

# LEARNING LIBRARY

England & Wales · Charity number 1000589

## Details

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**Status** Registered

**Legal form** Other

**Registered** 1990-10-17

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** The Learning Library  
45-47 North Street  
Spennymoor  
DL16 6AP

**Phone** 01388420267

**Email** [INFO@LEARNINGLIBRARY.ORG.UK](mailto:INFO@LEARNINGLIBRARY.ORG.UK)

**Website** [www.learninglibrary.org.uk](http://www.learninglibrary.org.uk)

## Activities

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**Objects:** THE RELIEF AND EDUCATION OF ALL LOCAL PEOPLE WITHIN COUNTY DURHAM AND DARLINGTON WITH SPECIAL NEEDS BY THE PROVISION FOR SUCH PERSONS OF THERAPEUTIC SPECIALIST EDUCATIONAL ADAPTED AND STIMULATING TOYS AND EQUIPMENT

**Activities:** The Learning Library's main function is to loan out specialist resources and equipment to people of all ages who have additional needs.

## Classification

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- **How:** Provides Services, Provides Advocacy/advice/information
- **What:** Disability
- **Who:** Children/young People, Elderly/old People, People With Disabilities

## Geography

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- **Area of benefit:** COUNTY DURHAM AND DARLINGTON
- Durham

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£145,052	£122,749	-	-
2024-03-31	£123,536	£113,397	-	-
2023-03-31	£79,020	£102,977	-	-
2022-03-31	£91,264	£95,682	-	-
2021-03-31	£145,366	£102,061	-	-

## Trustees

Name	Role	Appointed
<b>VICTORIA ROSS</b>	Chair	
Denise Hickson		2019-09-27
ELAINE WILLIAMS		
PATRICIA LAWTON		2024-11-18
RAY HESLOP		
Stephen Heslop		2018-10-12

**LEARNING LIBRARY**

England & Wales - Charity number 1000589

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# Accounts

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CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

**Period start date:** From 1<sup>st</sup> April 2024

**Period end date:** March 31<sup>st</sup> 2025

**Charity name:** Learning Library

**Charity registration number:** 1000589

## Objectives and Activities

### Summary of the purposes of the charity as set out in its governing document

Our main aim and objectives are to support children, young people and adults with additional needs by providing a free loan service of specialist resources to promote their holistic wellbeing and physical development.

Our service provides items which are often expensive and may fall outside the average the family budget. All the items we provide are aimed at learning new skills, providing greater opportunity to interact with others, improving confidence and self-esteem, supporting sensory regulation, well-being and developing new interests and hobbies whilst having fun.

### Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.

Our service is provided by means of Outreach Workers who visit members' homes, taking out equipment which will best benefit and support our members specific needs thereby encouraging physical and emotional development. We continue to ensure that resources are cleaned and sanitised to ensure that the items are totally safe to loan out to families.

Our visits are always flexible to accommodate any circumstances. Outreach workers visit approximately 6 weekly and consult with members wherever possible to ensure that all of our children/young people and adults have a voice and are able make their own decisions as to the items they would like to borrow and also give their views on items they have loaned.

Additionally, we provide sensory pop up sessions throughout County Durham, to bring larger resources to families. We find this brings together our members and their families in an inclusive, non-judgmental environment.

Travel can be a challenge for many of our members, and having the opportunity to have resources brought to the safety and comfort of their home is an invaluable part of our service.

### Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit

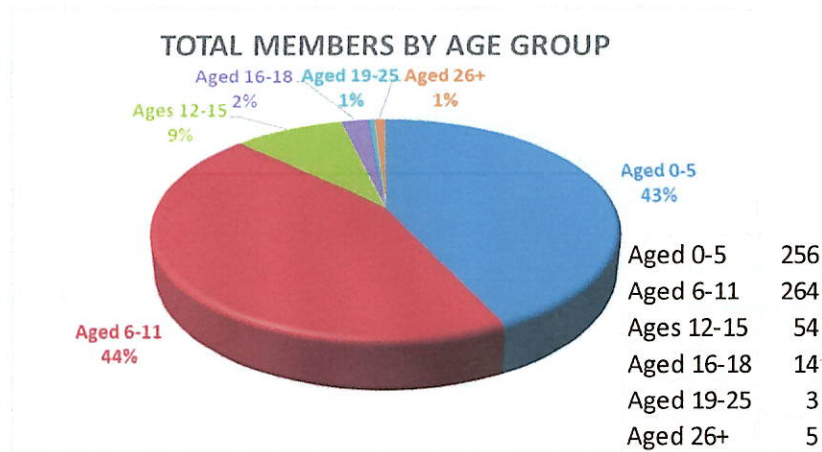
All Trustees are aware of their responsibilities as laid down by the Charity Commissioners.

## Achievements and Performance

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.

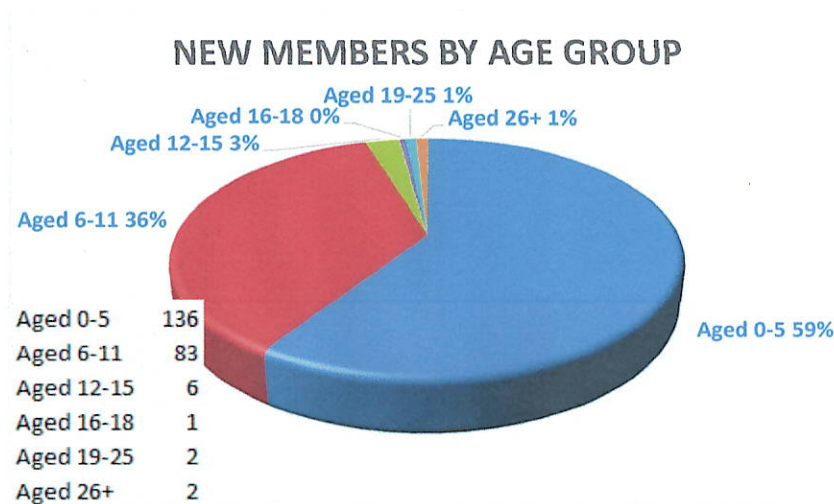
As of 31/03/2025 the Learning Library had a total of 596 Individual members.

Of these members their age groups were:-



During the financial year the Learning Library has continued to welcome new members. Totalling 230 over the 12 month period.

Of these new members their age groups were:-



During the financial year the Learning Library has continued to welcome new members, totalling 230 over the 12 month period. During the same period we have had 183 members journey with us come to an end. Therefore during this period the Learning Library had a growth of membership by 8.56% which was met head-on.

Over recent years there has been a much broader knowledge and a shifting focus with regards to sensory regulation for our members. As our members can either have no sensory issues, or be over or under sensitive to some sensory input, it is essential that we support our members and their careers with regards to regulating their sensory needs. This is quite a complex process as individuals needs can change on an hour by hour basis, and we really work to try and help members identify when their sensory regulation may be impacted, and to try and put steps in place as soon as practicable to do so.

A common example we get from families is that their child copes well at school, but as soon as they are home they are easily overwhelmed, or enter a crisis. A high proportion of our members are Primary Schools aged, and it is those families who most commonly report this.

We find that by supporting the individual to meet their needs, there is a positive effect on the entire household as there is a lower likelihood of a child reaching crisis point as we are able to intervene and recommend strategies to assist with this depending on the individual needs of the member. It is certainly not the case that every child that presents with masking behaviours at school, and then returns to their safe space requires the same intervention, it must be tailored to the individual.

As an organisation we receive regular and high volumes of referrals each and every month. In the previous financial year 50% of our new referrals were in the 0-5 age bracket. We often find that parents/guardians come to us really unsure about what to do for the best for their child. Sadly, we are in a time where there are substantial waiting lists for services for children with additional needs in this area, with families being quoted as much as 5 years for diagnosis/intervention.

As we are able to act so swiftly, we are able to work with families from the earliest chance, and work with and support families int their time of need. Some of the outcomes we measure within the organisation include learning a new skill, interaction with others and improved confidence. You can see from the numbers highlighted that we are able to quickly see positive outcome for our members. However one of the biggest pieces of feedback we receive is the benefit of having someone to turn to who will come out to their home and offer information and advice around any difficulties the family ls facing and essentially to be a shoulder to lean on whilst learning about and navigating the challenges of having a child with additional needs.

## **Financial Review**

### **Review of the charity's financial position at the end of the period**

For this period our income and expenditure totalled  
£145,052 Income

£122,749 Expenditure

### **INCOME APRIL 2024 – MARCH 2025**

#### **Grants**

We received £109,741.70 in restricted grants and £10,536.70 in unrestricted grants totalling £120,277.85

### **Other income**

Income from bank interest, sales products and sales services totaled £3,083.09

### **Own Fundraising**

Our own fundraising totaled £1,331.50

### **Subscriptions**

Income from Subscriptions totaled £6,440.94

### **Donations**

Donations to the Learning Library from individuals and organisations brought in £14,131.40

### **Totals**

The total funds into the Learning Library was £145,264.78

## **EXPENDITURE APRIL 2024 – MARCH 2025**

### **Vehicle Costs**

The vehicle costs for this financial year to include, fuel, insurance and maintenance etc was £6,989.98 which was a 33% increase on the previous year.

### **Staff Costs**

Staff costs totalled £146, which was a 87% decrease on the previous year.

### **Running Costs**

This cost includes accountancy, repairs, stationery, postage, telephone, HR charges etc totalled £4,455.64 which was a 19% reduction on the previous year.

### **Premises Costs**

This cost includes building maintenance including, heating and lighting, buildings insurance etc totalled £10,342.78, a 9% reduction on the previous year.

### **Equipment**

The cost this year for resources/equipment was £13,540.83 with an additional £22,000.00 to purchase a new van.

### **Wages**

Wages for financial year 2024-2025 were £68,419.24, an decrease on 5%

### **Totals**

Total running costs for the year came to £122,748.51.

**Statement explaining the policy for holding reserves stating why they are held**

The Learning Library holds a separate high interest account where we hold our unrestricted reserve funds. These funds are intended to support the organisation in a time of hardship. Should the Learning Library cease trading activities, it is expected that these reserves would fund any redundancy payments, prior to this the balance would fund approximately 3 months running costs. These funds can only be accessed with authorisation from the board of Trustees.

**Amount of reserves held**

£33,582.94

**Structure, Governance and Management**

**Description of charity's trusts:**

**Type of governing document (trust deed, royal charter)**

Constitution

**How is the charity constituted? (e.g unincorporated association, CIO)**

The Management group comprising of 7 Trustees make up the registered charity

**Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees**

The Management Group

**Reference and Administrative details**

**Charity name** Learning Library  
**Registered charity number** 1000589  
**Charity's principal address** 45-47 North Street  
 Spennymoor  
 Co. Durham  
 DL16 6AP

**Names of the charity trustees who manage the charity**

	<b>Trustee name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>	<b>Name of person (or body) entitled to appoint trustee (if any)</b>
1	Victoria Ross	Chairperson		
2	Denise Hickson	Vice Chairperson		
3	Esther Chinchon			
4	Stephen Heslop	Treasurer		
5	Elaine William	Secretary		
6	Ray Heslop			
7	Rebecca Calder			

**Funds held as custodian trustees on behalf of others**

The Learning Library does not have a Custodian Trustee

**Exemptions from disclosure**


Reason for non-disclosure of key personnel details

Not applicable

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Victoria Ross	
Position (eg Secretary, Chair, etc)	Chair	
Date	20 <sup>th</sup> January 2026	

THE LEARNING LIBRARY

45 – 47 NORTH STREET,  
SPENNYMOOR,  
COUNTY DURHAM

FINANCIAL STATEMENTS  
FOR THE YEAR TO THE 31<sup>ST</sup> MARCH 2025

T. & A. Dixon Accountancy Services  
The Old Doctors Surgery,  
High Etherley,  
Bishop Auckland,  
Co. Durham  
DL14 0HS

THE LEARNING LIBRARY

1. Independent Examiners Report
2. Accounting Statement
3. Statement of Assets and Liabilities



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
Learning Library

On accounts for the year  
ended

31 March 2025

Charity no  
(if any)

1000589

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2023

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Date:

22/10/2025

Name:

Mr Alan Dixon

Relevant professional  
qualification(s) or body  
(if any):

ICPA

**Address:** Church View, High Etherley  
Bishop Auckland  
County Durham DL14 0HS

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

THE LEARNING LIBRARY

Receipts and Payments Account for the year to the 31<sup>st</sup> March 2025

The information on the following pages does not form part of the statutory financial statements.

**THE LEARNING LIBRARY**  
**Receipts and Payments Basis**  
**For the Year to 31st March, 2025**

**Receipts**

**Donations** 14,131.40

**Grants**

Co-operative Community Fund	1,616.70	
Grants	33,775.60	
Children in Need	37,038.55	
Durham County Council	47,847.00	120,277.85

**Other Income**

Bank Interest	367.90	
Crowdfunder	147.56	
Sale of van	1,259.89	
Lost items	962.49	
Sales Services	345.25	3,083.09

**Own Fundraising**

Raffle	1,275.00	
Tombola	56.50	1,331.50

**Subscriptions**

Nursery	490.00	
Schools	5,830.94	
Day Care	120.00	6,440.94
		145,264.78

**Bank Balance as at 1st April, 2024**

Current Account Balance as at 31st March 2024	39,562.13	
Deposit Account Balance as at 31st March 2024	33,215.04	
Opening Cash in Hand	224.17	73,001.34
		218,266.12

## Payments

### Equipment

Toys & Equipment	13,540.83	
Motor Vehicle	<u>22,000.00</u>	35,540.83

### Premises Costs

Building Maintenance / Repairs / Keys	2,043.89	
Heat & Light	2,738.79	
Rent Tudhoe Unit	2,986.56	
Water Rates	416.69	
Building Insurance	<u>2,156.85</u>	10,342.78

### Running Costs

Accountancy	601.60	
HR	1,414.68	
Bank Charges	289.77	
Lottery Licence	20.00	
Stationery	622.32	
Cleaning	59.06	
Sundries	316.61	
Telephone & Internet	908.40	
Delivery Costs	<u>223.20</u>	4,455.64

### Staff Costs

Staff Costs	116.00	
Flowers	<u>30.00</u>	146.00

### Wages & On Costs

Employee wages	23,441.87	
HMRC Payment	3,406.40	
Pension	2,409.97	
CIN	<u>39,161.00</u>	68,419.24

### Vehicle Costs

Service / Maintenance	619.26	
Insurance	3,003.78	
Miscellaneous	16.19	
Road Tax	660.00	
Fuel	<u>2,687.75</u>	6,986.98

### Miscellaneous

Subscriptions	35.00	
Event	<u>175.00</u>	<u>210.00</u>
		126,101.47
PY Creditors	1,331.86	
CY Creditors	<u>4,684.82</u>	<u>3,352.96</u>
		122,748.51
PY Debtors	141.70	
CY Debtors	<u>354.73</u>	213.03

Closing Cash Balance	204.83	
Current Account Balance as at 31st March 2025	61,516.81	
Deposit Account Balance as at 31st March 2025	<u>33,582.94</u>	<u>95,304.58</u>
		218,266.12

THE LEARNING LIBRARY

Accounting Statement

Receipts and Payments Basis  
For the Year to 31st March, 2025

<u>Receipts</u>	2025
Gifts, donations and other voluntary receipts	134,557
Receipts from Trading activities	9,080
Receipts earned from assets	1,628
<u>Total Receipts</u>	<u>145,265</u>
<u>Payments</u>	
Payments directly for charitable purposes	
Payments for publicity and fundraising, management and administration	87,208
<u>Total payments</u>	<u>87,208</u>
<u>Net Receipts / (Payments)</u>	<u>58,057</u>
Cash funds Last Year End	<u>73,001</u>
Cash Funds This Year End	<u>95,305</u>

The Charity has restricted funds  
The Charity has no endowment funds

Signed on behalf of the Trustees

  
.....

Approved by the board of Trustees on -

THE LEARNING LIBRARY

Statement of Assets and Liabilities  
as at 31st March, 2025

Cash Funds

Cash in Hand	205
Bank Current Account	61,517
Bank Deposit Account	<u>33,583</u>
<b>Total Cash Funds</b>	<b>95,305</b>

Debtors

Invoices outstanding at year end	355
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Assets Retained for Charity's Own Use

General Account

	Bfwd	Bought	Sold	Depn	Cfwd
Office Furniture and Equipment	4,316		-	863	3,453
Fixtures, Fittings and Equipment - Cost	112,669	13,541	-	12,621	113,589
Motor vehicle - Cost	<u>6,469</u>	<u>22,000</u>	<u>1,260</u>	<u>5,442</u>	<u>21,767</u>
	<u>123,454</u>	<u>35,541</u>	<u>1,260</u>	<u>18,926</u>	<u>138,809</u>

Liabilities

General Account	4,685
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Signed on behalf of the Trustees

  
.....

Approved by the board of Trustees on -



Charity Name Learning Library	No (if any) 1000589
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CC16a

## Receipts and payments accounts

For the period from	Period start date 01/04/2024	To	Period end date 31/03/2025
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations	13,131	1,000	-	14,131	3,354
Grants	4,492	115,786	-	120,278	115,024
Other Income	1,455	-	-	1,455	99
Own Fundraising	1,332	-	-	1,332	522
Subscriptions	6,441	-	-	6,441	4,495
Debtors Adjustment	- 213	-	-	- 213	- 226
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>26,638</b>	<b>116,786</b>	<b>-</b>	<b>143,424</b>	<b>123,268</b>
<b>A2 Asset and investment sales, etc.</b>					
	1,628	-	-	1,628	268
<b>Total receipts</b>	<b>28,266</b>	<b>116,786</b>	<b>-</b>	<b>145,052</b>	<b>123,536</b>
<b>A3 Payments</b>					
Miscellaneous	210	-	-	210	100
Premises Costs	8,082	2,261	-	10,343	11,360
Running Costs	2,357	2,099	-	4,456	5,301
Staff Costs	146	-	-	146	1,181
Vehicle Costs	5,862	1,125	-	6,987	7,806
Wages & ON Costs	11,225	57,194	-	68,419	72,079
Volunteer Costs	-	-	-	-	-
Subscription	-	-	-	-	125
	-	-	-	-	-
Creditors Adjustment	- 3,353	-	-	- 3,353	- 1,159
<b>Sub total</b>	<b>24,529</b>	<b>62,678</b>	<b>-</b>	<b>87,208</b>	<b>96,792</b>
<b>A4 Asset and investment purchases, etc.</b>					
	24,161	11,380	-	35,541	16,606
<b>Total payments</b>	<b>48,690</b>	<b>74,058</b>	<b>-</b>	<b>122,749</b>	<b>113,398</b>
<b>Net of receipts/(payments)</b>	<b>- 20,424</b>	<b>42,727</b>	<b>-</b>	<b>22,303</b>	<b>10,138</b>
<b>A5 Transfers between funds</b>					
	-	-	-	-	-
<b>A6 Cash funds last year end</b>					
	73,001	-	-	73,001	62,862
<b>Cash funds this year end</b>	<b>52,577</b>	<b>42,727</b>	<b>-</b>	<b>95,304</b>	<b>73,000</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank & Cash Accounts	52,577	42,727	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	52,577	42,727	-
(agree balances with receipts and payments account(s))				

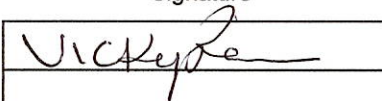
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	Debtors	355	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>	Office Furniture & Equipment	3,453	-	-
	Fixtures, Fittings & Equipment	113,589	-	-
	Motor Vehicle	21,767	-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>	Creditors	4,685	-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	24/11/25	

**LEARNING LIBRARY**

England & Wales - Charity number 1000589

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# Accounts

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CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

**Period start date:** From 1<sup>st</sup> April 2023

**Period end date:** March 31<sup>st</sup> 2024

**Charity name:** Learning Library

**Charity registration number:** 1000589

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Our visits are always flexible to accommodate any circumstances. Outreach workers visit approximately 6 weekly and consult with members wherever possible to ensure that all of our children/young people and adults have a voice and are able make their own decisions as to the items they would like to borrow and also give their views on items they have loaned.

Additionally, we provide sensory pop up sessions throughout County Durham, to bring larger resources to families. We find this brings together our members and their families in an inclusive, non-judgmental environment.

Travel can be a challenge for many of our members, and having the opportunity to have resources brought to the safety and comfort of their home is an invaluable part of our service.

### Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit

*All Trustees are aware of their responsibilities as laid down by the Charity Commissioners.*

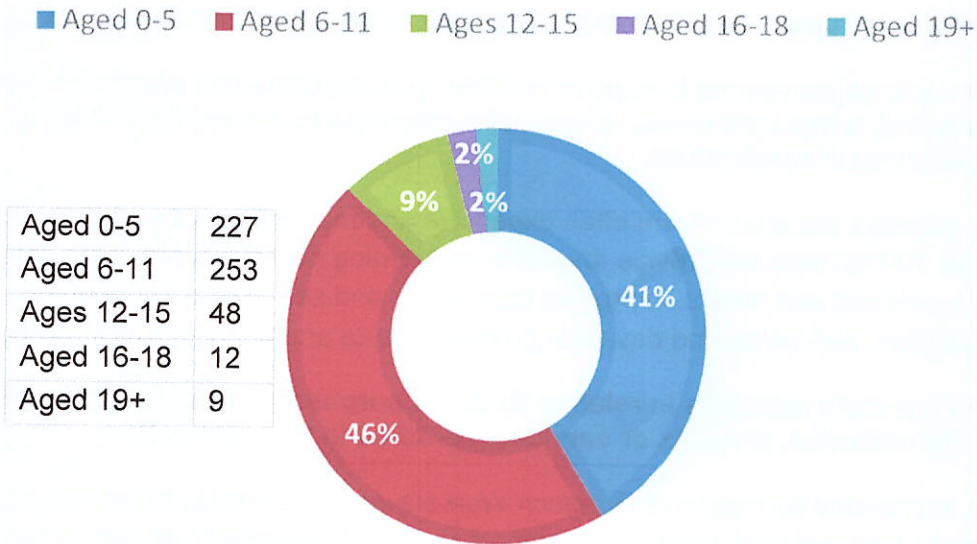
## Achievements and Performance

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.

As of 31/03/2024 the Learning Library had a total of 549 Individual members.

Of these members their age groups were:-

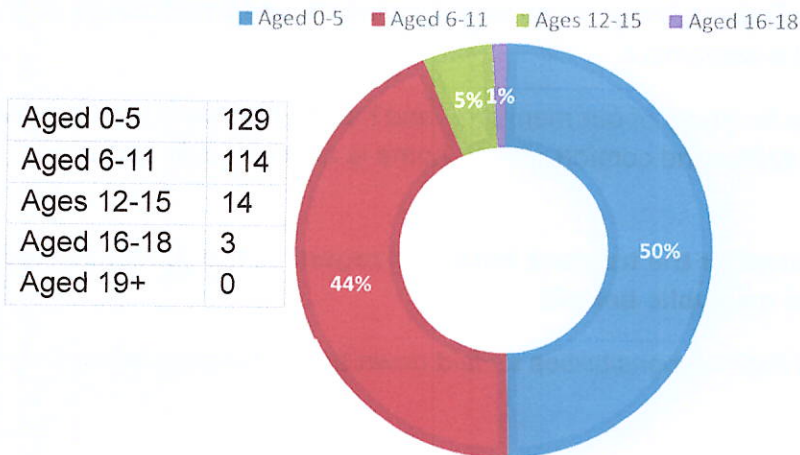
### TOTAL MEMBERSHIP BY AGE GROUP



During the financial year the Learning Library has continued to welcome new members, totalling 260 over the 12 month period. During the same period we have had 177 members journey with us come to an end. Therefore during this period the Learning Library had a growth of membership by 18.4% which was met head-on.

Of these new members their age groups were:-

### NEW MEMBERS BY AGE GROUP



Over recent years there has been a much broader knowledge and a shifting focus with regards to sensory regulation for our members. As our members can either have no sensory issues, or be over or under sensitive to some sensory input, it is essential that we support our members and their carers with regards to regulating their sensory needs. This is quite a complex process as individuals needs can change on an hour by hour basis, and we really work to try and help members identify when their sensory regulation may be impacted, and to try and put steps in place as soon as practicable to do so.

A common example we get from families is that their child copes well at school, but as soon as they are home they are easily overwhelmed, or enter a crisis. A high proportion of our members are Primary Schools aged, and it is those families who most commonly report this.

We find that by supporting the individual to meet their needs, there is a positive effect on the entire household as there is a lower likelihood of a child reaching crisis point as we are able to intervene and recommend strategies to assist with this depending on the individual needs of the member. It is certainly not the case that every child that presents with masking behaviours at school, and then returns to their safe space requires the same intervention, it must be tailored to the individual.

As an organisation we receive regular and high volumes of referrals each and every month. In the previous financial year 50% of our new referrals were in the 0-5 age bracket. We often find that parents/guardians come to us really unsure about what to do for the best for their child. Sadly, we are in a time where there are substantial waiting lists for services for children with additional needs in this area, with families being quoted as much as 5 years for diagnosis/intervention.

As we are able to act so swiftly, we are able to work with families from the earliest chance, and work with and support families in their time of need. Some of the outcomes we measure within the organisation include learning a new skill, interaction with others and improved confidence. You can see from the numbers highlighted that we are able to quickly see positive outcome for our members. However one of the biggest pieces of feedback we receive is the benefit of having someone to turn to who will come out to their home and offer information and advice around any difficulties the family is facing and essentially to be a shoulder to lean on whilst learning about and navigating the challenges of having a child with additional needs.

## **Financial Review**

### **Review of the charity's financial position at the end of the period**

For this period our income and expenditure totalled  
£123,536.32 Income

£113,397.41 Expenditure

### **INCOME APRIL 2023 – MARCH 2024**

#### **Grants**

We received £83,344.70 in restricted grant and £15,858.79 in unrestricted grants totalling  
£99,203.49

#### **Other income**

Income from bank interest, sales products and sales services totaled £156.36

### **Own Fundraising**

Our own fundraising totaled £522.30

### **Subscriptions**

Income from Subscriptions totaled £4,495.00

### **Donations**

Donations to the Learning Library from individuals and organisations brought in £3,354.20

### **Totals**

The total funds into the Learning Library was £123,536.32

## **EXPENDITURE APRIL 2023 – MARCH 2024**

### **Vehicle Costs**

The vehicle costs for this financial year to include, fuel, insurance and maintenance etc was £9805.60 which was a 24% increase on the previous year.

### **Staff Costs**

Christmas gifts including training and uniform totaled £1180.76, which was a 90% increase on the previous year.

### **Running Costs**

This cost includes accountancy, repairs, stationery, postage, telephone, HR charges etc totaled £5,300.70 which was a 25% reduction on the previous year.

### **Premises Costs**

This cost includes building maintenance including a new shed roof and back door, heating and lighting, buildings insurance etc totaled £11,360.40, a 34% increase on the previous year.

### **Equipment**

The cost this year for resources/equipment was £12,161.59 with an additional £4,444.40 for replacement computers.

### **Wages**

Wages for financial year 2023-2024 were £72,078.21, an increase on 19%

### **Totals**

Total running costs for the year came to £113,397.41. Based on the accounts for the year, it does appear that the library has accrued £10,138.91 this is not the base as £20,000.00 was raised for purchase of a new van which was not spent within the financial year.

## Statement explaining the policy for holding reserves stating why they are held

The Learning Library holds a separate high interest account where we hold our unrestricted reserve funds. These funds are intended to support the organisation in a time of hardship. Should the Learning Library cease trading activities, it is expected that these reserves would fund any redundancy payments, prior to this the balance would fund approximately 3 months running costs. These funds can only be accessed with authorisation from the board of Trustees.

### Amount of reserves held

£33,215.04

## Structure, Governance and Management

### Description of charity's trusts:

#### Type of governing document (trust deed, royal charter)

Constitution

#### How is the charity constituted? (e.g unincorporated association, CIO)

The Management group comprising of 7 Trustees make up the registered charity

#### Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees

The Management Group

## Reference and Administrative details

Charity name	Learning Library
Registered charity number	1000589
Charity's principal address	45-47 North Street Spennymoor Co. Durham DL16 6AP

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Victoria Ross	Chairperson		
2	Denise Hickson	Vice Chairperson		
3	Jackie Heslop			
4	Stephen Heslop	Treasurer		
5	Elaine William	Secretary		
6	Ray Heslop			
7	Rebecca Calder			

### Funds held as custodian trustees on behalf of others

The Learning Library does not have a Custodian Trustee

## Exemptions from disclosure

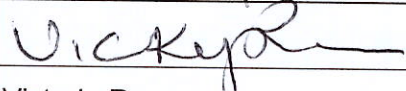
Reason for non-disclosure of key personnel details

Not applicable

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Victoria Ross	
Position (eg Secretary, Chair, etc)	Chair	
Date	16 <sup>th</sup> September 2024	

THE LEARNING LIBRARY

45 – 47 NORTH STREET,  
SPENNYMOOR,  
COUNTY DURHAM

FINANCIAL STATEMENTS  
FOR THE YEAR TO THE 31<sup>ST</sup> MARCH 2024

T. & A. Dixon Accountancy Services  
The Old Doctors Surgery,  
High Etherley,  
Bishop Auckland,  
Co. Durham  
DL14 0HS

THE LEARNING LIBRARY

1. Independent Examiners Report
2. Accounting Statement
3. Statement of Assets and Liabilities



Section A

Independent Examiner's Report

**Report to the trustees/  
members of**

Learning Library

**On accounts for the year  
ended**

31 March 2024

**Charity no  
(if any)**

1000589

**Set out on pages**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2024

**Responsibilities and  
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

**Date:**

05/06/2024

**Name:**

Mr Alan Dixon

**Relevant professional  
qualification(s) or body  
(if any):**

ICPA

<b>Address:</b>	Church View, High Etherley
	Bishop Auckland
	County Durham DL14 0HS

**Section B**                      **Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

THE LEARNING LIBRARY

Receipts and Payments Account for the year to the 31<sup>st</sup> March 2024

The information on the following pages does not form part of the statutory financial statements.

**THE LEARNING LIBRARY**  
**Receipts and Payments Basis**  
**For the Year to 31st March, 2024**

**Receipts**

<b>Donations</b>	3,354.20	3,354.20
<b>Grants</b>		
Co-operative Community Fund	758.79	
Grants	48,404.00	
Children in Need	30,271.20	
Durham County Council	15,590.00	
National Lottery Community Fund	<u>20,000.00</u>	115,023.99
<b>Other Income</b>		
Bank Interest	267.93	
Sales Products	29.50	
Sales Services	<u>69.60</u>	367.03
<b>Own Fundraising</b>		
Raffle	522.30	522.30
<b>Subscriptions</b>		
Nursery	1,200.00	
Schools	2,990.00	
Day Care	<u>305.00</u>	4,495.00
		<u>123,762.52</u>
<b>Bank Balance as at 1st April, 2023</b>		
Current Account Balance as at 31st March 2023	29,512.24	
Deposit Account Balance as at 31st March 2023	32,947.11	
Opening Cash in Hand	<u>403.08</u>	62,862.43
		<u>186,624.95</u>

## Payments

<b>Equipment</b>		
Toys & Equipment	12,161.59	
Office Equipment	<u>4,444.40</u>	16,605.99
<b>Premises Costs</b>		
Building Maintenance / Repairs / Keys	2,978.69	
Cleaning	160.89	
Heat & Light	2,816.26	
Rent Tudhoe Unit	2,986.56	
Water Rates	375.69	
Building Insurance	<u>2,042.31</u>	11,360.40
<b>Running Costs</b>		
Accountancy	925.00	
HR	1,320.54	
Bank Charges	708.38	
Lottery Licence	20.00	
Repairs to Equipment	226.82	
Stationery	890.39	
Laundry	3.75	
Sundries	340.39	
Telephone & Internet	814.23	
Delivery Costs	43.20	
Computer Maintenance	<u>8.00</u>	5,300.70
<b>Staff Costs</b>		
Staff Costs	1,120.76	
Flowers	<u>60.00</u>	1,180.76
<b>Wages &amp; On Costs</b>		
General Funds	24,796.95	
HMRC Payment	5,370.10	
Pension	1,758.92	
CDCF	4,877.51	
CIN	<u>35,274.73</u>	72,078.21
<b>Vehicle Costs</b>		
Service / Maintenance	2,849.52	
Insurance	1,439.08	
Miscellaneous	14.99	
Road Tax	640.00	
Fuel	<u>2,862.01</u>	7,805.60
<b>Miscellaneous</b>		
Subscriptions	125.00	
Event	<u>100.00</u>	<u>225.00</u>
		114,556.66
PY Creditors	172.61	
CY Creditors	<u>1,331.86</u>	<u>- 1,159.25</u>
		113,397.41
CY Debtors		226.20
Closing Cash Balance	224.17	
Current Account Balance as at 31st March 2024	39,562.13	
Deposit Account Balance as at 31st March 2024	<u>33,215.04</u>	<u>73,001.34</u>
		186,624.95

THE LEARNING LIBRARY

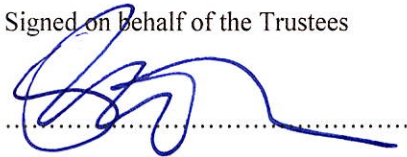
Accounting Statement

Receipts and Payments Basis  
For the Year to 31st March, 2024

<u>Receipts</u>	2024
Gifts, donations and other voluntary receipts	119,000
Receipts from Trading activities	4,495
Receipts earned from assets	268
<u>Total Receipts</u>	<u>123,763</u>
<u>Payments</u>	
Payments directly for charitable purposes	
Payments for publicity and fundraising, management and administration	96,791
<u>Total payments</u>	<u>96,791</u>
<u>Net Receipts / (Payments)</u>	<u>26,971</u>
Cash funds Last Year End	<u>62,862</u>
Cash Funds This Year End	<u>73,001</u>

The Charity has restricted funds  
The Charity has no endowment funds

Signed on behalf of the Trustees



Approved by the board of Trustees on -

THE LEARNING LIBRARY

Statement of Assets and Liabilities  
as at 31st March, 2024

Cash Funds

Cash in Hand	224
Bank Current Account	39,562
Bank Deposit Account	<u>33,215</u>
<b>Total Cash Funds</b>	<b>73,001</b>

Debtors

Invoices outstanding at year end	226
----------------------------------	-----

Assets Retained for Charity's Own Use

General Account

	Bfwd	Bought	Sold	Depn	Cfwd
Office Furniture and Equipment	950	4,444	-	1,079	4,316
Fixtures, Fittings and Equipment - Cost	113,026	12,162	-	12,519	112,669
Motor vehicle - Cost	<u>8,086</u>	<u>-</u>	<u>-</u>	<u>1,617</u>	<u>6,469</u>
	<u>122,062</u>	<u>16,606</u>	<u>-</u>	<u>15,215</u>	<u>123,454</u>

Liabilities

General Account	1,332
-----------------	-------

Signed on behalf of the Trustees



Approved by the board of Trustees on -



Learning Library				<b>CC16a</b>
<b>Receipts and payments accounts</b>				
For the period from	01/04/2023	To	31/03/2024	

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations	3,354	-	-	3,354	10,125
Grants	12,760	102,264	-	115,024	63,198
Other Income	99	-	-	99	70
Own Fundraising	522	-	-	522	825
Subscriptions	4,495	-	-	4,495	4,690
Debtors Adjustment	- 226	-	-	- 226	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>21,004</b>	<b>102,264</b>	<b>-</b>	<b>123,268</b>	<b>78,908</b>
<b>A2 Asset and investment sales, etc.</b>	268	-	-	268	111
<b>Total receipts</b>	<b>21,272</b>	<b>102,264</b>	<b>-</b>	<b>123,536</b>	<b>79,020</b>
<b>A3 Payments</b>					
Miscellaneous	100	-	-	100	36
Premises Costs	7,560	3,800	-	11,360	8,831
Running Costs	2,931	2,370	-	5,301	7,051
Staff Costs	1,181	-	-	1,181	121
Vehicle Costs	4,889	2,917	-	7,805	4,646
Wages & ON Costs	33,060	39,018	-	72,079	58,492
Volunteer Costs	-	-	-	-	24
Subscription	125	-	-	125	-
	-	-	-	-	-
Creditors Adjustment	- 1,159	-	-	- 1,159	1,461
<b>Sub total</b>	<b>48,686</b>	<b>48,105</b>	<b>-</b>	<b>96,792</b>	<b>80,662</b>
<b>A4 Asset and investment purchases, etc.</b>	2,090	14,516	-	16,606	22,315
<b>Total payments</b>	<b>50,777</b>	<b>62,621</b>	<b>-</b>	<b>113,398</b>	<b>102,977</b>
<b>Net of receipts/(payments)</b>	<b>- 29,505</b>	<b>39,644</b>	<b>-</b>	<b>10,139</b>	<b>- 23,958</b>
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	62,862	-	-	62,862	86,820
<b>Cash funds this year end</b>	<b>33,357</b>	<b>39,644</b>	<b>-</b>	<b>73,001</b>	<b>62,862</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank & Cash Accounts	33,357	39,644	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>33,357</b>	<b>39,644</b>	<b>-</b>
(agree balances with receipts and payments account(s))		OK	OK	OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	Debtors	226	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>	Office Furniture & Equipment	4,316	-	-
	Fixtures, Fittings & Equipment	112,669	-	-
	Motor Vehicle	6,469	-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>	Creditors	1,332	-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature 	Print Name S. HESLOP	Date of approval 10/6/24
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**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Learning Library

**On accounts for the year  
ended**

31 March 2024

**Charity no  
(if any)**

1000589

**Set out on pages**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2024

**Responsibilities and  
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

*Alan Dixon*

**Date:**

05/06/2024

**Name:**

Mr Alan Dixon

**Relevant professional  
qualification(s) or body  
(if any):**

ICPA

<b>Address:</b>	Church View, High Etherley
	Bishop Auckland
	County Durham DL14 0HS

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

**LEARNING LIBRARY**

England & Wales - Charity number 1000589

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# Accounts

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**LEARNING LIBRARY**

# **ANNUAL REPORT**

**Presented to Management Group  
On 6<sup>th</sup> November 2023**

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# **LEARNING LIBRARY ANNUAL REPORT**

**Reporting Period 1<sup>st</sup> April, 2022 to 31<sup>st</sup> March, 2023**

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**Please note that this report was compiled by the newly appointed manager to the service. As such she was only in post for the final month of this reporting period.**

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## **1. MANAGEMENT GROUP**

Management Group continue to provide the Learning Library with their support.

## **2. EVENTS**

2.1 Pop Ups – We have hosted 6 Pop Ups this year throughout the County and every one was a huge success. We were fortunate to hold these events in Murton, Waterhouses, Newton Hall, Bishop Auckland and Spennymoor.

2.2 Our Outreach Workers attended the following events:

- Little Treasures information sharing event
- SEN presentation at Greenland Primary
- SEN event at Greenland Primary
- Making Changes Together Conference

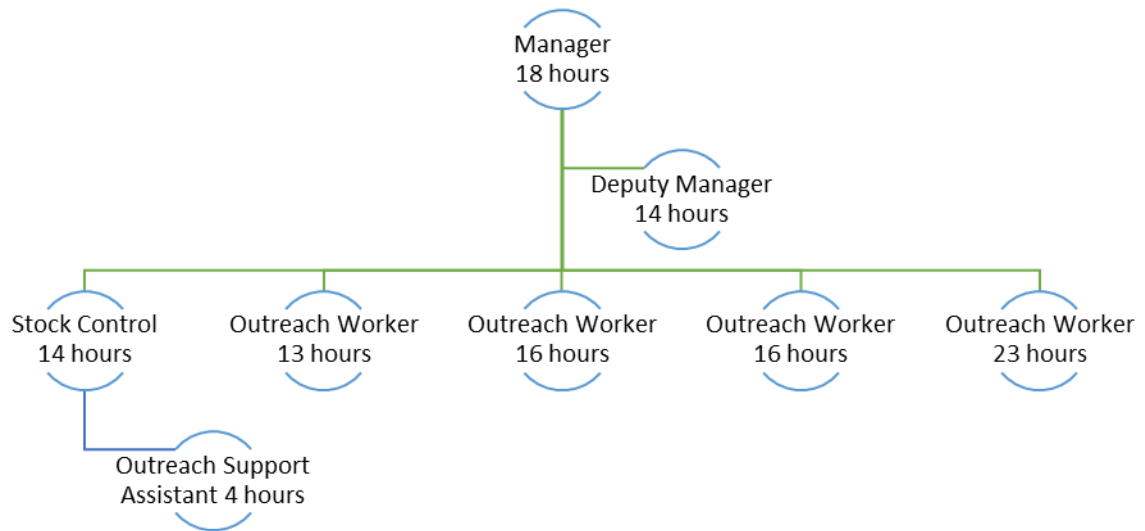
## **3. STAFF**

One long term member of staff retired in May 2022 and a new Outreach Worker was in post in December 2022.

Our long serving Manager of 8 years took retirement in late February 2023, and following a recruitment drive an internal candidate was appointment on 28<sup>th</sup> February 2023.

A replacement Outreach Worker was then recruited, and began employment on 21/03/2023.

The structure of the staff withing the Learning Library is listed below: -



#### **4. FEEDBACK FROM MEMBERS**

We continue to collect and collate feedback using ongoing data recorded on membership cards at each visit. This is collated every three months and provides us with an ongoing means of assessing that we continue to meet the needs of our members.

#### **5. INCOME APRIL 2022 – MARCH 2023**

##### **5.1 Grants**

Specific grant details for this year are as follows:-

Co-operative Community Fund	£1,906.94
Aycliffe Councillors	£1,500.00
Children in Need	£36,966.25
Edward Gosling Foundation	£5,000.00
David Solomons Charitable Trust	£750.00
The Elsie Davis Trust	£5,000.00
Joseph Strong Frazer Trust	£1,000.00
National Lottery Community Fund	£9,825.00

Spennymoor AAP	£1,250.00
TOTAL	£63,198.19

5.2 Other income (credits, interest and refund) £156.36

5.3 **Own Fundraising**

Raffle	£160.00
Toy sale	£25.00
Tombola	£50.00
Bucket collection	£255.00
Money boxes	£360.00
TOTAL	£850.00

5.4 **Subscriptions**

Income from Subscriptions totalled £4,690.00

5.5 **Donations**

Donations to the Learning Library from individuals and organisations brought in £10,125.00

5.6 **Totals**

The total funds into the Learning Library was £79,019.55

6. **EXPENDITURE APRIL 2022 – MARCH 2023**

6.1 **Vehicle Costs**

The vehicle costs for this financial year to include, fuel, insurance and maintenance etc was £5,932.37.

6.2 **Staff Costs**

Christmas gifts for staff were £121.00

6.3 **Running Costs**

This cost includes accountancy, repairs, stationery, postage, telephone, HR charges etc. The costs were £7,050.52.

#### 6.4 **Premises Costs**

This cost includes building maintenance, heating and lighting, buildings insurance etc. The total cost for this was £7,544.67

#### 6.5 **Equipment**

The cost this year for resources/equipment was £22,165.35 with an additional £150.00 for office equipment.

#### 6.6 **Wages**

Wages for financial year 2022-2023 were £58,491.84

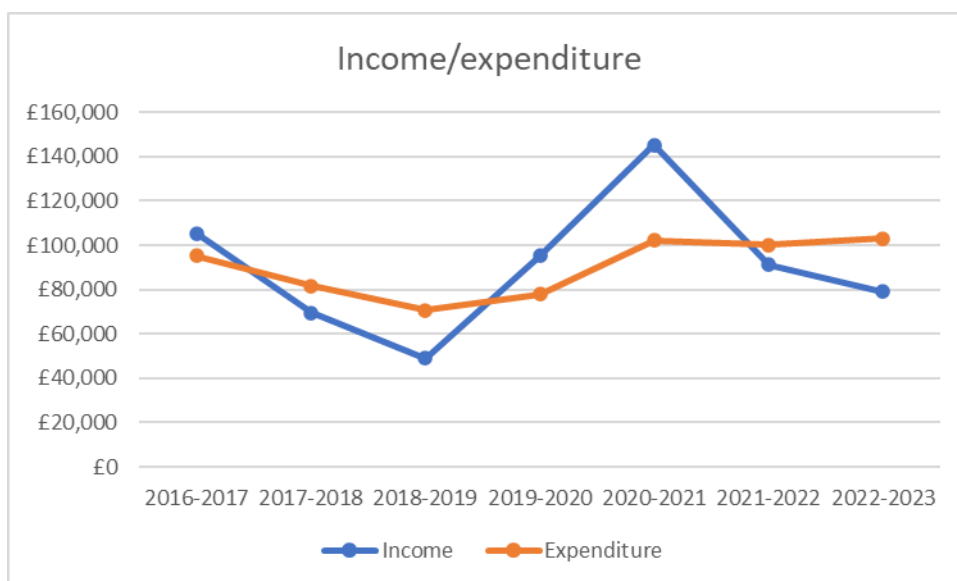
#### 6.6 **Totals**

Total running costs for the year came to £102,977.11.

### 7. **YEAR ON YEAR COMPARISON**

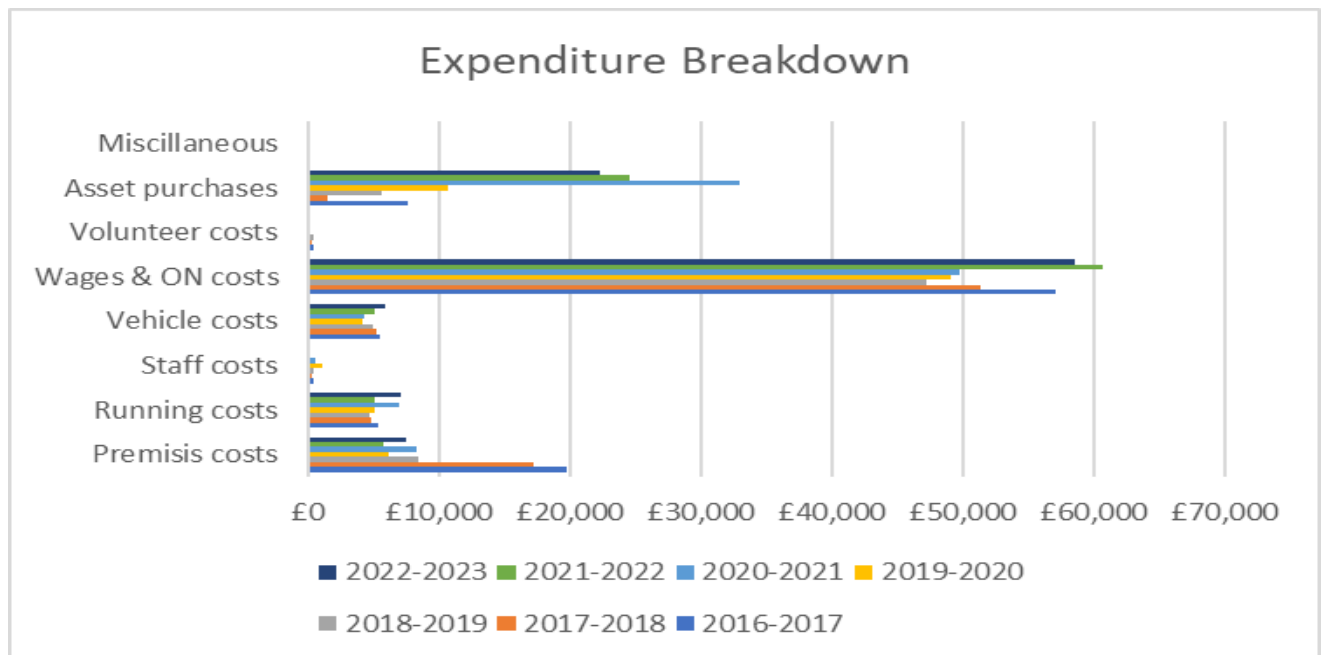
Below is a table details income and expenditure over the past 7 financial years: -

	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023
Income	£105,518	£69,478	£49,149	£95,357	£145,378	£91,264	£79,019
Expenditure	£95,198	£81,580	£70,714	£77,952	£102,073	£100,126	£102,977
Profit/loss	£10,320	−£12,102	−£21,565	£17,405	£43,305	−£8,862	−£23,958



Below is a breakdown of the categories funds have been spent over the same 7-year period: -

	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023
Premises costs	£19,676	£17,201	£8,456	£6,152	£8,303	£5,690	£7,544
Running costs	£5,366	£4,865	£4,672	£5,038	£6,920	£5,031	£7,050
Staff costs	£413	£334	£415	£1,143	£550	£125	£121
Vehicle costs	£5,499	£5,251	£4,994	£4,162	£4,304	£5,017	£5,932
Wages & ON costs	£57,013	£51,368	£47,156	£48,985	£49,753	£60,663	£58,491
Volunteer costs	£408	£312	£408	£156	£0	£0	£24
Asset purchases	£7,656	£1,493	£5,607	£10,662	£32,895	£24,582	£22,315
Miscellaneous	£0	£0	£98	£0	£0	£0	£36



## 8. COMMUNITY AND NETWORKING

8.1 We have maintained close links with the Portage Service, SEN and mainstream schools, the occupational therapy service as well as many other organisations which support people with additional needs. We have enjoyed participating in SEN coffee mornings throughout the year as well as attended any events which we have been invited to.

## 9. MEMBERSHIP

Our membership continues to increase with referrals coming from both the families of the individuals and the professionals involved with them.

## **10. STOCK-TAKE**

The yearly stock-take will commence after the Christmas break and all members of staff will take part.

## **11. COMMUNICATION**

11.1 Our website address remains *www.learninglibrary.org.uk*.

11.2 Our email address remains at *info@learninglibrary.org.uk*.

11.3 Our Facebook continues to be regularly used by members parents/carers to request items or to contact our Outreach Workers.

## **12. CONCLUSION**

Following from the Covid-19 pandemic, it was wonderful to get back out into the community and support those with additional needs both in their own homes and at our sensory pop-up sessions which we hosted throughout the County.

Despite the retirement of 2 long standing members of staff, the service has continued to flourish, and those appointed to fill the roles have been welcome additions to the team.

The support of funders, both large and small, has enabled us to continue to meet the needs of individuals with additional needs throughout County Durham. We also offer our support to their parents and carers in whatever way is the most beneficial to them. We maintain excellent relationships with our members and continue to receive positive feedback from them and other organisations with whom we are involved.

Finally, thank you to all staff, volunteers, Management Group members, member's parents/carers, funders and supporters who help us support the individuals who access our valuable and unique service.

Presented by Sarah Machin, Learning Library Manager to Board of Trustees at the Annual General Meeting on Monday 6<sup>th</sup> November, 2023.



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
Learning Library

**On accounts for the year  
ended**

31 March 2023

**Charity no  
(if any)**

1000589

**Set out on pages**

(remember to include the page numbers of additional sheets)

**Responsibilities and  
basis of report**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2023

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

**Date:**

09/10/2023

**Name:**

Mr Alan Dixon

**Relevant professional  
qualification(s) or body  
(if any):**

ICPA

<b>Address:</b>	Church View, High Etherley
	Bishop Auckland
	County Durham DL14 0HS

**Section B****Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

**LEARNING LIBRARY**

England & Wales - Charity number 1000589

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# Accounts

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# LEARNING LIBRARY ANNUAL REPORT

**Presented to Management Group  
On 18<sup>th</sup> November 2022**

**--o0o--**

## Reporting Period 1<sup>st</sup> April, 2021 to 31<sup>st</sup> March, 2022

---

### 1. **MANAGEMENT GROUP**

Management Group continue to provide the Learning Library with their support.

### 2. **EVENTS**

Obviously up until March this year organisations were still cautious over Covid-19. We have therefore attended only one event.

Little Treasures Information Event at Burnhope : Kirsten

### 3. **STAFF**

One long term member of staff retired in May and a new outreach worker has now been appointed and will commence her employment shortly.

### 5. **FEEDBACK FROM MEMBERS**

We are have now resumed our service fully with outreach workers interacting with the member and their family inside the home. The feedback from members/families has been really positive and they are happy that we are now operating a complete service. Used items are still thoroughly cleaned at our Unit in Tudhoe before being brought into the Library Premises to ensure no trace of any virus can be passed on.

### 6. **INCOME APRIL 2021 - MARCH 2022**

#### 6.1 **Grants**

Specific grant details for this year are as follows:-

	£
Albert Hunt	1,000
Baily Thomas Trust	2,000
County Durham Community Foundation	4,940
BBC Children in Need	26,898.55

Durham AAP 11,400

Durham County Council	8,000
Job Retention	6,772.69
Joseph Strong Frazer Trust	1,000
Sir James Knott Trust	5,000
Skipton Building Society	2,921.72
Spennymoor AAP	17,000
<b>TOTAL</b>	<b>£86,932.96</b>

6.3 Other income (credits, interest and refund) 266.75

6.2 **Own Fundraising**

Bucket Collection	355.00
Gala	45.00
Learning Library Money Boxes	200.00
Tombola	91.30
Toy Sale	260.00

**TOTAL** £961.30

6.3 **Subscriptions**

Income from Subscriptions was £2,790

6.4 **Other Income**

Other income such as bank interest, refunds/credits brought in £266.75

6.5 **Donations**

Donations to the Learning Library from individuals and organisations brought in £335.00

6.6 **Totals**

The total funds into the Learning Library was £91,264.10

**7. EXPENDITURE APRIL 2021 - MARCH 2022**

7.1 **Vehicle Costs**

The vehicle costs for this financial year to include, fuel, insurance and maintenance etc was £4,756.37.

## 7.2 **Staff Costs**

Christmas gifts for staff were £125.00

## 7.3 **Running Costs**

This cost includes accountancy, repairs, stationery, postage, telephone, HR charges etc. The costs were £5,397.69.

## 7.4 **Premises Costs**

This cost includes building maintenance, heating and lighting, buildings insurance etc. The total cost for this was £5,689.66

## 7.5 **Equipment**

The cost this year equipment was £23,516.23

## 7.6 **Wages**

Wages for financial year 2021-2022 were £60,663.37

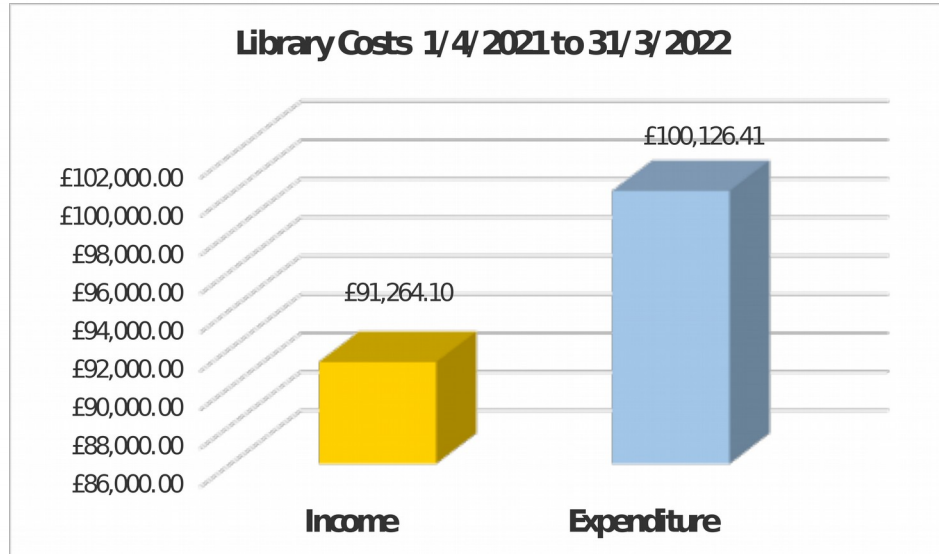
## 7.6 **Totals**

Total running costs for the year came to £100,126.41

## 9. **YEAR ON YEAR COMPARISON**

Financial year 2020-21 was difficult due to Covid-19. However, our service managed to carry on and we maintained financial stability. The Learning Library received some additional grants which unable us to continue to operate a service during the pandemic.

## Learning Library Costs 1/4/2020 – 31/4/2021



### **10. COMMUNITY AND NETWORKING**

10.1 We have maintained close links with the Portage Service, special and mainstream schools, the occupational therapy service as well as many other organisations which support people with learning disabilities and additional needs. We continue to support Endeavour Woodcrafts whenever possible. We are looking forward to reaching out and networking with other organisations and services once again now that social distancing for Covid-19 is no longer in place.

### **11. MEMBERSHIP**

Our membership continues to increase with the majority of our new members being in the Durham area.

### **12. STOCK-TAKE**

The yearly stock-take will commence after the Christmas break and all members of staff will take part.

### **13. COMMUNICATION**

- 13.1 Our website address remains *www.learninglibrary.org.uk*.
- 13.2 Our email address remains at *info@learninglibrary.org.uk*.
- 13.3 Our Facebook continues to be regularly used by members parents/carers to request items or to contact our Outreach Workers.

#### **14. CONCLUSION**

The onset of the Covid pandemic had made providing our current service extremely challenging. However, we continue to maintain a positive attitude and are determined to carry on, albeit in a socially distanced way. The need for our service continues to grow and does our resolve to help and support those with additional needs throughout the County.

The support of funders, both large and small, has enabled us to continue to meet the needs of the children and adults with learning disabilities and additional needs who are members. We also offer our support to their parents and carers. We maintain excellent relationships with our members and continue to receive positive feedback from them and other organisations with whom we are involved.

Finally, thank you to all staff, volunteers, Management Group members, member's parents/carers, funders and supporters who help us support the children and adults who need our service.

Presented by Marion Nelthorpe, Learning Library Manager to Board of Trustees at the Annual General Meeting on Friday 10<sup>th</sup> December, 2021.

THE LEARNING LIBRARY

45 – 47 NORTH STREET,  
SPENNYMOOR,  
COUNTY DURHAM

FINANCIAL STATEMENTS  
FOR THE YEAR TO THE 31<sup>ST</sup> MARCH 2022

T. & A. Dixon Accountancy Services  
The Old Doctors Surgery,  
High Etherley,  
Bishop Auckland,  
Co. Durham  
DL14 0HS

## THE LEARNING LIBRARY

1. Independent Examiners Report
2. Accounting Statement
3. Statement of Assets and Liabilities



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Learning Library

**On accounts for the year  
ended**

31 March 2022

**Charity no  
(if any)**

1000589

**Set out on pages**

1 to 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2021

**Responsibilities and  
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

**Signed:**

**Date:**

11/11/2022

**Name:**

Mr Alan Dixon

**Relevant professional  
qualification(s) or body  
(if any):**

ICPA

<b>Address:</b>	Church View, High Etherley
	Bishop Auckland
	County Durham DL14 0HS

<b>Section B</b>	<b>Disclosure</b>
------------------	-------------------

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

THE LEARNING LIBRARY

Receipts and Payments Account for the year to the 31<sup>st</sup> March 2022

The information on the following pages does not form part of the  
statutory financial statements.

**THE LEARNING LIBRARY**  
**Receipts and Payments Basis**  
**For the Year to 31st March, 2022**

**Receipts**

**Donations**

Asda	200.00	
Individuals	25.00	
V Watson	<u>110.00</u>	335.00

**Grants**

Durham County Council	8,000.00	
HMRC JRS	6,772.69	
Children in Need	26,898.55	
Sir James Knott Trust	5,000.00	
Albert Hunt	1,000.00	
Skipton Building Society	2,921.72	
Joseph Strong Frazer Trust	1,000.00	
Bailly Thomas Trust	2,000.00	
Spennymoor AAP	17,000.00	
Durham AAP	11,400.00	
CDCF	<u>4,940.00</u>	86,932.96

**Other Income**

Bank Interest	43.58	
Amazon Credit	<u>201.26</u>	244.84

**Own Fundraising**

Gala	45.00	
Toy sale	270.00	
Tombola	91.30	
Bucket collection	355.00	
Money boxes	<u>200.00</u>	961.30

**Subscriptions**

Nursery	280.00	
Schools	2,160.00	
Day Care	280.00	
Framwellgate Moor Primary	<u>70.00</u>	<u>2,790.00</u>
		91,264.10

**Bank Balance as at 1st April, 2021**

Current Account Balance as at 31st March 2021	62,734.20	
Deposit Account Balance as at 31st March 2021	32,817.15	
Opening Cash in Hand	<u>130.95</u>	<u>95,682.30</u>
		186,946.40

THE LEARNING LIBRARY

Accounting Statement

Receipts and Payments Basis  
For the Year to 31st March, 2022

<u>Receipts</u>	2022
Gifts, donations and other voluntary receipts	90,994
Receipts from Trading activities	-
Receipts earned from assets	270
<u>Total Receipts</u>	<u>91,264</u>
<u>Payments</u>	
Payments directly for charitable purposes	
Payments for publicity and fundraising, management and administration	76,527
<u>Total payments</u>	<u>76,527</u>
<u>Net Receipts / (Payments)</u>	<u>14,738</u>
Cash funds Last Year End	<u>95,682</u>
Cash Funds This Year End	<u>86,820</u>

The Charity has restricted funds  
The Charity has no endowment funds

Signed on behalf of the Trustees

V. Kelly (Chairperson) 18/11/22.

Approved by the board of Trustees on -

THE LEARNING LIBRARY

Statement of Assets and Liabilities  
as at 31st March, 2022

Cash Funds

Cash in Hand	313
Bank Current Account	53,646
Bank Deposit Account	<u>32,861</u>
<b>Total Cash Funds</b>	<b>86,820</b>

Assets Retained for Charity's Own Use

General Account

	Bfwd	Bought	Sold	Depn	Cfwd
Office Furniture and Equipment	1,298	-	-	260	1,038
Fixtures, Fittings and Equipment - Cost	90,328	24,582	-	11,491	78,837
Motor vehicle - Cost	<u>12,634</u>	<u>-</u>	<u>-</u>	<u>2,527</u>	<u>34,689</u>
	<u>104,260</u>	<u>24,582</u>	<u>-</u>	<u>14,278</u>	<u>114,564</u>

Liabilities

General Account	1,634
-----------------	-------

Signed on behalf of the Trustees

Vicky Re (Chairperson) 18/11/22.

Approved by the board of Trustees on -



Learning Library				<b>CC16a</b>
<b>Receipts and payments accounts</b>				
For the period from	01/04/2021	To	31/03/2022	

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations	335	-	-	335	3,464
Grants	86,933	-	-	86,933	140,909
Other Income	245	-	-	245	750
Own Fundraising	691	-	-	691	150
Subscriptions	2,790	-	-	2,790	105
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>90,994</b>	<b>-</b>	<b>-</b>	<b>90,994</b>	<b>145,378</b>
<b>A2 Asset and investment sales, etc.</b>	270	-	-	270	
<b>Total receipts</b>	<b>91,264</b>	<b>-</b>	<b>-</b>	<b>91,264</b>	<b>145,378</b>
<b>A3 Payments</b>					
Miscellaneous		-	-	-	-
New Branch Set Up Costs		-	-	-	-
Premises Costs	5,690	-	-	5,690	8,303
Running Costs	5,031	-	-	5,031	6,920
Staff Costs	125	-	-	125	550
Vehicle Costs	5,017	-	-	5,017	4,304
Wages & ON Costs	60,663	-	-	60,663	49,753
Volunteer Costs		-	-	-	-
Subscription		-	-	-	-
Creditors Adjustment	982	-	-	982	652
<b>Sub total</b>	<b>75,545</b>	<b>-</b>	<b>-</b>	<b>75,545</b>	<b>69,178</b>
<b>A4 Asset and investment purchases, etc.</b>	24,582	-	-	24,582	32,895
<b>Total payments</b>	<b>100,126</b>	<b>-</b>	<b>-</b>	<b>100,126</b>	<b>102,073</b>
<b>Net of receipts/(payments)</b>	<b>- 8,862</b>	<b>-</b>	<b>-</b>	<b>- 8,862</b>	<b>43,306</b>
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	95,682	-	-	95,682	52,377
<b>Cash funds this year end</b>	<b>86,820</b>	<b>-</b>	<b>-</b>	<b>86,820</b>	<b>95,683</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank & Cash Accounts	86,820	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>86,820</b>	<b>-</b>	<b>-</b>

(agree balances with receipts and payments account(s))

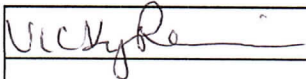
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>	Office Furniture & Equipment	1,038	-	-
	Fixtures, Fittings & Equipment	78,837	-	-
	Motor Vehicle	34,689	-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>	Creditors	1,634	-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Vicky Ross	15/11/22



**Section A**

**Independent Examiner's Report**

<b>Report to the trustees/ members of</b>	Learning Library		
<b>On accounts for the year ended</b>	31 March 2022	<b>Charity no (if any)</b>	1000589
<b>Set out on pages</b>	1 to 2		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2021

**Responsibilities and  
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.


**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

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- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**  **Date:** 11/11/2022

**Name:** Mr Alan Dixon

**Relevant professional  
qualification(s) or body  
(if any):** ICPA

**Address:** Church View, High Etherley

Bishop Auckland

County Durham DL14 0HS

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

**LEARNING LIBRARY**

England & Wales - Charity number 1000589

---

# Accounts

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**LEARNING LIBRARY**

**ANNUAL REPORT**

**Presented to Management Group**  
**December, 2021**

**--o0o--**

# LEARNING LIBRARY ANNUAL REPORT

**Reporting Period 1<sup>st</sup> April, 2020 to 31<sup>st</sup> March, 2021**

---

## *Preface*

*This annual report covers reporting period from 1<sup>st</sup> April, 2020 to 31<sup>st</sup> March, 2021. However, it was unable to be presented to the Trustees until December 2021 due to Covid-19 restrictions.*

## **1. MANAGEMENT GROUP**

Management Group continue to provide the Learning Library with their support.

## **2. EVENTS**

Due to Covid-19 restrictions the Learning Library did not attend any events this reporting year.

## **3. STAFF**

The staffing levels remain constant at the Learning Library. We have one new member of staff who has come to us, for one year, as a result of funding from Spennymoor AAP.

## **4. TRAINING**

Due to Covid-19 all training has been done on-line with the staff completing manual handling, Autism Awareness and Safeguarding Courses.

## **5. FEEDBACK FROM MEMBERS**

As a result of Covid-19 our ability to monitor the service has been somewhat reduced. Outreach staff were furloughed for a time and once back at work were not going inside homes. Normally we monitor our outcomes every three months and the collate the information. This provides us with an ongoing means of assessing that we are meeting the needs of our members.



Many parents/carers have however used facebook to leave recommendations/feedback on our Funtime Learning Project which was funded by Spennymoor AAP and The National Lottery Community Fund.

For this project staff used their knowledge of the child and consulted with the children and their families to provide a Fun-Time Learning Box for each child who was a regular user of our service. The feedback has all been extremely positive.

## **6. INCOME APRIL 2019 – MARCH 2020**

### **6.1 Grants**

Specific grant details for this year are as follows:-

BBC Children In Need (second year of grant)	£28,073.95
HMRC JRS (Furlough)	£12,993.36
Durham County Council	£36,657.71
Lottery Community Fund (this grant was to fund the Fun Time Learning Box Project)	£48,184.00
Clothworkers Foundation	£6,000
Joseph Strong Frazer Trust	£1,000
County Durham Community Foundation	£5,000
<b>TOTAL</b>	<b>£140,909.02</b>

### **6.2 Own Fundraising**

The Learning Library money boxes brought in £150.00.

### **6.3 Other Income**

Other income such as bank interest and motor tax refund brought in £843.62

### **6.4 Donations**

Donations to the Learning Library brought in £3,463.71

### **6.5 Totals**

The total receipts into the Learning Library was £145,366,35.

## **7. EXPENDITURE APRIL 2019 – MARCH 2020**

### **7.1 Vehicle Costs**

The vehicle costs for this financial year to include, fuel, insurance and maintenance etc was £4,292.52.

### **7.2 Running Costs**

This cost includes repairs, stationery, postage, telephone, HR charges etc. The costs were £6919.55.

### **7.3 Premises Costs**

This cost includes building maintenance, heating and lighting, buildings insurance etc. The total cost for this was £8,303.10.

### **7.4 Equipment**

The cost this year equipment was £19,295.18.

### **7.5 New Vehicle**

The cost of a new van, which was funded by Spennymoor AAP and Bishop Auckland and Shildon Partnership was £13,600.

### **7.6 Staffing Costs**

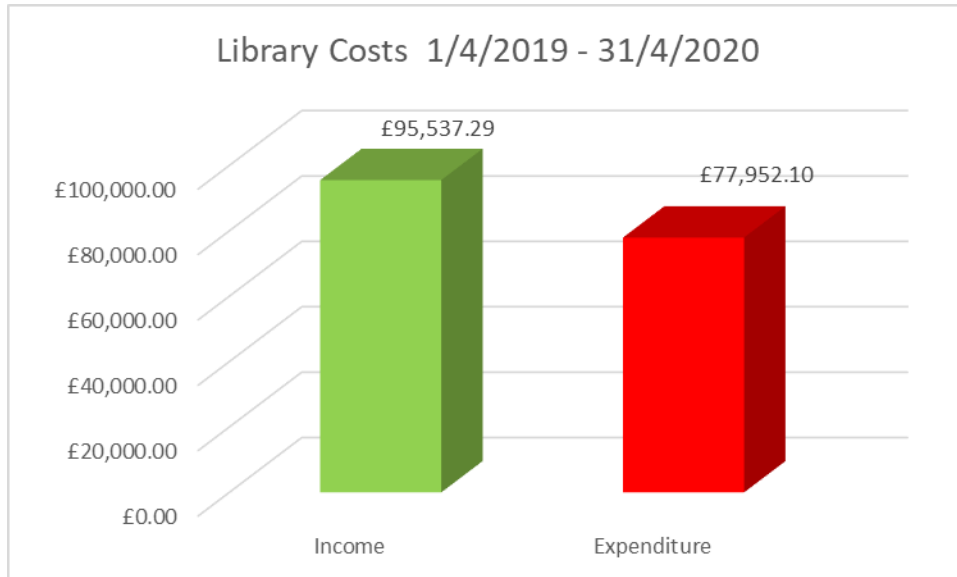
Staffing costs to include driving assessments, and training cost £550.00 this financial year.

### **7.7 Totals**

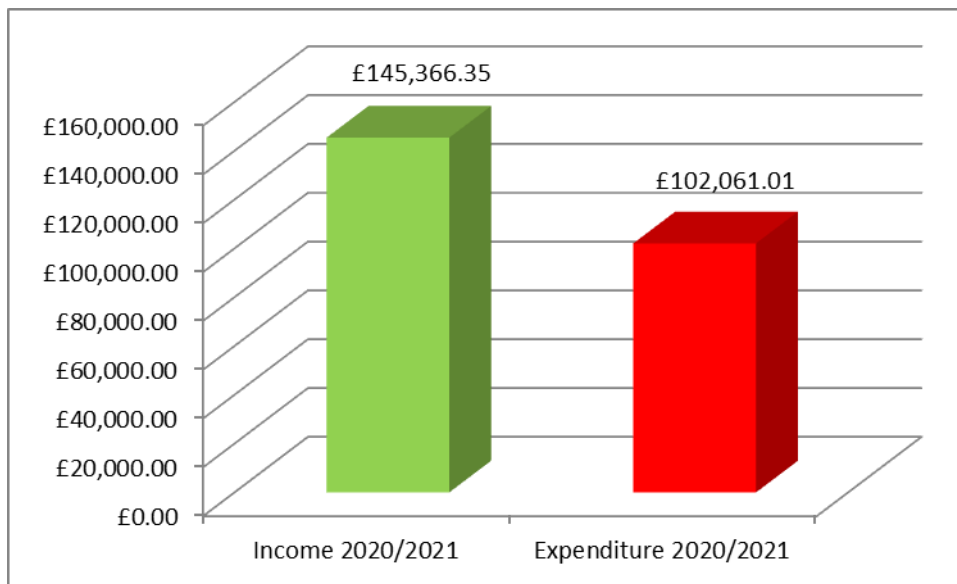
Total running costs for the year came to £102,061.01

## 9. YEAR ON YEAR COMPARISON

Financial year 2019-2020 was a difficult year due to Covid-19. However our service managed to carry on and we maintained financial stability. Financial year 2020-2021 was also financially stable for the Learning Library as we received some additional grants which kept our service going.



Learning Library Costs 1/4/2020 – 31/4/2021



## **10. COMMUNITY AND NETWORKING**

10.1 We have maintained close links with the Portage Service, special and mainstream schools, the occupational therapy service as well as many other organisations which support people with learning disabilities and additional needs. We continue to support Endeavour Woodcrafts and maintain links with One-to-One befriending service.

## **11. MEMBERSHIP**

Our membership continues to increase with the majority of our new members being in the Durham area.

## **12. STOCK-TAKE**

The yearly stock-take has begun and our Stock Control/Admin staff member is co-ordinating this with our Deputy Manager.

## **13. COMMUNICATION**

13.1 Our website address remains *www.learninglibrary.org.uk*.

13.2 Our email address has now changed to *info@learninglibrary.org.uk*.

13.3 Our Facebook continues to be regularly used by members parents/carers to request items or to contact our Outreach Workers.

## **14. CONCLUSION**

The onset of the Covid pandemic had made providing our current service extremely challenging. However, we maintain a positive attitude and are determined to carry on, albeit in a socially distanced way. The need for our service is as acute as ever and we continue to support those with additional needs throughout the County.

The continuing support of our core funders, other smaller funding bodies together with our own fundraising has enabled us to continue to meet the needs of children and adults with learning disabilities and also to provide support to their parents and carers. We maintain good professional relationships with our members and we continue to receive excellent and positive feedback from them and other organisations with whom we are involved.

Finally, thank you to all staff, volunteers, Management Group members, member's parents/carers, funders and supporters who help us support the children and adults who need our service.

Presented by Marion Nelthorpe, Learning Library Manager to Board of Trustees at the Annual General Meeting on Friday 10<sup>th</sup> December, 2021.

THE LEARNING LIBRARY

45 – 47 NORTH STREET,  
SPENNYMOOR,  
COUNTY DURHAM

FINANCIAL STATEMENTS  
FOR THE YEAR TO THE 31<sup>ST</sup> MARCH 2021

T. & A. Dixon Accountancy Services  
The Old Doctors Surgery,  
High Etherley,  
Bishop Auckland,  
Co. Durham  
DL14 0HS

## THE LEARNING LIBRARY

1. Independent Examiners Report
2. Accounting Statement
3. Statement of Assets and Liabilities



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Learning Library

On accounts for the year  
ended

31 March 2021

Charity no  
(if any)

1000589

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2021

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Date:

01/12/2021

Name:

Mr Alan Dixon

Relevant professional  
qualification(s) or body  
(if any):

ICPA

<b>Address:</b>	Church View, High Etherley
	Bishop Auckland
	County Durham DL14 0HS

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

THE LEARNING LIBRARY

Statement of Assets and Liabilities  
as at 31st March, 2021

Cash Funds

Cash in Hand	131
Bank Current Account	62,734
Bank Deposit Account	<u>32,817</u>
<b>Total Cash Funds</b>	<b>95,682</b>

Assets Retained for Charity's Own Use

General Account

	Bfwd	Bought	Sold	Depn	Cfwd
Office Furniture and Equipment	1,314	309		325	1,298
Fixtures, Fittings and Equipment - Cost	81,378	18,986		10,036	90,328
Motor vehicle - Cost	<u>1,942</u>	<u>13,600</u>	<u>1,000</u>	<u>2,908</u>	<u>12,634</u>
	<u>84,634</u>	<u>32,895</u>	<u>1,000</u>	<u>13,269</u>	<u>104,260</u>

Liabilities

General Account

Signed on behalf of the Trustees

*Vicky Pan* ..... Chairperson

Approved by the board of Trustees on -

10/12/21

THE LEARNING LIBRARY

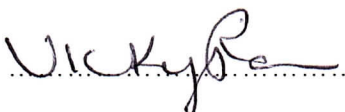
Accounting Statement

Receipts and Payments Basis  
For the Year to 31st March, 2021

<u>Receipts</u>	2021
Gifts, donations and other voluntary receipts	145,366
Receipts from Trading activities	-
Receipts earned from assets	-
<u>Total Receipts</u>	<u>145,366</u>
<u>Payments</u>	
Payments directly for charitable purposes	
Payments for publicity and fundraising, management and administration	69,177
<u>Total payments</u>	<u>69,177</u>
<u>Net Receipts / (Payments)</u>	<u>76,189</u>
Cash funds Last Year End	<u>52,377</u>
Cash Funds This Year End	<u>95,682</u>

The Charity has restricted funds  
The Charity has no endowment funds

Signed on behalf of the Trustees

 ..... chair person

Approved by the board of Trustees on -

10/12/21

## THE LEARNING LIBRARY

Receipts and Payments Account for the year to the 31<sup>st</sup> March 2021

The information on the following pages does not form part of the statutory financial statements.

**THE LEARNING LIBRARY**  
**Receipts and Payments Basis**  
**For the Year to 31st March, 2021**

**Receipts**

**Donations**

Councils	2,938.71	
Individuals	25.00	
Paul Howell	<u>500.00</u>	3,463.71

**Grants**

Durham County Council	39,657.71	
HMRC JRS	12,993.36	
Children in Need	28,073.95	
Lottery Community Fund	48,184.00	
Clothworkers' Foundation	6,000.00	
Joseph Strong Frazer Trust	1,000.00	
CDCF	<u>5,000.00</u>	140,909.02

**Other Income**

Bank Interest	160.58	
Refund	378.04	
Collection Boxes	<u>200.00</u>	738.62

**Own Fundraising**

Money boxes		150.00
-------------	--	--------

**Subscriptions**

Day Care		<u>105.00</u>
		145,366.35

**Bank Balance as at 1st April, 2020**

Current Account Balance as at 31st March 2020	19,679.76	
Deposit Account Balance as at 31st March 2020	32,656.57	
Opening Cash in Hand	<u>40.63</u>	<u>52,376.96</u>
		197,743.31

## Payments

### Equipment

Toys & Equipment	18,986.28	
Office Equipment	<u>308.90</u>	19,295.18

### Premises Costs

Building Maintenance / Repairs / Keys	2,465.44	
Cleaning	4.00	
Heat & Light	1,039.76	
Rent Tudhoe Unit	2,973.66	
Water Rates	230.28	
Building Insurance	<u>1,589.96</u>	8,303.10

### Running Costs

Accountancy	975.00	
HR	1,289.16	
Bank Charges	621.72	
Lottery Licence	20.00	
Repairs to Equipment	267.00	
Stationery	84.00	
Postage	58.76	
Sundries	2,564.86	
Telephone	631.05	
V & B Check	127.00	
Computer Maintenance	<u>281.00</u>	6,919.55

### Capital Costs

Vehicle		13,600.00
---------	--	-----------

### Staff Costs

Driving Assessment	81.00	
Sight Test	49.00	
Training	<u>420.00</u>	550.00

### Wages & On Costs

General Funds	29,308.05	
CDCF	417.40	
CIN	<u>20,027.23</u>	49,752.68

### Vehicle Costs

Service / Maintenance	1,036.45	
Insurance	2,066.46	
Cleaning	5.00	
Parking	0.90	
Road Tax	295.59	
Fuel	888.12	4,292.52
		102,713.03

### PY Creditors

CY Creditors		<u>652.02</u>
		102,061.01

### Closing Cash Balance

Closing Cash Balance	130.95	
Current Account Balance as at 31st March 2021	62,734.20	
Deposit Account Balance as at 31st March 2021	<u>32,817.15</u>	<u>95,682.30</u>
		197,743.31



Learning Library

000540

CC16a

## Receipts and payments accounts

For the period from 01/04/2020 To 31/03/2021

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations	3,464	-	-	3,464	1,080
Grants	140,909	-	-	140,909	88,859
Other Income	750	-	-	750	471
Own Fundraising	150	-	-	150	918
Subscriptions	105	-	-	105	4,210
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>145,378</b>	<b>-</b>	<b>-</b>	<b>145,378</b>	<b>95,537</b>
<b>A2 Asset and investment sales, etc.</b>	-	-	-	-	-
<b>Total receipts</b>	<b>145,378</b>	<b>-</b>	<b>-</b>	<b>145,378</b>	<b>95,537</b>
<b>A3 Payments</b>					
Miscellaneous		-	-	-	-
New Branch Set Up Costs	-	-	-	-	-
Premises Costs	8,303	-	-	8,303	6,152
Running Costs	6,920	-	-	6,920	5,038
Staff Costs	550	-	-	550	1,143
Vehicle Costs	4,304	-	-	4,304	4,162
Wages & ON Costs	49,753	-	-	49,753	48,985
Volunteer Costs	-	-	-	-	156
Subscription	-	-	-	-	-
Creditors Adjustment	652	-	-	652	1,653
<b>Sub total</b>	<b>69,178</b>	<b>-</b>	<b>-</b>	<b>69,178</b>	<b>67,290</b>
<b>A4 Asset and investment purchases, etc.</b>	32,895	-	-	32,895	10,662
<b>Total payments</b>	<b>102,073</b>	<b>-</b>	<b>-</b>	<b>102,073</b>	<b>77,952</b>
<b>Net of receipts/(payments)</b>	<b>43,305</b>	<b>-</b>	<b>-</b>	<b>43,305</b>	<b>17,585</b>
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	<b>52,377</b>	<b>-</b>	<b>-</b>	<b>52,377</b>	<b>34,792</b>
<b>Cash funds this year end</b>	<b>95,682</b>	<b>-</b>	<b>-</b>	<b>95,682</b>	<b>52,377</b>

# Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank & Cash Accounts	95,682	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>95,682</b>	<b>-</b>	<b>-</b>
(agree balances with receipts and payments account(s))				

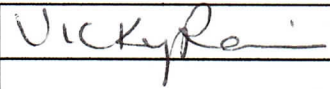
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>	Office Furniture & Equipment	1,298	-	-
	Fixtures, Fittings & Equipment	90,328	-	-
	Motor Vehicle	12,634	-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>	Creditors		-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Vicky Ross	10/12/21
		07/12/2021



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Learning Library

**On accounts for the year  
ended**

31 March 2021

**Charity no  
(if any)**

1000589

**Set out on pages**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2021

**Responsibilities and  
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
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I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

*AD*

**Date:**

01/12/2021

**Name:**

Mr Alan Dixon

**Relevant professional  
qualification(s) or body  
(if any):**

ICPA

**Address:** Church View, High Etherley

Bishop Auckland

County Durham DL14 0HS

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**