

BURY ST EDMUNDS AND DISTRICT CHRISTIAN YOUTH

England & Wales · Charity number 1000519

Details

Other names B C Y, BURY CHRISTION YOUTH

Status Registered

Legal form Trust

Registered 1990-10-08

Register [View on the Charity Commission register](#)

Contact

Address BCY Office
Unit 23
Park Farm Business Centre
Fornham Park
Fornham St. Genevieve
BURY ST.

Phone 01284701326

Email office@bcy.org.uk

Website www.bcy.org.uk

Activities

Objects: TO ADVANCE THE CHRISTIAN RELIGION IN SCHOOLS AND CHURCHES

Activities: Appoint and employ youth workers to advance the Christian religion among young people in schools and churches in and around Bury St Edmunds

Classification

- **How:** Provides Human Resources, Provides Services, Provides Advocacy/advice/information
- **What:** Education/training, Religious Activities
- **Who:** Children/young People

Geography

- **Area of benefit:** NOT DEFINED IN PRACTICE BURY ST. EDMUNDS AND DISTRICT
- Suffolk

Finances

Period end	Income	Expenditure	Assets	Employees
2025-07-31	£103,032	£85,910	-	-
2024-07-31	£48,727	£84,594	-	-
2023-07-31	£50,970	£85,614	-	-
2022-07-31	£60,637	£54,577	-	-
2021-07-31	£52,230	£48,411	-	-
2020-07-31	£49,528	£41,827	-	-

Trustees

Name	Role	Appointed
Caroline Louise Vallance	Chair	2017-07-10
Andrew Allen Kirk		2021-03-10
BEVERLEY JANE BURROUGHS		2016-11-08
ELIZABETH BARNARD		2013-01-03
MARK ARTHUR WALLACE		2018-05-08
Rev Andrew Williams		2024-07-11

BURY ST EDMUNDS AND DISTRICT CHRISTIAN YOUTH

England & Wales - Charity number 1000519

Accounts

BURY ST EDMUNDS AND DISTRICT
CHRISTIAN YOUTH
ANNUAL REPORT AND ACCOUNTS
FOR THE YEAR ENDED
31st JULY 2025

BURY ST EDMUNDS AND DISTRICT CHRISTIAN YOUTH (ALSO KNOWN AS BCY)

CHARITY NUMBER 1000519

REPORT OF THE TRUSTEES FOR THE PERIOD ENDED 31 JULY 2025

Charity number: 1000519

Address: c/o Bridge Community Church
68 Queens Road
Bury St Edmunds
Suffolk IP33 3EW

Trustees: Mrs E Barnard
Mrs B Burroughs
Mr A Kirk
Mrs C Vallance
Mr M Wallace
Rev A Williams

Bankers: Lloyds Bank plc
9 Butter Market
Bury St Edmunds
Suffolk IP33 1DF

Independent Examiner: David G King FCCA ATII
Peacock Ridge
Brettenham Road
Buxhall
Suffolk IP14 3DX

INDEX	PAGE
Trustees' report	1 - 6
Independent examiner's report	7 – 9
Statement of financial activities	9
Statement of assets and liabilities	6
Notes to the financial statements	11

TRUSTEES REPORT

Governance and objectives

The Charity is governed by a trust document dated 3rd September 1990, as amended by supplemental deeds dated 8th July 1997 and 11th July 2006.

The Charity was formed in September 1990 to appoint and employ youth workers to advance the Christian religion amongst young people in schools and churches in and around Bury St. Edmunds. The Mission Statement is:

Mission

To take the Gospel of Jesus Christ to the young people of Bury St Edmunds and District.

Methods

Building relationships with young people to provide role models in Christian lifestyle and to nurture young Christians in their walk with God by:

1. developing positive relationships with schools, supporting them in the provision of collective worship and with a clear Christian input into religious and other areas of the school curriculum.
2. initiating and encouraging the development of extra-curricular activities to provide opportunities for interested young people to learn about Jesus Christ in an informal setting
3. encouraging, training, and supporting churches in their work with young people
4. encouraging prayer by individuals and churches for all work with young people
5. acting as a stepping-stone between churches and young people
6. looking for new opportunities to take the gospel to young people in Bury St Edmunds and District and to enable them to respond to its challenges.

The charity also has a Statement of Belief. The Statement of Belief, comprising ten statements, is modelled on that of the Evangelical Alliance and major Christian educational charities such as Universities and Colleges Christian Fellowship and Scripture Union (in Schools). All employees and trustees affirm this statement on appointment.

Charity administration

During the financial year under review, the charity operated from premises at Unit 23, Park Farm Business Centre, Bury St Edmunds, Suffolk. IP28 6TS. During August 2025 the Charity relocated to premises kindly provided rent free at Bridge Community Church, 68 Queens Road, Bury St Edmunds, Suffolk. IP33 3EW

Trustees

Trustees who served during the period 1st August 2024 to the date of this report were: -

Mrs Elizabeth Barnard

Mrs Beverley Burroughs

Mrs Rebecca Pickering (resigned 31 December 2025)

Mrs Caroline Vallance (Chairperson)

Mr Mark Wallace

Mr Andrew Kirk

Mrs Hannah Brown (appointed 11 July 2024 and resigned 22 September 2024)

Rev Andrew Williams (appointed 11 July 2024)

Whilst the trustee body is very varied in both age and expertise, it is still the aim to add to the team anyone who meets the criteria and can contribute another needed area of expertise. The process for the recruitment of trustees is: potential trustees are invited by letter to consider joining the trustee body; those who affirm their willingness to consider the possibility receive documentation relating to the functions and responsibilities of trustees, including Charity Commission publications, along with BCY's statements of belief and mission. They are also invited to attend one or two trustee meetings in observer status before a definitive decision is made between the charity and the potential trustee. Since we select new trustees because of their Christian beliefs and sympathy with BCY's religious and educational objectives, an element of the formal appointment process is the signing of the statement of belief. The statement of belief closely resembles that of the Evangelical Alliance and major Christian educational charities such as Universities and Colleges Christian Fellowship and Scripture Union (in Schools).

Functioning of trustee body

A good deal of communication amongst trustees and between trustees and staff is done by email. Also, a WhatsApp group between staff and trustees is used to communicate what work is happening each week. Most communication happens between the chair and senior worker, and then the senior worker line manages the rest of the staff team. The Chair is readily available to meet or chat over the phone should any of the staff need additional support.

BURY ST EDMUNDS AND DISTRICT CHRISTIAN YOUTH (ALSO KNOWN AS BCY) CHARITY NUMBER 1000519

Trustees meet six times per annum. As a rule, the Senior worker is present for the whole agenda apart from discussions on their terms and conditions of employment. Other staff members are invited to attend occasional meetings. The chair, treasurer and staff workers report to the trustee body as a whole, and BCY's aims, and objectives and activities are kept under review.

Usually, the trustees and staff workers meet in a private home for a so-called Awayday without a business agenda in order to reflect strategically and prayerfully on BCY's operation. The last one was on 14 June 2024.

Employees and Volunteers

Staff workers

- Nicola Bolton, part-time youth worker
- Gavin Moss, senior full time youth worker
- Phil Warren, full time youth worker

Volunteers

As a matter of policy BCY welcomes contributions made by volunteers and will support or co-operate with them in their desire to share Christian teaching with school children. In the past volunteers have operated in two ways

:

- some have assisted the staff with the lunchtime or after-school clubs in Primary schools, Secondary schools, and 6th form colleges.
- some volunteers from local churches run extra-curricular clubs in their local and/or parish schools, using our subject-matter, methods, and materials.

All volunteers for activities involving direct contact with children must adhere to BCY's volunteering policies and Statement of Faith and are screened by trustees or staff. We also take up 2 references from leaders of the church which they attend, and we process a DBS-check.

Volunteers are made aware of BCY's policies for both safeguarding and health and safety and when in schools, must adhere to the schools' policies. This training is undertaken by the staff workers.

Accountability and reporting

The annual public meeting (BCY 34) of the charity was held on Sunday 23rd March 2025 at St. Mary's Church in Bury St .Edmunds. This was included in our annual anniversary celebration service.

DBS checks and Safeguarding

All trustees and staff workers have been subject to DBS checks. Online update checks have been undertaken during the course of the year. Staff and trustees are required to undertake regular safeguarding training, as set out in BCY's safeguarding policy.

Risk management

Three risk assessment documents exist, covering premises and events. Although a formal financial risk assessment does not exist, the monthly documentation sent to all trustees facilitates careful control of the funds. This documentation includes (1) a simple statement of receipts and payments for the month in question (2) a financial report showing receipts, payments, surplus/deficit for both the month and the year to date, fund balances, bank balances, reserves in terms of months of operating costs, comparative figures for the preceding financial year.

As to reserves, the target is to retain enough funds for six months' expenses. For reasons explained below, this year the target has been exceeded every month,

Public benefit

In planning our activities for the year, the trustees have kept in mind the Charity Commission's guidance on public benefits at their meetings.

BCY supports schools in meeting the requirements of the Education Act 1944 and the Education Reform Act 1988 in regard to the daily act of worship. We have several opportunities to speak at school assemblies. Contributions to extra-curricular clubs have been numerous. In addition, schools are assisted in the delivery of the RE, PHSE and Citizenship syllabi.

Through BCY's work many children and young people have had their educational horizons broadened or the moral framework of their behaviour clarified and strengthened.

Review of activities and summary of future plans

The staff team have continued to develop opportunities in schools and have also built strong networks with local churches and organisations.

Over the past year, the team have increased the number of schools they work with on a regular basis. Their involvement now spans primary schools, secondary schools, and the sixth-form college age group. Activities have included assemblies, lessons, Christian Unions, after-school clubs, prayer spaces, and wellbeing workshops. These have all been well received, with many students attending regularly, all our groups are available to those with and without a faith background.

A significant development this year was the launch of a weekend residential for young people in School Years 5, 6, and 7. The event was well attended, and the young people greatly enjoyed both the on-site activities (such as zip wire, kayaking, and archery) and the Christian teaching. Following the success of the 2024 residential, plans are now underway for another residential, which will expand to include Year 8 students.

In addition to the team's work in school, they also partnered with local churches to run occasional events, such as a termly youth worship gathering, giving many young people opportunities to lead in different ways. The senior worker and primary worker were also able to support two summer camps, as well as two holiday clubs over the summer months.

Our senior worker continues to lead the team in delivering our current programme while also facilitating progress towards our longer-term development plan.

Charity accounting procedures

The Trustees have fulfilled their responsibility to prepare accounts for the financial year ending 31st July 2025, showing the charity's deficit for that period. In preparing these accounts the Trustees have observed the requirements to:

- select suitable accounting policies and then apply them consistently.
- make judgments and estimates that are reasonable and prudent.
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts; and
- prepare the accounts on the going concern basis.

Accordingly, proper accounting records which disclose with reasonable accuracy at any time the charity's financial position have been kept and a summary presented each month to the trustees. They have fulfilled their responsibility to safeguard the charity's assets and to take reasonable steps for the prevention and detection of fraud and other irregularities.

Financial summary

Our income is composed almost exclusively of donations from individuals and churches.

The statement of financial activities covers a twelve-month period from 1st August 2024 to 31st July 2025.

The charity has reserves of £57,312. This has increased from £40,190 over the previous 12 months.

The Charity has had a difficult period of time financially. While the need for the work has never been greater, finances were proving to be challenging. During the later part of the 2024 calendar year there was a significant monthly deficit. After a great deal of reflection, and prayer, the trustees concluded that the only way that the Charity could continue to function is if it downsized. The trustees consulted with staff and started redundancy procedures.

In the early part of 2025, a significant number of large gifts were forthcoming. We were successful in obtaining grant funding of £9,300, and giving generally increased. The net result is that we were able to reverse our decision to downsize, and proceed into the 2025/26 financial year with confidence.

We would like to say a big thank you to all of our supporters who stepped up to the challenge, and praise God for his abundant provision.

Approved by the Trustees on 29 May 2026 and signed on their behalf by

Mark Wallace

Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES
FOR THE YEAR ENDED 31ST JULY 2025**

I report on the accounts of Bury St Edmunds and District Christian Youth for the year ended 31st. July 2025, which are set out on pages 9 to 11.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention

BASIS OF INDEPENDENT EXAMINER'S STATEMENT

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matter has come to my attention: which gives me reasonable cause to believe that in any material respect: -

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

**BURY ST EDMUNDS AND DISTRICT CHRISTIAN YOUTH (ALSO KNOWN AS BCY)
CHARITY NUMBER 1000519**

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

David G King FCCA ATII

Peacock Ridge

Brettenham Road

Buxhall

Suffolk IP14 3DX

Dated:- 29 May 2026

**BURY ST EDMUNDS AND DISTRICT CHRISTIAN YOUTH (ALSO KNOWN AS BCY)
CHARITY NUMBER 1000519**

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 JULY 2025

RECEIPTS AND PAYMENTS

	12 months to 31st July 2025 £	12 months to 31st July 2024 £
<u>INCOMING RESOURCES</u>		
Incoming resources from generated funds:		
Gifts , events and donations (note 1)	102,609	46,835
Interest received	<u>423</u>	<u>1,892</u>
Total incoming resources	<u>103,032</u>	<u>48,727</u>
<u>RESOURCES EXPENDED</u>		
Charitable activities (note 2)	76,580	77,097
Governance costs (note 3)	<u>9,330</u>	<u>7,497</u>
Total resources expended	<u>85,910</u>	<u>84,594</u>
Net incoming / (outgoing) resources for the year	17,122	(35,867)
Fund balance brought forward at 1st August 2024	<u>40,190</u>	<u>76 057</u>
Fund balance carried forward at 31st July 2025	<u>£57,312</u>	<u>£40,190</u>
Represented by cash at bank:		
Lloyds Bank Business Current Account	4,814	4,609
Lloyds Bank Business Savings Instant Access	<u>52,498</u>	<u>35,581</u>
	<u>£57,312</u>	<u>£40,190</u>

**BURY ST EDMUNDS AND DISTRICT CHRISTIAN YOUTH (ALSO KNOWN AS BCY)
CHARITY NUMBER 1000519**

STATEMENT OF ASSETS AND LIABILITIES AS AT 31 JULY 2025

ASSETS AND LIABILITIES

	31st July 2025	31st July
	£	2024
		£
<u>ASSETS</u>		
Gift Aid claim	6,907	2,816
Prepaid Expenses	300	336
Cash at bank	<u>57,312</u>	<u>40,190</u>
Total assets	64,519	43,342
 <u>LIABILITIES</u>		
Wild Weekend 2025 Advance Payments	1,450	-
Trade Creditors	46	100
HMRC PAYE and NEST Pension	<u>1,077</u>	<u>1,484</u>
NET ASSETS	<u>£61,946</u>	<u>£41,758</u>

Approved by the Trustees on. 29 May 2026 and signed on their behalf by

Trustee & Treasurer

**BURY ST EDMUNDS AND DISTRICT CHRISTIAN YOUTH (ALSO KNOWN AS BCY)
CHARITY NUMBER 1000519**

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 JULY 2025

	2025	2024
	£	£
1 GIFTS AND DONATIONS		
Churches	36,541	16,137
Individuals	46,007	19,145
Grant Income	9,300	-
Miscellaneous income including events	7,945	7,472
Gift Aid tax recovery	<u>2,816</u>	<u>4,081</u>
	<u>102,609</u>	<u>46,835</u>
2 CHARITABLE ACTIVITIES		
Employment of youth workers	70,684	72,407
Events or resources	<u>5,896</u>	<u>4,690</u>
	<u>76,580</u>	<u>69,972</u>
3 GOVERNANCE		
Training and CRB/DBS checks	1,869	1,203
Capital investment	1,460	353
Office and admin costs	<u>6,001</u>	<u>5,941</u>
	<u>9,330</u>	<u>7,497</u>

BURY ST EDMUNDS AND DISTRICT CHRISTIAN YOUTH

England & Wales - Charity number 1000519

Accounts

BURY ST EDMUNDS AND DISTRICT
CHRISTIAN YOUTH
ANNUAL REPORT AND ACCOUNTS
FOR THE YEAR ENDED
31st JULY 2024

BURY ST EDMUNDS AND DISTRICT CHRISTIAN YOUTH (ALSO KNOWN AS BCY)

CHARITY NUMBER 1000519

REPORT OF THE TRUSTEES FOR THE PERIOD ENDED 31 JULY 2024

Charity number: 1000519

Address: Pump Lane
Bury St Edmunds
Suffolk IP33 1HN

Trustees: Mrs E Barnard
Mrs B Burroughs
Mr A Kirk
Mrs R Pickering
Mrs C Vallance
Mr M Wallace
Mrs H Brown
Rev A Williams

Bankers: Lloyds Bank plc
9 Butter Market
Bury St Edmunds
Suffolk IP33 1DF

Independent Examiner: David G King FCCA ATII
Peacock Ridge
Brettenham Road
Buxhall
Suffolk IP14 3DX

INDEX	PAGE
Trustees' report	1 - 6
Independent examiner's report	7 – 9
Statement of financial activities	9
Statement of assets and liabilities	6
Notes to the financial statements	11

TRUSTEES REPORT

Governance and objectives

The Charity is governed by a trust document dated 3rd September 1990, as amended by supplemental deeds dated 8th July 1997 and 11th July 2006.

The Charity was formed in September 1990 to appoint and employ youth workers to advance the Christian religion amongst young people in schools and churches in and around Bury St. Edmunds. The Mission Statement is:

Mission

To take the Gospel of Jesus Christ to the young people of Bury St Edmunds and District.

Methods

Building relationships with young people to provide role models in Christian lifestyle and to nurture young Christians in their walk with God by:

1. developing positive relationships with schools, supporting them in the provision of collective worship and with a clear Christian input into religious and other areas of the school curriculum.
2. initiating and encouraging the development of extra-curricular activities to provide opportunities for interested young people to learn about Jesus Christ in an informal setting
3. encouraging, training, and supporting churches in their work with young people
4. encouraging prayer by individuals and churches for all work with young people
5. acting as a stepping-stone between churches and young people
6. looking for new opportunities to take the gospel to young people in Bury St Edmunds and District and to enable them to respond to its challenges.

The charity also has a Statement of Belief. The Statement of Belief, comprising ten statements, is modelled on that of the Evangelical Alliance and major Christian educational charities such as Universities and Colleges Christian Fellowship and Scripture Union (in Schools). All employees and trustees affirm this statement on appointment.

Charity administration

The charity operates from premises at Unit 23, Park Farm Business Centre, Bury St Edmunds, Suffolk. IP28 6TS.

Trustees

Trustees who served during the period 1st August 2023 to the date of this report were: -

Mrs Elizabeth Barnard
Mrs Beverley Burroughs
Mrs Rebecca Pickering
Mrs Caroline Vallance (Chairperson)
Mr Mark Wallace
Rev Robert Strachan (resigned)
Andrew Kirk
Mrs Hannah Brown (appointed 11 July 2024)
Rev Andrew Williams (appointed 11 July 2024)

Whilst the trustee body is very varied in both age and expertise, it is still the aim to add to the team anyone who meets the criteria and can contribute another needed area of expertise. The process for the recruitment of trustees is: potential trustees are invited by letter to consider joining the trustee body; those who affirm their willingness to consider the possibility receive documentation relating to the functions and responsibilities of trustees, including Charity Commission publications, along with BCY's statements of belief and mission. They are also invited to attend one or two trustee meetings in observer status before a definitive decision is made between the charity and the potential trustee. Since we select new trustees because of their Christian beliefs and sympathy with BCY's religious and educational objectives, an element of the formal appointment process is the signing of the statement of belief. The statement of belief closely resembles that of the Evangelical Alliance and major Christian educational charities such as Universities and Colleges Christian Fellowship and Scripture Union (in Schools).

Functioning of trustee body

A good deal of communication amongst trustees and between trustees and staff is done by email. Also, A WhatsApp group between staff and trustees is used to communicate what work is happening each week. Most communication happens between the chair and senior worker, and then the senior worker line manages the rest of the staff team. The Chair is readily available to meet or chat over the phone should any of the staff need additional support.

BURY ST EDMUNDS AND DISTRICT CHRISTIAN YOUTH (ALSO KNOWN AS BCY) CHARITY NUMBER 1000519

Trustees meet six times per annum. As a rule, the Senior worker is present for the whole agenda apart from discussions on their terms and conditions of employment. Other staff members are invited to attend occasional meetings. The chair, treasurer and staff workers report to the trustee body as a whole, and BCY's aims, and objectives and activities are kept under review.

Usually, the trustees and staff workers meet in a private home for a so-called Awayday without a business agenda in order to reflect strategically and prayerfully on BCY's operation. The last one was on 14 October 2023 and the next one is scheduled to be in November 2024.

Employees and Volunteers

Staff workers

- Nicola Anne Bolton, part-time youth worker
- Gavin Moss, senior full time youth worker
- Phil Warren, full time youth worker

Volunteers

As a matter of policy BCY welcomes contributions made by volunteers and will support or co-operate with them in their desire to share Christian teaching with school children. In the past volunteers have operated in two ways

:

- some have assisted the staff with the lunchtime or after-school clubs in Primary schools, Secondary schools, and 6th form colleges.
- Some volunteers from local churches – run extra-curricular clubs in their local and/or parish schools, using our subject-matter, methods, and materials.

All volunteers for activities involving direct contact with children are screened by trustees or staff, We also take up 2 references from leaders of the church which they attend, and we process a DBS-check.

Volunteers are made aware of BCY's policies for both child safeguarding and health and safety. This training is undertaken by the staff workers.

Accountability and reporting

The annual public meeting (BCY 33) of the charity was held on Sunday 24th March 2024 at Kings Edwards VI School, Bury St Edmunds, this was included in our annual anniversary celebration service.

CRB/DBS checks and child protection

All trustees and staff workers have been subject to DBS checks. Online updates have been undertaken during the course of the year. The Trustees are aware of the need for employees to undergo regular safeguarding training, and measures are currently being considered to facilitate this.

Risk management

Three risk assessment documents exist, covering premises and events. Although a formal financial risk assessment does not exist, the monthly documentation sent to all trustees facilitates careful control of the funds. This documentation includes (1) a simple statement of receipts and payments for the month in question (2) a financial report showing receipts, payments, surplus/deficit for both the month and the year to date, fund balances, bank balances, reserves in terms of months of operating costs, comparative figures for the preceding financial year.

As to reserves, the target is to retain enough funds for six months' expenses. For reasons explained below, this year the target has been exceeded every month,

Public benefit

In planning our activities for the year, the trustees have kept in mind the Charity Commission's guidance on public benefits at their meetings.

BCY supports schools in meeting the requirements of the Education Act 1944 and the Education Reform Act 1988 in regard to the daily act of worship. We have several opportunities to speak at school assemblies. Contributions to extra-curricular clubs have been numerous. In addition, schools are assisted in the delivery of the RE, PHSE and Citizenship syllabi.

Through BCY's work many children and young people have had their educational horizons broadened or the moral framework of their behaviour clarified and strengthened.

Review of activities and summary of future plans

The staff team have had a large number of opportunities in local schools.

Having taken on a Primary schools worker last year. We have begun to build up some good relationships with several primary schools in the area. Running assemblies, lessons, Prayer space events and after school clubs. We also had a Christian theatre company come and tour round many of the primary schools, including a public event all of which was very successful.

The team have continued to build upon their work in middle and secondary schools, running assemblies, lessons, prayer spaces, mentoring and running wellbeing workshops. We have also been able to work with the older 6th form age group with our wellbeing workshop too.

Also, the team have been able to run occasional events with local churches, such as a youth worship event and the senior worker and primary worker were able to support holiday camps and a holiday club over the summer months.

Our senior worker continues to facilitate and work to our development plan going forward. We are hoping to run a residential in 2024 and we plan to welcome the theatre company to do another tour.

Charity accounting procedures

The Trustees have fulfilled their responsibility to prepare accounts for the financial year ending 31st July 2024, showing the charity's deficit for that period. In preparing these accounts the Trustees have observed the requirements to:

- select suitable accounting policies and then apply them consistently.
- make judgments and estimates that are reasonable and prudent.
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts; and
- prepare the accounts on the going concern basis.

Accordingly, proper accounting records which disclose with reasonable accuracy at any time the charity's financial position have been kept and a summary presented each month to the trustees. They have fulfilled their responsibility to safeguard the charity's assets and to take reasonable steps for the prevention and detection of fraud and other irregularities.

Financial summary

Our income is composed almost exclusively of donations from individuals and churches.

The statement of financial activities covers a twelve-month period from 1st August 2023 to 31st July 2024.

The charity has reserves of £40,190. This has fallen from £79,057 over the previous 12 months.

The reason for the decline in reserves is that we appointed a second full time youth worker last year following some generous gifts. We expect our reserves to fall by a similar amount next year. The trustees estimate that the charity can operate for another 14 months at the present level of expenditure.

We are grateful to our staff and volunteers for their dedication and to the many churches and individuals who support the trust both financially and morally.

Approved by the Trustees on 23 May 2025 and signed on their behalf by

Mark Wallace

Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES
FOR THE YEAR ENDED 31ST JULY 2024**

I report on the accounts of Bury St Edmunds and District Christian Youth for the year ended 31st. July 2024, which are set out on pages 9 to 11.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention

BASIS OF INDEPENDENT EXAMINER'S STATEMENT

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matter has come to my attention: which gives me reasonable cause to believe that in any material respect: -

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

**BURY ST EDMUNDS AND DISTRICT CHRISTIAN YOUTH (ALSO KNOWN AS BCY)
CHARITY NUMBER 1000519**

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

David G King FCCA ATII

Peacock Ridge

Brettenham Road

Buxhall

Suffolk IP14 3DX

David King

Dated:- 23 May 2025

**BURY ST EDMUNDS AND DISTRICT CHRISTIAN YOUTH (ALSO KNOWN AS BCY)
CHARITY NUMBER 1000519**

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 JULY 2024

RECEIPTS AND PAYMENTS

	12 months to 31st July 2024 £	12 months to 31st July 2023 £
<u>INCOMING RESOURCES</u>		
Incoming resources from generated funds:		
Gifts and donations (note 1)	46,835	49,950
Interest received	<u>1,892</u>	<u>1,020</u>
Total incoming resources	<u>48,727</u>	<u>50,970</u>
<u>RESOURCES EXPENDED</u>		
Charitable activities (note 2)	77,097	69,972
Governance costs (note 3)	<u>7,497</u>	<u>15,642</u>
Total resources expended	<u>84,594</u>	<u>85,614</u>
Net (outgoing) / incoming resources for the year	(35,867)	(34,644)
Fund balance brought forward at 1st August 2023	<u>76,057</u>	<u>110,701</u>
Fund balance carried forward at 31st July 2024	<u>£40,190</u>	<u>£76,057</u>
Represented by cash at bank:		
Lloyds Bank Business Current Account	4,609	7,104
Lloyds Bank Business Savings Instant Access	35,581	35,503
Charities Deposit Fund	<u>-</u>	<u>33,450</u>
	<u>£40,190</u>	<u>£76,057</u>

**BURY ST EDMUNDS AND DISTRICT CHRISTIAN YOUTH (ALSO KNOWN AS BCY)
CHARITY NUMBER 1000519**

STATEMENT OF ASSETS AND LIABILITIES AS AT 31 JULY 2024

ASSETS AND LIABILITIES

	31st July 2024 £	31st July 2023 £
<u>ASSETS</u>		
Gift Aid claim	2,816	4,081
Prepaid Expenses	336	-
Cash at bank	<u>40,190</u>	<u>76,057</u>
Total assets	43,342	80,138
 <u>LIABILITIES</u>		
Trade Creditors	100	-
HMRC PAYE and NEST Pension	<u>1,484</u>	<u>1,022</u>
NET ASSETS	<u>£41,7586</u>	<u>£79,116</u>

Approved by the Trustees on. 2 3May 2025 and signed on their behalf by

Mark Wallace

Trustee & Treasurer

**BURY ST EDMUNDS AND DISTRICT CHRISTIAN YOUTH (ALSO KNOWN AS BCY)
CHARITY NUMBER 1000519**

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 JULY 2024

	2024	2023
	£	£
1 GIFTS AND DONATIONS		
Churches	16,137	15,554
Individuals	19,145	24,224
Miscellaneous income including events	7,472	909
Covenant/gift aid tax recovery	<u>4,081</u>	<u>9,263</u>
	<u>46,835</u>	<u>49,950</u>
2 CHARITABLE ACTIVITIES		
Employment of youth workers	72,407	67,718
Other events or resources	<u>4,690</u>	<u>2,254</u>
	<u>77,097</u>	<u>69,972</u>
3 GOVERNANCE		
Training and CRB/DBS checks	1,203	1,945
Capital investment	353	1,239
Office costs	<u>5,941</u>	<u>12,458</u>
	<u>7,497</u>	<u>15,642</u>

BURY ST EDMUNDS AND DISTRICT CHRISTIAN YOUTH

England & Wales - Charity number 1000519

Accounts

BURY ST EDMUNDS AND DISTRICT
CHRISTIAN YOUTH
ANNUAL REPORT AND ACCOUNTS
FOR THE YEAR ENDED
31st JULY 2023

BURY ST EDMUNDS AND DISTRICT CHRISTIAN YOUTH (ALSO KNOWN AS BCY)

CHARITY NUMBER 1000519

REPORT OF THE TRUSTEES FOR THE PERIOD ENDED 31 JULY 2023

Charity number: 1000519

Address: Pump Lane
Bury St Edmunds
Suffolk IP33 1HN

Trustees: Mrs E Barnard
Mrs B Burroughs
Mr A Kirk
Mrs R Pickering
Mrs C Vallance
Mr M Wallace
Rev R Strachan

Bankers: Lloyds Bank plc
9 Butter Market
Bury St Edmunds
Suffolk IP33 1DF

Independent Examiner: David G King FCCA ATII
Peacock Ridge
Brettenham Road
Buxhall
Suffolk IP14 3DX

INDEX	PAGE
Trustees' report	1 - 6
Independent examiner's report	7 – 9
Statement of financial activities	9
Statement of assets and liabilities	6
Notes to the financial statements	11

TRUSTEES REPORT

Governance and objectives

The Charity is governed by a trust document dated 3rd September 1990, as amended by supplemental deeds dated 8th July 1997 and 11th July 2006.

The Charity was formed in September 1990 to appoint and employ youth workers to advance the Christian religion amongst young people in schools and churches in and around Bury St. Edmunds. The Mission Statement is:

Mission

To take the Gospel of Jesus Christ to the young people of Bury St Edmunds and District.

Methods

Building relationships with young people to provide role models in Christian lifestyle and to nurture young Christians in their walk with God by:

1. developing positive relationships with schools, supporting them in the provision of collective worship and with a clear Christian input into religious and other areas of the school curriculum.
2. initiating and encouraging the development of extra-curricular activities to provide opportunities for interested young people to learn about Jesus Christ in an informal setting
3. encouraging, training, and supporting churches in their work with young people
4. encouraging prayer by individuals and churches for all work with young people
5. acting as a stepping-stone between churches and young people
6. looking for new opportunities to take the gospel to young people in Bury St Edmunds and District and to enable them to respond to its challenges.

The charity also has a Statement of Belief. The Statement of Belief, comprising ten statements, is modelled on that of the Evangelical Alliance and major Christian educational charities such as Universities and Colleges Christian Fellowship and Scripture Union (in Schools). All employees and trustees affirm this statement on appointment.

Charity administration

The charity operates from premises at Unit 23, Park Farm Business Centre, Bury St Edmunds, Suffolk. IP28 6TS.

Trustees

Trustees who served during the period 1st August 2022 to the date of this report were: -

Mrs Elizabeth Barnard
Mrs Beverley Burroughs
Mr Brian Davies (resigned January 2023)
Mrs Rebecca Pickering
Mrs Caroline Vallance (Chairperson)
Mr Mark Wallace
Philip Knowles (resigned May 2023)
Rev Robert Strachan
Andrew Kirk

Whilst the trustee body is very varied in both age and expertise, it is still the aim to add to the team anyone who meets the criteria and can contribute another needed area of expertise. The process for the recruitment of trustees is: potential trustees are invited by letter to consider joining the trustee body; those who affirm their willingness to consider the possibility receive documentation relating to the functions and responsibilities of trustees, including Charity Commission publications, along with BCY's statements of belief and mission. They are also invited to attend one or two trustee meetings in observer status before a definitive decision is made between the charity and the potential trustee. Since we select new trustees because of their Christian beliefs and sympathy with BCY's religious and educational objectives, an element of the formal appointment process is the signing of the statement of belief. The statement of belief closely resembles that of the Evangelical Alliance and major Christian educational charities such as Universities and Colleges Christian Fellowship and Scripture Union (in Schools).

Functioning of trustee body

A good deal of communication amongst trustees and between trustees and staff is done by email. Also, A WhatsApp group between staff and trustees is used to communicate what work is happening each week. Most communication happens between the chair and senior worker, and then the senior worker line manages the rest of the staff team. The Chair is readily available to meet or chat over the phone should any of the staff need additional support.

BURY ST EDMUNDS AND DISTRICT CHRISTIAN YOUTH (ALSO KNOWN AS BCY) CHARITY NUMBER 1000519

Trustees meet six times per annum. As a rule, the Senior worker is present for the whole agenda apart from discussions on their terms and conditions of employment. Other staff members are invited to attend occasional meetings. The chair, treasurer and staff workers report to the trustee body as a whole, and BCY's aims, and objectives and activities are kept under review.

Usually, the trustees and staff workers meet in a private home for a so-called Awayday without a business agenda in order to reflect strategically and prayerfully on BCY's operation. The last one was on 30 April 2022 and the next one is scheduled to be 14 October 2023.

Employees and Volunteers

Staff workers

- Nicola Anne Bolton, part-time youth worker
- Gavin Moss, senior full time youth worker
- Nicola Louise Shephard, part time team support worker
- Phil Warren, full time youth worker

Volunteers

As a matter of policy BCY welcomes contributions made by volunteers and will support or co-operate with them in their desire to share Christian teaching with school children. In the past volunteers have operated in two ways

:

- some have assisted the staff with the lunchtime or after-school clubs in Primary schools, Secondary schools, and 6th form colleges.
- Some volunteers from local churches – run extra-curricular clubs in their local and/or parish schools, using our subject-matter, methods, and materials.

All volunteers for activities involving direct contact with children are screened by trustees or staff, largely by consultation with the leaders of the church which they attend, and DBS-checked.

Volunteers are made aware of BCY's policies for both child safeguarding and health and safety. This is undertaken by the staff workers.

During this past year we have worked with one group in the second of these categories.

Accountability and reporting

The annual public meeting (BCY 32) of the charity was held on Sunday 5th March 2023 at Bridge Community church, Bury St Edmunds, this was included in our annual anniversary celebration service. The 30-minute AGM featured a financial report and reports by the staff workers.

CRB/DBS checks and child protection

All trustees and staff workers have been subject to DBS checks. Online updates have been undertaken during the course of the year. The Trustees are aware of the need for employees to undergo regular safeguarding training, and measures are currently being considered to facilitate this.

Risk management

Three risk assessment documents exist, covering premises and events. Although a formal financial risk assessment does not exist, the monthly documentation sent to all trustees facilitates careful control of the funds. This documentation includes (1) a simple statement of receipts and payments for the month in question (2) a financial report showing receipts, payments, surplus/deficit for both the month and the year to date, fund balances, bank balances, reserves in terms of months of operating costs, comparative figures for the preceding financial year.

As to reserves, the target is to retain enough funds for six months' expenses. For reasons explained below, this year the target has been exceeded every month,

Public benefit

In planning our activities for the year, the trustees have kept in mind the Charity Commission's guidance on public benefits at their meetings.

BCY supports schools in meeting the requirements of the Education Act 1944 and the Education Reform Act 1988 in regard to the daily act of worship. We have several opportunities to speak at school assemblies. Contributions to extra-curricular clubs have been numerous. In addition, schools are assisted in the delivery of the RE, PHSE and Citizenship syllabi.

Through BCY's work many children and young people have had their educational horizons broadened or the moral framework of their behaviour clarified and strengthened.

Review of activities and summary of future plans

The staff team have had a large number of opportunities in local schools.

Having taken on a Primary schools worker last year. We have begun to build up some good relationships with several primary schools in the area. Running assemblies, lessons, Prayer space events and after school clubs. We also had a Christian theatre company come and tour round many of the primary schools, including a public event all of which was very successful.

The team have continued to build upon their work in middle and secondary schools, running assemblies, lessons, prayer spaces, mentoring and running wellbeing workshops. We have also been able to work with the older 6th form age group with our wellbeing workshop too.

Also, the team have been able to run occasional events with local churches, such as a youth worship event and the senior worker and primary worker were able to support holiday camps and a holiday club over the summer months.

Our senior worker continues to facilitate and work to our development plan going forward. We are hoping to run a residential in 2024 and we plan to welcome the theatre company to do another tour.

Charity accounting procedures

The Trustees have fulfilled their responsibility to prepare accounts for the financial year ending 31st July 2023, showing the charity's deficit for that period. In preparing these accounts the Trustees have observed the requirements to:

- select suitable accounting policies and then apply them consistently.
- make judgments and estimates that are reasonable and prudent.
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts; and
- prepare the accounts on the going concern basis.

Accordingly, proper accounting records which disclose with reasonable accuracy at any time the charity's financial position have been kept and a summary presented each month to the trustees. They have fulfilled their responsibility to safeguard the charity's assets and to take reasonable steps for the prevention and detection of fraud and other irregularities.

Financial summary

Our income is composed almost exclusively of donations from individuals and churches.

The statement of financial activities covers a twelve-month period from 1st August 2022 to 31st July 2023.

The charity has reserves of £79,057. This has fallen from £110,701 over the previous 12 months.

The reason for the decline in reserves is that we have appointed a second full time youth worker. We expect our reserves to fall by a similar amount next year.

We are grateful to our staff and volunteers for their dedication and to the many churches and individuals who support the trust both financially and morally.

Approved by the Trustees on 30 May 2024 and signed on their behalf by

Mark Wallace

Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES
FOR THE YEAR ENDED 31ST JULY 2023**

I report on the accounts of Bury St Edmunds and District Christian Youth for the year ended 31st. July 2023, which are set out on pages 9 to 11.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention

BASIS OF INDEPENDENT EXAMINER'S STATEMENT

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matter has come to my attention: which gives me reasonable cause to believe that in any material respect: -

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

**BURY ST EDMUNDS AND DISTRICT CHRISTIAN YOUTH (ALSO KNOWN AS BCY)
CHARITY NUMBER 1000519**

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

David King

David G King FCCA ATII

Peacock Ridge

Brettenham Road

Buxhall

Suffolk IP14 3DX

Dated:- 30 May 2024

**BURY ST EDMUNDS AND DISTRICT CHRISTIAN YOUTH (ALSO KNOWN AS BCY)
CHARITY NUMBER 1000519**

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 JULY 2023

RECEIPTS AND PAYMENTS

	12 months to 31st July 2023 £	12 months to 31st July 2022 £
<u>INCOMING RESOURCES</u>		
Incoming resources from generated funds:		
Gifts and donations (note 1)	49,950	60,574
Interest received	<u>1,020</u>	<u>63</u>
Total incoming resources	<u>50,970</u>	<u>60,637</u>
<u>RESOURCES EXPENDED</u>		
Charitable activities (note 2)	69,972	46,629
Governance costs (note 3)	<u>15,642</u>	<u>7,948</u>
Total resources expended	<u>85,614</u>	<u>54,577</u>
Net (outgoing) / incoming resources for the year	(34,644)	6,060
Fund balance brought forward at 1st August 2022	<u>110,701</u>	<u>104,641</u>
Fund balance carried forward at 31st July 2023	<u>£76,057</u>	<u>£110,701</u>
Represented by cash at bank:		
Lloyds Bank Business Current Account	7,104	42,768
Lloyds Bank Business Savings Instant Access	35,503	35,348
Charities Deposit Fund	<u>33,450</u>	<u>32,585</u>
	<u>£76,057</u>	<u>£110,701</u>

**BURY ST EDMUNDS AND DISTRICT CHRISTIAN YOUTH (ALSO KNOWN AS BCY)
CHARITY NUMBER 1000519**

STATEMENT OF ASSETS AND LIABILITIES AS AT 31 JULY 2023

ASSETS AND LIABILITIES

	31st July 2023 £	31st July 2022 £
<u>ASSETS</u>		
Gift Aid claim	4,081	9,245
Cash at bank	<u>76,057</u>	<u>110,701</u>
Total assets	80,138	119,946
 <u>LIABILITIES</u>		
Trade Creditors	-	259
HMRC PAYE and NEST Pension	<u>1,022</u>	<u>535</u>
NET ASSETS	<u>£79,116</u>	<u>£119,152</u>

Approved by the Trustees on. 30 May 2024 and signed on their behalf by

Mark Wallace

Trustee & Treasurer

**BURY ST EDMUNDS AND DISTRICT CHRISTIAN YOUTH (ALSO KNOWN AS BCY)
CHARITY NUMBER 1000519**

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 JULY 2023

	2023	2022
	£	£
1 GIFTS AND DONATIONS		
Churches	15,554	14,639
Individuals	24,224	42,635
Miscellaneous income	909	30
HMRC Furlough Grant Money	-	-
Covenant/gift aid tax recovery	<u>9,263</u>	<u>3,270</u>
	<u>49,950</u>	<u>60,574</u>
2 CHARITABLE ACTIVITIES		
Employment of youth workers	67,718	45,595
Other events or resources	<u>2,254</u>	<u>1,034</u>
	<u>69,972</u>	<u>46,629</u>
3 GOVERNANCE		
Training and CRB/DBS checks	1,945	502
Capital investment	1,239	-
Office costs	12,458	7,196
Miscellaneous	<u>-</u>	<u>250</u>
	<u>15,642</u>	<u>7,948</u>

BURY ST EDMUNDS AND DISTRICT CHRISTIAN YOUTH

England & Wales - Charity number 1000519

Accounts

BURY ST EDMUNDS AND DISTRICT
CHRISTIAN YOUTH
ANNUAL REPORT AND ACCOUNTS
FOR THE YEAR ENDED
31 JULY 2022

BURY ST EDMUNDS AND DISTRICT CHRISTIAN YOUTH (ALSO KNOWN AS BCY)

CHARITY NUMBER 1000519

REPORT OF THE TRUSTEES FOR THE PERIOD ENDED 31 JULY 2022

Charity number: 1000519

Address: Pump Lane
Bury St Edmunds
Suffolk IP33 1HN

Trustees: Mrs E Barnard
Mrs B Burroughs
Mr A Kirk
Mrs R Pickering
Mrs C Vallance
Mr M Wallace

Bankers: Lloyds Bank plc
9 Butter Market
Bury St Edmunds
Suffolk IP33 1DF

Independent Examiner: David G King FCCA ATII
Peacock Ridge
Brettenham Road
Buxhall
Suffolk IP14 3DX

INDEX	PAGE
Trustees' report	1 - 6
Independent examiner's report	7 – 9
Statement of financial activities	9
Statement of assets and liabilities	6
Notes to the financial statements	11

TRUSTEES REPORT

Governance and objectives

The charity is governed by the trust document dated 3rd September 1990, as amended by supplemental deeds dated 8th July 1997 and 11th July 2006.

The Trust was formed in September 1990 to appoint and employ youth workers to advance the Christian religion amongst young people in schools and churches in and around Bury St. Edmunds. The Mission Statement is as follows:

Mission

To take the Gospel of Jesus Christ to the young people of Bury St Edmunds and District.

Methods

Building relationships with young people to provide role models in Christian lifestyle and to nurture young Christians in their walk with God by:

1. developing positive relationships with schools, supporting them in the provision of collective worship and with a clear Christian input into religious and other areas of the school curriculum.
2. initiating and encouraging the development of extra-curricular activities to provide opportunities for interested young people to learn about Jesus Christ in an informal setting
3. encouraging, training and supporting churches in their work with young people
4. encouraging prayer by individuals and churches for all work with young people
5. acting as a stepping-stone between churches and young people
6. looking for new opportunities to take the gospel to young people in Bury St Edmunds and District and to enable them to respond to its challenges.

The charity also has a Statement of Belief. The Statement of Belief, consisting of ten statements, is modelled on that of the Evangelical Alliance and major Christian educational charities such as Universities and Colleges Christian Fellowship and Scripture Union (in Schools). All employees and trustees affirm this statement on appointment.

Charity administration

The charity operates from premises belonging to Garland Street Baptist Church, Bury St Edmunds. We are particularly grateful as the office accommodation and insurance cover are provided by Garland Street Baptist Church at no cost to BCY.

Trustees

Trustees who served during the period 1 August 2021 to the date of this report were: -

Mrs Elizabeth Barnard
Mrs Beverley Burroughs
Mr Brian Davies (resigned January 2023)
Mrs Rebecca Pickering
Mrs Caroline Vallance (Chairman)
Mr Mark Wallace
Philip Knowles (resigned May 2023)
Rev Robert Strachan
Andrew Kirk
David Richardson (resigned 10 May 2022)

Whilst the trustee body is very varied in both age and expertise, it is still the aim to add to the team anyone who meets the criteria and can contribute another needed area of expertise. The process for the recruitment of trustees is as follows: potential trustees are invited by letter to consider joining the trustee body; those who affirm their willingness to consider the possibility receive documentation relating to the functions and responsibilities of trustees, including Charity Commission publications, along with BCY's statements of belief and mission. They are also invited to attend one or two trustee meetings in observer status before a definitive decision is made between the charity and the potential trustee. Since new trustees are selected on the basis of their Christian beliefs and sympathy with BCY's religious and educational objectives, an element of the formal appointment process is the signing of the statement of belief. The statement of belief closely resembles that of the Evangelical Alliance and major Christian educational charities such as Universities and Colleges Christian Fellowship and Scripture Union (in Schools).

Functioning of trustee body

A good deal of communication amongst trustees and between trustees and staff is done by email.

A Whatsapp group was set up due to Covid regulations and this is still ongoing. As we look at the relationship between Trustees and staff, at the moment most communication happens between the chair and senior worker although all staff have a link trustee that they are encouraged to meet with regularly. The Chair is readily available to meet or chat over the phone too.

Trustees meet six times per annum. As a rule, the staff workers are also present for the whole agenda apart from discussions on their terms and conditions of employment. The chairman, treasurer and staff workers report to the trustee body as a whole, and BCY's aims, and objectives and activities are kept under review.

In addition, once per annum the trustees and staff workers meet in a private home for a so-called Awayday without a business agenda in order to reflect strategically and prayerfully on BCY's operation. This took place on 18th January 2022

Employees and Volunteers

Staff workers

- Nicola Anne Bolton, part-time youth worker
- Gavin Moss, senior full time youth worker
- Nicola Louise Shephard, part time team support worker

Volunteers

As a matter of policy BCY welcomes contributions made by volunteers and will support or co-operate with them in their desire to share Christian truth with school children. In the past volunteers have operated in two ways

:

- some have assisted the staff with the lunchtime or after-school clubs in both middle and upper schools.
- others – often older ladies in local churches – have wished to run extra-curricular clubs in their local and/or parish schools, using our subject-matter, methods and materials.

All volunteers for activities involving direct contact with children are screened by trustees or staff, largely by consultation with the leaders of the church which they attend, and DBS-checked.

Volunteers are made aware of BCY's policies for both child safeguarding and health and safety. This is undertaken by the staff workers.

During this past year we have worked with one group in the second of these categories.

Accountability and reporting

The annual public meeting (BCY 30) of the charity was held on Saturday 12th March 2022 at West Suffolk Vineyard Church, Bury St Edmunds, followed by the annual anniversary celebration service. The 30-minute AGM featured a financial report and reports by the staff workers.

CRB/DBS checks and child protection

All trustees and staff workers have been subject to DBS checks. Online updates have been undertaken during the course of the year. The Trustees are aware of the need for employees to undergo regular safeguarding training, and measures are currently being considered to facilitate this.

Risk management

Three risk assessment documents exist, covering premises and events. Although a formal financial risk assessment does not exist, the monthly documentation sent to all trustees facilitates careful control of the funds. This documentation includes (1) a simple statement of receipts and payments for the month in question (2) a financial report showing receipts, payments, surplus/deficit for both the month and the year to date, fund balances, bank balances, reserves in terms of months of operating costs, comparative figures for the preceding financial year.

As to reserves, the target is to retain enough funds for six months' expenses. For reasons explained below, this year the target has been exceeded every month

Public benefit

In planning our activities for the year, the trustees have kept in mind the Charity Commission's guidance on public benefits at their meetings.

BCY supports schools in meeting the requirements of the Education Act 1944 and the Education Reform Act 1988 in regard to the daily act of worship. Since his appointment, Duane has been offered several opportunities to speak at school assemblies. Contributions to extra-curricular clubs have been numerous. In addition, schools are assisted in the delivery of the RE, PHSE and Citizenship syllabi.

Through BCY's work many children and young people have had their educational horizons broadened or the moral framework of their behaviour clarified and strengthened.

Review of activities and summary of future plans

As schools have slowly opened up we have been able to restart some of our work. Some schools have been more open to this than others. We have linked with a charity Kinsugi Hope and this has enabled us to be trained in and run specialised mental health support groups in at least one of our Upper Schools. We look to continue this in other schools. While schools have been less busy our senior worker has been involved in some detached youth work alongside some local churches, meeting with local young people on their housing estate.

We have continued to reach out to our Primary Schools with offers of Christmas and Easter Assemblies and ran a trial Prayspace in a local Primary School in the spring. Our senior worker continues to facilitate and work to our development plan going forward.

We are excited to employ from September 2022 our first Primary School worker Mr Phillip Warren and see the work in that area grow and develop going forward.

Charity accounting procedures

The Trustees have fulfilled their responsibility to prepare accounts for the financial year ending 31st July 2022, showing the charity's surplus for that period. In preparing these accounts the Trustees have observed the requirements to:

- select suitable accounting policies and then apply them consistently.
- make judgments and estimates that are reasonable and prudent.
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts; and
- prepare the accounts on the going-concern basis

Accordingly, proper accounting records which disclose with reasonable accuracy at any time the charity's financial position have been kept and a summary presented each month to the trustees. They have fulfilled their responsibility to safeguard the charity's assets and to take reasonable steps for the prevention and detection of fraud and other irregularities.

Financial summary

Our income is composed almost exclusively of donations from individuals and churches.

The statement of financial activities covers a twelve-month period from 1st August 2021 to 31st July 2022.

The charity has reserves of £110,700. This is much higher than we would normally expect. The two major factors in this are the employment of only one worker between April 2017 and April 2019 and the receipt of two substantial legacy donations in 2019. Further we have a generous benefactor who has donated significant funds to help fund a primary schools worker.

Our expenses were higher this year due to the fact that we were able to resume our activities following the COVID-19 restrictions. Further we have been able to move into rented accommodation to create a larger office space.

We are grateful to our staff and volunteers for their dedication and to the many churches and individuals who support the trust both financially and morally.

Approved by the Trustees on 31 May 2023 and signed on their behalf by

Mark Wallace

Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES
FOR THE YEAR ENDED 31ST JULY 2022**

I report on the accounts of Bury St Edmunds and District Christian Youth for the year ended 31st. July 2022, which are set out on pages 9 to 11.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention

BASIS OF INDEPENDENT EXAMINER'S STATEMENT

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matter has come to my attention: which gives me reasonable cause to believe that in any material respect: -

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

**BURY ST EDMUNDS AND DISTRICT CHRISTIAN YOUTH (ALSO KNOWN AS BCY)
CHARITY NUMBER 1000519**

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

David King

David G King FCCA ATII

Peacock Ridge

Brettenham Road

Buxhall

Suffolk IP14 3DX

Dated:- 31 May 2023

**BURY ST EDMUNDS AND DISTRICT CHRISTIAN YOUTH (ALSO KNOWN AS BCY)
CHARITY NUMBER 1000519**

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 JULY 2022

RECEIPTS AND PAYMENTS

	12 months to 31 July 2022 £	12 months to 31 July 2021 £
<u>INCOMING RESOURCES</u>		
Incoming resources from generated funds:		
Gifts and donations (note 1)	60,574	52,214
Interest received	<u>63</u>	<u>16</u>
Total incoming resources	<u>60,637</u>	<u>52,230</u>
<u>RESOURCES EXPENDED</u>		
Charitable activities (note 2)	46,629	44,273
Governance costs (note 3)	<u>7,948</u>	<u>4,138</u>
Total resources expended	<u>54,577</u>	<u>48,411</u>
Net incoming resources for the year	6,060	3,819
Fund balance brought forward at 1 August 2021	<u>104,641</u>	<u>100,821</u>
Fund balance carried forward at 31 July 2022	<u>£110,701</u>	<u>£104,641</u>
Represented by cash at bank:		
Lloyds Bank Business Current Account	42,768	36,771
Lloyds Bank Business Savings Instant Access	35,348	35,345
Charities Deposit Fund	<u>32,585</u>	<u>32,525</u>
	<u>£110,701</u>	<u>£104,641</u>

**BURY ST EDMUNDS AND DISTRICT CHRISTIAN YOUTH (ALSO KNOWN AS BCY)
CHARITY NUMBER 1000519**

STATEMENT OF ASSETS AND LIABILITIES AS AT 31 JULY 2022

ASSETS AND LIABILITIES

	31 July 2022	31 July 2021
	£	£
<u>ASSETS</u>		
Gift Aid claim	9,245	3,269
Cash at bank	<u>110,701</u>	<u>104,641</u>
Total assets	119,946	107,910
 <u>LIABILITIES</u>		
Trade Creditors	259	-
HMRC PAYE and NEST Pension	<u>535</u>	<u>880</u>
NET ASSETS	<u>£119,152</u>	<u>£107,030</u>

Approved by the Trustees on 31 May 2023. and signed on their behalf by

Mark Wallace

M Wallace
Trustee & Treasurer

**BURY ST EDMUNDS AND DISTRICT CHRISTIAN YOUTH (ALSO KNOWN AS BCY)
CHARITY NUMBER 1000519**

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 JULY 2022

	2022	2021
	£	£
1 GIFTS AND DONATIONS		
Churches	14,639	15,919
Individuals	42,635	18,639
Miscellaneous income	30	-
HMRC Furlough Grant Money	-	13,591
Covenant/gift aid tax recovery	<u>3,270</u>	<u>4,065</u>
	<u>60,574</u>	<u>52,214</u>
2 CHARITABLE ACTIVITIES		
Employment of youth workers	45,595	44,260
Other events or resources	<u>1,034</u>	<u>13</u>
	<u>46,629</u>	<u>44,273</u>
3 GOVERNANCE		
Training and CRB/DBS checks	502	209
Capital investment	-	738
Office costs	7,196	3,191
Miscellaneous	<u>250</u>	<u>-</u>
	<u>7,948</u>	<u>4,138</u>

BURY ST EDMUNDS AND DISTRICT CHRISTIAN YOUTH

England & Wales - Charity number 1000519

Accounts

BURY ST EDMUNDS AND DISTRICT
CHRISTIAN YOUTH
ANNUAL REPORT AND ACCOUNTS
FOR THE YEAR ENDED
31 JULY 2021

BURY ST EDMUNDS AND DISTRICT CHRISTIAN YOUTH (ALSO KNOWN AS BCY)

CHARITY NUMBER 1000519

REPORT OF THE TRUSTEES FOR THE PERIOD ENDED 31 JULY 2021

Charity number: 1000519

Address: Pump Lane
Bury St Edmunds
Suffolk IP33 1HN

Trustees: Mrs E Barnard
Mrs Beverley Burroughs
Mr B Davies
Mrs R Pickering
Mrs Caroline Vallance
Mr Mark Wallace

Bankers: Lloyds Bank plc
9 Butter Market
Bury St Edmunds
Suffolk IP33 1DF

Independent Examiner: David G King FCCA ATII
Peacock Ridge
Brettenham Road
Buxhall
Suffolk IP14 3DX

INDEX	PAGE
Trustees' report	1 - 6
Independent examiner's report	7 – 9
Statement of financial activities	9
Statement of assets and liabilities	6
Notes to the financial statements	11

TRUSTEES REPORT

Governance and objectives

The charity is governed by the trust document dated 3rd September 1990, as amended by supplemental deeds dated 8th July 1997 and 11th July 2006.

The Trust was formed in September 1990 to appoint and employ youth workers to advance the Christian religion amongst young people in schools and churches in and around Bury St. Edmunds. The Mission Statement is as follows:

Mission

To take the Gospel of Jesus Christ to the young people of Bury St Edmunds and District.

Methods

Building relationships with young people to provide role models in Christian lifestyle and to nurture young Christians in their walk with God by:

1. developing positive relationships with schools, supporting them in the provision of collective worship and with a clear Christian input into religious and other areas of the school curriculum.
2. initiating and encouraging the development of extra-curricular activities to provide opportunities for interested young people to learn about Jesus Christ in an informal setting
3. encouraging, training and supporting churches in their work with young people
4. encouraging prayer by individuals and churches for all work with young people
5. acting as a stepping-stone between churches and young people
6. looking for new opportunities to take the gospel to young people in Bury St Edmunds and District and to enable them to respond to its challenges.

The charity also has a Statement of Belief. The Statement of Belief, consisting of ten statements, is modelled on that of the Evangelical Alliance and major Christian educational charities such as Universities and Colleges Christian Fellowship and Scripture Union (in Schools). All employees and trustees affirm this statement on appointment.

Charity administration

The charity operates from premises belonging to Garland Street Baptist Church, Bury St Edmunds. We are particularly grateful as the office accommodation and insurance cover are provided by Garland Street Baptist Church at no cost to BCY.

Trustees

Trustees who served during the period 1 August 2020 to the date of this report were: -

Mrs Elizabeth Barnard
Mrs Beverley Burroughs
Mr Brian Davies
Mrs Rebecca Pickering
Mrs Caroline Vallance (Chairman)
Mr Mark Wallace
Philip Knowles (appointed 11 January 2021)
Rev Robert Strachan (appointed 10 March 2021)
Andrew Kirk (appointed 10 March 2021)
David Richardson (appointed 3 July 2021)

Whilst the trustee body is very varied in both age and expertise, it is still the aim to add to the team anyone who meets the criteria and can contribute another needed area of expertise. The process for the recruitment of trustees is as follows: potential trustees are invited by letter to consider joining the trustee body; those who affirm their willingness to consider the possibility receive documentation relating to the functions and responsibilities of trustees, including Charity Commission publications, along with BCY's statements of belief and mission. They are also invited to attend one or two trustee meetings in observer status before a definitive decision is made between the charity and the potential trustee. Since new trustees are selected on the basis of their Christian beliefs and sympathy with BCY's religious and educational objectives, an element of the formal appointment process is the signing of the statement of belief. The statement of belief closely resembles that of the Evangelical Alliance and major Christian educational charities such as Universities and Colleges Christian Fellowship and Scripture Union (in Schools).

Functioning of trustee body

A good deal of communication amongst trustees and between trustees and staff is done by email.

Due to Covid we have had to change the way we meet. A WhatsApp group between staff and trustees has been set up for short term communications which works well. The chair is in contact with the Senior worker once a week over Zoom or the phone and the other workers are aware, she can be contacted by phone / zoom as needs arise. All the workers have a link trustee that they can contact if needed and they are encouraged to form a pastoral link with a local church leader or member for emotional support.

BURY ST EDMUNDS AND DISTRICT CHRISTIAN YOUTH (ALSO KNOWN AS BCY) CHARITY NUMBER 1000519

Trustees meet six times per annum. As a rule, the staff workers are also present for the whole agenda apart from discussions on their terms and conditions of employment. The chairman, treasurer and staff workers report to the trustee body as a whole, and BCY's aims, and objectives and activities are kept under review.

In addition, once per annum the trustees and staff workers meet in a private home for a so-called Awayday without a business agenda in order to reflect strategically and prayerfully on BCY's operation. This took place on 18th January 2021

Employees and Volunteers

Staff workers

- Nicola Anne Bolton, part-time youth worker
- Gavin Moss, senior full time youth worker
- Nicola Louise Shephard, part time team support worker

Volunteers

As a matter of policy BCY welcomes contributions made by volunteers and will support or co-operate with them in their desire to share Christian truth with school children. In the past volunteers have operated in two ways

:

- some have assisted the staff with the lunchtime or after-school clubs in both middle and upper schools.
- others – often older ladies in local churches – have wished to run extra-curricular clubs in their local and/or parish schools, using our subject-matter, methods and materials.

All volunteers for activities involving direct contact with children are screened by trustees or staff, largely by consultation with the leaders of the church which they attend, and DBS-checked.

Volunteers are made aware of BCY's policies for both child safeguarding and health and safety. This is undertaken by the staff workers.

During this past year we have worked with one group in the second of these categories.

Accountability and reporting

Sadly due to Covid restriction we were not able to hold our annual service (BCY30) but instead held it online on the 15th November. Staff and financial reports were given at this.

CRB/DBS checks and child protection

All trustees and staff workers have been subject to DBS checks. Online updates have been undertaken during the course of the year. The Trustees are aware of the need for employees to undergo regular safeguarding training, and measures are currently being considered to facilitate this.

Risk management

Three risk assessment documents exist, covering premises and events. Although a formal financial risk assessment does not exist, the monthly documentation sent to all trustees facilitates careful control of the funds. This documentation includes (1) a simple statement of receipts and payments for the month in question (2) a financial report showing receipts, payments, surplus/deficit for both the month and the year to date, fund balances, bank balances, reserves in terms of months of operating costs, comparative figures for the preceding financial year.

As to reserves, the target is to retain enough funds for six months' expenses. For reasons explained below, this year the target has been exceeded every month

Public benefit

In planning our activities for the year, the trustees have kept in mind the Charity Commission's guidance on public benefits at their meetings.

BCY supports schools in meeting the requirements of the Education Act 1944 and the Education Reform Act 1988 in regard to the daily act of worship. Since his appointment, Duane has been offered several opportunities to speak at school assemblies. Contributions to extra-curricular clubs have been numerous. In addition, schools are assisted in the delivery of the RE, PHSE and Citizenship syllabi.

Through BCY's work many children and young people have had their educational horizons broadened or the moral framework of their behaviour clarified and strengthened.

Review of activities and summary of future plans

Sadly we have been operating much the same as last year. We have been able to do some things in person and had started to go back into school but sadly this again has stopped for the time being. So while we have not been able to be in school as much as we would like the staff have been;

- Keeping in contact with our schools

- Sending assemblies to local Primary and Secondary schools online

Training to become facilitators for Kinsugi Hope a new venture working with young people with anxiety and mental health issues
Moving offices
Looking at rebranding BCY with a new logo etc
Doing some detached youth work on a local estate

Charity accounting procedures

The Trustees have fulfilled their responsibility to prepare accounts for the financial year ending 31st July 2021, showing the charity's surplus for that period. In preparing these accounts the Trustees have observed the requirements to:

- select suitable accounting policies and then apply them consistently.
- make judgments and estimates that are reasonable and prudent.
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts; and
- prepare the accounts on the going-concern basis

Accordingly, proper accounting records which disclose with reasonable accuracy at any time the charity's financial position have been kept and a summary presented each month to the trustees. They have fulfilled their responsibility to safeguard the charity's assets and to take reasonable steps for the prevention and detection of fraud and other irregularities.

Financial summary

Our income is composed almost exclusively of donations from individuals and churches.

The statement of financial activities covers a twelve-month period from 1st August 2020 to 31st July 2021.

The charity has reserves of £104,641. This is much higher than we would normally expect. The two major factors in this are the employment of only one worker between April 2017 and April 2019 and the receipt of two substantial legacy donations in 2019.

During the year we also benefited from the Government's Coronavirus Job Retention Scheme and received a total of £12,991 (2020 - £3,861) during the year.

The Trustees have already initiated discussions as to the best use of these resources. At a basic level we have been able to upgrade our computer and telephone systems and to engage a painter/decorator to give the office a fresh coat of paint for the first time in many years. More ambitiously, we will consider the employment of further staff.

We are grateful to our staff and volunteers for their dedication and to the many churches and individuals who support the trust both financially and morally.

Approved by the Trustees on 5 May 2022 and signed on their behalf by

Mark Wallace CTA FCA

Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES
FOR THE YEAR ENDED 31ST JULY 2021**

I report on the accounts of Bury St Edmunds and District Christian Youth for the year ended 31st. July 2021, which are set out on pages 9 to 11.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention

BASIS OF INDEPENDENT EXAMINER'S STATEMENT

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matter has come to my attention: which gives me reasonable cause to believe that in any material respect: -

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

**BURY ST EDMUNDS AND DISTRICT CHRISTIAN YOUTH (ALSO KNOWN AS BCY)
CHARITY NUMBER 1000519**

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

David G King FCCA ATII

Peacock Ridge

Brettenham Road

Buxhall

Suffolk IP14 3DX

Dated:- 5 May 2022

**BURY ST EDMUNDS AND DISTRICT CHRISTIAN YOUTH (ALSO KNOWN AS BCY)
CHARITY NUMBER 1000519**

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 JULY 2021

RECEIPTS AND PAYMENTS

	12 months to 31 July 2021 £	12 months to 31 July 2020 £
<u>INCOMING RESOURCES</u>		
Incoming resources from generated funds:		
Gifts and donations (note 1)	52,214	49,389
Interest received	<u>16</u>	<u>139</u>
Total incoming resources	<u>52,230</u>	<u>49,528</u>
<u>RESOURCES EXPENDED</u>		
Charitable activities (note 2)	44,273	38,598
Governance costs (note 3)	<u>4,138</u>	<u>3,229</u>
Total resources expended	<u>48,411</u>	<u>41,827</u>
Net incoming resources for the year	3,819	7,701
Fund balance brought forward at 1 August 2020	<u>100,821</u>	<u>93,120</u>
Fund balance carried forward at 31 July 2021	<u>£104,641</u>	<u>£100,821</u>
Represented by cash at bank:		
Lloyds Bank Business Current Account	36,771	32,969
Lloyds Bank Business Savings Instant Access	35,345	35,340
Charities Deposit Fund	<u>32,525</u>	<u>32,512</u>
	<u>£104,641</u>	<u>£100,821</u>

**BURY ST EDMUNDS AND DISTRICT CHRISTIAN YOUTH (ALSO KNOWN AS BCY)
CHARITY NUMBER 1000519**

STATEMENT OF ASSETS AND LIABILITIES AS AT 31 JULY 2021

ASSETS AND LIABILITIES

	31 July 2021	31 July 2020
	£	£
<u>ASSETS</u>		
HMRC JRS Grant	-	2,318
Gift Aid claim	3,269	4,064
Cash at bank	<u>104,641</u>	<u>100,821</u>
Total assets	107,910	107,203
 <u>LIABILITIES</u>		
HMRC PAYE and NEST Pension	<u>880</u>	<u>650</u>
NET ASSETS	<u>£107,030</u>	<u>£106,553</u>

Approved by the Trustees on 5 May 2022. and signed on their behalf by

Mark Wallace
Trustee & Treasurer

**BURY ST EDMUNDS AND DISTRICT CHRISTIAN YOUTH (ALSO KNOWN AS BCY)
CHARITY NUMBER 1000519**

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 JULY 2021

	2021	2020
	£	£
1 GIFTS AND DONATIONS		
Churches	15,919	15,389
Individuals	18,639	23,912
Miscellaneous income and legacy	600	2,283
HMRC Furlough Grant Money and SSP		
Funding	12,991	3,861
Covenant/gift aid tax recovery	<u>4,065</u>	<u>3,944</u>
	<u>52,214</u>	<u>49,389</u>
2 CHARITABLE ACTIVITIES		
Employment of youth workers	44,260	35,824
Other events or resources	<u>13</u>	<u>2,774</u>
	<u>44,273</u>	<u>38,598</u>
3 GOVERNANCE		
Training and CRB/DBS checks	209	542
Capital investment	738	2,738
Office costs	3,191	2,687
Miscellaneous	<u>-</u>	<u>-</u>
	<u>4,138</u>	<u>3,229</u>

BURY ST EDMUNDS AND DISTRICT CHRISTIAN YOUTH

England & Wales - Charity number 1000519

Accounts

BURY ST EDMUNDS AND DISTRICT
CHRISTIAN YOUTH
ANNUAL REPORT AND ACCOUNTS
FOR THE YEAR ENDED
31 JULY 2020

BURY ST EDMUNDS AND DISTRICT CHRISTIAN YOUTH (ALSO KNOWN AS BCY)

CHARITY NUMBER 1000519

REPORT OF THE TRUSTEES FOR THE PERIOD ENDED 31 JULY 2020

Charity number: 1000519

Address: Pump Lane
Bury St Edmunds
Suffolk IP33 1HN

Trustees: Mrs E Barnard
Mrs Beverley Burroughs
Mr B Davies
Mrs R Pickering
Mrs Caroline Vallance
Mr Mark Wallace

Bankers: Lloyds Bank plc
9 Butter Market
Bury St Edmunds
Suffolk IP33 1DF

Independent Examiner: David G King FCCA ATII
Peacock Ridge
Brettenham Road
Buxhall
Suffolk IP14 3DX

INDEX	PAGE
Trustees' report	1 - 6
Independent examiner's report	7 – 9
Statement of financial activities	9
Statement of assets and liabilities	6
Notes to the financial statements	11

TRUSTEES REPORT

Governance and objectives

The charity is governed by the trust document dated 3rd September 1990, as amended by supplemental deeds dated 8th July 1997 and 11th July 2006.

The Trust was formed in September 1990 to appoint and employ youth workers to advance the Christian religion amongst young people in schools and churches in and around Bury St. Edmunds. The Mission Statement is as follows:

Mission

To take the Gospel of Jesus Christ to the young people of Bury St Edmunds and District.

Methods

Building relationships with young people to provide role models in Christian lifestyle and to nurture young Christians in their walk with God by:

1. developing positive relationships with schools, supporting them in the provision of collective worship and with a clear Christian input into religious and other areas of the school curriculum.
2. initiating and encouraging the development of extra-curricular activities to provide opportunities for interested young people to learn about Jesus Christ in an informal setting
3. encouraging, training and supporting churches in their work with young people
4. encouraging prayer by individuals and churches for all work with young people
5. acting as a stepping-stone between churches and young people
6. looking for new opportunities to take the gospel to young people in Bury St Edmunds and District and to enable them to respond to its challenges.

The charity also has a Statement of Belief. The Statement of Belief, consisting of ten statements, is modelled on that of the Evangelical Alliance and major Christian educational charities such as Universities and Colleges Christian Fellowship and Scripture Union (in Schools). All employees and trustees affirm this statement on appointment.

Charity administration

The charity operates from premises belonging to Garland Street Baptist Church, Bury St Edmunds. We are particularly grateful as the office accommodation and insurance cover are provided by Garland Street Baptist Church at no cost to BCY.

Trustees

Trustees who served during the period 1 August 2019 to the date of this report were: -

Mrs Elizabeth Barnard

Mrs Beverley Burroughs

Mr Brian Davies (Chairman until 12 September 2019)

Mrs Lesley Norburn (resigned 12 September 2019)

Mrs Rebecca Pickering

Mrs Caroline Vallance (Chairman from 12 September 2019)

Mr Mark Wallace

Whilst the trustee body is very varied in both age and expertise, it is still the aim to add to the team anyone who meets the criteria and can contribute another needed area of expertise. The process for the recruitment of trustees is as follows: potential trustees are invited by letter to consider joining the trustee body; those who affirm their willingness to consider the possibility receive documentation relating to the functions and responsibilities of trustees, including Charity Commission publications, along with BCY's statements of belief and mission. They are also invited to attend one or two trustee meetings in observer status before a definitive decision is made between the charity and the potential trustee. Since new trustees are selected on the basis of their Christian beliefs and sympathy with BCY's religious and educational objectives, an element of the formal appointment process is the signing of the statement of belief. The statement of belief closely resembles that of the Evangelical Alliance and major Christian educational charities such as Universities and Colleges Christian Fellowship and Scripture Union (in Schools).

Functioning of trustee body

A good deal of communication amongst trustees and between trustees and staff is done by email.

Due to Covid we have had to change the way we meet. A WhatsApp group between staff and trustees has been set up for short term communications which works well. The chair is in contact with the Senior worker once a week over Zoom or the phone and the other workers are aware, she can be contacted by phone / zoom as needs arise. All the workers have a link trustee that they can contact if needed and they are encouraged to form a pastoral link with a local church leader or member for emotional support.

Trustees meet six times per annum. As a rule, the staff workers are also present for the whole agenda apart from discussions on their terms and conditions of employment. The

BURY ST EDMUNDS AND DISTRICT CHRISTIAN YOUTH (ALSO KNOWN AS BCY) CHARITY NUMBER 1000519

chairman, treasurer and staff workers report to the trustee body as a whole, and BCY's aims, and objectives and activities are kept under review.

In addition, once per annum the trustees and staff workers meet in a private home for a so-called Awayday without a business agenda in order to reflect strategically and prayerfully on BCY's operation. This took place on 18th January 2020

Employees and Volunteers

Staff workers

- Nicola Anne Bolton, part-time youth worker
- Gavin Moss, senior full time youth worker
- Nicola Louise Shephard, part time team support worker

In February 2020 after interviewing 3 candidates we appointed a new Senior worker Gavin Moss. We felt he was a great fit for our organisation and came with many years Youth Work experience. He arrived just as lockdown started.

Volunteers

As a matter of policy BCY welcomes contributions made by volunteers and will support or co-operate with them in their desire to share Christian truth with school children. In the past volunteers have operated in two ways

:

- some have assisted the staff with the lunchtime or after-school clubs in both middle and upper schools.
- others – often older ladies in local churches – have wished to run extra-curricular clubs in their local and/or parish schools, using our subject-matter, methods and materials.

All volunteers for activities involving direct contact with children are screened by trustees or staff, largely by consultation with the leaders of the church which they attend, and DBS-checked.

Volunteers are made aware of BCY's policies for both child safeguarding and health and safety. This is undertaken by the staff workers.

During this past year we have worked with one group in the second of these categories.

Accountability and reporting

The annual public meeting (BCY 29) of the charity was held on Sunday 13th October 2019 at St Peter's Church, Bury St Edmunds, followed by the annual anniversary celebration service. The 30-minute AGM featured a financial report and reports by the staff workers.

CRB/DBS checks and child protection

All trustees and staff workers have been subject to DBS checks. Online updates have been undertaken during the course of the year. The Trustees are aware of the need for employees to undergo regular safeguarding training, and measures are currently being considered to facilitate this.

Risk management

Three risk assessment documents exist, covering premises and events. Although a formal financial risk assessment does not exist, the monthly documentation sent to all trustees facilitates careful control of the funds. This documentation includes (1) a simple statement of receipts and payments for the month in question (2) a financial report showing receipts, payments, surplus/deficit for both the month and the year to date, fund balances, bank balances, reserves in terms of months of operating costs, comparative figures for the preceding financial year.

As to reserves, the target is to retain enough funds for six months' expenses. For reasons explained below, this year the target has been exceeded every month

Public benefit

In planning our activities for the year, the trustees have kept in mind the Charity Commission's guidance on public benefits at their meetings.

BCY supports schools in meeting the requirements of the Education Act 1944 and the Education Reform Act 1988 in regard to the daily act of worship. Since his appointment, Duane has been offered several opportunities to speak at school assemblies. Contributions to extra-curricular clubs have been numerous. In addition, schools are assisted in the delivery of the RE, PHSE and Citizenship syllabi.

Through BCY's work many children and young people have had their educational horizons broadened or the moral framework of their behaviour clarified and strengthened.

Review of activities and summary of future plans

Due to Covid and lockdown the way we work has had to change and adapt. Going into school has not been possible nor has meeting people. Our workers have kept in touch with the schools we normally work in and when able dropped notes of encouragement in. The rest of our work has been online. Our Rock solid clubs have moved to YouTube along with a Christmas and Halloween special. Assemblies have been recorded and sent to schools to use. Meetings with fellow youth workers have been on zoom.

Our senior worker has been busy redesigning our website alongside rebuilding our relationships with churches and building new relationships with fellow youth workers. He has also been researching how other organisations have been functioning through the pandemic and what the work might look like going forward.

With Bury St Edmunds moving to two tier we have spent time researching how we could move the work into both Primary and Upper schools. A Christmas assembly was sent to local Primary schools and well received. Our team support worker is currently compiling a list of known contacts in the Primary Schools to enable us to move this work forward. As we are still in a lockdown situation, we are using our time to plan a vision and 1/5/10 year plans for the organisation moving forward.

As well as this she is making sure all our policies are completely up to date and compiling a yearly calendar for renewing them, alongside our staff handbook and volunteer document.

Charity accounting procedures

The Trustees have fulfilled their responsibility to prepare accounts for the financial year ending 31st July 2020, showing the charity's surplus for that period. In preparing these accounts the Trustees have observed the requirements to:

- select suitable accounting policies and then apply them consistently.
- make judgments and estimates that are reasonable and prudent.
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts; and
- prepare the accounts on the going-concern basis

Accordingly, proper accounting records which disclose with reasonable accuracy at any time the charity's financial position have been kept and a summary presented each month to the trustees. They have fulfilled their responsibility to safeguard the charity's assets and to take reasonable steps for the prevention and detection of fraud and other irregularities.

Financial summary

Our income is composed almost exclusively of donations from individuals and churches.

The statement of financial activities covers a twelve-month period from 1st August 2019 to 31st July 2020.

The charity has reserves of £100,821. This is much higher than we would normally expect. The two major factors in this are the employment of only one worker between April 2017 and April 2019 and the receipt of two substantial legacy donations in 2019. The Trustees have already initiated discussions as to the best use of these resources. At a basic level we have been able to upgrade our computer and telephone systems and to engage a painter/decorator to give the office a fresh coat of paint for the first time in many years. More ambitiously, we will consider the employment of further staff.

We are grateful to our staff and volunteers for their dedication and to the many churches and individuals who support the trust both financially and morally.

Approved by the Trustees on 29 May 2021 and signed on their behalf by

Mark Wallace

Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES
FOR THE YEAR ENDED 31ST JULY 2020**

I report on the accounts of Bury St Edmunds and District Christian Youth for the year ended 31st. July 2020, which are set out on pages 9 to 11.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention

BASIS OF INDEPENDENT EXAMINER'S STATEMENT

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matter has come to my attention: which gives me reasonable cause to believe that in any material respect: -

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

**BURY ST EDMUNDS AND DISTRICT CHRISTIAN YOUTH (ALSO KNOWN AS BCY)
CHARITY NUMBER 1000519**

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

David King

David G King FCCA ATII

Peacock Ridge

Brettenham Road

Buxhall

Suffolk IP14 3DX

Dated:- 29 May 2021

**BURY ST EDMUNDS AND DISTRICT CHRISTIAN YOUTH (ALSO KNOWN AS BCY)
CHARITY NUMBER 1000519**

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 JULY 2020

RECEIPTS AND PAYMENTS

	12 months to 31 July 2020 £	12 months to 31 July 2019 £
<u>INCOMING RESOURCES</u>		
Incoming resources from generated funds:		
Gifts and donations (note 1)	49,389	62,335
Interest received	<u>139</u>	<u>114</u>
Total incoming resources	<u>49,528</u>	<u>62,449</u>
<u>RESOURCES EXPENDED</u>		
Charitable activities (note 2)	38,598	38,850
Governance costs (note 3)	<u>3,229</u>	<u>8,501</u>
Total resources expended	<u>41,827</u>	<u>47,351</u>
Net incoming resources for the year	7,701	15,098
Fund balance brought forward at 1 August 2019	<u>93,120</u>	<u>78,022</u>
Fund balance carried forward at 31 July 2020	<u>£100,821</u>	<u>£93,120</u>
Represented by cash at bank:		
Lloyds Bank Business Current Account	32,969	25,441
Lloyds Bank Business Savings Instant Access	35,340	35,322
Charities Deposit Fund	<u>32,512</u>	<u>32,357</u>
	<u>£100,821</u>	<u>£93,120</u>

**BURY ST EDMUNDS AND DISTRICT CHRISTIAN YOUTH (ALSO KNOWN AS BCY)
CHARITY NUMBER 1000519**

STATEMENT OF ASSETS AND LIABILITIES AS AT 31 JULY 2020

ASSETS AND LIABILITIES

	31 July 2020	31 July 2019
	£	£
<u>ASSETS</u>		
HMRC JRS Grant	2,318	-
Gift Aid claim	4,064	3,944
Cash at bank	<u>100,821</u>	<u>93,120</u>
Total assets	107,203	97,064
 <u>LIABILITIES</u>		
HMRC PAYE and NEST Pension	<u>650</u>	<u>1,430</u>
NET ASSETS	<u>£106,553</u>	<u>£95,634</u>

Approved by the Trustees on 29 May 2021. and signed on their behalf by

Mark Wallace

M Wallace
Trustee & Treasurer

**BURY ST EDMUNDS AND DISTRICT CHRISTIAN YOUTH (ALSO KNOWN AS BCY)
CHARITY NUMBER 1000519**

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 JULY 2020

	2020	2019
	£	£
1 GIFTS AND DONATIONS		
Churches	15,389	22,753
Individuals	23,912	19,008
Legacy	-	16,600
Miscellaneous income	2,283	1,074
HMRC Furlough Grant Money	3,861	-
Covenant/gift aid tax recovery	<u>3,944</u>	<u>1,900</u>
	<u>49,389</u>	<u>62,335</u>
2 CHARITABLE ACTIVITIES		
Employment of youth workers	35,824	37,377
Other events or resources	<u>2,774</u>	<u>1,473</u>
	<u>38,598</u>	<u>38,850</u>
3 GOVERNANCE		
Training and CRB/DBS checks	542	1,312
Capital investment	-	2,738
Office costs	2,687	2,322
Miscellaneous	<u>-</u>	<u>2,129</u>
	<u>3,229</u>	<u>8,501</u>