

Charity Registration Number: 1001633

The Illogan Old Community School Centre

Annual Report and Financial Statements

For the Year Ended 30 September 2021

Jennifer Opie FCA
Unit 3D Guildford Road Industrial Estate
Hayle
TR27 4QZ

The Illogan Old Community School Centre

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The Illogan Old Community School Centre

Reference and Administrative Details

Reference and Administration Details

Charity Name:	The Illogan Old School Community Centre
Other Names Charity is known by:	The Old School Centre
Registered Charity Number:	1001633
Charity's Principal Address:	The Old School Centre, Nance Lane, Churchtown, Illogan, Cornwall TR16 4BB

Names of the Charity Trustees who manage the Charity as at 30/9/21:

Trish Miners	Chair
Christopher Stevenson	Treasurer
Michael Tapping	Vice Chair
Fred Gregg	Trustee
Alison Forward	Trustee

Officers stand for 3 years and may stand for re-election

Name of Senior Staff Member

Jeanette Tapping	Centre Manager
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Independent Examiner

Jennifer Opie FCA
Unit 3D Guildford Road Ind Estate
Hayle
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The Illogan Old Community School Centre

Trustees' Report

The trustees present the annual report together with the financial statements of the charity for the year ended 30 September 2021

Structure, governance and management

Type of Governing Document:

Constitution Adopted 10/7/1980

Amendments:

2014 Charity Name changed from The Self Heal Trust, plus some changes to objects/clauses in 2019.

How the Charity is constituted: Unincorporated Association

Trustee selection methods: Trustees are appointed/reappointed at the Annual General Meeting.

Trustees stand for 3 years and may stand for re-election.

Additional Governance issues

Policies and procedures developed and adopted as required by the Charity Commission using funding provided by Awards for All:

- Code of Conduct
- Conflict of Interest
- Equality and Diversity
- Financial Controls Policy
- General Data Protection (GDPR) Privacy Policy
- Reserves Policy
- Risk Assessment
- Risk Management
- Safeguarding
- Trustee Expenses

All Trustees give their time voluntarily and received no remuneration or other benefits

The Trustees manage the Charity and hold regular meetings with the Centre Manager who manages the Centre on a day to day basis.

Objectives and activities

Summary of the objects of the Charity set out in its governing document.

The Association is established to facilitate activities that:

- (1) promote the preservation and protection of health (holistically) for the public benefit in the Parish of Illogan and the surrounding area.
- (2) promote public education in particular in matters relating to mental and physical health.
- (3) provide and assist in the promotion of recreation and other leisure time occupation for the benefit of the inhabitants of the Parish of Illogan and the surrounding area in the interests of a sustainable community and with the object of improving their conditions of life.

Summary of the main activities undertaken for the public benefit in relation to these objects

- Assisted with the promotion/provide suitable facilities for individual groups, Community activity and private parties
- Provided a Community Building to all members of the Community.
- Kept an Archive of Illogan School days from 1800s to 1970s

The Illogan Old Community School Centre

Additional details of objectives and activities

Due to the Centre being closed until June 2021 and the continuing COVID19 Pandemic there have been no volunteering activities available. The Centre Manager has voluntarily assisted the Trustees throughout the year.

Achievements and performance

Summary of the main activities of the Charity during the year from reopening in last week in June until end of September.

The Centre was used/hired for:

- 17 Groups (8 new*, 9 returners)
- Hire hours of Classes, Training sessions, clubs and Groups, Local Council meetings, including;

* *Not all will continue on a regular basis*

Martial Arts for Children	6 hours	Spiritual	8 hours
Guiding Groups	12.5 hours	Training and Workshops	2.5 hours
Air Cadets	4 hours	Bowling (paid but not attended due to COVID 19)	10 hours
Yoga	4.5 hours		
Pilates/Fitness Exercise	5 hours	Crafts	8 hours
Meetings	18.75 hours	Ballroom Dance Practice, Folk and Ballet Dancing	15.5 hours

The Trustees decided that the Centre would remain closed until the rooms had been refurbished. The Assembly Hall was reopened in June and the Centre Lounge in August. The complete redecoration of the Lounge, Assembly Hall and Toilet block has enabled the premises to be easy to clean between bookings. Decluttering the rooms has allowed for social distancing.

The Centre Garden has been levelled, lawned and a Pergola (with covered seating) and outside lighting installed thereby increasing the hireable space the Centre offers.

Financial Review

Policy on reserves

It is the policy of the centre to hold free reserves equivalent to at least three months unrestricted payments, equivalent to £5,000, to cover emergency situations that may arise from time to time. The balance of free reserves at 30 September 2021 was £11,152 (2020: £9,906) so the Trustees are above target this year. The Trustees will continue to monitor reserves and ensure surplus funds are invested into meeting the objects of the charity. The main financial risk to the charity is loss of income from room hire.

Further financial review details

Our main sources of funds this year has been:

- COVID-19 Grants provided by Cornwall Council
- Job Retention Scheme for our furloughed Manager paid by HMRC
- Rental income (house, Centre and garden)
- Community Chest grant for a roof for the Pergola

The Government Grants have kept finances afloat and ensured the long-term sustainability of the Centre by financing the refurbishment of the building, rooms, garden and site.

The Illogan Old Community School Centre

Optional other information

Future plans:

We are currently looking for funding to completely refurbish the Centre's kitchen. The Kitchen Refurbishment Project will enable all surfaces to be easy clean, allow easier access to wheelchair users and provide a separate utility area for non-food/refreshment activities. We are aiming to reopen the kitchen during the Spring depending on funding.

Public benefit

We aim to provide as many different types of activities as possible to benefit a broad range of people within the community.

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

The annual report was approved by the trustees of the charity on 20/4/22 and signed on its behalf by:



Mrs Trish Miners
Chair and Trustee

The Illogan Old Community School Centre

Statement of Trustees' Responsibilities

The trustees are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

The law applicable to charities requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the constitution. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees of the charity on 20/11/22 and signed on its behalf by:



Mrs Trish Miners
Chair and Trustee

The Illogan Old Community School Centre

Independent Examiner's Report to the trustees of The Illogan Old Community School Centre

I report to the charity trustees on my examination of the accounts of the charity for the year ended 30 September 2021 which are set out on pages 5 to 12.

Respective responsibilities of trustees and examiner

As the charity's trustees of The Illogan Old Community School Centre you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the The Illogan Old Community School Centre's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of The Illogan Old Community School Centre as required by section 130 of the Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Jennifer Opie FCA
Bickerstaff & Co
Unit 3D Guildford Road Industrial Estate
Hayle
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Date: 12th April 2022

The Illogan Old Community School Centre

Statement of Financial Activities for the Year Ended 30 September 2021

	Unrestricted funds £	Restricted funds £	Total funds £	Last year £
Receipts				
Donations and fundraising income	696	-	696	1,101
Grants	24,002	-	24,002	12,958
Rental income	4,238	-	4,238	6,773
Total Income	28,936	-	28,936	20,832
Payments				
Wages and salaries	8,229	-	8,229	7,488
Repairs and renewals	993	-	993	582
Sundry expenses	1,718	-	1,718	120
Accountancy fees	312	-	312	312
Legal and professional fees	-	-	-	1,250
Staff training	-	-	-	-
Rates	600	-	600	349
Light, heat and power	872	-	872	670
Insurance	1,055	-	1,055	974
Repairs and maintenance	10,458	-	10,458	397
Advertising	55	-	55	192
Telephone and fax	605	-	605	684
Printing, postage and stationery	961	-	961	61
Depreciation	458	-	458	-
Total expenditure	26,316	-	26,316	13,079
Net movement in funds	2,620	-	2,620	7,753
Transfer between funds	-	-	-	-
Reconciliation of funds				
Total funds brought forward	369,906	2,842	372,748	364,995
Total funds carried forward	4 <u>372,526</u>	<u>2,842</u>	<u>375,368</u>	<u>372,748</u>

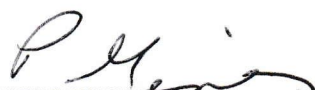
All of the charity's activities derive from continuing operations during the above two periods.

The Illogan Old Community School Centre

Registration number: 1001633
Balance Sheet as at 30 September 2021

	Note	2021 £	2020 £
Fixed assets			
Tangible assets	3	361,374	360,000
Current assets			
Debtors		326	36
Cash at bank and in hand		13,668	12,712
		<u>13,994</u>	<u>12,748</u>
Net assets		<u>375,368</u>	<u>372,748</u>
Funds of the charity:			
Restricted funds		2,842	2,842
Unrestricted funds		372,526	369,906
Total funds	4	<u>375,368</u>	<u>372,748</u>

The financial statements on pages 5 to 12 were approved by the trustees, and authorised for issue on 20/11/22 and signed on their behalf by:


Mrs Trish Miners
Chair and Trustee

The Illogan Old Community School Centre

Notes to the Financial Statements for the Year Ended 30 September 2021

1. Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any reimbursed expenses or any other benefits from the charity during the year.

2. Taxation

The charity is a registered charity and is therefore exempt from taxation.

3. Tangible fixed assets

	Land and buildings £	Furniture and equipment £	Total £
Cost			
At 1 October 2020	360,000	5,536	365,536
Additions	-	1,832	1,832
At 30 September 2021	360,000	7,368	367,368
Depreciation			
As at 1st October 2020	-	5,536	5,536
Depreciation charge for the year	-	458	458
At 30 September 2021	-	5,994	5,536
Net book value			
At 30 September 2021	360,000	1,374	361,374
At 30 September 2020	360,000	-	360,000

4. Analysis of net assets between funds

	Unrestricted Funds £	Restricted funds £	Total £
Tangible fixed assets	361,374		361,374
Current assets	13,994		13,994
Total net assets	375,368	-	375,368

5. Analysis of restricted funds

	2020 £	Tfrs £	2021 £
Heritage Lottery Fund	892	-	892
Awards for All	1,850	-	1,850
Cornwall Community	100	-	100
Total Restricted Funds	2,842	-	2,842