



Skylight Circus in Education

T/A Skylight Circus Arts

Report and financial statements

For the year ended 31st March 2021

Registered Charity 1001570

Company limited by Guarantee 2567143

# Skylight Circus in Education

Reference and administrative information for the year ended 31st March 2021

## **Charity name Skylight Circus in Education**

also known as Skylight Circus Arts and Skylight

Company number 2567143

Charity number 1001570

Registered office and operational address St Chads Fold, Sparrow Hill, Rochdale OL16 1QT

## **Trustees**

Trustees, who are also directors under company law, who served during the year and up to the date of this report were as follows:

J. Riley, Chair

E. Short, Secretary

J. Hurn, appointed Treasurer Feb 2021

N. White

J. Macpherson

M. Lee

Advisor Legal and Employment; D Yazdi

Key management: David Allen CEO, Martine Bradford, Creative Director FT

Bankers Co-operative Bank plc, 1 Balloon Street, Manchester, M60 4E

Independent Examiner: Emma Willder, Beyond Profit Ltd. appointed in 2020

## Skylight Circus in Education 2020 - 2021

- **Pandemic**, delivery goes virtual with blended services
- Emergency or Recovery funding from the local authority, Arts Council, Children in Need Booster and Henry Smith Challenge funds
- Extraordinary Bodies work with Skyclight on a virtual project
- CCG Side by Side for vulnerable young people, virtual and live in year 6
- Children in Need project Spring 2, final year completed with great post lockdown 1 projects for a Pupil Referral Unit and disadvantaged young people. Continuation funding secured for three more years
- 'Bubble up' - Nature in Danger project with Cartwheel and Jamboree Arts for young people from asylum seekers, refugees, Roma families
- Skyclight's 30<sup>th</sup> anniversary trip down memory lane - virtual event in Dec
- CEO appointed in Jan 2021

### **David Allen, Skyclight CEO**

The year was one of incredible, unforeseeable and unplannable change. Skyclight's Team rose to the challenge in every way possible ensuring we continued to serve our participants and our community. Doing so safely amidst constant change.

Finances presented a major challenge, given the obvious lack of trading income but Skyclight managed to emerge with a healthy position. There were some enforced disappointments but also too many highlights to mention here.

As CEO my thanks go to the team and those supporting them, for their unstinting efforts to maintain, even develop Skyclight in testing circumstances. Looking ahead, we are nicely poised to move forward and meet operational and artistic objectives set by the board.

# Skylight Circus in Education

## Trustees' and Directors' Annual Report for the year ended 31st March 2021

The trustees present their report and the unaudited financial statements for the year ended 31st March 2021. Included within the trustees' report is the directors' report as required by company law. Reference and administrative information set out on page 1 forms part of this report. The financial statements comply with current statutory requirements, the memorandum and articles of association and the Statement of Recommended Practice - Accounting and Reporting by Charities: SORP applicable to charities preparing their accounts in accordance with FRS 102.

### **Purposes, Aims, Objectives and Skylight Activities**

Purposes and aims in Skylight's original governing document:

'To promote, maintain, improve and advance education for the public benefit by the demonstration and teaching of human circus skills. To relieve the needs of disabled persons by the demonstration and teaching of human circus skills to such persons' (1990).

### **Charity Commission Activities Overview 2020**

Life-changing social circus projects to improve health and well-being. Collaborations: professionals and members to create productions. Specialisms: circus with disability, diversity, mental health, challenging young people. Address challenges in communities with multiple deprivation.

**Purposes** 2020 Summary. 'Benefiting individuals and communities through circus arts training, performance and workshops. Diversity.' Skylight's base in central Rochdale is in an area of multiple deprivation and activities extend across the region. This report outlines how our purposes were achieved over this very different year of Covid-19.

**Aims, objectives and activities** are reviewed by the trustees each year. This report looks at what the charity has achieved and the outcomes of its work in the reporting period to Mar 2021. The trustees ensure the charity remained focused on its stated purposes. The company is currently looking at all aspects of its operation and finances post pandemic. It fits with a process of development that might lead to becoming an Arts Council NPO.

### **COVID-19**

The trustees have referred to the Charity Commission's general guidance on public benefit when reviewing the charity and planning its future activities. They considered how activities contribute to the aims and objectives that have been set. They have looked at how to support the company, staff and beneficiaries in response to Covid -19. Board and management are fully committed to the implementation and monitoring of all safety procedures. Our venue is Covid secure. Since Lockdown 1, all trustee meetings and the AGM have been held on Zoom.

Trustees keep a close eye on the financial situation. Across the sector there is increased competition for diminishing funds, while need for projects will increase from disadvantaged beneficiaries disproportionately affected by the pandemic. Skylight increased its reserves.

Staff rose to the challenges of virtual delivery and reaching some isolated, depressed and unfit participants. Creative programmes had more media and film. Developing sustainable impacts has been given new impetus. Stresses of the year were offset by some positives e.g. availability of more freelancers. Employment of a CEO was implemented by trustees at the end of 2020.

Below is a description of activities undertaken in this very different year, summarising achievements, beneficiaries, and outcomes where possible. All activities focus on the aims and objectives listed above and further our charitable purposes for the public benefit.

# Skylight Circus in Education

## Trustees' and Directors' Annual Report

### Skylight Activities 2020-21

C-19 brought a complete close down, then sustained responses: responses to new needs from disadvantaged communities, changes in operations, administrative and employment - all are continuing. Lockdown 1 was spent keeping up contacts and spirits, then:

- Virtual sessions, equipment deliveries - even phone calls playing a part for older members.
- Juggling film for schools commission
- Online sessions delivered for youth service and Rochdale Connections
- Huge overhaul of space, equipment, protocols, sanitation routines for C-19 security, made possible by Arts Council Emergency funding additional equipment, technology, training

2020 Summer projects were live with reduced numbers participating for social distancing. By August C-19 in Rochdale increased and stayed higher than the UK average. Whenever possible, activities resumed with restricted numbers. Otherwise throughout Winter and early Spring, sessions were virtual with home-delivered equipment.

There were some positives by year end March 2021: staff had gained skills in virtual delivery and had found some excellent new freelance trainers. Kickstart trainees were in the pipeline and Henry Smith Community Match Challenge was funding developments. The building, equipment and storage had been thoroughly overhauled, with extra equipment and technology provided by the emergency funding. Efficiency benefitted as well as hygiene. Skylight was in a strong position to expand services once more.





## 1. Performance

Skylight's aim to increase the quality and quantity of performance was stalled by Covid this year. Young people were a week or two away from the premiere of 'Mammoth' when it had to be abandoned at lockdown 1. A short film was created by Dawn Pierson, combining:

- Recordings of our young people voicing concerns for Nature
- Research into the Rochdale fossils for the walk guides
- Rehearsal footage

It has been well received and screened as part of Manchester Climate Change Annual Conference 2020 [View Mammoth film on Skylight's YouTube channel.](#)

The NHLF funded guides/maps that complement 'Mammoth', were finished and printed by August 2020. Distribution could only begin after year end due to Covid. The guides illustrate and map 3 local walks created from research into the sites of three Rochdale fossils. They aim to interest more people in our heritage whilst improving well-being. *'Beautiful and very interesting'* verdict of Rosie Hill, 64. They were introduced to the general public at our circus walk event in June 2021. [A news post with Research and access to the maps is on Skylight's website.](#)

The planned 30th Anniversary Event in December was scaled down to an online evening of memories.

## 2. Social Circus Projects

Skylight is inclusive. Projects this year for people with different needs and disadvantage:

- Registered with physical disabilities and learning disabilities
- Attending special schools or Pupil Referral Units
- Young people from asylum seeker, refugee and Roma families
- Elders at risk of isolation, with disabilities
- Young and vulnerable: trauma, mental health
- Adults/children with additional needs and conditions (Gateway)



Although staff worked very hard, virtual delivery with equipment delivered to homes could not fully replace effective live delivery. Participants tell us how much they enjoy coming to Skylight, how we are able to make circus reach even those with the most complex needs.



**Participation was much lower than usual** and whenever possible live projects resumed, with social distancing reducing numbers. **Highlights:**

- Brownhill's Learning Community primary group, the first project after lockdown 1, completed the final year of Children in Need funded Spring 2 project. Skylight has been commissioned with a further 3 years funding
- Children in Need's Booster Grant paid for 2 summer schools for disadvantaged children
- Theraplay Circus for vulnerable young people in Beyond Psychology Groups
- Extraordinary Bodies second partnership with Skylight - a virtual film project.
- Silver Circus, continued with live and virtual sessions and exciting new trainers
- 'Bubble up' collaborative project with Cartwheel Arts and Jamboree Arts, a circus, arts and film project for young people from asylum seeker, refugee and Roma families
- CCG Projects, (Side-by-Side) for vulnerable young people and their families. Virtual sessions had only limited success with this group. Live sessions were resumed ASAP- recommissioned for 2021/2

**Regular Classes.** A reduced programme ran live whenever possible. Numbers and activities were limited to maintain social distancing. Many valuable activities were not possible without close contact e.g. acrobatic balances and pyramids. Social distancing and sanitising routines increased costs and reduced income. **Home Educated Group** will be a priority as restrictions are removed.



### 3. Workshops and Outreach work

C-19 restrictions meant very little outreach took place. **Highlights:**

- St Ann's Academy, Langley school workshops for young people transferring to secondary. Commended Skylight for our Covid protocols
- St.Stephen's Primary School, Bury
- Adoptive Families' Workshops with Beyond Psychology

### 4. Hiring out Equipment and Space:

Newbarn cancelled when C-19 prevented art activities with groups who have a variety of needs. Resume from July 2021. Much small equipment, including Ipads has been loaned to members. None has been hired out.

**Networks and Partnerships** - strengthen the delivery of our work.

Your Trust (was Link4life) and Rochdale BC have supported our work this year

Action Together is providing a focus for arts and voluntary organisations: training, funding opportunities and advocacy.

Beyond Psychology's ongoing training is informing our trainers' knowledge of trauma, attachment and neurodiversity. Beyond Psychology now employ us to deliver Theraplay to their clients.

The Lowry and Salford schools project - *Stage Directions project* was paused.

Extraordinary Bodies extended their relationship with Skylight, providing CPD for our Creative Director and advice on funding bids in addition to a virtual film project.

New - Skylight is on Rochdale's Social Prescribing Pilot Project Steering Committee - a pilot for Arts for Health prescriptions.

Other networks include: Touchstones, Rochdale, Circus Works and various forums. Covid reduced most meetings to Zoom.

### Employment

Significant changes in the employment structure began when Charma Force, Project Coordinator left in August 2020 to train as a teacher. She is now freelance, when available from teaching FT in a nearby school.

The appointment of David Allen as CEO in Feb 2021 began a new era for the organisation.

The recruitment process for artform trainees, initially funded by Kickstart, began in Dec 2020. Skylight is committed to training young people as trainer-performers to develop quality circus arts for the region and continue our work.



## CPD - Training for Staff and Freelance Trainers

Training	Number	Participants	Hours
Filming for Virtual delivery, Dawn Pierson	2	MB, MC	3x 2 hr
Leadership Training Extraordinary Bodies	1	MB	1 month
Beyond Psychology x 6 sessions	6	Skylight Team	Throughout year
Online Training "4 'D's' of Distress	8	Skylight Team	1x 1½ hr ; February
Mental health first aid	1	MB	4x ½ day session; March
First Aid at Work	1	MC	March
Digital Delivery Tech Workshop with YourTrust	4	DA, MB, MC, DC	4hr; March

## Skylight Outputs and Beneficiaries 2020/21

### Outputs

98 Classes

18 Outreach

69 Project Sessions

185 Total Outputs

Approx 33% were Remote Sessions

826 Individual Participants

160 approx Global Majority:

170 approx with Disabilities; Additional Needs:

1,704 Interventions

373,026 Audiences    None were live. Mammoth film, the 30th Anniversary

## Going Forward

Most arts organizations are facing challenges and an uncertain future. Even before C-19 arrived Skylight was making operational change for sustainability. The appointment of CEO, David Allen has given this a new impetus. His dynamism is inspiring staff, trustees and partner organisations.

Priority Areas Reviewed include:

- Programme development: quality projects and performance to meet need in GM
- Funding and Financial sustainability
- Brand Development and Marketing
- Employment
- Building development -multi purpose extension for meeting, office, training
- Environmental sustainability

### Confirmed in the short term

**BBC Children in Need Spring 3** is secured for a further three years with disadvantaged, disabled young people.

**Silver Circus ongoing** group will continue until at least January, 2022 with funding from D'Oyly Carte, Skelton Trust and Henry Smith Challenge

**Henry Smith Strengthening Communities** Continuation application has been submitted for a further 3years of unrestricted funding.

**Circus Globe:** BAME project with asylum seekers, refugees and Roma young people Autumn 2021, event for Gaia installation in Riverside - funded by Henry Smith Challenge.

**CCG funding of Side by Side** for vulnerable young people was recommissioned for 21/22. The project's sixth year.

**Arts Council Lottery, Skylight** recent bid for **Circus Routes** with organisational development met all criteria, but was declined. It is being revised with a stronger quality emphasis and the first part will soon be submitted for **The Patch** (name tbc).

**Spotlight troupe** for young people who want a career in circus/social circus will be re-launched during 2022.

**Visiting trainers** from national companies. Skylight continues to be committed to working with nationally recognised companies and practitioners to improve team and participant's circus performance and creativity. Discussions will resume with practitioners such as Grania Pickard, Oddly Moving, Atlas, Mimbire and Citrus Arts,

**Cotton Famine Road Project** A large scale multi-arts, multi-organisation project is in planning for September 2022. Sponsored by YourTrust, Skylight began discussions around being a partner on a theatre-led event celebrating the Cotton Famine Road story. We expect further developments in 2021.

**Several tried and tested projects** with great outcomes for disadvantaged people will be introduced into the programmes over the next three years when funding is secured. For example:

**Inclusive Collaborative Performance**, professionals and participants work together!

**Young Carers**, respite, training and performance, Rochdale and Greater Manchester

**Ropes: regular sessions** for adults with profound disabilities, additional conditions

**Time to Shine**, for challenging, excluded young people in PRUs (Pupil Referral Units)

### **Building Project** - corner extension

There are pressures on both training and meeting/office space in Skylight's venue. The Building Funding Programme was about to be launched in 2019, after planning consents had been granted and the quotes came in at an achievable £30-35k. Landlords, St Chad's Educational Trust, agreed to a 15 year lease. The pandemic has made extra space even more necessary. The capital funding campaign resumed during 2021. Preliminary groundwork surveys are scheduled for Dec 21 to ensure a start date within the planning consent period.

## **Financial review 2020/21**

March 2021 ended in surplus with healthy reserves. Skylight Board had prioritised increasing reserves in response to losing local authority revenue and as a match for leveraging funding, not foreseeing a disastrous pandemic! The organisation is in a stronger position than it might have been and is grateful for the extra Covid support from government and other funders; Job Retention Scheme, Local Authority Business grants, Arts Council Emergency Funds, BBC Children in Need Booster, Henry Smith 'Challenge. Rochdale BC funding for 2021/22 is confirmed to be £10,000.

Venue and running costs were lower in 2020. Staff costs reduced when CF resigned and increased when DA was appointed. An improved staffing structure will increase future costs but there is no uncertainty about the charity being able to continue to operate.

## **Reserves policy**

A fund is set aside to cover staff redundancies, with a minimum of 2/3 months running costs. The company has no liabilities other than to St Chad's Educational Trust, to restore the building to its original condition if we leave. Money is held in a separate trust for this purpose, to be increased by **£2500** for the lease extension.

At the year-end 2021 total reserves were £168,749, of which £50,653 were restricted funds. The General fund was £118,115 (unrestricted funds). From the General fund several amounts are set aside for liabilities or designated expenditure:

£2,500 extra deposit for 15 year lease from St Chad's

£50,760 for 3 months running costs, redundancy and lease liability

£16,860 towards building extension, refurbishment, signage

£20,000 to develop creative programme

£20,000 to subsidise key development posts, if funding bids are declined

£110,120 Total Designated from unrestricted reserves

Free (unrestricted) reserves on 1 April 2021 were £7,995

## **Structure, governance and management**

Skylight was registered as a company limited by guarantee and a registered charity in December 1990. The company has a memorandum of association which established the objects and powers of the charitable company and it is governed under its articles of Association.

Members of the charity guarantee to contribute an amount not exceeding £1 to the assets of the charity in the event of winding up. The total number of such guarantees at 31st March 2019 was 7 (in 2016: it was 7). The trustees are members of the charity but this entitles them only to voting rights. The trustees have no beneficial interest in the charity.

All trustees give their time voluntarily and receive no benefits from the charity. Any expenses reclaimed from the charity are set out in note 10 to the accounts.

Trustees who are related parties this year: The Chair, J C Riley, is married to Noreen White.

Prospective trustees receive induction materials and are voted onto the board. No other person or external body is entitled to appoint trustees. The Trustee recruitment campaign began recently. Vacancies exist for treasurer, legal adviser, artists, input from young people, local diversity groups.

### **Risk management**

Trustees monitor financial and other risks at quarterly meetings so they can take prompt action when needed. Over this year all were via Zoom. Trustees monitor risks in the subgroups set up at times to address specific needs in addition to full trustee meetings. Usually, these are: Employment Sub Group, Finance Sub group and Creative Sub group. Only the Employment group met this year.

## **Statement of responsibilities of the trustees**

The trustees (who are also directors of Skylight Circus in Education for the purposes of company law) are responsible for preparing the trustees annual report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently
- Observe the methods and principles in the Charities SORP
- Make judgements and estimates that are reasonable and prudent
- State whether applicable UK Accounting Standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation

- The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities
- The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions

This report has been prepared in accordance with the provisions applicable to companies subject to the small companies regime of the Companies Act 2006.

The trustees' annual report has been approved by the trustees on 9 December 2021 and signed on their behalf by:

J. Riley

Chair of Board of Trustee

### **A big thank you to**

All who have volunteered and helped us over the year, including our hard-working staff and the trustees who contributed far more than their roles demanded.

St Chad's Educational Trust (landlords gave a quarter lease holiday during lockdown)

David Yazdi for legal advice

M6 for all their help and advice

The Lowry for great support and training

Action Together - too much to list

Frank Hogan for ongoing donation

Gemma Wheatley

James Roberts, Citrus Arts

Your Trust (was Link4life) and Rochdale BC

Walk the Plank

Extraordinary Bodies

Cartwheel Arts

Jamboree Arts

Janet Emsley

Claire Minett

Linda Kean

Maggie

Greta

Liam

Danni

A special thank you to Eira Short and Smuzz for lovely maps, drawings, cartoons in the guides

And the three Mums from Home Education!

## **Independent examiner's report to the trustees of Skylight Circus in Education for the year ended 31 March 2021**

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 March 2021 which are set out on pages 15 to 29.

### **Responsibilities and basis of report**

As the charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



**Emma Willder, FCMA, CGMA, CG(Affiliated)**

Beyond Profit Ltd  
G104 Bolton Arena  
Arena Approach  
Horwich  
Bolton  
BL6 6LB

Date: 15-Dec-21



Skylight Circus in Education  
Statement of Financial Activities  
(including Income and Expenditure account)  
for the year ended 31 March 2021

	Note	Unrestricted funds £	Restricted funds £	Total funds 2021 £	Unrestricted funds £	Restricted funds £	Total funds 2020 £
<b>Income from:</b>							
Donations and legacies	3	19,952	-	19,952	7,990	-	7,990
Charitable activities	4	31,681	115,049	146,730	63,198	96,334	159,532
Investments	5	-	-	-	-	-	-
<b>Total income</b>		<b>51,633</b>	<b>115,049</b>	<b>166,682</b>	<b>71,188</b>	<b>96,334</b>	<b>167,522</b>
<b>Expenditure on:</b>							
Charitable activities	6	25,681	109,094	134,774	43,359	108,660	152,019
<b>Total expenditure</b>		<b>25,681</b>	<b>109,094</b>	<b>134,774</b>	<b>43,359</b>	<b>108,660</b>	<b>152,019</b>
<b>Net income/(expenditure) for the year</b>	8	<b>25,953</b>	<b>5,956</b>	<b>31,908</b>	<b>27,829</b>	<b>(12,326)</b>	<b>15,503</b>
Transfer between funds		174	(174)	-	-	-	-
<b>Net movement in funds for the year</b>		<b>26,127</b>	<b>5,782</b>	<b>31,908</b>	<b>27,829</b>	<b>(12,326)</b>	<b>15,503</b>
<b>Reconciliation of funds</b>							
Total funds brought forward		91,988	44,853	136,841	64,159	57,179	121,338
<b>Total funds carried forward</b>	17	<b>118,115</b>	<b>50,635</b>	<b>168,749</b>	<b>91,988</b>	<b>44,853</b>	<b>136,841</b>

The statement of financial activities includes all gains and losses recognised in the year.  
All income and expenditure derive from continuing activities.

Skylight Circus in Education  
Company number 2567143  
Balance sheet as at 31 March 2021

	Note	2021	2020
		£	£
<b>Fixed assets</b>			
Tangible assets	13	-	-
<b>Total fixed assets</b>		-	-
<b>Current assets</b>			
Debtors	14	4,093	8,895
Cash at bank and in hand	16	173,691	134,199
<b>Total current assets</b>		<b>177,784</b>	<b>143,094</b>
<b>Liabilities</b>			
Creditors: amounts falling due in less than one year	15	(9,035)	(6,253)
<b>Net current assets</b>		<b>168,749</b>	<b>136,841</b>
<b>Total assets less current liabilities</b>		<b>168,749</b>	<b>136,841</b>
<b>Net assets</b>		<b>168,749</b>	<b>136,841</b>
<b>The funds of the charity:</b>			
Restricted income funds	17	50,635	44,853
Unrestricted income funds	18	118,115	91,988
<b>Total charity funds</b>		<b>168,749</b>	<b>136,841</b>

For the year in question, the company was entitled to exemption from an audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476,
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime (of the Companies Act 2006).

The notes on pages 14 to 27 form part of these accounts.

Approved by the trustees on 9th December 2021 and signed on their behalf by:



J. Riley (Chair)

Skylight Circus in Education  
Statement of Cash Flows  
for the year ending 31 March 2021

	Note	2021 £	2020 £
<b>Cash provided by/(used in) operating activities</b>	20	<b>39,492</b>	<b>14,799</b>
<i>Cash flows from investing activities:</i>			
Dividends, interest, and rents from investments		-	-
<b>Cash provided by/(used in) investing activities</b>		<b>-</b>	<b>-</b>
Increase/(decrease) in cash and cash equivalents in the year		39,492	14,799
Cash and cash equivalents at the beginning of the year		134,199	119,400
<b>Cash and cash equivalents at the end of the year</b>		<b>173,691</b>	<b>134,199</b>

# Skylight Circus in Education

## Notes to the accounts for the year ended 31 March 2021

### 1 Accounting policies

The principal accounting policies adopted, judgments and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

#### a Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 (as updated through Update Bulletin 1 published on 2 February 2016) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Skylight Circus in Education meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

#### b Preparation of the accounts on a going concern basis

The trustees consider that there are no material uncertainties about the charitable company's ability to continue as a going concern.

No key judgments which the trustees have made which have a significant effect on the accounts.

The trustees do not consider that there are any sources of estimation uncertainty at the reporting date that have a significant risk of causing a material adjustment to the carrying amount of assets and liabilities within the next reporting period.

#### c Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

For legacies, entitlement is taken as the earlier of the date on which either: the charity is aware that probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the charity that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the charity has been notified of the executor's intention to make a distribution. Where legacies have been notified to the charity, or the charity is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

Income received in advance of a provision of a specified service is deferred until the criteria for income recognition are met.

#### **d Donated services and facilities**

Donated professional services and donated facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), general volunteer time is not recognised; refer to the trustees' annual report for more information about their contribution.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

#### **e Interest receivable**

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

#### **f Fund accounting**

Unrestricted funds are available to spend on activities that further any of the purposes of charity.

Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose.

Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific projects being undertaken by the charity.

#### **g Expenditure and irrecoverable VAT**

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

- Expenditure on charitable activities includes the costs undertaken to further the purposes of the charity and their associated support costs.
- Other expenditure represents those items not falling into any other heading.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

#### **h Allocation of support costs**

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include back office costs, finance, personnel, payroll and governance costs which support the charity's programmes and activities. These costs have been allocated between cost of raising funds and expenditure on charitable activities. The bases on which support costs have been allocated are set out in note 7.

#### **i Operating leases**

Operating leases are leases in which the title to the assets, and the risks and rewards of ownership, remain with the lessor. Rental charges are charged on a straight line basis over the term of the lease.

## **j Tangible fixed assets**

Individual fixed assets costing £500 or more are capitalised at cost and are depreciated over their estimated useful economic lives on a straight line basis as follows:

Leasehold improvement	10% straight line method
Circus equipment	25% straight line method
Office equipment	20% straight line method
Computer Equipment	33% straight line method
Motor Vehicles	25% straight line method

## **k Debtors**

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

## **l Cash at bank and in hand**

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

## **m Creditors and provisions**

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

## **m Financial instruments**

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

## **n Pensions**

Employees of the charity are entitled to join a defined contribution 'money purchase' scheme. The charity's contribution is restricted to the contributions disclosed in note 9. There were no outstanding contributions at the year end.

## **2 Legal status of the charity**

The charity is a company limited by guarantee registered in England and Wales and has no share capital. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. The registered office address is disclosed on page 1.



### 3 Income from donations and legacies

	Total 2021 £	Total 2020 £
Rochdale MBC	19,669	7,440
Donations	283	550
	<hr/>	<hr/>
<b>Total</b>	19,952	7,990
	<hr/> <hr/>	<hr/> <hr/>

All income from donations and legacies is unrestricted.

### 4 Income from charitable activities

	Unrestricted £	Restricted £	Total 2021 £
<b>Grants and contracts</b>			
Arts Council	-	21,491	21,491
BBC Children In Need	-	6,620	6,620
CCG	-	16,063	16,063
D'Oly Carte	-	3,000	3,000
Henry Smith Charity	-	66,875	66,875
Skelton Charity	-	1,000	1,000
Coronavirus Job Retention Scheme	22,009	-	22,009
	<hr/>	<hr/>	<hr/>
	22,009	115,049	137,058
<b>Fees and Other Income</b>			
Circus Skills Workshops	8,326	-	8,326
Circus Skills Classes	523	-	523
Other	823	-	823
	<hr/>	<hr/>	<hr/>
	9,672	-	9,672
	<hr/>	<hr/>	<hr/>
<b>Total</b>	31,681	115,049	146,730
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

**Income from charitable activities (Cont.)****Previous reporting period**

	Unrestricted £	Restricted £	Total 2020 £
<b>Grants and contracts</b>			
Arts Council	-	13,415	13,415
BBC Children In Need	-	14,495	14,495
Burnley College	500	-	500
Cartwheel Arts	-	1,930	1,930
CCG	-	16,063	16,063
Henry Smith Charity	-	25,500	25,500
Heritage Lottery Fund	-	9,900	9,900
Ironmongers Charity	-	5,975	5,975
Kirkholt Circus Wow	-	4,991	4,991
Rochdale Boroughwide Housing	-	4,065	4,065
	<hr/>	<hr/>	<hr/>
	500	96,334	96,834
<b>Fees and Other Income</b>			
Circus Skills Workshops	25,652	-	25,652
Circus Skills Classes	19,224	-	19,224
Other	17,822	-	17,822
	<hr/>	<hr/>	<hr/>
	62,698	-	62,698
	<hr/>	<hr/>	<hr/>
<b>Total</b>	63,198	96,334	159,532
	<hr/>	<hr/>	<hr/>

**5 Investment income**

All of the charity's investment income arises from money held in interest bearing deposit accounts. All investment income is unrestricted.

## 6 Analysis of expenditure on charitable activities

	Total 2021 £	Total 2020 £
Staff costs	69,613	66,326
Freelancers	12,351	32,815
Costs of Arts, Activities & Workshops	6,375	8,249
Premises	10,761	13,837
Vehicle Costs	511	634
Insurance	4,113	4,156
Office Costs	7,007	2,998
Professional Fees	-	-
Bad debts	-	-
Depreciation	-	515
Governance costs (see note 7)	2,198	1,699
Support costs (see note 7)	21,845	20,790
	<hr/>	<hr/>
	134,774	152,019
	<hr/>	<hr/>
	2021 £	2020 £
Restricted expenditure	109,094	108,660
Unrestricted expenditure	25,681	43,359
	<hr/>	<hr/>
	134,774	152,019
	<hr/>	<hr/>

## 7 Analysis of governance and support costs

	Basis of apportionment	Support £	Governance £	Total 2021 £
Staff costs	Time spent	17,403	-	17,403
Premises	Floor area	2,690	-	2,690
Office costs	Floor area	1,752	-	1,752
Accountancy services	Governance	-	2,198	2,198
		<hr/>	<hr/>	<hr/>
		21,845	2,198	24,043
		<hr/>	<hr/>	<hr/>

## 8 Net income/(expenditure) for the year

This is stated after charging/(crediting):	2021 £	2020 £
Depreciation	-	517
Operating lease rentals:		
Property	7,500	10,000
Accountancy Fees:		
Accountancy & payroll bureau fees	518	559
Accounts preparation	1,140	600
Independent examination	540	540
	<hr/>	<hr/>

## 9 Staff costs

Staff costs during the year were as follows:

	2021 £	2020 £
Wages and salaries	81,762	78,807
Social security costs	3,570	2,625
Pensions	1,684	1,476
	<hr/>	<hr/>
	87,016	82,908
	<hr/>	<hr/>
<b>Allocated as follows:</b>		
Charitable activities	69,613	66,326
Support costs	17,403	16,582
	<hr/>	<hr/>
	87,016	82,908
	<hr/>	<hr/>

No employees has employee benefits in excess of £60,000 (2020: Nil).

The average number of staff employed during the period was 4.8 (2020: 5.3).

The key management personnel of the charity comprise the trustees, the Creative Director and the Business and Development Manager and the new CEO (appointed Feb 2021). The total employee benefits of the key management personnel of the charity were £54,184 (2020: £44,162).

## 10 Trustee remuneration and expenses, and related party transactions

No trustees received travel and subsistence expenses during the year (2020: £nil).

There are no donations from related parties which are outside the normal course of business and no restricted donations from related parties.

Jim Riley (trustee) received no fees or the provision of circus workshops during the year (2020: £1,285). In addition he received reimbursement of expenses incurred on behalf of Skylight Circus totalling £7,512 (2020: £2,170) relating to purchases of IT equipment (£6,267), office costs and repairs and maintenance.

The Trustee do not have Trustee Indemnity Insurance

## 11 Government grants

The government grants recognised in the accounts were as follows:

	2021 £	2020 £
Rochdale MBC	19,669	7,440
Coronavirus job retention scheme	22,009	-
	<hr/>	<hr/>
	41,678	7,440
	<hr/>	<hr/>

There were no unfulfilled conditions and contingencies attaching to the grants.

## 12 Corporation tax

The charity is exempt from tax on income and gains falling within Chapter 3 of Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the charity.

## 13 Fixed assets: tangible assets

	Leasehold improvements £	Circus equipment £	Office equipment £	Total £
<b>Cost</b>				
At 1 April 2020	7,997	38,739	18,317	65,053
Additions	-	-	-	-
Disposals	-	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
At 31 March 2021	7,997	38,739	18,317	65,053
	<hr/>	<hr/>	<hr/>	<hr/>
<b>Depreciation</b>				
At 1 April 2020	7,997	38,739	18,317	65,053
Charge for the year	-	-	-	-
Disposals	-	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
At 31 March 2021	7,997	38,739	18,317	65,053
	<hr/>	<hr/>	<hr/>	<hr/>
<b>Net book value</b>				
At 31 March 2021	-	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>
At 31 March 2020	-	-	-	-
	<hr/>	<hr/>	<hr/>	<hr/>

**14 Debtors**

	2021 £	2020 £
Trade debtors	2,496	4,140
Prepayments and accrued income	1,597	4,755
	<hr/>	<hr/>
	4,093	8,895
	<hr/> <hr/>	<hr/> <hr/>

**15 Creditors: amounts falling due within one year**

	2021 £	2020 £
Trade creditors	3,140	3,133
Other creditors and accruals	2,948	1,140
Taxation and social security costs	2,947	1,980
	<hr/>	<hr/>
	9,035	6,253
	<hr/> <hr/>	<hr/> <hr/>

**16 Cash at bank and in hand**

	2021 £	2020 £
Cash at bank and on hand	173,691	134,199
	<hr/>	<hr/>
	173,691	134,199
	<hr/> <hr/>	<hr/> <hr/>



## 17 Analysis of movements in restricted funds

	Balance at 1 April 2020 £	Income £	Expenditure £	Transfers £	Balance at 31 March 2021 £
Arts Council	3,837	21,491	(24,916)	-	412
CCG	16,064	16,063	(14,542)	-	17,585
Children in Need	3,648	6,620	(6,620)	-	3,648
D'oly Carte	-	3,000	(2,378)	-	622
Foyle Foundation	4,000	-	(4,000)	-	-
Henry Smith	6,500	66,875	(47,757)	-	25,618
Heritage Lottery	4,672	-	(4,635)	(37)	-
Ironmongers Charity	1,004	-	(950)	-	54
Kirkholt Millions	4,991	-	(2,496)	-	2,496
Rochdale Boroughwide Housing	137	-	-	(137)	-
Skelton Charity	-	1,000	(800)	-	200
	<hr/> 44,853	<hr/> 115,049	<hr/> (109,094)	<hr/> (174)	<hr/> 50,635
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>
<b>Previous reporting period</b>	Balance at 1 April 2019 £	Income £	Expenditure £	Transfers £	Balance at 31 March 2020 £
Short Breaks	4,808	-	(4,808)	-	-
Children in Need	2,072	14,495	(12,919)	-	3,648
CCG	25,315	16,063	(25,314)	-	16,064
Arts Council	2,921	13,415	(12,499)	-	3,837
Henry Smith	-	25,500	(19,000)	-	6,500
Garfield Weston Foundation	5,982	-	(5,982)	-	-
Postcode Lottery	3,581	-	(3,581)	-	-
Foyle Foundation	12,000	-	(8,000)	-	4,000
Heritage Lottery	-	9,900	(5,228)	-	4,672
Small grants	500	-	(500)	-	-
Ironmongers Charity	-	5,975	(4,971)	-	1,004
Rochdale Boroughwide Housing	-	4,065	(3,928)	-	137
Kirkholt Millions	-	4,991	-	-	4,991
Cartwheel Arts	-	1,930	(1,930)	-	-
	<hr/> 57,179	<hr/> 96,334	<hr/> (108,660)	<hr/> -	<hr/> 44,853
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

## Analysis of movements in restricted funds (Cont.)

<b>Name of restricted fund</b>	<b>Description, nature and purposes of the fund</b>
<b>Arts Council</b>	
a) Lottery Grant 'Extinct' 2019-20	'Mammoth' production & film with young people examining climate change
b) Emergency Response Fund	COVID relief funding
<b>CCG</b>	
<b>Children in Need</b>	'Side by Side'' circus sessions for vulnerable children
a) Spring 2 Project 2017-20	Circus for young people with disadvantages, disabilities and special educational needs schools
b) Booster Grant	COVID provision, equipment and activities
<b>D'oly Carte</b>	Silver Circus sessions for elders
<b>Foyle Foundation</b>	Specified running costs for training/performance
<b>Henry Smith</b>	
a) Strengthening Communities 2018-21	Specified running costs, circus activities for disadvantaged
b) Community Challenge	COVID response activities, equipment and running costs
<b>Heritage Lottery</b>	'Three Fossils' project research and match for 'Mammoth' and fossil discovery walk guides
<b>Ironmongers Charity</b>	'Time to Shine' project with PRU and special school
<b>Kirkholt Milloins</b>	'Circus Wow 2', holiday activities for disadvantaged young people
<b>Rochdale Boroughwide Housing</b>	'Circus Wow 1' project for disadvantaged young people in Kirkholt.
<b>Skelton Charity</b>	COVID response; equipment for remote delivery and home packs for elders and those with disabilities

## 18 Analysis of movement in unrestricted funds

	Balance at 1 April 2020 £	Income £	Expenditure £	Transfers £	As at 31 March 2021 £
General fund	91,988	51,633	(25,681)	174	118,115
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	91,988	51,633	(25,681)	174	118,115
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<b>Previous reporting period</b>	Balance at 1 April 2019 £	Income £	Expenditure £	Transfers £	As at 31 March 2020 £
General fund	64,159	71,188	(43,359)	-	91,988
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	15,506	48,653	-	-	64,159
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>

### Name of

### Description, nature and purposes of the fund

General fund

The free reserves after allowing for all designated funds

## 19 Analysis of net assets between funds

	General fund £	Designated funds £	Restricted funds £	Total £
Net current assets/(liabilities)	118,115	-	50,635	168,749
Total	118,115	-	50,635	168,749
<b>Previous reporting period</b>				
	General fund £	Designated funds £	Restricted funds £	Total £
Net current assets/(liabilities)	63,642	-	57,179	120,821
Total	63,642	-	57,179	120,821

## 20 Reconciliation of net movement in funds to net cash flow from operating activities

	2020 £	2019 £
<b>Net income/(expenditure) for the year</b>	31,908	56,519
<b>Adjustments for:</b>		
Depreciation charge	-	514
Dividends, interest and rents from investments	-	(18)
Decrease/(increase) in debtors	4,802	(1,854)
Increase/(decrease) in creditors	2,782	988
<b>Net cash provided by/(used in) operating activities</b>	39,492	56,149