

LEARNING LIBRARY ANNUAL REPORT

**Presented to Management Group
On 18th November 2022**

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Reporting Period 1st April, 2021 to 31st March, 2022

1. **MANAGEMENT GROUP**

Management Group continue to provide the Learning Library with their support.

2. **EVENTS**

Obviously up until March this year organisations were still cautious over Covid-19. We have therefore attended only one event.

Little Treasures Information Event at Burnhope : Kirsten

3. **STAFF**

One long term member of staff retired in May and a new outreach worker has now been appointed and will commence her employment shortly.

5. **FEEDBACK FROM MEMBERS**

We are have now resumed our service fully with outreach workers interacting with the member and their family inside the home. The feedback from members/families has been really positive and they are happy that we are now operating a complete service. Used items are still thoroughly cleaned at our Unit in Tudhoe before being brought into the Library Premises to ensure no trace of any virus can be passed on.

6. **INCOME APRIL 2021 - MARCH 2022**

6.1 **Grants**

Specific grant details for this year are as follows:-

	£
Albert Hunt	1,000
Baily Thomas Trust	2,000
County Durham Community Foundation	4,940
BBC Children in Need	26,898.55

Durham AAP	11,400
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Durham County Council	8,000
Job Retention	6,772.69
Joseph Strong Frazer Trust	1,000
Sir James Knott Trust	5,000
Skipton Building Society	2,921.72
Spennymoor AAP	17,000
TOTAL	£86,932.96

6.3 Other income (credits, interest and refund) 266.75

6.2 **Own Fundraising**

Bucket Collection	355.00
Gala	45.00
Learning Library Money Boxes	200.00
Tombola	91.30
Toy Sale	260.00

TOTAL	£961.30
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6.3 **Subscriptions**

Income from Subscriptions was £2,790

6.4 **Other Income**

Other income such as bank interest, refunds/credits brought in £266.75

6.5 **Donations**

Donations to the Learning Library from individuals and organisations brought in £335.00

6.6 **Totals**

The total funds into the Learning Library was £91,264.10

7. EXPENDITURE APRIL 2021 - MARCH 2022

7.1 **Vehicle Costs**

The vehicle costs for this financial year to include, fuel, insurance and maintenance etc was £4,756.37.

7.2 **Staff Costs**

Christmas gifts for staff were £125.00

7.3 **Running Costs**

This cost includes accountancy, repairs, stationery, postage, telephone, HR charges etc. The costs were £5,397.69.

7.4 **Premises Costs**

This cost includes building maintenance, heating and lighting, buildings insurance etc. The total cost for this was £5,689.66

7.5 **Equipment**

The cost this year equipment was £23,516.23

7.6 **Wages**

Wages for financial year 2021-2022 were £60,663.37

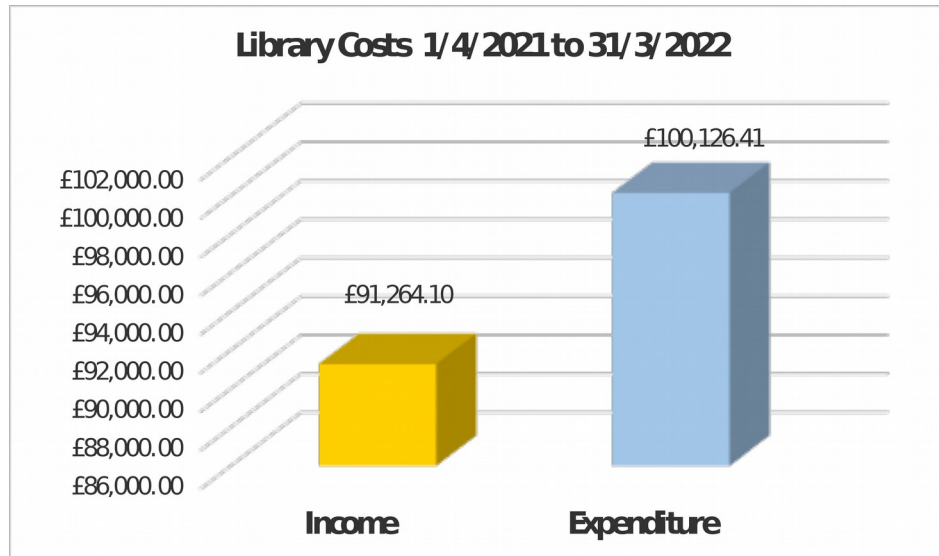
7.6 **Totals**

Total running costs for the year came to £100,126.41

9. **YEAR ON YEAR COMPARISON**

Financial year 2020-21 was difficult due to Covid-19. However, our service managed to carry on and we maintained financial stability. The Learning Library received some additional grants which unable us to continue to operate a service during the pandemic.

Learning Library Costs 1/4/2020 – 31/4/2021



10. COMMUNITY AND NETWORKING

- 10.1 We have maintained close links with the Portage Service, special and mainstream schools, the occupational therapy service as well as many other organisations which support people with learning disabilities and additional needs. We continue to support Endeavour Woodcrafts whenever possible. We are looking forward to reaching out and networking with other organisations and services once again now that social distancing for Covid-19 is no longer in place.

11. MEMBERSHIP

Our membership continues to increase with the majority of our new members being in the Durham area.

12. STOCK-TAKE

The yearly stock-take will commence after the Christmas break and all members of staff will take part.

13. COMMUNICATION

- 13.1 Our website address remains *www.learninglibrary.org.uk*.
- 13.2 Our email address remains at *info@learninglibrary.org.uk*.
- 13.3 Our Facebook continues to be regularly used by members parents/carers to request items or to contact our Outreach Workers.

14. CONCLUSION

The onset of the Covid pandemic had made providing our current service extremely challenging. However, we continue to maintain a positive attitude and are determined to carry on, albeit in a socially distanced way. The need for our service continues to grow and does our resolve to help and support those with additional needs throughout the County.

The support of funders, both large and small, has enabled us to continue to meet the needs of the children and adults with learning disabilities and additional needs who are members. We also offer our support to their parents and carers. We maintain excellent relationships with our members and continue to receive positive feedback from them and other organisations with whom we are involved.

Finally, thank you to all staff, volunteers, Management Group members, member's parents/carers, funders and supporters who help us support the children and adults who need our service.

Presented by Marion Nelthorpe, Learning Library Manager to Board of Trustees at the Annual General Meeting on Friday 10th December, 2021.

THE LEARNING LIBRARY

45 – 47 NORTH STREET,
SPENNYMOOR,
COUNTY DURHAM

FINANCIAL STATEMENTS
FOR THE YEAR TO THE 31ST MARCH 2022

T. & A. Dixon Accountancy Services
The Old Doctors Surgery,
High Etherley,
Bishop Auckland,
Co. Durham
DL14 0HS

THE LEARNING LIBRARY

1. Independent Examiners Report
2. Accounting Statement
3. Statement of Assets and Liabilities



Section A

Independent Examiner's Report

Report to the trustees/
members of

Learning Library

On accounts for the year
ended

31 March 2022

Charity no
(if any)

1000589

Set out on pages

1 to 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2021

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

11/11/2022

Name:

Mr Alan Dixon

Relevant professional
qualification(s) or body
(if any):

ICPA

Address: Church View, High Etherley
Bishop Auckland
County Durham DL14 0HS

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

THE LEARNING LIBRARY

Receipts and Payments Account for the year to the 31st March 2022

The information on the following pages does not form part of the
statutory financial statements.

THE LEARNING LIBRARY
Receipts and Payments Basis
For the Year to 31st March, 2022

Receipts

Donations

Asda	200.00	
Individuals	25.00	
V Watson	<u>110.00</u>	335.00

Grants

Durham County Council	8,000.00	
HMRC JRS	6,772.69	
Children in Need	26,898.55	
Sir James Knott Trust	5,000.00	
Albert Hunt	1,000.00	
Skipton Building Society	2,921.72	
Joseph Strong Frazer Trust	1,000.00	
Bailly Thomas Trust	2,000.00	
Spennymoor AAP	17,000.00	
Durham AAP	11,400.00	
CDCF	<u>4,940.00</u>	86,932.96

Other Income

Bank Interest	43.58	
Amazon Credit	<u>201.26</u>	244.84

Own Fundraising

Gala	45.00	
Toy sale	270.00	
Tombola	91.30	
Bucket collection	355.00	
Money boxes	<u>200.00</u>	961.30

Subscriptions

Nursery	280.00	
Schools	2,160.00	
Day Care	280.00	
Framwellgate Moor Primary	<u>70.00</u>	<u>2,790.00</u>
		91,264.10

Bank Balance as at 1st April, 2021

Current Account Balance as at 31st March 2021	62,734.20	
Deposit Account Balance as at 31st March 2021	32,817.15	
Opening Cash in Hand	<u>130.95</u>	<u>95,682.30</u>
		186,946.40

THE LEARNING LIBRARY

Accounting Statement

Receipts and Payments Basis
For the Year to 31st March, 2022

<u>Receipts</u>	2022
Gifts, donations and other voluntary receipts	90,994
Receipts from Trading activities	-
Receipts earned from assets	270
<u>Total Receipts</u>	<u>91,264</u>
<u>Payments</u>	
Payments directly for charitable purposes	
Payments for publicity and fundraising, management and administration	76,527
<u>Total payments</u>	<u>76,527</u>
<u>Net Receipts / (Payments)</u>	<u>14,738</u>
Cash funds Last Year End	<u>95,682</u>
Cash Funds This Year End	<u>86,820</u>

The Charity has restricted funds
The Charity has no endowment funds

Signed on behalf of the Trustees

Vicky Ro (Chairperson) 18/11/22.

Approved by the board of Trustees on -

THE LEARNING LIBRARY

Statement of Assets and Liabilities as at 31st March, 2022

Cash Funds

Cash in Hand	313
Bank Current Account	53,646
Bank Deposit Account	<u>32,861</u>
Total Cash Funds	86,820

Assets Retained for Charity's Own Use

General Account

	Bfwd	Bought	Sold	Depn	Cfwd
Office Furniture and Equipment	1,298	-	-	260	1,038
Fixtures, Fittings and Equipment - Cost	90,328	24,582	-	11,491	78,837
Motor vehicle - Cost	<u>12,634</u>	<u>-</u>	<u>-</u>	<u>2,527</u>	<u>34,689</u>
	<u>104,260</u>	<u>24,582</u>	<u>-</u>	<u>14,278</u>	<u>114,564</u>

Liabilities

General Account	1,634
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Signed on behalf of the Trustees

Vicky Re (Chairperson) 18/11/22

Approved by the board of Trustees on -



Learning Library				CC16a
Receipts and payments accounts				
For the period from	01/04/2021	To	31/03/2022	

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	335	-	-	335	3,464
Grants	86,933	-	-	86,933	140,909
Other Income	245	-	-	245	750
Own Fundraising	691	-	-	691	150
Subscriptions	2,790	-	-	2,790	105
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	90,994	-	-	90,994	145,378
A2 Asset and investment sales, etc.					
	270	-	-	270	
Total receipts	91,264	-	-	91,264	145,378
A3 Payments					
Miscellaneous		-	-	-	-
New Branch Set Up Costs		-	-	-	-
Premises Costs	5,690	-	-	5,690	8,303
Running Costs	5,031	-	-	5,031	6,920
Staff Costs	125	-	-	125	550
Vehicle Costs	5,017	-	-	5,017	4,304
Wages & ON Costs	60,663	-	-	60,663	49,753
Volunteer Costs		-	-	-	-
Subscription		-	-	-	-
Creditors Adjustment	982	-	-	982	652
Sub total	75,545	-	-	75,545	69,178
A4 Asset and investment purchases, etc.					
	24,582	-	-	24,582	32,895
Total payments	100,126	-	-	100,126	102,073
Net of receipts/(payments)	- 8,862	-	-	- 8,862	43,306
A5 Transfers between funds					
	-	-	-	-	-
A6 Cash funds last year end					
	95,682	-	-	95,682	52,377
Cash funds this year end	86,820	-	-	86,820	95,683

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank & Cash Accounts	86,820	-	-
		-	-	-
		-	-	-
		-	-	-
	Total cash funds	86,820	-	-

(agree balances with receipts and payments account(s))

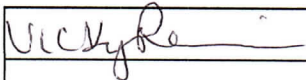
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Office Furniture & Equipment	1,038	-	-
	Fixtures, Fittings & Equipment	78,837	-	-
	Motor Vehicle	34,689	-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Creditors	1,634	-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Vicky Ross	18/11/22



Section A

Independent Examiner's Report

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