

Woodbridge Community Playgroups

England & Wales · Charity number 1000832

Details

Other names	ST MARY'S PLAYGROUP, Sandlings Playgroup, St Mary's Playgroup
Status	Registered
Legal form	Other
Registered	1990-11-08
Register	View on the Charity Commission register

Contact

Address	St. Marys Playgroup Burkitt Road Woodbridge IP12 4JJ
Phone	01394610220
Email	stmarysplaygroupwoodbridge@gmail.com
Website	www.stmarysplaygroupwoodbridge.co.uk

Activities

Objects: TO ADVANCE THE EDUCATION OF CHILDREN BELOW COMPULSORY SCHOOL AGE BY A) PROVIDING SAFE AND SATISFYING GROUP PLAY IN WHICH PARENTS HAVE THE RIGHT TO TAKE PART B) ENGOURAGING OTHER CHARITABLE ACTIVITIES THROUGH WHICH PARENTS MAY HELP THE CHILDREN C) FURTHERING THE AIMS OF THE PRE-SCHOOL PLAYGROUPS ASSOCIATION

Activities: We are a Playgroup which provides professional childcare for 2-11 year olds.

Classification

- **How:** Provides Services
- **What:** Education/training
- **Who:** Children/young People

Geography

- **Area of benefit:** WOODBRIDGE (SUFFOLK) AND SURROUNDING VILLAGES
- Suffolk

Finances

Period end	Income	Expenditure	Assets	Employees
2024-08-31	£633,377	£539,274	£231,097	32
2023-08-31	£479,244	£460,011	-	-
2022-08-31	£199,572	£204,949	-	-
2021-08-31	£199,572	£204,949	-	-
2020-08-31	£126,698	£116,699	-	-

Trustees

Name	Role	Appointed
Samantha Fox	Chair	2023-06-06
Jacqueline Partridge		2023-06-06
Michelle Morgan		2024-07-10

Woodbridge Community Playgroups

England & Wales - Charity number 1000832

Accounts



Trustees' Annual Report for the period

From: August 2023 To: August 2024

Charity name: Woodbridge Community Playgroups

Charity registration number: 1209157

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	We are an Early Years Education and wrap around care provider with two sites operating at present.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Sandlings Playgroup is an Early Years Education setting and wrap around care offering care from 3 months to 11 years. St. Marys is an Early Years education and wrap around care provider offering care for 2 years to 11 years.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	I can confirm the Charity is operated for the public benefit and that all trustees are in support of this.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A

Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	We are fortunate that we have a good working relationship with the parents of the children attending the settings and they are willing to support us at fundraising events.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Sandlings Playgroup - The setting has seen an increase in numbers of children attending the setting for Early years education, meaning that it has needed to open an additional room, due to this we have had an increase in revenue and increase in staffing levels. The setting now has 4 rooms.</p> <p>Being on a Military base the setting has made successful links with the welfare team from the MOD and further developed community links.</p>

		<p>St. Mary's - the setting continues to thrive with good attendance during the day sessions and the wrap around care.</p> <p>Across both settings we have been able to make good links with external service providers such as Forest School Leaders, Multi Sports Activities and Patchwork Dancing.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	Sandlings - incorporated another additional room for children between 18 Months and 2 years, and upgraded the outside space it opens up on to.
Move over to a CIO		Woodbridge Community Playgroups moved over to a CIO on 17th July 2024 and we are currently re-registering with Ofsted. The new Ofsted number is 1209157
Performance of fundraising activities against objectives set	Para 1.41	A summer Football Extravaganza raised funds for both settings
Investment performance against objectives	Para 1.41	N/A

Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We hold a reserves account in order to cover the relevant costs and redundancies should either face closure.
Amount of reserves held	Para 1.22	£45,000
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	NONE

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Fees charged to parents Funding from government Fundraising for specific objectives.
Investment policy and		NONE

objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	<p>The charity is reliant on the number of children attending the settings with funds coming from fees payable and government funding and could therefore be at risk if attendee numbers were to drop to a low level.</p> <p>Staffing levels needed in the setting are affected by the number of children in attendance, therefore the charity could be at risk if we were to be over staffed due to falling numbers of children or unable to accept additional children due to insufficient staffing to meet required ratios.</p>
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	We are an unincorporated association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p>During the Annual General Meeting (AGM) current trustees are offered the opportunity to step down from the committee or remain on.</p> <p>People in attendance of the meeting are then offered the opportunity to volunteer to become a trustee of the charity. Upon volunteering members are then proposed by a current member of the committee and seconded by another current member of the committee.</p> <p>In the event that roles need to be assigned then this is done after members have been elected on and people have had an opportunity to look at the roles and responsibilities.</p> <p>Again at this point they are proposed and seconded by current committee members.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees		Once new trustees have been appointed then we go through the statutory process for Ofsted and charity commission. Trustees also go through an in-house induction process in order to
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	Para 1.51	ensure they are fully aware of their role and responsibilities.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<p>The committee is organised through a number of trustees, with a chair, treasurer and secretary.</p> <p>The setting also employs a Setting Manager to manage across both sites, a business manager to manage the HR and administration of the settings, Each room also has a room leader.</p> <p>We also contract out accounts and payroll out to an external company who works alongside the business manager.</p>
Relationship with any related parties	Para 1.51	NONE

Declarations

The trustees declare that they have approved the trustees' report.

Trustees:

Samantha Fox (Chair)
Michelle Morgan (Treasurer)
Jacqueline Partridge (Secretary)
Louise Bowman (Pending)
Sarah Goodman (Pending)
Hannah Hall (Pending)

Signed on behalf of the Charity's Trustees:

Samantha Fox
Chair of Committee

Woodbridge Community Playgroups

CHARITY NUMBER 1000832

STATEMENT OF ACCOUNTS

For the year ended 31 August 2024

Woodbridge Community Playgroups

ESTABLISHED BY DEED

CHARITY NUMBER 1000832

Other names the charity uses: St. Marys Playgroup
Sandlings Playgroup

Registered Address: Burkitt Road
Woodbridge
Suffolk
IP12 4JJ

Trustees: Samantha Fox (Chair of Committee)
Michelle Morgan
Jacqueline Partridge
Louise Bowman (pending)
Sarah Goodman (pending)
Hannah Hall (pending)

Independent Examiners: CRASL
Carlton Park House
Carlton Park Industrial Estate
Saxmundham
Suffolk
IP17 2NL

Woodbridge Community Playgroups

CHARITY NUMBER 1000832

STATEMENT OF ACCOUNTS

For the year ended 31 August 2024

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Woodbridge Community Playgroups

CHARITY NUMBER 1000832

ESTABLISHED BY DEED

TRUSTEE'S REPORT FOR THE YEAR ENDED 31 AUGUST 2024

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Achievements & Performance

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Woodbridge Community Playgroups

CHARITY NUMBER 1000832

ESTABLISHED BY DEED

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Structure, Governance & Management

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Type of governing document	Para 1.25	Constitution
How is the charity constituted?	Para 1.25	CIO

Woodbridge Community Playgroups

CHARITY NUMBER 1000832

ESTABLISHED BY DEED

TRUSTEE'S REPORT FOR THE YEAR ENDED 31 AUGUST 2024

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The trustees declare that they have approved the trustees' report above. Signed on behalf of the charity's trustees on 13th November 2024.

Samantha Fox
Chair of Committee

Woodbridge Community Playgroups

CHARITY NUMBER 1000832

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF WOODBRIDGE COMMUNITY PLAYGROUPS

For year ended 31 August 2024

I report on the accounts of the charity for the year ended 31 August 2024, which are set out on pages 6 to 11

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

As the charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 144(2) of the Charities Act 2011 (The Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 145(5)(b) of the Act, whether particular matters have come to my attention.

Your attention is drawn to the fact that the charity has prepared accounts in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities published on 16 July 2014, the Financial Reporting Standard for Smaller Entities (FRSSE) is in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has since been withdrawn.

I understand that this has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

BASIS OF INDEPENDENT EXAMINER'S REPORT

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Woodbridge Community Playgroups

CHARITY NUMBER 1000832

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF WOODBRIDGE COMMUNITY PLAYGROUPS

For year ended 31 August 2024

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that in any material respect the requirements
 - * to keep accounting records in accordance with section 130 of the Act; and
 - * to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act.

 have not been met; or

- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Rebecca Brock FMAAT ACCA
CRASL
Saxmundham

Woodbridge Community Playgroups

CHARITY NUMBER 1000832

STATEMENT OF FINANCIAL ACTIVITIES
For the year ended 31 August 2024

	<u>Note</u>	Unrestricted £	Restricted £	2024 Total £	2023 Total £
Income and endowments from					
Grants & Donations	2	330,603	0	330,603	225,986
Charitable activities	3	302,774	0	302,774	253,258
Total income and endowments		633,377	0	633,377	479,244
Expenditure					
Charitable activities	4	539,274	0	539,274	460,011
Total expenditure		539,274	0	539,274	460,011
Net movement in funds		94,103	0	94,103	19,233
Balances brought forward		136,994	0	136,994	117,761
		231,097	0	231,097	136,994

All of the Charity's activities are classed as continuing.

The Charity has no recognised gains or losses other than those shown above.

The notes on pages 8 to 11 form part of these accounts.

Woodbridge Community Playgroups

CHARITY NUMBER 1000832

BALANCE SHEET

As of 31 August 2024

		2024	2023
		£	£
Fixed Assets			
Furniture & Fittings	5	2,773	3,467
		<u>2,773</u>	<u>3,467</u>
Current Assets			
Debtors	6	36,267	22,160
Cash In Bank		<u>204,112</u>	<u>123,720</u>
		240,379	145,879
Liabilities			
Amounts falling due in one year	7	12,055	12,352
Net current assets		<u>228,324</u>	<u>133,527</u>
Liabilities			
Amounts falling due after one year	8	<u>0</u>	<u>0</u>
Net assets		<u>231,097</u>	<u>136,994</u>
Funds			
Unrestricted Funds		231,097	136,994
Restricted Funds		<u>0</u>	<u>0</u>
		<u>231,097</u>	<u>136,994</u>

Approved by the Board of Trustees on 13th November 2024 and signed on its behalf by:

Samantha Fox
Chair of Committee

NOTES TO THE ACCOUNT

For the year ended 31 August 2024

1 ACCOUNTING POLICIES

Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice and in accordance with the Financial Reporting Standards for Smaller Entities (effective January 2015) and the Charities Act 2011. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting accounting policy note. The financial statements have been prepared to give and 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following Accounting and Reporting by the Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRSSE) issued on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

Preparation of accounts on a going concern basis

The assessment of the trustees is that the charity is a going concern.

Income

All incoming resources are included on the Statement of Financial Activities when the charity has sufficient certainty that receipt of the income is probable and the amount can be measured reliably.

Expenditure

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party. It has been classified under headings that aggregate all costs related to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources. The charity is not registered for VAT and accordingly expenditure is shown gross of irrecoverable VAT. Grants offered subject to conditions which have not been met at the year end date are notes as commitment but not accrued as expenditure.

Voluntary Income

All donated income is included in income on receipt where the donor requires that the sum is to be treated as income in future accounting periods.

Woodbridge Community Playgroups

CHARITY NUMBER 1000832

NOTES TO THE ACCOUNT

For the year ended 31 August 2024

Investment Income

Interest received is included when receivable.

Fixed Assets

Depreciation is provided on fixed assets at rates calculated to write off the costs, less estimated residual value, or each asset over its expected useful life as follows:-

Furniture, Fixtures and Fittings - 20% on reducing balance

Leasehold Improvements - 20% on reducing balance

Stock

Stock is valued at a lower of cost and net realisable value

Woodbridge Community Playgroups

CHARITY NUMBER 1000832

NOTES TO THE ACCOUNT

For the year ended 31 August 2024

	Unrestricted	Restricted	2024	2023
	£	£	Total	Total
			£	£
2 Donations and Grants				
Early Years Funding	303,797	0	303,797	191,668
Attain Academy	0	0	0	0
Armed Forces Covenant Grant	1,806	0	1,806	34,319
Donations	25,000	0		
	<u>330,603</u>	<u>0</u>	<u>305,603</u>	<u>225,986</u>
3 Charitable activities				
After School Club, Playgroup, Registration	302,284		302,284	253,170
Interest Received	490		490	89
	<u>302,774</u>	<u>0</u>	<u>302,774</u>	<u>253,258</u>
4 Charitable activities				
Administration	5,769	0	5,769	6,441
Consumables	22,520	0	22,520	18,487
Equipment	11,585	0	11,585	9,089
Insurance	1,333	0	1,333	1,659
Maintenance	11,069	0	11,069	30,882
Depreciation	693	0	693	867
Services	11,827	0	11,827	9,096
Training & Staff Welfare	6,054	0	6,054	6,815
Utilities	10,323	0	10,323	6,989
Wages	458,100	0	458,100	368,662
Bad Debt	0	0	0	1,025
	<u>539,274</u>	<u>0</u>	<u>539,274</u>	<u>460,011</u>

Woodbridge Community Playgroups

CHARITY NUMBER 1000832

NOTES TO THE ACCOUNTS

For the year ended 31 August 2024

5 Fixed Assets

	Office Equipment £	Furniture & Fittings £	Total £
Cost			
At 1 September 2023	1,349	3,227	4,576
Additions	0	0	0
Less: Grants	0	0	0
At 31 August 2024	<u>1,349</u>	<u>3,227</u>	<u>4,576</u>
Depreciation			
At 1 September 2023	270	840	1,110
Charge for the year	216	477	693
At 31 August 2024	<u>486</u>	<u>1,317</u>	<u>1,803</u>
Net book Value			
At 31 August 2024	<u>863</u>	<u>1,910</u>	<u>2,773</u>
At 1 September 2023	<u>1,079</u>	<u>2,387</u>	<u>3,466</u>

6 Debtors and prepayments

Trade Debtors	36,267
	<u>36,267</u>

7 Liabilities: Amounts falling due within one year

PAYE Payable	5,621
Trade Creditors	4,983
Pension Liability	1,451
	<u>12,055</u>

Woodbridge Community Playgroups

CHARITY NUMBER 1000832

STATEMENT OF ACCOUNTS

For the year ended 31 August 2024

Woodbridge Community Playgroups

ESTABLISHED BY DEED

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Sandlings Playgroup

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STATEMENT OF ACCOUNTS

For the year ended 31 August 2024

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Woodbridge Community Playgroups

CHARITY NUMBER 1000832

ESTABLISHED BY DEED

TRUSTEE'S REPORT FOR THE YEAR ENDED 31 AUGUST 2024

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Structure, Governance & Management

	SORP REF	
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How is the charity constituted?	Para 1.25	CIO

Woodbridge Community Playgroups

CHARITY NUMBER 1000832

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	SORP REF	
Trustees selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p>During the Annual General Meeting (AGM) current trustees are offered the opportunity to step down from the committee or remain on.</p> <p>People in attendance of the meeting are then offered the opportunity to volunteer to become a trustee of the charity. Upon volunteering members are then proposed by a current member of the committee and seconded by another current member of the committee.</p> <p>In the event that roles need to be assigned then this is done after members have been elected on and people have had an opportunity to look at the roles and responsibilities.</p> <p>Again at this point they are proposed and second by current committee members.</p>
Policies and procedures adopted for the induction and training of trustees	Para 1.51	<p>Once new trustees have been appointed then we go through the statutory process for Ofsted and charity commission. Trustees also go through an in house induction process in order to ensure they are fully aware of their role and responsibilities.</p>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<p>The committee is organised through a number of trustees, with a chair, treasurer and secretary.</p> <p>The setting also employs a Setting Manager to manage across both sites, a business manager to manage the HR and administration of the settings. Each room also has a room leader.</p> <p>We also contract out accounts and payroll out to an external company who works alongside the business manager.</p>

The trustees declare that they have approved the trustees' report above. Signed on behalf of the charity's trustees on 13th November 2024.

Samantha Fox
Chair of Committee

Woodbridge Community Playgroups

CHARITY NUMBER 1000832

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF WOODBRIDGE COMMUNITY PLAYGROUPS

For year ended 31 August 2024

I report on the accounts of the charity for the year ended 31 August 2024, which are set out on pages 6 to 11

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

As the charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 144(2) of the Charities Act 2011 (The Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 145(5)(b) of the Act, whether particular matters have come to my attention.

Your attention is drawn to the fact that the charity has prepared accounts in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities published on 16 July 2014, the Financial Reporting Standard for Smaller Entities (FRSSE) is in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has since been withdrawn.

I understand that this has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

BASIS OF INDEPENDENT EXAMINER'S REPORT

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Woodbridge Community Playgroups

CHARITY NUMBER 1000832

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF WOODBRIDGE COMMUNITY PLAYGROUPS

For year ended 31 August 2024

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that in any material respect the requirements
 - * to keep accounting records in accordance with section 130 of the Act; and
 - * to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act.

 have not been met; or

- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Rebecca Brock FMAAT ACCA
CRASL
Saxmundham

Woodbridge Community Playgroups

CHARITY NUMBER 1000832

STATEMENT OF FINANCIAL ACTIVITIES
For the year ended 31 August 2024

	<u>Note</u>	Unrestricted	Restricted	2024	2023
		£	£	<u>Total</u>	<u>Total</u>
				£	£
Income and endowments from					
Grants & Donations	2	330,603	0	330,603	225,986
Charitable activities	3	302,774	0	302,774	253,258
Total income and endowments		<u>633,377</u>	<u>0</u>	<u>633,377</u>	<u>479,244</u>
Expenditure					
Charitable activities	4	539,274	0	539,274	460,011
Total expenditure		<u>539,274</u>	<u>0</u>	<u>539,274</u>	<u>460,011</u>
Net movement in funds		94,103	0	94,103	19,233
Balances brought forward		136,994	0	136,994	117,761
		<u>231,097</u>	<u>0</u>	<u>231,097</u>	<u>136,994</u>

All of the Charity's activities are classed as continuing.

The Charity has no recognised gains or losses other than those shown above.

The notes on pages 8 to 11 form part of these accounts.

Woodbridge Community Playgroups

CHARITY NUMBER 1000832

BALANCE SHEET

As of 31 August 2024

		2024	2023
		£	£
Fixed Assets			
Furniture & Fittings	5	2,773	3,467
		<u>2,773</u>	<u>3,467</u>
Current Assets			
Debtors	6	36,267	22,160
Cash In Bank		<u>204,112</u>	<u>123,720</u>
		240,379	145,879
Liabilities			
Amounts falling due in one year	7	12,055	12,352
Net current assets		<u>228,324</u>	<u>133,527</u>
Liabilities			
Amounts falling due after one year	8	<u>0</u>	<u>0</u>
Net assets		<u>231,097</u>	<u>136,994</u>
Funds			
Unrestricted Funds		231,097	136,994
Restricted Funds		<u>0</u>	<u>0</u>
		<u>231,097</u>	<u>136,994</u>

Approved by the Board of Trustees on 13th November 2024 and signed on its behalf by:

Samantha Fox
Chair of Committee

NOTES TO THE ACCOUNT

For the year ended 31 August 2024

1 ACCOUNTING POLICIES

Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice and in accordance with the Financial Reporting Standards for Smaller Entities (effective January 2015) and the Charities Act 2011. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting accounting policy note. The financial statements have been prepared to give and 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following Accounting and Reporting by the Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRSSE) issued on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

Preparation of accounts on a going concern basis

The assessment of the trustees is that the charity is a going concern.

Income

All incoming resources are included on the Statement of Financial Activities when the charity has sufficient certainty that receipt of the income is probable and the amount can be measured reliably.

Expenditure

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party. It has been classified under headings that aggregate all costs related to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources. The charity is not registered for VAT and accordingly expenditure is shown gross of irrecoverable VAT. Grants offered subject to conditions which have not been met at the year end date are notes as commitment but not accrued as expenditure.

Voluntary Income

All donated income is included in income on receipt where the donor requires that the sum is to be treated as income in future accounting periods.

Woodbridge Community Playgroups

CHARITY NUMBER 1000832

NOTES TO THE ACCOUNT

For the year ended 31 August 2024

Investment Income

Interest received is included when receivable.

Fixed Assets

Depreciation is provided on fixed assets at rates calculated to write off the costs, less estimated residual value, or each asset over its expected useful life as follows:-

Furniture, Fixtures and Fittings - 20% on reducing balance

Leasehold Improvements - 20% on reducing balance

Stock

Stock is valued at a lower of cost and net realisable value

Woodbridge Community Playgroups

CHARITY NUMBER 1000832

NOTES TO THE ACCOUNT

For the year ended 31 August 2024

	Unrestricted	Restricted	2024	2023
	£	£	Total	Total
			£	£
2 Donations and Grants				
Early Years Funding	303,797	0	303,797	191,668
Attain Academy	0	0	0	0
Armed Forces Covenant Grant	1,806	0	1,806	34,319
Donations	25,000	0		
	<u>330,603</u>	<u>0</u>	<u>305,603</u>	<u>225,986</u>
3 Charitable activities				
After School Club, Playgroup, Registration	302,284		302,284	253,170
Interest Received	490		490	89
	<u>302,774</u>	<u>0</u>	<u>302,774</u>	<u>253,258</u>
4 Charitable activities				
Administration	5,769	0	5,769	6,441
Consumables	22,520	0	22,520	18,487
Equipment	11,585	0	11,585	9,089
Insurance	1,333	0	1,333	1,659
Maintenance	11,069	0	11,069	30,882
Depreciation	693	0	693	867
Services	11,827	0	11,827	9,096
Training & Staff Welfare	6,054	0	6,054	6,815
Utilities	10,323	0	10,323	6,989
Wages	458,100	0	458,100	368,662
Bad Debt	0	0	0	1,025
	<u>539,274</u>	<u>0</u>	<u>539,274</u>	<u>460,011</u>

Woodbridge Community Playgroups

CHARITY NUMBER 1000832

NOTES TO THE ACCOUNTS

For the year ended 31 August 2024

5 Fixed Assets

	Office Equipment £	Furniture & Fittings £	Total £
Cost			
At 1 September 2023	1,349	3,227	4,576
Additions	0	0	0
Less: Grants	0	0	0
At 31 August 2024	<u>1,349</u>	<u>3,227</u>	<u>4,576</u>
Depreciation			
At 1 September 2023	270	840	1,110
Charge for the year	216	477	693
At 31 August 2024	<u>486</u>	<u>1,317</u>	<u>1,803</u>
Net book Value			
At 31 August 2024	<u>863</u>	<u>1,910</u>	<u>2,773</u>
At 1 September 2023	<u>1,079</u>	<u>2,387</u>	<u>3,466</u>

6 Debtors and prepayments

Trade Debtors	36,267
	<u>36,267</u>

7 Liabilities: Amounts falling due within one year

PAYE Payable	5,621
Trade Creditors	4,983
Pension Liability	1,451
	<u>12,055</u>

Woodbridge Community Playgroups

England & Wales - Charity number 1000832

Accounts



Trustees' Annual Report for the period

From August 2022 Period start date To August 2023 Period end date

Charity name: Woodbridge Community Playgroups

Charity registration number: 1000832

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	We are an Early Years Education and wrap around care provider with two sites operating at present.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Sandlings Playgroup is an early years education setting and wrap around care offering care from 3 months to 11 years. St. Marys is an Early Years education and wrap around care provider offering care for 2 years to 11 years.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	I can confirm the Charity is operated for the public benefit and that all trustees are in support of this.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
		N/A

Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	We are fortunate that we have a good working relationship with the parents of the children attending the settings and they are willing to support us at fundraising events.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Sandlings Playgroup - The setting has seen an increase in numbers of children attending the setting for Early years education, meaning that it has needed to open an additional room, due to this we have had an increase in revenue and increase in staffing levels.</p> <p>Being on a Military base the setting has made successful links with the welfare team from the MOD and further developed community links.</p> <p>St. Mary's - the setting continues to thrive with good attendance during the day sessions and the wrap around care.</p> <p>Across both settings we have been able to make good links with external service</p>

		providers such as forest school leaders and Patchwork Dancing.
--	--	---

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	Sandlings – The garden has been completely upgraded thanks to a grant from the Ministry of Defence.
Performance of fundraising activities against objectives set	Para 1.41	Fundraising events were held to help fund upgrades to some of the rooms. Sandlings hosted a very successful Halloween party and St Marys an Easter Extravaganza.
Investment performance against objectives	Para 1.41	N/A
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	
Statement explaining the policy for holding reserves	Para 1.22	We hold a reserves account in order to cover the relevant costs and

stating why they are held		redundancies should either face closure.
Amount of reserves held	Para 1.22	£45,000
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	NONE

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Fees charged to parents Funding from government Fundraising for specific objectives.
Investment policy and objectives including any social investment policy adopted	Para 1.46	NONE
A description of the principal risks facing the charity	Para 1.46	The charity is reliant on the number of children attending the settings with funds coming from fees payable and government funding and could therefore be at risk if attendee numbers were to drop to a low level. Staffing levels needed in the wetting are affected by the number of children in attendance, therefore the charity could be at risk if we were to be over staffed due to falling numbers of children or unable to accept additional children due to insufficient staffing to meet required

		ratios.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	We are an unincorporated association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p>During the Annual General Meeting (AGM) current trustees are offered the opportunity to step down from the committee or remain on.</p> <p>People in attendance of the meeting are then offered the opportunity to volunteer to become a trustee of the charity. Upon volunteering members are then proposed by a current member of the committee and seconded by another current member of the committee.</p> <p>In the event that roles need to be assigned then this is done after members have been elected on and people have had an opportunity to look at the roles and responsibilities.</p> <p>Again at this point they are proposed and seconded by current committee members.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Once new trustees have been appointed then we go through the statutory process for Ofsted and charity commission. Trustees also go through an in-house induction process in order to ensure they are fully aware of their role and responsibilities.
		The committee is organised through a number of trustees, with a chair, treasurer and secretary.

The charity's organisational structure and any wider network with which the charity works	Para 1.51	<p>The setting also employs a Setting Manager to manage across both sites, a business manager to manage the HR and administration of the settings, Each room also has a room leader.</p> <p>We also contract out accounts and payroll out to an external company who works alongside the business manager.</p>
Relationship with any related parties	Para 1.51	NONE
Other		

Reference and Administrative details

Charity name	Woodbridge Community Playgroups
Other name the charity uses	St. Mary's Playgroup / Sandlings Playgroup
Registered charity number	1000832
Charity's principal address	<p>St. Mary's Playgroup</p> <p>Burkitt Road</p> <p>Woodbridge</p> <p>IP12 4JJ</p>

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	NONE
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	NONE
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	NONE

Additional information (optional)

Names and addresses of advisers (Optional information)

	Type of adviser	Name	Address
	Name of chief executive or names of senior staff members (Optional information)		

Exemptions from disclosure

Reason for non-disclosure of key personnel details

Other optional information

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

	Signature(s)	C E S Gooch	
	Full name(s)	Charlotte Gooch	
	Position (eg Secretary, Chair, etc)	CHAIR	
	Date	18/05/2023	

Woodbridge Community Playgroups

CHARITY NUMBER 1000832

STATEMENT OF ACCOUNTS

For the year ended 31 August 2023

Woodbridge Community Playgroups

ESTABLISHED BY DEED

CHARITY NUMBER 1000832

Other names the charity uses: St. Marys Playgroup
Sandlings Playgroup

Registered Address: Burkitt Road
Woodbridge
Suffolk
IP12 4JJ

Trustees: Samantha Fox (Chair of Committee)
Jacqueline Partridge (Secretary)
Maxine Hammond
Louise Bowman (Treasurer)
Michelle Morgan
Ceri Williams

Independent Examiners: CRASL
Carlton Park House
Carlton Park Industrial Estate
Saxmundham
Suffolk
IP17 2NL

Woodbridge Community Playgroups

CHARITY NUMBER 1000832

STATEMENT OF ACCOUNTS

For the year ended 31 August 2023

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INDEPENDENT EXAMINER'S REPORT	4 to 5
STATEMENT OF FINANCIAL ACTIVITIES	6
BALANCE SHEET	7
NOTES TO THE ACCOUNTS	8 to 11

Woodbridge Community Playgroups

CHARITY NUMBER 1000832

ESTABLISHED BY DEED

TRUSTEE'S REPORT FOR THE YEAR ENDED 31 AUGUST 2023

Objectives and Activities

	SORP REF	
Summary of the purposes of the charity as set out in its governing documents	Para 1.17	We are an Early Years Education and wrap around care provider with two sites operating at present.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 & 1.19	Sandlings Playgroup is an early years education setting and wrap around care offering care from 3 months to 11 years. St. Marys is an Early Years education and wrap around care provider offering care for 2 years to 11 years.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit.	Para 1.18	I can confirm the Charity is operated for public benefit and that all trustees are in support of this.
Contribution made by volunteers	Para 1.38	We are fortunate that we have a good working relationship with the parents of the children attending the settings and they are willing to support us at fundraising events.

Achievements & Performance

	SORP REF	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Sandlings Playgroup - The setting has seen an increase in numbers of children attending the setting for Early Years Education, meaning that it has needed to open an additional room, due to this we have had an increase in revenue and increase in staffing levels Being on a Military base the setting has made successful links with the welfare team from MOD and further developed community links. St. Marys Playgroup - the setting continues to thrive with good attendance during the day sessions and the wrap around care. Across both settings we have been able to make good links with external service providers such as forest school leaders and Patchwork Dancing.

Woodbridge Community Playgroups

CHARITY NUMBER 1000832

ESTABLISHED BY DEED

TRUSTEE'S REPORT FOR THE YEAR ENDED 31 AUGUST 2023

	SORP REF	
Achievements against objectives set	Para 1.41	Sandlings - The garden has been completely upgraded thanks to a grant from the Ministry of Defence.
Performance of fundraising activities against objectives set	Para 1.41	Fundraising events were held to help fund upgrades to some of the rooms. Sandlings hosted a very successful Halloween party and St Marys an Easter Extravaganza.

Financial Review

	SORP REF	
Review of charity's financial position at the end of the period	Para 1.21	Please see the Statement of Financial Activities page. Accounts have good reserves and are not in deficit.
Statement explaining the policy for holding reserves stating why they are held.	Para 1.22	We hold a reserves account in order to cover the relevant costs and redundancies should either setting face closure.
Amount of reserves held	Para 1.22	£136,994 as of £31st August 2023
The charity's principal sources of funds (including any fundraising)	Para 1.47	Fees charged to parents. Funding from government Fundraising for specific objectives
A description of the principal risks facing the charity	Para 1.46	The charity is reliant on the number of children attending the settings with funds coming from fees payable and government funding and could therefore be at risk if attendee numbers were to drop to a low level. Staffing levels needed in the settings are affected by the number of children in attendance, therefore the charity could be at risk if we were to be over staffed due to falling numbers of children or unable to accept additional children due to insufficient staffing to meet required ratios.

Structure, Governance & Management

	SORP REF	
Type of governing document	Para 1.25	Constitution
How is the charity constituted?	Para 1.25	We are an unincorporated association

Woodbridge Community Playgroups

CHARITY NUMBER 1000832

ESTABLISHED BY DEED

TRUSTEE'S REPORT FOR THE YEAR ENDED 31 AUGUST 2023

	SORP REF	
Trustees selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p>During the Annual General Meeting (AGM) current trustees are offered the opportunity to step down from the committee or remain on.</p> <p>People in attendance of the meeting are then offered the opportunity to volunteer to become a trustee of the charity. Upon volunteering members are then proposed by a current member of the committee and seconded by another current member of the committee.</p> <p>In the event that roles need to be assigned then this is done after members have been elected on and people have had an opportunity to look at the roles and responsibilities.</p> <p>Again at this point they are proposed and second by current committee members.</p>
Policies and procedures adopted for the induction and training of trustees	Para 1.51	<p>Once new trustees have been appointed then we go through the statutory process for Ofsted and charity commission. Trustees also go through an in house induction process in order to ensure they are fully aware of their role and responsibilities.</p>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<p>The committee is organised through a number of trustees, with a chair, treasurer and secretary.</p> <p>The setting also employs a Setting Manager to manage across both sites, a business manager to manage the HR and administration of the settings.</p> <p>Each room also has a room leader.</p> <p>We also contract out accounts and payroll out to an external company who works alongside the business manager.</p>

The trustees declare that they have approved the trustees' report above. Signed on behalf of the charity's trustees on 18th March 2024.



Samantha Fox
Chair of Committee

Woodbridge Community Playgroups

CHARITY NUMBER 1000832

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF WOODBRIDGE COMMUNITY PLAYGROUPS

For year ended 31 August 2023

I report on the accounts of the charity for the year ended 31 August 2023, which are set out on pages 6 to 11

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

As the charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 144(2) of the Charities Act 2011 (The Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 145(5)(b) of the Act, whether particular matters have come to my attention.

Your attention is drawn to the fact that the charity has prepared accounts in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities published on 16 July 2014, the Financial Reporting Standard for Smaller Entities (FRSSE) is in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has since been withdrawn.

I understand that this has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

BASIS OF INDEPENDENT EXAMINER'S REPORT

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Woodbridge Community Playgroups

CHARITY NUMBER 1000832


INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF WOODBRIDGE COMMUNITY PLAYGROUPS
For year ended 31 August 2023

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that in any material respect the requirements
 - * to keep accounting records in accordance with section 130 of the Act; and
 - * to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act.

have not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Rebecca Brock FMAAT ACCA
CRASL
Saxmundham

Woodbridge Community Playgroups

CHARITY NUMBER 1000832

STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 31 August 2023

	<u>Note</u>	<u>Unrestricted</u> £	<u>Restricted</u> £	<u>2023</u> <u>Total</u> £	<u>2022</u> <u>Total</u> £
Income and endowments from					
Grants & Donations	2	225,986	0	225,986	190,070
Charitable activities	3	253,258	0	253,258	214,369
Total income and endowments		<u>479,245</u>	<u>0</u>	<u>479,245</u>	<u>404,439</u>
Expenditure					
Charitable activities	4	460,011	0	460,011	342,379
Total expenditure		<u>460,011</u>	<u>0</u>	<u>460,011</u>	<u>342,379</u>
Net movement in funds		19,233	0	19,233	62,060
Balances brought forward		<u>117,761</u>	<u>0</u>	<u>117,761</u>	<u>55,701</u>
		<u>136,994</u>	<u>0</u>	<u>136,994</u>	<u>117,761</u>

All of the Charity's activities are classed as continuing.

The Charity has no recognised gains or losses other than those shown above.

The notes on pages 8 to 11 form part of these accounts.

Woodbridge Community Playgroups

CHARITY NUMBER 1000832

BALANCE SHEET
As of 30 June 2023

		2023	2022
		£	£
Fixed Assets			
Furniture & Fittings	5	3,467	971
		<u>3,467</u>	<u>971</u>
Current Assets			
Debtors	6	22,160	19,302
Cash In Bank		<u>123,720</u>	<u>98,689</u>
		145,879	117,991
Liabilities			
Amounts falling due in one year	7	12,352	1,201
Net current assets		<u>133,527</u>	<u>116,791</u>
Liabilities			
Amounts falling due after one year	8	<u>0</u>	<u>0</u>
Net assets		<u>136,994</u>	<u>117,761</u>
Funds			
Unrestricted Funds		136,994	117,761
Restricted Funds		<u>0</u>	<u>0</u>
		<u>136,994</u>	<u>117,761</u>

Approved by the Board of Trustees on 18th March 2024 and signed on its behalf by:



Maxine Hammond
Trustee

Woodbridge Community Playgroups

CHARITY NUMBER 1000832

NOTES TO THE ACCOUNT

For the year ended 31 August 2023

1 ACCOUNTING POLICIES

Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice and in accordance with the Financial Reporting Standards for Smaller Entities (effective January 2015) and the Charities Act 2011. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note. The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following Accounting and Reporting by the Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRSSE) issued on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

Preparation of accounts on a going concern basis

The assessment of the trustees is that the charity is a going concern.

Income

All incoming resources are included on the Statement of Financial Activities when the charity has sufficient certainty that receipt of the income is probable and the amount can be measured reliably.

Expenditure

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party. It has been classified under headings that aggregate all costs related to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources. The charity is not registered for VAT and accordingly expenditure is shown gross of irrecoverable VAT. Grants offered subject to conditions which have not been met at the year end date are noted as commitment but not accrued as expenditure.

Voluntary Income

All donated income is included in income on receipt where the donor requires that the sum is to be treated as income in future accounting periods.

Woodbridge Community Playgroups

CHARITY NUMBER 1000832

NOTES TO THE ACCOUNT

For the year ended 31 August 2023

Investment Income

Interest received is included when receivable.

Fixed Assets

Depreciation is provided on fixed assets at rates calculated to write off the costs, less estimated residual value, or each asset over its expected useful life as follows:-

Furniture, Fixtures and Fittings - 20% on reducing balance

Leasehold Improvements - 20% on reducing balance

Stock

Stock is valued at a lower of cost and net realisable value

Woodbridge Community Playgroups

CHARITY NUMBER 1000832

NOTES TO THE ACCOUNT

For the year ended 31 August 2023

	Unrestricted	Restricted	2023	2022
	£	£	Total	Total
	£	£	£	£
2 Donations and Grants				
Early Years Funding	191,668	0	191,668	183,070
Attain Academy	0	0	0	7,000
Armed Forces Covenant Grant	34,319	0	34,319	0
	<u>225,986</u>	<u>0</u>	<u>225,986</u>	<u>190,070</u>
3 Charitable activities				
After School Club, Playgroup, Registration	253,170	0	253,170	214,336
Interest Received	89	0	89	33
	<u>253,258</u>	<u>0</u>	<u>253,258</u>	<u>214,369</u>
4 Charitable activities				
Administration	6,441	0	6,441	4,120
Consumables	18,487	0	18,487	13,247
Equipment	9,089	0	9,089	10,561
Insurance	1,659	0	1,659	9
Maintenance	30,882	0	30,882	2,239
Depreciation	867	0	867	243
Services	9,096	0	9,096	7,140
Training & Staff Welfare	6,815	0	6,815	3,336
Utilities	6,989	0	6,989	7,030
Wages	368,662	0	368,662	294,456
Bad Debt	1,025	0	1,025	0
	<u>460,011</u>	<u>0</u>	<u>460,011</u>	<u>342,379</u>

Woodbridge Community Playgroups

CHARITY NUMBER 1000832

NOTES TO THE ACCOUNTS

For the year ended 31 August 2023

5 Fixed Assets

	Office Equipment £	Furniture & Fittings £	Total £
Cost			
At 1 September 2022	0	1,213	1,213
Additions	1,349	2,014	2,014
Less: Grants	0	0	0
At 31 August 2023	<u>1,349</u>	<u>3,227</u>	<u>3,227</u>
Depreciation			
At 1 September 2022	0	243	243
Charge for the year	270	597	867
At 31 August 2023	<u>270</u>	<u>840</u>	<u>1,109</u>
Net book Value			
At 31 August 2023	<u>1,079</u>	<u>2,388</u>	<u>3,467</u>
At 1 September 2022	<u>0</u>	<u>971</u>	<u>971</u>

6 Debtors and prepayments

Debtors	22,160
	<u>22,160</u>

7 Liabilities: Amounts falling due within one year

PAYE Payable	9,687
Other Creditors	1,201
Pension Liability	1,464
	<u>12,352</u>

Woodbridge Community Playgroups

CHARITY NUMBER 1000832

STATEMENT OF ACCOUNTS

For the year ended 31 August 2023

Woodbridge Community Playgroups

ESTABLISHED BY DEED

CHARITY NUMBER 1000832

Other names the charity uses: St. Marys Playgroup
Sandlings Playgroup

Registered Address: Burkitt Road
Woodbridge
Suffolk
IP12 4JJ

Trustees: Samantha Fox (Chair of Committee)
Jacqueline Partridge (Secretary)
Maxine Hammond
Louise Bowman (Treasurer)
Michelle Morgan
Ceri Williams

Independent Examiners: CRASL
Carlton Park House
Carlton Park Industrial Estate
Saxmundham
Suffolk
IP17 2NL

Woodbridge Community Playgroups

CHARITY NUMBER 1000832

STATEMENT OF ACCOUNTS

For the year ended 31 August 2023

INDEX

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INDEPENDENT EXAMINER'S REPORT	4 to 5
STATEMENT OF FINANCIAL ACTIVITIES	6
BALANCE SHEET	7
NOTES TO THE ACCOUNTS	8 to 11

Woodbridge Community Playgroups

CHARITY NUMBER 1000832

ESTABLISHED BY DEED

TRUSTEE'S REPORT FOR THE YEAR ENDED 31 AUGUST 2023

Objectives and Activities

	SORP REF	
Summary of the purposes of the charity as set out in its governing documents	Para 1.17	We are an Early Years Education and wrap around care provider with two sites operating at present.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 & 1.19	Sandlings Playgroup is an early years education setting and wrap around care offering care from 3 months to 11 years. St. Marys is an Early Years education and wrap around care provider offering care for 2 years to 11 years.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit.	Para 1.18	I can confirm the Charity is operated for public benefit and that all trustees are in support of this.
Contribution made by volunteers	Para 1.38	We are fortunate that we have a good working relationship with the parents of the children attending the settings and they are willing to support us at fundraising events.

Achievements & Performance

	SORP REF	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Sandlings Playgroup - The setting has seen an increase in numbers of children attending the setting for Early Years Education, meaning that it has needed to open an additional room, due to this we have had an increase in revenue and increase in staffing levels Being on a Military base the setting has made successful links with the welfare team from MOD and further developed community links. St. Marys Playgroup - the setting continues to thrive with good attendance during the day sessions and the wrap around care. Across both settings we have been able to make good links with external service providers such as forest school leaders and Patchwork Dancing.

Woodbridge Community Playgroups

CHARITY NUMBER 1000832

ESTABLISHED BY DEED

TRUSTEE'S REPORT FOR THE YEAR ENDED 31 AUGUST 2023

	SORP REF	
Achievements against objectives set	Para 1.41	Sandlings - The garden has been completely upgraded thanks to a grant from the Ministry of Defence.
Performance of fundraising activities against objectives set	Para 1.41	Fundraising events were held to help fund upgrades to some of the rooms. Sandlings hosted a very successful Halloween party and St Marys an Easter Extravaganza.

Financial Review

	SORP REF	
Review of charity's financial position at the end of the period	Para 1.21	Please see the Statement of Financial Activities page. Accounts have good reserves and are not in deficit.
Statement explaining the policy for holding reserves stating why they are held.	Para 1.22	We hold a reserves account in order to cover the relevant costs and redundancies should either setting face closure.
Amount of reserves held	Para 1.22	£136,994 as of £31st August 2023
The charity's principal sources of funds (including any fundraising)	Para 1.47	Fees charged to parents. Funding from government Fundraising for specific objectives
A description of the principal risks facing the charity	Para 1.46	The charity is reliant on the number of children attending the settings with funds coming from fees payable and government funding and could therefore be at risk if attendee numbers were to drop to a low level. Staffing levels needed in the settings are affected by the number of children in attendance, therefore the charity could be at risk if we were to be over staffed due to falling numbers of children or unable to accept additional children due to insufficient staffing to meet required ratios.

Structure, Governance & Management

	SORP REF	
Type of governing document	Para 1.25	Constitution
How is the charity constituted?	Para 1.25	We are an unincorporated association

Woodbridge Community Playgroups

CHARITY NUMBER 1000832

ESTABLISHED BY DEED

TRUSTEE'S REPORT FOR THE YEAR ENDED 31 AUGUST 2023

	SORP REF	
Trustees selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	During the Annual General Meeting (AGM) current trustees are offered the opportunity to step down from the committee or remain on. People in attendance of the meeting are then offered the opportunity to volunteer to become a trustee of the charity. Upon volunteering members are then proposed by a current member of the committee and seconded by another current member of the committee. In the event that roles need to be assigned then this is done after members have been elected on and people have had an opportunity to look at the roles and responsibilities. Again at this point they are proposed and second by current committee members.
Policies and procedures adopted for the induction and training of trustees	Para 1.51	Once new trustees have been appointed then we go through the statutory process for Ofsted and charity commission. Trustees also go through an in house induction process in order to ensure they are fully aware of their role and responsibilities.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The committee is organised through a number of trustees, with a chair, treasurer and secretary. The setting also employs a Setting Manager to manage across both sites, a business manager to manage the HR and administration of the settings. Each room also has a room leader. We also contract out accounts and payroll out to an external company who works alongside the business manager.

The trustees declare that they have approved the trustees' report above. Signed on behalf of the charity's trustees on 18th March 2024.



Samantha Fox
Chair of Committee

Woodbridge Community Playgroups

CHARITY NUMBER 1000832

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF WOODBRIDGE COMMUNITY PLAYGROUPS

For year ended 31 August 2023

I report on the accounts of the charity for the year ended 31 August 2023, which are set out on pages 6 to 11

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

As the charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 144(2) of the Charities Act 2011 (The Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 145(5)(b) of the Act, whether particular matters have come to my attention.

Your attention is drawn to the fact that the charity has prepared accounts in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities published on 16 July 2014, the Financial Reporting Standard for Smaller Entities (FRSSE) is in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has since been withdrawn.

I understand that this has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

BASIS OF INDEPENDENT EXAMINER'S REPORT

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Woodbridge Community Playgroups

CHARITY NUMBER 1000832


INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF WOODBRIDGE COMMUNITY PLAYGROUPS
For year ended 31 August 2023

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that in any material respect the requirements
 - * to keep accounting records in accordance with section 130 of the Act; and
 - * to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act.

have not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Rebecca Brock FMAAT ACCA
CRASL
Saxmundham

Woodbridge Community Playgroups

CHARITY NUMBER 1000832

STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 31 August 2023

	<u>Note</u>	<u>Unrestricted</u> £	<u>Restricted</u> £	<u>2023</u> <u>Total</u> £	<u>2022</u> <u>Total</u> £
Income and endowments from					
Grants & Donations	2	225,986	0	225,986	190,070
Charitable activities	3	253,258	0	253,258	214,369
Total income and endowments		<u>479,245</u>	<u>0</u>	<u>479,245</u>	<u>404,439</u>
Expenditure					
Charitable activities	4	460,011	0	460,011	342,379
Total expenditure		<u>460,011</u>	<u>0</u>	<u>460,011</u>	<u>342,379</u>
Net movement in funds		19,233	0	19,233	62,060
Balances brought forward		<u>117,761</u>	<u>0</u>	<u>117,761</u>	<u>55,701</u>
		<u>136,994</u>	<u>0</u>	<u>136,994</u>	<u>117,761</u>

All of the Charity's activities are classed as continuing.

The Charity has no recognised gains or losses other than those shown above.

The notes on pages 8 to 11 form part of these accounts.

Woodbridge Community Playgroups

CHARITY NUMBER 1000832

BALANCE SHEET
As of 30 June 2023

		2023	2022
		£	£
Fixed Assets			
Furniture & Fittings	5	3,467	971
		<u>3,467</u>	<u>971</u>
Current Assets			
Debtors	6	22,160	19,302
Cash In Bank		<u>123,720</u>	<u>98,689</u>
		145,879	117,991
Liabilities			
Amounts falling due in one year	7	12,352	1,201
Net current assets		<u>133,527</u>	<u>116,791</u>
Liabilities			
Amounts falling due after one year	8	<u>0</u>	<u>0</u>
Net assets		<u>136,994</u>	<u>117,761</u>
Funds			
Unrestricted Funds		136,994	117,761
Restricted Funds		<u>0</u>	<u>0</u>
		<u>136,994</u>	<u>117,761</u>

Approved by the Board of Trustees on 18th March 2024 and signed on its behalf by:



Maxine Hammond
Trustee

Woodbridge Community Playgroups

CHARITY NUMBER 1000832

NOTES TO THE ACCOUNT

For the year ended 31 August 2023

1 ACCOUNTING POLICIES

Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice and in accordance with the Financial Reporting Standards for Smaller Entities (effective January 2015) and the Charities Act 2011. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note. The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following Accounting and Reporting by the Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRSSE) issued on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

Preparation of accounts on a going concern basis

The assessment of the trustees is that the charity is a going concern.

Income

All incoming resources are included on the Statement of Financial Activities when the charity has sufficient certainty that receipt of the income is probable and the amount can be measured reliably.

Expenditure

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party. It has been classified under headings that aggregate all costs related to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources. The charity is not registered for VAT and accordingly expenditure is shown gross of irrecoverable VAT. Grants offered subject to conditions which have not been met at the year end date are noted as commitment but not accrued as expenditure.

Voluntary Income

All donated income is included in income on receipt where the donor requires that the sum is to be treated as income in future accounting periods.

Woodbridge Community Playgroups

CHARITY NUMBER 1000832

NOTES TO THE ACCOUNT

For the year ended 31 August 2023

Investment Income

Interest received is included when receivable.

Fixed Assets

Depreciation is provided on fixed assets at rates calculated to write off the costs, less estimated residual value, or each asset over its expected useful life as follows:-

Furniture, Fixtures and Fittings - 20% on reducing balance

Leasehold Improvements - 20% on reducing balance

Stock

Stock is valued at a lower of cost and net realisable value

Woodbridge Community Playgroups

CHARITY NUMBER 1000832

NOTES TO THE ACCOUNT

For the year ended 31 August 2023

	Unrestricted	Restricted	2023	2022
	£	£	Total	Total
			£	£
2 Donations and Grants				
Early Years Funding	191,668	0	191,668	183,070
Attain Academy	0	0	0	7,000
Armed Forces Covenant Grant	34,319	0	34,319	0
	<u>225,986</u>	<u>0</u>	<u>225,986</u>	<u>190,070</u>
3 Charitable activities				
After School Club, Playgroup, Registration	253,170	0	253,170	214,336
Interest Received	89	0	89	33
	<u>253,258</u>	<u>0</u>	<u>253,258</u>	<u>214,369</u>
4 Charitable activities				
Administration	6,441	0	6,441	4,120
Consumables	18,487	0	18,487	13,247
Equipment	9,089	0	9,089	10,561
Insurance	1,659	0	1,659	9
Maintenance	30,882	0	30,882	2,239
Depreciation	867	0	867	243
Services	9,096	0	9,096	7,140
Training & Staff Welfare	6,815	0	6,815	3,336
Utilities	6,989	0	6,989	7,030
Wages	368,662	0	368,662	294,456
Bad Debt	1,025	0	1,025	0
	<u>460,011</u>	<u>0</u>	<u>460,011</u>	<u>342,379</u>

Woodbridge Community Playgroups

CHARITY NUMBER 1000832

NOTES TO THE ACCOUNTS

For the year ended 31 August 2023

5 Fixed Assets

	Office Equipment £	Furniture & Fittings £	Total £
Cost			
At 1 September 2022	0	1,213	1,213
Additions	1,349	2,014	2,014
Less: Grants	0	0	0
At 31 August 2023	<u>1,349</u>	<u>3,227</u>	<u>3,227</u>
Depreciation			
At 1 September 2022	0	243	243
Charge for the year	270	597	867
At 31 August 2023	<u>270</u>	<u>840</u>	<u>1,109</u>
Net book Value			
At 31 August 2023	<u>1,079</u>	<u>2,388</u>	<u>3,467</u>
At 1 September 2022	<u>0</u>	<u>971</u>	<u>971</u>

6 Debtors and prepayments

Debtors	22,160
	<u>22,160</u>

7 Liabilities: Amounts falling due within one year

PAYE Payable	9,687
Other Creditors	1,201
Pension Liability	1,464
	<u>12,352</u>

Woodbridge Community Playgroups

England & Wales - Charity number 1000832

Accounts



Trustees' Annual Report for the period

From **Period start date** To
Period end date

Charity name: Woodbridge Community Playgroups

Charity registration number: 1000832

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	We are an Early Years Education and wrap around care provider with two sites operating at present.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Sandlings Playgroup is an early years education setting and wrap around care offering care from 3 months to 11 years. St. Marys is an Early Years education and wrap around care provider offering care for 2 years to 11 years.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	I can confirm the Charity is operated for the public benefit and that all trustees are in support of this.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A

Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	We are fortunate that we have a good working relationship with the parents of the children attending the settings and they are willing to support us at fundraising events.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Sandlings Playgroup - The setting has seen an increase in numbers of children attending the setting for Early years education, meaning that it has needed to open an additional room, due to this we have had an increase in revenue and increase in staffing levels.</p> <p>Being on a Military base the setting has made successful links with the welfare team from the MOD and further developed community links.</p>

		<p>St. Mary's - the setting has seen an increased demand for wrap-around provision and has been able to secure additional space from the attached primary school to be able to offer the additional service required. This will see an increase in revenue and potentially an increase in staffing required.</p> <p>Across both settings we have been able to make good links with external service providers such as forest school leaders and little kickers football academy.</p>
--	--	--

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	Sandlings - Garden upgrades needed, we have been able to secure a grant from the Mod to help fund this.
Performance of fundraising activities against objectives set	Para 1.41	Fundraising events were held to help fund upgrades to some of the rooms. Sandlings hosted a very successful Halloween party.
Investment performance against objectives	Para 1.41	N/A

Other		
-------	--	--

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Please see attached financial statements. Accounts are not in deficit.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We hold a reserves account in order to cover the relevant costs and redundancies should either face closure.
Amount of reserves held	Para 1.22	£30,000
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	NONE

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Fees charged to parents Funding from government Fundraising for specific objectives.
Investment policy and objectives including any social investment policy adopted	Para 1.46	NONE

<p>A description of the principal risks facing the charity</p>	<p>Para 1.46</p>	<p>The charity is reliant on the number of children attending the settings with funds coming from fees payable and government funding and could therefore be at risk if attendee numbers were to drop to a low level.</p> <p>Staffing levels needed in the wetting are affected by the number of children in attendance, therefore the charity could be at risk if we were to be over staffed due to falling numbers of children or unable to accept additional children due to insufficient staffing to meet required ratios.</p>
<p>Other</p>		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	We are an unincorporated association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p>During the Annual General Meeting (AGM) current trustees are offered the opportunity to step down from the committee or remain on.</p> <p>People in attendance of the meeting are then offered the opportunity to volunteer to become a trustee of the charity. Upon volunteering members are then proposed by a current member of the committee and seconded by another current member of the committee.</p> <p>In the event that roles need to be assigned then this is done after members have been elected on and people have had an opportunity to look at the roles and responsibilities.</p> <p>Again at this point they are proposed and seconded by current committee members.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees		Once new trustees have been appointed then we go through the statutory process for Ofsted and charity commission. Trustees also go through an in house induction process in order to
--	--	---

	Para 1.51	ensure they are fully aware of their role and responsibilities.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<p>The committee is organised through a number of trustees, with a chair, treasurer and secretary.</p> <p>The setting also employs a Setting Manager to manage across both sites, a business manager to manage the HR and administration of the settings, Each room also has a room leader.</p> <p>We also contract out accounts and payroll out to an external company who works alongside the business manager.</p>
Relationship with any related parties	Para 1.51	NONE
Other		

Reference and Administrative details

Charity name	Woodbridge Community Playgroups
Other name the charity uses	St. Mary's Playgroup / Sandlings Playgroup
Registered charity number	1000832
Charity's principal address	St. Mary's Playgroup Burkitt Road Woodbridge

	IP12 4J

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	NONE
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	NONE
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	NONE

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

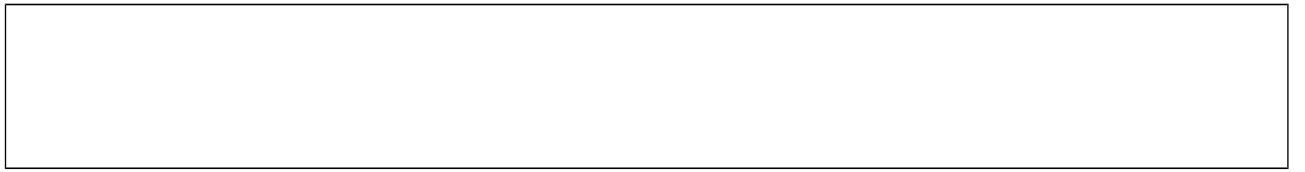
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Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

Other optional information



Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

	Signature(s)	C E S Gooch	
	Full name(s)	Charlotte Gooch	
	Position (eg Secretary, Chair, etc)	CHAIR	
	Date	18/05/2023	

Woodbridge Community Playgroups

CHARITY NUMBER 1000832

STATEMENT OF ACCOUNTS

For the year ended 31 August 2022

Woodbridge Community Playgroups

ESTABLISHED BY DEED

CHARITY NUMBER 1000832

Other names the charity uses: St. Marys Playgroup
Sandlings Playgroup

Registered Address: Burkitt Road
Woodbridge
Suffolk
IP12 4JJ

Trustees: Charlotte Gooch (Chair of Committee)
Maxine Hammond
Angus James Montgomery
Isla Tiana McMillan
Marie McKissock
Theresa Robson

Independent Examiners: CRASL
Carlton Park House
Carlton Park Industrial Estate
Saxmundham
Suffolk
IP17 2NL

Woodbridge Community Playgroups

CHARITY NUMBER 1000832

STATEMENT OF ACCOUNTS

For the year ended 31 August 2022

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Woodbridge Community Playgroups

CHARITY NUMBER 1000832

ESTABLISHED BY DEED

TRUSTEE'S REPORT FOR THE YEAR ENDED 31 AUGUST 2022

Objectives and Activities

	SORP REF	
Summary of the purposes of the charity as set out in its governing documents	Para 1.17	We are an Early Years Education and wrap around care provider with two sites operating at present.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 & 1.19	Sandlings Playgroup is an early years education setting and wrap around care offering care from 3 months to 11 years. St. Marys is an Early Years education and wrap around care provider offering care for 2 years to 11 years.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit.	Para 1.18	I can confirm the Charity is operated for public benefit and that all trustees are in support of this.
Contribution made by volunteers	Para 1.38	We are fortunate that we have a good working relationship with the parents of the children attending the settings and they are willing to support us at fundraising events.

Achievements & Performance

	SORP REF	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Sandlings Playgroup - The setting has seen an increase in numbers of children attending the setting for Early Years Education, meaning that it has needed to open an additional room, due to this we have had an increase in revenue and increase in staffing levels Being on a Military base the setting has made successful links with the welfare team from MOD and further developed community links. St. Marys Playgroup - the setting has seen an increased demand for wrap-around provision and has been able to secure additional space from the attached primary school too be able to offer the additional service required This will see an increase in revenue and potentially an increase in staffing required. Across both settings we have been able to make good links with external service providers such as forest school leaders and little kickers football academy.

Woodbridge Community Playgroups

CHARITY NUMBER 1000832

ESTABLISHED BY DEED

TRUSTEE'S REPORT FOR THE YEAR ENDED 31 AUGUST 2022

	SORP REF	
Achievements against objectives set	Para 1.41	Sandlings - Garden upgrades needed, we have been able too secure a grant from the MOD to help fund this.
Performance of fundraising activities against objectives set	Para 1.41	Fundraising events were held to help fund upgrades to some of the rooms. Sandlings hosted a very successful Halloween party.

Financial Review

	SORP REF	
Review of charity's financial position at the end of the period	Para 1.21	Please see the Statement of Financial Activities page. Accounts have good reserves and are not in deficit.
Statement explaining the policy for holding reserves stating why they are held.	Para 1.22	We hold a reserves account in order to cover the relevant costs and redundancies should either setting face closure.
Amount of reserves held	Para 1.22	Reserves held as of 31 August 2022 were £117,761
The charity's principal sources of funds (including any fundraising)	Para 1.47	Fees charged to parents. Funding from government Fundraising for specific objectives
A description of the principal risks facing the charity	Para 1.46	The charity is reliant on the number of children attending the settings with funds coming from fees payable and government funding and could therefore be at risk if attendee numbers were to drop to a low level. Staffing levels needed in the settings are affected by the number of children in attendance, therefore the charity could be at risk if we were to be over staffed due to falling numbers of children or unable to accept additional children due to insufficient staffing to meet required ratios.

Structure, Governance & Management

	SORP REF	
Type of governing document	Para 1.25	Constitution
How is the charity constituted?	Para 1.25	We are an unincorporated association

Woodbridge Community Playgroups

CHARITY NUMBER 1000832

ESTABLISHED BY DEED

TRUSTEE'S REPORT FOR THE YEAR ENDED 31 AUGUST 2022

	SORP REF	
Trustees selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	During the Annual General Meeting (AGM) current trustees are offered the opportunity to step down from the committee or remain on. People in attendance of the meeting are then offered the opportunity to volunteer to become a trustee of the charity. Upon volunteering members are then proposed by a current member of the committee and seconded by another current member of the committee. In the event that roles need to be assigned then this is done after members have been elected on and people have had an opportunity to look at the roles and responsibilities. Again at this point they are proposed and second by current committee members.
Policies and procedures adopted for the induction and training of trustees	Para 1.51	Once new trustees have been appointed then we go through the statutory process for Ofsted and charity commission. Trustees also go through an in house induction process in order to ensure they are fully aware of their role and responsibilities.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The committee is organised through a number of trustees, with a chair, treasurer and secretary. The setting also employs a Setting Manager to manage across both sites, a business manager to manage the HR and administration of the settings. Each room also has a room leader. We also contract out accounts and payroll out to an external company who works alongside the business manager.

The trustees declare that they have approved the trustees' report above. Signed on behalf of the charity's trustees on 22 May 2023.



Charlotte Gooch
Chair of Committee

Woodbridge Community Playgroups

CHARITY NUMBER 1000832

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF WOODBRIDGE COMMUNITY PLAYGROUPS
For year ended 31 August 2022

I report on the accounts of the charity for the year ended 31 August 2022, which are set out on pages 6 to 11

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

As the charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 144(2) of the Charities Act 2011 (The Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 145(5)(b) of the Act, whether particular matters have come to my attention.

Your attention is drawn to the fact that the charity has prepared accounts in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities published on 16 July 2014, the Financial Reporting Standard for Smaller Entities (FRSSE) is in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has since been withdrawn.

I understand that this has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

BASIS OF INDEPENDENT EXAMINER'S REPORT

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF WOODBRIDGE COMMUNITY PLAYGROUPS
For year ended 31 August 2022

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that in any material respect the requirements
 - * to keep accounting records in accordance with section 130 of the Act; and
 - * to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act.have not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Rebecca Brock FMAAT ACCA
CRASL
Saxmundham

Woodbridge Community Playgroups

CHARITY NUMBER 1000832

STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 31 August 2022

	<u>Note</u>	Unrestricted £	Restricted £	2022 <u>Total</u> £	2021 <u>Total</u> £
Income and endowments from					
Grants & Donations	2	190,070	0	190,070	80,115
Charitable activities	3	214,369	0	214,369	119,457
Total income and endowments		<u>404,439</u>	<u>0</u>	<u>404,439</u>	<u>199,572</u>
Expenditure					
Charitable activities	4	342,379	0	342,379	204,949
Total expenditure		<u>342,379</u>	<u>0</u>	<u>342,379</u>	<u>204,949</u>
Net movement in funds		62,060	0	62,060	-5,377
Balances brought forward		55,701	0	55,701	61,078
		<u>117,761</u>	<u>0</u>	<u>117,761</u>	<u>55,701</u>

All of the Charity's activities are classed as continuing.

The Charity has no recognised gains or losses other than those shown above.

The notes on pages 8 to 11 form part of these accounts.

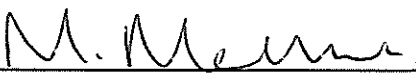
Woodbridge Community Playgroups

CHARITY NUMBER 1000832

BALANCE SHEET
As of 30 June 2022

		2022		2021
		£	£	£
				£
Fixed Assets				
Furniture & Fittings	5		971	0
			<u>971</u>	<u>0</u>
Current Assets				
Debtors	6	19,302		0
Cash In Bank		<u>98,689</u>	<u>55,701</u>	
		117,991	55,701	
Liabilities				
Amounts falling due in one year	7	1,201		0
Net current assets			<u>116,791</u>	<u>55,701</u>
Liabilities				
Amounts falling due after one year	8		<u>0</u>	<u>0</u>
Net assets			<u>117,761</u>	<u>55,701</u>
Funds				
Unrestricted Funds			117,761	55,701
Restricted Funds			<u>0</u>	<u>0</u>
			<u>117,761</u>	<u>55,701</u>

Approved by the Board of Trustees on 22nd May 2023 and signed on its behalf by:



Marie McKissock
Trustee

Woodbridge Community Playgroups

CHARITY NUMBER 1000832

NOTES TO THE ACCOUNT

For the year ended 31 August 2022

1 ACCOUNTING POLICIES

Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice and in accordance with the Financial Reporting Standards for Smaller Entities (effective January 2015) and the Charities Act 2011. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note. The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following Accounting and Reporting by the Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRSSE) issued on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

Preparation of accounts on a going concern basis

The assessment of the trustees is that the charity is a going concern.

Income

All incoming resources are included on the Statement of Financial Activities when the charity has sufficient certainty that receipt of the income is probable and the amount can be measured reliably.

Expenditure

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party. It has been classified under headings that aggregate all costs related to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources. The charity is not registered for VAT and accordingly expenditure is shown gross of irrecoverable VAT. Grants offered subject to conditions which have not been met at the year end date are noted as commitment but not accrued as expenditure.

Voluntary Income

All donated income is included in income on receipt where the donor requires that the sum is to be treated as income in future accounting periods.

Woodbridge Community Playgroups

CHARITY NUMBER 1000832

NOTES TO THE ACCOUNT

For the year ended 31 August 2022

Investment Income

Interest received is included when receivable.

Fixed Assets

Depreciation is provided on fixed assets at rates calculated to write off the costs, less estimated residual value, or each asset over its expected useful life as follows:-

Furniture, Fixtures and Fittings - 20% on reducing balance

Leasehold Improvements - 20% on reducing balance

Stock

Stock is valued at a lower of cost and net realisable value

Woodbridge Community Playgroups

CHARITY NUMBER 1000832

NOTES TO THE ACCOUNT

For the year ended 31 August 2022

	Unrestricted	Restricted	2022	2021
	£	£	Total	Total
			£	£
2 Donations and Grants				
Early Years Funding	183,070	0	183,070	80,115
Attain Academy Grant	7,000	0	7,000	0
	<u>190,070</u>	<u>0</u>	<u>190,070</u>	<u>80,115</u>
3 Charitable activities				
After School Club, Playgroup, Registration	214,336	0	214,336	119,450
Interest Received	33	0	33	7
	<u>214,369</u>	<u>0</u>	<u>214,369</u>	<u>119,457</u>
4 Charitable activities				
Administration	4,120	0	4,120	2,145
Consumables	13,247	0	13,247	10,683
Equipment	10,561	0	10,561	10,896
Insurance	9	0	9	824
Maintenance	2,239	0	2,239	9,662
Miscellaneous	243	0	243	4,933
Services	7,140	0	7,140	6,794
Training & Staff Welfare	3,336	0	3,336	1,042
Utilities	7,030	0	7,030	1,683
Wages	294,456	0	294,456	156,287
	<u>342,379</u>	<u>0</u>	<u>342,379</u>	<u>204,949</u>

Woodbridge Community Playgroups

CHARITY NUMBER 1000832

NOTES TO THE ACCOUNTS

For the year ended 31 August 2022

5 Fixed Assets

	Furniture & Fittings £	Total £
Cost		
At 1 August 2021	0	0
Additions	1,213	1,213
Less: Grants	0	0
At 31 July 2022	<u>1,213</u>	<u>1,213</u>
Depreciation		
At 1 August 2021	0	0
Charge for the year	243	243
At 31 July 2022	<u>243</u>	<u>243</u>
Net book Value		
At 31 July 2022	<u>971</u>	<u>971</u>
At 1 August 2021	<u>0</u>	<u>0</u>

6 Debtors and prepayments

Debtors	18,542
Other Debtors (PAYE Overpayment)	760
	<u>19,302</u>

7 Liabilities: Amounts falling due within one year

Other taxes & Social Security	900
Other Creditors	301
	<u>1,201</u>

Woodbridge Community Playgroups

CHARITY NUMBER 1000832

STATEMENT OF ACCOUNTS

For the year ended 31 August 2022

Woodbridge Community Playgroups

ESTABLISHED BY DEED

CHARITY NUMBER 1000832

Other names the charity uses: St. Marys Playgroup
Sandlings Playgroup

Registered Address: Burkitt Road
Woodbridge
Suffolk
IP12 4JJ

Trustees: Charlotte Gooch (Chair of Committee)
Maxine Hammond
Angus James Montgomery
Isla Tiana McMillan
Marie McKissock
Theresa Robson

Independent Examiners: CRASL
Carlton Park House
Carlton Park Industrial Estate
Saxmundham
Suffolk
IP17 2NL

Woodbridge Community Playgroups

CHARITY NUMBER 1000832

STATEMENT OF ACCOUNTS

For the year ended 31 August 2022

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Woodbridge Community Playgroups

CHARITY NUMBER 1000832

ESTABLISHED BY DEED

TRUSTEE'S REPORT FOR THE YEAR ENDED 31 AUGUST 2022

Objectives and Activities

	SORP REF	
Summary of the purposes of the charity as set out in its governing documents	Para 1.17	We are an Early Years Education and wrap around care provider with two sites operating at present.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 & 1.19	Sandlings Playgroup is an early years education setting and wrap around care offering care from 3 months to 11 years. St. Marys is an Early Years education and wrap around care provider offering care for 2 years to 11 years.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit.	Para 1.18	I can confirm the Charity is operated for public benefit and that all trustees are in support of this.
Contribution made by volunteers	Para 1.38	We are fortunate that we have a good working relationship with the parents of the children attending the settings and they are willing to support us at fundraising events.

Achievements & Performance

	SORP REF	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Sandlings Playgroup - The setting has seen an increase in numbers of children attending the setting for Early Years Education, meaning that it has needed to open an additional room, due to this we have had an increase in revenue and increase in staffing levels Being on a Military base the setting has made successful links with the welfare team from MOD and further developed community links. St. Marys Playgroup - the setting has seen an increased demand for wrap-around provision and has been able to secure additional space from the attached primary school too be able to offer the additional service required This will see an increase in revenue and potentially an increase in staffing required. Across both settings we have been able to make good links with external service providers such as forest school leaders and little kickers football academy.

Woodbridge Community Playgroups

CHARITY NUMBER 1000832

ESTABLISHED BY DEED

TRUSTEE'S REPORT FOR THE YEAR ENDED 31 AUGUST 2022

	SORP REF	
Achievements against objectives set	Para 1.41	Sandlings - Garden upgrades needed, we have been able too secure a grant from the MOD to help fund this.
Performance of fundraising activities against objectives set	Para 1.41	Fundraising events were held to help fund upgrades to some of the rooms. Sandlings hosted a very successful Halloween party.

Financial Review

	SORP REF	
Review of charity's financial position at the end of the period	Para 1.21	Please see the Statement of Financial Activities page. Accounts have good reserves and are not in deficit.
Statement explaining the policy for holding reserves stating why they are held.	Para 1.22	We hold a reserves account in order to cover the relevant costs and redundancies should either setting face closure.
Amount of reserves held	Para 1.22	Reserves held as of 31 August 2022 were £117,761
The charity's principal sources of funds (including any fundraising)	Para 1.47	Fees charged to parents. Funding from government Fundraising for specific objectives
A description of the principal risks facing the charity	Para 1.46	The charity is reliant on the number of children attending the settings with funds coming from fees payable and government funding and could therefore be at risk if attendee numbers were to drop to a low level. Staffing levels needed in the settings are affected by the number of children in attendance, therefore the charity could be at risk if we were to be over staffed due to falling numbers of children or unable to accept additional children due to insufficient staffing to meet required ratios.

Structure, Governance & Management

	SORP REF	
Type of governing document	Para 1.25	Constitution
How is the charity constituted?	Para 1.25	We are an unincorporated association

Woodbridge Community Playgroups


CHARITY NUMBER 1000832

ESTABLISHED BY DEED

TRUSTEE'S REPORT FOR THE YEAR ENDED 31 AUGUST 2022

	SORP REF	
Trustees selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	During the Annual General Meeting (AGM) current trustees are offered the opportunity to step down from the committee or remain on. People in attendance of the meeting are then offered the opportunity to volunteer to become a trustee of the charity. Upon volunteering members are then proposed by a current member of the committee and seconded by another current member of the committee. In the event that roles need to be assigned then this is done after members have been elected on and people have had an opportunity to look at the roles and responsibilities. Again at this point they are proposed and second by current committee members.
Policies and procedures adopted for the induction and training of trustees	Para 1.51	Once new trustees have been appointed then we go through the statutory process for Ofsted and charity commission. Trustees also go through an in house induction process in order to ensure they are fully aware of their role and responsibilities.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The committee is organised through a number of trustees, with a chair, treasurer and secretary. The setting also employs a Setting Manager to manage across both sites, a business manager to manage the HR and administration of the settings. Each room also has a room leader. We also contract out accounts and payroll out to an external company who works alongside the business manager.

The trustees declare that they have approved the trustees' report above. Signed on behalf of the charity's trustees on 22 May 2023.



Charlotte Gooch
Chair of Committee

Woodbridge Community Playgroups

CHARITY NUMBER 1000832

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF WOODBRIDGE COMMUNITY PLAYGROUPS
For year ended 31 August 2022

I report on the accounts of the charity for the year ended 31 August 2022, which are set out on pages 6 to 11

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

As the charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 144(2) of the Charities Act 2011 (The Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 145(5)(b) of the Act, whether particular matters have come to my attention.

Your attention is drawn to the fact that the charity has prepared accounts in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities published on 16 July 2014, the Financial Reporting Standard for Smaller Entities (FRSSE) is in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has since been withdrawn.

I understand that this has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

BASIS OF INDEPENDENT EXAMINER'S REPORT

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF WOODBRIDGE COMMUNITY PLAYGROUPS
For year ended 31 August 2022

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that in any material respect the requirements
 - * to keep accounting records in accordance with section 130 of the Act; and
 - * to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act.

 have not been met; or

- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Rebecca Brock FMAAT ACCA
CRASL
Saxmundham

Woodbridge Community Playgroups

CHARITY NUMBER 1000832

STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 31 August 2022

	<u>Note</u>	Unrestricted £	Restricted £	2022 <u>Total</u> £	2021 <u>Total</u> £
Income and endowments from					
Grants & Donations	2	190,070	0	190,070	80,115
Charitable activities	3	214,369	0	214,369	119,457
Total income and endowments		<u>404,439</u>	<u>0</u>	<u>404,439</u>	<u>199,572</u>
Expenditure					
Charitable activities	4	342,379	0	342,379	204,949
Total expenditure		<u>342,379</u>	<u>0</u>	<u>342,379</u>	<u>204,949</u>
Net movement in funds		62,060	0	62,060	-5,377
Balances brought forward		55,701	0	55,701	61,078
		<u>117,761</u>	<u>0</u>	<u>117,761</u>	<u>55,701</u>

All of the Charity's activities are classed as continuing.

The Charity has no recognised gains or losses other than those shown above.

The notes on pages 8 to 11 form part of these accounts.

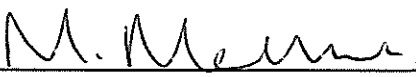
Woodbridge Community Playgroups

CHARITY NUMBER 1000832

BALANCE SHEET
As of 30 June 2022

		2022		2021
		£	£	£
Fixed Assets				
Furniture & Fittings	5		971	0
			<u>971</u>	<u>0</u>
Current Assets				
Debtors	6	19,302		0
Cash In Bank		<u>98,689</u>	<u>55,701</u>	
		117,991	55,701	
Liabilities				
Amounts falling due in one year	7	1,201		0
Net current assets			<u>116,791</u>	<u>55,701</u>
Liabilities				
Amounts falling due after one year	8		<u>0</u>	<u>0</u>
Net assets			<u>117,761</u>	<u>55,701</u>
Funds				
Unrestricted Funds			117,761	55,701
Restricted Funds			<u>0</u>	<u>0</u>
			<u>117,761</u>	<u>55,701</u>

Approved by the Board of Trustees on 22nd May 2023 and signed on its behalf by:



Marie McKissock
Trustee

Woodbridge Community Playgroups

CHARITY NUMBER 1000832

NOTES TO THE ACCOUNT

For the year ended 31 August 2022

1 ACCOUNTING POLICIES

Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice and in accordance with the Financial Reporting Standards for Smaller Entities (effective January 2015) and the Charities Act 2011. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note. The financial statements have been prepared to give and 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following Accounting and Reporting by the Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRSSE) issued on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

Preparation of accounts on a going concern basis

The assessment of the trustees is that the charity is a going concern.

Income

All incoming resources are included on the Statement of Financial Activities when the charity has sufficient certainty that receipt of the income is probable and the amount can be measured reliably.

Expenditure

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party. It has been classified under headings that aggregate all costs related to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources. The charity is not registered for VAT and accordingly expenditure is shown gross of irrecoverable VAT. Grants offered subject to conditions which have not been met at the year end date are noted as commitment but not accrued as expenditure.

Voluntary Income

All donated income is included in income on receipt where the donor requires that the sum is to be treated as income in future accounting periods.

Woodbridge Community Playgroups

CHARITY NUMBER 1000832

NOTES TO THE ACCOUNT

For the year ended 31 August 2022

Investment Income

Interest received is included when receivable.

Fixed Assets

Depreciation is provided on fixed assets at rates calculated to write off the costs, less estimated residual value, or each asset over its expected useful life as follows:-

Furniture, Fixtures and Fittings - 20% on reducing balance

Leasehold Improvements - 20% on reducing balance

Stock

Stock is valued at a lower of cost and net realisable value

Woodbridge Community Playgroups

CHARITY NUMBER 1000832

NOTES TO THE ACCOUNT

For the year ended 31 August 2022

	Unrestricted	Restricted	2022	2021
	£	£	Total	Total
			£	£
2 Donations and Grants				
Early Years Funding	183,070	0	183,070	80,115
Attain Academy Grant	7,000	0	7,000	0
	<u>190,070</u>	<u>0</u>	<u>190,070</u>	<u>80,115</u>
3 Charitable activities				
After School Club, Playgroup, Registration	214,336	0	214,336	119,450
Interest Received	33	0	33	7
	<u>214,369</u>	<u>0</u>	<u>214,369</u>	<u>119,457</u>
4 Charitable activities				
Administration	4,120	0	4,120	2,145
Consumables	13,247	0	13,247	10,683
Equipment	10,561	0	10,561	10,896
Insurance	9	0	9	824
Maintenance	2,239	0	2,239	9,662
Miscellaneous	243	0	243	4,933
Services	7,140	0	7,140	6,794
Training & Staff Welfare	3,336	0	3,336	1,042
Utilities	7,030	0	7,030	1,683
Wages	294,456	0	294,456	156,287
	<u>342,379</u>	<u>0</u>	<u>342,379</u>	<u>204,949</u>

Woodbridge Community Playgroups

CHARITY NUMBER 1000832

NOTES TO THE ACCOUNTS

For the year ended 31 August 2022

5 Fixed Assets

	Furniture & Fittings £	Total £
Cost		
At 1 August 2021	0	0
Additions	1,213	1,213
Less: Grants	0	0
At 31 July 2022	<u>1,213</u>	<u>1,213</u>
Depreciation		
At 1 August 2021	0	0
Charge for the year	243	243
At 31 July 2022	<u>243</u>	<u>243</u>
Net book Value		
At 31 July 2022	<u>971</u>	<u>971</u>
At 1 August 2021	<u>0</u>	<u>0</u>

6 Debtors and prepayments

Debtors	18,542
Other Debtors (PAYE Overpayment)	760
	<u>19,302</u>

7 Liabilities: Amounts falling due within one year

Other taxes & Social Security	900
Other Creditors	301
	<u>1,201</u>

Woodbridge Community Playgroups

England & Wales - Charity number 1000832

Accounts



Woodbridge Community Playgroups



Chairs Annual Report 2021

Current Management Committee		
Charlotte Gooch	Chair of Committee	
Isla McMillan	Secretary	
Marie McKissock	Treasurer	
Terri Robson	Health and Safety Officer	
Maxine Hammond	Committee Member	
Angus Montgomery	Committee Member	
Clare Spall	Committee Member	

Annual Summary

This year has continued to be difficult due to the Covid-19 pandemic, although we have had lockdowns, early years have not been affected by closing to children. However, due to primary school closures, after school club was affected which led to reduced fees coming in from this service.

St Mary's Playgroup remained at full capacity this year and children were placed on a waiting list in preparation for a space that may become available.

In April 2021 we opened Sandlings Playgroup & Wrap Around Provision which went from strength to strength between April and September 2021. The setting continues to grow and is expected to reach the full capacity of its places by January 2022. We were fortunate to receive some funding from the Woodbridge Rotary Club which supported the renovation of the kitchen to meet the necessary compliances.

Both settings have had to recruit additional staff to meet the needs of the ever increasing number of children attending the settings.

Financially, St Mary's Playgroup was stable during the financial year of September 2020 to September 2021. Sandlings Playgroup was running at a profit, however due to not completing a full financial year we cannot offer a summary of finances for Sandlings Playgroup at this current time.

Charlotte Gooch

Chair of Committee

(Please note this is a slightly shorter chairs report due to the pandemic leading to a different style of AGM to take place)

Charity Name St Marys Playgroup	Charity Number 1000832
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Receipts and payments accounts

For the period from	Period start date 01/09/2020	To	Period end date 31/08/2021
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Section A Receipts and payments

	This year to the nearest £	Last year to the nearest £
A1 Receipts		
After School	30,145	34,924
Grants	80,115	71,447
Interest	7	74
Miscellaneous	3,967	8,295
Playgroup	83,653	11,183
Registration	1,686	775
Sub total	199,572	126,698
A2 Asset and investment sales, etc.	-	-
Total receipts	199,572	126,698
A3 Payments		
Administration	2,145	1,996
Consumables	10,683	9,042
Equipment	10,896	5,151
Insurance	824	412
Maintenance	9,662	3,687
Miscellaneous	4,933	2,268
Services	6,794	5,325
Training	1,042	1,379
Utilities	1,683	2,086
Wages	156,287	85,353
Sub total	204,949	116,699
A4 Asset and investment purchases, etc.	-	-
Total payments	204,949	116,699
Net of receipts/(payments)	- 5,377	9,999
A5 Transfers between funds	-	-
A6 Cash funds last year end	61,078	51,080
Cash funds this year end	55,701	61,078

Section B Statement of assets and liabilities at the end of the period

Categories	Details	This year to nearest £
B1 Cash funds	St. Marys Current Account	33,769
	Deposit Account	0
	Business Reward	12,526
	Sandlings Current Account	9,407
	Total cash funds	55,701
	(agree balances with receipts and payments account(s))	OK

Categories	Details	This year to nearest £
B2 Other monetary assets		

B3 Investment assets		

B4 Assets retained for the charity's own use		

B5 Liabilities		

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
St Marys Playgroup

On accounts for the year
ended

31/08/2021

Charity no
(if any)

1000832

Set out on pages

1 - 3

(remember to include the page numbers of additional sheets)

Respective responsibilities
of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

The charity's trustees consider that an audit is not required for this year under section 144 of the Act and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the applicable Directions given by the Charity Commission (under section 145(5)(b) of the Act, and
- to state whether particular matters have come to my attention

Basis of independent
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's
statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date: **20th May 2022**

Name: **Philip Allen**

Relevant professional qualification(s) or body (if any):

--

Address:

56 Wright Lane

Kesgrave

Ipswich IP5 2FA

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Woodbridge Community Playgroups

England & Wales - Charity number 1000832

Accounts

St Mary's Playgroup

Chairs Annual Report Year End Sept 2020



Current Management Committee		
Gregory Gooch	Chair of Committee	Stepping Down Jan '21
Charlotte Gooch	Secretary	
Marie McKissock	Treasurer	
Terri Robson	Health and Safety Officer	
Clare Spall	Committee Member	

Annual Summary

This has been a year of ups and downs for St Mary's Playgroup. Sadly, due corona virus we closed our doors during the first lockdown in March due to low numbers of children and it not being financially viable to continue. Thankfully, we were able to open again and remained open for the rest of the year. I would like to thank all the St Mary's staff who have provided support and care to the children and their families this year. The staff have been incredibly resilient in maintaining a professional and hard working manner whilst also balancing their own home lives in lockdown too.

Our numbers for this year have been incredible. Not only have we become full on most days we now also have a waiting list - with some children being booked in nearly 2 years before they are due to start! Since taking over the breakfast and after school club 2 years ago, this service has continued to flourish and be very popular with St Mary's school children as well as our own playgroup children.

Every year that passes St Mary's Playgroup continues to offer an even more inviting experience as the inside and outside areas get transformed by lovely new natural and wooden items which support us in our efforts to provide the Hygge atmosphere.

Thank you to all the committee members for your support throughout this year and thank you to all playgroup staff for all your fantastic work and for going above and beyond your job roles, particularly during this very trying year.

Gregory Gooch

Chair of Committee

1. Breakfast and After School Club

Breakfast and After School club has continued to flourish over the last two years with good numbers for each of the morning and afternoon sessions.

2. Finances

Please see year end summary sheet.

Although we have had a difficult year with closures and some parents choosing to keep their children home of recent, financially we have not been affected as badly as we could have been. Some staff have been able to be furloughed at points throughout the year which has helped us keep afloat as well as the local authority still paying out children's funding even though they may not be in attendance.

3. Fundraising

Due to restrictions this year, many of our usual fundraisers have not taken place. We hope we can come back even stronger this year with fundraising activities to enable us to keep developing the setting and providing all the experiences the children have access to.

4. Updating the Setting

Over recent months £650 has been invested into St Mary's to develop the setting further in line with our curiosity approach and Hygge ethos of natural and wooden resources and furniture. Work has been carried out in the playgroup garden to improve that with the bark being renewed at the bottom of the garden and the borders being added to with new plants and herbs to develop a sensory garden area.

5. Staffing

Leavers:

Ben Challis - Apprentice

Joiners:

Hayley Howes - Early Years Educator

Maddy Bolt - Early Years Educator.

Miss Lauren has returned this year following her maternity leave. We are very pleased to have her back with us at St Mary's.

6. CIO

Over recent months we have been using Dinky Ones Early Years Consultancy to support us in the process of moving over to a CIO. This means that 60% of the committee can be made up of staff and that the financial liability of the playgroup is no longer on those that sit on the committee. Once the CIO is complete our umbrella name will be Woodbridge Community Playgroups, however St Mary's Playgroups name will remain the same. To finalise the move, our EY consultant from Dinky Ones will be holding a virtual EGM (extra ordinary general meeting) in 2-4 weeks' time whereby parents are required to give their consent to the charity moving over to become a CIO. We hope that all of our parents will agree this transition.

7. Sandlings Playgroup

An opportunity arose this year for St Mary's to take over another early years setting in Sutton Heath. Being a charity and our home from home approach made us stand out as the provider who was offered the chance to take over an early years setting that closed earlier last year. We are pleased to announce that we have been working hard to get the building decorated and organised and will be opening our doors on April 12th, 2021. Recruitment is currently underway, and we have had a very positive response from the local community on the new playgroup opening with a good uptake of parents registering their interest for their children. The setting will offer a similar service to St Mary's across 2 rooms - a baby room and a pre school room as well as providing wrap around provision and a holiday club.

Gregory Gooch

Chair of Committee

2020

St Marys Playgroup	1000832
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Receipts and payments accounts

For the period from	01/09/2019	To	31/08/2020
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Section A Receipts and payments

	This year to the nearest £	Last year to the nearest £
A1 Receipts		
After School	34,924	52,795
Fees	-	16,020
Grants	71,447	70,334
Interest	74	51
Miscellaneous	8,295	834
Playgroup	11,183	-
Registration	775	265
Sub total	126,698	140,299
A2 Asset and investment sales, etc.	-	-
Total receipts	126,698	140,299
A3 Payments		
Administration	1,996	1,808
Consumables	9,042	-
Equipment	5,151	1,953
Insurance	412	407
Maintenance	3,687	-
Miscellaneous	2,268	9,350
Services	5,325	4,653
Shopping	-	4,233
Training	1,379	595
Utilities	2,086	2,893
Wages	85,353	83,113
Sub total	116,699	109,005
A4 Asset and investment purchases, etc.	-	-
Total payments	116,699	109,005
Net of receipts/(payments)	9,999	31,294
A5 Transfers between funds	-	-
A6 Cash funds last year end	51,080	19,786
Cash funds this year end	61,078	51,080

Section B Statement of assets and liabilities at the end of the period

Categories	Details	This year to nearest £
B1 Cash funds	Current Account	38,559
	Deposit Account	0
	Business Reward	22,519
	Cash	-
	Total cash funds	61,078

(agree balances with receipts and payments account(s))

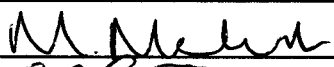

	Details	This year to nearest £
B2 Other monetary assets		

B3 Investment assets		

B4 Assets retained for the charity's own use		

B5 Liabilities		

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Marie McKissock	6/11/20
	Gregory Gooch	12/11/20



Section A Independent Examiner's Report

Report to the trustees/
members of

Charity Name
St Marys Playgroup

On accounts for the year
ended

31/08/2020	Charity no (if any)	1000832
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Set out on pages

1 - 3
(remember to include the page numbers of additional sheets)

**Respective responsibilities
of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

The charity's trustees consider that an audit is not required for this year under section 144 of the Act and that an independent examination is needed.

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- to follow the applicable Directions given by the Charity Commission (under section 145(5)(b) of the Act, and
- to state whether particular matters have come to my attention

**Basis of independent
examiner's statement**

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**Independent examiner's
statement**

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- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date: **25th October 2020**

Name: **Philip Allen**

Give here brief details of any items that the examiner wishes to disclose.