

Music and the Deaf
(A company limited by guarantee)

**Financial Statements for the year
ending 31 July 2020**

Charity number: 1000025

Company number: 02527316



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**Music and the Deaf
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Music and the Deaf
Legal and administrative details

Registered Charity number	1000025
Registered company number company limited by guarantee	02527316
Directors (Trustees):	Mr M Benn - resigned 14 May 2021 P Needham J Kennedy G Gaunt - appointed 14 May 2021 J Craig - appointed 14 May 2021
Registered office	Ablon House Ravenshorn Way Sheffield S21 3WY
Bankers	CAF Bank 25 Kings Hill Avenue Kings Hill West Malling Kent ME19 4JQ Barclays Bank plc 39/45 Commercial Street Halifax West Yorkshire HX1 1BG
Independent examiner	F Hazlehurst FMAAT an employee of Voluntary Action Rotherham The Spectrum Coke Hill Rotherham S60 2HX

Music and the Deaf
Directors' report (Incorporating the Trustees' annual report)
for the year ended 31 July 2020

The directors, who are also trustees of the charity, submit their annual report and financial statements for the year ended 31 July 2020.

Structure, governance and management

Music and the Deaf is a charitable company limited by guarantee, incorporated and registered as a charity on 2 August 1990. The company was established under its Memorandum and Articles of Association which established the objectives and powers of the charitable company.

The trustees are also directors for the purpose of company law. In the event of the company being wound up members are required to contribute an amount not exceeding £1.

Charitable Aims and objectives

The principal activity and prime objectives of the Charity are to promote the life enhancement of experiences and opportunities of the deaf by any charitable means that the Charity shall from time to time think fit and in furtherance of that object but not otherwise:

- To improve the quality of life for deaf and hard of hearing persons by developing their interest in music and related arts;
- To this end to encourage and develop the making of music by deaf and hard of hearing persons by performance, improvisation and composition and to develop the means for deaf and hard of hearing persons to attend musical events and to make such events more accessible to them;
- To conduct and promote research into the care and treatment of persons who are deaf and hard of hearing.

Public benefit

Music and the Deaf is a unique UK charity founded in 1986. Led by CEO Danny Lane, a profoundly deaf pianist, the charity continues to go from strength to strength, and has built an international reputation for pushing boundaries of what deaf people can aspire to and achieve in music.

Hearing loss shouldn't be a barrier to enjoying and making music. It is proven that participation in music can play a crucial role in a person's development: It promotes inclusivity, teaches young people how to work together, builds confidence, develops communication skills, and provides a vital outlet for self-expression. We are committed to enriching lives through music.

Whilst planning their activities the trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Music and the Deaf
Directors' report (Incorporating the Trustees' annual report) continued
for the year ended 31 July 2020

Achievements and Performance

Music and the Deaf's pioneering national Modulate project had been extended, thanks to the generous funding and support that we received from Tony Thornton. We provided practical inspiration days in Sheffield and Leeds, which engaged a total of twenty-three deaf children in music-making activities. Following these events, instrumental lessons were set up as well as teacher training sessions and musical surgeries. We were delighted with the results as all the participants who took part said they wanted to continue learning music!

Twenty-three instrumental tutors also took part in our training sessions and 87% rated these as 'excellent'. One teacher said "I definitely feel more confident to help a deaf child achieve their musical potential" and another said "You have helped me to be a more effective communicator and keep trying different techniques to support learning."

We will be monitoring how well the lessons go by organising individual music surgeries with the tutors to troubleshoot any challenges that they may have and to provide them with ongoing support.

Music and the Deaf is still called upon to provide highly specialised music activities and training across the UK. We worked in partnership with the National Deaf Children's Society to deliver the music mentoring as part of their residential weekend for deaf young creatives called Raising the Bar, in Birmingham. We have continued to work closely with the National Centre for Early Music to deliver their 'I Can Play' programme in York, which was aimed at providing music making experiences for deaf children and their families in the region. We were asked to provide a course for trainee teachers of the Deaf at Manchester University as well as instrumental tutors at Kent Music.

Our weekly signing choir sessions at Swain House and Girdlington Primary Schools in Bradford have been extremely popular, thanks to the funding that we received from Bradford Music Hub. However, we were not able to achieve the delivery of thirty sessions as expected due to the COVID lockdown. Our leader, Amy-Rose Atkinson has been wonderful at developing videos at home to provide signed song instructions so that the teachers could continue the activities in the schools.

Since March 2020, the lockdown had a worrying impact on Music and the Deaf as all our bookings were cancelled and we had no option but to suspend the projects that we had taking place in schools. We were extremely grateful to Arts Council England for providing us with an emergency support grant so that we could set up a digital development project. This enabled us to develop music activity videos which were uploaded on our website, we developed vlogs which raised awareness of deaf musicians online and organised livestreamed concerts. This was an opportunity that helped us to survive during the lockdown and to continue reaching deaf people as well as their families at home. It has also been a huge learning curve for us all and we realised how exciting it was for Music and the Deaf to become more digital as seemed to be reaching more people, wherever they were all over the UK. We do intend to continue offering digital services like these in the longer-term future.

Music and the Deaf
Directors' report (Incorporating the Trustees' annual report) continued
for the year ended 31 July 2020

Future Plans

As soon as the lockdown eases, we hope to welcome new bookings again and re-establish our current projects. This will require careful discussions with our partner organisations and schools and we will ensure that as soon as we are able to meet people face to face again, we will deliver our services in the safest possible way. We also hope that we can develop more opportunities across West Yorkshire by working in partnership with the Music Education Hubs, so that we can build on the success that we have had with the Bradford Signing Choirs. We also hope to set up a pilot project called Vocalise, so that deaf children can access and enjoy vocal activities.

I would like to thank all the trustees who have been extremely supportive during what has been such a challenging and unpredictable time for the charity. They have been incredibly committed and I would like to commend them for helping the charity to adapt and remain resilient during this difficult time. I am also incredibly thankful to all our funders, donors and Friends for continuing to support us and to all the organisations who have adapted along with us to help reach people nationwide. Despite it being a such challenging year, I am extremely proud of what we have achieved!

Public Benefit

The Trustees confirm that they have complied with their duty under section 17 (5) of the Charities Act 2011 to have due regard to the guidance on public benefit published by the Charity Commission when carrying out their role and duties. The Trustees have referred to the guidance on public benefit when reviewing aims and objectives and in planning future activities.

Copies of the Charity Commission's guidance on public benefit were distributed to all Trustees at the start of the financial year and public benefit is regularly discussed at Trustee meetings.

Music and the Deaf is a unique and innovative Charity. Its charitable purpose is enshrined in its charitable object to 'improve the quality of life of deaf and hard of hearing persons by developing their interest in music and related arts'. It exists to help those who are deaf and hard of hearing to enjoy the world of music. It is estimated that there are more than 11 million people in the UK with hearing loss, which is one in six of the population.

The beneficiaries of the Charity are primarily deaf/disabled children and young people all over the UK and the world. The Charity delivers unique educational projects and services currently offered by no other organisation in the world.

The Trustees have always placed considerable emphasis on effective Charity resource management and work hard to ensure that the highest possible proportion of the Charity's resources goes directly to the administrative costs of running the Charity.

Music and the Deaf
Directors' report continued (Incorporating the Trustees' annual report)
for the year ended 31 July 2020

Public Benefit continued

Despite having few resources, the Charity now has a 28 year track record of delivering high quality, unique services annually to tens of thousands of beneficiaries. Any deaf or hard of hearing person from any section of the public in the UK who wishes to benefit from the Charity's work can access the Charity's specialist services. Much of the Charity's work is carried out with no charge to the beneficiaries. Any charges for some of the Charity's activities are kept as low as possible, thanks to the financial support the Charity receives from its funders, members, friends and patrons.

Financial Review

The Charity has seen a decrease in income this year, with incoming resources of £53,916 (2019 - £129,539). No legacies (2019 - £6,000) were received during the year.

The Charity's expenses have also decreased in line with the reduction in activity to £69,266 (2019 - £96,479).

The Charity deficit this year is £15,340 (surplus 2019 - £33,060). Accordingly, this has decreased total reserves to £101,089 (2019 - £116,429).

Reserves Policy

It is the policy of the Charity that unrestricted funds which have not been designated for specific use should be maintained at a level equivalent to between three and six month's combined expenditure and overheads.

The Trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the Charity's current activities while consideration is given to ways in which additional funds may be raised.

As at 31 July 2020 the Charity has general reserves not invested in tangible fixed assets of £49,120 (2019 - £79,289) and as such is above the desired level of reserves based on the policy. The Trustees will continue to monitor the level of reserves and the policy to ensure that this remains both relevant to both the Charity's activities and the risks the Charity may face in the future.

Music and the Deaf
Directors' report continued (Incorporating the Trustees' annual report)
for the year ended 31 July 2020

Risk management

The Trustees have assessed the major risks to which the Charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

The Trustees annually review a minimum of one of the Charity's policies at a series of Board meetings. In this period of review of the Charity's policies and procedures for Finance and for HR has been undertaken.

The Charity monitors its unrestricted reserves, transactional banking activity, applications for and the use of grants at monthly Finance Committee meetings with all necessary information then reported to the Board of Trustees which meets every two months. Bank reconciliations are performed each month for control purposes and to assist with forward planning.

The Charity continues to implement a full cost recovery approach to its fundraising wherever possible, a strategy which was implemented following a full review in the last financial year.

Risk policy

Music and the Deaf has a zero tolerance approach to theft and fraud. Whilst internal controls cannot provide absolute assurance against inappropriate use of Charity resources, the financial procedures policies set out a system of controls to mitigate against the risk of errors or fraud as far as possible and practicable.

All employees and Trustees are required to follow the Charity's financial policies and procedures. Any deviation is a serious breach and this message is made clear in the Staff Handbook and in training. Theft and fraud are completely unacceptable to the Charity. Where any member of staff is proven to be involved in theft or fraud, the Trustees will take disciplinary action against them in addition to any criminal or civil action.

Music and the Deaf
Directors' report (Incorporating the Trustees' annual report)
for the year ended 31 July 2020

Exemptions

The directors have taken advantage of the exemptions available to small companies including the audit exemption (see statement on balance sheet).

Directors responsibilities for the financial statements

Company law requires the directors to prepare financial statements for each financial year, which give true and fair view of the state of affairs of the company at the end of the year and of the surplus or deficiency for the year then ended.

In preparing those financial statements for each financial year, the trustees are required to: select suitable accounting policies and then apply them on a consistent basis, making judgements and estimates that are prudent and reasonable. The Trustees must also prepare the financial statements on the going concern basis unless it is appropriate to presume that the charity will continue in business.

The directors are responsible for keeping proper accounting records which disclose, with reasonable accuracy at any time, the financial position of the company, and enable them to ensure that the financial statements comply with the Companies Act 2006. The directors are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud or other irregularities.

Small company provisions:

This report has been prepared in accordance with the special provisions for small companies under part 15 of the Companies Act 2006.

The directors declare they have approved the directors' annual report above.

Signed: Jo Kennedy
Print name: JOANNE H. KENNEDY
Director

Date: 27.07.21

**Independent examiners report to the trustees of
Music and the Deaf
for the year ended 31 July 2020**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 July 2020.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 Act ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiners statement

I have completed my examination and confirm that no material matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I confirm that there are no other matters to which your attention should be drawn to enable a proper understanding of the accounts to be reached.

Signed: 

Date: 27 July 2021

F Hazlehurst FMAAT
Community Accountant
Voluntary Action Rotherham Ltd
The Spectrum, Coke Hill
Rotherham
S60 2HX

Music and the Deaf
Statement of Financial Activities
including Income and Expenditure account
for the year ended 31 July 2020

		Unrestricted Funds £	Restricted Funds £	2020 Total £	2019 Total £
INCOMING RESOURCES					
Donations & Grants	2	7,682	20,020	27,702	69,541
Charitable Activities	3	26,143	-	26,143	59,936
Investment Income - bank interest		71	-	71	62
TOTAL INCOMING RESOURCES		33,896	20,020	53,916	129,539
RESOURCES EXPENDED					
Charitable Activities	4	64,810	4,446	69,256	96,479
TOTAL EXPENDED RESOURCES		64,810	4,446	69,256	96,479
Net income/expenditure		(30,914)	15,574	(15,340)	33,060
Transfers between funds		-	-	-	-
Net movement in funds		(30,914)	15,574	(15,340)	33,060
Total funds brought forward		81,306	35,123	116,429	83,369
Total funds carried forward		50,392	50,697	101,089	116,429

This Statement of Financial Activities includes all gains and losses recognised in the year.

All the activities of the charitable company are classed as continuing.

Prior year income includes restricted income from donations and grants of £21,468. All other prior year income is unrestricted.

Prior year expenditure includes expenditure on charitable activities from restricted funds of £38,014. All other prior year expenditure is unrestricted.

**Music and the Deaf
Balance Sheet
as at 31 July 2020**

	Notes	2020 £	2019 £
Fixed assets			
Tangible fixed assets	5	1,272	2,017
Current assets			
Debtors	6	1,155	9,381
Cash at Bank and In hand		102,599	110,574
Total assets		<u>103,756</u>	<u>119,955</u>
Liabilities			
Creditors - due within one year	7	(3,938)	(5,543)
Total liabilities		<u>(3,938)</u>	<u>(5,543)</u>
Net current assets		101,089	116,429
Net assets		<u>101,089</u>	<u>116,429</u>
Represented by:			
Unrestricted funds		50,392	81,306
Restricted funds	12	50,697	35,123
Total Charity funds		<u>101,089</u>	<u>116,429</u>

For the period ending 31 July 2020, the company is entitled to the audit exemption under 477 of the Companies Act 2006. The members have not required the company to obtain an audit in accordance with section 478 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The directors declare that they have approved the accounts above.

Signed on behalf of the company's directors:

Signed: Joanne H Kennedy Date: 27.07.21

Print name JOANNE H KENNEDY
Director

Music and the Deaf
Notes to the Accounts
for the year ended 31 July 2020

1 Accounting policies

a) Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities - Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS102)) and the Companies Act 2006.

The charity meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value, unless otherwise stated in the relevant accounting policy note(s).

b) Going concern

After reviewing the charity's forecasts and projections, the trustees have a reasonable expectation that the group has adequate resources to continue in operation for the foreseeable future. The charity therefore continues to adopt the going concern basis in preparing its financial statements.

c) Incoming resources

All material incoming resources have been included in the Statement of Financial Activities when the charity is entitled to the income, when any performance conditions attached are met, when it is probable that the income will be received and when the amount can be measured reliably.

No amount is included in the financial statements for volunteer time in line with the SORP (FRS102).

Donations and legacies are accounted for when they are receivable.

Grant income is deferred if the period the monies relate to is specified or indicated by the funder.

d) Resources expended

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Music and the Deaf
Notes to the Accounts (continued)
for the year ended 31 July 2020

e) Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses:

Plant and machinery	15% reducing balance
Fixture, fittings & equipment	25% reducing balance
Computers	33% straight line

f) Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant amount of change in value. Bank overdrafts are shown within borrowings in current liabilities.

g) Trade Debtors

Trade debtors are amounts due from customers for services performed in the ordinary course of charitable activities.

h) Trade Creditors

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the company does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date, they are presented as non-current liabilities.

i) Fund Accounting

Unrestricted funds are funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes.

j) Pension costs and other post-retirement benefits

The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Music and the Deaf
Notes to the accounts (continued)
for the year ended 31 July 2020

2 Income from donations & grants

	Unrestricted Funds	Restricted Funds	Total 2020	Total 2019
	£	£	£	£
Donations	7,682	-	7,682	41,973
Legacies	-	-	-	6,000
Gift Aid	-	-	-	100
Grants				
Arts Council England	-	20,020	20,020	-
Bradford Council	-	-	-	4,500
Thornhill Modulate	-	-	-	16,968
	<u>7,682</u>	<u>20,020</u>	<u>27,702</u>	<u>69,541</u>

3 Income from Charitable Activities

	Unrestricted Funds	Restricted Funds	Total 2020	Total 2019
	£	£	£	£
Access to work	20,409	-	20,409	52,761
Education workshops	3,021	-	3,021	3,670
Events	2,021	-	2,021	3,179
Consultancy & training	-	-	-	235
Sponsorship	-	-	-	40
Other Income	692	-	692	51
	<u>26,143</u>	<u>-</u>	<u>26,143</u>	<u>59,936</u>

Prior year income includes restricted grants of £21,468. All other prior year income is unrestricted.

Music and the Deaf
Notes to the accounts (continued)
for the year ended 31 July 2020

4 Expenditure on Charitable Activities

	Unrestricted Funds £	Restricted Funds £	Total 2020 £	Total 2019 £
Salary Costs	30,432	3,450	33,882	32,603
Interpreter fees	21,487	-	21,487	43,784
Insurance	606	-	606	606
Bank charges	66	-	66	71
General office costs	1,904	62	1,966	-
Staff welfare and training	-	-	-	110
Printing, postage & stationery	92	-	92	824
Subscription & licences	300	-	300	93
Telephone & Internet	510	-	510	504
Travelling	1,968	-	1,968	1,900
Website development	3,664	-	3,664	-
Professional fees	13	-	13	64
Independent examiners fee	120	-	120	886
Advertising	-	-	-	150
Computer running costs	-	334	334	686
Depreciation	745	-	745	792
Sundries	151	-	151	268
Project costs	2,752	600	3,352	13,138
	64,810	4,446	69,256	96,479

Prior year expenditure includes restricted expenditure of £38,014, all other prior year expenditure is unrestricted.

Musik and the Deaf
Notes to the account (continued)
for the year ended 31 July 2020

5 Tangible fixed assets	Plant & machinery	Fixture, fittings & equipment	Computers	Total
	£	£	£	£
Cost at 1 August 2019	7,838	16,474	13,691	38,003
Additions	-	-	-	-
At 31 July 2020	<u>7,838</u>	<u>16,474</u>	<u>13,691</u>	<u>38,003</u>
Depreciation				
at 1 August 2019	6,446	16,355	13,185	35,986
Charge this period	209	30	506	745
Disposals	-	-	-	-
at 31 July 2020	<u>6,655</u>	<u>16,385</u>	<u>13,691</u>	<u>36,731</u>
Net Book Value				
at 31 July 2020	<u>1,183</u>	<u>89</u>	<u>-</u>	<u>1,272</u>
at 31 July 2019	<u>1,392</u>	<u>119</u>	<u>506</u>	<u>2,017</u>
6 Debtors			2020	2019
			£	£
Trade debtors			557	1,852
Other debtors			103	-
Accrued income			495	7,529
			<u>1,155</u>	<u>9,381</u>
7 Creditors: amounts falling due within one year			2020	2019
			£	£
Other taxation and social security			523	42
Trade creditors			2,466	3,034
Accruals			950	2,467
			<u>3,938</u>	<u>5,543</u>
8 Staff Costs			2020	2019
			£	£
Wages and salaries			33,075	28,791
Employers national insurance			-	3,211
Employers pension costs			807	601
			<u>33,882</u>	<u>32,603</u>

The average number of employees during the period was 1 (2019: 1)

No employee received emoluments of more than £60,000. (2019: none).

Music and the Deaf
Notes to the accounts (continued)
for the year ended 31 July 2020

9 Trustee and key management remuneration, benefits and expenses

The Trustees received no remuneration, benefits or expenses in this period, except expenses paid in connection with their duties as volunteer (2019 none).

10 Related party transactions

There were no related party transactions during the year (2019 - none).

11 Net assets by fund

as at 31 July 2020	General funds £	Restricted funds £	Total funds £
Tangible assets	1,272	-	1,272
Current assets	53,058	50,697	103,756
Current liabilities	(3,938)	-	(3,938)
	<u>50,392</u>	<u>50,697</u>	<u>101,089</u>

as at 31 July 2019	General funds £	Restricted funds £	Total funds £
Tangible assets	2,017	-	2,017
Net current assets	84,832	35,123	119,955
Current liabilities	(5,543)	-	(5,543)
	<u>81,306</u>	<u>35,123</u>	<u>116,429</u>

12 Restricted Funds

	Opening Balance £	Incoming Resources £	Resources Expended £	Transfers £	Closing Balance £
Yorkshire Music Club	1,776	-	-	-	1,776
Morrison's Foundation	501	-	-	-	501
Arts Council England	5,064	(1,713)	-	-	3,351
CF for Calderdale	7,415	-	-	-	7,415
Garfield Weston Foundation	4,723	-	-	-	4,723
Bradford Council	4,500	-	-	-	4,500
Thornton Modulate	11,143	-	2,850	-	8,293
Arts Council England - Covid-19	-	21,733	1,596	-	20,137
	<u>35,123</u>	<u>20,020</u>	<u>4,446</u>	<u>-</u>	<u>50,697</u>

Music and the Deaf
Notes to the accounts (continued)
for the year ended 31 July 2020

12 Restricted Funds

Arts Council England - A grant received as part of the Covid-19 emergency response fund for digital development of the Charitable Company.

Bradford Council - funding received for weekly signing choirs held in schools in Bradford.

Thornton Modulate - Funding for training, instrumental lessons and music surgeries in Leeds and Sheffield.