welcome by the District Chair
2. Apologies for absence
3. To receive & consider the minutes of the Annual General Meeting held on 24 June 2019

#### **THE PAST YEAR – REPORT ON THE WORK OF THE SCOUT COUNCIL**

4. To receive & consider the Annual Report of the District Executive Committee (including the Annual Statement of Accounts)

#### **THE YEAR AHEAD**

5. Approval of the District Commissioner's nomination of District Chair
6. Election of additional members of the District Scout Council
7. Election of officers:
  - District Secretary
  - District Treasurer
8. Election of members of the District Executive Committee
9. Confirmation of the District Commissioner's nominations of members of the District Executive Committee
10. Election of a Group Scouter to represent the District on the County Scout Council (the County AGM)
11. Appointment of an Independent Examiner for 2020/2021
12. Amendment to District Constitution

# LEWISHAM DISTRICT SCOUT COUNCIL

## Minutes of the 10th ANNUAL GENERAL MEETING held on 22 July 2020 via Zoom

### 1 ADDRESS OF WELCOME BY THE DISTRICT CHAIR

The Chair opened the meeting by welcoming everyone to the 10th AGM of Lewisham District Scout Council. He introduced himself as District Chair and welcomed: Darren Lodge – County Commissioner and Lesley Hine – District Secretary.

He then moved a motion that the District's Constitution should be amended to allow for meetings of the District Scout Council, The DEC and the DMT to be held virtually if circumstances at the time did not permit face-to-face meetings. Approved

The Chair outlined the purpose of the AGM and reminded the meeting who was eligible to vote. He thanked everyone for attending in difficult times and looked forward to the day when Scouting and life generally returned to something like normal.

He invited those who wished to make a contribution to the meeting to do so at the appropriate time and not wait until the end of the meeting, but pointed out that, on this occasion, he would appreciate questions to be urgent or time-limited in nature.

### 2. APOLOGIES FOR ABSENCE

The Chair explained that the District Commissioner was unable to attend the AGM as she was recovering from a major operation and he wished her well for a full and speedy recovery. The County Commissioner has kindly agreed to act on her behalf during the meeting.

Apologies for absence had been received from Jennifer McCullough DC; Philip Matthews DT; Bill Compton; John Goodwin; Graham Simmons; Roy Court; Gillian Hodgkin; Wendy Hutcheson and Fr Edward Perera; Caroline Britchford.

### 3. RECEPTION AND CONSIDERATION OF THE MINUTES OF THE ANNUAL GENERAL MEETING HELD ON 24 JUNE 2019

The Chair confirmed that the Minutes had already been approved by the District Executive Committee as Trustees and asked the meeting to receive and consider them.

### 4. RECEPTION AND CONSIDERATION OF THE ANNUAL REPORT OF THE DISTRICT EXECUTIVE COMMITTEE (INCLUDING THE ANNUAL STATEMENT OF ACCOUNTS)

The Chair confirmed that the Annual Report (including the Annual Statement of Accounts) had already been approved by the District Executive Committee as Trustees and asked the meeting to receive and consider them. The meeting was asked to note that the Trustees Report and the Statement of Accounts form part of the Annual Report & Accounts available at the meeting and previously circulated by email. The Chair stated that the Annual Report contained a general thanks to those who have made Lewisham a successful District. He thanked Phil Matthews and Lesley Hine for supporting the Chairman in their roles respectively of District Treasurer and District Secretary. He then confirmed that he was standing down as Chair after 15 enjoyable years in office and thanked all District Trustees and others who had supported him during that time.

The governance-related matters worthy of note on which the Chair made comment are as follows:

## **Covid-19**

The effect that the virus has had on Scouting in Lewisham was set out in the Annual Report and was well known on an individual Group and Explorer Scout Unit basis by all those involved. He thanked Trustees for their speedy and decisive decision making over the last few months; the Government for the support provided by the Employee Furlough Scheme and by the Retail, Hospitality and Leisure Grants; and the staff at Frylands Wood for their patience and help in ensuring that the Centre remained secure during lockdown and ready to reopen as soon as permitted.

## **Frylands Wood**

The Centre was in the process of re-opening with a detailed Covid-19 risk assessment in place approved by District Trustees and the County Commissioner. Not all activities would be available immediately, but more than enough to provide an enjoyable and outdoor experience. All Groups and Units were encouraged to support the District's Outdoor Centre as soon as practically possible.

Negotiations with The Scout Association for a new 40 year lease have stalled since lock-down began, and had slowed beforehand because of land registration and land ownership issues. However, the District Chair remained very optimistic that there would be a satisfactory outcome in the months to come.

He thanked the Centre Manager and all the staff and volunteers at Frylands Wood for all their hard work keeping the Centre in good order and ready to re-open.

## **Finance:**

With the inclusion of depreciation of fixed assets and net stock movement during the year, the District as a whole recorded a deficit of £19,229; but, with those two elements taken out of the equation, the total cash deficit for the year for the District was £11,569. The deficit for Frylands Wood Scout Outdoor Centre alone (and without the depreciation and net stock movement elements) amounted to £18,972. The reasons for the Centre's deficit are outlined in the Annual Report and include unforeseen but necessary maintenance expenditure, and Covid-19 related loss of income during the last month of the financial year.

The District is still in a fairly healthy financial position thanks to the build-up of Reserves over the last 10 years, and having reduced expenditure to a bare minimum since the Covid-19 outbreak.

## **5. APPROVAL OF THE DISTRICT COMMISSIONER'S NOMINATION OF DISTRICT CHAIR**

Darren Lodge (County Commissioner) nominated Mike Jackson as District Chairman. Approved

It was confirmed that, with the consent of the incoming District Chair, Lawrie Smith would chair the meeting to its conclusion.

## **6. ELECTION OF ADDITIONAL MEMBERS OF THE DISTRICT SCOUT COUNCIL**

The District Executive Committee had recommended the election of the following additional members of the District Scout Council for 2020/2021:

Don Coombe, Lesley Dann and Roger Dann. Approved

Richard Morrison proposed the election of Richard Leach to the District Scout Council. Seconded by Mark Thompson. Approved

## **7. ELECTION OF OFFICERS**

The District Secretary: Lesley Hine was nominated by Peter James and seconded by Josie James.  
Approved

The District Treasurer: Philip Matthews was nominated by Richard Morrison and seconded by David Wallis. Approved

## **8.ELECTION OF MEMBERS OF THE DISTRICT EXECUTIVE COMMITTEE**

|                  | Nominated by     | Seconded by      |
|------------------|------------------|------------------|
| Alan Britchford  | Nick Smith       | Richard Morrison |
| Chris Ellinson   | Richard Morrison | Lesley Hine      |
| Richard Morrison | Kevin Murphy     | Philip Wall      |
| Kevin Murphy     | David Wallis     | Lindsey Smith    |
| Michael Wall     | Mandy Pywell     | Ray Wickenden    |
| David Wallis     | Barry Goswell    | Penny Goswell    |
| Approved         |                  |                  |

## **9. CONFIRMATION OF THE DISTRICT COMMISSIONER'S NOMINATIONS OF MEMBERS OF THE DISTRICT EXECUTIVE COMMITTEE**

The District's constitution allows for 6 people to be nominated. The District Commissioner nominated: Victoria Armitage; Roy Court; Joe McEvilly; John Goodwin and Graham Simmons  
Approved

It was proposed that the District Commissioner's nomination of up to one further candidate over the coming year be approved by the District Executive Committee. Approved

## **10. ELECTION OF A GROUP SCOUTER TO REPRESENT THE DISTRICT ON THE COUNTY SCOUT COUNCIL (THE COUNTY AGM)**

Joe McEvilly has previously volunteered for the role, and has again this year.  
Approved

## **11. APPOINTMENT OF AN INDEPENDENT EXAMINER FOR 2020/2021**

The Chairman nominated John Lambourne FCA of Latham Lambourne Ltd.  
Approved

## **12. THE COUNTY COMMISSIONER PRESENTED A REPORT ON BEHALF OF THE DISTRICT COMMISSIONER**

The District Commissioner apologised for being unable to attend the meeting due to her recent operation. She acknowledged the many achievements of Lawrie Smith over the year that he had been District Chairman and Frylands Wood Chairman and thanked him for all the work he had done.

She stated that the Section Report for 2019/2020 was slightly different this year due to the pandemic but prior to that many activities were being undertaken by the young people in our District and she thanked all the volunteers who have supported our young people. She reminded everyone to ensure that they kept within the scouting guidelines that have been issued and asked all GSLs to ensure their teams were up to date with their compliance training and DBS Clearance so

that they can get back to face to face Scouting and hit the ground running. She congratulated Richard Morrison on being awarded the Silver Wolf for his dedication to Scouting in Lewisham and which she hoped to present him with at the earliest opportunity.

Finally, she stated that she looked forward to working with Mike Jackson and the rest of the Trustees to ensure we continue to grow and provide an exciting and adventurous programme for the young people of Lewisham.

### **13. ADDRESS BY THE COUNTY COMMISSIONER**

The County Commissioner thanked the leaders, helpers and support staff of Lewisham District for their continued support for the District. He stated that as the status changed there is a need to be prepared to be ready to re-open Groups and have everything managed in a compliant way. He added his personal thanks for Lawrie Smith's many years of service and dedication and was sure that Lewisham District is in good hands going forward with Mike Jackson taking over the Chairman's role. He also thanked the District Commissioner for all her hard work and the support she has given him as County Commissioner.

### **14. THANKYOU TO LAWRIE SMITH BY THE DISTRICT PRESIDENT**

The President of the District, Peter James, addressed the meeting as follows:

"In June 1992 you were thanked at a District AGM for your three and a half years as Chairman, thirteen years later you were saying similar words to me as you resumed the role for "Just one year" The role is to support the District Commissioner – you have done a little more than support the District Commissioner in your eighteen and a half years. It has been either eleven or twelve depending how you count them.

As we have heard, you have done an awful lot more beside. You are the very core strength of the Governance of Lewisham and its heritage Districts. A Governance which has rightly brought very wide acclaim, appreciation and awards your membership of Lewisham Districts goes back much further – to boyhood in fact – but I won't quote any number now! From 1<sup>st</sup> New Cross The Grays, to Hither Green, to Bellingham through several title changes to "Lewisham" as its first and to date only Chairman.

It is a membership of which you may be justly proud. We are certainly proud to have had you share it with us. I understand that you intend to continue your membership and to continue your active support of Frylands and District administrations generally. So we anticipate seeing you around and Covid and Boris willing, we very much look forward to a more personal face-to-face opportunity to say a more substantial THANK YOU for a job so very well done.

As BP famously said "Scouting is a game for youngsters BUT it is an adult's work." You have worked hard and successfully.

**Thank you. "**

## REFERENCE AND ADMINISTRATION DETAILS

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Lewisham District Scout Council is a trust (Registered Charity No. 1001668). Its Scout Registration Number is 10001058. It has its own Headquarters building at 66 St German's Road, London, SE23; it also has 7 years of a 40 year lease outstanding on its campsite – Frylands Wood Scout Outdoor Centre, Featherbed Lane, Croydon, CR0 9AA (freehold owned by The Scout Association).

### THE DISTRICT EXECUTIVE COMMITTEE (TRUSTEES) FOR 2020/2021

#### Ex-officio:

|                                          |                                                      |
|------------------------------------------|------------------------------------------------------|
| District Chair – Mike Jackson            | District Commissioner – Jennifer McCullough          |
| District Secretary - Lesley Hine         | District Treasurer - Philip Matthews (until 1.10.20) |
| District Scout Network Leader (Vacant)   | District Explorer Scout Commissioner - Alexandra     |
| Youth Commissioner - Thomas Eaton-Miller | Summerford                                           |

#### Elected / Nominated /Co-opted Members of the Committee

|                            |              |                  |
|----------------------------|--------------|------------------|
| Alan Britchford            | John Goodwin | Richard Morrison |
| Roy Court (until 31.10.20) | Joe McEvilly | Michael Wall     |
| Chris Ellinson             | Kevin Murphy | David Wallis     |
| Luke Cohen (from 22.03.21) |              |                  |

### Sub-Committees of the District Executive Committee and Appointments Advisory Committee for 2019/2020

Members of the Appointments Advisory Committee and of sub-committees are nominated by the District Executive Committee. Chairs and members of sub-committees were appointed on 22 July 2020. The District Chair and District Commissioner are ex-officio members of all sub-committees.

| Appointments Advisory Committee | District Headquarters Sub-Committee      | Frylands Wood Management Committee |
|---------------------------------|------------------------------------------|------------------------------------|
| John Goodwin (Chair)            | Joe McEvilly (Chair)                     | Roy Court (Chair until 31.10.20)   |
| Pam Goodwin                     | John Harris                              | Vicki Armitage (Deputy Chair)      |
| Hilary Leach                    | Michael Wall                             | Chris Ellinson (Deputy Chair)      |
| Dave Leach                      | Ray Wickenden                            | Alan Britchford                    |
| Graham Simmons                  | A representative from each               | Barry Goswell                      |
| Lynn Simmons                    | of: Buccaneers ESU                       | Penny Goswell                      |
| Katie Sturgess (from 11.1.21)   | 2 <sup>nd</sup> Sydenham Scout Group     | Ivor Lewis                         |
|                                 | 12 <sup>th</sup> Forest Hill Scout Group | Joe McEvilly                       |
|                                 |                                          | Nick Smith                         |
|                                 |                                          | David Wallis                       |
|                                 |                                          | Ray Wickenden                      |
|                                 |                                          | Brian Young                        |

**Bankers:** CAF Bank Ltd, 25 Kings Hill Avenue, West Malling, ME19 4TA

**Independent Examiner:** John Lambourne FCA of Latham Lambourne Limited, Chartered Accountants - 18 Woodlands Park, Bexley, DA5 2EL

## STRUCTURE, GOVERNANCE AND MANAGEMENT

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Lewisham District Scout Council was formed on 1 January 2011 as a result of the merger of Lewisham Manor and Lewisham North Scout Districts, with three Groups and an Explorer Scout Unit from Deptford (formerly in Albany Scout District) then joining on 1 April 2011.

Lewisham District Scout Council is constituted in accordance with the Rules of The Scout Association to provide Scouting within the London Borough of Lewisham and is supported under those Rules by the Scout County of Greater London South. The Scout Association is incorporated by Royal Charter. The Charter of The Association provides for the making of Bye-Laws approved by Her Majesty in Council which, in turn, authorises the making of the Rules referred to above (known as "Policy, Organisation and Rules", or "P.O.R.").

The District is managed by the District Executive Committee. Its members are the Charity Trustees of the District Scout Council which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities, which includes registration, budgeting, keeping proper accounts and making returns to the Charity Commission as appropriate. The District Executive Committee cannot act outside the Royal Charter, Bye-Laws and Rules of the Scout Association.

The District Executive Committee consists of a number of ex-officio members: District Chair, District Commissioner, District Secretary, District Treasurer, District Scout Network Commissioner, District Explorer Scout Commissioner and District Youth Commissioner; as well as elected, nominated and co-opted members. The County Commissioner and the County Chair have the right of attendance at meetings of the District Executive Committee.

The District Executive Committee exists to support the District Commissioner in meeting the responsibilities of the appointment and to provide support for Scout Groups, Explorer Scout Units and the District Scout Network in the District. It is responsible for such matters as promoting the development of Scouting in the District; the maintenance of District property and management and development of the District Scout Outdoor Centre; the employment of District Scout Outdoor Centre staff; administration of District finances; fund-raising; the appointment of Leaders, Administrators and Advisers; and insurance of persons, property and equipment.

The District Executive Committee may establish sub-committees. Sub-Committees consist of members nominated by the Committee with the District Commissioner and the District Chair as ex officio members.

The District Scout Council is the electoral body, which supports Scouting in Lewisham Scout District. It is the body to which the District Executive Committee is accountable. Ex-officio members are all Commissioners, Leaders, Administrators, Section Assistants, Skills Instructors, Advisers, Explorer Scouts, members of the District Scout Network, Chairmen of Troop Leadership Forums in the District, Members and Associate Members of the Movement registered in the Scout District, parents of Explorer Scouts, the County Commissioner and the County Chair.

Other supporters of the District may be appointed as members by the District Scout Council on the recommendation of the District Commissioner and the District Executive Committee.

The District has systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss. These include two signatories or electronic authorisations required for all payments and comprehensive insurance policies to ensure that insurable risks are covered.

## **PUBLIC BENEFIT**

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To be a charity in England and Wales, an organisation must have only charitable purposes which must be for the public benefit.

Trustees and the District Management Team have referred to The Charity Commission's general guidance on public benefit when reviewing the District's objectives and in planning future activities. By adopting and maintaining the Purpose, Method and Values of The Scout Association, we are confident that our charitable purposes are sound, and in line with what we are trying to achieve in terms of public benefit for both our youth and adult members.

The Purpose, Method and Values are set out below.

## **OBJECTIVES AND ACTIVITIES**

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### **THE PURPOSE OF SCOUTING**

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

### **THE VALUES OF SCOUTING**

All Scouts are guided by the following values:

Integrity – they act with integrity; are honest, trustworthy and loyal.

Respect – they have self-respect and respect for others.

Care – they support others and take care of the world in which they live.

Belief – they explore their faiths, beliefs and attitudes.

Co-operation – they make a positive difference; co-operate with others and make friends.

### **THE SCOUT METHOD**

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities; and
- make and live by their Promise.

## **ACHIEVEMENTS AND PERFORMANCE**

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The year under review has been very different from previous years because of the impact of the Covid 19 pandemic. Despite the problems which that caused, our volunteers and staff have performed outstandingly to keep Scouting running and continue to provide an invaluable educational experience to our young people. The following paragraphs set out the work and effort that has been put in by our management and administration teams and others, and the results that has flowed from it.

### **DISTRICT MEMBERSHIP**

The Scout Association's Annual Census at the end of January 2021 showed a decrease in total District membership of 378, to 1,132. Youth membership (under 18's) fell by 298 to 753, an overall reduction of 28%. The losses were greater in the younger sections, Beaver Scouts being the greatest at 45%, to a large extent due to recruitment being paused whilst programme activities were curtailed. These reductions in numbers, although obviously a cause for concern, were less severe than had been expected.

Most Groups lost some members during the year, the notable exception being the 1st Lewisham Park which increased its youth membership by 56% from 25 to 39.

### **RESPONSE TO COVID-19**

The decision by the Scout Association in March 2020 to suspend all face to face meetings created a major challenge to our leaders and one they responded to admirably. Many individual sections moved straight onto online meetings and as restrictions have been relaxed have made the most of the opportunities offered. We were greatly supported in this by the Scout Association nationally who have developed a range of programme opportunities that can be delivered remotely and have also negotiated an arrangement for Groups to have licensed Zoom accounts free of charge.

The pandemic has also impacted the work of adult volunteers with Executive and Leaders' meetings and adult training moving online.

### **DISTRICT GOVERNANCE/ADMINISTRATION AND DISTRICT EXECUTIVE COMMITTEE**

Effective governance has always been a key feature Lewisham Scout District. The District Executive Committee has continued to carry out its role responsibly and with due diligence and care. Its meetings have been well attended, and issues have been discussed and resolved in a thoroughly professional and business-like manner.

During the first three months of the financial year a working group led by the District President undertook an assessment of the areas on which Groups would need support as the Covid restrictions were lifted. This work clearly demonstrated that the critical role of Group Executive Committees in providing resources (both financial and volunteers) to their Groups would be far more challenging than usual. The District Executive Committee responded by setting up a Group Governance Support Team, under the joint chairmanship of Richard Morrison and Kevin Murphy which is already working to provide Group Trustees with the support that they need.

In the period following the cessation of face to face activities the Appointments Advisory Committee built up a backlog of new volunteers requiring assessment. Consequently, it decided to

hold Appointment Panels on Zoom. Whilst in some ways these are less effective than face to face meetings the change has resulted in the backlog being cleared and new applicants being welcomed without unnecessary delay.

The Frylands Wood Management Committee has been meeting monthly throughout the year and is reviewing the way that it operates. Management Committee members, staff and volunteers have worked extremely hard to minimise the financial impact of government restrictions, and the Centre is now in a strong position to rebuild its business and secure a long term future.

At the 2019 District AGM it was announced that The Scout Association had agreed to offer the District a new 40 year lease for Frylands Wood. Last year we reported that the legal procedures had been proceeding more slowly than hoped but should be completed by March 2021. Since then, we have found further issues with land registration. However, it is hoped that the lease will be ready for signing within the next few months. This will enable us to seek more grant aid to invest in the future of the site.

### **RON FOX LEGACY**

In February the District was advised that the late Ron Fox, a previous District Commissioner and District Chair of Lewisham North District had left a sum of around £317,000 to the District. Trustees were concerned that this money should be spent wisely for the long term benefit of the District and our Scout Groups and have set up a working group under the leadership of Garry Leach which is developing detailed proposals.

### **DISTRICT MANAGEMENT AND DISTRICT MANAGEMENT TEAM**

Over the past year, members of the District Management Team have continued to focus on supporting Group Scout Leaders in local Groups, in particular those with low membership, and looking at developing the membership. There has also been an emphasis on training, encouraging Leaders to complete Wood Badges and ongoing updating of mandatory training. Members of the DMT have attended online and occasional face to face Group and Section meetings to support, to attend AGMs, to present Wood Badges and Awards, and would welcome further invitations.

Our Explorer Scout Commissioner, Alex Summerford, continued to work with Explorer Scout units to improve their administration and financial management. The units are now meeting together regularly and a good number of young people are working to achieve the top awards.

### **AWARDS**



Trustees are delighted to report that during the past year Garry Leach and Kevin Murphy were awarded the Bar to the Silver Acorn, in recognition of at least five years specially distinguished service after the Award of the Silver Acorn.

Julia Anstey of the 9<sup>th</sup> Sydenham was awarded the Silver Acorn for specially distinguished service for a period of over twenty years.

Other recipients of Good Service Awards:

Bar to Award for Merit (for further outstanding service after being awarded the Award for Merit):  
Denise Pritchard (6<sup>th</sup> Lewisham South).

Award for Merit (for outstanding service over at least ten years): Adam Longhurst (3<sup>rd</sup> Crofton Park), Nick Smith (Frylands Wood), Richard Studd (2<sup>nd</sup> Sydenham) and Malcolm Young (8<sup>th</sup> Lewisham South).

Chief Scout's Commendation (for good service over at least five years): Luke Cohen (1<sup>st</sup> New Cross), Elizabeth Ewing (17<sup>th</sup> Lewisham North), Emily Pritchard (6<sup>th</sup> Lewisham South), Adrien Smith (3<sup>rd</sup> Crofton Park) and Bryan Strom (2<sup>nd</sup> Sydenham).

Congratulations and thanks to all those who received awards and of course to the many others who have not received an award this year but continue to deliver an outstanding experience to our young people.



During the year we were sad to hear of the death of two long-standing members.

**Joe Gilbert**, a former leader and District Treasurer, died at the age of 97. Few will remember Joe personally, but he was the essence of Scouting and its lasting values. Never in the limelight, he worked effortlessly and effectively in the background.

After leaving active office, he continued a long and genuine interest in District affairs as a B-P Guildsman (a former style of today's Scout Active Support) and was a regular visitor to St George's Day Parades, and District social events.

He also reflected, even represented, one of Scouting's great hidden strengths – longevity of contact across generations. He was one of the District's President's Leaders some seven decades ago!

He will be remembered with pride and gratitude.

**John Roberts** started his Scouting career as a parent helper and member of Lewisham Fellowship. He soon went into uniform, holding roles including Scout Leader, Venture Scout Leader and Group Scout Leader before coming Akela Beryl's trusty Assistant Cub Leader. His 38 years' service with the 20th Lewisham South was recognised with the award of the Silver Acorn.

John was always very private about his health, but he suffered with a rare kidney disease which meant he spent years on dialysis before he eventually had a kidney transplant and life-long medication. Despite this, he never complained and many didn't even know he was ill. Right up until lockdown, John would be at Cubs with Beryl every week and even though in the last few years he lost his sight, he would still be there telling new Cubs the history of Scouting and knowing what everyone was up to just by listening. An example of true dedication to Scouting.

## INTERNATIONAL

**Kenya 2020:** This Expedition was planned as Lewisham Scouting's fourth trip to Kenya to support the charity 'Harambee for Kenya' by helping to improve the lives of former homeless street children. Last year we reported that it had been postponed for a year. However, with continuing problems with international travel it was subsequently decided that it would have to be cancelled. We very much hope that we will be able to continue our support for Harambee for Kenya and plan further visits in future years.

## FRYLANDS WOOD SCOUT OUTDOOR CENTRE

Frylands Wood is far more than a traditional District Camp Site. We run it not only for the benefit of our own young people but also as a service to a wider group of outdoor education providers, including schools, Girlguiding UK and other uniformed and non-uniformed youth organisations. Our aim is to open up the "Scout experience" to as many young people as possible, whether or not they are Scouts.

Of course, the past year has been difficult for outdoor education centres. Many have closed in response to difficult financial situations, including the nearby Scout Association National Centre at Downe and the Guide Association's centre at Cudham. Frylands Wood has been able to weather the financial storm through a combination of the District's reserves policy, which ensured a financial buffer to protect against short term problems, and the government aid we have received through the London Boroughs of Croydon and Lewisham and the job retention scheme.

As a result of the pandemic the site's income has been very seriously reduced, although to a limited extent the reduction in fee income was offset by Calor Gas and Christmas tree sales and a very successful Christmas Fair. This resulted in an operating deficit of just under £79,000 before allowing for government support.

As Covid restrictions have been relaxed the use of the site is increasing, with many Groups taking the opportunity to hold meetings outdoors before face to face indoor meetings were permitted. The work done over the last year should enable the Centre to cover its operating costs during the 2021/22 financial year and, more importantly, continue to provide life-changing experiences to young people.

## FINANCIAL REVIEW

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The attached examined accounts form an integral part of this report, and as ever the support and service received from Latham Lambourne in their preparation is gratefully acknowledged.

During the year budgetary and monetary control was achieved by means of regular reports to the District Executive Committee and to the Frylands Wood Management Committee.

This year can only be properly described as "atypical" and far from normal or routine.

The accounts show an overall net surplus income of some £254,000, but without some very atypical, but very welcome, Government and Local Authority Covid support, and a totally

unexpected substantial legacy, that surplus would have been a deficit more or less equal to our accumulated reserves.

Those reserves and the furlough scheme enabled Frylands Wood to escape closure by hours; and the Covid grants and legacy have enabled reserves to be restored, and even increased slightly. The existing reserves target of “balances equal to six month’s budgeted income” has yet to be reached, and will be the subject of detailed review as we return to post Covid “normality”.

During the year, the District Expedition to Kenya was cancelled and as a result fees paid by participants were returned. Some funds which had been externally raised were held for a possible future expedition.

Last year it was decided to increase the District Membership Fee. However, late in the year Trustees decided to charge no fee this year in order to provide at least some respite to Groups struggling with their own finances and lack of income.

The Trustees commissioned a full review of financial procedures and practices during the year. Whilst considerable progress has been made, the review will not be concluded until the new financial year, and will then be considered in detail by Trustees before implementation.

The Trustees have also launched a consultation on the application of Ron Fox’s legacy so that the fullest possible benefit to the provision of Scouting to young people may be achieved.

Charities are required to set out their investment objectives and policy within annual reports. However, until receipt of the legacy, all District funds were held at call or less than seven days’ notice, so no investments existed. Upon that sudden inflow of funds, immediate steps were taken to spread the risk associated with balances over £85,000 with a single deposit taker, by placing monies with several institutions.

When the intended use of the legacy has been determined, Trustees will also consider a formal Investment Policy.

Trustees acknowledge with gratitude the following specific grants and donations:

|                                           |          |
|-------------------------------------------|----------|
| The Estate of the late Ron Fox            | £317,019 |
| LBs of Croydon & of Lewisham              | £41,678  |
| The Coombe Trust Fund                     | £10,000  |
| The Robert Hall Foundation                | £3,000   |
| Anonymous donation Frylands defibrillator | £1,750   |
| The Don Broome Scout Trust                | £1,500   |

And to the many unclaimed personal expenses by trustees and Office Holders.

## CHANGES AND THANKS

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This year has seen a number of changes in the personnel and operations of the District Executive Committee.

As reported in the minutes, at last year's AGM Lawrie Smith retired as District Chair and Mike Jackson took over the role. Lawrie had done an outstanding job over many years, including providing direct support and leadership to the Frylands Management Committee during periods between chairs.

Philip Matthews announced before last year's AGM that he did not wish to seek re-election, having held the role for three years. However he agreed to continue until the end of September. Trustees had decided that before a new Treasurer was appointed the District's financial procedures and processes should be reviewed and our District President, Peter James agreed to lead that review and step in (once again) as interim book-keeper.

Lesley Hine was considering retiring as District Secretary last year after nearly ten years' service. She agreed to carry on for another year to help provide continuity over the change of District Chair and will retire at this year's AGM.

Roy Court agreed to take on the vacant chairmanship of the Frylands Wood Management Committee from last year's AGM with the support of Vicki Armitage and Chris Ellinson as deputy chairs. Unfortunately, in October he decided that he could not continue in that role and resigned, since when Vicki and Chris have carried on as acting Joint Chairs.

John Goodwin has announced his intention to retire as Chair of the Appointments Advisory Committee after giving over twenty years' service in that role.

In March, Luke Cohen was co-opted to the District Executive Committee to provide a point of contact with the team developing District communications. Along with Vicky Wilcox, he has already done a great deal of work in updating and refreshing the District website, which now provides a far better public face for Lewisham Scouting.

Our thanks go to all those moving on from roles - we are working on recruiting to fill the vacancies. The District will work best when the knowledge and experience of its longer-serving members are combined with the enthusiasm and new ideas that younger volunteers can bring

In a report such as this there are too many people to refer to and thank all by name. Suffice it to say that without those who have, for example, run District events and activities; supported leaders with their training; helped Groups and Explorer Units to develop and grow; provided support to Frylands Wood as a member of the Service Crew; looked after our 'books' and paid our bills; sat on committees; taken minutes of meetings; and so much more, the District would not be in its present healthy state. Thank you to all concerned.

## PLANS FOR THE FUTURE

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The Vision remains for all Lewisham Scout Groups and Explorer Scout Units to:

- Be well managed, with strong stable leadership teams and effective governance
- Plan and deliver high quality, inclusive Scouting programmes
- Show an average trend towards growth
- Have male and female members that reflect the diversity of the Borough

However, life after Covid-19 remains uncertain and is likely to throw-up challenges that are currently unknown. The District, and Scouting generally, will need to meet and overcome those challenges by everyone pulling together.

## DECLARATION

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District Trustees have approved the Trustees' report above, which is signed on their behalf by:

*Mike Jackson*

Mike Jackson  
District Chair

*Jennifer McCullough*

Jennifer McCullough  
District Commissioner

June 2021

**LEWISHAM DISTRICT SCOUT COUNCIL**

**FINANCIAL STATEMENTS**

**31ST MARCH 2021**

Charity Registration number: 1001668

Scout Registration number: 10001058

Latham Lambourne Limited

Chartered Accountants

Bexley

**Statement of Financial Activities for the Year Ended 31st March 2021**

|                                                     | <i>Note</i> | <i>Unrestricted<br/>Funds</i> | <i>Designated<br/>Funds</i> | <i>Restricted<br/>Funds</i> | <i>Total<br/>Funds 2021</i> | <i>2020</i>    |
|-----------------------------------------------------|-------------|-------------------------------|-----------------------------|-----------------------------|-----------------------------|----------------|
|                                                     |             | £                             | £                           | £                           | £                           | £              |
| <b>Income and Expenditure</b>                       |             |                               |                             |                             |                             |                |
| <b>Income</b>                                       | 14          |                               |                             |                             |                             |                |
| <b>Income from donations</b>                        |             |                               |                             |                             |                             |                |
| Donations and Grants                                |             | 369,319                       | 6,722                       | 3,070                       | 379,111                     | 559            |
| <b>Income from Charitable Activities</b>            |             |                               |                             |                             |                             |                |
| Youth Programme                                     |             | 1,038                         | 0                           | 0                           | 1,038                       | 56,095         |
| Adult Support & Training                            |             | 0                             | 0                           | 0                           | 0                           | 288            |
| Support & Services to The Movement - DHQ            |             | 180                           | 0                           | 0                           | 180                         | 833            |
| Support & Services to The Movement - Outdoor Centre |             | 83,409                        | 0                           | 0                           | 83,409                      | 244,287        |
| <b>Other Trading Activities</b>                     |             |                               |                             |                             |                             |                |
| Fundraising and Levy                                |             | 8                             | 0                           | 0                           | 8                           | 5,788          |
| <b>Investment Income</b>                            |             |                               |                             |                             |                             |                |
| Bank Interest                                       |             | 455                           | 0                           | 0                           | 455                         | 294            |
| <b>Other Incoming Resources</b>                     |             | 0                             | 0                           | 0                           | 0                           | 0              |
| <b>Total</b>                                        |             | <u>454,409</u>                | <u>6,722</u>                | <u>3,070</u>                | <u>464,201</u>              | <u>308,144</u> |
| <b>Expenditure on:</b>                              | 15          |                               |                             |                             |                             |                |
| <b>Raising Funds</b>                                |             | 2,476                         | 0                           | 0                           | 2,476                       | 2,227          |
| <b>Charitable Activities</b>                        |             |                               |                             |                             |                             |                |
| Youth Programme                                     |             | 4,306                         | 46,325                      | 0                           | 50,631                      | 48,852         |
| Adult Support & Training                            |             | 481                           | 0                           | 0                           | 481                         | 1,944          |
| Support & Services to The Movement - DHQ            |             | 2,168                         | 0                           | 0                           | 2,168                       | 3,431          |
| Support & Services to The Movement - Outdoor Centre |             | 140,678                       | 2,065                       | 2,046                       | 144,789                     | 270,919        |
| Miscellaneous Payments                              |             | 541                           | 0                           | 0                           | 541                         | 0              |
| <b>Total Resources Expended</b>                     |             | <u>150,650</u>                | <u>48,390</u>               | <u>2,046</u>                | <u>201,086</u>              | <u>327,373</u> |
| Transfers between Funds                             |             | -49,503                       | 50,000                      | -497                        | 0                           | 0              |
| <b>Net Income</b>                                   |             | 254,256                       | 8,332                       | 527                         | 263,115                     | -19,229        |
| <b>Other recognised gains</b>                       |             |                               |                             |                             |                             |                |
| Balances Brought Forward at 1st April 2020          |             | 233,626                       | 169,820                     | 497                         | 403,943                     | 423,172        |
| <b>Balances Carried Forward at 31st March 2021</b>  |             | <u>487,882</u>                | <u>178,152</u>              | <u>1,024</u>                | <u>667,058</u>              | <u>403,943</u> |

The notes on pages 21 - 26 form part of these accounts

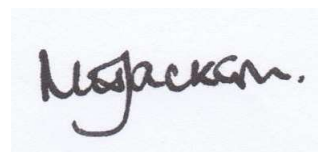
# Statement of Cash Flows for the Year Ended 31st March 2021

|                                                                                                    | <b>Total funds<br/>2021<br/>£</b> | <b>Total funds<br/>2020<br/>£</b> |
|----------------------------------------------------------------------------------------------------|-----------------------------------|-----------------------------------|
| <b>Cash flow from operating activities:</b>                                                        |                                   |                                   |
| <i>Net cash provided by operating activities</i>                                                   | <u>279,430</u>                    | <u>-4,181</u>                     |
| <b>Cash flows from investing activities</b>                                                        |                                   |                                   |
| Interest from investments                                                                          |                                   |                                   |
| Purchase of plant and equipment                                                                    | -969                              | -5,528                            |
| <i>net cash used in investing activities</i>                                                       | <u>-969</u>                       | <u>-5,528</u>                     |
| <b>Cash flows from financing activities:</b>                                                       |                                   |                                   |
| <i>Net cash used in financing activities</i>                                                       | 0                                 | 0                                 |
| <b><i>Change in cash and cash equivalents in the reporting period</i></b>                          | <u><u>278,461</u></u>             | <u><u>-9,709</u></u>              |
| <b>Cash and cash equivalents at the beginning of the accounting period</b>                         | 182,384                           | 192,093                           |
| <b>Cash and cash equivalents at the end of the accounting period</b>                               | 460,844                           | 182,384                           |
|                                                                                                    | <u><u>278,460</u></u>             | <u><u>-9,709</u></u>              |
| <br><b>Reconciliation of net income/ (expenditure) to net cash flow from operating activities</b>  |                                   |                                   |
| <b><i>Net income/(expenditure) for the year (as per the statement of financial activities)</i></b> | 263,115                           | -19,229                           |
| <b>Adjustments for:</b>                                                                            |                                   |                                   |
| Depreciation charges and assets written off                                                        | 9,970                             | 10,415                            |
| Interest from investments                                                                          |                                   |                                   |
| Decrease/(Increase) in stocks                                                                      | -1,943                            | -2,755                            |
| Decrease/(Increase) in debtors                                                                     | 12,374                            | 1,596                             |
| Increase/(decrease) in creditors                                                                   | -4,086                            | 5,792                             |
| <b><i>Net cash provided by operating activities</i></b>                                            | <u><u>279,430</u></u>             | <u><u>-4,181</u></u>              |

# **Balance Sheet at 31st March 2021**

|                                                         | <b>Note</b> | <b>2021</b>    |                | <b>2020</b>    |                |
|---------------------------------------------------------|-------------|----------------|----------------|----------------|----------------|
|                                                         |             | £              | £              | £              | £              |
| <b>Fixed Assets</b>                                     |             |                |                |                |                |
| Tangible Fixed Assets                                   | 2           |                | 187,159        |                | 196,159        |
| <b>Current Assets</b>                                   |             |                |                |                |                |
| Stock                                                   | 3           | 12,224         |                | 10,281         |                |
| Debtors                                                 | 4           | 10,837         |                | 23,211         |                |
| Cash at Bank and in Hand                                | 5           | <u>460,844</u> |                | <u>182,384</u> |                |
|                                                         |             | 483,905        |                | 215,876        |                |
| <b>Liabilities: amounts falling due within one year</b> | 6           | <u>4,006</u>   |                | <u>8,092</u>   |                |
| <b>Net Current Assets</b>                               |             |                | 479,899        |                | 207,784        |
| <b>Net Assets</b>                                       |             |                | <u>667,058</u> |                | <u>403,943</u> |
| <b>Funds</b>                                            |             |                |                |                |                |
| Unrestricted                                            | 9           |                | 487,882        |                | 233,493        |
| Designated                                              | 8           |                | 178,152        |                | 169,953        |
| Restricted                                              | 7           |                | 1,024          |                | 497            |
|                                                         |             |                | <u>667,058</u> |                | <u>403,943</u> |

Approved by the District Executive Committee on 17 May 2021 and signed on their behalf by:



M H Jackson (District Chair)

The notes on pages 21 - 26 form part of these accounts

## Notes to the Accounts for the Year Ended 31st March 2021

### 1 Accounting Policies

#### a) Basis of accounting

These accounts have been prepared in accordance with the Charities SORP (FRS 102)' Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)' Financial Reporting Standard 102 applicable in the UK and Republic of Ireland'. The financial statements have been prepared under the historical cost convention.

- b) A review of fixed assets is conducted annually and the value of individual assets are written down as appropriate. No assets are revalued upwards. In view of this annual valuation there are no fixed depreciation policies as the Trustees are of the opinion that their valuations provide a more accurate depreciation policy. Movements in valuations are shown in these accounts as depreciation.

- c) The District has a 40 year lease, expiring in 2028, from the Scout Association to use and operate a outdoor centre known as Frylands Wood, Featherbed Lane, Addington, CR0 9AA.  
Restrictive clauses, within the lease, relating to disposal make the District's interest of no monetary value. The value of the land, warden's bungalow, and seven other buildings are not included in these accounts. Their insured value is £818771

The District has responsibility for a building previously used by a group which closed in June 2008. This building has been included in these accounts at its insured value. It is used as the district headquarters.

Other mobile, portable, or sectional buildings and 2 storage containers, being purchased by, or donated to the District, have been included in these accounts at depreciated cost or gift valuation. They are all located at Frylands Wood.

- d) Stocks of consumable items have been valued at the lower of cost and net realisable value.
- e) Donations are accounted for when received. Where the receipt of a grant is certain it is included when this is known, otherwise it is included when received. Donated goods are recorded at their fair value.
- f) Pension contributions are made by the District and the paid employees, at a rate adjusted annually, into money purchase schemes for the benefit of those employees, under auto enrolment.

#### g) Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Designated funds are funds set aside by the trustees for particular purposes.

### 2 Tangible Assets

|                                    | <i>Buildings</i> | <i>Buildings<br/>Fixtures and<br/>Equipment</i> | <i>Activity<br/>Training<br/>Equipment</i> | <i>Other<br/>Equipment</i> | <i>Vehicles<br/>and Mowers</i> | <i>Total</i> |
|------------------------------------|------------------|-------------------------------------------------|--------------------------------------------|----------------------------|--------------------------------|--------------|
| COST or VALUATION                  |                  |                                                 |                                            |                            |                                |              |
| Brought forward                    | 173,356          | 4,257                                           | 12,265                                     | 3,263                      | 3,019                          | 196,160      |
| Additions                          | 0                | 0                                               | 969                                        | 0                          | 0                              | 969          |
| Assets Written Off in Year         |                  |                                                 | -1,155                                     |                            | -1,400                         | -2,555       |
| Depreciation/ Valuation adjustment | -2,111           | -1,064                                          | -3,019                                     | -816                       | -405                           | -7,415       |
| Net Book Value carried forward     | 171,245          | 3,193                                           | 9,060                                      | 2,447                      | 1,214                          | 187,159      |

### 3 Stocks

|                        | 2021          | 2020          |
|------------------------|---------------|---------------|
| Providore (Inc stamps) | 11,549        | 9,472         |
| Badges                 | 675           | 633           |
| DMT Wear/Crew          | 0             | 176           |
|                        | <u>12,224</u> | <u>10,281</u> |

# Notes to the Accounts for the Year Ended 31st March 2020

## 4 Debtors

|                                     | 2021<br>£     | 2020<br>£     |
|-------------------------------------|---------------|---------------|
| Trade Debtors                       | 7,031         | 9,567         |
| Internal (Groups & Members) Debtors | 630           | 4,499         |
| Pre-Prepayments                     | 3,176         | 9,145         |
|                                     | <u>10,837</u> | <u>23,211</u> |

## 5 Cash at Bank and in Hand

|                                          | 2021<br>£      | 2020<br>£      |
|------------------------------------------|----------------|----------------|
| Bank Current Accounts                    | 27,376         | 23,923         |
| Bank Deposit Accounts (Interest bearing) | 425,000        | 157,807        |
| Cash with Treasurer                      | 15             | 0              |
| Cash Floats with others                  | 8,453          | 654            |
|                                          | <u>460,844</u> | <u>182,384</u> |

## 6 Liabilities: Amounts Falling Due Within One Year

|                             | 2021<br>£    | 2020<br>£    |
|-----------------------------|--------------|--------------|
| Booking Deposits            | 2,031        | 5,481        |
| Creditors - Others          | 1,874        | 1,384        |
| Third Party monies (Groups) | 101          | 1,174        |
| Third Party monies Kenya    | 0            | 53           |
|                             | <u>4,006</u> | <u>8,092</u> |

## 7 Restricted Funds

|                   | Balance<br>1st April<br>2020<br>£ | Movement in Resources |               |               | Balance<br>31st March<br>2021<br>£ |
|-------------------|-----------------------------------|-----------------------|---------------|---------------|------------------------------------|
|                   |                                   | Transfer<br>£         | Incoming<br>£ | Outgoing<br>£ |                                    |
| Jack Petchey      | 400                               | 0                     | 0             | -400          | 0                                  |
| Frylands projects | 0                                 | 0                     | 3,070         | -2,046        | 1,024                              |
| Lewisham Network  | 97                                | 0                     | 0             | -97           | 0                                  |
|                   | <u>497</u>                        | <u>0</u>              | <u>3,070</u>  | <u>-2,543</u> | <u>1,024</u>                       |

## 8 Designated Funds

|                     | Balance<br>1st April<br>2020<br>£ | Movement in Resources |               |                | Balance<br>31st March<br>2021<br>£ |
|---------------------|-----------------------------------|-----------------------|---------------|----------------|------------------------------------|
|                     |                                   | Transfer<br>£         | Incoming<br>£ | Outgoing<br>£  |                                    |
| Contingency Reserve | 100,000                           | 50,000                |               |                | 150,000                            |
| DHQ Maintenance     | 0                                 |                       |               |                | 0                                  |
| ESUs                | 930                               |                       |               | -930           | 0                                  |
| Frylands Wood       | 11,113                            |                       | 6,722         | -2,198         | 15,637                             |
| Group Development   | 2,035                             |                       |               |                | 2,035                              |
| International Fund  | 4,980                             |                       |               |                | 4,980                              |
| Kenya 2021          | 50,895                            |                       |               | -45,395        | 5,500                              |
|                     | <u>169,953</u>                    | <u>50,000</u>         | <u>6,722</u>  | <u>-48,523</u> | <u>178,152</u>                     |

# Notes to the Accounts for the Year Ended 31st March 2021

## 9 Analysis of Net Assets Between Funds

|                    | <i>Tangible<br/>Fixed<br/>Assets</i> | <i>Current<br/>Assets</i> | <i>Total</i>   |
|--------------------|--------------------------------------|---------------------------|----------------|
|                    | £                                    | £                         | £              |
| Restricted funds   | 0                                    | 1,024                     | 97             |
|                    | <u>0</u>                             | <u>1,024</u>              | <u>1,024</u>   |
| Designated Funds   | 0                                    | 178,152                   | 178,152        |
| Unrestricted Funds | <u>187,159</u>                       | <u>300,723</u>            | <u>487,882</u> |
|                    | <u>187,159</u>                       | <u>479,899</u>            | <u>667,058</u> |

## 10 Employees Remuneration

|                            | <i>2021</i>   | <i>2020</i>   |
|----------------------------|---------------|---------------|
|                            | £             | £             |
| Salaries                   | 74,085        | 82,095        |
| Social Security Costs      | 916           | 1,628         |
| Pension Costs              | 3,732         | 5,414         |
| less: CJRS grants received | -34,382       | 0             |
| Indirect Costs             | 0             | 0             |
|                            | <u>44,351</u> | <u>89,137</u> |

There were 5 full time employees during the year (2020 5). And a further 0 (2020 13) part time employees at certain times of the year. No employee received employee benefits of more than £60,000 in the year.

## 11 Trustees Remuneration and Expenses

|                                 | <i>2021</i> | <i>2020</i> |
|---------------------------------|-------------|-------------|
|                                 | £           | £           |
| Remuneration paid to Trustees   | 0           | 0           |
| Expenses Reimbursed to Trustees | 0           | 710         |
| Number of Trustees Reimbursed   | 0           | 3           |

Trustees were reimbursed for necessary out of pocket expenses spent on District business at agreed rates, and for expenditure made by them on behalf of the District. Two Trustees have donated back to the District a part of the expenses claimed by them, either during the year or since the year end, amounts received in the year are included under donations.

## 12 Independent Examiner Fees

|                         | <i>2021</i>  | <i>2020</i>  |
|-------------------------|--------------|--------------|
|                         | £            | £            |
| Examiner fees           | 1,170        | 1,050        |
| Fees for other services | 240          | 234          |
|                         | <u>1,410</u> | <u>1,284</u> |

# Notes to the Accounts for the Year Ended 31st March 2021

13

## Comparatives for the Statement of Financial Activities

|                                                     | <i>Note</i> | <i>Unrestricted<br/>Funds</i> | <i>Designated<br/>Funds</i> | <i>Restricted<br/>Funds</i> | <i>Total<br/>Funds 2020</i> |
|-----------------------------------------------------|-------------|-------------------------------|-----------------------------|-----------------------------|-----------------------------|
|                                                     |             | £                             | £                           | £                           | £                           |
| <b>Income and Expenditure</b>                       |             |                               |                             |                             |                             |
| <b>Income</b>                                       | 14          |                               |                             |                             |                             |
| <b>Income from donations</b>                        |             |                               |                             |                             |                             |
| Donations and Grants                                |             | 559                           | 0                           | 0                           | 559                         |
| <b>Income from Charitable Activities</b>            |             |                               |                             |                             |                             |
| Youth Programme                                     |             | 13,609                        | 42,486                      | 0                           | 56,095                      |
| Adult Support & Training                            |             | 288                           | 0                           | 0                           | 288                         |
| Support & Services to The Movement - DHQ            |             | 833                           | 0                           | 0                           | 833                         |
| Support & Services to The Movement - Outdoor Centre |             | 244,287                       | 0                           | 0                           | 244,287                     |
| <b>Other Trading Activities</b>                     |             |                               |                             |                             |                             |
| Fundraising and Levy                                |             | 5,788                         | 0                           | 0                           | 5,788                       |
| <b>Investment Income</b>                            |             |                               |                             |                             |                             |
| Bank Interest                                       |             | 294                           | 0                           | 0                           | 294                         |
| <b>Other Incoming Resources</b>                     |             |                               |                             |                             | 0                           |
| <b>Total</b>                                        |             | 265,658                       | 42,486                      | 0                           | 308,144                     |
| <b>Expenditure on:</b>                              | 15          |                               |                             |                             |                             |
| <b>Raising Funds</b>                                |             | 2,227                         | 0                           | 0                           | 2,227                       |
| <b>Charitable Activities</b>                        |             |                               |                             |                             |                             |
| Youth Programme                                     |             | 8,997                         | 39,855                      | 0                           | 48,852                      |
| Adult Support & Training                            |             | 1,944                         | 0                           | 0                           | 1,944                       |
| Support & Services to The Movement - DHQ            |             | 3,431                         | 0                           | 0                           | 3,431                       |
| Support & Services to The Movement - Outdoor Centre |             | 270,919                       | 0                           | 0                           | 270,919                     |
| Miscellaneous Payments                              |             | 0                             | 0                           | 0                           | 0                           |
| <b>Total Resources Expended</b>                     |             | 287,518                       | 39,855                      | 0                           | 327,373                     |
| Transfers between Funds                             |             | -4,575                        | 4,575                       | 0                           | 0                           |
| <b>Net Income</b>                                   |             | -26,435                       | 7,206                       | 0                           | -19,229                     |
| <b>Other recognised gains</b>                       |             |                               |                             |                             |                             |

Notes to the Accounts for the Year Ended 31st March 2021

14 Detailed Incoming Resources

|                                                     | <i>Note</i> | <i>Unrestricted<br/>Funds</i> | <i>Designated<br/>Funds</i> | <i>Restricted<br/>Funds</i> | <i>Total<br/>Funds<br/>2021</i> | <i>Total<br/>Funds<br/>2020</i> |
|-----------------------------------------------------|-------------|-------------------------------|-----------------------------|-----------------------------|---------------------------------|---------------------------------|
|                                                     |             | £                             | £                           | £                           | £                               | £                               |
| <b>Administration &amp; Funding</b>                 |             |                               |                             |                             |                                 |                                 |
| <b>Donations &amp; Grants</b>                       |             |                               |                             |                             |                                 |                                 |
| Legacy                                              |             | 317,019                       | 0                           | 0                           | 317,019                         | 0                               |
| Covid support grants                                |             | 41,678                        | 0                           | 0                           | 41,678                          | 0                               |
| Sundry Donations                                    |             | 10,622                        | 6,722                       | 3,070                       | 20,414                          | 559                             |
|                                                     |             | 369,319                       | 6,722                       | 3,070                       | 379,111                         | 559                             |
| <b>Activities for Generating Funds</b>              |             |                               |                             |                             |                                 |                                 |
| Fund Raising                                        |             | 8                             | 0                           | 0                           | 8                               | 0                               |
| Membership Levy                                     |             |                               | 0                           | 0                           | 0                               | 5,788                           |
| Recovered Membership Fees (Previous Year)           |             | 0                             | 0                           | 0                           | 0                               | 0                               |
|                                                     |             | 8                             | 0                           | 0                           | 8                               | 5,788                           |
| <b>Interest &amp; Fund Raising</b>                  |             |                               |                             |                             |                                 |                                 |
| Bank Interest                                       |             | 455                           | 0                           | 0                           | 455                             | 294                             |
|                                                     |             | 455                           | 0                           | 0                           | 455                             | 294                             |
| <b>Youth Programme &amp; Activities</b>             |             |                               |                             |                             |                                 |                                 |
| Section Events                                      |             | 988                           | 0                           | 0                           | 988                             | 166                             |
| Kenya Trip                                          |             | 0                             | 0                           | 0                           | 0                               | 36,653                          |
| Jamboree                                            |             | 0                             | 0                           | 0                           | 0                               | 2,985                           |
| International fund                                  |             | 0                             | 0                           | 0                           | 0                               | 2,848                           |
| District Events                                     |             | 0                             | 0                           | 0                           | 0                               | 0                               |
|                                                     |             | 988                           | 0                           | 0                           | 988                             | 42,652                          |
| <b>Explorer Scout &amp; Network</b>                 |             |                               |                             |                             |                                 |                                 |
| Admin & Accommodation                               |             | 0                             | 0                           | 0                           | 0                               | 0                               |
| Badges & Uniform                                    |             | 50                            | 0                           | 0                           | 50                              | 0                               |
| Programme                                           |             | 0                             | 0                           | 0                           | 0                               | 0                               |
| Subscriptions (nett of Third Party element)         |             |                               | 0                           | 0                           | 0                               | 13,443                          |
|                                                     |             | 50                            | 0                           | 0                           | 50                              | 13,443                          |
| <b>Adult Support &amp; Training</b>                 |             |                               |                             |                             |                                 |                                 |
| Non Member Insurance                                |             | 0                             | 0                           | 0                           | 0                               | 0                               |
| Tributes                                            |             | 0                             | 0                           | 0                           | 0                               | 0                               |
| Badges & Scarves                                    |             |                               | 0                           | 0                           | 0                               | 288                             |
|                                                     |             | 0                             | 0                           | 0                           | 0                               | 288                             |
| <b>Support &amp; Services to the Movement</b>       |             |                               |                             |                             |                                 |                                 |
| <b>District Headquarters</b>                        |             |                               |                             |                             |                                 |                                 |
| Lettings                                            |             | 180                           | 0                           | 0                           | 180                             | 833                             |
| Utility Recoveries                                  |             | 0                             | 0                           | 0                           | 0                               | 0                               |
|                                                     |             | 180                           | 0                           | 0                           | 180                             | 833                             |
| <b>Outdoor Centre</b>                               |             |                               |                             |                             |                                 |                                 |
| User Fees & Charges                                 |             | 15,615                        | 0                           | 0                           | 15,615                          | 107,508                         |
| Less Discounts                                      |             | -666                          | 0                           | 0                           | -666                            | -7,616                          |
| Activities & Equipment Hire                         |             | 13,359                        | 0                           | 0                           | 13,359                          | 88,680                          |
| Less Discounts                                      |             | -206                          | 0                           | 0                           | -206                            | -2,286                          |
| Retail Sales (Catering; C'mas Trees; Provi; Stamps) |             | 16,410                        | 0                           | 0                           | 16,410                          | 36,691                          |
| Operating costs recovered                           |             | 528                           | 0                           | 0                           | 528                             | 955                             |
| Maintenance Costs recovered                         |             | 0                             | 0                           | 0                           | 0                               | 455                             |
| Warden's Support ( Recovered)                       |             | 0                             | 0                           | 0                           | 0                               | 0                               |
| Gas Sales                                           |             | 38,369                        | 0                           | 0                           | 38,369                          | 19,714                          |
| Utility costs recovered                             |             | 0                             | 0                           | 0                           | 0                               | 0                               |
| Deposits forfeited                                  |             | 0                             | 0                           | 0                           | 0                               | 20                              |
| Miscellaneous Charges & Sundry Receipts             |             | 0                             | 0                           | 0                           | 0                               | 166                             |
|                                                     |             | 83,409                        | 0                           | 0                           | 83,409                          | 244,287                         |
| <b>Miscellaneous Receipts</b>                       |             |                               |                             |                             |                                 |                                 |
| Sundries                                            |             | 0                             | 0                           | 0                           | 0                               | 0                               |
|                                                     |             | 0                             | 0                           | 0                           | 0                               | 0                               |
| <b>Total Income</b>                                 |             | <b>454,409</b>                | <b>6,722</b>                | <b>3,070</b>                | <b>464,201</b>                  | <b>308,144</b>                  |

Notes to the Accounts for the Year Ended 31st March 2021

15 Detailed Resources Expenditure

|                                                      | Unrestricted<br>Funds<br>£ | Designated<br>Funds<br>£ | Restricted<br>Funds<br>£ | Total Funds<br>2021<br>£ | Total Funds<br>2020<br>£ |
|------------------------------------------------------|----------------------------|--------------------------|--------------------------|--------------------------|--------------------------|
| <b>Administration &amp; Funding</b>                  |                            |                          |                          |                          |                          |
| <b>Governance Costs</b>                              |                            |                          |                          |                          |                          |
| Fund Raising Costs                                   | 0                          | 0                        | 0                        | 0                        | 0                        |
| Office Holders Expenses                              | 253                        | 0                        | 0                        | 253                      | 185                      |
| Professional Fees & Charges                          | 1,410                      | 0                        | 0                        | 1,410                    | 1,492                    |
| Unrecovered Membership Fees & Levies                 | 0                          |                          | 0                        | 0                        | 0                        |
| Bank charges                                         | 813                        | 0                        | 0                        | 813                      | 550                      |
| Other                                                | 0                          |                          | 0                        | 0                        | 0                        |
|                                                      | 2,476                      | 0                        | 0                        | 2,476                    | 2,227                    |
| <b>Youth Programme &amp; Activities</b>              |                            |                          |                          |                          |                          |
| Section Events & Activities                          | 55                         | 0                        | 0                        | 55                       | 44                       |
| District & Other Events                              | 0                          | 0                        | 0                        | 0                        | 0                        |
| Kenya trip                                           | 0                          | 45,395                   | 0                        | 45,395                   | 36,620                   |
| Jamboree                                             | 0                          |                          | 0                        | 0                        | 2,985                    |
| International fund                                   | 0                          |                          | 0                        | 0                        | 250                      |
| Group & Personal Support                             | 0                          | 0                        | 0                        | 0                        | 0                        |
| Depreciation - Other Equipment                       | 0                          | 0                        | 0                        | 0                        | 0                        |
|                                                      | 55                         | 45,395                   | 0                        | 45,450                   | 39,899                   |
| <b>Explorer Scout &amp; Network</b>                  |                            |                          |                          |                          |                          |
| Administration & Accommodation                       | 0                          | 0                        | 0                        | 0                        | 0                        |
| Badges & Uniform                                     | 0                          | 0                        | 0                        | 0                        | 0                        |
| Programme                                            | 4,251                      | 930                      | 0                        | 5,181                    | 8,953                    |
|                                                      | 4,251                      | 930                      | 0                        | 5,181                    | 8,953                    |
| <b>Adult Support &amp; Training</b>                  |                            |                          |                          |                          |                          |
| Meetings & Expenses                                  | 481                        | 0                        | 0                        | 481                      | 1,168                    |
| Conferences                                          | 0                          | 0                        | 0                        | 0                        | 0                        |
| Clothing                                             | 0                          | 0                        | 0                        | 0                        | 0                        |
| Net Stock Movement in Year- DMT Clothing             | 0                          | 0                        | 0                        | 0                        | 0                        |
| Adult Training Courses                               | 0                          | 0                        | 0                        | 0                        | 0                        |
| Badge Purchases                                      | 0                          | 0                        | 0                        | 0                        | 663                      |
| Net Stock Movement in Year- Badges                   | 0                          | 0                        | 0                        | 0                        | 0                        |
| Communications                                       | 0                          | 0                        | 0                        | 0                        | 113                      |
| Tributes                                             | 0                          | 0                        | 0                        | 0                        | 0                        |
| Non-member Insurance                                 | 0                          | 0                        | 0                        | 0                        | 0                        |
| Resource Material                                    | 0                          | 0                        | 0                        | 0                        | 0                        |
| District Equipment (Incl. ESUs)                      | 0                          | 0                        | 0                        | 0                        | 0                        |
| Other Equipment written off                          | 0                          | 0                        | 0                        | 0                        | 0                        |
|                                                      | 481                        | 0                        | 0                        | 481                      | 1,944                    |
| <b>Support &amp; Services to the Movement</b>        |                            |                          |                          |                          |                          |
| <b>District Headquarters</b>                         |                            |                          |                          |                          |                          |
| Insurance                                            |                            | 0                        | 0                        | 0                        | 1,285                    |
| Maintenance                                          | 1,035                      | 0                        | 0                        | 1,035                    | 428                      |
| Utilities & Rates                                    | 1,133                      | 0                        | 0                        | 1,133                    | 1,718                    |
| Development                                          | 0                          | 0                        | 0                        | 0                        | 0                        |
|                                                      | 2,168                      | 0                        | 0                        | 2,168                    | 3,431                    |
| <b>Outdoor centre</b>                                |                            |                          |                          |                          |                          |
| Fees & Charges                                       | 1,063                      | 0                        | 0                        | 1,063                    | 15,386                   |
| Activity Costs                                       | 2,323                      |                          | 0                        | 2,323                    | 23,526                   |
| Retail Purchases (Catering;C'mas Trees;Provi;Stamps) | 11,172                     | 0                        | 0                        | 11,172                   | 30,893                   |
| Gas purchases                                        | 32,491                     | 0                        | 0                        | 32,491                   | 0                        |
| Net Stock Movement in Year                           | -2,880                     | 0                        | 0                        | -2,880                   | -2,755                   |
| Insurance                                            | 9,633                      | 0                        | 0                        | 9,633                    | 10,130                   |
| Post, Telephone & Copying                            | 4,769                      | 0                        | 0                        | 4,769                    | 4,415                    |
| Advertising & PR                                     | 566                        | 0                        | 0                        | 566                      | 824                      |
| Transport                                            | 0                          | 0                        | 0                        | 0                        | 0                        |
| Service Team Costs                                   | 226                        | 0                        | 0                        | 226                      | 3,578                    |
| Direct Employment Costs (Inc accommodation)          | 78,670                     | 0                        | 0                        | 78,670                   | 95,023                   |
| less: CJRS grants                                    | -34,382                    | 0                        | 0                        | -34,382                  | 0                        |
| Wardens Support                                      | 4,818                      | 0                        | 0                        | 4,818                    | 6,447                    |
| Utilities & Rates                                    | 12,317                     | 0                        | 0                        | 12,317                   | 48,631                   |
| Buildings & Site Maintenance                         | 9,314                      | 2,065                    | 2,046                    | 13,425                   | 24,165                   |
| Other Payments                                       | 608                        | 0                        | 0                        | 608                      | 241                      |
| Depreciation - Buildings & Fixtures & Fittings       | 4,330                      | 0                        | 0                        | 4,330                    | 2,815                    |
| Depreciation - Vehicles                              | 1,805                      | 0                        | 0                        | 1,805                    | 1,006                    |
| Depreciation - Activity Training & Equipment         | 3,835                      | 0                        | 0                        | 3,835                    | 6,594                    |
|                                                      | 140,678                    | 2,065                    | 2,046                    | 144,789                  | 270,919                  |
| <b>Outdoor Centre Development</b>                    |                            |                          |                          |                          |                          |
| Miscellaneous Improvements                           | 0                          | 0                        | 0                        | 0                        | 0                        |
|                                                      | 0                          | 0                        | 0                        | 0                        | 0                        |
| <b>Miscellaneous Payments</b>                        |                            |                          |                          |                          |                          |
| Sundry                                               | 541                        | 0                        |                          | 541                      | 0                        |
|                                                      | 541                        | 0                        | 0                        | 541                      | 0                        |
| <b>Total Resources Expended</b>                      | <b>150,650</b>             | <b>48,390</b>            | <b>2,046</b>             | <b>201,086</b>           | <b>327,373</b>           |

**Independent Examiners Report to the Trustees of  
Lewisham District Scout Council**

I report on the accounts of the Council for the year ended 31 March 2021 on pages 16 to 24 which comprise the Statement of Financial Activities, the Balance Sheet and related notes.

This report is made solely to the trustees in accordance with Section 145 of the Charities Act 2011. My work has been undertaken so that I may state to the charity's trustees those matters which I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept responsibility to anyone other than the charity and the charity's trustees for my examination work.

**Respective responsibilities of the trustees and examiners**

As the charity trustees you are responsible for the preparation of the financial statements. You consider that the audit requirement of Section 144(2) of the Charities Act 2011 (the 2011 Act), does not apply.

It is my responsibility to:

- examine the accounts (under section 145 of the 2011 Act),
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act), and
- to state whether particular matters have come to my attention.

**Basis of independent Examiners report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent Examiners Statement**

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep proper accounting records are kept (in accordance with Section 130 of the 2011 Act); and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met, or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached,
3. which gives me reasonable cause to believe that in any material respect the accounting rules of the District's constitution have not been met.



7 June 2021  
John Lambourne FCA  
For and on behalf of  
Latham Lambourne Ltd  
Chartered Accountants  
18 Woodlands Park, Bexley, Kent, DA5 2EL

# Lewisham District Scout Council

## Schedule of Registered Scout Groups & District Explorer Scout Units

### Scout Groups

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1<sup>st</sup> Lewisham Park  
1<sup>st</sup> New Cross  
2<sup>nd</sup> Deptford  
2<sup>nd</sup> Sydenham  
3<sup>rd</sup> Crofton Park  
4<sup>th</sup> Lewisham  
6<sup>th</sup> Lewisham South  
8<sup>th</sup> Lewisham South  
9<sup>th</sup> Lewisham North  
9<sup>th</sup> Sydenham  
10<sup>th</sup> Lewisham South  
11<sup>th</sup> Forest Hill  
12<sup>th</sup> Forest Hill  
12<sup>th</sup> Lewisham North  
12<sup>th</sup> Lewisham South  
14<sup>th</sup> Lewisham South  
16<sup>th</sup> Lewisham South  
17<sup>th</sup> Forest Hill  
17<sup>th</sup> Lewisham North  
20<sup>th</sup> Forest Hill (ScoutLink)  
20<sup>th</sup> Lewisham South  
21<sup>st</sup> Lewisham North  
25<sup>th</sup> Lewisham North  
28<sup>th</sup> Lewisham North  
32<sup>nd</sup> Deptford

### Explorer Scout Units

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Aureate Explorer Scout Unit  
Buccaneers Explorer Scout Unit  
Burnt Ash Explorer Scout Unit  
Discovery Explorer Scout Unit  
Golden Hind Explorer Scout Unit  
Venture Explorer Scout Unit