

Charity registration number 1001348

Company registration number 02500924 (England and Wales)

NEWPORT (SHROPSHIRE) COTTAGE CARE CENTRE TRUST LIMITED
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

NEWPORT (SHROPSHIRE) COTTAGE CARE CENTRE TRUST LIMITED

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Mr K C Norton
Secretary	Mr K C Norton
Charity number	1001348
Company number	02500924
Registered office	Cottage Care Centre Upper Bar Newport Shropshire TF10 7EH
Independent examiner	Dains Accountants Limited Suite 2, Albion House 2 Etruria Office Village Forge Lane Stoke on Trent Staffordshire ST1 5RQ

NEWPORT (SHROPSHIRE) COTTAGE CARE CENTRE TRUST LIMITED

CONTENTS

	Page
Report Of The Trustees report	1 - 3
Independent examiner's report	4
Statement of financial activities	5
Balance sheet	6
Notes to the financial statements	7 - 14

NEWPORT (SHROPSHIRE) COTTAGE CARE CENTRE TRUST LIMITED

REPORT OF THE TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2023

The trustees who are also directors of the company present their Annual Report together with the unaudited Financial Statements of the company.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the Company's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

Objectives and activities

The objective for the company is the relief care and assistance of persons irrespective of colour, race or creed suffering from any form of sickness or incapacity and the advancement of education provision of facilities in the interests of social welfare for recreation and leisure time occupation for the benefit of the community in the Newport (Shropshire) District and surrounding neighbourhood.

The company's principal activity is that of non residential care and also maintaining property in association with the League of Friends.

Achievements and performance

During the year client attendance at the Care Centre has slowly returned to pre Covid pandemic levels and there are plans in place to facilitate a small number of extra clients each day.

The Care Centre has felt the effect of inflationary pressures during the year and has needed to review the level of fees paid by our clients

The directors continue to be grateful for the support of the League of Friends.

The directors are of the opinion that the Trust remains financially stable and has retained adequate cash resources throughout the year under review.

Financial review

In 2023, the company generated total income of £371,929 Operating, management and administrative expenses of £386,890 resulted in a net loss in funds of £14,961.

Structure, governance and management

The company is registered as a company limited by guarantee under number 2500924 and as a charity under number 1001348.

NEWPORT (SHROPSHIRE) COTTAGE CARE CENTRE TRUST LIMITED

REPORT OF THE TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

The Trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Dr. N.J. Tindall - Chairman
Mrs. M.A. Brotherton
Mr. D. Clancy
Mr. R. Fellows
Mrs. B. Gough
Mr. T.C. Hannon - resigned 24.04.23
Mr. S Hattersley
Mr R. Laidler
Mr. K. C. Norton
Mr. D. K. Shaw - resigned 08.09.22
Mrs. J.E. Sheppard
Mrs. B. Williamson - resigned 04.09.22
Mrs. M.R. Woodcock - deceased 25.11.22
Mrs. J.V. Burke
Mr. E.A Forrester
Mrs. Y Gough
Mrs. ME Young - appointed 27.02.23
Mr. IL Mould - appointed 24.04.23

Mrs MA Brotherton, Mr D Clancy, Mr SJ Hattersley and Mr KC Norton retire by rotation in accordance with the Companies Articles of Association and it is proposed that they be re-elected.

Mrs ME Young and Mr IL Mould have both been appointed since the date of the last Annual General Meeting and it is proposed that they be re-elected.

Finally, the directors wish to place on record their sadness at the untimely death in a road traffic accident of Margaret Woodcock, Vice Chair of the Trust and Chair of the League of Friends, during the year. Margaret was a tireless worker for both organisations and is very much missed by her colleagues

The secretary of the company was Mr K.C. Norton

The registered office and administrative address of the company is:

Newport Cottage Care Centre
Upper Bar
Newport
Shropshire
TF10 7EH

The company is limited by guarantee and each Trustee Director undertakes to contribute an amount not exceeding £5 in the event of the company being wound up.

Day-to-day management of the company is undertaken by the Centre Manager Kerry Nolan.

The Trustees meet formally on a regular basis to review the affairs and financial performance of the company.

Trustees are recruited from the local area, are appointed by the existing trustees and are inducted into the role by the chairman. Training is provided where necessary.

NEWPORT (SHROPSHIRE) COTTAGE CARE CENTRE TRUST LIMITED

REPORT OF THE TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

Public benefit

The public benefits from the activities of the Trust due to its focus on the health and well-being of the inhabitants of Newport and surrounding areas. Although its activities are limited geographically, the Trust does not discriminate on the grounds of personal background, faith, gender, age or personal circumstances.

Reserves policy and risk management

It is the policy of the charity to maintain unrestricted funds, which are the free reserves of the charity, at a level which equate to approximately three months unrestricted expenditure. In addition the trustees believe it prudent to retain additional reserves to allow for contingencies. This provides sufficient funds to cover management and administration and support costs. Unrestricted funds were maintained at an acceptable level throughout the year. The trustees have reviewed the major risks to which the charity is exposed and systems of procedures and controls are in place to mitigate those risks and appropriate insurance has been taken out. In line with best practice these policies will be reviewed on an annual basis.

Compliance statement

The Trustees have complied with their duty under section 4 of the Charities Act 2006 to have due regard to the guidance issued by the Charity Commission concerning public benefit.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

The Trustees report was approved by the Board of Trustees.



.....
Mr K C Norton
Trustee

Date:

10th August 2023

NEWPORT (SHROPSHIRE) COTTAGE CARE CENTRE TRUST LIMITED

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF NEWPORT (SHROPSHIRE) COTTAGE CARE CENTRE TRUST LIMITED

I report to the Trustees on my examination of the financial statements of Newport (Shropshire) Cottage Care Centre Trust Limited (the Company) for the year ended 31 March 2023.

Responsibilities and basis of report

As the Trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the Company's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of The Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Mr AM Bridge FCA
Chartered Accountant
Dains Accountants Limited
Suite 2, Albion House
2 Etruria Office Village
Forge Lane
Stoke on Trent
Staffordshire
ST1 5RQ

DocuSigned by:
Dains Accountants Limited
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15-Aug-23 | 6:01 PM BST

Dated:

NEWPORT (SHROPSHIRE) COTTAGE CARE CENTRE TRUST LIMITED

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2023

		Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £
Notes							
<u>Income and endowments from:</u>							
Donations and legacies	2	68,435	36,900	105,335	123,626	25,650	149,276
Charitable activities	3	266,373	-	266,373	217,327	-	217,327
Investments	4	221	-	221	16	-	16
Other income	5	413	-	413	-	-	-
Total income		335,442	36,900	372,342	340,969	25,650	366,619
<u>Expenditure on:</u>							
Raising funds	6	5,754	-	5,754	5,928	-	5,928
Charitable activities	7	350,863	27,014	377,877	308,549	15,042	323,591
Material other expenditure		3,672	-	3,672	4,261	-	4,261
Total expenditure		360,289	27,014	387,303	318,738	15,042	333,780
Net (expenditure)/income for the year/							
Net movement in funds		(24,847)	9,886	(14,961)	22,231	10,608	32,839
Fund balances at 1 April 2022		301,902	389,873	691,775	279,671	379,265	658,936
Fund balances at 31 March 2023		277,055	399,759	676,814	301,902	389,873	691,775

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

NEWPORT (SHROPSHIRE) COTTAGE CARE CENTRE TRUST LIMITED**BALANCE SHEET****AS AT 31 MARCH 2023**

	Notes	2023 £	£	2022 £	£
Fixed assets					
Tangible assets	13		526,571		479,477
Current assets					
Debtors	14	29,278		27,274	
Cash at bank and in hand		147,074		195,091	
		<u>176,352</u>		<u>222,365</u>	
Creditors: amounts falling due within one year					
Taxation and social security		2,196		2,610	
Other creditors		23,913		7,457	
		<u>26,109</u>		<u>10,067</u>	
Net current assets			150,243		212,298
Total assets less current liabilities			<u>676,814</u>		<u>691,775</u>
Income funds					
Restricted funds			399,759		389,873
Unrestricted funds			277,055		301,902
			<u>676,814</u>		<u>691,775</u>

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2023.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 10th August 2023



Mr K C Norton
Trustee

Company registration number 02500924

NEWPORT (SHROPSHIRE) COTTAGE CARE CENTRE TRUST LIMITED

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting policies

Charity information

Newport (Shropshire) Cottage Care Centre Trust Limited is a private company limited by guarantee incorporated in England and Wales. The registered office is Cottage Care Centre, Upper Bar, Newport, Shropshire, TF10 7EH.

1.1 Accounting convention

The financial statements have been prepared in accordance with the Company's [governing document], the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The Company is a Public Benefit Entity as defined by FRS 102.

1.2 Going concern

At the time of approving the financial statements, the Trustees have a reasonable expectation that the Company has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

1.4 Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

The charity has received government grants in respect of Covid-19. Income from government and other grants are recognised at fair value when the charity has entitlement after any performance conditions have been met, it is probable that the income will be received and the amount can be measured reliably.

1.5 Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

NEWPORT (SHROPSHIRE) COTTAGE CARE CENTRE TRUST LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting policies

(Continued)

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Freehold land and buildings	2% on cost
Fixtures and fittings	15% on reducing balance
Office equipment	15% on reducing balance
Motor vehicles	25% on reducing balance

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the Company is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

NEWPORT (SHROPSHIRE) COTTAGE CARE CENTRE TRUST LIMITED
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2023

2 Donations and legacies	Unrestricted funds		Restricted funds		Total		Unrestricted funds		Restricted funds		Total	
	2023	2023	2023	2023	2023	2023	2022	2022	2022	2022	2022	2022
	£	£	£	£	£	£	£	£	£	£	£	£
Donations and gifts	50,000	36,900	86,900	-	25,650	25,650	123,626	-	123,626	-	123,626	123,626
Legacies receivable	18,435	-	18,435	-	-	-	123,626	-	123,626	-	123,626	123,626
	68,435	36,900	105,335	36,900	105,335	105,335	123,626	25,650	149,276	25,650	149,276	149,276

NEWPORT (SHROPSHIRE) COTTAGE CARE CENTRE TRUST LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

3 Charitable activities

	Other Trading Activities	Income from Charitable Activities	Total 2023	Other Trading Activities	Income from Charitable Activities	Total 2022
	2023	2023		2022	2022	
	£	£	£	£	£	£
Grants	-	-	-	-	38,620	38,620
Daycare rental & lunches	14,937	251,436	266,373	14,518	164,189	178,707
	<u>14,937</u>	<u>251,436</u>	<u>266,373</u>	<u>14,518</u>	<u>202,809</u>	<u>217,327</u>

4 Investments

	Unrestricted funds	Unrestricted funds
	2023 £	2022 £
Interest receivable	<u>221</u>	<u>16</u>

5 Other income

	Unrestricted funds	Total
	2023 £	2022 £
Net gain on disposal of tangible fixed assets	<u>413</u>	<u>-</u>

6 Raising funds

	Unrestricted funds	Unrestricted funds
	2023 £	2022 £
<u>Fundraising and publicity</u>		
Seeking donations, grants and legacies	<u>5,754</u>	<u>5,928</u>
Fundraising and publicity	<u>5,754</u>	<u>5,928</u>
	<u>5,754</u>	<u>5,928</u>

NEWPORT (SHROPSHIRE) COTTAGE CARE CENTRE TRUST LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

7 Charitable activities

	Charitable costs 2023 £	Total 2022 £
Staff costs	228,969	208,620
Depreciation and impairment	35,871	22,744
Food and catering	23,035	16,225
Water, rates & insurance	14,082	13,115
Heat, light and power	11,678	9,445
Repairs and renewals	24,466	28,839
Motor and travel expenses	10,810	8,170
Stationery and advertising	3,740	2,749
Telephone and postage	3,590	2,299
Cleaning	3,298	1,187
Sundry expenses	8,061	3,914
Comfort fund costs	6,136	3,054
Staff training	4,141	3,230
	<u>377,877</u>	<u>323,591</u>
	<u>377,877</u>	<u>323,591</u>
Analysis by fund		
Unrestricted funds	350,863	308,549
Restricted funds	27,014	15,042
	<u>377,877</u>	<u>323,591</u>

8 Support costs

Governance Costs

Governance costs for £3,672 (2022 £4,261) are made up of accountancy and payroll charges which are for independent examiners report, preparation of statutory accounts & payroll services

9 Net movement in funds

	2023 £	2022 £
Net movement in funds is stated after charging/(crediting)		
Depreciation of owned tangible fixed assets	35,870	22,743
Profit on disposal of tangible fixed assets	(413)	-
	<u>35,457</u>	<u>22,743</u>

NEWPORT (SHROPSHIRE) COTTAGE CARE CENTRE TRUST LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

10 Trustees

There were no trustees' remuneration or other benefits for the year ended 31st March 2023 nor for the year ended 31st March 2022.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31st March 2023 nor for the year ended 31st March 2022.

11 Employees

The average monthly number of employees during the year was:

	2023 Number	2022 Number
Full time	-	4
Part time	24	19
Total	24	23

Employment costs

	2023 £	2022 £
Wages and salaries	228,969	208,620

There were no employees whose annual remuneration was more than £60,000.

12 Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

NEWPORT (SHROPSHIRE) COTTAGE CARE CENTRE TRUST LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

13 Tangible fixed assets

	Freehold land and buildings £	Fixtures and fittings £	Office equipment £	Motor vehicles £	Total £
Cost					
At 1 April 2022	790,607	96,148	34,365	113,758	1,034,878
Additions	30,740	114	-	52,699	83,553
Disposals	-	-	-	(70,465)	(70,465)
At 31 March 2023	821,347	96,262	34,365	95,992	1,047,966
Depreciation and impairment					
At 1 April 2022	346,027	73,400	27,139	108,837	555,403
Depreciation charged in the year	16,429	3,856	1,327	14,258	35,870
Eliminated in respect of disposals	-	-	-	(69,878)	(69,878)
At 31 March 2023	362,456	77,256	28,466	53,217	521,395
Carrying amount					
At 31 March 2023	458,891	19,006	5,899	42,775	526,571
At 31 March 2022	444,580	22,749	7,226	4,922	479,477

14 Debtors

	2023 £	2022 £
Amounts falling due after more than one year:	2023 £	2022 £
Prepayments and accrued income	29,278	27,274

15 Creditors: amounts falling due within one year

	2023 £	2022 £
Other taxation and social security	2,196	2,610
Accruals and deferred income	23,913	7,457
	26,109	10,067

16 Retirement benefit schemes

The Company operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the Company in an independently administered fund.

NEWPORT (SHROPSHIRE) COTTAGE CARE CENTRE TRUST LIMITED**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)****FOR THE YEAR ENDED 31 MARCH 2023****17 Designated funds**

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	Movement in funds			Movement in funds			
	Balance at 1 April 2021	Incoming resources	Resources expended	Balance at 1 April 2022	Incoming resources	Resources expended	Balance at 31 March 2023
	£	£	£	£	£	£	£
Unrestricted funds	-	-	-	-	-	-	-
General fund	279,670	340,970	318,739	301,901	335,443	360,289	277,055
	-	-	-	-	-	-	-
Restricted funds	-	-	-	-	-	-	-
Land and buildings	226,990	-	7,540	219,450	-	7,540	211,910
Wasting assets	152,275	25,650	7,502	170,423	36,900	19,474	187,849
	<u>658,935</u>	<u>366,620</u>	<u>333,781</u>	<u>691,774</u>	<u>372,343</u>	<u>387,303</u>	<u>676,814</u>

18 Related party transactions

There were no disclosable related party transactions during the year (2022 - none).

NEWPORT (SHROPSHIRE) COTTAGE CARE CENTRE TRUST LIMITED

DETAILED STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 MARCH 2023

	2023 £	2022 £
INCOME AND ENDOWMENTS		
Donations and legacies		
League of Friends Support	50,000	-
Donations & Legacies	55,335	149,277
	<hr/>	<hr/>
	105,335	149,277
Other trading activities		
Event Income	9,249	8,695
Local Lottery	5,688	5,823
	<hr/>	<hr/>
	14,937	14,518
Investment income		
Bank Interest	221	16
Charitable activities		
Grants	-	38,620
Daycare	192,880	112,832
Rentals	44,308	38,864
Lunches	14,248	12,493
	<hr/>	<hr/>
	251,436	202,809
Total incoming resources	<hr/>	<hr/>
	371,929	366,620
EXPENDITURE		
Raising donations and legacies		
Events and Fund Raising	2,679	2,943
Local Lottery	3,075	2,985
	<hr/>	<hr/>
	5,754	5,928
Charitable activities		
Food and Catering	23,035	16,226
Water, Rates and Insurance	14,082	13,115
Heat, Light and Power	11,678	9,445
Repairs and Renewals	24,466	28,839
Motor and Travel Expenses	10,810	8,170
Stationery and Advertising	3,740	2,749
Telephone and Postage	3,590	2,299
Cleaning	3,298	1,187
Sundry Expenses	8,061	3,914
Salaries, NI & Pensions	228,969	208,620
Depreciation	35,458	22,744
Comfort fund costs	6,136	3,054
Staff Training	4,141	3,230
	<hr/>	<hr/>
	377,464	323,592
Support Costs		
Accountancy and Payroll	3,672	4,261
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NEWPORT (SHROPSHIRE) COTTAGE CARE CENTRE TRUST LIMITED

DETAILED STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 MARCH 2023

	2023	2022
	£	£
Total resources expended	386,890	333,781
Net Income	(14,961)	32,839
