



[www.atlalipreading.org.uk](http://www.atlalipreading.org.uk)  
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Charity No: 1000008

Association of Teachers of Lipreading to Adults

## **Trustees Annual Report**

1st February 2022

to

31st January 2023

Registered Charity Number 1000008

ATLA creating a world where lipreading classes are available to  
anyone who needs them

Patrons: Prof Ruth Campbell BA PhD

Ross Trotter

Stuart McNaughton

## **ATLA MISSION STATEMENT**

OUR VISION: to create a world where lipreading classes are available to all who need them

OUR PURPOSE: to provide a professional and recognised association for teachers of lipreading to adults, and to work in partnership with others to ensure that everyone challenged by hearing loss has access to lipreading classes and appropriate support.

## Foreword from the Chair

Welcome to the 2022/2023 annual report; thank you for reading it and keeping up to date with what your committee has been doing in the last year.

Last year, Sally Joyner and Adam Gurney joined the committee, and both have contributed their knowledge and skills to progress the work of ATLA. As announced via E-bulletin, they have now swapped roles to reflect their particular skills and therefore, Sally Joyner is now Training and Events Co-ordinator, and Adam is now overseeing our website development.

We have a new company, TL Martin, looking after our website and we are looking forward to exciting development of the website, classes listing and an information-sharing point so that we can all share lesson material more effectively.

The ATLA Conference in October was a great success, and we will soon be sending out information about this year's conference.

There are members of ATLA who are not on the committee, but who put in hours and hours of work 'behind the scenes,' to keep our work running smoothly. I would like to thank Patricia Sherren who runs the shop; Maggie Short who puts Catchword together twice a year; Anne Orpin, our Classes Officer who works hard to ensure that the information on the website is accurate and Molly Berry and Lisa Cox who oversee ATLA's Facebook page, finding and posting relevant articles. Please make sure that you 'like' our page and any articles to raise our profile. I would also like to welcome Sarah Groves to the team, as Membership Officer, and to thank her for the work she's done this year. You can thank her best by setting up a Direct Debit to ensure that your membership fee is paid on time each year.

Last year saw the launch of the Promotional Packs which you can borrow when giving talks or attending local events, to make your stand look smart and professional.

If you are interested in enabling ATLA to fulfil its mission of supporting tutors and promoting lipreading, please consider joining the committee. The more people we have, the better we can serve our diverse membership, and the more we can share the tasks out. We're a supportive, and dare I say, nice, team and we really value the effort that each other makes for ATLA. You can attend some meetings as an observer if you think you might be interested in joining us.

Finally, I'm sure you join me in thanking the committee who give so much time to ensure that ATLA supports you all: Pam Myles, Barbara Hitchins, Susan Simons, Sally Joyner and Adam Gurney.

Tracey Burch

Chair

## Achievements of the last year.

ATLA is a membership organisation. Full membership is open to those who have obtained an approved qualification to teach lipreading. It also accepts student members, who have commenced their training; retired members; Honorary Life members; and affiliated membership, open to professional bodies working in allied fields.

There has been a further reduction in membership over the last year. The pandemic has continued to have an impact. For some teachers, the break in classes has prompted them to leave the organisation, and a few have taken the opportunity to retire. Membership numbers for the last year are as follows:

Membership table	<b>2022-23</b>	2021-22	(2020-21)	(2019-20)
Full members:	<b>151</b>	156	160	170
Retired members:	<b>33</b>	38	34	32
Students:	<b>9</b>	9	14	15
Honorary members:	<b>6</b>	6	6	6
Patrons:	<b>3</b>	3	3	3
Affiliated members:	<b>2</b>	2	2	2
<b>Total membership:</b>	<b><u>204</u></b>	214	219	228

This means that over the last 4 years there has been an 11% decrease in the full membership.

There are two aspects to the work of ATLA. The first is the benefit to the wider public, through information provision, and the class listings for the classes that ATLA members teach. Related to this, the second aspect is the support that ATLA offers to its members, to support the provision of lipreading classes. In carrying out this activity, the Trustees have had regard at all times to the guidance issued by the Charity Commission to ensure that all activities have a benefit to the public.

## Benefits to the public

The pandemic has had an impact on the number of classes taught by members. Classes are now meeting face to face, but online classes have also continued. Considerable work has gone into gathering information about classes, and updating the website. There are currently 264 classes listed on the website, which is a 6% decrease from the 282 classes listed last year. The table below shows the spread of classes across the UK.

	<b>2022 - 2023</b>	<b>2021 - 2022</b>
England	<b>207</b>	219
Northern Ireland	<b>4</b>	4
Scotland	<b>46</b>	50
Wales	<b>4</b>	6
Isle of Man	<b>3</b>	3
<b>Total</b>	<b>264</b>	282

83 classes are taught online, a reduction of 6 from last year. It continues to mean that teachers are offering classes at a range of different times. Previously there were almost no classes meeting in the evening, whereas now, without the travel requirements and the dark nights, there are a number of classes in the evening. In addition, online classes mean that if people cannot find a local class, they may be able to find an online class to join. There is a good mixture of face to face and online classes, to better meet people's needs.

The other direct benefit that ATLA provides to the public is the website. This provides advice and guidance about hearing loss and lipreading; a search facility for classes; and a shop selling items relating to lipreading. The Trustees completed a review of the website, developed a specification for requirements, and completed a tender process. Progress has been made on developing the new website and it is expected to be online in 2023. ATLA also has a Facebook page, which provides up to date information about issues related to hearing loss. It provides a face to ATLA outside of the lipreading community, and has a regular audience of over 800 people.

The shop sales are still quite slow. This year we introduced Christmas cards and these were very popular. One of the items in most demand is the book 'Watch This Face'. It is currently out of stock, and ATLA has taken full responsibility for this publication. Updates have been agreed, but it is not yet in a format that can be amended. This is proving challenging, but it is hoped it will be resolved this year.

## Benefits to the membership

The second aspect of our work is direct support to lipreading teachers. The quality of lipreading teaching depends on this group of people, and it is the responsibility of the trustees to support the provision of resources to help them. The development of online skills is an important aspect of this, which has enabled the work of the organisation to continue. Committee meetings have continued to be held online. The AGM went ahead in May, online, with 32 members in attendance. The AGM will again be online in 2023, as this is considered the best way to ensure members can attend.

The ATLA Conference in October 2022 was the major event of this year. It was attended by 33 delegates plus stall holders, including the Association of Lipspeakers, CICADA, Hearing Dogs for the Deaf / Hearing Link, Bellman, and Sarabec.

There were presentations by Helen Pryce on the HeLP study, Janice Fisher on 'Managing Tinnitus', and Michael Britland from Hearing Link Services. The afternoon was devoted to CPD and ATLA committee business. Members participated in discussions about ATLA's priorities for the coming year, and what they would like to see in terms of Continuing Professional Development (CPD).

The conference received excellent feedback: 'Overall excellent, well done,' 'A very productive day,' 'Very professional and informative.' Many attendees appreciated being able to speak to other tutors face-to-face and to network.

Away from the Conference, a lot of useful information has also been shared via Catchword and on the wiki, and in smaller regional gatherings. There was a workshop on using PowerPoint in support of lipreading lessons (thanks to ATLA member Emma Holmes) in November 2022.

A summary of topics for future training and events, and how it might best be delivered, was shared at the 2022 AGM. There was positive feedback from members, which helped to shape the agenda for the conference in October 2022. The feedback will also help to prioritise the training and events that will be arranged in 2023-24.

Communication and information sharing with members continues to be important. ATLA has sent out a regular e-bulletin, with immediately relevant information. The editor of ATLA's magazine Catchword has ensured its bi-annual publication. There have been 164 pages of lesson material published in Catchword, covering a wide range of topics. It is to the credit of the editor, and the members that they have continued to provide such good examples of lesson content, and ideas on how to deliver it.

ATLA has a wiki, open only to members. This has been a useful forum for seeking and sharing information, and starting discussions. Work has begun on developing a

more user friendly approach, that will support teachers in their teaching. It is expected that changes will take place over the next two years.

A continuing challenge for teachers is promoting their classes to those who might benefit. A promotional pack has been developed, which includes a table top display, and information leaflets. These packs are available for teachers to borrow, to support them in advertising their classes at local events.

## **Continuation of lipreading teaching**

The continuation of lipreading teaching depends on new teachers being trained, and teachers setting up new classes. There is one lipreading teacher training course currently running, in London. Work is ongoing in Scotland to provide a course there. 7 teachers from London qualified in 2022.

To support students, ATLA can offer a bursary towards the costs of the course, and in 2022 - 23 allocated 7 bursaries, an increase of 5 on the previous year. Following qualification, ATLA encourages teachers to set up new classes, and offers grants to enable them to cover their start up costs. 5 grants have been given this year, an increase of 2 on the previous year.

## **Honorary Treasurer's Report Financial Year ending 31 January 2023**

The final balance of our assets is £73,735 and our current account ended the financial year with £47,775.

We have an overall increase in our asset balance of £22,430. Although we have a reduction in income from ATLA shop sales, this has been offset by very welcome donations amounting to £34,811. The donations include two extremely generous bequests totalling £34,104 from Mary Bayntun and Olive Crockett.

7 bursaries totalling £8,225 and 5 grants amounting to £3,746 have been awarded this year. Only one Lipreading Teacher Training Course (LTTC) is running this academic year, at the City Lit. The LTTC in Scotland hopes to resume soon.

There has been a significant decrease (9%) in membership fees. The amount tends to vary from year to year reflecting the balance of those beginning to teach and those leaving teaching and now paying the reduced retired membership fee or ceasing membership completely.

£685 was spent on promotion and advertising this year. No promotional material was produced specifically for Lipreading Awareness Week.

New ATLA Christmas cards were printed using the wonderful humorous designs kindly donated by artist Janis Mennie. Thank you, Janis.

The costs for the AGM, training days and committee meetings this year were much higher as, in October, we held our first, long-awaited face-to-face Conference and our first face-to-face committee meeting since Covid. Unfortunately, the train strike increased the costs for both.

Our communication (STTR) costs of £2,297 are higher than last year. This is partly due to the Conference and the first, long overdue face-to-face committee meeting.

Website costs were higher this year as we moved to a new service provider. Work is in progress to update and resolve problems with the website. Data Protection costs remained at £35.00 per annum.

The interest earned on our COIF Deposit Accounts has shown a marked improvement.

ATLA would like to thank the team at Derby Community Accountancy Service for examining our accounts under Section 145 of the Charities Act.

Susan Simons  
Honorary Treasurer



# **Structure, Governance and Management**

The Association of Teachers of Lipreading to Adults (ATLA) was registered under the Charities Act in 1990, and is regulated by the Constitution adopted in April 1982, and last amended in September 2020.

## **Management of the Charity**

ATLA is managed and administered by an executive committee, who are the Trustees. The membership of the executive committee consists of a Chair, a Secretary and a Treasurer, with up to eight additional Trustees. The members of the executive committee hold office until the conclusion of the third annual meeting of the charity after their appointment, and can serve on the committee for two consecutive terms of three years.

The quorum for making an effective decision by the executive committee is four voting members or one third of the voting members of the committee, whichever is greater. The committee meets, at a minimum, three times a year, and the meetings may be held electronically. The Treasurer presents a full financial report for review at each meeting. The quorum for making a decision at the Annual General Meeting is 30 voting members, or 10% of the voting membership, whichever is less.

Trustees are nominated for consideration at the Annual General Meeting. Nomination forms, signed by the applicant, are submitted to the Executive Committee for consideration at the Annual General Meeting. In the event of a surplus of applicants, decisions are made by secret ballot, or postal ballot.

## **ATLA official positions 2022 - 2023**

### Trustee positions

Tracey Burch	Chair
Susan Simons	Treasurer
Barbara Hitchins	Secretary
Pamela Myles	Regions and LTTCs Liaison
Adam Gurney	Website
Sally Joyner	Events co-ordination

### Non-Trustee positions

Sarah Groves	Membership
Maggie Short	Catchword
Patricia Sherren	Shop
Molly Berry and Lisa Cox	Facebook
Anne Orpin	Classes

ATLA Address: 48, East Hill, South Darenth, Dartford, Kent, DA4 9AN

**ATLA - 1 February 2022 to January 31 2023**  
**Payments into Bank Account**

Paying in slip no	trans- action type	Date	State-ment page	Details	Details Details
	BAC	2/14/2022		DON - Gen	D MILLER ,
	BAC	2/28/2022		M'ship	889 MACDONA
	BAC	3/1/2022		M'ship	840 ANDREA C
	DPC	3/7/2022		M'ship	922 BIRTLES R
	BAC	3/8/2022		M'ship	ROWE F J
	BAC	3/10/2022		M'ship	926 HOLLINGS
	DPC	3/14/2022		M'ship	MESSER IJI
	BAC	3/16/2022		M'ship	752 DAVID GAI
	BAC	3/18/2022		M'ship	905 A GURNEY
	DPC	3/21/2022		M'ship	796 PERRY JF ,
	BAC	3/21/2022		M'ship	561 GOLDSTOI
	BAC	3/21/2022		M'ship	ALEXANDF
	BAC	3/21/2022		M'ship	884 NICOLA HI
	BAC	3/22/2022		M'ship	877 J WESTON
	BAC	3/22/2022		M'ship	441 ALISON PE
	BAC	3/24/2022		M'ship	502 LAMBERT I
	BAC	3/24/2022		M'ship	885 BURCH TL
	BAC	3/24/2022		DON - Bur	CAROLINE
	BAC	3/24/2022		M'ship	925 C STAYNE
	BAC	3/25/2022		M'ship	923 C BALL , B
	BAC	3/25/2022		M'ship	797 DEA , 202
	BAC	3/28/2022		M'ship	862 KELLY KAT
	BAC	3/28/2022		M'ship	731 MARGARE
	BAC	3/29/2022		M'ship	735 INDIGO AC
	DPC	3/30/2022		M'ship	819 FISHER JC
	BAC	3/30/2022		M'ship	687 BRAGGINS
	BAC	3/30/2022		M'ship	916 READING I
	BAC	3/30/2022		M'ship	798 HITCHINS
	BAC	3/30/2022		M'ship	72 E DAVENP
	BAC	3/30/2022		M'ship	898 SUSSEX C
	BAC	3/30/2022		M'ship	528 HOGG A W
	BAC	3/31/2022		M'ship	MYLES PAI
	BAC	3/31/2022		M'ship	529 M KNIGHT ,
	BAC	4/1/2022		M'ship	MORGAN J
	BAC	4/1/2022		M'ship	MRS KATH
	BAC	4/1/2022		M'ship	MRS KATH
	BAC	4/1/2022		M'ship	MR BARRIE
	BAC	4/1/2022		M'ship	747 BRYAN A F
	BAC	4/1/2022		M'ship	710 BIZLEY RP
	BAC	4/1/2022		M'ship	188 MRS JANE
	BAC	4/1/2022		M'ship	417 CHUE M ,
	BAC	4/1/2022		M'ship	732 MISS FION
	BAC	4/1/2022		M'ship	913 HOLMES E
	BAC	4/1/2022		M'ship	539 HOBBS KJ
	BAC	4/1/2022		M'ship	MR GRAHA

BAC	4/1/2022	M'ship	886 TATE A , T
BAC	4/1/2022	M'ship	1 SELLMAN I
BAC	4/1/2022	M'ship	794 SIMONS S
BAC	4/1/2022	M'ship	RICHARDS
BAC	4/1/2022	M'ship	M G WRIG
DPC	4/1/2022	M'ship	873 JOYCE D J
BAC	4/1/2022	M'ship	902 COWBURN
BAC	4/1/2022	M'ship	756 GIBSON S
BAC	4/1/2022	M'ship	CLOKIE AS
BAC	4/1/2022	M'ship	850 D MILLER ,
BAC	4/1/2022	M'ship	THOMSON
BAC	4/1/2022	M'ship	801 DOCHERT
BAC	4/1/2022	M'ship	771 MCCALL JE
BAC	4/1/2022	M'ship	711 WELLER LJ
BAC	4/1/2022	M'ship	LAGDEN H
BAC	4/1/2022	M'ship	543 COOKSON
BAC	4/1/2022	M'ship	733 BORRELL I
BAC	4/1/2022	M'ship	JOYNER SA
BAC	4/1/2022	M'ship	GASTON M
BAC	4/1/2022	M'ship	718 BERRY M \
BAC	4/1/2022	M'ship	HOLDING ,
BAC	4/1/2022	M'ship	621 BOYLE , B
BAC	4/1/2022	M'ship	HARDEN S
BAC	4/1/2022	M'ship	739 MARIA GIC
BAC	4/1/2022	M'ship	MRS C A R
BAC	4/1/2022	M'ship	576 VIRGINIA
BAC	4/1/2022	M'ship	730 GILLIAN H
BAC	4/1/2022	M'ship	726 HARPER TI
BAC	4/1/2022	M'ship	STEPHENS
BAC	4/1/2022	M'ship	880 H PERRY ,
BAC	4/1/2022	M'ship	504 STUART ,
BAC	4/1/2022	M'ship	760 W BROWN
BAC	4/1/2022	M'ship	915 JUDI PETT
BAC	4/1/2022	M'ship	566 MRS SMITH
BAC	4/1/2022	M'ship	377 MS CHAPM
BAC	4/1/2022	M'ship	719 BAYLEY M
BAC	4/1/2022	M'ship	814 HUNTER F
BAC	4/1/2022	M'ship	789 FRICKER A
BAC	4/1/2022	M'ship	396 PITT ANDR
BAC	4/1/2022	M'ship	351 WILLIAM M
BAC	4/1/2022	M'ship	856 BUXTON I
BAC	4/1/2022	M'ship	574 COOPER A
BAC	4/1/2022	M'ship	TESTER G
BAC	4/1/2022	M'ship	399 MILLER E /
BAC	4/1/2022	M'ship	845 E SMITH ,
BAC	4/1/2022	M'ship	633 LINDA HOI
BAC	4/1/2022	M'ship	813 CAROLINE
BAC	4/1/2022	M'ship	704 DEAF N AE
BAC	4/1/2022	M'ship	825 JACQUELIN
BAC	4/1/2022	M'ship	846 MICHELLE

	BAC	4/1/2022	M'ship	683 HUGHES J
	BAC	4/1/2022	M'ship	BROWN C
	BAC	4/1/2022	M'ship	WHITEHEAD
	BAC	4/1/2022	M'ship	522 STEWARD
	BAC	4/1/2022	M'ship	849 DENNETT
	BAC	4/1/2022	M'ship	844 MISS PAME
	BAC	4/1/2022	M'ship	GALLACHE
	BAC	4/1/2022	M'ship	DRENNAN
	BAC	4/1/2022	M'ship	430 FYLAND A
	BAC	4/1/2022	M'ship	781 S CLARK ,
	BAC	4/1/2022	M'ship	P STARRE
	BAC	4/1/2022	M'ship	HARDING
	BAC	4/1/2022	M'ship	PETER HEI
	BAC	4/1/2022	M'ship	421 MARY C H
	BAC	4/1/2022	M'ship	LEVENE JC
	BAC	4/1/2022	M'ship	682 ANNE ORP
	BAC	4/1/2022	M'ship	AKERS HM
	BAC	4/1/2022	M'ship	921 KRZOSKA-
	BAC	4/1/2022	M'ship	769 MACDONA
	BAC	4/1/2022	M'ship	DEIGHTON
	BAC	4/1/2022	M'ship	512 MR PETER
	BAC	4/4/2022	M'ship	852 THORNTON
	DPC	4/4/2022	M'ship	788 S BRAMLE
	BAC	4/4/2022	M'ship	MILLER MS
	BAC	4/4/2022	DON - Bur	CORNWAL
	BAC	4/4/2022	M'ship	758 MRS & MR
	BAC	4/5/2022	M'ship	879 WADE TS ,
	BAC	4/5/2022	M'ship	793 ROSE JO ,
	BAC	4/5/2022	M'ship	COVENTRY
101667	C/R	4/6/2022	M'ship	Multiple m
	BAC	4/8/2022	M'ship	750 KATHLEEN
	C/R	4/11/2022	M'ship	101668
	BAC	4/13/2022	M'ship	817 BRADSHAW
	DPC	4/14/2022	M'ship	900 BARROW
	BAC	4/14/2022	M'ship	927 ORPIN TRA
	BAC	4/14/2022	M'ship	ELAINE O.
	BAC	4/14/2022	M'ship	GILLIAN C
	BAC	4/19/2022	M'ship	523 COOPER M
	BAC	4/19/2022	M'ship	484 ALEXANDE
101669	C/R	4/19/2022	M'ship	918 J STEER ,
	BAC	4/20/2022	M'ship	Two meml
	BAC	4/22/2022	M'ship	ANNABEL
	BAC	4/25/2022	M'ship	881 COX A + L
	DPC	5/3/2022	M'ship	821 S MARLOW
	DPC	5/3/2022	M'ship	714 JOHN YC ,
	<b>CHP</b>	5/4/2022	<b>Don - Gen</b>	828 BENHAM S
	BAC	5/5/2022	M'ship	<b>BSI AG 0A-C</b>
	BAC	5/6/2022	M'ship	742 WOODROF
	DPC	5/6/2022	M'ship	646 ANSELL FF
				533 WAREING

DPC	5/9/2022	M'ship	CAMPBELL
BAC	5/9/2022	M'ship	493 CORNFOR
DPC	5/10/2022	M'ship	877 GHOLAM J'
BAC	5/13/2022	M'ship	896 CHAMOUN
BAC	5/17/2022	M'ship	701 LAVERY K&
C/R	5/18/2022	M'ship	Several
BAC	5/23/2022	M'ship	186 PECK DE ,
DPC	5/24/2022	M'ship	893 MCCORMIK
BAC	5/24/2022	PayPal	PAYPAL ,
BAC	5/30/2022	M'ship	KEARNS&C
C/R	5/31/2022	M'ship	101671
BAC	6/8/2022	M'ship	ROSE MH ,
BAC	6/8/2022	M'ship	MS ELENI
C/R	6/10/2022	M'ship	Several
BAC	6/13/2022	M'ship	FUTCHER J
BAC	6/20/2022	M'ship	906 C NEWELL
BAC	7/11/2022	M'ship	895 ROCKS T A
BAC	7/11/2022	M'ship	899 CONISBEE
DPC	7/13/2022	M'ship	BARNES M
BAC	7/13/2022	M'ship	JEW DEAF
BAC	7/18/2022	Don - Gen	WOODFINI
DPC	7/20/2022	M'ship	681 TAYLOR S
BAC	7/22/2022	M'ship	BHSCT
BAC	7/25/2022	M'ship	836 MARTIN FF
C/R	7/26/2022	M'ship	101674
C/R	8/3/2022	M'ship	101675
BAC	8/23/2022	M'ship	FUTCHER J
BAC	8/26/2022	Prom	LAGDEN H
BAC	8/30/2022	PromPack	DEAFASSI
BAC	8/31/2022	M'ship	ELISABETH
BAC	9/7/2022	PromPack	ORPIN TRA
BAC	10/6/2022	conf	BURCH TL
BAC	10/6/2022	conf	BURCH TL
DPC	10/10/2022	conf	THORNTON
BAC	10/10/2022	M'ship	MARY ALLI
DPC	10/12/2022	conf	FROM A/C
BAC	10/17/2022	conf	RICHARDS
BAC	10/18/2022	Conference	EVENTBRI
BAC	10/26/2022	Conference	HDFDP , H
BAC	11/18/2022	conf	SIMPSON H
BAC	12/30/2022	PayPal	PAYPAL ,
BAC	1/11/2023	(rejoiner)	MRS DENI
CDM	1/13/2023	& don	600530 13
BAC	1/31/2023	PayPal	PAYPAL ,

Totals

Paying in  
slip no.

Details

Date

State-ment  
Page

Details

## General Account

	Total	Acc 2	Member ship	Donation Bursary		Donation General 20.10	Donation Training	AGM
£	20.10				£			
£	40.00		£ 40.00					
£	40.00		£ 40.00					
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£	500.00			£ 500.00				
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£	40.00		£ 40.00					
£	20.00		£ 20.00					
£	25.00		£ 25.00					
£	25.00		£ 15.00		£	10.00		
£	20.00		£ 20.00					
£	40.00		£ 40.00					
£	40.00		£ 40.00					
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£	50.00		£ 40.00		£	10.00		
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£	20.00		£ 20.00					

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£	15.00	£	15.00		
£	20.00	£	20.00		
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£	20.00	£	20.00		
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£	30.00			£	30.00
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£	30.00	£	20.00	£	10.00
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£	40.00	£	40.00		
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£	40.00	£	40.00		
£	40.00	£	40.00		
£	40.00	£	40.00		
£	25.00	£	25.00		
£	40.00	£	40.00		
£	40.00	£	40.00		
£	40.00	£	40.00		
£	35.67		£ 35.67		
£	40.00	£	40.00		
£	40.00	£	40.00		
£	40.00	£	40.00		
£	40.00	£	40.00		
£	350.00	£	340.00	£	10.00
£	40.00	£	40.00		
£	40.00	£	40.00		
£	40.00	£	40.00		
£	40.00	£	40.00		
£	40.00	£	40.00		
£	40.00	£	40.00		
£	40.00	£	40.00		
£	25.00	£	20.00	£	5.00
£	40.00	£	40.00		
£	40.00	£	40.00		
£	80.00	£	80.00		
£	40.00	£	40.00		
£	40.00	£	40.00		
£	40.00	£	40.00		
£	20.00	£	20.00		
£	40.00	£	40.00		
£	15,771.03			£	15,771.03
£	40.00	£	40.00		
£	20.00	£	20.00		
£	40.00	£	40.00		

£	20.00		£	20.00									
£	30.00		£	20.00		£	10.00						
£	40.00		£	40.00									
£	40.00		£	40.00									
£	40.00		£	40.00									
£	120.00		£	120.00									
£	20.00		£	20.00									
£	40.00		£	40.00									
£	240.02												
£	40.00		£	40.00									
£	20.00		£	20.00									
£	40.00		£	40.00									
£	40.00		£	40.00									
£	120.00		£	120.00									
£	25.00		£	20.00		£	5.00						
£	40.00		£	40.00									
£	40.00		£	40.00									
£	40.00		£	40.00									
£	20.00		£	20.00									
£	40.00		£	40.00									
£	18,333.34					£	18,333.34						
£	20.00		£	20.00									
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£	40.00		£	40.00									
£	10.00												
£	12.00												
£	12.00												
£	12.00												
£	40.00		£	40.00									
£	174.00												
£	8.50												
£	1,015.05												
£	65.00												
£	6.00												
£	163.02												
£	20.00		£	20.00									
£	25.00					£	1.00						
£	8.66												
£	43,076.39	£	-	£	6,455.00	£	535.67	£	34,275.47	£	-	£	-

Total	Acc 2	Member ship	Donation Bursary	Donation General	Donation Training	AGM
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			Promotion package		Hono- rarium City	Promotion and
Con-ference	RNID agree-ment	Comm Exp	deposit	Gift Aid	Lit	Post Pack Advertising

£ 36.02

£ 35.00

£ 25.00

£ 10.00

£ 40.00

£ 1,015.05

£ 65.00

£ 30.52

£ 2.66

£ 1,120.05   £   -   £   -   £ 35.00   £   -   £   -   £ 69.20   £ 35.00

Conference	AoHL agree- ment	Promotion package Comm Exp deposit	Gift Aid	Honarariu m City Lit	Post Pack	Leaflets/ Promotion materials
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<b>Reg Group</b>	<b>Website</b>	<b>Badges</b>	<b>Balloons</b>	<b>Books</b>	<b>Cards</b>	<b>DVD</b>	<b>Tea Towels</b>
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£ 64.00	£ 36.00	£ 104.00
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	£ 12.00		
	£ 12.00		
	£ 12.00		
£ 3.00	£ 103.00	£ 24.00	£ 4.00
	£ 8.50		

	£ 6.00		
£ 32.00	£ 42.50	£ 24.00	£ 34.00
	£ 24.00		
		£ 6.00	

£ -	£ -	£ 3.00	£ -	£ 96.00	£ 220.00	£ 90.00	£ 142.00
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Reg Gp	Website	Badges	Balloons	Books	Cards	DVD	Tea Towels
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	<b>Total</b>	<b>Pay Pal fees</b>
£	20.10	
£	40.00	
£	40.00	
£	40.00	
£	40.00	
£	40.00	
£	40.00	
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£	25.00
£	40.00
£	40.00
£	40.00
£	35.67
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£	40.00
£	40.00
£	350.00
£	40.00
£	40.00
£	40.00
£	40.00
£	40.00
£	40.00
£	40.00
£	25.00
£	40.00
£	40.00
£	80.00
£	40.00
£	40.00
£	40.00
£	20.00
£	40.00
£	15,771.03
£	40.00
£	20.00
£	40.00

£	20.00		
£	30.00		
£	40.00		
£	40.00		
£	40.00		
£	120.00		
£	20.00		
£	40.00		
£	240.02	£	5.84
£	40.00		
£	20.00		
£	40.00		
£	40.00		
£	120.00		
£	25.00		
£	40.00		
£	40.00		
£	40.00		
£	20.00		
£	40.00		
£	18,333.34		
£	20.00		
£	40.00		
£	40.00		
£	20.00		
£	40.00		
£	30.00		
£	35.00		
£	25.00		
£	40.00		
£	10.00		
£	12.00		
£	12.00		
£	12.00		
£	40.00		
£	174.00		
£	8.50		
£	1,015.05		
£	65.00		
£	6.00		
£	163.02	£	5.36
£	20.00		
£	25.00		
£	8.66	£	0.33
£	-		
£	43,076.39	£	11.53

Total	Pay Pal	Totals	
	fees	check =	£ -

**ATLA - 1 February 2022 to January 31 2023**
**Payments from Bank Account**

Cheque No / Bacs	State-ment Page	Date	Details	Details	Total	ADD Acc
DPC		2/9/2022	Expenses	PMSHERRE	£ 16.29	
DPC		2/11/2022	Insurance	AB INS BRO	£ 168.77	
DPC		2/11/2022	Insurance	AB INS BRO	£ 331.19	
DPC		3/9/2022	Expenses	SARAH GR	£ 35.70	
D/D		2/21/2022	Website	GOCARDLE	£ 50.00	
DPC		3/9/2022	Comms	JM COMMS	£ 140.00	
D/D		3/21/2022	Website	GOCARDLE	£ 50.00	
DPC		3/31/2022	Accounts	DERBY CO	£ 300.00	
DPC		4/19/2022	Comms	K S SCHOB	£ 220.00	
D/D		4/20/2022	Website	GOCARDLE	£ 50.00	
		4/12/2022	Unpaid che	UNPD CQ 1	£ 40.00	
DPC		4/20/2022	Mship refu	PAMELA M	£ 40.00	
DPC		5/3/2022	Expenses	B HITCHIN	£ 44.12	
3180		5/17/2022	Grant	Mandy Hos	£ 120.00	
D/D		5/20/2022	Website	GOCARDLE	£ 50.00	
DPC		5/24/2022	Expenses	PMSHERRE	£ 24.56	
DPC		5/26/2022	Mship	AOHL , UK	£ 62.00	
DPC		6/6/2022	Comms	JM COMMS	£ 200.00	
DPC		6/16/2022	Expenses	MRS T L BU	£ 160.76	
D/D		6/20/2022	Comms	GOCARDLE	£ 50.00	
DPC		7/18/2022	Promotion	RIBBONWC	£ 228.60	
D/D		7/20/2022	Website	GOCARDLE	£ 50.00	
DPC		8/1/2022	Expenses	MRS T L BU	£ 265.54	
DPC		8/5/2022	Comms	JM COMMS	£ 200.00	
DPC		8/11/2022	Promotion	ONESTOP	£ 128.70	
D/D		8/22/2022	Website	GOCARDLE	£ 50.00	
DPC		8/25/2022	Website	STEPWEB	£ 324.58	
DPC		8/30/2022	Grant	CHAMOUN	£ 1,639.03	
D/D		9/7/2022	Website	GOCARDLE	£ 50.00	
DPC		9/8/2022	Expenses	MRS T L BU	£ 305.46	
DPC		9/20/2022	Deposit Re	H J LAGDE	£ 35.00	
DPC		9/21/2022	2022 Conf	IQSA PEND	£ 1,292.25	
DPC		9/21/2022	Website	TL MARTIN	£ 670.80	
D/D		10/7/2022	Website	GOCARDLE	£ 50.00	
DPC		10/17/2022	Expenses	MRS T L BU	£ 550.20	
DPC		10/17/2022	Expenses	ADAM GUR	£ 213.37	
DPC		10/18/2022	Expenses	JACQUI CH	£ 231.12	
DPC		10/21/2022	Grant	HELEN TH	£ 350.00	
DPC		10/25/2022	Comms	K S SCHOB	£ 865.75	
DPC		10/25/2022	Expenses	B HITCHIN	£ 43.65	
DPC		10/26/2022	Expenses	B HITCHIN	£ 46.60	
DPC		10/28/2022	Expenses	S V SIMON	£ 316.89	
DPC		10/31/2022	Comms	L HARRISO	£ 450.80	
D/D		11/9/2022	Website	GOCARDLE	£ 50.00	

DPC		11/10/2022	Bursary	CITY LIT ,	£ 1,175.00	
DPC		11/10/2022	Bursary	CITY LIT ,	£ 1,175.00	
DPC		11/14/2022	Bursary	CITY LIT ,	£ 1,175.00	
DPC		11/15/2022	Expenses	PMSHERRE	£ 9.95	
D/D		11/24/2022	ICO annua	ICO , Z715	£ 35.00	
DPC		11/24/2022	Bursary	CITY LIT ,	£ 1,175.00	
DPC		11/24/2022	Bursary	CITY LIT ,	£ 1,175.00	
DPC		11/24/2022	Bursary	CITY LIT ,	£ 1,175.00	
DPC		11/24/2022	Bursary	CITY LIT ,	£ 1,175.00	
DPC		11/24/2022	Expenses	S V SIMON	£ 28.78	
DPC		11/25/2022	Grant	HELEN SIM	£ 970.00	
DPC		1/6/2023	Grant	ADAM GUR	£ 666.68	
D/D		1/9/2023	Website	GOCARDLE	£ 50.00	
DPC		1/9/2023	Expenses	PMSHERRE	£ 19.85	
DPC		1/11/2023	STTR	K S SCHOB	£ 220.00	
DPC		1/25/2023	Expenses	SALLY JOY	£ 167.40	
<b>Totals</b>					<b>£ 20,954.39</b>	<b>£ -</b>

Website	Communi- cation (STTR)	Annual Report printing	Accountanc y Fees	AGM / Training	Bursary fees	Catch- word printing and posting
£ 50.00						
	£ 140.00					
£ 50.00						
			£ 300.00			
	£ 220.00					
£ 50.00						
						£ 38.12
£ 50.00						
	£ 200.00					
£ 50.00						
£ 50.00						
	£ 200.00					
£ 50.00						
£ 324.58						
£ 50.00						
	£ 865.75					
	£ 450.80					
£ 50.00						

					£ 1,175.00	
					£ 1,175.00	
					£ 1,175.00	
					£ 1,175.00	
					£ 1,175.00	
					£ 1,175.00	
					£ 1,175.00	
£ 28.78						
£ 50.00						
	£ 220.00					
£ 1,574.16	£ 2,296.55	£ -	£ 300.00	£ 1,292.25	£ 8,225.00	£ 38.12

Comm-ittee Ex-penses	Data Pro- tection	Grants	Gifts	Insurance	Member- ship fees	Mship refund/ unpaid cheque
				£ 168.77		
				£ 331.19		
£ 35.70						
						£ 40.00
						£ 40.00
		£ 120.00				
					£ 62.00	
			£ 100.00			
		£ 1,639.03				
£ 509.60						
£ 213.37						
£ 231.12						
		£ 350.00				
£ 46.60						
£ 316.89						

	£ 35.00						
		£ 970.00					
		£ 666.68					
£ 167.40							
£ 1,520.68	£ 35.00	£ 3,745.71	£ 100.00	£ 499.96	£ 62.00	£ 80.00	



Deposit refund	Printing/copying	Post / Pack	Promo-tion and Advertising	Regional Groups	Registration Fees	Room Hire	Balloons
		£ 16.29					
	£ 6.00						
		£ 24.56					
	£ 39.02		£ 21.74				
			£ 228.60				
			£ 265.54				
			£ 128.70				
		£ 30.14					
£ 35.00							
			£ 40.60				
	£ 38.70	£ 4.95					

		£ 9.95					
		£ 19.85					
£ 35.00	£ 83.72	£ 105.74	£ 685.18	£ -	£ -	£ -	£ -

**Goods**

<b>Books</b>	<b>Cards</b>	<b>DVD</b>	<b>Tea Towels</b>	<b>TOTAL</b>
				£ 16.29
				£ 168.77
				£ 331.19
				£ 35.70
				£ 50.00
				£ 140.00
				£ 50.00
				£ 300.00
				£ 220.00
				£ 50.00
				£ 40.00
				£ 40.00
				£ 44.12
				£ 120.00
				£ 50.00
				£ 24.56
				£ 62.00
				£ 200.00
				£ 160.76
				£ 50.00
				£ 228.60
				£ 50.00
				£ 265.54
				£ 200.00
				£ 128.70
				£ 50.00
				£ 324.58
				£ 1,639.03
				£ 50.00
	£ 275.32			£ 305.46
				£ 35.00
				£ 1,292.25
				£ 670.80
				£ 50.00
				£ 550.20
				£ 213.37
				£ 231.12
				£ 350.00
				£ 865.75
				£ 43.65
				£ 46.60
				£ 316.89
				£ 450.80
				£ 50.00

				£ 1,175.00
				£ 1,175.00
				£ 1,175.00
				£ 9.95
				£ 35.00
				£ 1,175.00
				£ 1,175.00
				£ 1,175.00
				£ 1,175.00
				£ 28.78
				£ 970.00
				£ 666.68
				£ 50.00
				£ 19.85
				£ 220.00
				£ 167.40
£ -	£ 275.32	£ -	£ -	£ 20,954.39

# ATLA

## The Association of Teachers of Lipreading 1 Receipts and Payments Account for Year ended 31

2022		Restricted Fund
Total		
£		£
<b>39916</b>	<b>Opening Balance</b>	<b>10186</b>
	<b>Receipts</b>	
7085	Membership	0
10248	Donations & Grants	536
0	AGM, Conference and Workshops	0
272	Publication sales	96
60	DVD sales	90
58	Tea Towel sales	142
0	Christmas card sales	0
0	Badge sales	0
0	Promotion materials sales	0
0	Promotion box deposit	0
80	Golden Giving	0
114	Postage	0
0	Regional Groups	0
	Sub total	864
3	Interest COIF and ATLA Scotland accounts	0
<b>17920</b>		<b>864</b>
	<b>Payments</b>	
69	Postage (excluding Catchword)	0
0	Publication & book purchases	0
105	AGM, Conference & workshops	0
312	Catchword printing and P&P	0
41	Printing/copying	0
80	Committee meetings	0
642	Insurance	0
795	Website and Data protection	0
0	Thank you gifts	0
0	Promotion and advertising	0
42	Membership fees	0
0	Christmas card purchases	0
300	Accountancy fees	0
1560	Communication	0
0	Regional Groups	0
1100	Bursaries	8225
1445	Grants	0
40	Membership refund	0
0	Promotion box refund	0
<b>6531</b>		<b>8225</b>
<b>11389</b>	<b>Net Movement of Funds</b>	<b>-7361</b>
	<b>Transfer between funds</b>	<b>0</b>
<b>51305</b>	<b>Closing Balance</b>	<b>2825</b>

# ATLA

## Association of Teachers of Lipreading to Ad

2022

£

0

### Fixed Assets

Net Book Value at 1 February

### Monetary assets

25653 Current Account\*  
401 Current Account (no 2)  
252 ATLA Scotland  
25000 COIF Charities Deposit Accounts  
0 Cash Float  
0 ATLA Scotland Cash Float

**51305**

Less liabilities

**51305**

### Net Assets

Date

Date

# ATLA

## Association of Teachers of Lipreading to Ad

## Notes to the Accounts

	Restricted Fund
	£
Everyclick	0
Other Donations	536
Total	<b>536</b>

### Note 2

*Restricted funds consist of:*

	Opening Balance	Income	Expenditure
	£	£	£
<i>Pre-qualification training fund</i>	9230	774	8225
<i>DVD fund</i>	896	90	0
	<b>10126</b>	<b>864</b>	<b>8225</b>

\* = donations for training fund + publication sales + COIF accounts interest

**to Adults**  
**January 2023**

Unrestricted Fund	2023
£	£
<b>41119</b>	<b>51305</b>

6455	6455
34275	34811
1120	1120
0	96
0	90
0	142
220	220
3	3
35	35
35	35
0	0
69	69
0	0
42213	43076
308	308
<b>42521</b>	<b>43384</b>

106	106
0	0
1292	1292
38	38
84	84
1521	1521
500	500
1609	1609
100	100
685	685
62	62
275	275
300	300
2297	2297
0	0
0	8225
3746	3746
80	80
35	35
<b>12729</b>	<b>20954</b>
<b>29791</b>	<b>22430</b>
0	0
<b>70910</b>	<b>73735</b>



ults

2022  
£  
0

47775  
401  
252  
25307  
0  
0

73735

0

73735

\_\_\_\_\_

\_\_\_\_\_

ults

Unrestricted	
Fund	Total
£	£
0	0
34275	34811
<b>34275</b>	<b>34811</b>

Transfer	
Between	Closing
Funds	Balance
£	£
0	1779
0	986
<b>0</b>	<b>2765</b>

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**ATLA**  
**ASSOCIATION OF TEACHERS**  
**OF LIPREADING TO ADULTS**

**FINANCIAL STATEMENTS**  
**FOR**  
**31 JANUARY 2023**

**Charity Registration Number 1000008**

**ATLA**  
**ASSOCIATION OF TEACHERS**  
**OF LIPREADING TO ADULTS**  
**FINANCIAL STATEMENTS**  
**YEAR ENDED 31 JANUARY 2023**

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# **ATLA ASSOCIATION OF TEACHERS OF LIPREADING TO ADULTS**

## **INDEPENDENT EXAMINER'S REPORT**

Independent Examiner's Report to the trustees of The Association of Teachers of Lipreading to Adults  
I report on the accounts for the year ended 31 January 2023 which are set out on pages 2 to 4.

### **Respective responsibilities of the trustees and examiner**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

M. Newey

Mark Newey ACMA  
Derby Community Accountancy Service  
Babington Lodge  
128 Green Lane  
Derby  
DE1 1RY

6/3/2023

Date

# ATLA ASSOCIATION OF TEACHERS OF LIPREADING TO ADULTS

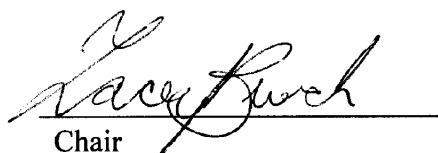
## RECEIPTS AND PAYMENTS ACCOUNT FOR YEAR ENDED 31 JANUARY 2023

2022 Total £		Restricted Fund £	Unrestricted Fund £	2023 Total £
39916	<b>Opening Balance</b>	10186	41119	51305
	<b>Receipts</b>			
7085	Membership	0	6455	6455
10248	Donations & Grants	536	34275	34811
0	AGM, Conference and Workshops	0	1120	1120
272	Publication sales	96	0	96
60	DVD sales	90	0	90
58	Tea Towel sales	142	0	142
0	Christmas card sales	0	220	220
0	Badge sales	0	3	3
0	Promotion materials sales	0	35	35
0	Promotion box deposit	0	35	35
80	Golden Giving	0	0	0
114	Postage	0	69	69
3	Interest COIF and ATLA Scotland accounts	0	308	308
<b>17920</b>		<b>864</b>	<b>42521</b>	<b>43384</b>
	<b>Payments</b>			
69	Postage (excluding Catchword)	0	106	106
105	AGM, Conference & workshops	0	1292	1292
312	Catchword printing and P&P	0	38	38
41	Printing/copying	0	84	84
80	Committee meetings	0	1521	1521
642	Insurance	0	500	500
795	Website and Data protection	0	1609	1609
0	Thank you gifts	0	100	100
0	Promotion and advertising	0	685	685
42	Membership fees	0	62	62
0	Christmas card purchases	0	275	275
300	Accountancy fees	0	300	300
1560	Communication	0	2297	2297
1100	Bursaries	8225	0	8225
1445	Grants	0	3746	3746
40	Membership refund	0	80	80
0	Promotion box refund	0	35	35
<b>6531</b>		<b>8225</b>	<b>12729</b>	<b>20954</b>
<b>11389</b>	<b>Net Movement of Funds</b>	<b>-7361</b>	<b>29791</b>	<b>22430</b>
<b>0</b>	<b>Transfer between funds</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>51305</b>	<b>Closing Balance</b>	<b>2825</b>	<b>70910</b>	<b>73735</b>

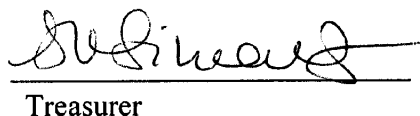
**ATLA**  
**ASSOCIATION OF TEACHERS OF LIPREADING TO ADULTS**

**STATEMENT OF ASSETS AND LIABILITIES AS AT 31 JANUARY 2023**

2022		2023
£	<b>Fixed Assets</b>	£
0	Net Book Value	0
	<b>Monetary assets</b>	
25653	Current Account	47775
401	Current Account (no 2)	401
252	ATLA Scotland	252
25000	COIF Charities Deposit Accounts	25307
0	Cash Float	0
0	ATLA Scotland Cash Float	0
<u>51305</u>		<u>73735</u>
	Less liabilities	0
<u>51305</u>	<b>Net Assets</b>	<u>73735</u>

  
Chair

15/4/23  
Date

  
Treasurer

15/4/23  
Date



# ATLA ASSOCIATION OF TEACHERS OF LIPREADING TO ADULTS

## NOTES TO THE ACCOUNTS

### Note 1

Grants and donations consisted of:

	Restricted Fund	Unrestricted Fund	Total
	£	£	£
Everyclick	0	0	0
Other Donations	536	34275	34811
<b>Total</b>	<b>536</b>	<b>34275</b>	<b>34811</b>

### Note 2

Restricted funds consisted of:

	Opening Balance	Income	Expenditure	Transfer Between Funds	Closing Balance
	£	£	£	£	£
Pre qualification training fund	9230	774	8225	0	1779
DVD fund	956	90	0	0	1046
	<b>10186</b>	<b>864</b>	<b>8225</b>	<b>0</b>	<b>2825</b>