

# TRAFALGAR SCHOOLS PARENT-TEACHER ASSOCIATION

England & Wales · Charity number 1001584

## Details

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Other names	TRAFALGAR JUNIOR SCHOOL PARENT-TEACHER ASSOCIATION
Status	Registered
Legal form	Other
Registered	1991-01-18
Register	<a href="#">View on the Charity Commission register</a>

## Contact

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Address	Trafalgar Junior School Elmsleigh Road Twickenham TW2 5EG
Phone	02088941606
Email	<a href="mailto:info@trafalgarpta.org.uk">info@trafalgarpta.org.uk</a>
Website	<a href="http://www.trafalgarpta.org.uk">www.trafalgarpta.org.uk</a>

## Activities

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**Objects:** TO ADVANCE THE EDUCATION OF THE PUPILS OF THE SCHOOL.

**Activities:** Fund raising events and schools sales such as books and school uniforms.

## Classification

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- **How:** Makes Grants To Organisations
- **What:** Education/training
- **Who:** Children/young People

## Geography

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- Richmond Upon Thames

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-08-31	£56,530	£56,966	-	-
2023-08-31	£57,726	£49,332	-	-
2022-08-31	£59,678	£56,522	-	-
2021-08-31	£35,521	£32,091	-	-
2020-08-31	£32,814	£27,485	-	-

## Trustees

Name	Role	Appointed
Amanda Phillips		2025-10-07
Claire Jacks		2025-10-07
Dr Vicky Greenway		2024-10-08
Jane Burton		2025-10-07
Kathryn Dodds		2025-10-07
Maryna Kulbachna		2025-10-07
Natasha Din		2025-10-07
Nicola Toner		2020-10-08
Sarah Keefe		2021-10-05

**TRAFALGAR SCHOOLS PARENT-TEACHER ASSOCIATION**

England & Wales - Charity number 1001584

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# Accounts

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Report of the Trustees and  
Unaudited Financial Statements for the Year Ended 31 August 2024  
for  
Trafalgar School Parent – Teacher Association

Trafalgar School Parent – Teacher Association  
Charity Information

Trustees at the yearend 31.08.23

Mrs S. Keefe – Headteachers  
Mr J. Allen - Deputy Head of Juniors  
Mrs T. Rees – Join Chair  
Mrs N Goddard-Moulton – Joint Chair  
Mrs J. Behenna- Secretary  
Mrs I. Mansbridge – Joint Treasurer  
Ms N. Toner – Joint Treasurer  
Mrs J. Sparflo – Joint Treasurer  
Mrs L. Jenning – Trustee

**Independent Examiner**

R Dodds ACA

**Address:**

Elmsleigh Road  
Twickenham  
TW2 5EG

Trafalgar School Parents-Teacher Association  
Treasurers Report – Chair update  
For the financial year ending 31 August 2024

Last year, Trafalgar Schools PTA raised almost £41k! After PTA admin expensive this resulted in an amazing total of £39,665.

### **Contributions to the school**

Annually we aim to raise £20k for the school federation, this is allocated equally between Trafalgar Infant and Trafalgar Junior School. These funds benefit children across both schools and last year were used to cover annual subscriptions including Little Wandle and Times Table Rockstars; school reading materials and library books, 'The Week' magazine subscription, a coach to Rose Theatre Music Festival, reception water bottles, junior sports kits, Year 6 leaver's books, living eggs and more...

In addition to the provisioned £20k, the PTA approved funding for extra sports kits, including larger sizes, the purchase of Gaelic footballs for the after school club and approval for a roll-out cricket pitch.

The PTA added an additional £20k donation last year towards the upgrade to interactive white boards in the junior classrooms and it has been great to see these in place for the start of the new school year.

The amazing total raised last year is due to our brilliant team of volunteers.

### **PTA Committee**

First, I wanted to thank our core team, they keep the PTA going day to day and without them none of the fundraising would be possible:

- My Co-Chair Nikki Goddard-Moulton (GM), she dedicates a huge amount of time coordinating with the school and class reps, and runs, volunteers or supports at nearly every PTA activity throughout the year.
- Jo Behanna, our PTA Secretary for organising and minuting all the PTA meetings throughout the year.
- Ieva Mansbridge, Jenny Sparflo and Nikki Toner, our Co-Treasurers, for managing the accounts, Zettle machines and banking.
- Karoline Atkins as events coordinator for organising the events calendar and ensuring that all events have leads.
- Claire Jack for managing communications through the PTA round up newsletters, class reps WhatsApp and creating amazing posters
- Niki Morgan for running our social media accounts

I would also like to thank Mrs Keefe, Mr Allen and Ms Burton for representing the school as trustees of the PTA and the 'ordinary members' of the PTA that complete our committee and regularly attend the PTA meetings.

### **Fundraising**

The PTA hold many events and sales throughout the year and a huge thank you goes to everyone that led an event, or was part of the events teams over the past year, it is greatly appreciated.

Our biggest fundraising totals come from 4 events:

Kathryn Dodds organised another successful sell out fireworks night raising over £4.5k, a great evening for both parents, carers and children.

Ushma Hatton and Jennie Kraus stepped up to lead the Christmas market and it was an amazing event, getting everyone in the Christmas spirit. Lou Bartlett organised the grotto. The event raised an amazing total, over £6.5k

Karoline Atkins and Nikki GM organised a brilliant summer fair raising an impressive amount of over £9k.

Rugby parking, led by Richard Reichwald, continues to generate a great revenue throughout the season. There were a few less matches at Twickenham due to the Rugby World Cup but still raised £4,560

We have a busy events calendar throughout the year.

In addition to fireworks, rugby parking and Christmas market, **Autumn** is a busy term.

Jenna Storey and her team kicked off the year organising the first of many second-hand uniform sales raising over £1.7k throughout the year. These important events help Trafalgar families to buy affordable uniform, shoes, coats, Christmas jumpers and more, and allows families to recycle outgrown items.

Continuing on the theme of re-use and recycle, Lisa Probets organised a new event and we had a car boot sale at Meadway and Gus Samuels organised the first of our Bags2School events for the year.

Over October half term, Lisa Probets organised another fun Halloween trail, enjoyed by Trafalgar families and the local community.

Onto Christmas, as well as the aforementioned Christmas market, the children enjoyed Christmas fun in the school day with Laura Jennings and Nikki GM arranging the Junior Festive Fun Day and Lisa Probets another magical infant bazaar.

Claire Jacks again organise a successful Christmas tree sale and collection; and also arranged refreshment sales at the year 5/6 Christmas panto.

In the **Spring** term rugby parking and uniform sales continued.

Lis Soldal Jeens organised another successful and sell out Quiz night.

Karoline Atkins and Nikki GM arranged a great family show, running two time slots for families to attend.

The Easter egg raffle finishes the term, an event loved by the children and organised by Nikki GM.

The **Summer** term started with Earth Day; an event started the previous year which has gained momentum organised by Karoline Atkins and included uniforms sale, car boot, second-hand books, refreshments and a 'big dig'.

This was followed by another great line-up for the comedy night, organised by Lis Soldal Jeens.

Ushma Hatton and Nikki GM organised the personalised tea towels, which were a lovely keepsake for reception parents to purchase.

The previously mentioned Summer Fair is the big event of the term involving non-uniform days in the lead up.

I coordinated the school discos with great leads from each year group, and Kathryn Dodd buying the refreshments.

We finished off the year with well-deserved PTA thank you drinks, to which all volunteers were invited.

As well of as the event leads mentioned above, we know that a core group of PTA members and volunteers regularly support many of these events, so a special thank you to all of them.

In addition to the events, thank you to Meryl Hopkins for running the PTA wishlist and to Simon Bradley for managing the PTA website, providing regular IT support and continuing to be compere at PTA events.

To finish I would like to say a huge thank you to the head teachers, that work so hard for all of our children, and to the school governors. Thank you to all the members of the PTA, the class reps and every person that has volunteered anytime and knowledge to making this another successful year.

Thank you to Jenny Sparflo who stepped down as co-treasurer, at the end of the academic year, in July. Also thank you to Ieva Mansbridge, for her role as treasurer this past year, she will be stepping down at the end of this calendar year. We are currently in communication with two potential new treasurers.

Nikki and I will be staying on as Co-chairs for our third (and final) year, as our children will enter year 6 next year. We are looking forward to continuing to work with everyone here.

**Tara Rees, PTA Co-Chair**

## Trafalgar School Parents-Teacher Association

### Treasurer update

#### For the financial year ending 31 August 2024

### **Executive Summary**

The dedicated efforts of the PTA committee, parents, teachers, and volunteers resulted in a remarkable fundraising total of £40,999 during the 2023/2024 financial year. This surpasses the previous year's total of £40,788 and demonstrates the commitment and hard work within the community. After accounting for event and administrative expenses (£1,770), a net income of £39,229 was generated, exceeding the previous year's result.

### **Events**

	<b>2023/2024</b>	<b>2022/2023</b>	<b>Variance</b>
Activity packs / badges / keyrings	£20	£34	-£14
Bags for School and Soft Toys	£724	£590	£134
Bears	£119	£258	-£139
Bend the rules		£0	£0
Car Boot Sale	£437	£0	£437
Christmas Bazaar	£509	£687	-£178
Christmas raffle / Fair	£6,653	£982	£5,671
Christmas Trail			£0
Christmas Trees	£951	£1,233	-£282
Class Collections			£0
Classified adds			£0
Comedy night	£227	£463	-£236
Discos	-£31	£328	-£358
Earth day	£256	£373	-£117
Easter Fun	£309	£480	-£171
Easy fundraising		£506	-£506
Estate agent boards			£0
Halloween Fun	£342	£426	-£84
Hero Dress Up			£0
Fireworks	£4,633	£4,512	£122
Food festival			£0
Magic/Circus/Family show	£707	£802	-£95
Quiz & Curry	£1,963	£1,753	£210
Rugby parking	£4,560	£8,325	-£3,765
Santa's Grotto / Panto	£646	£1,408	-£762
Summer fair	£9,705	£10,977	-£1,272
Tea towels	£14	£31	-£16
Uniform sales	£1,758	£3,008	-£1,249
Water bottles / bottle mates	£144	£216	-£72
Wine tasting			£0
Wishlist items	£300		£300
World book day	£128	£107	£21
PayPal transaction fees / iZettle fees	-£1,137	-£811	-£326
Zapier, Inc		-£164	£164
Printing		-£289	£289
Other donations	£8,899	£5,658	£3,241
Less Year 6 leaver books	-£1,838	-£1,104	-£734
	<b>£40,999</b>	<b>£40,788</b>	<b>£211</b>
Admin Expenses	-£1,770	-£2,479	£709
<b>Post expenses</b>	<b>£39,229</b>	<b>£38,309</b>	<b>£920</b>
Approved for the schools	-£39,665	-£29,915	-£9,750
<b>Net income</b>	<b>-£436</b>	<b>£8,394</b>	<b>-£8,830</b>

The Trafalgar School PTA's fundraising events in 2023/2024 generated a substantial income while fostering strong community engagement. A strategic combination of well-organised events, focused on both fundraising and family fun, resulted in significant financial gains.

The Summer Fair, a major contributor, raised £9,705. Other key events, including Rugby Parking £4,560, Fireworks Night £4,633, Second-hand Uniform Sales £1,758, and the Quiz & Curry Night £1,963, collectively provided a substantial boost to the school's resources.

This successful fundraising strategy not only secured vital funds but also strengthened the PTA's connection with the school community, highlighting its value and a sense of shared purpose. The positive financial results are a testament to the PTA's effective planning and the dedication of its volunteers.

### **Other income**

The significant growth in non-event income reflects the strong support from the Trafalgar School community. Donations totalling £8,899 (compared to 2022/2023 £5,658), provided a valuable supplement to funds generated from events. This increase primarily stems from consistent parent contributions £5,250, showcasing their commitment to the school's enrichment. Online donations via PayPal £150, and a variety of smaller donations added to the total.

The PTA also acknowledges a generous £750 contribution from Mathnasium Ltd., demonstrating the positive impact of community partnerships.

### **Expenses**

The PTA's expenses for the year totalled £1,770, a decrease of £709 from 2022/2023 £2,479. This responsible spending covered essential operational costs including memberships, insurance, accounting, and software. The purchase of a gazebo for £570 is considered a strategic investment that will enhance the organization of future events and improve efficiency in the long term.

### **Contributions to the school**

This year, the contributions proposed for the schools were £39,665 (2022/2023: £29,915). This includes an additional investment of £20,000 for new IT equipment to modernise the school's technology infrastructure, plus rugs for Year 1 and Year 2 classes £1,400, Little Wandle subscription £1,245, Bug Club £1,640, maths games £500, also a coach for Music Festival at Rose Theatre £730 and other investment.

### **Liquidity**

At the end of the financial year, the PTA has a cash and PayPal balance of £40,405.

This report concludes the financial overview for the period ending 31 August 2024. The PTA expresses its gratitude to all volunteers for their contributions this year and looks forward to continuing its support of Trafalgar School in the coming year.

**Ieva Mansbridge, Nicola Toner (ACMA) and Jenny Sparflo**

**Treasurers, Trafalgar School PTA**

Independent Examiner's Report to the Trustees of  
Trafalgar-School – Parent Teachers Association

I report to the trustees on my examination of the accounts of the above charity for the year ended 31 August 2024

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

Having satisfied myself that the accounts are not required to be audited under Part 16 of the 2006 Act and me eligible for independent examination

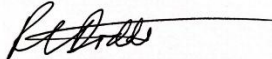
**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report to enable a proper understanding of the accounts to be reached.

Signed :



Name: Robert Dodds

Revelated professional qualification(s) or body (if any) Institute for Chartered Accountants in England and Wales (ICAEW)

Address: 115 Meadway, Twickenham, TW2 6PL.....

Date: 20<sup>th</sup> May 2025

	Unrestricted fund £	Restricted fund £	31.08.24 Total Fund £	31.08.23 Total Fund £
<b>INCOME</b>				
<b>Charitable activities</b>				
Fundraising events	49,986		49,986	52,067
Other activities				
Interest and Donations	6,544		6,544	5,658
	56,530	-	56,530	57,726
<b>EXPENDITURE</b>				
<b>Charitable activities</b>				
Cost of fundraising events	15,582		15,582	16,903
Administration expenses	41,384		41,384	32,429
<b>NET INCOME/EXPENDITURE</b>	- 436	-	- 436	8,394
<b>RECONSILIATION OF FUNDS</b>				
<b>Total funds brought forward</b>	39,526		39,526.11	31,132
<b>TOTAL FUNDS CARRIED FORWARDS</b>	39,091	-	39,091	39,526

## Trafalgar School Parent-Teachers Association

### Balance Sheet

for the Year Ending 31 August 2024

	Unrestricted fund £	Restricted fund £	31.08.24 Total Fund £	31.08.23 Total Fund £
<b>CURRENT ASSETS</b>				
Debtors and prepayments	3,427		3,427	4,966
Cash at bank	40,405		40,405	58,736
	<hr/>			
	43,856	-	43,832	63,702
<b>CREDITORS</b>				
Amounts falling due within one year	4,741		4,741	24,176
	<hr/>			
<b>NET ASSETS</b>	<b>39,115</b>	<b>-</b>	<b>39,091</b>	<b>39,526</b>
<b>FUNDS</b>				
Unrestricted funds			39,091	39,526
restricted funds			-	-
			<hr/>	<hr/>
<b>TOTAL FUNDS</b>			<b>39,091</b>	<b>39,526</b>

### **1.Basis of accounting**

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction.

The accounts have been prepared in accordance:

- with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014
- and with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102)
- and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

### **Recognition of income**

These are included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- it is more likely than not that the trustees will receive the resources;
- and the monetary value can be measured with sufficient reliability

### **Liability recognition**

Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

### **Support costs**

The charity has incurred expenditure on support costs.

### **Volunteer help**

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

**Taxation** The charity is exempt from tax on its charitable activities

### **Debtors**

Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received.

### **Creditors**

The charity has creditors which are measured at settlement amounts less any trade discounts

### **Trustees remuneration and benefits**

There were no trustees' remuneration or other benefits for the year ended 31 August 2024 nor for the year ended 31 August 2023.

## 2. Debtors

	31.08.24	31.08.23
	£	£
Debtors and prepayments	3 427	4,986
	<u>3,427</u>	<u>4,986</u>

## 3. Creditors

	31.08.24	31.08.23
	£	£
Accounts payable	0	0
Accrued expenses	4,741	24,176
	<u>4,741</u>	<u>24,176</u>

## 4. Movement in Funds

	At 01.09.23	Incoming resources	Resources expended	At 31.08.24
	£	£	£	£
General funds	39,526	56,530	56,966	39,091
	<u>39,526</u>	<u>56,530</u>	<u>56,966</u>	<u>39,091</u>

	At 01.09.22	Incoming resources	Resources expended	At 31.08.23
	£	£	£	£
General funds	31,132	57,726	49,332	39,526
	<u>31,132</u>	<u>57,726</u>	<u>49,332</u>	<u>39,526</u>

**TRAFALGAR SCHOOLS PARENT-TEACHER ASSOCIATION**

England & Wales - Charity number 1001584

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# Accounts

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REGISTERED CHARITY NUMBER 1001584

Report of the Trustees and  
Unaudited Financial Statements for the Year Ended 31 August 2023  
for  
Trafalgar School Parent – Teacher Association

Trafalgar School Parent – Teacher Association  
Charity Information

Trustees at the yearend 31.08.23

Mrs S. Keefe – Headteachers  
Mr J. Allen - Deputy Head of Juniors  
Mrs T. Rees – Join Chair  
Mrs N Goddard-Moulton – Joint Chair  
Mrs J. Behenna- Secretary  
Ms N. Toner – Joint Treasurer  
Mrs J. Sparflo – Joint Treasurer  
Mrs L. Jenning – Trustee

**Independent Examiner**

C Jones ACA

**Address:**

Elmsleigh Road  
Twickenham  
TW2 5EG

Trafalgar School Parents-Teacher Association  
Treasurers Report – Chair update  
For the financial year ending 31 August 2023

This year we were fortunate to have several willing volunteers to step into the main PTA roles which allowed us to divide out the role a little further and last October I took on the role as Co-Chair, following two years of chairing the junior rep meetings. A huge thank you to Nikki Moulton-Goddard, my Co-Chair, who is always at the school coordinating with the school staff, the class reps and involved in nearly every PTA event throughout the year.

There are many people involved in running the PTA. I want to thank Karoline Atkins for taking on the coordination of the PTA events, following a covid impacted 2 years we have managed to run a huge number of events this year. Thank you to Nikki Toner and Jenny Sparflo our brilliant treasures for their meticulous accounts and ensuring that they payments all events run smoothly, especially those where you spend hours in the office! Thank you to Jo Behenna in her role as PTA secretary, Claire Jacks for her amazing posters and newsletters and Niki Morgan for keeping our social media updated.

Thank you to the following people that have consistently attended the committee meetings and supporting PTA decisions: Laura Jennings, Maddy Forsyth, Lisa Probets, Gus Samuel, Claire Madden, Jennie Kraus, Ushma Hatton, Niki Shah, Katie O'Rourke, Louise Bartlett, Julia Bottcher....

This year has been incredibly successful and that is down to our brilliant team, everyone that is part of the PTA committee, our event's organisers, class reps and all other volunteers. Last year's fundraising events, activities and sales raised a total of £38,309 after PTA expenses.

### **Autumn**

Autumn 2022 kicked off with second-hand uniform sales at both Gothic Road and Meadway, and these events have grown from selling uniform to now include costumes, fancy-dress outfits, bottle mates and bears. With a focus across the school on reusing and recycling these events have become significant fundraising events throughout the year. A huge thank you to Jenny Sparflo for taking the leading over the last few years, Jenna Graham for taking on the running going forward and to the team of regular volunteers. The sales raised over £3,400 across the academic year.

In October Bag2School collection took place. Thank you again to Jenny Sparflo for leading this initiative and to Gus Samuel who took over in April and to all the volunteers who man the collections on the day. It is always good to be able to have a clear out and raise money to support the school, the 2 collections last year raised £590.

The Halloween trail has become a firm favourite to help fill the October half term. Thank you to Lisa Probert's, her brilliant riddles keep us entertained and her great relationship with Kneller gardens ensures all the children receive a treat. Lisa's spooky clues raised £426 last year.

Thank you to Maddy Forsyth for running another successful fireworks night, to Laura Jennings and Kathryn Dodds and a team of on the night volunteers. It is always great to see the children's faces light up at the sight of the fireworks while also raising a fantastic amount of money, the total for this year was £4,512

Lis again used her brilliant contacts to arrange a great line up of comedians for the comedy night. Although the event initially struggled with ticket sale it was a great night and we are hoping that the move to the summer term this year will ensure that the event stands out. Thank you to Lis Soldal Jeen's and Maggie Kay and all those who helped for organising a great night and raising £463.

With the return of the autumn international at Twickenham came Trafalgar's rugby parking. Together will the six nations and the Big Game in February and March, the 7 dates raised an impressive £8,325. Thank you to Richard Reichwald and his team of volunteers.

Onto Christmas, thank you to Nikki Moulton Goddard for organising the design your own Christmas cards again.

Lisa Probets took on the lead for the infant bazaar, which we all know is the loveliest event for the infant children. Thank you to Lisa and her team of volunteers for all their hard work. This event raised £687

Unfortunately, due to the lack of a lead volunteer for the Christmas fair this event was cancelled but with the grotto presents from the previous year still wrapped and ready to go Claire Appleby stepped forward to organise the Christmas grotto and the event

raised £1,408. Thank you to Claire and her volunteer Father Christmases and elves and everyone that volunteered on the day. The day was made more festive with the uniform team stepping in to sell Christmas jumper and refreshments, thanks again to the team and the collections from the Christmas trees sales organised by Claire Jacks which raised a great profit of £1,233. Thank you to Claire Jacks for organising and the volunteers for supporting the event.

Thank you to Laura Jennings, Claire Jacks, Claire Madden, and Nikki Moulton Goddard for taking the lead on each of the junior year groups for the festive fun day. A donation is requested for the event but the focus of this event is not fundraising and ensures that all junior children can take part and enjoy fun Christmas activities with their classmates.

The Christmas raffle also went ahead. Thank you to Sophie Harris for organising so many brilliant prizes that resulted in a profit of £982

## **Spring**

The spring term. As already mentioned, the rugby parking and uniform sales continued through to the spring term.

The first big event of the term was the quiz and curry night which was a sell out event. Lis Soldal Jeens and Maggie Kay again making a great team with Interrupt the Routine volunteering their time to run the quiz. Thank you to you both and your team of volunteers. Lis will be running this event again in the new year but is still looking for someone to shadow her and to take on the event for 2024 in case anyone would be interested in taking on. This popular event raised £1,753.

In April the family show returned with a magical circus act. Thank you to Beth Pattison, Nikki Moulton Goddard, Karoline Atkins and Claire Jacks for organising event which raised £802.

The Easter Egg Raffle was a great success and raised £480, thank you to Nikki Moulton Goddard for organising.

## **Summer**

The first event of the summer term was a new event for Trafalgar, The Big Dig, which was organised by Jenny Spaflo and Karoline Atkins. Introduced to run on the weekend of world earth day which focuses on environmental protection. Volunteer got together to help the school with the allotment and garden areas including building a new shed at Meadway. The PTA focused on the reduce, reuse, and recycle principles inviting the repair café, organising a Bags2School collection, a car boot sale, and a uniform sale, thank you to Jenna Graham, Lisa Probets and Gus Samuel. Thank you to for setting up a car boot sale. The event raised £373.

I ran the 1905 challenge that although it was a brilliant fundraiser in covid longer gains traction and was lost within the communication for the summer fair and therefore will not be run going forward

The main event of the summer term is the summer fair. A huge thank you to Karoline Atkins, Nikki Moulton Goddard and the rest of the organising team. Also thank you to the class reps for organising their stalls and the many volunteers that turn up on the day which makes the event run. This is a huge event to run and all that hard work paid off with the amazing total of £10,977 raised.

I organised the booking of the school disco and with the help of Mr Allen, Tony Macaroni made a return. A slightly stressful time of the year as one of the planned dates fell on a teacher strike day and Ofsted arrived at the school the week before but we managed to fit the 6 classes in across 2 dates. Thank you to Nikki Moulton Goddard, Laura Jennings, Niki Morgan, Claire Jacks and Meryl Hopkins for taking the lead for each class on the day, organising the refreshments for the children and to the volunteers for each disco. The PTA request donations for this event but all children are invited and volunteers kindly donated the ice lollies for the children to have as they left the discos. The event raised £328

## **Other Fundraising**

In addition to the many events the PTA received £506 from parents using the Easy Fundraising app.

Donation for World book day raised £107

Plus, over £5,500 was received through donations. This is predominately from parents that have sent up direct debits, Amazon Smile, PayPal giving and donation payments when the PTA serves refreshments at school events including the curriculum event, the junior panto

### **Contributions to the School**

At the start of this year the PTA were able to increase the annual planned donation from £18,000 to £20,000. This was possible due to the previous year's fundraising and supported by all due to the current increased cost.

In addition to the annual donation, this year we have seen the completion of the infant and junior libraries refurbishments which was made possible from last year's pledge by the PTA. An additional £1,000 has been donated to each school for the purchase of books.

It has been great to see the Trafalgar sports teams wearing the new kit that was funded by last year's PTA donation.

£4,250 was donated for the required refurbishments at the Meadway site including a new shed, skip hire and new tools for the children to use.

'The Cabin' has been created this year in a spare classroom. £2,090 was donated to furnish this wellbeing space to create an inviting comfortable space for teachers to support children.

£1,000 was donated to purchase 30 Ukeleles and resources for the music room which we look forward to hearing the children play this year.

To end I want to say thank you to all the teachers, governors, parents, and carers that have supported the PTA this year. None of this is possible without everyone's involvement.

Thank you to Mrs Keefe, Mr Allen and Mrs Burton for their commitment to the school and our children. Thank you to Simon Bradley for all his work behind the scenes managing the PTA website, paypal and online payments for all out events.

Thank you to Nikki Toner and Jenny Spaflo for being the PTA treasurers for the last 3 years and will be stepping down this year. All your hard work has been greatly appreciated.

Nikki and I will be continuing in our role as Co-Chairs this year and we look forward to collaborating with you all.

**Tara Rees, PTA Co-Chair**

As we are now “living with Covid”, it has been a delight that most of our events are back in action, and we continue to keep some of our adapted fundraising activities.

The total funds raised by the PTA during the 2022/2023 financial year were £40,788 after deducting the costs for these events (2021/2022: £36,555), which is a fantastic achievement. This continues to show the commitment, dedication, support and hard work of the committee members, parents, teachers, and volunteers.

After deducting expenses of £2,479 (2021/2022: £2,328), the net amount generated totalled an impressive £38,309 (2021/2022: £34,277).

## Events

	2022/2023	2021/2022	Variance
Activity packs / badges / keyrings	£34	£43	-£9
Bags for School and Soft Toys	£590	£790	-£200
Bears	£258	-£419	£677
Bend the rules	£0		£0
Christmas Bazaar	£687	£832	-£145
Christmas raffle / Fair	£982	£1,556	-£574
Christmas Trail			£0
Christmas Trees	£1,233	£1,747	-£514
Class Collections		£1,827	-£1,827
Classified adds		£350	-£350
Comedy night	£463	£412	£51
Discos	£328	-£459	£787
Earth day	£373		£373
Easter Fun	£480	£433	£47
Easy fundraising	£506	£537	-£31
Estate agent boards			£0
Halloween Fun	£426	£499	-£73
Hero Dress Up			£0
Fireworks	£4,512	£4,772	-£260
Food festival			£0
Magic/Circus show	£802	£850	-£48
Quiz & Curry	£1,753	£1,482	£271
Rugby parking	£8,325	£8,305	£20
Santa's Grotto / Panto	£1,408	£445	£963
Summer fair	£10,977	£8,274	£2,703
Tea towels	£31	£324	-£293
Uniform sales	£3,008	£1,488	£1,520
Water bottles / bottle mates	£216	-£370	£586
Wine tasting			£0
Wishlist items		£516	-£516
World book day	£107	£563	-£456
PayPal transaction fees / iZettle fees	-£811	-£1,139	£328
Zapier, Inc	-£164	-£25	-£139
Printing	-£289	£0	-£289
Other donations	£5,658	£4,262	£1,396
Less Year 6 leaver books	-£1,104	-£1,341	£237
	<b>£40,788</b>	<b>£36,555</b>	<b>£4,234</b>
Admin Expenses	-£2,479	-£2,328	-£151
<b>Post expenses</b>	<b>£38,309</b>	<b>£34,227</b>	<b>£4,083</b>
Approved for the schools	-£29,915	-£31,071	£1,156
<b>Net income</b>	<b>£8,394</b>	<b>£3,156</b>	<b>£5,239</b>

The objective of many of the PTA events is not solely the fundraising but also the enjoyment of the children and the promotion of the PTA as a fundraising body.

Our biggest fundraising events, including rugby parking £8,325, Fireworks night £4,512, Second-hand uniform sales £3,008 and Quiz & Curry £1,753 continue to bring in significant funds for the schools. In addition, we should all be very proud of the outstanding contribution from the summer fair, £10,977; the introduction to resalable tokens certainly made cashing up at the end easier for the team.

It is noticeable to see the reduction in class collections and Wishlist sales, which has not been missed in the overall fundraising. The PTA are in continued discussions about if and how we replace these amounts going forward.

#### Other income

Other donations of £5,658 (2021/2022:£4,262) were principally made up of regular donations from parents £3,390, Amazon Smile £759, and PayPal giving, £218 and other smaller donations, £512.

In addition, we collected a further £765 for the Trafalgar Together breakfast club, including a one-off payment of £600 from the Richmond Volleyball Club; the £765 is accounted for in payments proposed to the schools.

#### Expenses

PTA expenses of £2,479 (2020/2021: £2,328) include memberships, insurance, accounting, and software costs to fund the events of the PTA. Also included in the amount were equipment purchased for the PTA £784 for the noticeboard, and reusable tokens for the events £598

#### Contributions to the school

This year, the contributions proposed for the schools were £29,915 (2020/2021: £31,171). This includes the usual spending for each school, which was increased to £10,000 each, plus the refurbishments at the Meadway site, £4,250, the new Cabin wellbeing room £2,090, additional books for both libraries £1,000 for each, £1,800 for a £100 donation to each class to replace the pots of gold and as mentioned above £765 for Trafalgar Together.

#### Liquidity

At the end of the financial year, the PTA has a reconciled cash and PayPal balance of £58,737.

After one year as shadow treasurer and three years together as co-treasurers with Jenny, we are stepping down and handing over the baton. It has been a pleasure to hold the purse strings and see what fantastic work the PTA can do.

**Nicola Toner (ACMA) and Jenny Sparflo**

**Treasurers, Trafalgar School PTA**

Independent Examiner's Report to the Trustees of  
Trafalgar-School – Parent Teachers Association

I report to the trustees on my examination of the accounts of the above charity for the year ended 31 August 2022

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

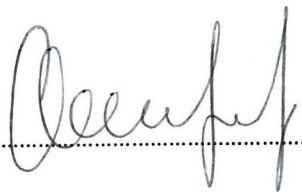
Having satisfied myself that the accounts are not required to be audited under Part 16 of the 2006 Act and me eligible for independent examination

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report to enable a proper understanding of the accounts to be reached.

Signed : 

Name: CHARLIE JONES

Revelated professional qualification(s) or body (if any) ICAEW

Address: 100 GOULD ROAD, TW26RW

Date: 17/6/24

**Trafalgar School Parent-Teachers Association**

**Statement of financial activities**  
**for the Year Ending 31 August 2023**

	Unrestricted fund £	Restricted fund £	31.08.23 Total Fund £	31.08.22 Total Fund £
<b>INCOME</b>				
<b>Charitable activities</b>				
Fundraising events	52,067		52,067	55,416
Other activities				
Interest and Donations	5,658		5,658	4,261
	<u>57,726</u>	-	<u>57,726</u>	<u>59,677</u>
<b>EXPENDITURE</b>				
<b>Charitable activities</b>				
Cost of fundraising events	16,903		16,903	23,027
Administration expenses	32,429		32,429	33,495
<b>NET INCOME/EXPENDITURE</b>	<u>8,394</u>	-	<u>8,394</u>	<u>3,156</u>
<b>RECONSILIATION OF FUNDS</b>				
<b>Total funds brought forward</b>	31,132		31,132	27,976
<b>TOTAL FUNDS CARRIED FORWARDS</b>	<u>39,526</u>	-	<u>39,526</u>	<u>31,132</u>

**Trafalgar School Parent-Teachers Association**

**Balance Sheet**

**for the Year Ending 31 August 2023**

	Unrestricted fund £	Restricted fund £	31.08.23 Total Fun £	31.08.22 Total Fund £
<b>CURRENT ASSETS</b>				
Debtors and prepayments	4,966		4,966	1,585
Cash at bank	58,736		58,736	48,704
	<hr/>			
	63,702	-	63,702	50,289
<b>CREDITORS</b>				
Amounts falling due within one year	22,176		22,176	19,157
	<hr/>			
<b>NET ASSETS</b>	<b>41,526</b>	<b>-</b>	<b>41,526</b>	<b>31,132</b>
<b>FUNDS</b>				
Unrestricted funds			41,526	31,132
restricted funds			-	-
			<hr/>	<hr/>
<b>TOTAL FUNDS</b>			<b>41,526</b>	<b>31,132</b>

### **1.Basis of accounting**

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction.

The accounts have been prepared in accordance:

- with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014
- and with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102)
- and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

### **Recognition of income**

These are included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- it is more likely than not that the trustees will receive the resources;
- and the monetary value can be measured with sufficient reliability

### **Liability recognition**

Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

### **Support costs**

The charity has incurred expenditure on support costs.

### **Volunteer help**

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

**Taxation** The charity is exempt from tax on its charitable activities

### **Debtors**

Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received.

### **Creditors**

The charity has creditors which are measured at settlement amounts less any trade discounts

### **Trustees remuneration and benefits**

There were no trustees' remuneration or other benefits for the year ended 31 August 2023 nor for the year ended 31 August 2022.

## 2. Debtors

	31.08.23	31.08.22
	£	£
Debtors and prepayments	4,966	1,585
	<u>4,966</u>	<u>1,585</u>

## 3. Creditors

	31.08.22	31.08.21
	£	£
Accounts payable	0	100
Accrued expenses	24,176	19,057
	<u>24,176</u>	<u>19,157</u>

## 4. Movement in Funds

	At 01.09.22	Incoming resources	Resources expended	At 31.08.23
	£	£	£	£
General funds	31,132	57,726	49,332	39,526
	<u>31,132</u>	<u>57,726</u>	<u>49,332</u>	<u>39,526</u>

	At 01.09.21	Incoming resources	Resources expended	At 31.08.22
	£	£	£	£
Comparatives for movement in funds				
General funds	27,976	59,678	56,521	31,132
	<u>27,976</u>	<u>59,678</u>	<u>56,521</u>	<u>31,132</u>

**TRAFALGAR SCHOOLS PARENT-TEACHER ASSOCIATION**

England & Wales - Charity number 1001584

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# Accounts

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REGISTERED CHARITY NUMBER 1001584

Report of the Trustees and  
Unaudited Financial Statements for the Year Ended 31 August 2022  
for  
Trafalgar School Parent – Teacher Association

Trafalgar School Parent – Teacher Association  
Charity Information

Trustees at the yearend 31.08.22

Mrs S. Keefe – Headteachers

Mr J. Allen - Deputy Head of Juniors

Mrs F. Optholt - Deputy Head of Infants

Mrs M Hopkins – Joint Chair

Mrs L. Jennings – Joint Chair

Miss M Egal - Secretary

Ms N. Toner – Joint Treasurer

Mrs J. Sparflo – Joint Treasurer

**Independent Examiner**

C Jones ACA

**Address:**

Elmsleigh Road

Twickenham

TW2 5EG

## Trafalgar School Parents-Teacher Association

### Treasurers Report – Chair update

For the financial year ending 31 August 2022

In my first year as Co Secretary of the Trafalgar Schools Parent Teacher Association, the committee has run with vacancies for a Chair. I want to start by thanking some key people who have pitched in and made it possible not only to sustain the PTA but also allowed us to continue to generate an income to be proud of.

Running the PTA is a team effort, and my particular thanks go to Nikki Toner and Jenny Sparflo for getting a firm grip on our accounts and providing transparency and clarity, Tara Rees & Nikki Moulton Goddard for taking on chairing of class rep meetings, Mandy Eagle for all her hard work as co-chair, Niki Morgan for her capable management of all our social media, Claire Jacks for designing countless beautiful posters, and Richard Reichwald for his hard work with organising the Rugby Parking. Special mention to Lis Soldal Jeens, Lisa Proberts, Karoline Atkins and Jenny Sparflo for all their hard work. Thank you also to Laura Jennings for all her support in passing on the baton.

Thanks also to the following people who have consistently made the time to attend committee meetings, participate in decision making and support the PTA - without them we would not be able to function: Maddy Forsyth, Gus Samuel, Claire Madden, Laura Cannon, Sophie Harris, Julia Strathearn, Maggie Kay.

So many people have contributed their time, skills, and energy. Thank you to everyone on the committee and all the class representatives who have contributed this year. All the events and fundraising activities we have organised have raised a grand total of £34,227 for both schools.

### Autumn

With the welcomed lift of restrictions, we started the year with our Comedy night, usually a sell-out event – we struggled with numbers due to the unsurety of Covid and the number of cases in the community. Nonetheless, the event was hugely successful and enjoyed by all those who attended, bringing in a profit of £412 Thanks to Lis Soldal Jeens and all those who helped her.

At Half term after the success of last year we once again held our annual Halloween Trail in Kneller gardens, raising £499, Thanks to Lisa Probert, Kneller Gardens Café and all those who helped.

We were pleased to be able to once again hold our much loved fireworks night, which sold out very quickly and was again a huge success, bringing in £4,772 Thanks to Maddy Forsyth, Laura Jennings and all those who helped.

With the return of large sporting events we were pleased to be able to once again offer our rugby parking raising £8,380, Thanks to Richard Reichwald and all those who helped.

Thanks to Jenny Sparflo for organizing Bags2School again (October & February) These events have generated over £790 this year and enabled families to have much needed clear out.

Thanks to Nikki Moulton Goddard for organising the design your own Christmas card again.

With the Autumn term events back in full swing we were excited to start the organisation of our Christmas fair. Unfortunately with a rise in Covid numbers both in the local community and within the school we had to make the difficult decision to cancel the event with only a few days notice. Thanks to Sophie Harris, Julia Strathearn and Natasha Beresford for helping organise. With spirits dropped we wanted to find a way to bring some of the fun of the fair to the children and in particular the juniors who may be leaving Trafalgar soon and only have a limited number of Christmas fairs left. With that in mind we created the Junior Festive Fun Day, this was a huge success, which the kids loved, and has now joined our annual events calendar. We were not so concerned about how much this event raised we just wanted to lift spirits. We were able to move the raffle online and had wonderful support from local businesses for some great raffle prizes. Thank you to Sara Morton who sponsored the Christmas fair and raffle. The Christmas cards, festive fun day and raffle contributed £1,556. Many parents had already purchased tickets to the Santa's grotto but were generous enough to donate these, adding a further £445 to the PTA.

Thanks to Tara Rees and her small team of elves, for organising a magical Infant Bazaar. This event raised £832, but more importantly, it continued to be a special event for the children that signals the start of the countdown to Christmas.

Thanks to Claire Jacks and Laura Jennings for organising our annual sale of Christmas Trees. Sales were though the roof this year, raising £1,747

Thanks to Jenny Sparflo for starting our PTA merchandise sales with our Trafalgar Teddies, which still have stock of.

## Spring

After the disappointment of the Christmas Fair, we came back in the New Year with the plan to deliver as much as we could.

We were pleased to have the Quiz and Curry night in person again, with over 80 parents and teachers coming along for a fun evening – raising £1,482. Thank you to Lis Soldal Jeens and Maggie Kay for organising and all those who helped.

We were pleased to welcome back the Family Magic Show, with two hugely successful shows – raising £850. Thanks to Jenny Sparflo, Gus Samuel, Jo Keir, Sophie Harris and Julia Strathearn for their help.

Thank you to Nikki Mouton Goddard for arranging our delicious Easter Egg raffle, raising £433.

We were also pleased to be able to offer the Trafalgar Tea towels once again for Reception and also Year 1, as they had missed out in reception, Thank you to Nikki Moulton Goddard for organising this too, £324.

## Summer

We once again held our annual 1905 challenge, an opportunity for the children to work together and complete a challenge. Thank you to Laura Jennings and Tara Rees for organizing, we raised £1,631

We were thrilled to be able to hold our Summer Fair once again and all the children, families and teachers loved celebrating the day together. We raised an incredible £8,199. Thanks to Sophie Harris, Mandy Eagle, Claire Jacks, Laura Jennings, Maddy Forsyth, Rony Bachour, Jenny Sparflo, Nikki Toner and all the class reps.

After the success of the outdoor discos last year we decided to hold them in the playground once again, despite the re scheduling due to the heat wave, they were a huge success. Thanks to Laura Jennings, Claire Jacks, Nikki Moulton Goddard and all the Year 2 and Junior class reps.

We added to our PTA merchandise with our Trafalgar Bottle mate and sales have started well, Thanks to Karoline Atkins and Jenny Sparflo.

A tradition started a few years back is the Year 6 Leavers' yearbook which are paid for by the PTA. A huge thank you to Jo Keir for collecting photos and putting the book together and working into the summer break to ensure they included all the memories from the Year 6 residential trip.

## Other fundraising

Thank you to Jenny Sparflo, Karoline Atkins and all those who help at the Second Hand Uniform sales, these are a great way for parents to get a bargain and donate pre-loved uniform, raising £1,488.

Classified ads – Thank you to Reza Ram for continuing the support of these and passing them over. Our classified ads have raised £350. We have decided to discontinue these going forwards.

Mufti days, we held a few mufti days this year, which are always a great success with the children. For the first time we asked for a donation on World Book day and used the wish list as an additional way for parents to donate. We raised an amazing £563.

The Trafalgar wish list is in the process of being integrated with our website and updated. It's a great tool for parents to donate to particular items. This year we raised £516.

Amazon Smile and Easy Fundraiser are great, no effort ways for us to raise money. This year they raised a combined total of £1,237.

Name Labels, this year we introduced the use of 'My name tags', parents can purchase personalised nametags and we receive a percentage of every order. Thanks to Karoline Atkins for setting this up.

Thanks to the amazing work of all the PTA committee, reps, parents and teachers – we were in a position to be able to pledge a gift £10,000 to the school for the school library refurbishments.

Thank you to all the teachers, governors, parents, and carers who continue to support the PTA. To Mr Allen, Mrs Opholt, Mrs Burton and Mrs Keefe for their unwavering support, and to Simon Bradley for providing a valuable thread between the Governing body, the school, and the committee and for all his work behind the scenes to manage the PTA website, PayPal and online payments for all our events.

### Looking ahead

With Covid hopefully a distant memory we look forward to a jam-packed events and fundraising calendar. Due to the creativity, commitment, and hard work of this amazing group of parents, we have been able to exceed our planned £18,000 annual donation to the schools. Personally I need to take a step back from the PTA but I know it will continue to grow and raise amazing amounts for the school. I look forward to joining again in the future.

Meryl Hopkins, PTA join-chair

Trafalgar School Parents-Teacher Association  
Treasurers Report – Treasurer update  
For the financial year ending 31 August 2022

As with the previous financial year the ability to fundraise for the school this year has been impacted by the Covid 19 pandemic. Some of the usual events, Christmas fair had to be adapted. Which was a credit to the motivation and creativity of the PTA volunteers.

The total funds raised by the PTA during the 2021/2022 financial year were £36,555 after deducting the costs for these events (2020/2021: £28,424), which is an amazing achievement considering the challenges that this year has brought and shows the continued commitment, dedication, support and hard work for the committee members, parents, teachers, and volunteers.

After deducting expenses of £2,328 (2020/2021: £1,155) the net amount generated totalled an impressive 34,227 (2020/2021: £27,269).

**Event**

	2021/2022	2020/2021	Variance
Activity packs / badges / keyrings	£43		£43
Bags for School and Soft Toys	£790	£1,182	-£392
Bears	-£419		
Bend the rules	£0	£667	-£667
Christmas Bazaar	£832	£899	-£67
Christmas raffle / Fair	£1,556	£803	£754
Christmas Trail		£478	-£478
Christmas Trees	£1,747	£1,255	£493
Class Collections	£1,827	£4,082	-£2,255
Classified adds	£350	£458	-£108
Comedy night	£412	£0	£412
Discos	-£459	£151	-£610
Easter Fun	£433	£900	-£467
Easy fundraising	£537	£467	£71
Estate agent boards		£800	-£800
Halloween Fun	£499	£879	-£380
Hero Dress Up	£0	£488	-£488
Fireworks	£4,772	£0	£4,772
Food festival	£0	£188	-£188
Magic show	£850		£850
Quiz & Curry	£1,482	£1,311	£171
Rugby parking	£8,380	£0	£8,380
Santa's Grotto	£445	£368	£77
Summer fair	£8,199		£8,199
Tea towels	£324	£0	£324
Uniform sales	£1,488	£1,378	£110
Water bottles	-£370		-£370
Wine tasting	£0	£156	-£156
Wishlist items	£516	£1,398	-£882
World book day	£563		£563
PayPal transaction fees / iZettle fees	-£1,139	-£210	-£929
Zapier, Inc	-£25	-£158	£133
Other donations	£4,262	£11,782	-£7,520
Less Year 6 leaver books	-£1,341	-£1,296	-£45
	<b>£36,555</b>	<b>£28,424</b>	<b>£8,131</b>
Admin Expenses	-£2,328	-£1,155	-£1,174
<b>Post expenses</b>	<b>£34,227</b>	<b>£27,269</b>	<b>£6,958</b>
Approved for the schools	-£31,071	-£23,839	-£7,231
<b>Net income</b>	<b>£3,156</b>	<b>£3,430</b>	<b>-£273</b>

Included in the above fundraising figures are amounts collected from the online platform The Wishlist. The PTA now collect contributions for specific items on the Wishlist (£516), prior to academic year 2020/2021 these paid directly to the school. The Wishlist also allowed for class activities which replace in person cakes sales (£1,824).

The objective of many of the PTA events is not solely the fundraising but also for enjoyment of the children and the promotion of the PTA as a fundraising body. It was great to see the return of Rugby parking, the fireworks display and the summer fair, three of our biggest fundraising events.

Paypal and iZettle fees are considerably higher than last year (£1,139 vs £210), this includes £354 for additional card readers which have already given a great return on investment at the above mentioned in person events.

Items where we hold stock (bears and water bottles) show as negative, as we account for these on a cash basis.

#### Other income

Other donations of £4,262 (2020/2021 :£11,782) were principally made up from the second year of the 1905 Challenge which raised £1,631 (2020/2021: £4,904), £786 from regular payment from parents (2020/2021 : £860) and £700 from Amazon giving.. The remaining £1,115 was a combination of other amounts from one off donation and giving.

#### Expenses

PTA expenses of £1,155 (2019/2020: £742) include memberships, insurance, accounting, and software costs to fund the events by the PTA. This includes software developments of the Wishlist which enabled much of the fundraising this year.

#### Contributions to the school

This year the contributions approved for the schools were £31,071 (2019/2020: £23,839).

#### Liquidity

At the end of the financial year the PTA has a reconciled cash and PayPal balance of £48,704.

**Nicola Toner (ACMA) and Jenny Sparflo**

**Treasures, Trafalgar School PTA**

Independent Examiner's Report to the Trustees of  
Trafalgar-School – Parent Teachers Association

I report to the trustees on my examination of the accounts of the above charity for the year ended 31 August 2022

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

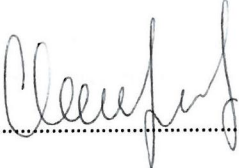
Having satisfied myself that the accounts are not required to be audited under Part 16 of the 2006 Act and me eligible for independent examination

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report to enable a proper understanding of the accounts to be reached.

Signed : 

Name: CHARLIE JONES

Revelated professional qualification(s) or body (if any) ACA INSTITUTE OF CHARTERED ACCOUNTANTS ENGLAND + WALES

Address: UNITS 8 CRANE MEWS  
32 GOULD ROAD  
TWICKENHAM  
TW 2 6RS

Date: 15/6/23

## Trafalgar School Parent-Teachers Association

### Statement of financial activities for the Year Ending 21 August 2022

	Unrestricte d fund £	Restricted fund £	31.08.22 Total Fund £	31.08.21 Total Fund £
<b>INCOME</b>				
<b>Charitable activities</b>				
Fundraising events	55,416		55,416	23,739
Other activities				
Interest and Donations	4,262		4,262	11,782
	<u>59,678</u>	-	<u>59,678</u>	<u>35,521</u>
<b>EXPENDITURE</b>				
<b>Charitable activities</b>				
Cost of fundraising events	23,027		23,027	7,097
Administration expenses	33,495		33,495	24,994
<b>NET INCOME/EXPENDITURE</b>	<u>3,156</u>	-	<u>3,156</u>	<u>3,430</u>
<b>RECONSILIATION OF FUNDS</b>				
<b>Total funds brought forward</b>	27,976		27,976	24,546
<b>TOTAL FUNDS CARRIED FORWARDS</b>	<u>31,132</u>	-	<u>31,132</u>	<u>27,976</u>

## Trafalgar School Parent-Teachers Association

### Balance Sheet

for the Year Ending 21 August 2022

	Unrestricted fund £	Restricted fund £	31.08.22 Total Fund £	31.08.21 Total Fund £
<b>CURRENT ASSETS</b>				
Debtors and prepayemtns	1,585		1,585	1,020
Cash at bank	48,704		48,704	36,620
	<hr/>			
	50,289	-	50,289	37,640
<b>CREDITORS</b>				
Amounts falling due within one ye	19,157		19,157	9,664
	<hr/>			
<b>NET ASSETS</b>	<b>31,132</b>	<b>-</b>	<b>31,132</b>	<b>27,976</b>
<b>FUNDS</b>				
Unrestricted funds			31,132	27,976
restricted funds			-	-
			<hr/>	<hr/>
<b>TOTAL FUNDS</b>			<b>31,132</b>	<b>27,976</b>

### **1. Basis of accounting**

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction.

The accounts have been prepared in accordance:

- with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014
- and with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102)
- and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

### **Recognition of income**

These are included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- it is more likely than not that the trustees will receive the resources;
- and the monetary value can be measured with sufficient reliability

### **Liability recognition**

Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

### **Support costs**

The charity has incurred expenditure on support costs.

### **Volunteer help**

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

### **Taxation**

The charity is exempt from tax on its charitable activities

### **Debtors**

Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received.

### **Creditors**

The charity has creditors which are measured at settlement amounts less any trade discounts

### Trustees remuneration and benefits

There were no trustees' remuneration or other benefits for the year ended 31 August 2022 nor for the year ended 31 August 2021.

### 2. Debtors

	31.08.22	31.08.21
	£	£
Debtors and prepayments	1,585	1,020
	<u>1,585</u>	<u>1,020</u>

### 3. Creditors

	31.08.22	31.08.21
	£	£
Accounts payable	100	3,486
Accrued expenses	19,057	5,222
Other payables		956
	<u>19,157</u>	<u>9,664</u>

### 4. Movement in Funds

	At 01.09.21	Incoming resources	Resources expended	At 31.08.22
	£	£	£	£
General funds	27,976	59,678	56,521	31,132
	<u>27,976</u>	<u>59,678</u>	<u>56,521</u>	<u>31,132</u>

	At 01.09.21	Incoming resources	Resources expended	At 31.08.22
	£	£	£	£
Comparatives for movement in funds				
General funds	24,546	35,521	32,091	27,976
	<u>24,546</u>	<u>35,521</u>	<u>32,091</u>	<u>27,976</u>

**TRAFALGAR SCHOOLS PARENT-TEACHER ASSOCIATION**

England & Wales - Charity number 1001584

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# Accounts

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Report of the Trustees and  
Unaudited Financial Statements for the Year Ended 31 August 2021  
for  
Trafalgar School Parent – Teacher Association

Trafalgar School Parent – Teacher Association  
Charity Information

Trustees at the yearend 31.08.21

Mrs L. Thomson – Headteachers

Mr J. Allen - Deputy Head of Juniors

Mrs F. Opholt– Deputy Head of Infants

Mrs L. Jennings – Joint Chair

Mrs M Kay – Join Chair

Ms N. Toner – Joint Treasurer

Mrs J. Sparflo – Joint Treasurer

**Independent Examiner**

C Jones ACA

**Address:**

Elmsleigh Road

Twickenham

TW2 5EG

Trafalgar School Parents-Teacher Association  
Treasurers Report – Chair update  
For the financial year ending 31 August 2021

In my second year as Chair of the Trafalgar Schools Parent Teacher Association, the committee has run with vacancies for a Co-Chair and Secretary. I want to start by thanking some key people who have pitched in and made it possible not only to sustain the PTA but allowed us to continue to generate an income to be proud of.

Running the PTA is a team effort, and my particular thanks go to Nikki Toner for getting a firm grip on our accounts and providing transparency and clarity, Julie Philp for her management of Our School Wishlist, Tara Rees for taking on some chairing of class rep meetings, Jo Keir for producing all the PTA newsletters, Niki Morgan for her capable management of all our social media, Claire Jacks for designing countless beautiful posters, and special mention to Lis Soldal Jeens, Lisa Proberts and Jenny Sparflo for their courage and creativity in reimagining and launching new events over the last 12 months.

Thanks also to the following people who have consistently made the time to attend committee meetings, participate in decision making and support the PTA - without them we would not be able to function: Maddy Forsyth, Josefina Bravo, Nikki Moulton Goddard, Claire Madden, Fiona Sutherland, Teresa Miao, Nikki Shah, Meryl Hopkins, and Karoline Atkins.

So many people have contributed their time, skills, and energy. Thank you to everyone on the committee and all the class representatives who have contributed this year. All the events and fundraising activities we have organised have raised a grand total of £28,424 for both schools.

### Autumn

We began the year by cancelling our annual Fireworks Evening which usually raises in the region of £3,000. With little prospect of a Christmas Fair and the associated £4,000, the committee set about coming up with new ideas to raise money, keep the school community connected and our spirits up.

At half term, with the Boris ban on trick-or-treating, and stay local measures firmly in place, we were all offered some seasonal spooky relief courtesy of Lisa Proberts and her Halloween trail in Kneller gardens. It was wonderful to see small groups of Trafalgar children having fun completing the trail in their costumes over half term. Thank you to Lisa and her husband Graham for putting this trail together and establishing a great community link with the Kneller gardens café team who kindly stored and distributed the prizes. Along with our pumpkin carving competition, we raised almost £900 at Halloween.

In November as the second national lockdown came into force, Lis Soldal-Jeens came to the rescue by organising our first Virtual Quiz Night in collaboration with Rob at Interrupt the Routine. This was another successful local partnership that resulted in two further quizzes and £1,300 of funds over the course of the year.

Thanks to Jenny Sparflo for introducing a new fundraiser- Bag2School - and managing all the logistics required to maintain social distancing, as well as the challenge of keeping bags dry in all weathers. These events have generated over £1,200 this year and enabled families to have much needed clear outs when charity shops were closed.

By far the biggest event of the Autumn term is Christmas. Despite not having a Xmas Fair to look forward to, we were determined to create some festive fun. We were able to go ahead with the design your own Christmas cards, a big thank you to Nikki Moulton Goddard for arranging this again (£300).

Where possible, we adjusted our events so we could still run them within government guidelines. Thanks to Tara Rees and her small team of elves, for working around restrictions to create a magical Infant Christmas Bazaar, not just once, but on two consecutive days in two locations, ensuring year group bubbles were maintained. With the agreement to increase the present price to £1 this event contributed £900 but more importantly, it continued to be a special event for the children that signals the start of the countdown to Christmas.

Thanks to Sally Hughes and Amy Dignam for organising our annual sale of Christmas Trees. In previous years, the sale of trees has been primarily driven through a stall at the Christmas Fair, but with the incredible support of Julie Philps to move the sales onto Wishlist, we were able to more than double previous years' sales and make a profit of over £1200.

Where it was not possible to comply with the restrictions, the committee came up with new approaches. Candice Simms did an fantastic job introducing an online Christmas raffle. Thank you to all the local businesses, parents, and friends of the school for their kind donations. We had over 50 prizes and were able to offer publicity to many local businesses who regularly support the school as well as raising £800. Thank you to Sara Morton who sponsored the raffle with her letting agent boards. Following the popularity of the half term trail, Karoline Atkins created a Christmas trail around Kneller gardens which provided some much-needed fun over the Christmas holidays when many people had to change their original plans to see relatives and friends. Thanks to Karoline, Lisa Proberts and Julie Philp for their assistance with this event which raised nearly £500.

By far the low point of the year was having to take the difficult decision to cancel the Grotto just an hour before showtime. Despite the inevitable disappointment, Lis Soldal Jeens, Maggie Kay and their helpers demonstrated that the infant playground can be transformed into a winter wonderland and we hope to be able to use this new format in the near future. Thank you to Lis, Maggie, and last year's class 3B for all their work and a special mention to Paras at Memories for donating the balloon decorations and to Niki Morgan for all her efforts decorating, as well all the parents who generously donated their ticket price to the school (£368).

## Spring

As we moved into the Spring term, any remaining optimism that we were getting back to normal was dashed when the government announced the third national lockdown. The majority of families were once again facing the challenges of home learning and after such a generous effort from the school community in the Autumn term, the committee decided to slow down the pace of events.

All planned events in the Spring and Summer term were cancelled, including the Junior Spring Disco, the Magic show, and the Quiz & Curry Night.

Other than a second virtual quiz and Bag2School collection, this was a quiet term. As school reopened, we were able to start up again and put on some Easter themed fun. Thanks to Nikki Moulton Goddard for putting together the first online Easter Egg raffle, sourcing the prizes, and brightening up the school with her Easter decorations which all helped to raise an incredible £500 (+260%). And to Lisa Proberts for another creative Easter trail, contributing a further £400.

## Summer

The Summer term arrived and the whilst the government were promising a roadmap that saw restrictions lift at the end of June, the committee took the decision not to organise a Fair and instead revisited the 1905 Trafalgar Challenge launched in 2020. Acknowledging the founding year of Trafalgar and launched on the 19<sup>th</sup> day of the 5<sup>th</sup> month, all Trafalgar families were once again challenged to use their individual talents and interests to get active and get sponsored. Once again, we were overwhelmed by the response from children, parents, and staff. Not only did it raise a much needed £4,904, but it showcased the creativity and individualism of Junior pupils and the teamwork of the Infants as they worked together to tackle class challenges. A huge thank you to San King for her graphics and to Niki Morgan for managing the social media.

After a year without discos we were delighted to be able end the year with the usual Year 2 and Year 6 Leavers Discos. This year we also took the decision to run End of Term Discos for Year 3,4 and 5. A last minute decision to move them outdoors proved to be popular and the children had a wonderful end to the school year dancing and singing together with everyone's favourite new DJ, Tony Macaroni.

A tradition started five years ago is the Year 6 Leavers' yearbook which is paid for by the PTA. A huge thank you to Georgina Stanley, Tracey Rea, and Eve McGowan for collecting photos and putting the book together and working into the summer break to ensure they included all the memories from the Year 6 residential trip.

## Other fundraising

Other fundraising channels that run throughout the year are the Classified Ads, which continues to be popular (£458); thank you to Reza Ram for his continued coordination of this. Thank you to the parent helpers who organise the Second-Hand Uniform sales ably led by Jenny Sparflo (£1378).

Thanks to everyone for getting behind the Heroes and Break the Rules mufti days which raised £1,100. Special mention to Nick Azern who ran the Isle of Wight Marathon in support of the school, raising £2,800.

Thank you to all those class reps who arranged events to fill up their pots of gold in lieu of cake sales during the year; the money raised at these goes directly to the individual classes. In total this came to over £4,000 and averaged at £194 per class. We also continue to raise money from Easyfundraising (£467) and are into our second year as a charity for AmazonSmile donations (£644). Both these allow us to earn money while people shop at no cost to them.

This year our School Wishlist has continued to provide a way for parents to donate £1,400 towards equipment and resources the school really needs as well as providing a way for us to manage the challenges of virtual fundraising - pots of gold, Christmas trees and trail tickets. A massive thank you to Julie Philp for creating this platform and for her ongoing support which enabled us to drive this income.

Thank you to all the teachers, governors, parents, and carers who continue to support the PTA. To Mr Allen and Mrs Opholt, for their unswerving support, and to Simon Bradley for providing a valuable thread between the Governing body, the school, and the committee and for all his work behind the scenes to manage the PTA website, PayPal and online payments for all our events.

### Looking ahead

When I wrote this report for the last AGM, the fundraising outlook for a year without events was pretty bleak. But due to the creativity, commitment, and hard work of this amazing group of parents, we have been able to exceed our planned £18,000 annual donation to the schools.

On a personal note, it's been a privilege to chair a group of such talented individuals who bring so much positivity to every situation. Having taken on a little more than I bargained for when I stood as a co-chair in 2019, I have decided now is the right time to step down and allow others to take on the named committee roles. But I look forward to continuing as an active member of the PTA committee and as part of this great team.

Laura Jennings, PTA Chair

Trafalgar School Parents-Teacher Association  
Treasurers Report – Treasurer update  
For the financial year ending 31 August 2021

As with the previous financial year the ability to fundraise for the school this year has been impacted by the Covid 19 pandemic. Several of the usual events, including the fireworks display, Christmas fair and Summer fair were cancelled. However, this did not reduce the motivation and creativity of the PTA to source alternative ways to raise funds.

The total funds raised by the PTA during the 2020/2021 financial year was £28,424 after deducting the costs for these events (2019/2020: £22,109), which is an amazing achievement considering the challenges that this year has brought and shows the continued commitment, dedication, support and hard work for the committee members, parents, teachers, and volunteers.

After deducting expenses of £1,155 (2019/2020: £742) the net amount generated totalled an impressive £27,269 (2019/2020: £21,367).

**Event**

	2020/2021	2019/2020	Variance
Bags for School and Soft Toys	1,182		1,182
Bend the rules	667		667
Book fair		5	5
Christmas Bazaar	899	477	422
Christmas raffle / Fair	803	4,942	4,139
Christmas Trail	478		478
Christmas Trees	1,255	553	702
Class Collections	£4,082		£4,082
Classified adds	£458	£423	£35
Comedy night	£0	£1,323	-£1,323
Discos	£151		£151
Easter Fun	£900	£192	£708
Easy fundraising	£467	£333	£134
Estate agent boards	£800		£800
Halloween Fun	£879		£879
Hero Dress Up	£488		£488
Fireworks	£0	£3,205	-£3,205
Food festival	£188		£188
Quiz & Curry	£1,311	£72	£1,239
Rugby parking	£0	£1,969	-£1,969
Santa's Grotto	£368		£368
Tea towels	£0	£270	-£270
Uniform sales	£1,378	£419	£959
Wine tasting	£156		£156
Wishlist items	£1,398		£1,398
PayPal transaction fees / iZettle fees	-£210		-£210
Zapier, Inc	-£158		-£158
Other donations	£11,782	£9,309	£2,473
Less Year 6 leaver books	-£1,296	-£1,373	£77
	<b>£28,424</b>	<b>£22,109</b>	<b>£6,315</b>
Admin Expenses	-£1,155	-£742	-£412
Post expenses	<b>£27,269</b>	<b>£21,367</b>	<b>£5,903</b>
Approved for the schools	-£23,839	-£16,038	-£7,801
Net income	<b>£3,430</b>	<b>£5,329</b>	<b>-£1,899</b>

Included in the above fundraising figures are amounts collected from the online platform The Wishlist. This year the PTA invested in a platform to enable more funds to be collected virtually. The PTA now collect contributions for specific items on the Wishlist (£1,398) which were previously paid directly to the school. The Wishlist also allowed for class activities which replace in person cakes sales (£4,082), which would have been paid directly to the school in previous years.

The objective of many of the PTA events is not solely the fundraising but also for enjoyment of the children and the promotion of the PTA as a fundraising body. It was great to see some additional innovative ideas for the children to enjoy during the pandemic, which included the Halloween, Christmas and Easter trails.

#### Other income

Other donations of £11,782 (2019/2020 :£9,309) were principally made up from the second year of the 1905 Challenge which raised £4,904 (2019/2020: £8,009), £2,813 from generous donations and gift aid to support a parent completing the Ise of White Marathon, a £1,000 one off donation from the Freemason, £860 from regular payment from parents (2019/2020 : £265), £644 from Amazon giving and £225 for another sponsored run. The remaining £1,336 was a combination of other amounts from one off donation and giving.

#### Expenses

PTA expenses of £1,155 (2019/2020: £742) include memberships, insurance, accounting, and software costs to fund the events by the PTA. This includes software developments of the Wishlist which enabled much of the fundraising this year.

#### Contributions to the school

This year the contributions approved for the schools were £23,829 (2019/2020: £16,038).

#### Liquidity

At the end of the financial year the PTA has a reconciled cash and PayPal balance of £36,620.

**Nicola Toner (ACMA) and Jenny Sparflo**

**Treasurers, Trafalgar School PTA**

Independent Examiner's Report to the Trustees of  
Trafalgar-School – Parent Teachers Association

I report to the trustees on my examination of the accounts of the above charity for the year ended 31 August 20121

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

Having satisfied myself that the accounts are not required to be audited under Part 16 of the 2006 Act and me eligible for independent examination

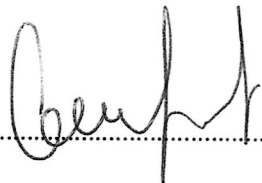
**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report to enable a proper understanding of the accounts to be reached.

Signed :

  
.....

Name:

CHARLIE JONES  
.....

Revelated professional  
qualification(s) or body (if any)

ICAEW - Chartered Accountant  
.....

Address:

100 Gower Rd, TW26RW  
.....

Date:

6/6/22  
.....

Statement of financial activities  
for the Year Ending 21 August 2020

	Unrestricted fund £	Restricted fund £	31.08.21 Total Fund £	31.08.20 Total Fund £
<b>INCOME</b>				
<b>Charitable activities</b>				
Fundraising events	23,739		23,739	23,474
Other activities				
Interest and Donations	11,782		11,782	9,340
	35,521	-	35,521	32,814
<b>EXPENDITURE</b>				
<b>Charitable activities</b>				
Cost of fundraising events	7,097		7,097	10,705
Administration expenses	24,994		24,994	16,780
<b>NET INCOME/EXPENDITURE</b>	3,430	-	3,430	5,329
<b>RECONSILIATION OF FUNDS</b>				
<b>Total funds brought forward</b>	24,546		24,546	19,217
<b>TOTAL FUNDS CARRIED FORWARDS</b>	27,976	-	27,976	24,546

## Trafalgar School Parent-Teachers Association

### Balance Sheet

for the Year Ending 21 August 2020

	Unrestricted fund £	Restricted fund £	31.08.21 Total Fund £	31.08.20 Total Fund £
<b>CURRENT ASSETS</b>				
Debtors and prepayemtns	1,020		1,020	1,025
Cash at bank	36,620		36,620	27,948
	<hr/>			
	37,640	-	37,640	28,973
<b>CREDITORS</b>				
Amounts falling due within one ye.	9,664		9,664	4,427
	<hr/>			
<b>NET ASSETS</b>	<b>27,976</b>	<b>-</b>	<b>27,976</b>	<b>24,546</b>
<b>FUNDS</b>				
Unrestricted funds			27,976	24,546
restricted funds			-	-
			<hr/>	<hr/>
<b>TOTAL FUNDS</b>			<b>27,976</b>	<b>24,546</b>

### **1.Basis of accounting**

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction.

The accounts have been prepared in accordance:

- with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014
- and with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102)
- and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

### **Recognition of income**

These are included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- it is more likely than not that the trustees will receive the resources;
- and the monetary value can be measured with sufficient reliability

### **Liability recognition**

Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

### **Support costs**

The charity has incurred expenditure on support costs.

### **Volunteer help**

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

### **Taxation**

The charity is exempt from tax on its charitable activities

### **Debtors**

Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received.

### **Creditors**

The charity has creditors which are measured at settlement amounts less any trade discounts

### Trustees remuneration and benefits

There were no trustees' remuneration or other benefits for the year ended 31 August 2020 nor for the year ended 31 August 2021.

### 2. Debtors

	31.08.21	31.08.20
	£	£
Debtors and prepayments	1,020	1,025
	<u>1,020</u>	<u>1,025</u>

### 3. Creditors

	31.08.21	31.08.20
	£	£
Accounts payable	3,486	-
Accrued expenses	5,222	4,427
Other payables	956	-
	<u>9,664</u>	<u>4,427</u>

### 4. Movement in Funds

	At 01.09.20	Incoming resources	Resources expended	At 31.08.21
	£	£	£	£
General funds	24,546	35,521	32,091	27,976
	<u>24,546</u>	<u>35,521</u>	<u>32,091</u>	<u>27,976</u>

	At 01.09.19	Incoming resources	Resources expended	At 31.08.20
	£	£	£	£
General funds	19,217	32,814	27,485	24,546
	<u>19,217</u>	<u>32,814</u>	<u>27,485</u>	<u>24,546</u>

**TRAFALGAR SCHOOLS PARENT-TEACHER ASSOCIATION**

England & Wales - Charity number 1001584

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# Accounts

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**REGISTERED CHARITY NUMBER : 1001584**

Report of the Trustees and  
Unaudited Financial Statements for the Year Ended 31 August 2020  
for  
Trafalgar Schools Parent-Teacher Association

Trafalgar Schools Parent-Teachers Association  
Charity information

**Trustees**

Mrs L Thompson - Headteacher

Mrs L Jennings - Joint Chair

Mrs M Kay - Joint Chair

Mrs S DeZoysa - Secretary

Mrs C Hulacki - Joint Treasurer

Mrs M Simms - Joint Treasurer

**Independent Examiner**

C Jones ACA

**Address**

Elmsleigh Road

Twickenham

TW2 5EG

## Trafalgar Schools Parent-Teachers Association Annual Report

This has been the first year for Maggie Kay and I as Co-Chairs of the Trafalgar Schools PTA. After a busy year supporting numerous events, Maggie made the decision to step down at the end of last term but will continue to be an active and valued member of the PTA committee. This year has been a huge team effort with many members of the committee taking on different elements of the workload to share it more widely. Particular thanks to Julie Philp for handling all the caretaker bookings and event licences, to Claire Madden, Tara Rees and Rachel Pirie for note taking at class rep meetings and to Jo Keir for producing all the PTA newsletters.

So many people have contributed their time, skills, and energy. Thank you to everyone on the committee and all the class representatives who have contributed this year. All the events and fundraising activities we have organised have helped us raise a grand total of £22,109 for both schools.

The money raised is used to fund a variety of different activities and items for each school. Detailed information on the actual amounts raised and where the money has been spent can be found in the financial reports.

### **Autumn**

Our first event of the year was, as always, our Fireworks Evening which saw Flashpoint Fireworks provide us with an amazing display once again. Thank you to Rachel Pirie, Maddy Forsyth and their band of helpers for organising this event. Thank you also to Tom de Nert for organising the BBQ team, Jo Keir for organising the glow items for sale and all the parents who helped cook and serve food, sold glow items and drinks, and acted as stewards for the evening. We sincerely hope that we can bring this event back in 2021.

PTA events are not just for the kids and we always try to have several events for the parents. In October we held our very first Comedy Night and it was a huge success! Many thanks to Lis Soldal-Jeens, Maggie Kay and Sanjima DeZoysa for organising this event. We hope that we will be able to bring this event back when large group gatherings indoors are a possibility.

The second half of the Autumn term is always about Christmas. Thank you to Rachel Pirie and Nikki Moulton for arranging the design your own Christmas Cards and to Tara Rees and Leanne PearmanBarnes for organising the Infant Christmas Bazaar. It is always such a special event for the children. Thank you also to the many parents who helped at the working party for weeks beforehand, sorting out donations, tags and wrapping paper, and those who helped on the day.

Thank you to Sally Hughes for organising our annual sale of Christmas Trees. This year Sally will be showing Amy Dignam the ropes and handing it over. Sally has done this job for many years and we are so grateful for her hard work and enthusiasm.

The Christmas Craft Fair, organised by me and Maggie, was a real success thanks to all the amazing support and hard work from parents and teachers. Thank you to Vicky Baars for securing Hamptons International sponsorship. Thank you to Claire Charlton for securing all the external stalls and raffle prizes. The day would not be as magical and slick without everyone's help! Special recognition to the class reps for organising their PTA fundraising stalls – from mulled wine to sand art to face painting and to last year's 3C for the Santa's Grotto – it's a real team effort to make the Christmas Craft Fair such a fabulous festive day. Thank you also to Sarah Woodward for her management of the Scholastic Book Fair in the run up to Christmas and at the fair itself.

Just in time to make the perfect Christmas present for any self-respecting grandparent, we produced bespoke tea towels featuring the children's self-portraits for Reception, Year 1 and Year 2 classes. Thank you to Claire Charlton and Nikki Moulton for organising them.

### **Spring**

In the Spring term Rugby Parking remains a brilliant fundraiser. Thanks to Graeme King and his team for organising this and all the other parents who have helped. The class reps also did an excellent job selling raffle tickets for the Easter Egg Raffle. Thanks to Ally Hudson and Nikki Moulton for putting this together and bringing it forward at the last minute to ensure the chocolate was distributed before school closed early for lockdown.

Unfortunately, all the other planned events in the Spring and Summer term were cancelled, including the Junior Spring Disco, the Spring Party and the Quiz & Curry Night. Thank you to Lis Soldal Jeens and her team for organising the quiz night and for their expert handling of the late cancellation including selling off all the prepared curry so it did not go to waste. Lis is planning to try this event again as a virtual evening hosted by a professional quiz master from Interrupt the Routine later this term.

## Summer

By far the saddest cancellation was the Summer Fair, an event the entire school community get involved in and look forward to each year. In order to try and recoup some of the financial loss this created, and also to find a way to connect the school community when we were all required to be physically apart, we ran the inaugural 1905 Trafalgar Challenge. Acknowledging the founding year of Trafalgar and launched on the 19th day of the 5th month, all Trafalgar families were challenged to use their individual talents and interests to get active and get sponsored. We were overwhelmed by the response from children, parents and staff. Not only did it raise a much needed £7,656, but for 3 weeks in the middle of lockdown it provided a way for us to all work together and support each other. A huge thank you to San King for her inspired graphics and to Niki Morgan for managing the social media.

We were unable to end the year with the usual Year 2 and Year 6 Leavers Discos. Instead for year 6, we were able to top up their cake sale funds and ensure each child received a leaving gift from the Alligator's Mouth bookshop.

A tradition started four years ago is the Year 6 Leavers' yearbook which is paid for by the PTA. A huge thank you to Rachel Pirie for collecting photos and putting the book together and managing to adapt it to reflect a different ending to year 6's time at school in 2020.

## Other fundraising

Other fundraising channels that run throughout the year are the Classified Ads, which continues to be popular; thank you to Reza Ram for his continued coordination of this. Thank you to Melony Trott for organising the Second-Hand Uniform sales this year and to Sophie Riley, Rony Bachour and Sarah May for taking it over in the summer term and her new team of parent helpers for already managing to hold 2 sales.

Thank you to Sara Morton who sponsored Trafalgar with her letting agent boards in June.

Thank you to all those class reps who arranged a Cake Sale during the year; the money raised at these goes directly to the individual classes.

We also continue to raise money from Easyfundraising. This year we have also set ourselves up as a charity for AmazonSmile donations. Both these allow us to earn money while people shop at no cost to them. It is a super-easy way to raise funds so please consider signing up.

Our School Wishlist continues to provide a way for parents to donate towards equipment and resources the school really needs. We have made a strong start for 2020/21 and plan to expand the use of this platform this year. A massive thank you to Julie Philp for continuing to manage the Wishlist.

Thank you to all the teachers, governors, parents and carers who continue to support the PTA. We managed to thank Mrs Thompson before her departure in July, and would also like to thank Mr Allen and Mrs Opholt, for their continued support. Mrs Davies and Mrs Burton for giving up their time for the choirs to sing at the Christmas Fair, and to Simon Bradley for supporting us at all the events, for being compere at the Christmas Fair and for managing the PTA website online payments for all our events.

## Looking ahead

Whilst we have much to be thankful for and proud of this year, we remain mindful of the ongoing impact COVID19 will inevitably have on our fundraising income going forward. We will not be able to rely on our traditional big events, and we will need to work out new ways of fundraising in the current climate. Thank you to everyone who has supported and helped us this year; please do continue to join in and share your skills and time!

I would like to end by thanking Maggie and Sanjima for all their work this year as Co-Chair and Secretary respectively and for all the events they have supported. And last but certainly not least, a heartfelt thank you to Clare and Marybelle as they end their 2 year term as joint Treasurers - we are incredibly grateful for the work they have both done to support the PTA and the school with our accounts and cash management.

Laura Jennings  
PTA Co-Chair

## Trafalgar Schools Parent-Teacher Association

### Treasurers Report

For the financial year ending 31 August 2020

The ability to fundraise for the school this year has been severely limited by the Covid 19 pandemic. Several events, including the popular Summer fair, had to be cancelled.

The total funds raised by the PTA during the 2019/20 financial year was £22,109 after deduction of costs of the events (2018/19 : £27,377), which is an amazing achievement considering the challenges that this year has brought and shows how lucky we are to have the continued commitment, dedication, support and hard work of the committee members, parents, teachers and volunteers.

The objective of the many PTA events is not solely the fundraising but also for the enjoyment of the children and the promotion of the PTA as a fundrasing body. Although some events raise only a small amount of money they are much enjoyed by children and adults alike and help the sense of community within the school. The comedy night was a new event this year and proved popular as well as a good fund raiser

### Events

The main events that were able to run made the following profits.

	2019/20	2018/19	Variance
Book fair	-£5	£50	-£55
Christmas card sales	£234	£184	£50
Christmas fair	£4,708	£3,175	£1,533
Christmas tree sales	£553	£1,211	-£658
Classified adverts	£423	£685	-£262
Comedy night	£1,323	£0	£1,323
Easter egg raffle	£192	£199	-£7
Easy Fundraising & Amazon giving	£333	£399	-£66
Fireworks	£3,205	£3,426	-£221
Infant bazaar	£477	£466	£11
Junior disco	£0	£253	-£253
Quiz and curry night	£72	£1,218	-£1,146
Rugby parking	£1,969	£7,056	-£5,087
Second hand uniform sales	£419	£234	£185
Spring party	£0	£931	-£931
Summer fair	£0	£8,508	-£8,508
Tea towels	£270	£201	£69
Other donations	£9,309	£412	£8,897
Less Year 6 leavers books	-£1,373	-£1,231	-£142
	£22,109	£27,377	-£5,268

### Other income

Other donations is made up of donations from parents of £1,300 (2018/19 £412) and the 1905 Challenge which raised £8,009 for the PTA funds.

### Expenses

PTA expenses include memberships, insurance, accountancy software costs and events for the children that are funded by the PTA. The total expenses for the year were £743 (2018/19 : £730).

Donations to both schools from the PTA for the financial year 2019/20 were £16,038 (2018/19 £23,434).

At the end of the financial year the PTA has a reconciled cash balance of £19,143, which is held at Barclays Bank and incurs no banking costs. In addition to this there was £8,805 in our Paypal account.

Clare Hulacki and Marybelle Simms  
Treasurers, Trafalgar Schools PTA

Independent Examiners's Report to the Trustees of  
Trafalgar Schools - Parent Teacher Association

I report to the trustees on my examination of the accounts of the above charity for the year ended 31 August 2020.

**Responsibilities and basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of

Having satisfied myself that the accounts are not required to be audited under Part 16 of the 2006 Act and are eligible for

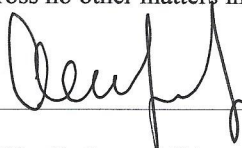
**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set

I have no concerns and have come across no other matters in connection with the examination to which attention should

**Signed:**



**Name:**

Charlie Jones ACA

**Relevant professional  
qualification(s) or body (if any):**

ICAEW

**Address:**

100 Gould Road  
Twickenham  
TW2 6RW

**Date:**

6/11/20

Trafalgar Schools Parent-Teacher Association

Statement of Financial Activities  
for the Year Ended 31 August 2020

	Notes	Unrestricted fund £	Restricted fund £	31.8.20 Total fund £	31.8.19 Total fund £
<b>INCOME</b>					
<b>Charitable activities</b>					
Fundraising events		23,474	-	23,474	45,335
Other activities			-	-	-
Interest and Donations		9,340	-	9,340	412
		<u>32,814</u>	<u>-</u>	<u>32,814</u>	<u>45,747</u>
<b>EXPENDITURE</b>					
<b>Charitable activities</b>					
Cost of fundraising events		10,705	-	10,705	18,410
Administrative expenses		16,780	-	16,780	24,125
		<u>5,329</u>	<u>-</u>	<u>5,329</u>	<u>3,213</u>
<b>NET INCOME/EXPENDITURE</b>					
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		19,217	-	19,217	16,004
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u><u>24,546</u></u>	<u><u>-</u></u>	<u><u>24,546</u></u>	<u><u>19,217</u></u>

Trafalgar Schools Parent-Teacher Association

Balance Sheet

At 31 August 2020

	Notes	Unrestricted fund £	Restricted fund £	31.8.20 Total fund £	31.8.19 Total fund £
<b>CURRENT ASSETS</b>					
Debtors and prepayments		1025	0	1025	890
Cash at bank		27948	0	27948	21674
		<u>28973</u>	<u>0</u>	<u>28973</u>	<u>22564</u>
<b>CREDITORS</b>					
Amounts falling due within one year		4427	0	4427	3347
		<u>24546</u>	<u>0</u>	<u>24546</u>	<u>19217</u>
<b>FUNDS</b>					
Unrestricted funds				24546	19217
Restricted funds				0	0
<b>TOTAL FUNDS</b>				<u>24546</u>	<u>19217</u>

## Trafalgar Schools Parent-Teacher Association

### Notes to the Financial Statements for the Year Ended 31 August 2020

#### **1. Basis of accounting**

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction  
The accounts have been prepared in accordance :

- with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in
- and with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102)
- and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

#### **Recognition of income**

These are included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- it is more likely than not that the trustees will receive the resources; and
- the monetary value can be measured with sufficient reliability.

#### **Liability recognition**

Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the

#### **Support costs**

The charity has incurred expenditure on support costs.

#### **Volunteer help**

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

#### **Taxation**

The charity is exempt from tax on its charitable activities

#### **Debtors**

Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any

#### **Creditors**

The charity has creditors which are measured at settlement amounts less any trade discounts

#### **Trustees remuneration and benefits**

There was no trustees' remuneration or other benefits for the year ended 31 August 2020 nor for the year ended 31

<b>2. Debtors</b>	31.8.20	31.8.19
	£	£
Debtors and prepayments	<u>1,025</u>	<u>890</u>
	<u>1,025</u>	<u>890</u>

Trafalgar Schools Parent-Teacher Association

Notes to the Financial Statements  
for the Year Ended 31 August 2020

<b>3. Creditors</b>		31.8.20		31.8.19	
		£		£	
Accrued expenses		4,427		3,347	
		<u>4,427</u>		<u>3,347</u>	
<b>4. Movement in funds</b>					
	At 1.9.19	Incoming resources	Resources expended		At 31.8.20
	£			£	
General fund	19,217	32,814	27,485		24,546
	<u>19,217</u>	<u>32,814</u>	<u>27,485</u>		<u>24,546</u>
<b>Comparatives for movement in funds</b>					
	At 1.9.18	Incoming resources	Resources expended		At 31.8.19
	£			£	
General fund	16,004	45,747	42,534		19,217
	<u>16,004</u>	<u>45,747</u>	<u>42,534</u>		<u>19,217</u>