



www.atlalipreading.org.uk
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Charity No: 1000008

Association of Teachers of Lipreading to Adults

Trustees Annual Report

1st February 2023

to

31st January 2024

Registered Charity Number 1000008

ATLA creating a world where lipreading classes are available to
anyone who needs them

Patron: Prof Ruth Campbell BA PhD

ATLA MISSION STATEMENT

OUR VISION: to create a world where lipreading classes are available to all who need them

OUR PURPOSE: to provide a professional and recognised association for teachers of lipreading to adults, and to work in partnership with others to ensure that everyone challenged by hearing loss has access to lipreading classes and appropriate support.

Foreword from the Chair

Welcome to the 2023/2024 annual report; thank you for reading it and keeping up to date with what your committee has been doing in the last year.

I would like to use this space to introduce your committee members:

Susan Simons, Honorary Treasurer.

Susan oversees all of the ATLA finances, puts together a projected budget each year and prepares our accounts for audit. She sends a financial report for each committee meeting and submits an annual return to the Charity Commission. Susan does an excellent job of these tasks among many others.

Barbara Hitchins, Secretary.

Barbara organises us! She sends out agendas for each meeting and liaises with an STTR to ensure that committee meetings, and the AGM are accessible to people with hearing loss. Barbara takes minutes at each meeting and puts together this annual report. As well as all this, Barbara oversees the Wiki and collates new information and lessons to be uploaded. Barbara is due to stand down at the upcoming AGM, having served as a Trustee for 6 years.

Adam Gurney, Webmaster.

Adam has responsibility for overseeing the website and will be coordinating the appointment of a new website company. He is very good at attention-to-detail and ensures that important items do not get missed.

Sally Joyner, Training.

Sally puts together the ATLA conference, booking the venue, the speakers, organising the catering, the equipment and STTRs. She has lots of useful contacts who she can call upon to help with our training.

Pam Myles, Regions Officer.

Pam encourages members to meet with other teachers in their area for support, training and lesson-sharing. She is keen to know when and where regional meetings are taking place and will attend if she is able to. Pam also has an interest in Safeguarding and Data Protection.

Tracey Burch: Chair.

I try and keep our committee meetings to time because we're all volunteers and I'm keen that ATLA business does not take over our lives. I tend to be copied into whatever is going on so that I have some oversight, although I'm not always directly involved in every project. I answer enquiries that don't fall under anyone else's remit and am generally a 'Jack of all trades, master of none.'

We are looking forward to welcoming 2 new committee members at the AGM in May.

There are members of ATLA who are not on the committee, but who put in hours and hours of work 'behind the scenes,' to keep the organisation running smoothly. Sarah Groves is our Membership Officer and does an excellent job of reminding people to pay their membership fees and keeping the membership list up to date. Maggie Short puts Catchword together twice a year; Patricia Sherren has managed the shop, from her wardrobe, for many years; Anne Orpin, Classes Officer works hard to ensure that the information on the website is accurate, and Molly Berry and Lisa Cox oversee ATLA's Facebook page, finding and posting relevant articles.

I'm sure you all join me in thanking these good people for their hard work and dedication to ATLA and lipreading.

Please read on through the report to find out what's been happening over the last year. We look forward to seeing as many of you as possible at the AGM and value each contribution that you bring.

Tracey Burch
Chair

Achievements of the last year.

ATLA is a membership organisation. Full membership is open to those who have obtained an approved qualification to teach lipreading. It also accepts student members, who have commenced their training; retired members; Honorary Life members; and affiliated membership, open to professional bodies working in allied fields.

There has been a further reduction in membership over the last year. The pandemic has continued to have an impact. For some teachers, the break in classes has prompted them to leave the organisation, and a few have taken the opportunity to retire. Membership numbers for the last year are as follows:

Membership table	2023-24	2022-23	2021-22	(2020-21)
Full members:	141	151	156	160
Retired members:	35	33	38	34
Students:	15	9	9	14
Honorary members:	6	6	6	6
Patrons:	1	3	3	3
Affiliated members:	2	2	2	2
Total membership:	<u>200</u>	204	214	219

There has continued to be a decrease in the number of full members. This has partly been offset by the increase in the number of students who went through training.

There are two aspects to the work of ATLA. The first is the benefit to the wider public, through information provision, and the class listings for the classes that ATLA members teach. Related to this, the second aspect is the support that ATLA offers to its members, to support the provision of lipreading classes. In carrying out this activity, the Trustees have had regard at all times to the guidance issued by the Charity Commission to ensure that all activities have a benefit to the public.

Benefits to the public

As of 31 January 2024, there were currently 257 classes listed as available on the website, which is a further 2.6% decrease from the 264 classes listed last year, and a decrease of 8.8% from 2022. The table below shows the spread of classes across the UK.

	2023 - 2024	2022 - 2023	2021 - 2022
England	208	207	219
Northern Ireland	4	4	4
Scotland	39	46	50
Wales	3	4	6
Isle of Man	3	3	3
Total	257	264	282

Class numbers change frequently throughout the year. Fewer additions and deletions have been received this year. Some classes are set up for just one term, but most are available throughout the year. This results in a fluctuation in class numbers throughout the year. Though online classes open up opportunities to people where there are no face to face classes, some online classes are restricted to a geographical area.

The other direct benefit that ATLA provides to the public is the website. This provides advice and guidance about hearing loss and lipreading, and a search facility for classes. The Trustees have worked closely with an external IT support organisation to try to bring the existing website more up to date and improve the search functionality but progress has been limited.

The Trustees will be reviewing the overall IT requirements for ATLA in the coming year. A more modern looking website with an easy to use class search is a priority. There will also be updates to the wiki to make it easier to share and find lesson material.

ATLA also has a Facebook page, which provides up to date information about issues related to hearing loss. It provides a useful face to ATLA outside of the lipreading community. Shop sales have continued to be slow. Tea towels and Christmas cards have been popular. Unfortunately our attempts to republish Watch this Face have been unsuccessful as we were not able to resolve copyright issues. However, one of our members has agreed to develop an alternative approach, linking theoretical approaches, and lesson topics, to material on the wiki. This will be undertaken over time, but it is expected it will provide teachers with a useful resource for their students.

Benefits to the membership

The second aspect of our work is direct support to lipreading teachers. The quality of lipreading teaching depends on this group of people, and the Committee have met to plan developments around the website and wiki. Committee meetings have continued to be held online, with one face to face meeting after the October conference. The AGM went ahead in May, online, with 32 members in attendance. The AGM will again be online in 2024, as this is considered the best way to ensure members can attend.

The ATLA Conference in October 2023 was the major event of this year. It was attended by 60 delegates plus stall holders, including Hearing Dogs for the Deaf / Hearing Link, Bellman, and Sarabec. We were expecting to hold it in Birmingham, but the venue withdrew, so it was moved to London. Plans are in hand to hold the 2024 conference in Birmingham, to reflect the geographical diversity of the membership.

There were presentations by Tom Rocks on hearing aids and blue tooth technology; Nicholas Orpin on developments at Hearing Link; Ruth Campbell on current research in hearing loss; Nicola Hicks on online classes versus face to face teaching and learning; and Anita Thornton on what AI had to offer.

The conference received excellent feedback, along with suggestions for improvement for the next conference. Many attendees appreciated being able to speak to other tutors face-to-face and to network.

Communication and information sharing with members continues to be important. ATLA has sent out a regular e-bulletin, with immediately relevant information. The editor of ATLA's magazine Catchword has ensured its bi-annual publication. There have been 157 pages of lesson material published in Catchword, covering a wide range of topics. It is to the credit of the editor, and the members that they have continued to provide such good examples of lesson content, and ideas on how to deliver it. It is particularly appreciated that new members have contributed material, and the editor is very grateful for the efforts of members in ensuring a useful bi-annual digital publication.

ATLA has a wiki, open only to members. This has been a useful forum for seeking and sharing information, and starting discussions. Work has begun on developing a more user friendly approach, that will support teachers in their teaching. It is expected that changes will take place over the next two years.

A continuing challenge for teachers is promoting their classes to those who might benefit. The promotional pack that was developed last year has been well used. Among other promotional events, ATLA had a stall at this year's British Audiology Association conference. This resulted in a lot of useful discussions with audiologists, a potential key source for referrals to lipreading classes.

Continuation of lipreading teaching

The continuation of lipreading teaching depends on new teachers being trained, and teachers setting up new classes. Both Scotland and London have been able to provide courses, with an encouraging 15 students in training. 9 students qualified from CityLit in 2022-23.

To support students, ATLA can offer a bursary towards the costs of the course, and in 2023 - 24 allocated 14 bursaries, an increase of 7 on the previous year. Following qualification, ATLA encourages teachers to set up new classes, and offers grants to enable them to cover their start up costs. 7 grants have been given this year, an increase of 2 on the previous year.

Honorary Treasurer's Report

Financial Year ending 31 January 2024

The final balance of our assets is £70,762 and our current account ended the financial year with £7,758.

We have an overall decrease in our asset balance of £2,973. Shop sales continue a downward trend. We received very welcome donations totalling £20,099, of which £18,300 was the second part of Mary Jane Bayntun's very generous legacy.

Due to the generosity of recent legacies, we have been able to award more bursaries and grants for setting up new private classes this year.

14 bursaries, totalling £16,450, were awarded this year with the maximum bursary per student remaining at £1,175. 8 bursaries were awarded to students attending the Lipreading Teacher Training Course (LTTC) at City Lit and 6 bursaries to students attending the Scottish Course to Train Tutors of Lipreading (SCTTL). (One bursary has since been refunded during the 2024-2025 financial year as a student had to withdraw from the course.) Whilst funds are available, we will be offering to contribute towards travel expenses for students who live 3 or more hours away from their Lipreading Teacher Training course face to face sessions.

Grants for seven new private classes were awarded this year, totalling £6,282.46. The maximum grant for setting up private classes remained at £1,000 per class.

Membership fees continue a downward trend. Compared with last year there is a 4% decrease in membership fees. The amount tends to vary from year to year reflecting the balance of those beginning to teach and those leaving teaching and now paying the reduced retired membership fee or ceasing membership completely.

£1,500 was spent on promotion and advertising this year. This included promoting ATLA and lipreading at the two-day British Academy of Audiology conference in Coventry.

The cost of the very well attended ATLA conference was higher than anticipated as an alternative venue had to be found at short notice when the booking for the original venue in Birmingham fell through, and the conference was moved to London. Consequently, the cost of our annual face-to-face committee meeting held the day after the conference was also higher. The costs were substantially reduced due to City Lit's generosity in allowing us to hold the meeting at Keeley Street. Thank you, City Lit.

Overall, our communications (STTR) costs of £2,294 remained the same as last year.

Website costs were lower this year as no development work was undertaken. Work is still ongoing to update and resolve problems with the website. Data Protection costs remained at £35.00 per annum.

The interest earned on our COIF Deposit Accounts has shown a marked improvement.

ATLA would like to thank the team at Derby Community Accountancy Service for examining our accounts under Section 145 of the Charities Act.

Susan Simons - Honorary Treasurer

Structure, Governance and Management

The Association of Teachers of Lipreading to Adults (ATLA) was registered under the Charities Act in 1990, and is regulated by the Constitution adopted in April 1982, and last amended in September 2020.

Management of the Charity

ATLA is managed and administered by an executive committee, who are the Trustees. The membership of the executive committee consists of a Chair, a Secretary and a Treasurer, with up to eight additional Trustees. The members of the executive committee hold office until the conclusion of the third annual meeting of the charity after their appointment, and can serve on the committee for two consecutive terms of three years.

The quorum for making an effective decision by the executive committee is four voting members or one third of the voting members of the committee, whichever is greater. The committee meets, at a minimum, three times a year, and the meetings may be held electronically. The Treasurer presents a full financial report for review at each meeting. The quorum for making a decision at the Annual General Meeting is 30 voting members, or 10% of the voting membership, whichever is less.

Trustees are nominated for consideration at the Annual General Meeting. Nomination forms, signed by the applicant, are submitted to the Executive Committee for consideration at the Annual General Meeting. In the event of a surplus of applicants, decisions are made by secret ballot, or postal ballot.

ATLA official positions 2023 - 2024

Trustee positions

Tracey Burch	Chair
Susan Simons	Treasurer
Barbara Hitchins	Secretary
Pamela Myles	Regions and LTTCs Liaison
Adam Gurney	Website
Sally Joyner	Events co-ordination

Non-Trustee positions

Sarah Groves	Membership
Anne Orpin	Classes
Maggie Short	Catchword
Patricia Sherren	Shop
Molly Berry and Lisa Cox	Facebook

ATLA Address: [48, East Hill, South Darenth, Dartford, Kent, DA4 9AN](#)

ATLA
ASSOCIATION OF TEACHERS
OF LIPREADING TO ADULTS

FINANCIAL STATEMENTS
FOR
31 JANUARY 2024

Charity Registration Number 1000008

ATLA
ASSOCIATION OF TEACHERS
OF LIPREADING TO ADULTS
FINANCIAL STATEMENTS
YEAR ENDED 31 JANUARY 2024

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ATLA
ASSOCIATION OF TEACHERS OF LIPREADING TO ADULTS
INDEPENDENT EXAMINER'S REPORT

Independent Examiner's Report to the trustees of The Association of Teachers of Lipreading to Adults
I report on the accounts for the year ended 31 January 2024 which are set out on pages 2 to 4.

Respective responsibilities of the trustees and examiner

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

M. Newey

Mark Newey ACMA
Derby Community Accountancy Service
Babington Lodge
128 Green Lane
Derby
DE1 1RY

14/3/2024
Date

ATLA

ASSOCIATION OF TEACHERS OF LIPREADING TO ADULTS

RECEIPTS AND PAYMENTS ACCOUNT FOR YEAR ENDED 31 JANUARY 2024

2023		Restricted	Unrestricted	2024
Total		Fund	Fund	Total
£		£	£	£
51305	Opening Balances	2825	70910	73735
	Receipts			
6455	Membership	0	6195	6195
34811	Donations & Grants	Note 1	20115	20115
1120	AGM, Conference and Workshops	0	1453	1453
96	Publication sales	0	0	0
90	DVD sales	84	0	84
142	Tea Towel sales	87	0	87
220	Christmas card sales	0	56	56
3	Badge sales	0	0	0
35	Promotion materials sales	0	25	25
35	Promotion box deposit	0	0	0
0	Website refund	0	10	10
69	Postage	0	44	44
308	Interest COIF and Atla Scotland accounts	0	2297	2297
43384		171	30195	30366
	Payments			
106	Postage (excluding Catchword)	0	76	76
1292	AGM, Conference & workshops	0	2364	2364
38	Catchword printing and P&P	0	0	0
84	Printing/copying	0	149	149
1521	Committee meetings	0	2081	2081
500	Insurance	0	517	517
1609	Website and Data protection	0	895	895
100	Thank you gifts	0	50	50
685	Promotion and advertising	0	1500	1500
62	Membership fees	0	112	112
275	Christmas card purchases	0	0	0
300	Accountancy fees	0	300	300
2297	Communication (STTR)	0	2563	2563
8225	Bursaries	16450	0	16450
3746	Grants	0	6282	6282
80	Membership refund	0	0	0
35	Promotion box refund	0	0	0
20954		16450	16889	33339
22430	Net Movement of Funds	-16279	13306	-2973
0	Transfer between funds	14584	-14584	0
73735	Closing Balances	1130	69632	70762

ATLA ASSOCIATION OF TEACHERS OF LIPREADING TO ADULTS

STATEMENT OF ASSETS AND LIABILITIES AS AT 31 JANUARY 2024

2023		2024
£	Fixed Assets	
0	Net Book Value	0
	Monetary assets	
47775	Current Account	7758
401	Current Account No 2	401
252	ATLA Scotland	0
23949	COIF Charities Deposit Account 1	61189
1359	COIF Charities Deposit Account 2	1415
0	Cash	0
0	ATLA Scotland Cash Float	0
<u>73735</u>	Current Assets	<u>70762</u>
0	Less liabilities	0
<u>73735</u>	NET TOTAL ASSETS	<u>70762</u>

Chair

Date

Treasurer

Date

ATLA ASSOCIATION OF TEACHERS OF LIPREADING TO ADULTS

NOTES TO THE ACCOUNTS

Note 1

Grants and donations
consisted:

	Restricted Fund	Unrestricted Fund	Total 2024	2023
	£	£	£	£
Everyclick	0	0	0	0
Other Donations	0	20115	20115	34811
Total	0	20115	20115	34811

Note 2

Restricted funds consist of:

	Opening Balance	Income	Expenditure	Transfer Between Funds	Closing Balance
	£	£	£	£	£
Pre-qualification training fund	1779	87	16450	14584	0
DVD fund	1046	84	0	0	1130
	2825	171	16450	14584	1130

ATLA - 1 February 2023 to January 31 2024
Payments into Bank Account General Account

Date	trans-action type	Details	Total	Acc 2	Member ship	Donation Bursary
2/1/2023	BAC	Membersh	£ 40.00		£ 40.00	
2/8/2023	BAC	Membersh	£ 20.00		£ 20.00	
2/9/2023	BAC	Website re	£ 10.00			
2/13/2023	DPC	Membersh	£ 40.00		£ 40.00	
2/17/2023	C/R	Membersh	£ 20.00		£ 20.00	
3/1/2023	BAC	Membersh	£ 40.00		£ 40.00	
3/3/2023	BAC	Membersh	£ 40.00		£ 40.00	
3/8/2023	BAC	Membersh	£ 40.00		£ 40.00	
3/13/2023	BAC	Membersh	£ 40.00		£ 40.00	
3/16/2023	BAC	Donation	£ 40.00			
3/20/2023	BAC	Membersh	£ 20.00		£ 20.00	
3/20/2023	BAC	Membersh	£ 40.00		£ 40.00	
3/21/2023	BAC	Membersh	£ 40.00		£ 40.00	
3/21/2023	BAC	Membersh	£ 40.00		£ 40.00	
3/24/2023	BAC	Legacy	###			
3/27/2023	BAC	Membersh	£ 20.00		£ 20.00	
3/27/2023	BAC	Membersh	£ 20.00		£ 20.00	
3/27/2023	BAC	Membersh	£ 40.00		£ 40.00	
3/27/2023	BAC	Membersh	£ 40.00		£ 40.00	
3/28/2023	BAC	Membersh	£ 40.00		£ 40.00	
3/29/2023	DPC	Membersh	£ 20.00		£ 20.00	
3/29/2023	BAC	Membersh	£ 40.00		£ 40.00	
3/30/2023	BAC	Membersh	£ 20.00		£ 20.00	
3/30/2023	BAC	Membersh	£ 40.00		£ 40.00	
3/30/2023	BAC	Membersh	£ 40.00		£ 40.00	
3/30/2023	BAC	Membersh	£ 40.00		£ 40.00	
3/30/2023	BAC	Membersh	£ 40.00		£ 40.00	
3/31/2023	BAC	Membersh	£ 40.00		£ 40.00	
3/31/2023	BAC	Membersh	£ 40.00		£ 40.00	
3/31/2023	BAC	PayPal	£ 127.09			
3/31/2023	DPC	Membersh	£ 20.00		£ 20.00	
3/31/2023	BAC	Membersh	£ 40.00		£ 40.00	
3/31/2023	BAC	Membersh	£ 40.00		£ 40.00	
3/31/2023	BAC	Membersh	£ 40.00		£ 40.00	
3/31/2023	C/R	Membersh	£ 80.00		£ 80.00	
4/3/2023	BAC	Membersh	£ 40.00		£ 40.00	
4/3/2023	BAC	Membersh	£ 40.00		£ 40.00	
4/3/2023	BAC	Mship/Don	£ 30.00		£ 20.00	
4/3/2023	BAC	Membersh	£ 40.00		£ 40.00	
4/3/2023	BAC	Membersh	£ 40.00		£ 40.00	
4/3/2023	BAC	Membersh	£ 40.00		£ 40.00	
4/3/2023	BAC	Membersh	£ 40.00		£ 40.00	
4/3/2023	BAC	Membersh	£ 40.00		£ 40.00	

4/3/2023 BAC	Donation	£ 25.00	
4/3/2023 BAC	Membersh	£ 40.00	£ 40.00
4/3/2023 BAC	Membersh	£ 40.00	£ 40.00
4/3/2023 BAC	Membersh	£ 40.00	£ 40.00
4/3/2023 BAC	Membersh	£ 40.00	£ 40.00
4/3/2023 BAC	Membersh	£ 40.00	£ 40.00
4/3/2023 BAC	Membersh	£ 20.00	£ 20.00
4/3/2023 BAC	Membersh	£ 40.00	£ 40.00
4/3/2023 BAC	Membersh	£ 40.00	£ 40.00
4/3/2023 BAC	Membersh	£ 40.00	£ 40.00
4/3/2023 BAC	Membersh	£ 40.00	£ 40.00
4/3/2023 BAC	Membersh	£ 40.00	£ 40.00
4/3/2023 BAC	Membersh	£ 20.00	£ 20.00
4/3/2023 BAC	Membersh	£ 40.00	£ 40.00
4/3/2023 BAC	Membersh	£ 40.00	£ 40.00
4/3/2023 BAC	Membersh	£ 40.00	£ 40.00
4/3/2023 BAC	Mship/Don	£ 40.00	£ 20.00
4/3/2023 BAC	Membersh	£ 20.00	£ 20.00
4/3/2023 BAC	Membersh	£ 20.00	£ 20.00
4/3/2023 BAC	Membersh	£ 40.00	
4/3/2023 BAC	Membersh	£ 40.00	£ 40.00
4/3/2023 BAC	Membersh	£ 40.00	£ 40.00
4/3/2023 BAC	Membersh	£ 40.00	£ 40.00
4/3/2023 BAC	Mship under	£ 30.00	£ 30.00
4/3/2023 BAC	Mship/Don	£ 30.00	£ 20.00
4/3/2023 BAC	Membersh	£ 40.00	£ 40.00
4/3/2023 BAC	Membersh	£ 40.00	£ 40.00
4/3/2023 BAC	Membersh	£ 40.00	£ 40.00
4/3/2023 BAC	Membersh	£ 40.00	£ 40.00
4/3/2023 BAC	Membersh	£ 30.00	£ 20.00
4/3/2023 BAC	Donation	£ 30.00	
4/3/2023 BAC	Membersh	£ 40.00	£ 40.00
4/3/2023 BAC	Membersh	£ 40.00	£ 40.00
4/3/2023 BAC	Membersh	£ 40.00	£ 40.00
4/3/2023 BAC	Membersh	£ 40.00	£ 40.00
4/3/2023 BAC	Membersh	£ 40.00	£ 40.00
4/3/2023 BAC	Membersh	£ 40.00	£ 40.00
4/3/2023 BAC	Membersh	£ 40.00	£ 40.00
4/3/2023 BAC	Membersh	£ 20.00	£ 20.00
4/3/2023 BAC	Mship under	£ 15.00	£ 15.00
4/3/2023 BAC	Mship under	£ 30.00	£ 30.00
4/3/2023 BAC	Membersh	£ 40.00	£ 40.00
4/3/2023 BAC	Membersh	£ 40.00	£ 40.00
4/3/2023 BAC	Membersh	£ 40.00	£ 40.00
4/3/2023 BAC	Membersh	£ 40.00	£ 40.00
4/3/2023 BAC	Mship under	£ 15.00	£ 15.00
4/3/2023 BAC	Membersh	£ 20.00	£ 20.00

4/3/2023 BAC	Membersh	£ 20.00	£ 20.00
4/3/2023 BAC	Membersh	£ 25.00	£ 25.00
4/3/2023 BAC	Mship under	£ 30.00	£ 30.00
4/3/2023 BAC	Membersh	£ 40.00	£ 40.00
4/3/2023 BAC	Donation	£ 40.00	
4/3/2023 BAC	Membersh	£ 40.00	£ 40.00
4/3/2023 BAC	Membersh	£ 20.00	£ 20.00
4/3/2023 BAC	Membersh	£ 20.00	£ 20.00
4/3/2023 BAC	Membersh	£ 20.00	£ 20.00
4/3/2023 BAC	Membersh	£ 25.00	£ 25.00
4/3/2023 BAC	Membersh	£ 40.00	£ 40.00
4/3/2023 BAC	Membersh	£ 40.00	£ 40.00
4/3/2023 BAC	Membersh	£ 40.00	£ 40.00
4/3/2023 BAC	Membersh	£ 40.00	£ 40.00
4/3/2023 BAC	Membersh	£ 40.00	£ 40.00
4/3/2023 BAC	Membersh	£ 40.00	£ 40.00
4/3/2023 BAC	Membersh	£ 40.00	£ 40.00
4/3/2023 BAC	Membersh	£ 40.00	£ 40.00
4/3/2023 BAC	Mship/Don	£ 50.00	£ 40.00
4/4/2023 BAC	Membersh	£ 40.00	£ 40.00
4/5/2023 BAC	Membersh	£ 40.00	£ 40.00
4/5/2023 BAC	Membersh	£ 40.00	£ 40.00
4/6/2023 BAC	Membersh	£ 40.00	£ 40.00
4/11/2023 DPC	Membersh	£ 20.00	£ 20.00
4/11/2023 BAC	Membersh	£ 20.00	£ 20.00
4/11/2023 DPC	Membersh	£ 40.00	£ 40.00
4/11/2023 BAC	Membersh	£ 40.00	£ 40.00
4/11/2023 BAC	Membersh	£ 40.00	£ 40.00
4/11/2023 BAC	Membersh	£ 40.00	£ 40.00
4/11/2023 BAC	Membersh	£ 40.00	£ 40.00
4/11/2023 BAC	Membersh	£ 40.00	£ 40.00
4/11/2023 BAC	Membersh	£ 50.00	£ 50.00
4/12/2023 BAC	Membersh	£ 40.00	£ 40.00
4/13/2023 BAC	Membersh	£ 50.00	£ 50.00
4/14/2023 BAC	Membersh	£ 40.00	£ 40.00
4/14/2023 C/R	Membersh	£ 160.00	£ 160.00
4/18/2023 DPC	Membersh	£ 20.00	£ 20.00
4/18/2023 BAC	Mship/Don	£ 25.00	£ 20.00
4/18/2023 BAC	Membersh	£ 40.00	£ 40.00
4/18/2023 BAC	Membersh	£ 40.00	£ 40.00
4/18/2023 CDM	Membersh	£ 95.00	£ 95.00
4/19/2023 BAC	Membersh	£ 20.00	£ 20.00
4/19/2023 BAC	Membersh	£ 40.00	£ 40.00
4/24/2023 BAC	Membersh	£ 40.00	£ 40.00
4/24/2023 BAC	Membersh	£ 40.00	£ 40.00
4/25/2023 C/R	Membersh	£ 20.00	£ 20.00
4/25/2023 DPC	Membersh	£ 40.00	£ 40.00
4/27/2023 BAC	Membersh	£ 40.00	£ 40.00
4/28/2023 DPC	Membersh	£ 40.00	£ 40.00

4/28/2023 BAC	Membersh	£ 80.00	£ 80.00
5/2/2023 BAC	Membersh	£ 10.00	£ 10.00
5/2/2023 BAC	Membersh	£ 30.00	£ 30.00
5/2/2023 DPC	Membersh	£ 40.00	£ 40.00
5/2/2023 BAC	Membersh	£ 40.00	£ 40.00
5/5/2023 CDM	Membersh	£ 40.00	£ 40.00
5/9/2023 BAC	Membersh	£ 20.00	£ 20.00
5/9/2023 BAC	Membersh	£ 40.00	£ 40.00
5/9/2023 BAC	Membersh	£ 40.00	£ 40.00
5/9/2023 BAC	Membersh	£ 40.00	£ 40.00
5/9/2023 BAC	Membersh	£ 40.00	£ 40.00
5/9/2023 BAC	Membersh	£ 40.00	£ 40.00
5/9/2023 BAC	Membersh	£ 40.00	£ 40.00
5/10/2023 BAC	Membersh	£ 20.00	£ 20.00
5/10/2023 BAC	Membersh	£ 20.00	£ 20.00
5/10/2023 DPC	Membersh	£ 40.00	£ 40.00
5/11/2023 BAC	Membersh	£ 40.00	£ 40.00
5/11/2023 BAC	Membersh	£ 40.00	£ 40.00
5/12/2023 BAC	Membersh	£ 40.00	£ 40.00
5/15/2023 DPC	Membersh	£ 40.00	£ 40.00
5/16/2023 BAC	Membersh	£ 40.00	£ 40.00
5/30/2023 BAC	Membersh	£ 40.00	£ 40.00
5/30/2023 BAC	Membersh	£ 40.00	£ 40.00
5/30/2023 BAC	Membersh	£ 40.00	£ 40.00
5/30/2023 BAC	Membersh	£ 40.00	£ 40.00
6/2/2023 C/R	Membersh	£ 40.00	£ 40.00
6/12/2023 BAC	Membersh	£ 40.00	£ 40.00
6/22/2023 BAC	Donation	###	
6/23/2023 BAC	PayPal	£ 44.84	
7/12/2023 DPC	Membership	£ 20.00	£ 20.00
7/17/2023 BAC	Membership	£ 40.00	£ 40.00
8/23/2023 BAC	Membership	£ 30.00	£ 30.00
9/4/2023 BAC	Membership	£ 40.00	£ 40.00
9/22/2023 BAC	PayPal	£ 72.95	
9/22/2023 BAC	Conference	£ 30.00	
10/2/2023 BAC	Membership	£ 40.00	£ 40.00
10/9/2023 BAC		£ 10.00	
10/13/2023 BAC	Conf tickets	###	
10/23/2023 DPC	Conf cash	£ 91.55	
11/10/2023 BAC	Donation	£ 50.00	
11/24/2023 CDM	Shop sale	£ 8.99	
12/29/2023 BAC	PayPal	£ 70.10	

1/31/2024 BAC
Totals

£ 25.00
£ - ### £ -

Paying in slip no.	Details	Total	Acc 2	Member ship	Donation Bursary
-----------------------	---------	-------	-------	----------------	---------------------

Donation General	Donation Training	AGM	Con- ference	RNID agree-ment	Comm Exp	Promotion package deposit	Gift Aid
---------------------	----------------------	-----	-----------------	--------------------	----------	---------------------------------	----------

£ 40.00

###

£ 87.50

£ 10.00

£ 25.00

£ 20.00

£ 40.00

£ 10.00

£ 10.00

£ 30.00

£ 40.00

£ 10.00

£ 5.00

£ ###
6.25

£ 25.00

£ 30.00

£ 7.05
£ 50.00

£ 30.00

£ - £ - ### £ - £ - £ - £ -

Donation General	Donation Training	AGM	Conference	AoHL agree- ment	Comm Exp	Promotion package deposit	Gift Aid
---------------------	----------------------	-----	------------	------------------------	----------	---------------------------------	----------

Hono- rarium City Lit	Post Pack	Promotion and Advertising	Reg Group	Website	Badges	Balloons	Books
-----------------------------	-----------	---------------------------------	-----------	---------	--------	----------	-------

£ 10.00

£ 7.59

£ 10.59

£ 13.45

£ 2.99
£ 8.93

			£ 25.00								
£	-	£ 43.55	£ 25.00	£	-	£ 10.00	£	-	£	-	£ -

Honararium			Leaflets/ Promotion						
City Lit	Post Pack	materials	Reg Gp	Website	Badges	Balloons	Books		

Cards	DVD	Tea Towels	Total	Pay Pal fees
		£	40.00	
		£	20.00	
		£	10.00	
		£	40.00	
		£	20.00	
		£	40.00	
		£	40.00	
		£	40.00	
		£	40.00	
		£	20.00	
		£	40.00	
		£	40.00	
		£	40.00	
		£ 18,300.00		
		£	20.00	
		£	20.00	
		£	40.00	
		£	40.00	
		£	40.00	
		£	20.00	
		£	40.00	
		£	20.00	
		£	40.00	
		£	40.00	
		£	40.00	
		£	40.00	
		£	40.00	
		£	40.00	
£ 12.00	£ 20.00	£	127.09	£ 1.38
		£	20.00	
		£	40.00	
		£	40.00	
		£	40.00	
		£	80.00	
		£	40.00	
		£	40.00	
		£	30.00	
		£	40.00	
		£	40.00	
		£	40.00	
		£	40.00	
		£	40.00	

£	25.00
£	40.00
£	40.00
£	40.00
£	40.00
£	40.00
£	20.00
£	40.00
£	40.00
£	40.00
£	40.00
£	20.00
£	40.00
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£	40.00
£	40.00
£	40.00
£	40.00
£	20.00
£	15.00
£	30.00
£	40.00
£	40.00
£	40.00
£	40.00
£	15.00
£	20.00

£	20.00
£	25.00
£	30.00
£	40.00
£	40.00
£	40.00
£	20.00
£	20.00
£	20.00
£	25.00
£	40.00
£	40.00
£	40.00
£	40.00
£	40.00
£	40.00
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£	40.00
£	40.00
£	40.00
£	40.00
£	40.00
£	50.00
£	40.00
£	50.00
£	40.00
£	160.00
£	20.00
£	25.00
£	40.00
£	40.00
£	95.00
£	20.00
£	40.00
£	40.00
£	40.00
£	20.00
£	40.00
£	40.00
£	40.00

	£	6.00	£	8.99					
£	18.50	£	18.00	£	24.67	£	70.10	£	2.02

£ 55.50 £ 84.00 £ 86.67 £ 25.00
£ 28,052.49 £ 4.77

Cards	DVD	Tea Towels	Total	Pay Pal fees	Totals check =	£	-
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ATLA - 1 February 2023 to January 31 2024

Payments from Bank Account

Date	Cheque No / Bacs	Details	Total	ADD Acc	Website
2/6/2023	D/D	Website	£ 110.00		£ 110.00
2/6/2023	D/D	Website	£ 50.00		£ 50.00
2/7/2023	DPC	Grant	£ 898.00		
2/7/2023	D/D	Website	£ 50.00		£ 50.00
2/9/2023	DPC	Insurance	£ 338.75		
2/9/2023	DPC	Insurance	£ 178.23		
2/13/2023	DPC	Grant	£ 984.28		
2/13/2023	DPC	Grant	£ 400.00		
3/7/2023	D/D	Website	£ 50.00		£ 50.00
3/13/2023	DPC	Accountant	£ 300.00		
4/12/2023	DPC	STTR	£ 220.00		
4/13/2023	DPC	UKCoD Cor	£ 50.00		
4/20/2023	DPC	Expenses	£ 109.57		
5/3/2023	3181	CCLA Depo	£ 35,000.00		
5/12/2023	DPC	Expenses	£ 41.50		
5/26/2023	DPC	STTR	£ 200.00		
6/7/2023	D/D	Website	£ 50.00		£ 50.00
6/7/2023	D/D	Website	£ 50.00		£ 50.00
6/7/2023	D/D	Website	£ 50.00		£ 50.00
6/30/2023	DPC	Mship	£ 62.00		
7/7/2023	D/D	Website	£ 50.00		£ 50.00
7/28/2023	DPC	STTR	£ 250.00		
7/31/2023	DPC	Expenses	£ 15.85		
8/7/2023	D/D	Website	£ 50.00		£ 50.00
8/14/2023	DPC	Conference	£ 1,194.00		
8/16/2023	DPC	Bursary	£ 1,175.00		
8/23/2023	DPC	Bursary	£ 1,175.00		
8/23/2023	DPC	Bursary	£ 1,175.00		
8/23/2023	DPC	Bursary	£ 1,175.00		
8/29/2023	DPC	Bursary	£ 1,175.00		
8/29/2023	DPC	Bursary	£ 1,175.00		
8/29/2023	DPC	Bursary	£ 1,175.00		
8/29/2023	DPC	Bursary	£ 1,175.00		
8/29/2023	DPC	Bursary	£ 1,175.00		
9/5/2023	DPC	Grant	£ 3,000.00		
9/5/2023	DPC	Grant	£ 1,000.00		
9/7/2023	D/D	Website	£ 50.00		£ 50.00
9/21/2023	DPC	Bursary	£ 1,175.00		
9/21/2023	DPC	Bursary	£ 1,175.00		
9/21/2023	DPC	Bursary	£ 1,175.00		
12-Oct-23	DPC	Expenses	£ 56.84		
26-Oct-23	DPC	Expenses	£ 476.59		
26-Oct-23	DPC	STTR - Cor	£ 475.90		
2-Nov-23	D/D	Website	£ 50.00		£ 50.00

2-Nov-23	DPC	STTR - Cor	£ 897.87		
2-Nov-23	DPC	Expenses	£ 452.39		
7-Nov-23	DPC	Website	£ 100.00		£ 100.00
9-Nov-23	DPC	Expenses	£ 352.55		
10-Nov-23	D/D	Website	£ 100.00		£ 100.00
10-Nov-23	D/D	Website	£ 50.00		£ 50.00
15-Nov-23	DPC	Conf venu	£ 2,307.04		
16-Nov-23	DPC	Expenses	£ 28.47		
20-Nov-23	DPC	Expenses	£ 536.11		
20-Nov-23	DPC	Expenses	£ 570.62		
24-Nov-23	D/D	Data Prote	£ 35.00		
8-Dec-23	DPC	Bursary	£ 1,175.00		
31-Dec-23		Website	£ -		£ -
15-Jan-24	DPC	Bursary	£ 1,175.00		
24-Jan-24	DPC	Expenses	£ 5.10		
25-Jan-24	DPC	STTR	£ 250.00		
31-Jan-24	DPC	Expenses	£ 72.84		
	Totals		£ 68,069.50	£ -	£ 860.00
Date	Cheque No / Bacs	Details	Total	ADD Acc	Website

STTR (Communi- cation)	Annual Report printing	Accountanc y Fees	AGM / Training	Bursary fees	Catch- word printing and posting
		£ 300.00			
£ 220.00					
£ 200.00					
£ 250.00					
				£ 1,175.00	
				£ 1,175.00	
				£ 1,175.00	
				£ 1,175.00	
				£ 1,175.00	
				£ 1,175.00	
				£ 1,175.00	
				£ 1,175.00	
				£ 1,175.00	
				£ 1,175.00	
				£ 1,175.00	
				£ 1,175.00	
			£ 56.84		
£ 475.90					

£ 897.87					
			£ 2,307.04		
				£ 1,175.00	
				£ 1,175.00	
£ 250.00					
£ 2,293.77	£ -	£ 300.00	£ 2,363.88	£ 16,450.00	£ -
Communi- cation (STTR)	Annual Report	Account- ancy Fees	AGM / Training	Bursary fees	Catch- word

[illegible]

£ 422.09						
£ 352.55						
£ 223.34						
£ 542.17						
	£ 35.00					
£ 22.89			£ 49.95			
£ 2,081.13	£ 35.00	£ 6,282.28	£ 49.95	£ 516.98	£ 112.00	£ 35,000.00
Committee Expenses	Data Protection	Grants	Gifts	Insurance	Membership fees	CCLA Deposit Account transfer

	£ 23.10	£ 7.20				
		£ 28.47				
		£ 6.99	£ 305.78			
	£ 16.50	£ 11.95				
		£ 5.10				
£ -	£ 149.17	£ 75.56	£ 1,499.78	£ -	£ -	£ -
Deposit refund	Printing/ Copying	Post / Pack	Promotion & Adver- tising	Regional Groups	Regis- tration Fees	Room Hire

Goods

Balloons	Books	Cards	DVD	Tea Towels	TOTAL
					£ 110.00
					£ 50.00
					£ 898.00
					£ 50.00
					£ 338.75
					£ 178.23
					£ 984.28
					£ 400.00
					£ 50.00
					£ 300.00
					£ 220.00
					£ 50.00
					£ 109.57
					£ 35,000.00
					£ 41.50
					£ 200.00
					£ 50.00
					£ 50.00
					£ 50.00
					£ 62.00
					£ 50.00
					£ 250.00
					£ 15.85
					£ 50.00
					£ 1,194.00
					£ 1,175.00
					£ 1,175.00
					£ 1,175.00
					£ 1,175.00
					£ 1,175.00
					£ 1,175.00
					£ 1,175.00
					£ 1,175.00
					£ 1,175.00
					£ 3,000.00
					£ 1,000.00
					£ 50.00
					£ 1,175.00
					£ 1,175.00
					£ 1,175.00
					£ 56.84
					£ 476.59
					£ 475.90
					£ 50.00

					£ 897.87
					£ 452.39
					£ 100.00
					£ 352.55
					£ 100.00
					£ 50.00
					£ 2,307.04
					£ 28.47
					£ 536.11
					£ 570.62
					£ 35.00
					£ 1,175.00
					£ -
					£ 1,175.00
					£ 5.10
					£ 250.00
					£ 72.84
£ -	£ -	£ -	£ -	£ -	£ 68,069.50
Balloons	Books	Cards	DVD	Tea Towels	TOTAL

ATLA

The Association of Teachers of Lipreading to

Receipts and Payments Account for Year ended 31 Ja

2023		Restricted	Unrestricted
Total		Fund	d Fund
£		£	£
51305	Opening Balance	2825	70910
	Receipts		
6455	Membership	0	6195
34811	Donations & Grants	0	20099
1120	AGM, Conference and Workshops	0	1453
96	Publication sales	0	0
90	DVD sales	84	0
142	Tea Towel sales	87	0
220	Christmas card sales	0	56
3	Badge sales	0	0
35	Promotion materials sales	0	25
35	Promotion box deposit	0	0
0	Website refund	0	10
69	Postage	0	44
0	Regional Groups	0	0
0	Donation paid into Scotland Account	0	16
43076	Sub total	171	27897
308	Interest COIF and ATLA Scotland accounts	0	2297
43384		171	30195
	Payments		
106	Postage (excluding Catchword)	0	76
1292	AGM, Conference & workshops	0	2364
38	Catchword printing and P&P	0	0
84	Printing/copying	0	149
1521	Committee meetings	0	2081
500	Insurance	0	517
1609	Website and Data protection	0	895
100	Thank you gifts	0	50
685	Promotion and advertising	0	1500
62	Membership fees	0	112
275	Christmas card purchases	0	0
300	Accountancy fees	0	300
2297	Communication (STTR)	0	2294
8225	Bursaries	16450	0
3746	Grants	0	6282
80	Membership refund	0	0
35	Promotion box refund	0	0
0	Communication (STTR) paid from Scotland Accc	0	269
20954		16450	16889
22430	Net Movement of Funds	-16279	13306

0	Transfer between funds	14584	-14584
73735	Closing Balance	1130	69632

ATLA

Association of Teachers of Lipreading to Adul

2023

£

0

Fixed Assets

Net Book Value

Monetary assets

47775

Current Account

401

Current Account (no 2)

252

ATLA Scotland

23949

COIF Charities Deposit Account 1

1359

COIF Charities Deposit Account 2

0

Cash Float

0

ATLA Scotland Cash Float

73735

Less liabilities

73735

Net Assets

Date

Date

ATLA

Association of Teachers of Lipreading to Adults

Notes to the Accounts

	Restricted Fund	Unrestricted Fund	Total
	£	£	£
Everyclick	0.00	0	0
Other Donations	0.00	20115	20115
Total	0.00	20115	20115

Note 2

Restricted funds consist of:

	Opening Balance	Income	Expenditure	Transfer Between Funds
	£	£	£	£
<i>Pre-qualification training fund</i>	1779	87	16450	14584
<i>DVD fund</i>	1046	84	0	0
	2825	171	16450	14584

Adults
January 2024
2024

Total
£
73735

6195
20099
1453
0
84
87
56
0
25
0
10
44
0
16
28068
2297
30366

76
2364
0
149
2081
517
895
50
1500
112
0
300
2294
16450
6282
0
0
269
33339
-2973

0
70762

ts

2024
£
0

7758

401
0

61189

1415

0

0

70762

0

70762

ts

2023
£
0
34811
34811

Closing
Balance
£
0
1130

1130

ATLA
ASSOCIATION OF TEACHERS
OF LIPREADING TO ADULTS

FINANCIAL STATEMENTS
FOR
31 JANUARY 2024

Charity Registration Number 1000008

ATLA
ASSOCIATION OF TEACHERS
OF LIPREADING TO ADULTS
FINANCIAL STATEMENTS
YEAR ENDED 31 JANUARY 2024

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Receipts and Payments Account	2
Statement of Assets and Liabilities	3
Notes to the Accounts	4

ATLA

ASSOCIATION OF TEACHERS OF LIPREADING TO ADULTS

INDEPENDENT EXAMINER'S REPORT

Independent Examiner's Report to the trustees of The Association of Teachers of Lipreading to Adults
I report on the accounts for the year ended 31 January 2024 which are set out on pages 2 to 4.

Respective responsibilities of the trustees and examiner

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mark Newey ACMA
Derby Community Accountancy Service
Babington Lodge
128 Green Lane
Derby
DE1 1RY

Date

ATLA

ASSOCIATION OF TEACHERS OF LIPREADING TO ADULTS

RECEIPTS AND PAYMENTS ACCOUNT FOR YEAR ENDED 31 JANUARY 2024

2023		Restricted	Unrestricted	2024
Total		Fund	Fund	Total
£		£	£	£
51305	Opening Balances	2825	70910	73735
	Receipts			
6455	Membership	0	6195	6195
34811	Donations & Grants	0	20115	20115
1120	AGM, Conference and Workshops	0	1453	1453
96	Publication sales	0	0	0
90	DVD sales	84	0	84
142	Tea Towel sales	87	0	87
220	Christmas card sales	0	56	56
3	Badge sales	0	0	0
35	Promotion materials sales	0	25	25
35	Promotion box deposit	0	0	0
0	Website refund	0	10	10
69	Postage	0	44	44
308	Interest COIF and Atla Scotland accounts	0	2297	2297
43384		171	30195	30366
	Payments			
106	Postage (excluding Catchword)	0	76	76
1292	AGM, Conference & workshops	0	2364	2364
38	Catchword printing and P&P	0	0	0
84	Printing/copying	0	149	149
1521	Committee meetings	0	2081	2081
500	Insurance	0	517	517
1609	Website and Data protection	0	895	895
100	Thank you gifts	0	50	50
685	Promotion and advertising	0	1500	1500
62	Membership fees	0	112	112
275	Christmas card purchases	0	0	0
300	Accountancy fees	0	300	300
2297	Communication (STTR)	0	2563	2563
8225	Bursaries	16450	0	16450
3746	Grants	0	6282	6282
80	Membership refund	0	0	0
35	Promotion box refund	0	0	0
20954		16450	16889	33339
22430	Net Movement of Funds	-16279	13306	-2973
0	Transfer between funds	14584	-14584	0
73735	Closing Balances	1130	69632	70762

ATLA
ASSOCIATION OF TEACHERS OF LIPREADING TO ADULTS

STATEMENT OF ASSETS AND LIABILITIES AS AT 31 JANUARY 2024

2023		2024
£	Fixed Assets	
0	Net Book Value	0
	Monetary assets	
47775	Current Account	7758
401	Current Account No 2	401
252	ATLA Scotland	0
23949	COIF Charities Deposit Account 1	61189
1359	COIF Charities Deposit Account 2	1415
0	Cash	0
0	ATLA Scotland Cash Float	0
<u>73735</u>	Current Assets	<u>70762</u>
0	Less liabilities	0
<u>73735</u>	NET TOTAL ASSETS	<u>70762</u>

Chair

Date

Treasurer

Date

ATLA

ASSOCIATION OF TEACHERS OF LIPREADING TO ADULTS

NOTES TO THE ACCOUNTS

Note 1

Grants and donations
consisted:

	Restricted Fund	Unrestricted Fund	Total 2024	2023
	£	£	£	£
Everyclick	0	0	0	0
Other Donations	0	20115	20115	34811
Total	0	20115	20115	34811

Note 2

Restricted funds consist of:

	Opening Balance	Income	Expenditure	Transfer Between Funds	Closing Balance
	£	£	£	£	£
Pre-qualification training fund	1779	87	16450	14584	0
DVD fund	1046	84	0	0	1130
	2825	171	16450	14584	1130

