

# Trustees' Annual Report for the period

**From**

Period start date

**To**

Period end date

Day  
01  
Month  
04  
Year  
2020

Day  
31  
Month  
03  
Year  
2021

Section A

Reference and administration details

**Charity name**

Flackwell Heath & Loudwater Age Concern Day Centre

**Other names charity is known by**

---

**Registered charity number (if any)**

1000080

**Charity's principal address**

Common Road

Flackwell Heath

Bucks

**Postcode**

**HP10 9NS**

**Names of the charity trustees who manage the charity**

**Trustee name**  
**Office (if any)**  
**Dates acted if not for whole year**

**TAR**

**Name of person (or body) entitled to appoint trustee (if any)**

1

Isobel Middleton  
Chairman  
May 2015  
}

2

Alison Peach  
Vice Chairman  
May 2019  
}

3

Richard Mozley  
Treasurer  
May 2019  
}

4

Paul Isaac  
Committee Member  
May 2018  
} Committee

Nancie Ross  
Honorary Committee Member  
May 1989  
}

Nicola Brumann  
Committee Member  
May 2017  
}

Annette Gray  
Committee Member  
November 2020  
}

Marian Bartley  
Committee Secretary  
May 2014  
}

10

11

12

13

14

15

16

17

18

19

20

**Names of the trustees for the charity, if any, (for example, any custodian trustees)**

**Name**  
**Dates acted if not for whole year**



**Names and addresses of advisers (Optional information)**

**Type of adviser**

**Name**

**Address**

**Name of chief executive or names of senior staff members (Optional information)**

## Section B                      Structure, governance and management

### Description of the charity's trusts

	Type of governing document (eg. trust deed, constitution)
Constitution	
	How the charity is constituted (eg. trust, association, company)
Trust	
	Trustee selection methods (eg. appointed by, elected by)

Appointed By Committee

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Friends of Age UK

## Section C                      Objectives and activities

### Summary of the objects of the charity set out in its governing document

Day Centre for the elderly providing stimulating activity, freshly cooked lunches, shopping, the companionship of peers and outings.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

Transport to and from home where needed  
Refreshments, including a freshly cooked two-course meal  
Light exercises  
Quizzes  
Card games  
Entertainment  
Friendship  
Company  
Craft activities  
Music and singing  
Shopping  
Outings

### **Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Vital to enable the running of the minibus and activities as listed above.

## **Section D**

## **Achievements and performance**

**Summary of the main achievements of the charity during the year**

The Day Centre staff and volunteers have welcomed many elderly people to the Day Centre and cared for their needs.

## Section E Financial review

**Brief statement of the charity's policy on reserves**

Building up reserves to fund the purchase of a new minibus.

**Details of any funds materially in deficit**

None

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Annual grant received from Bucks County Council.  
Income from clients' fees.

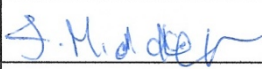
## Section F Other optional information

The Day Centre participates in the Fareshare Programme which reduces the amount spent on food.

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

**Signed on behalf of the charity's trustees**

<b>Signature(s)</b>		
<b>Full name(s)</b>	Isobel	Middleton
<b>Position (eg Secretary, Chair, etc)</b>	Chairman	
<b>Date</b>	4 September 2021	

Flackwell Heath and Loudwater Age UK Day Centre				
Registered Charity No. 1000080				
General Fund				
Year Ending 31st March	2021	2021	2020	2020
Receipts	£	£	£	£
Donations - General		552.86		83.00
Grants		21,225.00		17,818.00
Fundraising				
Bucks Powher Funds	0.00		0.00	
Fund Generation McColl Collection Box	0.00		562.10	
Fund Generation Fund Raising	0.00		1,956.55	
Less : Cost of Goods				
Net Fundraising		0.00		2,518.65
Lunches - Clients	620.00		38,853.00	
Lunches - Visitors	36.00		2,207.20	
Food & Catering Costs	0.00		-2,743.85	
Net Lunches		656.00		38,316.35
Interest Received		0.00		0.00
Bridge Club and Charity Games		0.00		1,264.80
Chiropody		0.00		516.00
Other Income		149.27		684.41
<b>TOTAL INCOME</b>		<b>22,583.13</b>		<b>61,201.21</b>
Fund raising Exps.	0.00		40.00	
<b>Payments</b>				
Salaries	46,304.18		48,818.27	
Furlough Grants	-41,256.05		0.00	
Employee Pension	733.35		136.22	
Rent & Rates	0.00		990.00	
Water Rates	228.92		415.41	
Insurance	532.78		523.12	
Electricity	160.30		1,184.45	
Gas (including Service)	1,242.63		2,163.78	
Telephone	838.13		819.91	
Computer charges	49.18		0.00	
Stationery, Cartridges and Postage	0.00		0.00	
Vehicle Expenses	1,675.71		2,210.00	
Repairs, Renewals and Cleaning	0.00		0.00	
Premises Expenses	0.00		356.42	
Equipment Maintenance	883.50		0.00	
Training Courses	0.00		202.80	
P P E Expenses	192.98		0.00	
Professional Fees			0.00	
Total Sundry Expenses	35.00		425.53	
		<b>11,620.61</b>		<b>58,285.91</b>
<b>Net Surplus / Deficit this year</b>		<b>10,962.52</b>		<b>2,915.30</b>
<b>General Fund</b>				
Balance brought forward at 1st. April 2020		<b>13,255.23</b>		<b>10,339.93</b>
Balance carried forward at 31st. March 2021		<b>24,217.75</b>		<b>13,255.23</b>
<b>Minibus Fund</b>				
Balance brought forward at 1st. April 2020		<b>20,366.00</b>		<b>15,000.00</b>
Donations for Minibus		<b>0.00</b>		<b>5,366.00</b>
Balance carried forward at 31st March 2021		<b>20,366.00</b>		<b>20,366.00</b>
<b>Total Funds</b>		<b>44,583.75</b>		<b>33,621.23</b>



Flackwell Heath and Loudwater Age UK Day Centre				
Registered Charity No. 1000080				
General Fund				
Year Ending 31st March	2021	2021	2020	2020
Receipts	£	£	£	£
Donations - General		552.86		83.00
Grants		21,225.00		17,818.00
Fundraising				
Bucks Powher Funds	0.00		0.00	
Fund Generation McColl Collection Box	0.00		562.10	
Fund Generation Fund Raising	0.00		1,956.55	
Less : Cost of Goods				
Net Fundraising		0.00		2,518.65
Lunches - Clients	620.00		38,853.00	
Lunches - Visitors	36.00		2,207.20	
Food & Catering Costs	0.00		-2,743.85	
Net Lunches		656.00		38,316.35
Interest Received		0.00		0.00
Bridge Club and Charity Games		0.00		1,264.80
Chiropdy		0.00		516.00
Other Income		149.27		684.41
<b>TOTAL INCOME</b>		<b>22,583.13</b>		<b>61,201.21</b>
Fund raising Exps.	0.00		40.00	
<b>Payments</b>				
Salaries	46,304.18		48,818.27	
Furlough Grants	-41,256.05		0.00	
Employee Pension	733.35		136.22	
Rent & Rates	0.00		990.00	
Water Rates	228.92		415.41	
Insurance	532.78		523.12	
Electricity	160.30		1,184.45	
Gas (including Service)	1,242.63		2,163.78	
Telephone	838.13		819.91	
Computer charges	49.18		0.00	
Stationery, Cartridges and Postage	0.00		0.00	
Vehicle Expenses	1,675.71		2,210.00	
Repairs, Renewals and Cleaning	0.00		0.00	
Premises Expenses	0.00		356.42	
Equipment Maintenance	883.50		0.00	
Training Courses	0.00		202.80	
P P E Expenses	192.98		0.00	
Professional Fees			0.00	
Total Sundry Expenses	35.00		425.53	
		<b>11,620.61</b>		<b>58,285.91</b>
<b>Net Surplus / Deficit this year</b>		<b>10,962.52</b>		<b>2,915.30</b>
<b>General Fund</b>				
Balance brought forward at 1st. April 2020		<b>13,255.23</b>		<b>10,339.93</b>
Balance carried forward at 31st. March 2021		<b>24,217.75</b>		<b>13,255.23</b>
<b>Minibus Fund</b>				
Balance brought forward at 1st. April 2020		<b>20,366.00</b>		<b>15,000.00</b>
Donations for Minibus		<b>0.00</b>		<b>5,366.00</b>
Balance carried forward at 31st March 2021		<b>20,366.00</b>		<b>20,366.00</b>
<b>Total Funds</b>		<b>44,583.75</b>		<b>33,621.23</b>

**Flackwell Heath and Loudwater Age UK Day Centre****Registered Charity No. 1000080****Statement of Assets and Liabilities as at 31st. March**

	2021	2020
	£	£
General Fund (see page 1)	24,217.75	13,255.23
Minibus Fund	20,366.00	20,366.00
	<u>44,583.75</u>	<u>33,621.23</u>
<b>Held as Below</b>		
Barclays Bank - Community Account	44,583.75	33,621.23
Cash on Hand	0.00	0.00
	<u>44,583.75</u>	<u>33,621.23</u>

Signed.....Date..... 24<sup>TH</sup> APRIL 2021**Richard Mozley Honary Treasurer****Independent Examiner's Report to the Trustees**

I report on the accounts of the Trust for the year ended 31st. March 2021 which are set out on pages 1 and 2. As the charity's trustees, you are responsible for the preparation of the accounts; you consider that the audit requirement of section 43 (2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 43 (7) (b) of the Act, whether particular matters have come to my attention.

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts

in connection with my examination, no matter has come to my attention:-

(a) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 41 of the Act: and

- to prepare accounts which accord with the accounting records and to comply with the accounting requirements have not been met; or

(b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

Signed.....**Julia Elizabeth Burley**

Date..... 27-MAY-21

**Independent Examiner**



Flackwell Heath and Loudwater Age UK Day Centre				
Registered Charity No. 1000080				
General Fund				
Year Ending 31st March	2021	2021	2020	2020
Receipts	£	£	£	£
Donations - General		552.86		83.00
Grants		21,225.00		17,818.00
Fundraising				
Bucks Powher Funds	0.00		0.00	
Fund Generation McColl Collection Box	0.00		562.10	
Fund Generation Fund Raising	0.00		1,956.55	
Less : Cost of Goods				
Net Fundraising		0.00		2,518.65
Lunches - Clients	620.00		38,853.00	
Lunches - Visitors	36.00		2,207.20	
Food & Catering Costs	0.00		-2,743.85	
Net Lunches		656.00		38,316.35
Interest Received		0.00		0.00
Bridge Club and Charity Games		0.00		1,264.80
Chiropody		0.00		516.00
Other Income		149.27		684.41
<b>TOTAL INCOME</b>		<b>22,583.13</b>		<b>61,201.21</b>
Fund raising Exps.	0.00		40.00	
<b>Payments</b>				
Salaries	46,304.18		48,818.27	
Furlough Grants	-41,256.05		0.00	
Employee Pension	733.35		136.22	
Rent & Rates	0.00		990.00	
Water Rates	228.92		415.41	
Insurance	532.78		523.12	
Electricity	160.30		1,184.45	
Gas (including Service)	1,242.63		2,163.78	
Telephone	838.13		819.91	
Computer charges	49.18		0.00	
Stationery, Cartridges and Postage	0.00		0.00	
Vehicle Expenses	1,675.71		2,210.00	
Repairs, Renewals and Cleaning	0.00		0.00	
Premises Expenses	0.00		356.42	
Equipment Maintenance	883.50		0.00	
Training Courses	0.00		202.80	
P P E Expenses	192.98		0.00	
Professional Fees			0.00	
Total Sundry Expenses	35.00		425.53	
		<b>11,620.61</b>		<b>58,285.91</b>
<b>Net Surplus / Deficit this year</b>		<b>10,962.52</b>		<b>2,915.30</b>
<b>General Fund</b>				
Balance brought forward at 1st. April 2020		<b>13,255.23</b>		<b>10,339.93</b>
Balance carried forward at 31st. March 2021		<b>24,217.75</b>		<b>13,255.23</b>
<b>Minibus Fund</b>				
Balance brought forward at 1st. April 2020		<b>20,366.00</b>		<b>15,000.00</b>
Donations for Minibus		<b>0.00</b>		<b>5,366.00</b>
Balance carried forward at 31st March 2021		<b>20,366.00</b>		<b>20,366.00</b>
<b>Total Funds</b>		<b>44,583.75</b>		<b>33,621.23</b>

Flackwell Heath and Loudwater Age UK Day Centre				
Registered Charity No. 1000080				
General Fund				
Year Ending 31st March	2021	2021	2020	2020
Receipts	£	£	£	£
Donations - General		552.86		83.00
Grants		21,225.00		17,818.00
Fundraising				
Bucks Powher Funds	0.00		0.00	
Fund Generation McColl Collection Box	0.00		562.10	
Fund Generation Fund Raising	0.00		1,956.55	
Less : Cost of Goods				
Net Fundraising		0.00		2,518.65
Lunches - Clients	620.00		38,853.00	
Lunches - Visitors	36.00		2,207.20	
Food & Catering Costs	0.00		-2,743.85	
Net Lunches		656.00		38,316.35
Interest Received		0.00		0.00
Bridge Club and Charity Games		0.00		1,264.80
Chiropdy		0.00		516.00
Other Income		149.27		684.41
<b>TOTAL INCOME</b>		<b>22,583.13</b>		<b>61,201.21</b>
Fund raising Exps.	0.00		40.00	
<b>Payments</b>				
Salaries	46,304.18		48,818.27	
Furlough Grants	-41,256.05		0.00	
Employee Pension	733.35		136.22	
Rent & Rates	0.00		990.00	
Water Rates	228.92		415.41	
Insurance	532.78		523.12	
Electricity	160.30		1,184.45	
Gas (including Service)	1,242.63		2,163.78	
Telephone	838.13		819.91	
Computer charges	49.18		0.00	
Stationery, Cartridges and Postage	0.00		0.00	
Vehicle Expenses	1,675.71		2,210.00	
Repairs, Renewals and Cleaning	0.00		0.00	
Premises Expenses	0.00		356.42	
Equipment Maintenance	883.50		0.00	
Training Courses	0.00		202.80	
P P E Expenses	192.98		0.00	
Professional Fees			0.00	
Total Sundry Expenses	35.00		425.53	
		<b>11,620.61</b>		<b>58,285.91</b>
<b>Net Surplus / Deficit this year</b>		<b>10,962.52</b>		<b>2,915.30</b>
<b>General Fund</b>				
Balance brought forward at 1st. April 2020		<b>13,255.23</b>		<b>10,339.93</b>
Balance carried forward at 31st. March 2021		<b>24,217.75</b>		<b>13,255.23</b>
<b>Minibus Fund</b>				
Balance brought forward at 1st. April 2020		<b>20,366.00</b>		<b>15,000.00</b>
Donations for Minibus		<b>0.00</b>		<b>5,366.00</b>
Balance carried forward at 31st March 2021		<b>20,366.00</b>		<b>20,366.00</b>
<b>Total Funds</b>		<b>44,583.75</b>		<b>33,621.23</b>



**Flackwell Heath and Loudwater Age UK Day Centre****Registered Charity No. 1000080****Statement of Assets and Liabilities as at 31st. March**

	2021	2020
	£	£
General Fund (see page 1)	24,217.75	13,255.23
Minibus Fund	20,366.00	20,366.00
	<u>44,583.75</u>	<u>33,621.23</u>
<b>Held as Below</b>		
Barclays Bank - Community Account	44,583.75	33,621.23
Cash on Hand	0.00	0.00
	<u>44,583.75</u>	<u>33,621.23</u>

Signed.....Date..... 24<sup>TH</sup> APRIL 2021**Richard Mozley Honary Treasurer****Independent Examiner's Report to the Trustees**

I report on the accounts of the Trust for the year ended 31st. March 2021 which are set out on pages 1 and 2. As the charity's trustees, you are responsible for the preparation of the accounts; you consider that the audit requirement of section 43 (2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 43 (7) (b) of the Act, whether particular matters have come to my attention.

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts

in connection with my examination, no matter has come to my attention:-

(a) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 41 of the Act: and

- to prepare accounts which accord with the accounting records and to comply with the accounting requirements have not been met; or

(b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

Signed.....**Julia Elizabeth Burley**

Date..... 27-MAY-21

**Independent Examiner**