

THEYDON BOIS PLAYGROUP ASSOCIATION

England & Wales · Charity number 1000272

Details

Other names	THEYDON BOIS PRE-SCHOOL GROUP
Status	Registered
Legal form	Other
Registered	1990-09-06
Register	View on the Charity Commission register

Contact

Address	Scout Hut Headquarters Loughton Lane Theydon Bois Epping Essex CM16 7JY
Phone	07443642959
Email	info@theydonboispreschool.org.uk
Website	http://www.theydonboispreschool.weebly.com

Activities

Objects: THE AIMS OF THE PRE-SCHOOL ARE TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN PRIMARILY UNDER STATUTORY SCHOOL AGE BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN THROUGH COMMUNITY GROUPS AND BY:(A) OFFERING APPROPRIATE PLAY, EDUCATION AND CARE FACILITIES, FAMILY LEARNING AND EXTENDED HOURS GROUPS, TOGETHER WITH THE RIGHT OF PARENTS TO TAKE RESPONSIBILITY FOR AND TO BECOME INVOLVED IN THE ACTIVITIES OF SUCH GROUPS, ENSURING THAT SUCH GROUPS OFFER OPPORTUNITIES FOR ALL CHILDREN WHATEVER THEIR RACE, CULTURE, RELIGION, MEANS OR ABILITY;(B) ENCOURAGING THE STUDY OF THE NEEDS OF SUCH CHILDREN AND THEIR FAMILIES AND PROMOTING PUBLIC INTEREST IN AND RECOGNITION OF SUCH NEEDS IN THE LOCAL AREAS;(C) INSTIGATING AND ADHERING TO AND FURTHERING THE AIMS AND OBJECTS OF THE PRE-SCHOOL LEARNING ALLIANCE.

Activities: Pre-school nursery education for the children of Theydon Bois, Essex

Classification

- **How:** Provides Services
- **What:** Education/training
- **Who:** Children/young People

Geography

- **Area of benefit:** NOT DEFINED IN PRACTICE THEYDON BOIS
- Essex

Finances

Period end	Income	Expenditure	Assets	Employees
2025-07-31	£131	£144	-	-
2024-07-31	£131,646	£126,624	-	-
2023-07-31	£125,888	£117,581	-	-
2022-07-31	£122,423	£130,531	-	-
2021-07-31	£91,256	£99,650	-	-
2020-07-31	£93,563	£94,922	-	-

Trustees

Name	Role	Appointed
Emily Sawdon		2025-01-22
Francesca Barlow		2022-11-25
Hannah Copas		2025-01-22

THEYDON BOIS PLAYGROUP ASSOCIATION

England & Wales - Charity number 1000272

Accounts



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Lydon Bois Pre School Group

No (if any)
1000272

CC16a

Receipts and payments accounts

For the period from	Period start date 1/8/23	To	Period end date 31/07/2024
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Fees	30,153	-	-	30,153	23,121
fundraising	3,126	-	-	3,126	4,616
interest	592	55	-	647	180
sundry	243	-	-	243	533
uniform sales	769	-	-	769	129
donation	6,189	550	-	6,739	9,406
ECC Funding	89,183	786	-	89,969	84,903
Grants	-	-	-	-	3,000
Sub total (Gross income for AR)	130,255	1,391	-	131,646	125,888
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	130,255	1,391	-	131,646	125,888
A3 Payments					
wages and salaries	104,818	2,264	-	107,082	101,900
rent	8,208	-	-	8,208	4,032
supplies/refreshments	3,566	-	-	3,566	4,534
insurance	1,122	-	-	1,122	1,025
training	671	-	-	671	249
grant spend					902
uniform stock	405	-	-	405	730
toys/equipment	591	1,103	-	1,694	454
admin/misc	3,875	-	-	3,875	3,755
Sub total	123,257	3,367	-	126,624	117,581
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	123,257	3,367	-	126,624	117,581
Net of receipts/(payments)	6,998	- 1,976	-	5,022	8,307
A5 Transfers between funds					
	63,840	4,752	-	68,592	60,285
A6 Cash funds last year end					
Cash funds this year end	70,838	2,776	-	73,614	68,592

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	current ac	24,224	2,776	
	Investment	46,550	-	
	petty cash etc	64	-	
	Total cash funds	70,838	2,776	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval

THEYDON BOIS PLAYGROUP ASSOCIATION

England & Wales - Charity number 1000272

Accounts



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Trustees' Annual Report for the period

From **1/08/2022** Period start date To **31/7/2023** Period end date

Charity name: Theydon Bois Playgroup Association

Charity registration number: 1000272

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To advance the development and education of children primarily below statutory school age by providing appropriate play, education and care facilities
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Provision of pre-school care and education for children in the local community
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	I confirm that the trustees have had regard to the guidance issues by the Charity Commission on public benefit

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
	Para 1.38	N/A

Policy on social investment including program related investment		
Contribution made by volunteers	Para 1.38	The pre-school values the contribution made by volunteers and has a volunteer policy to ensure the safe and appropriate use of volunteers in the pre-school setting.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Theydon Bois Pre-School provides care and education for 48 children across a typical week. There have been successful achievements such as the Christmas performance, Sportsday, fundraisers, stay and play sessions. Some of these events raised funds for the pre-school and will be used to invest in resources and facilities for the next financial year.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
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Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity remains in a good financial position at the end of this period. The pre-school is operating at capacity for children and we have a growing waiting list.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Theydon Bois Pre-School Group has a reserves policy in place to enable it to hold sufficient financial reserves to meet redundancy obligations, pay in lieu of notice and half a term's running costs, and to sustain the pre-school if income falls below expected levels. The Reserves Policy is available on the Pre-School's website.
Amount of reserves held	Para 1.22	£68,592
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going	Para 1.23	N/A

concern		
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Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	1. Essex County Council funding per child per term for early years provision. 2. Fees collected from parents and caregivers. 3. Fundraising activities.
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The Pre-School committee members are the Charity Trustees. The Committee members are either elected by Pre-School Committee members at the Annual General Meeting or co-opted by the Committee Chair during the year.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Theydon Bois Pre-School Group
Other name the charity uses	
Registered charity number	1000272
Charity's principal address	Scout Hut Headquarters Loughton Lane Theydon Bois Epping Essex CM16 7JY

Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for a whole year	Name of person (or body) entitled to appoint trustee (if any)
Harriet Joannou	Co - Chair Trustee	Appointed 1 March 2022 - Present	
Francesca Barlow	Trustee	Appointed Feb 2022 - July 2023	
Sarah Gysbers	Co-Chair Trustee	Appointed 1 March 2022 - Present	

Corporate trustees – names of the directors at the date the report was approved

Director name		
N/A		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

	Type of adviser	Name	Address
	Name of chief executive or names of senior staff members (Optional information)		

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	HJ	SG
Full Name	Harriet Joannou	Sarah Gysbers
Positon eg Secretary, Chair, etc	Co-Chair	Co - Chair
Date	1/07/2024	1/07/2024



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Theydon Bois Pre School Group

No (if any)
1000272

CC16a

Receipts and payments accounts

For the period from	Period start date 1/8/22	To	Period end date 7/31/2023
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Fees	23,121	-	-	23,121	23,548
fundraising	4,616	-	-	4,616	945
interest	180	-	-	180	6
sundry	533	-	-	533	101
uniform sales	129	-	-	129	143
donation	9,406	-	-	9,406	3,084
ECC Funding	82,249	2,654	-	84,903	94,596
Grants		3,000	-	3,000	
		-	-	-	-
		-	-	-	-
Sub total (Gross income for AR)	120,234	5,654	-	125,888	122,423
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	120,234	5,654	-	125,888	122,423
A3 Payments					
wages and salaries	101,900	-	-	101,900	109,090
rent	4,032	-	-	4,032	9,000
supplies/refreshments	4,534	-	-	4,534	4,849
insurance	1,025	-	-	1,025	928
training	249	-	-	249	979
grant spend		902	-	902	
uniform stock	730	-	-	730	652
toys/equipment	454	-	-	454	1,004
admin/misc	3,755	-	-	3,755	4,030
Sub total	116,679	902	-	117,581	130,531
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	116,679	902	-	117,581	130,531
Net of receipts/(payments)	3,555	4,752	-	8,307	- 8,108
A5 Transfers between funds			-	-	-
A6 Cash funds last year end	60,285	-	-	60,285	68,393
Cash funds this year end	63,840	4,752	-	68,592	60,285

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	current ac	15,772	4,752	
	Investment	47,941	-	
	petty cash etc	127	-	
	Total cash funds	63,840	4,752	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Theydon Bois Pre School Group

**On accounts for the year
ended**

31/7/23

**Charity no
(if any)**

1000272

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

**Responsibilities and
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Fiona Sagoo

Date:

24/10/23

Name:

Fiona Sagoo FGS Accountancy & Taxation Ltd

**Relevant professional
qualification(s) or body
(if any):**

ACA ICAEW

Address:

39 Woodland Way, Theydon Bois, Essex CM16 7DY

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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THEYDON BOIS PLAYGROUP ASSOCIATION

England & Wales - Charity number 1000272

Accounts



Established 1965

Theydon Bois Pre-School Group

Annual General Meeting

Wednesday 23 November 2022

Attendees

Staff: Christine Hall, Tammy Brandon, Alison Girling, Karen Hall, Andrea McCauley

Committee: Sarah Gysbers, Harriet Joannou, James Mellor

1. STAFFING

Chris and Alison gave an update on staffing. We now have 11 staff members. Susan has become member of our Bank Staff pool. All staff have been working hard to ensure the new children have settled in since September's intake. The following points were made on specific areas that staff are working on: Melanie is working on Speech and Language Development. Alison is working on Behaviour Management. Natasha is our ENCO lead (equalities/ diversities – staff and children). Leanne is our Forest school lead.

2. ADMISSIONS

Applications for our waiting list continue to come in steadily at a donation cost of £25. We have 12 new joiners starting in the Spring Term 2023. Our 2.5 year olds on mornings only should be ready to take up their full days from January. With the addition of the new children and full days now being taken our registers should start to become full, maximising our funding/fees. Due to the large number of spaces being held from September-December losing us vital income, ideas were discussed on how we could better manage that From September 2023.

Action Points

- Give priority on full day spaces to the 3-4 year old children to be taken up at the start of the academic year.
- Two and a half year olds will then be able to take up whatever half day sessions are left. This will help to ensure we are receiving maximum income and not holding spaces for many months.
- If spaces are being held until the Spring Term it was suggested that we offer these sessions to our parents on a temporary basis.

Another suggestion is to consider giving only a morning session on a Tuesday and Thursday to our 2.5 year olds which frees the afternoon to concentrate on the elder children.

3. FINANCES

Fiona Sagoo (our Accountant) presented our accounts for the financial year 2021/2022. The pre-school has made a loss of around £8000. This is an increase on the past two years, however it is primarily due to an increase in wages, additional staffing costs and an increase in rent (during the Covid year we only paid for what we used so rent cost was down). Fundraising has also not been as active as past years. The registration donation is continuing to make an impact on income and is agreed it has been a great addition to our fundraising. Gross income has increased this year, however our spending was also up. Fiona is not overly concerned given our historical data but suggests the following Action Points for consideration.

Action Points

- Formulate a two/three year plan as we cant continue with the losses we currently have (or the pre-school will be forced to close)
- Autumn term is historically a loss making term, by the summer term we have a full register attending and the money evens out.
- More fundraising. Looking to raise around £3000 a year.
- Look at the staff to child ratios – especially during the Autumn Term when we have of spaces being held.
- It is a true balancing act on staffing levels. It is suggested that a full contract of hours is not given until full numbers of children are physically attending sessions. Staff could be asked to drop/increase sessions dependent on the number of children in.

4. POLICIES AND PERFORMANCE

James Mellor was welcomed to the Committee and confirmed that he will be taking over from Karen Legge looking after our Policies which are based on the Early Years Alliance policy structure. Policies were reviewed in January 2022. Policies are developed by the Managers and staff and are reviewed and signed annually by the Committee. Karen Legge, Sarah Gysbers, Harriet Joannou held appraisal discussions with the Managers during the Autumn Term. Karen developed a pro forma to be used for Manager Appraisals. This should be used each year to ensure continuity and show development.

Action Point

- Andrea to send James the policies in word format.

5. SAFEGUARDING

Chris Hall is our Safeguarding Lead. The Committee all need to undertake Safeguarding Training. Tammy suggested that Chris and Alison could run safeguarding training for the Committee. Andrea may benefit from completing a lower level safeguarding course. Sarah and Harriet confirmed they know what to do if a safeguarding issue arises.

Action Points

- Harriet to ensure the Committee all have safeguarding training.
- Chris to set Andrea up on the lower level training.

6. FUNDRAISING

Autumn Term 2022 Fundraisers included: a coffee morning, Bags2School, Christmas Cards, Raffle and dress up days. A donation pot & card reader to be put out at the Christmas singalong for donations. Need to recruit a Fundraising Team to work solely on Fundraising Ideas. Volunteers would not need to become Trustees/ full time committee members. Francesca has been looking into a Sponsor for the pre-school. A local business who would give us a sum of money a month/term/ year and we would advertise their business on all our paper work/ website etc. Neil King Estate Agents are already committed to another charity but would like to help us where they can. Ideas for other sponsors: ProSmart, Clearview Mortgages, DHW Guttering and Maintenance, Pro-valeting, Kat King Yoga, CRB Waste, Jake deMann (plumber on graylands).

Action Points

- Committee Members to meet in January and discuss fundraising ideas for Spring & Summer Term
- Tesco funding to be looked at again.
- Sponsors for the pre-school to be approached.

7. GOVERNANCE

Committee Members Leaving – Karen Legge (Policies), Suzie Fogarty (Admissions), Sarah Lilley (Chair)

Committee Members Joining – Sarah Gysbers (Chair), Harriet Joannou (Treasurer), Francesca Barlow (Admissions), Daria Emery (Secretary), James Mellor (Policies), Deborah Talbot (Fundraising)

All Committee roles are now filled. It was confirmed that we do meet the Constitution requirements.

8. OTHER BUSINESS

New sheds/storage is needed for the garden area. Our current sheds are rotting/damp/ 15 years old. Need a skip in order to clean out all our old toys/ equipment that is no longer needed. Could some of the toys/ equipment be sold/offered on the Theydon Website for a donation on collection? We need to confirm who is going to go in and clear it out. Need stacking storage boxes for the toys and equipment that we are keeping in the storage area upstairs.

Action Points

- **Andrea to purchase storage boxes**
- **Sarah to speak with CRB Waste about a skip**

Next AGM to be held in November 2023.



Receipts and payments account

For the period from	Period start date 1/8/21	To
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £
A1 Receipts			
Fees	23,548	-	-
fundraising	945	-	-
interest	6	-	-
sundry	101	-	-
uniform sales	143	-	-
donation	3,084	-	-
ECC Funding	94,596	-	-
		-	-
		-	-
		-	-
		-	-
Sub total (Gross income for AR)	122,423	-	-
A2 Asset and investment sales, (see table).			
	-	-	-
	-	-	-
Sub total	-	-	-
Total receipts	122,423	-	-
A3 Payments			
wages and salaries	109,090	-	-
rent	9,000	-	-
supplies/refreshments	4,849	-	-
insurance	928	-	-
training	979	-	-
art materials		-	-
uniform stock	652	-	-
toys/equipment	1,004	-	-
admin/misc	4,030	-	-
Sub total	130,531	-	-
A4 Asset and investment purchases, (see table)			
	-	-	-
	-	-	-
Sub total	-	-	-
Total payments	130,531	-	-

<i>Net of receipts/(payments)</i>	- 8,108	-	-
A5 Transfers between funds	-	-	-
A6 Cash funds last year end	68,393	-	-
<i>Cash funds this year end</i>	60,285	-	-

Section B Statement of assets and liabilities at the end of

Categories	Details	Unrestricted funds to nearest £
B1 Cash funds	current ac	17,243
	Investment	43,000
	petty cash etc	41
	Total cash funds	60,285
	(agree balances with receipts and payments account(s))	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £
		-
		-
		-
		-
		-
B3 Investment assets	Details	Fund to which asset belongs
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs
B5 Liabilities	Details	Fund to which liability relates

Signed by one or two trustees on behalf of all the trustees

Signature

Print N

o (if any)
000272

ounts

Period end date
07/31/2022

CC16a



Total funds

Last year

to the nearest £

to the nearest £

23,548	23,695
945	53
6	9
101	1,463
143	-
3,084	50
94,596	15,269
-	50,717
-	-
-	-
-	-
122,423	91,256

-	-
-	-
-	-

122,423	91,256
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109,090	90,759
9,000	2,448
4,849	2,694
928	-
979	723
-	-
652	-
1,004	319
4,030	2,707
130,531	99,650

-	-
-	-
-	-

130,531	99,650
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-	8,108	-	8,394
	-		-
	68,393		76,787
	60,285		68,393

the period

Restricted funds

to nearest £

-
-
-
-

OK

Endowment funds

to nearest £

-
-
-
-

OK

Restricted funds

to nearest £

-
-
-
-
-
-

Endowment funds

to nearest £

-
-
-
-
-
-

Cost (optional)

-
-
-
-
-

Current value (optional)

-
-
-
-
-

Cost (optional)

-
-
-
-
-
-
-
-
-

Current value (optional)

-
-
-
-
-
-
-
-
-

Amount due (optional)

-
-

When due (optional)

	-	
	-	
	-	

name

Date of approval



Section A

Independent Examiner's Report

Report to the trustees/ members of

Charity Name
Theydon Bois Pre School Group

On accounts for the year ended

31/7/22

Charity no (if any)

1000272

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended ~~31/07/2022~~ 31/07/2022

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date: 28/5/23

Name: Fiona Sagoo FGS Accountancy & Taxation Ltd

Relevant professional qualification(s) or body (if any):

ACA ICAEW

Address: 39 Woodland Way, Theydon Bois, Essex CM16 7DY

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

THEYDON BOIS PLAYGROUP ASSOCIATION

England & Wales - Charity number 1000272

Accounts



Trustees' Annual Report for the period

From **01/08/2020** Period start date To **31/07/2021**

Charity name: **Theydon Bois Playgroup Association**

Charity registration number: **1000272**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To advance the development and education of children primarily below statutory school age by providing appropriate play, education and care facilities.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Provision of preschool care and education for children in the local community.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	I can confirm that the trustees have had regard to the guidance issued by the charity commission on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	The preschool values the contributions made by volunteer and has a volunteer policy to ensure the safe and appropriate use of volunteers in the preschool

		setting.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Theydon Bois preschool has provided care and education for up to 26 children per session up to 9 sessions during the week in school term time.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	N/A
Performance of fundraising activities against objectives set	Para 1.41	N/A
Investment performance against objectives	Para 1.41	N/A
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity remains in a good financial position at the end of this period. The preschool is operating at full capacity and we have a growing waiting list.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Theydon Bois preschool group has a reserved policy in place to enable it to hold sufficient financial reserves to meet redundancy obligations, pay in lieu of notice and half a term running cost and to sustain the preschool if income falls below expected levels. The reserves policy is available on the preschool website.
Amount of reserves held	Para 1.22	£40,724
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	1. ECC funding 2. Fees from parents/carers 3. Fundraising
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	N/A
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The preschool committee members are the charity trustees.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	N/A
The charity's organisational structure and any wider network with which the charity works	Para 1.51	N/A
Relationship with any related parties	Para 1.51	N/A
Other		

Reference and Administrative details

Charity name	Theydon Bois Playgroup Association
Other name the charity uses	
Registered charity number	1000272

Charity's principal address	Scout Hut Headquarters Loughton Lane Theydon Bois CM16 7JY

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Karen Legge	Trustee/committee member		Chair person
2	Kristina Williams	Trustee/Treasurer	01/03/2022	Chair person
3	Harriet Joannou	Trustee/Co-Chair	01/03/2022	
4	Sarah Gysbers	Co-Chair	01/03/2022	
5	Suzie Foggarty	Committee member		Chair person
6	Francesca Barlow	Committee member	01/03/2022	Chair Person
7	Deborah Talbot	Committee member	01/03/2022	Chair Person
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees - names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

Other optional information

--

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

H Joannou

K Legge

Full name(s)

Harriet Joannou

Karen Legge

**Position (eg
Secretary, Chair, etc)**

Co Chair

Trustee

Date

23/05/2022



Receipts and payments account

For the period from	Period start date 1/8/20	To
---------------------	-----------------------------	----

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £
A1 Receipts			
Fees	23,695	-	-
fundraising	53	-	-
interest	9	-	-
sundry	1,463	-	-
uniform sales	-	-	-
donation	50	-	-
Furlough	15,269	-	-
ECC Funding	50,717	-	-
		-	-
		-	-
Sub total (Gross income for AR)	91,256	-	-
A2 Asset and investment sales, (see table).			
	-	-	-
	-	-	-
Sub total	-	-	-
Total receipts	91,256	-	-
A3 Payments			
wages and salaries	90,759	-	-
rent	2,448	-	-
supplies/refreshments	2,694	-	-
insurance	-	-	-
training	723	-	-
art materials	-	-	-
uniform stock	-	-	-
toys/equipment	319	-	-
admin/misc	2,707	-	-
Sub total	99,650	-	-
A4 Asset and investment purchases, (see table)			
	-	-	-
	-	-	-
Sub total	-	-	-
Total payments	99,650	-	-

<i>Net of receipts/(payments)</i>	- 8,394	-	-
A5 Transfers between funds	-	-	-
A6 Cash funds last year end	76,787	-	-
<i>Cash funds this year end</i>	68,393	-	-

Section B Statement of assets and liabilities at the end of

Categories	Details	Unrestricted funds to nearest £
B1 Cash funds	current ac	27,665
	Investment	40,724
	petty cash etc	3
	Total cash funds	68,393
	(agree balances with receipts and payments account(s))	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £
		-
		-
		-
		-
		-
B3 Investment assets	Details	Fund to which asset belongs
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs
B5 Liabilities	Details	Fund to which liability relates

Signed by one or two trustees on behalf of all the trustees

Signature

Print N

o (if any)
000272

ounts

Period end date
07/31/2021

CC16a



Total funds

Last year

to the nearest £

to the nearest £

23,695	88,664
53	112
9	89
1,463	204
-	428
50	4,066
15,269	-
50,717	-
-	-
-	-
-	-
91,256	93,563

-	-
-	-
-	-

91,256	93,563
--------	--------

90,759	80,826
2,448	6,444
2,694	1,421
-	719
723	335
-	1,337
-	600
319	-
2,707	3,240
99,650	94,922

-	-
-	-
-	-

99,650	94,922
--------	--------

-	8,394	-	1,359
	-		-
	76,787		78,146
	68,393		76,787

the period

Restricted funds
to nearest £

-
-
-
-

OK

Endowment funds
to nearest £

-
-
-
-

OK

Restricted funds
to nearest £

-
-
-
-
-
-

Endowment funds
to nearest £

-
-
-
-
-
-

Cost (optional)

-
-
-
-
-

Current value (optional)

-
-
-
-
-

Cost (optional)

-
-
-
-
-
-
-
-
-

Current value (optional)

-
-
-
-
-
-
-
-
-

Amount due (optional)

-
-

When due (optional)

	-	
	-	
	-	

name

Date of
approval



Section A

Independent Examiner's Report

Report to the trustees/ members of

Charity Name
Theydon Bois Pre School Group

On accounts for the year ended

31/7/21

Charity no (if any)

1000272

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/07/2021

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Fiona Sagoo

Date:

17/8/22

Name:

Fiona Sagoo FGS Accountancy & Taxation Ltd

Relevant professional qualification(s) or body (if any):

ACA ICAEW

Address:

39 Woodland Way, Theydon Bois, Essex CM16 7DY

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

THEYDON BOIS PLAYGROUP ASSOCIATION

England & Wales - Charity number 1000272

Accounts



Trustees' Annual Report for the period

From **1/08/2019** Period start date To **31/7/2020**
Period end date

Charity name: **Theydon Bois Playgroup Association**

Charity registration number: **1000272**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To advance the development and education of children primarily below statutory school age by providing appropriate play, education and care facilities
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Provision of pre-school care and education for children in the local community
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	I confirm that the trustees have had regard to the guidance issues by the Charity Commission on public benefit

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	The pre-school values the contribution made by volunteers and has a volunteer policy to ensure the safe and appropriate

		use of volunteers in the pre-school setting.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Theydon Bois Pre-School has provided care and education for up to 26 children per session for 9 sessions during the week during school term time, for most of the school year. Some of the provision this year was interrupted by the Covid-19 lock-down but distance provision for home learning was provided to support parents care for their children during this difficult time. A successful children's nativity play was held which raised funds for the pre-school and will be used to invest in resources and facilities for the next financial year.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity remains in a good financial position at the end of this period. The pre-school is operating at capacity for children and we have a growing waiting list.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Theydon Bois Pre-School Group has a reserves policy in place to enable it to hold sufficient financial reserves to meet redundancy obligations, pay in lieu of notice and half a term's running costs, and to sustain the pre-school if income falls below expected levels. The Reserves Policy is available on the Pre-School's website.
Amount of reserves held	Para 1.22	£41,000
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	1. Essex County Council funding per child per term for early years provision. 2. Fees collected from parents and caregivers. 3. Fundraising activities.
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The Pre-School committee members are the Charity Trustees. The Committee members are either elected by Pre-School Committee members at the Annual General Meeting or co-opted by the Committee Chair during the year.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Theydon Bois Pre-School Group
Other name the charity uses	
Registered charity number	1000272

Charity's principal address	Scout Hut Headquarters Loughton Lane Theydon Bois Epping Essex CM16 7JY

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

Other optional information

--

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Sarah Lilley

Karen Legge

Full na

Sarah Lilley

Karen Legge

Trustee

**Position (eg
Secretary, Chair, etc)**

Chairperson

Date

15 March 2022



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name Theydon Bois Pre School Group	No (if any) 1000272
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CC16a

Receipts and payments accounts

For the period from	Period start date 1/8/19	To	Period end date 31/07/2020
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Fees	88,664	-	-	88,664	96,046
fundraising	112	-	-	112	249
interest	89	-	-	89	60
sundry	204	-	-	204	-
uniform sales	428	-	-	428	298
donation	4,066	-	-	4,066	1,625
		-	-	-	-
		-	-	-	-
Sub total (Gross income for AR)	93,563	-	-	93,563	98,278
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	93,563	-	-	93,563	98,278
A3 Payments					
wages and salaries	80,826	-	-	80,826	81,837
rent	6,444	-	-	6,444	6,210
supplies/refreshments	1,421	-	-	1,421	2,833
insurance	719	-	-	719	824
training	335	-	-	335	-
art materials	1,337	-	-	1,337	1,062
uniform stock	600	-	-	600	-
toys/equipment		-	-	-	2,259
admin/misc	3,240	-	-	3,240	2,690
		-	-	-	-
Sub total	94,922	-	-	94,922	97,715
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	94,922	-	-	94,922	97,715
Net of receipts/(payments)	- 1,359	-	-	- 1,359	563
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	78,146	-	-	78,146	77,583
Cash funds this year end	76,787	-	-	76,787	78,146

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	current ac	36,068	-	
	Investment	40,715	-	
	petty cash etc	3	-	
	Total cash funds	76,787	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Theydon Bois Pre School Group

On accounts for the year
ended

31/7/20

Charity no
(if any)

1000272

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD/MM/YYYY.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Fiona Sagoo

Date:

25/9/21

Name:

Fiona Sagoo FGS Accountancy & Taxation Ltd

Relevant professional
qualification(s) or body
(if any):

ACA ICAEW

Address:

39 Woodland Way, Theydon Bois, Essex CM16 7DY

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

--