



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From **01/08/2020** Period start date To **31/07/2021**

Charity name: **Theydon Bois Playgroup Association**

Charity registration number: **1000272**

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>To advance the development and education of children primarily below statutory school age by providing appropriate play, education and care facilities.</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>Provision of preschool care and education for children in the local community.</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>I can confirm that the trustees have had regard to the guidance issued by the charity commission on public benefit.</b>

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<b>N/A</b>
Policy on social investment including program related investment	Para 1.38	<b>N/A</b>
Contribution made by volunteers	Para 1.38	<b>The preschool values the contributions made by volunteer and has a volunteer policy to ensure the safe and appropriate use of volunteers in the preschool</b>

		<b>setting.</b>
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<b>Theydon Bois preschool has provided care and education for up to 26 children per session up to 9 sessions during the week in school term time.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<b>N/A</b>
Performance of fundraising activities against objectives set	Para 1.41	<b>N/A</b>
Investment performance against objectives	Para 1.41	<b>N/A</b>
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>The charity remains in a good financial position at the end of this period. The preschool is operating at full capacity and we have a growing waiting list.</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>Theydon Bois preschool group has a reserved policy in place to enable it to hold sufficient financial reserves to meet redundancy obligations, pay in lieu of notice and half a term running cost and to sustain the preschool if income falls below expected levels. The reserves policy is available on the preschool website.</b>
Amount of reserves held	Para 1.22	<b>£40,724</b>
Reasons for holding zero reserves	Para 1.22	<b>N/A</b>
Details of fund materially in deficit	Para 1.24	<b>N/A</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>N/A</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<b>1. ECC funding 2. Fees from parents/carers 3. Fundraising</b>
Investment policy and objectives including any social investment policy adopted	Para 1.46	<b>N/A</b>
A description of the principal risks facing the charity	Para 1.46	<b>N/A</b>
Other		



## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Constitution</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>Unincorporated association</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>The preschool committee members are the charity trustees.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<b>N/A</b>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<b>N/A</b>
Relationship with any related parties	Para 1.51	<b>N/A</b>
Other		

### Reference and Administrative details

Charity name	Theydon Bois Playgroup Association
Other name the charity uses	
Registered charity number	1000272

Charity's principal address	Scout Hut Headquarters Loughton Lane Theydon Bois CM16 7JY

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Karen Legge	Trustee/committee member		Chair person
2	Kristina Williams	Trustee/Treasurer	01/03/2022	Chair person
3	Harriet Joannou	Trustee/Co-Chair	01/03/2022	
4	Sarah Gysbers	Co-Chair	01/03/2022	
5	Suzie Foggarty	Committee member		Chair person
6	Francesca Barlow	Committee member	01/03/2022	Chair Person
7	Deborah Talbot	Committee member	01/03/2022	Chair Person
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

## Corporate trustees - names of the directors at the date the report was approved

Director name		

## Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	




## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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### Exemptions from disclosure

Reason for non-disclosure of key personnel details

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### Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

**Signature(s)**

H Joannou

K Legge

**Full name(s)**

Harriet Joannou

Karen Legge

**Position (eg  
Secretary, Chair, etc)**

Co Chair

Trustee

**Date**

23/05/2022



## Receipts and payments account

For the period from	Period start date 1/8/20	To
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £
<b>A1 Receipts</b>			
Fees	23,695	-	-
fundraising	53	-	-
interest	9	-	-
sundry	1,463	-	-
uniform sales	-	-	-
donation	50	-	-
Furlough	15,269	-	-
ECC Funding	50,717	-	-
		-	-
		-	-
		-	-
<b>Sub total</b> (Gross income for AR)	91,256	-	-
<b>A2 Asset and investment sales, (see table).</b>			
	-	-	-
	-	-	-
<b>Sub total</b>	-	-	-
<b>Total receipts</b>	91,256	-	-
<b>A3 Payments</b>			
wages and salaries	90,759	-	-
rent	2,448	-	-
supplies/refreshments	2,694	-	-
insurance	-	-	-
training	723	-	-
art materials	-	-	-
uniform stock	-	-	-
toys/equipment	319	-	-
admin/misc	2,707	-	-
<b>Sub total</b>	99,650	-	-
<b>A4 Asset and investment purchases, (see table)</b>			
	-	-	-
	-	-	-
<b>Sub total</b>	-	-	-
<b>Total payments</b>	99,650	-	-

<b><i>Net of receipts/(payments)</i></b>	- 8,394	-	-
<b>A5 Transfers between funds</b>	-	-	-
<b>A6 Cash funds last year end</b>	76,787	-	-
<b><i>Cash funds this year end</i></b>	68,393	-	-

Section B Statement of assets and liabilities at the end of

Categories	Details	Unrestricted funds to nearest £
B1 Cash funds	current ac	27,665
	Investment	40,724
	petty cash etc	3
	<b>Total cash funds</b>	<b>68,393</b>
	(agree balances with receipts and payments account(s))	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £
		-
		-
		-
		-
		-
		-
B3 Investment assets	Details	Fund to which asset belongs
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs
B5 Liabilities	Details	Fund to which liability relates

Signed by one or two trustees on  
behalf of all the trustees



Signature

Print N



o (if any)  
000272

**ounts**

Period end date  
07/31/2021

**CC16a**



**Total funds**

**Last year**

**to the nearest £**

**to the nearest £**

23,695	88,664
53	112
9	89
1,463	204
-	428
50	4,066
15,269	-
50,717	-
-	-
-	-
91,256	93,563

-	
-	-
-	-

91,256	93,563
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90,759	80,826
2,448	6,444
2,694	1,421
-	719
723	335
-	1,337
-	600
319	
2,707	3,240
99,650	94,922

-	
-	
-	-

99,650	94,922
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-	8,394	-	1,359
	-		-
	76,787		78,146
	68,393		76,787



the period

Restricted funds to nearest £	Endowment funds to nearest £
-	
-	
-	
-	-
OK	OK

Restricted funds to nearest £	Endowment funds to nearest £
-	-
-	-
-	-
-	-
-	-
-	-

Cost (optional)	Current value (optional)
-	-
-	-
-	-
-	-
-	-

Cost (optional)	Current value (optional)
-	-
-	-
-	-
-	-
-	-
-	-
-	-
-	-

Amount due (optional)	When due (optional)
-	
-	

-	
-	
-	

lame	Date of approval



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
Theydon Bois Pre School Group

On accounts for the year  
ended

31/7/21

Charity no  
(if any)

1000272

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

Responsibilities and  
basis of report

I report to the trustees on my examination of the accounts of the above  
charity ("the Trust") for the year ended 31/07/2021

As the charity's trustees, you are responsible for the preparation of the  
accounts in accordance with the requirements of the Charities Act 2011  
("the Act").

I report in respect of my examination of the Trust's accounts carried out  
under section 145 of the 2011 Act and in carrying out my examination, I  
have followed all the applicable Directions given by the Charity Commission  
under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have  
come to my attention in connection with the examination which gives me  
cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130  
of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements  
concerning the form and content of accounts set out in the Charities  
(Accounts and Reports) Regulations 2008 other than any requirement  
that the accounts give a 'true and fair' view which is not a matter  
considered as part of an independent examination.

I have no concerns and have come across no other matters in connection  
with the examination to which attention should be drawn in this report in  
order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Date:

17/8/22

Name:

Fiona Sagoo FGS Accountancy & Taxation Ltd

Relevant professional  
qualification(s) or body  
(if any):

ACA ICAEW

Address:

39 Woodland Way, Theydon Bois, Essex CM16 7DY


**Section B****Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

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