



Chair: Kathryn Wilkinson  
6 Everleigh Close, Harwood  
Bolton, Lancashire, BL2 3HE  
01204 419213

Treasurer: Anthony Wilkinson  
6 Everleigh Close, Harwood,  
Bolton, Lancashire, BL2 3HE  
01204 419213

Secretary: Neville Grady  
707 Bradshaw Road,  
Bolton, Lancashire, BL2 4JR  
01204 856977

## Annual Report for 2022-23

### Governance:

The Trustees, referred to as members of the Management Committee, manage the affairs of the Society in line with the Society's Constitution (dated 7<sup>th</sup> June 2018). Trustees are selected annually by vote at the AGM, with the exception of the President. The President is invited by the Trustees to join the Management Committee at the first meeting following the AGM. Where a committee member steps down mid-term, the remaining committee members may select a replacement to stand until the next AGM.

### Trustees for 2022-23

Jeanette Winstanley (President)  
Kathryn Wilkinson (Chair)  
Patricia Grady (Vice Chair)  
Anthony Wilkinson (Treasurer)  
Neville Grady (General Secretary)  
Nicola Crompton-Hill  
Adrian Godding  
Ursula Greenhalgh  
Gary Harvey  
Libby Hill  
Jennie Pearce  
Frances Shinks

### Trustees retiring during 2022-23

Adrian Godding March 2023

### Objectives:

The Society's Constitution states that "The objects of the Society are to educate the public in the dramatic, operatic and choral arts, and further the development of public appreciation and taste in the said arts".

In furtherance of its objectives, the Management Committee has regard to the Charity Commission guidance on the Public Benefit requirement of the Charities Act 2006.



## **Activities:**

The activities planned for 2021-22 were curtailed by the Government Covid restrictions. The impact of these restrictions on the work of the Society was much reduced in 2022-23. There was initially some concern that the low audiences experienced in the previous year might still be an issue, with some lingering reluctance on the part of the public to attend performances. However, this proved not to be the case.

The issue of the 100 Club lottery has been raised at a number of previous AGMs. Work has been ongoing to update and improve the management of the lottery. Internet banking facilities have been set up and appropriate licensing under the Gambling Act. The manager of the lottery has contacted winners and made appropriate payments. This process is still rather slow as we encourage members to transfer to email communication and electronic payments, rather than letters and cheques.

As part of its work to update policies and procedures, the Management Committee reviewed the Society's Child Protection policies and procedures. Following support from the NODA NW representative, in January 2023 a wide-ranging review of health and safety procedures for performances was initiated. This led to some useful changes to arrangements for the Youth Theatre performances. The improved practices will be applied to the next Musicals Section performance.

The Management Committee have expended considerable time and effort to upgrade the Society's website to better reflect the work of the Society. The new website is up and running but still has some sections which need to be extended and refreshed. The direct link to ticket sales websites has proved very useful.

## **Achievements and performance:**

The Musicals Section resumed its activities with a highly-regarded performance of "Shrek – The Musical" in September 2022. This played to virtually sold-out audiences, receiving excellent reviews and several NODA awards. The performance attracted people who would not normally attend live theatre, which is one of the Society's aims. This led to a general feeling that future shows should regularly be selected with a family audience in mind.

The Choral Section performed "Carmina Burana" in May 2022 and in November took part in an evening dedicated to the works of Anton Bruckner. Both of these excellent performances were in collaboration with BMS Singers and Bolton Symphony Orchestra.

The Youth Theatre performed "Matilda – the Musical" in March 2023. This also sold out at every performance and received outstanding reviews. The excellence of the previous year's performance of "The Wind in the Willows" attracted a number of new members to the cast of "Matilda", including several who took leading roles.



The Management Committee would like to take this opportunity to recognise the valuable contributions made to its activities by the many volunteers who support the work of the Society, and without whom the Society would find it difficult to function efficiently.

### Financial review:

The Society raises funds through membership fees, ticket sales and contributions from its 100 Club lottery. In the 2021-22 financial year, the Society's income was significantly reduced due to low ticket sales and reduced performances, with the knock-on effect of reduced membership fees. The resumption of performances in 2022-23 has reversed this downward trend, with profits being made by all sections.

The level of reserves in the current account has reduced during the past two financial years, as the Society has had to draw on them for maintenance (insurance premiums, rental agreements, etc.) during the Covid restrictions. The profits made on performances has begun to build the reserves back up, albeit slowly.

There is still a residual risk that future audience numbers will remain low. The Management Committee have sought to identify where savings could be made, and ways of maximising audience numbers, such as through merchandising and improved advertising.

The funds in the Investment account set up following the sale of the Society's old premises remain steady. The most recent valuation is £45,065.

### Future plans

- To review the current unincorporated charitable association status. The Management Committee would like to propose that the Society becomes a CIO (Charitable Incorporated Organisation) to reduce the personal liability of individual Committee members regarding certain financial matters.
- To continue to review the Society's Health and Safety policies and procedures.
- To maximise the Society's fund-raising activities
- To seek ways to widen participation in the Society's activities.

### Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	K. Wilkinson	NS
Full name(s)	KATHRYN WILKINSON	NICOLA COMPTON-HILL
Position (eg Secretary, Chair, etc)	CHAIR	ASSISTANT GENERAL SECRETARY
Date	5/7/2023	

## BCMCS Statement of accounts 2022-23

<b>INCOME</b>		
<b>2021/22</b>		<b>2022/23</b>
£100.00	Opening Balance Current Acct	£100.00
£18,267.84	Opening Balance Reserve Acct	£9,286.31
£ 18,367.84	Total in bank	£ 9,386.31
£200.00	float	£0.00
£0.00	Petty cash	£0.00
<b>£18,567.84</b>	<b>Total in bank and hand</b>	<b>£9,386.31</b>
£6,441.15	Youth Theatre	£10,820.13
£2,445.50	Choral Section	£2,660.69
£0.00	Musical Section	£48,778.75
£634.09	General Accounts	£11,403.96
<b>£9,520.74</b>	<b>Total Income in-year</b>	<b>£73,663.53</b>
<b>£28,088.58</b>	<b>Total</b>	<b>£83,049.84</b>

<b>EXPENDITURE</b>		
<b>2021/22</b>		
£12,549.67	Youth Theatre	
£1,360.14	Choral Section	
£161.68	Musical Section	
£4,430.78	General Accounts	
<b>£18,502.27</b>	<b>Total Expenditure in-year</b>	
£100.00	Closing Balance Current Acct	
£9,286.31	Closing Balance Reserve Acct	
£9,386.31	Total in bank	
£200.00	Float	
<b>£9,586.31</b>	<b>Total in bank and hand</b>	
<b>£28,088.58</b>	<b>Total</b>	

Investment 1 (separate account)      £ 45,064.78

Investment 2 (separate account)	£	11.53
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**2022/23**

£5,605.05  
£2,238.47  
£50,619.62  
£13,312.88

£71,776.02

£100.00  
£11,173.82

£11,273.82  
£0.00

£11,273.82

**£83,049.84**

**BOLTON CATHOLIC MUSICAL & CHORAL SOCIETY**

**ACCOUNTS FOR THE YEAR  
ENDED 5 APRIL 2023**

**BOLTON CATHOLIC MUSICAL & CHORAL SOCIETY**

**CONTENTS PAGE FOR THE YEAR ENDED  
5 APRIL 2023**

Page 1 Accountants Report

Page 2 & 3 Income and Expenditure



**BOLTON CATHOLIC MUSICAL & CHORAL SOCIETY**

**ACCOUNTANTS REPORT TO THE TRUSTEES OF  
BOLTON CATHOLIC MUSICAL & CHORAL SOCIETY**

We have examined, without carrying out an audit, the financial statements for the year ended 5<sup>th</sup> April 2023 as set out on pages 2 and 3.

**RESPECTIVE RESPONSIBILITIES OF THE TRUSTEE AND REPORTING  
ACCOUNTANT**

As the Charity's trustees you are responsible for the financial statements, you consider that the audit requirements of section 43(2) of the Charities Act 1993 (the Act) does not apply. It is our responsibility to state the basis of procedure specified in the General Directions given by the Charity Commissioners under section 43(7) of the Act, whether particular matters have come to our attention.

**BASIS OF OPINION**

We conducted our examination in accordance with the General Directions given by the Charity. This examination consisted of review of the accounting records and comparing the financial statements with the accounting records kept by the charity. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit and consequently we do not express an audit opinion on the financial statements.

**OPINION**

In connection with our examination, no matter has come to our attention

1. which gives us reasonable cause to believe that in any material respect the requirements
  - a) to keep accounting records in accordance with section 41 of the Act and
  - b) to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act, have not been met or
2. to which in our opinion attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**AINSCOUGH & CO  
ACCOUNTANTS  
AND REPORTING ACCOUNTANTS**

# **BOLTON CATHOLIC MUSICAL & CHORAL SOCIETY**

## **INCOME AND EXPENDITURE FOR THE YEAR ENDED 5 APRIL 2023**

### **INCOME**

	<b>2023</b>	<b>2022</b>
Opening Balance Current Account	100.00	100.00
Opening Balance Reserve Account	9286.31	18267.84
Total in Bank	9386.31	18367.84
Float	0.00	200.00
Petty Cash	0.00	0.00
<b>Total in hand and bank</b>	<b>9386.31</b>	<b>18567.84</b>
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Youth theatre	10820.13	6441.15
Choral Section	2660.69	2445.50
Musical Section	48778.75	0.00
General Accounts	11403.96	634.09
<b>Total</b>	<b>73663.53</b>	<b>9520.74</b>
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# **BOLTON CATHOLIC MUSICAL & CHORAL SOCIETY**

## **INCOME AND EXPENDITURE FOR THE YEAR ENDED 5 APRIL 2023 Contd..**

### **EXPENDITURE**

	<b>2023</b>	<b>2022</b>
Youth Theatre	5605.05	12549.67
Choral Section	2238.47	1360.14
Musical Section	50619.62	161.68
General Accounts	13312.88	4430.78
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<b>Total Expenditure for the year</b>	<b>71776.02</b>	<b>18502.27</b>
	-----	-----
Closing Balance Current Account	100.00	100.00
Closing Balance Reserve Account	11173.82	9286.31
	-----	-----
Total in bank	11273.82	9386.31
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Total in bank	11273.82	9386.31
Petty cash and float	00.00	200.00
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<b>Total in bank and hand</b>	<b>11273.82</b>	<b>9586.31</b>
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<b>Total</b>	<b>83049.84</b>	<b>28088.58</b>
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**BOLTON CATHOLIC MUSICAL & CHORAL SOCIETY**

**ACCOUNTS FOR THE YEAR  
ENDED 5 APRIL 2023**

In reviewing your accounting records we would like to bring the following points to your attention:

1 .The amounts relating to investments at the yearend were as follows

a) Investment 1 Fidelity Int	£45064.78
b) Investment 2 Other	£11.53

**AINSCOUGH & CO  
ACCOUNTANTS  
AND REPORTING ACCOUNTANTS**